THE CITY OF CHARLOTTE MICHIGAN

PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, January 26, 2026

Interested persons can participate in-person or via Zoom
Connect to Zoom from your computer, tablet, or smartphone
Website: https://us02web.zoom.us/j/83919382774
One tap mobile: +16465588656,,839 1938 2774#
Telephone: (312) 626-6799 Webinar ID: 839 1938 2774

1. **Call to Order**

2. **Roll Call**

3. **Invocation – Sean Esterline, First Lutheran Church**

4. **Pledge of Allegiance**

5. **Approval of Minutes**
   a. December 29, 2025 Special Council Meeting Minutes
   b. January 12, 2026 Regular Council Meeting Minutes
   c. January 20, 2026 Special Council Meeting Minutes

6. **Absence of Council Members**

7. **Public Comment** - Limit presentation to five (5) minutes. Attendees desiring to address council who are participating with ZOOM may raise your hand now or if attending via a phone call, press *9 (star nine) on your keypad

8. **Approval of Agenda**

9. **Communications and Committee Reports**
   a. Manager Report
   b. City Attorney Report
   c. Staff Report
   d. Councilmember Committee Reports
   e. Second Quarter Financial Report

10. **Consent Agenda**
    a. Approve Claims and Expenditures totaling $397,432.92
    b. Approve the Six Month Extension with MicroTech Services Inc. for Information Technology Services
    c. Approve the Three Year Contract with BioTech Agronomics, Inc. for the Bio-Solids Land Application Contract
    d. Approve the Harris Hog Farm Lease for Farming on Industrial Park Property
    e. Approve the Droscha Family Dairy Lease for Farming on Airport Property
    f. Approve Mayoral Appointments

11. **Business Agenda**
    a. Consider approval to direct staff to prepare the establishment of the Proposed Emergency Vehicle and Service Special Assessment Fund
    b. Consider approval to award McKenna Proposal for Building Inspection Services
    c. Consider approval of the Carmel Township Interlocal Fire Agreement
    d. Consider approval to amend the Eaton County 4-H Agricultural Society Lease
    e. Consider approval of the 2026 Eaton County Fair Event List
    f. Consider approval to Eaton County Fairgrounds for the removal of two dead trees
    g. Consider approval of the Interim City Manager Contract with Great Lakes Municipal Consulting LLC (Vincent Pastue)

12. **Public Comment** - Limit presentation to five (5) minutes. Attendees desiring to address council who are participating with ZOOM may raise your hand now or if attending via a phone call, press *9 (star nine) on your keypad

13. **Staff Comments**

14. **Mayor and Council Comments**

15. **Adjourn**

~Mikayla Middaugh, Deputy City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.
Each citizen may speak for up to 5 minutes during each public hearing and comments period.
Comments made during public hearings shall be relevant to the subject of the public hearing.
Comments shall be made from the podium unless otherwise directed by the Mayor.
Comments shall be directed to the Mayor and Council members.
Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.
Speakers shall refrain from using vulgarity, hate speech or "fighting words."

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Special Meeting – 07:00 P.M.
December 29, 2025

CALL TO ORDER:

By Mayor Fullerton on Monday December 29, 2025 at 07:00 p.m.

ROLL CALL:

Council members in attendance; Mayor Fullerton, Mayor Pro-Tem Rodriguez, Chin, Brummette, Scott, Rodriguez, and Christensen. A quorum was met.

City staff in attendance; Deputy City Clerk Middaugh,

PLEDGE OF ALLEGIANCE:

Led by Fullerton

ABSENCE OF COUNCIL MEMBERS:

All Council Members were present

PUBLIC COMMENT:

Several residents addressed the council regarding the appointment to fill the District 2 vacancy.

Multiple speakers expressed support for Brian Neumann, highlighting his 28 years of service at Spartan, his 17 years with the Charlotte Fire Department, his military service, and his volunteer work within the community. Speakers emphasized his character, integrity, and commitment to the city.

Others spoke in support of Mikaela Bliven, noting her education from Michigan State University, volunteer work with various organizations including Helping Hands and the Eaton County Animals, and her experience with the Planning Commission. It was mentioned that she had previously run for office, collecting signatures and receiving 40% of the vote.

One speaker addressed council representation, stating that the council currently has no female members despite women making up a significant portion of the population.

APPROVAL OF AGENDA:

Motion by Christensen supported by Rodriguez to approve the agenda. Carried; Yea 6; Nay 0; Absent 0

DISCUSSION ITEMS:

a. Consider Appointment to Fill District 2 Vacancy

The council proceeded with voting on the appointment to fill the District 2 vacancy. Two candidates had been previously nominated: Brian Neumann and Mikaela Bliven.

A roll call vote was conducted for Brian Neumann. Carried; Yea 5; Nay 1; Absent 0

Brian Neumann was elected to the District 2 seat.

b. Discussion About the City Charter, City Ordinances, and Council Meeting Operation

Mayor Fullerton led a detailed discussion about the city charter, emphasizing that any charter changes require a vote of the people and approval from the state charter commission, making it a lengthy process that could take a year or more.

The Mayor highlighted key sections of the charter including:

- The charter was approved in 1962
- Council meetings are to be held on the second and fourth Monday of each month, unless changed by ordinance
- The definition of city officers includes the mayor, council members, and administrative officers

- Rules regarding absences of council members
- Filling vacancies within 30 days
- The mayor's powers and duties, which are equal to other council members except in emergencies
- The role of mayor pro tem
- Council meeting requirements
- Conflict of interest provisions requiring members to vote on all questions unless excused
- Provisions prohibiting council interference with the city manager's duties

The council also discussed meeting operations, including:

- Plans to improve the audio system with new microphones
- The need for a formal process for council members to be recognized during meetings
- Concerns about accessibility for meetings, particularly regarding online/Zoom access
- The need to keep council comments concise

Council Member Brummette expressed interest in having written reports from committee representatives to streamline verbal reporting and provide better documentation.

c. Discussion About City Manager’s Recommendations List

The council discussed the city manager's departure, with Mayor Fullerton announcing that the city manager's last day would be February 3rd.

The council then reviewed a list of 29 recommendations from the outgoing city manager. Major discussion points included:

1. The city manager's reference to the city being "in crisis" - Council members debated whether this referred to current conditions or the situation when the manager first arrived. Several members emphasized the city is in good financial shape with significant progress being made.
2. Council-city manager communication - The importance of giving the city manager time to address issues, avoiding micromanagement, and maintaining proper channels of communication.
3. Social media and media relations - The charter designates the mayor as the ceremonial head who should handle media relations, typically delegating to the city manager.
4. Council committees - Discussion about potentially suspending ad hoc committees while maintaining charter-required committees. Concerns were raised about committees drawing too much staff time.
5. City attorney access - The recommendation that council members should go through the city manager rather than directly contacting the city attorney. Council members noted this creates tension with the charter, which allows council members to contact the attorney directly.
6. Staffing recommendations - Discussion about potential reorganization of departments and staffing needs, particularly regarding the DPW director position and utility department.
7. Meeting packet timing - The charter specifies packets must be available by Friday at noon, but several council members expressed difficulty reviewing materials over the weekend and suggested earlier distribution.

The council agreed to continue examining these recommendations with the understanding that they would not be formally adopted but would serve as guidance for future council-manager relations.

Mayor Fullerton proposed forming a committee consisting of himself, two council members, and department heads to begin the search for an interim city manager, separate from the ongoing process to select a permanent city manager.

PUBLIC COMMENT:

Cooper Frost, S. Cochran Ave., addressed the council regarding the proposed road diet for Lawrence. He identified himself as the local conversation leader of the Strong Towns organization and provided resources on road diets from the U.S. Department of Transportation. He emphasized the difference between roads (designed to move people through) and streets (designed to build a sense of place), noting that Lawrence should be considered a street rather than a road.

STAFF COMMENTS:

No Comments

MAYOR AND COUNCIL COMMENTS:

Council Member Rodriguez recommended creating a formal council policy outlining the process for filling council vacancies to avoid future confusion. He also clarified that council members receive much less compensation than what might be reported online ($2,500 per year, not $20,000-30,000).

Council Member Christensen thanked the public for their attendance and engagement. He noted the importance of the proposed road diet for improving safety and transforming the city. He also announced that he and his wife would provide free rides home on New Year's Eve for those who had consumed alcohol.

Council Member Neumann thanked those who had supported him and expressed his commitment to serving on the council.

Council Member Brummette expressed appreciation for the discussion during the meeting and the public's engagement. He emphasized the importance of stability in city government and thanked his wife for supporting his council service.

ADJOURN:

Motion by Rodriguez supported by Scott to adjourn at 09:17 p.m. Carried. Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mikayla Middaugh, Deputy City Clerk

Councilmember Rodriguez's Proposed Changes

1. The city manager's reference to the city being "in crisis" - Council members debated whether this referred to current conditions or the situation when the manager first arrived. Several members emphasized the city is in good financial shape with significant progress being made. Mr Rodriguez see this list as representing Mr Hillards thoughts during his entire time in Charlotte and not just the weeks leading up to his resignation.

2. City council discussed Council-city manager communication - The importance of giving the city manager time to address issues, avoiding micromanagement, and maintaining proper channels of communication.

3. Council agreed that the Mayor is limited in his power as Mayor. That is to say that Charlotte is not a Strong Mayor form of government. The Mayor should see himself or herself as a member of a 7 person council.

~~X~~. 4. Social media and media relations ~~- The charter designates the mayor as the ceremonial head who should handle media relations, typically delegating to the city manager~~. When it comes to the press and social media, Some members expressed that they want to see only the Mayor and the City Manager speaking on behalf of the city.

5. City council members discuss the important of communicating with the City Manager and not Department Heads. All council members agreed that proper chain of command needs to be followed.

4. 6. Council committees - Discussion about potentially suspending ad hoc committees while maintaining charter-required committees. Concerns were raised about committees drawing too much staff time.

5. 7. City attorney access - The recommendation that council members should go through the city manager rather than directly contacting the city attorney. Council members noted this creates tension with the charter, which allows council members to contact the attorney directly. Mr. Rodriguez pointed out that at the heart of this request was that the city manager needs to be looped in on matters taken to the city attorney and that it is inappropriate to not keep the city manager in the loop about things concerning the city.

6. 8. Staffing recommendations - Discussion about potential reorganization of departments and staffing needs, particularly regarding the DPW director position and utility department. The general agreement amongst council was that the new city manager should look over these recommendations and advise council.

7. 9. Meeting packet timing - The charter specifies packets must be available by Friday at noon, but several council members expressed difficulty reviewing materials over the weekend and suggested earlier distribution

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting 7:00 p.m.
January 12, 2026

CALL TO ORDER:

By Mayor Fullerton on Monday, January 12, 2026, at 7:00 p.m.

ROLL CALL:

Mayor Fullerton, Mayor Pro Tem Rodriguez, Council members, Brummette, Christensen, Neumann, Scott, and Chin. A quorum was met

City staff in attendance; City Manager Hillard, and Deputy City Clerk Middaugh.

INVOCATION:

Pastor Emily Shaver from Real Life Church led the invocation.

PLEDGE OF ALLEGIANCE:

Led by Fullerton

APPROVAL OF MINUTES:

a. December 22, 2025, Regular Council Meeting Minutes

Motion by Scott supported by Chin to approve December 22, 2025, Regular Council Meeting Minutes, as amended**.** Carried; Yea 7; Nay 0; Absent 0

b. December 29, 2025, Special Council Meeting Minutes

Motion by Chin supported by Scott to approve December 29, 2025, Special Council Meeting Minutes**.** Carried; Yea 7; Nay 0; Absent 0

Motion by Rodriguez supported by Scott to table December 29, 2025, Special Council Meeting Minutes**.** Carried; Yea 4; Nay 3; Absent 0

c. January 05, 2026, Special Council Meeting Minutes

Motion by Chin supported by Christensen to approve January 05, 2026, Regular Council Meeting Minutes, as amended**.** Carried; Yea 7; Nay 0; Absent 0

ABSENCE OF COUNCIL MEMBERS:

All members present.

PUBLIC HEARING:

Mayor Fullerton opened the public hearing for the International Fire Code 2021 Edition Ordinance 2025-09. There were no comments from the public. The public hearing was closed.

PUBLIC COMMENT:

Dan Richmond, 1050 W. Lawrence Hwy., spoke about his concerns regarding the resolution for converting Lawrence Highway from 4 to 3 lanes. He stated this was a shortsighted decision that it would reduce traffic flow and increase congestion. He disagreed with claims that it would reduce emissions, noting that it would actually increase congestion with idling vehicles. Richmond mentioned that many people already avoid Charlotte due to traffic on Lansing Road. He also expressed concern about a previous comment suggesting that public input was unnecessary due to a safety meeting, emphasizing that public comment should be a priority.

APPROVAL OF AGENDA:

Motion by Scott supported by Chin, to approve the agenda. Carried; Yea 7; Nay 0; Absent 0

SPECIAL PRESENTATION:

Dane Porter from the auditing firm presented the results of the City's FY 2024-2025 audit. He explained they had issued an unmodified opinion on the financial statements, which is the highest level of assurance they could provide. Porter noted three tiers of audits: basic financial statement audit, yellow book audit, and single audit - with the City requiring a single audit due to spending more than $750,000 in federal awards.

Porter reviewed key financial indicators, including the City's current ratio of 5.2 for governmental activities, showing a healthy liquidity position well above the recommended threshold of 1 or 2. The business-type activities had a current ratio of 40, which is extremely liquid.

He highlighted that the City's pension and OPEB liabilities combined were about $10.2 million, a slight improvement from $10.3 million the previous year. The unrestricted net position for governmental activities was negative $4.8 million, primarily due to these liabilities, which was a slight decrease from negative $4.4 million the previous year.

For the general fund, Porter reported that revenues were $7.7 million for FY 2025, down about 2.8% from FY 2024, while expenditures were $7.2 million, up about 4.3%. The fund used about $163,814 of fund balance, which was significantly better than the amended budget's projected use of $1.3 million. The unrestricted fund balance stood at 44% of annual expenditures, well above the GFOA's recommended 17-20%.

During questioning, Porter rated the City's financial condition as a "B-/C+" overall, noting the financial statements were fairly presented and in good condition despite some audit process delays. He confirmed that a material weakness was identified but that the City was working with consultants to address it, with all findings planned to be corrected by June 30, 2026. Porter also clarified that pension liability issues were common across municipalities and that the City was in relatively good shape.

Motion by Scott supported by Chin, to receive the auditor's report. Carried; Yea 7; Nay 0; Absent 0

COMMUNICATIONS AND COMMITTEE REPORTS:

a. City Manager report

City Manager Hillard highlighted ongoing projects aligned with council goals and objectives. He mentioned upcoming meetings with Consumers Energy regarding streetlights, bids received for building construction inspection program review, work on the capital improvement plan, and municipal building improvements review expected later in spring. He also noted downtown street improvements and neighborhood enrichment initiatives, including various grants such as the CDBG grant for housing strategy review.

b. Council member committee reports

Councilmember Rodriguez reported that the City Manager search committee met with Mr. Hillard, who is working on obtaining bids from search firms. He emphasized that while the committee is staying organized and keeping the process on track, all official decisions will be brought to the full council for consideration.

Councilmember Christensen shared that the planning commission had covered all the suggested zoning changes at their recent meeting, and these would be coming before council

soon. He also mentioned that Camp Francis would be meeting the following night at 6:30 at the cabin.

Mayor Fullerton reported that a meeting was scheduled for the following day with department heads, himself, and Councilmember Brummette to discuss interim manager candidates. He expressed optimism about the potential candidates Mr. Hillard had identified

CONSENT AGENDA:

a. Approval of Claims and Expenditures totaling $575,987.09

b. Approval of City Clerk appointment - Alicia Smith

c. Approval of guidelines for poverty exemptions 2026

d. Approval of Resolution 2026-01 to update authorized signatories for the new grant due to changes in leadership

e. Approval of Mayoral appointment to the Parks Advisory Board (replacing Mayor Fullerton with Councilmember Brummette)

Motion by Christensen supported by Chin to approve Consent Agenda items a - e. Carried; Yea 7; Nay 0; Absent 0

BUSINESS AGENDA:

a. Consider Approval of Resolution 2026-02 To amend operating and capital budget appropriation of funds fiscal year 2025-2026

City Manager Hillard explained that these budget amendments reflected projects outside the original budget that department heads requested. He noted that budget amendments typically occur quarterly as part of normal operations, addressing either emergency needs or council-approved projects not initially included in the budget.

Councilmember Rodriguez added context for newer members, explaining that in previous years, budget amendments sometimes happened only once annually, but regular quarterly reviews were preferable. He noted that while some line items might seem significant in isolation, they represented minor adjustments within the context of the City's overall $18 million budget.

Motion by Scott supported by Neumann to approve Resolution 2026-02 to amend operating and capital budget appropriation of funds fiscal year 2025-2026. Carried by roll call vote; Yea 7; Nay 0; Absent 0

b. Consider Approval of Resolution 2026-03 to approve the request to MDOT for Converting M-79 from 4 To 3 Traffic Lanes

Extensive discussion occurred regarding this proposal to convert M-79/Lawrence Avenue from four lanes to three (one lane in each direction with a center turn lane).

Councilmember Christensen clarified that there had been an MDOT open house in the community room, not a safety meeting as referenced by a public commenter. He explained that MDOT had assured the City that traffic flow would improve because the controlled left turn lane would prevent vehicles from blocking travel lanes. He also noted that MDOT constantly monitors traffic signals and makes adjustments as needed. Christianson emphasized that if the changes don't work as expected, the road could be easily restriped back to four lanes.

Director of Public Works Stephanie explained that the conversion would improve the level of service at intersections from the current "D" (approaching unstable flow, high density, restricted speeds) to levels "A" and "B" (free flow or reasonably free flow). She detailed additional benefits including a 4.5-5 foot buffer for parallel parking and wider turn radius for fire trucks. Stephanie clarified that at major intersections, the center turn lane would become dedicated left-turn lanes.

Councilmember Rodriguez acknowledged his initial skepticism but explained that research convinced him the project would likely improve traffic flow, contrary to intuition. Councilmember Scott similarly expressed that after reviewing the plans, he was convinced the changes would work.

Councilmember Neumann spoke from a safety perspective, noting that the current four-lane configuration creates hazardous situations when vehicles stop to make left turns and others attempt to pass. He believed the dedicated turn lane would improve safety and provide better clearance for emergency vehicles.

Councilmember Brummette raised concerns about the Lincoln and Lawrence intersection, suggesting it needed a traffic light. He was hesitant about the project without this addition. Stephanie explained that adding a traffic light would require a separate traffic study and funding, which wouldn't be part of the current project.

Mayor Fullerton shared his experience with the Lansing Street conversion years ago, noting that despite initial opposition, the change proved beneficial and reduced accidents significantly.

Motion by Christensen supported by Scott to approve Resolution 2026-03, request to MDOT for Converting M-79 from 4 To 3 Traffic Lanes. Carried by roll call vote; Yea 7; Nay 0; Absent 0

c. Second Reading and Consider Approval of Ordinance 2025-09 To adopt the IFC 2021 Edition (Fire Code)

Motion by Chin supported by Scott to approve Ordinance 2025-09 to adopt the IFC 2021 Edition (Fire Code). Carried by roll call vote; Yea 7; Nay 0; Absent 0

PUBLIC COMMENT:

There were no comments from the public.

STAFF COMMENTS:

City Manager Hillard acknowledged the work of Dan Daly on the council chamber improvements, including new TVs, planned artwork installation, and audio/visual enhancements. He also recognized various staff members' contributions, including Christina Horton's work on the audit, Tyger Fullerton's work on the fire ordinance, Stephanie Whitney's advocacy with MDOT, and other departments' ongoing efforts.

MAYOR AND COUNCIL COMMENTS:

Councilmember Christianson thanked those who attended the meeting and noted the improved audio system. He announced he would be absent from the next meeting on the 26th as he would be visiting his daughter in Minnesota. He thanked Mr. Hillard for his service.

Councilmember Brummette thanked the Mayor for appointing him to the Parks Board. He also thanked Mr. Hillard and mentioned his tour of the water treatment facility, which he found impressively clean and well-organized.

Councilmember Scott thanked attendees and reminded them of his Tuesday office hours from 10 AM to noon.

Councilmember Chin provided an update from the Michigan Municipal League, noting that only 74 bills were passed and signed in the past legislative year, far below the normal average of 350. He mentioned the Governor's upcoming State of the State address would likely focus on education and property tax reform. Chin also reported that the attorney general had deemed a $650 million budget cut unconstitutional, which might restore funding for the fire training facility.

Councilmember Rodriguez thanked Mr. Hillard for his service and suggested the Council develop comprehensive plans for council member resignations and onboarding new members. He also recommended creating a centralized resource explaining special assessments for new members.

Mayor Fullerton mentioned that the special assessment process would be changing this year, with clearer designations of where funds are spent. He reminded council members to follow the charter and direct all concerns through the city manager rather than contacting department heads directly.

ADJOURN:

Motion by Christensen supported by Scott to adjourn the meeting at 8:32 p.m. Carried; Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mikayla Middaugh
Deputy City Clerk

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Special Meeting – 07:00 P.M.
January 20, 2026

CALL TO ORDER:

By Mayor Fullerton on Tuesday January 20, 2026 at 02:30 p.m.

ROLL CALL:

Council members in attendance; Mayor Fullerton, Mayor Pro-Tem Rodriguez, Chin, Brummette, Scott, Neumann, Rodriguez, and Christensen. A quorum was met.

City staff in attendance; Deputy City Clerk Middaugh,

PLEDGE OF ALLEGIANCE:

Led by Fullerton

ABSENCE OF COUNCIL MEMBERS:

All Council Members were present

PUBLIC COMMENT:

The agenda for the special meeting was approved.

DISCUSSION ITEMS:

a. Interview Interim City Manager Candidates, then select candidates for further consideration: 2:30pm - Howard Fink, 3:00pm - Vincent Pastue

Mayor Fullerton explained the interview process, noting that Council had prepared five questions for each candidate, and that department heads would also have an opportunity to ask questions following the Council's questions.

Interview with Howard Fink:

Mr. Fink provided an overview of his professional experience, including 20 years in local government management across four communities. He discussed his current position as an interim administrator for a sewer and water authority in the Saugatuck Douglas area. His background included being a town administrator in Merrillville, Indiana, township manager in Northfield for 4-5 years, and most recently serving as township manager in Park Township (Holland area) for 9 years.

On the subject of housing, Mr. Fink explained his extensive planning and zoning experience, familiarity with brownfield TIFF incentives for housing development, and acknowledged the challenges of housing development throughout Michigan. He emphasized that housing incentives typically require subsidy and working with nonprofit organizations in the community.

Regarding grant experience, Mr. Fink stated he had secured approximately $2.5 million in grants throughout his career, primarily for park development, and was comfortable with grant writing although he had not written grants specifically for housing.

When discussing budget preparation, Mr. Fink detailed his experience creating annual budgets for the past 15 years, emphasizing the importance of department heads leading their budget process and the council establishing priorities through strategic planning. He noted that his role was to review the overall budget to ensure balance, sustainability, and appropriate fund balance usage.

Mr. Fink described his human resources experience, noting that in smaller communities the city manager typically acts as the HR professional. He discussed handling benefits, insurance, personnel issues, and policy updates, such as the recently required ESTA policy.

When asked why he would be the best candidate, Mr. Fink humbly stated that it really comes down to fit and personality

rather than claiming to be the best. He disclosed that he had left Park Township about four months ago after 9 years, was currently in a full-time interim role, but was not bound to stay in that position if another opportunity arose.

The Department Heads asked Mr. Fink about his experience handling broken processes (he described implementing a civil infraction program to replace an inefficient misdemeanor process), managing relationships with authorities like DDAs (emphasizing respect and collaboration), and his approach to interim management (focusing on keeping operations running smoothly while setting the organization up for future success).

Interview with Vincent Pastue:

Mr. Pastue presented his 42 years of local government experience, including 32 years as a chief administrative officer. He retired in June 2023 after serving as city manager in Monroe for 7 years, then worked as an interim in Gibraltar for 7 months and Dundee for about 8 months.

Regarding budget experience, Mr. Pastue estimated he had prepared close to 50 budgets during his career. He explained that he begins by understanding council priorities and department needs, creates forecasts, and develops recommendations. He emphasized the importance of asset management planning, noting that he had implemented pacer reports, water asset management plans, and reliability studies in Dundee.

On the subject of human resources, Mr. Pastue described extensive experience with all aspects including collective bargaining, grievances, job descriptions, pay classifications, hiring, terminations, and benefit management. He also discussed updating outdated HR policies and implementing in-service training programs.

When asked why he was the best candidate, Mr. Pastue humbly said he wasn't sure he was, but cited his broad range of experience in both large and small organizations, his even temperament, and his ability to calm difficult situations and move organizations forward.

The Department Heads asked Mr. Pastue about handling broken processes (he described turning around a building department with a poor reputation by focusing on customer service), managing relationships with authorities (emphasizing the importance of attending meetings, understanding priorities, and building trust), and handling challenging situations as an interim manager (adapting to each council's expectations while balancing day-to-day operations with special projects).

Selection Discussion and Decision:

After interviewing both candidates, the Council and department heads discussed their preferences. The department heads unanimously supported the second candidate (Vincent Pastue), citing his extensive budget experience, ability to address personnel policy revisions, and suitability for the immediate needs of the city.

Council members shared this assessment, noting Mr. Pastue's experience with larger budgets, ability to manage both the transition in and eventual transition out to a permanent manager, and his demonstrated capability to keep projects moving forward without interruption.

Motion by Christensen supported by Scott to offer the interim position to Vincent Pastue pending background check and a suitable contract signed. Carried. Yea 7; Nay 0; Absent 0

b. Mayoral Appointments to Airport Advisory Board & Downtown Development Authority

Mayor Fullerton presented two mayoral appointments for Council consideration:

Motion by Chin supported by Christensen to accept the mayoral appointment of Cam Robinson to the Airport Advisory Board. Carried. Yea 7; Nay 0; Absent 0

Motion by Christensen supported by Scott to appoint Council Member Anthony Rodriguez as the DDA representative. Carried. Yea 7; Nay 0; Absent 0

Mayor Fullerton clarified that Anthony Rodriguez would be serving as the Mayor's designated representative on the Downtown Development Authority, as the charter requires either the city manager or mayor to serve, and this appointment would give him voting power rather than just liaison status.

c. Approval of Authorization to Apply for EGLE Recycling Infrastructure Grant

DPW Director Stephanie presented an application for an EGLE Recycling Infrastructure Grant to construct a 40x60 barn and perimeter fencing for the recycling center. She explained that the city had previously approved $80,000 in the budget for infrastructure improvements, but this grant would require only a $44,000 match from the city.

The Director noted that the recycling center currently lacks adequate indoor storage space, causing materials to be stored outside where they get wet and lose value. The proposed structure would increase storage capacity, improve material handling, and potentially increase revenue. The perimeter fencing would also reduce theft from the scrap metal bin.

Some Council discussion occurred regarding the return on investment timeline and the sustainability of the recycling center. Council Member Rodriguez expressed some reservations about the cost recovery timeline, while Council Member Neumann, who works in environmental health and safety, countered that the payback period would likely be reasonable given the potential revenue increases from properly stored recyclables, particularly cardboard.

Council Member Chin emphasized the environmental importance of keeping the center open and the value of securing grant funding to reduce city costs. Council Member Fullerton noted the long-term investment value and the improvements made to the center over the years.

Motion by Chin supported by Christensen to authorize application for the EGLE Recycling Infrastructure Grant. Carried. Yea 7; Nay 0; Absent 0

PUBLIC COMMENT:

No public comments were made during the second public comment period.

STAFF COMMENTS:

No Comments

MAYOR AND COUNCIL COMMENTS:

Council Member Christensen announced he would miss the next meeting as he would be in Minnesota.

Council Member Chin reported that he had received a certificate from the Michigan Infrastructure Council for completing 25 professional development hours and all requirements for the Asset Management Champions program. He emphasized the importance of implementing 5-year capital improvement plans.

Council Member Rodriguez clarified his position on budgeting and voting procedures, noting that council members can approve a budget but still vote against specific expenditures when they come up for individual approval.

Mayor Fullerton highlighted the importance of the Council staying focused on high-level policy matters rather than getting involved in day-to-day operations, referring to advice given by candidate Howard Fink.

ADJOURN:

Motion by Christensen supported by Scott to adjourn at 4:30 p.m. Carried. Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mikayla Middaugh, Deputy City Clerk

THE CITY OF CHARLOTTE MICHIGAN

To: Honorable Mayor Fullerton and City Council Members
From: Robert Hillard, City Manager
Date: January 23, 2026
RE: City Manager's Report

The following is the latest City Manager's Report. Thank you and please give me a call at (517) 543-8850 or rhillard@charlottemi.org, if you have any questions.

"The Framework" 2025 - 2026 Goals and Objectives Update

This is "The Framework" 2025 - 2026 Goals and Objectives Update. This document is the main planning tool to organize projects and programs identified for completion by the City Council. The goals are to improve efforts in City Services, Community Development, and Neighborhood Enrichment. The objectives are listed following the goals. I have shared the goals and objectives and assigned them to the relevant Department Head. They will submit updates on the progress of the objectives as part of their monthly department reports. Per the City Manager's evaluation criteria, items will not be considered accomplished unless agreed upon by the City Council.

City Services

Building Construction Inspection Program Review
Street Light Review
Capital Improvement Plan Review
Municipal Building Improvements Review
Energy Review
Recycling Center Review
Defined Benefit Program Review
City Council Chamber Sound and Video Review

Community Development

Combs Industrial Park Improvements Review
Downtown Street Improvement Review
Airport Hangar Review
Economic Development Plan Review

Neighborhood Enrichment

Housing Strategy Review
Street Plan Review
Bennett Park Improvements Review

Street Light Review Update

I had a meeting with Tanya Martin, Consumer Energy Streetlighting - Senior Project Coordinator, to discuss the City Council Objective related to a Street Light Review. To replace existing Consumers Energy street lights with the lower cost LED equivalent lights, we have to consider two charges. The first is a conversion cost and the second is an annual light charge. The total conversion cost for certain LED equivalent lights throughout the City is $438,565. The operational annual street light charge savings would be $23,265. This is equivalent to an approximate payback of 19 years. Smaller scale street light changes can be provided, based on the individual street lights. My experience indicates that street lights can be very personal to individuals, similar to sidewalks and trees, and that pursuing this cost reduction strategy would take a lot of staff time and create neighborhood disruption. However, if the City Council wants to consider this objective further, I would recommend dedicating staff to specifically evaluating the information provided by Consumers Energy and assuring this process is communicated with the neighborhoods.

McGinty, Hitch, Person, Anderson & Revore, P.C.
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MEMORANDUM

TO: Mayor Kevin Fullerton, Charlotte City Council, Robert Hillard, City Mgr.

FROM: David M. Revore and Thomas M. Hitch, City Attorneys

RE: **CITY ATTORNEY REPORT – November 20, 2025 – January 23, 2026**

DATE: January 23, 2026

The following serves as our report to the City Council on issues in which our office has been engaged since the last report:

1. Ordinance Updates and Review**.**
   a. Complete Fire Prevention Code to adopt 2021 International Fire Code to coordinate with the City's adoption of the 2021 International Property Maintenance Code. Discussion with Police Chief Paul Brentar regarding ordinance updates and MACP accreditation.

2. Camp Frances. Revise Bylaws, meet with Stephanie Whitney and Susan DeBack.

3. Department of Public Works. Meet with Stephanie Whitney regarding on-going water projects.

4. Snow Removal Special Assessment. Complete Assessment documents.

5. District Court. Prosecute misdemeanor offenses.

6. Code Enforcement/Fire Department. Work with Tyger Fullerton and Dan Daly regarding Code Enforcement. Attend District Court Pretrial Conferences with property owners. Work on Carmel Twp. Agreement.

7. Labor & Employment. Attend grievance meetings with SEIU and POLC union representatives.

8. Tax Tribunal. *Ilie Popa v. County of Eaton*, No. 25-000557-TT. Respondent-City filed Motion to Compel for petitioner to produce Respondent-City's discovery response. Motions granted by Tax Tribunal. Numerous conversations with Petitioner regarding settlement. Conversations with City assessor. Settlement reached with Petitioner and Consent Judgment granted by Tax Tribunal. Case closed.

9. Research City Properties. Numerous City property leases developed and submitted for Council consideration.

10. Research Conflicts. Information provided to City Manager.

11. Communications. Mayor, City Manager, Police, Clerk, DPS and Fire Department officials.

DMR/TMH

Charlotte Fire Department
&
Rural Fire Association
Annual Report

2025



Charlotte Fire Department

911 W. Shepherd St

Charlotte, MI 48813

(517)543-0241

Report completed January 20th 2026

Mission Statement
Department History
Message From The Fire Chief
Fire Department Accomplishments
Department Members
Fire Station Information
Fire Department Apparatus
Training
Christmas Kiddies 2025
Incident Data
Pictures from 2025

Mission Statement

The Charlotte Volunteer Fire Department shall provide the best possible emergency services in order to protect the lives and property of citizens of the City of Charlotte and the Rural Fire Association by utilizing state of the art equipment and techniques, and by continuous improvement through training and education.



Department History

- **October 8th 1872**, exactly one year after the Great Chicago Fire of 1871, the Charlotte Fire Department was officially organized. The department had 36 members and was known as Charlotte Hose Company No.1.
- **1878**, The first steam pumper was purchased.
- **January of 1882,** a bell was purchased and served as Charlotte's Fire Alarm until 1930. (This bell is now on display in front of the 111 E. Lawrence municipal building.)
- **February 2nd, 1886**, A fire started at Belger's Shoes and 5 other buildings in the 100 blk. of S. Cochran Ave. This fire is still considered the worst fire to hit the downtown district.
- **June 16th, 1886**, A fire started on the west side of S. Cochran and claimed several buildings, the department required assistance from Battle Creek & Jackson. Pumpers were sent on a special train to assist in the firefight.
- **Fall of 1886**, Charlotte completed the "water works" department.
- **July 4th, 1894**, Fire broke out in the Eaton County Court House located in the heart of Downtown. The dome and bell collapsed, but the building was saved.



- **October 1898**, the first horses were acquired, Mink and Mack then served the department until 1913. In all five teams of horses served Charlotte Fire, unit 1918 when all were retired.
- **November 6th, 1901**, The Phenix House (A hotel on the NE corner of Cochran/Lawrence) burned trapping people in rooms. No fatalities were reported and firefighters were credited for ladder rescues of 13 people.
- **1917**, The Rural Fire Association was created to form a unique partnership with surrounding townships and the City of Charlotte. This expanded the department's rural firefighting ability and the relationship still stands today.



- **March 26th, 1962**, another downtown fire claimed the Cartwright Shoe store on South Cochran. Pumpers from Bellevue, Benton & Delta assisted. This fire drove the department to acquire its first Ariel ladder truck in 1963.

These historic moments in the department's history are just some of the significant events that built the Charlotte Fire Department & Rural Fire Association

Message from The Chief

As we conclude another year of service, we want to recognize the professionalism & dedication demonstrated by the members of the Charlotte Fire Department and the Rural Fire Association. This year reinforced the importance of our shared commitment to protecting life and property throughout our entire coverage area.

In 2025, the department responded to 2,069 total calls for service, including 491 overlapping incidents that required simultaneous responses. Of these calls, 1,321 were EMS-related incidents and 748 were fire or rescue-related incidents, highlighting the increasingly diverse and demanding nature of today's fire service. The department also remained an active regional partner, receiving mutual aid assistance on five occasions and providing aid to neighboring departments 26 times.

Training and preparedness continued to be top priorities. Throughout the year, members accumulated a combined 2,801 training hours, ensuring operational readiness and compliance with evolving standards. We were also proud to welcome six new volunteer members to the department, bringing us to a full roster and resulting in a current waiting list of interested individuals.

The department successfully maintained an ISO Class 3 rating, an important benchmark reflecting the quality and effectiveness of our fire protection services. The Insurance Services Office (ISO) evaluates communities based on emergency communications, staffing and training, apparatus, equipment, and water supply. An ISO Class 3 rating places Charlotte among a relatively small number of communities nationwide with this level of fire protection capability and directly benefits residents and businesses by helping to keep property insurance premiums lower.

While we recognize many accomplishments, we also acknowledge the serious nature of our mission. This year, the department experienced one minor firefighter injury and tragically responded to one civilian fire-related fatality within our coverage area. These incidents serve as solemn reminders of the inherent risks faced by both firefighters and the public, reinforcing the importance of continued training, prevention efforts, and community education.

Equally important was the continued strength of the partnership between the City of Charlotte and the Rural Fire Association. Through shared ownership of apparatus and equipment we continue to ensure that resources are used efficiently and responsibly to serve both city and rural residents.

I extend our sincere thanks to our firefighters for the countless hours dedicated to emergency response, training, planning, and behind-the-scenes work that keeps this organization moving forward. We also appreciate the ongoing support of our elected officials, city administration, township partners, and the citizens we are proud to serve.

Please review the remainder of this report for further and more detailed information regarding the department's operations and accomplishments during 2025.

Respectfully submitted,
Tyger Fullerton

2026 Fire Department Accomplishments

- 2069 calls for service, including 53 structure fires.
- Now responding to all priority medical calls with EMS in our coverage area.
- Reported 0 civilian injuries related to fire & 1 civilian fatality.
- Reported 1 minor firefighter injury.
- Maintained an ISO rating of “CLASS 3”.
- Hosted an Eaton County Tanker Task Force exercise.
- 6 new volunteer members joined in 2025.
- Took delivery of new Pumper/Rescue – Unit 314.
- Installed smoke detectors and CO alarms for residents.
- Attended 1 funeral as a department.
- Provided safety coverage and standby at the Eaton County Fair and Charlotte Fontier Days celebration.
- Conducted fire safety inspections, completed pre-incident surveys.
- Completed several plan reviews for new construction projects.
- Working with Eaton County Fire Training to place a live burn facility.
- Acquired a Federal grant for new fire gear for all firefighters.
- Acquired a local grant with Eaton County Emergency Management.
- Donation received from CFE – Grain rescue auger







Department Members

The Charlotte Fire Department is a combination fire department comprised of nine officers (eight full-time), three full-time firefighters, and twenty-nine volunteer firefighters. Full-time Captains, Lieutenants, and Firefighters are assigned to two stations and provide continuous coverage with a minimum staffing level of two personnel (three when available) on duty 24 hours a day, 365 days per year. On average, the department responds to an incident every 4.2 hours.

Volunteer firefighters respond upon dispatch and expand on-duty staffing, forming the primary response force for the department. Fire, rescue, and emergency medical services are provided to the City of Charlotte; the Charlotte Rural Fire Association, which includes the Townships of Brookfield, Chester, and Eaton; and Carmel Township. The department's total service area encompasses approximately 136 square miles, representing roughly 25 percent of Eaton County.

Full-time Staff	**Start Year**
Fire Chief Tyger Fullerton	2007
Assistant Chief Dan Daly	2012
Captain Chris Sloan	2006
Captain Dominic Curtis	2015
Captain Derrick Viane	2012
Lieutenant Justin Emery	2016
Lieutenant Matthew Pruden	2004
Lieutenant Ron Smith	2015
Firefighter Josh Houghtaling (SAFER)	2017
Firefighter Zebulon Taylor (SAFER)	2011
Firefighter Roy Gilbertson (SAFER)	2004
K9 Cinder Fullerton	2018

Volunteer Members

Deputy Chief Kevin Fullerton	1973
Firefighter Cory Sanders	1993
Firefighter Todd Hamilton	1998
Firefighter Rob Rich	1999
Firefighter Brian Matson	2003
Firefighter Jeff Wertz	2008
Firefighter Brian Neumann	2009
Firefighter Thad Briggs	2011
Firefighter Adam Smith	2011
Firefighter Matt Mitschke	2015
Firefighter Trent Jenson	2016
Firefighter Spencer Drake	2016
Firefighter Tyler Dewaters	2020
Firefighter Brian Dewaters	2022
Firefighter Brandon Forist	2022
Firefighter Dawn Gibbs	2022
Firefighter Scott McNair	2022
Chaplain Andy Shaver	2023
Firefighter Brad Stark	2023
Firefighter Alex Preston	2024
Firefighter Trace Taylor	2024
Firefighter Spencer Schultz	2024
Firefighter Broedie Hamilton	2024
Firefighter James Bethea	2025
Firefighter Zachary Case	2025
Firefighter Charlie Curtiss	2025
Firefighter Cary Hudson	2025
Firefighter Colby Martin	2025
Firefighter Justin Southern	2025
Cadet Wyatt Shaver	2025

Part-time Personnel

Part-time Dewayne Miller	1981
Code Officer Cheri Cummings	2021
Code Officer Joe Jenson	2024
Inspector Mark Burger	2024

Stations

Downtown Station

111 E. Lawrence Ave

Apparatus

311

313

316

Snorkel

318

324



West Side Station

911 W. Shepherd St.

Apparatus

312

314

315

317

319

Gator

Boat

Trailer



Fire Department Apparatus





















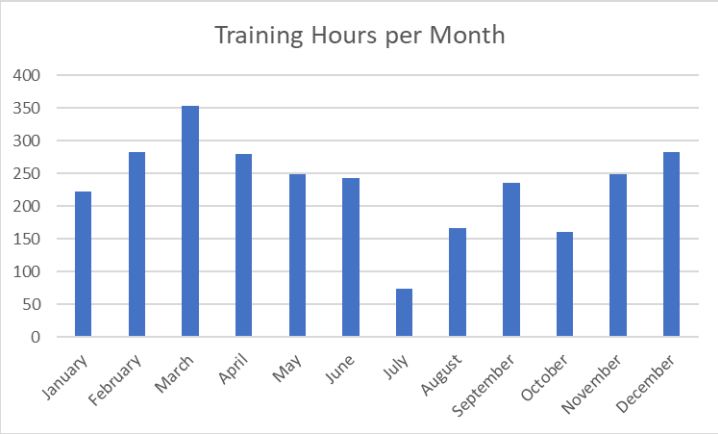






Training

Total Training Hours: 2,801



Fire Department members participate in training activities throughout the year to maintain operational readiness and professional competency. The department conducts a monthly membership meeting in addition to a scheduled monthly training session. Specialized training programs are also offered periodically, including ice and water rescue, grain rescue, live-fire training burns, and tanker operations. In addition, both full-time staff and volunteer members complete state-required EMS continuing education to maintain licensure and ensure compliance with applicable training standards.









2025 Christmas Kiddies



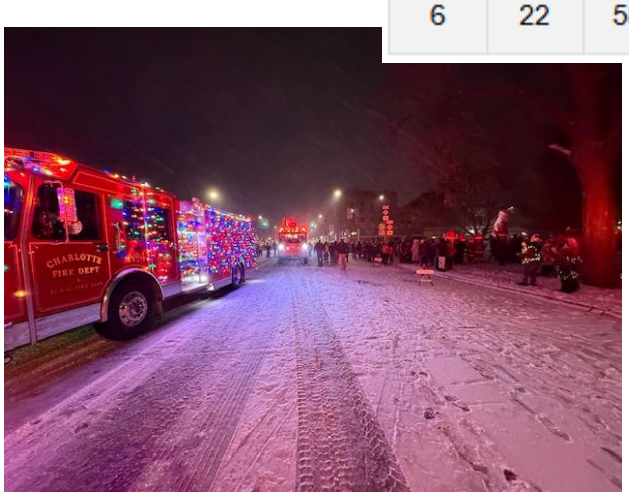
435 Kids

174 Stops





Route	Stops	Kids
1	38	98
2	28	74
3	40	91
4	32	68
5	14	46
6	22	58



A long-standing Charlotte Tradition that continues to this day.

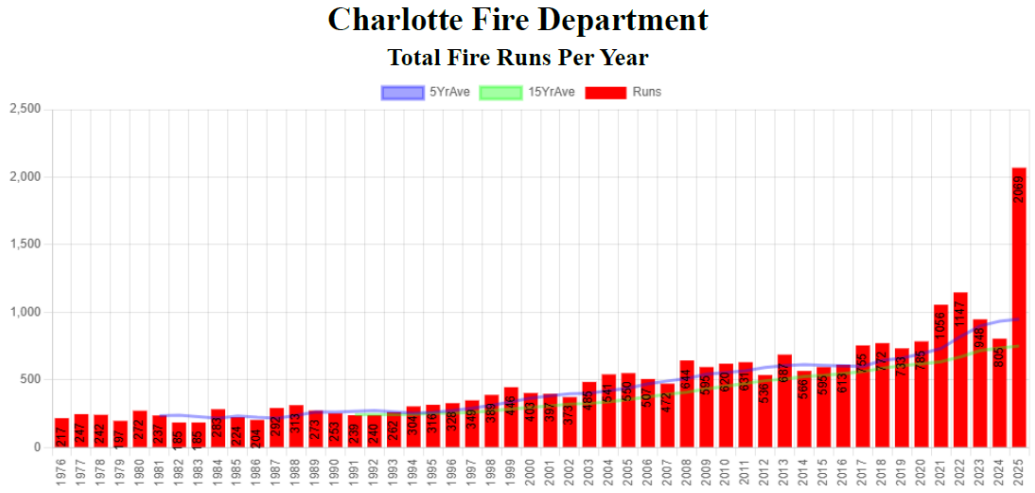
An archived Republican Tribune article dated January 5th, 1956, dates the origin of the Christmas Kiddies program to 1906. Where members of the Charlotte Volunteer Fire Department delivered baskets of dolls, toys, mittens, and treats to needing children on Christmas Eve. A merchant group raised funds, and the Fire Department "Santa's" made all the deliveries, first by horse-drawn wagons and sleighs and then by fire trucks since 1915. The Christmas Kiddies Program was adopted in total by the Charlotte Volunteer Fire Department in 1982. Assisted by hundreds of community volunteers, and donations coming from across the United States, volunteer firefighters have been responsible for fundraising, visitations, purchasing, packing, and delivering gifts to 400-500 children each year since.

Today the Christmas Kiddies' program has 4 routes dedicated to the City of Charlotte and 2 routes outside the city covering our entire fire district.

2025 Incident Data

INCIDENT COUNT	
INCIDENT TYPE	**# INCIDENT**
EMS	**1,321**
FIRE	**748**
TOTAL	**2,069**

2025		
RUNS THIS MONTH		YEAR TO DATE
84	---	84
57	---	141
171	---	312
188	---	500
223	---	723
193	---	916
188	---	1104
205	---	1309
199	---	1508
179	---	1687
185	---	1872
197	---	2069



Run Records				
Month	High Year	High Runs	Low Year	Low Runs
January	2022	118	1976	7
February	2022	91	1982	9
March	**2025**	**171**	1978	15
April	**2025**	**188**	1983	10
May	**2025**	**223**	1983	9
June	**2025**	**193**	1993	13
July	**2025**	**188**	1982	11
August	**2025**	**205**	1978	14
September	**2025**	**199**	1977	8
October	**2025**	**179**	1985	6
November	**2025**	**185**	1985	6
December	**2025**	**197**	1982	9

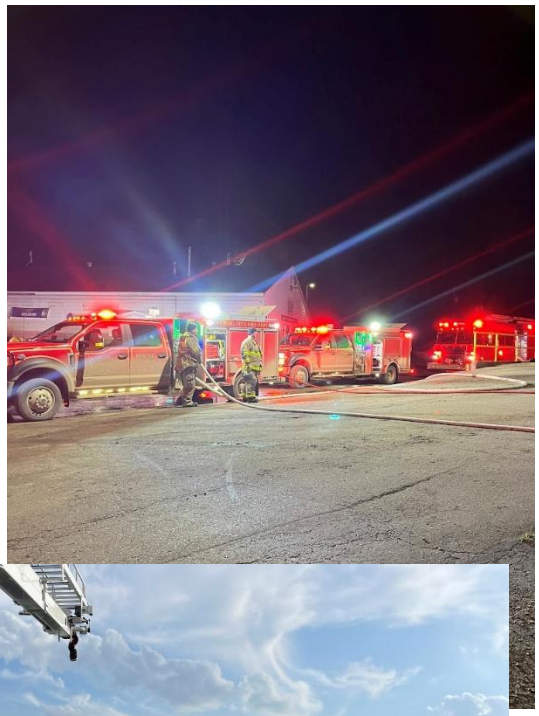
	2025			FROM LAST YEAR	
	RUNS THIS MONTH		YEAR TO DATE	RUNS THIS MONTH	YEAR TO DATE
JANUARY	84	--	84	14	14
FEBRUARY	57	--	141	9	23
MARCH	171	--	312	128	151
APRIL	188	--	500	136	287
MAY	223	--	723	158	445
JUNE	193	--	916	107	552
JULY	188	--	1104	114	666
AUGUST	205	--	1309	137	803
SEPTEMBER	199	--	1508	127	930
OCTOBER	179	--	1687	97	1027
NOVEMBER	185	--	1872	131	1158
DECEMBER	197	--	2069	106	1264

ZONE	# INCIDENTS
01 - City Of Charlotte	1,371
02 - Eaton Township	254
03 - Brookfield Township	79
04 - Walton Township	13
05 - Carmel Township	177
06 - Chester Township	117
07 - Mutual Aid	38
08 - Void Calls	20
TOTAL:	**2,069**

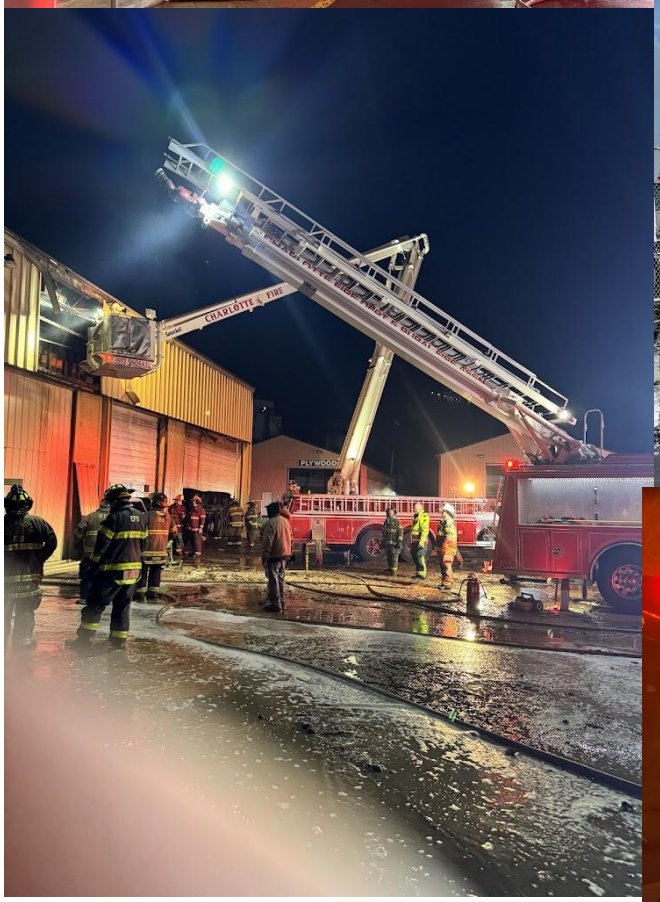
CO CHECKS	
424 – Carbon monoxide incidents	**4**
736 – CO detector activation due to malfunction	**4**
746 – Carbon monoxide detector activation, no CO	**8**
MUTUAL AID	
Aid Type	**Total**
Aid given	**26**
Aid Received	**5**
OVERLAPPING CALLS	
# OVERLAPPING	**% OVERLAPPING**
491	**23.7**

2025 In Review





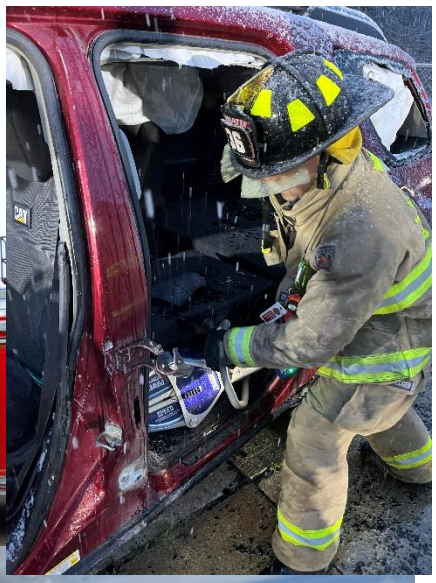






2025 In Review













Charlotte Police Department

111. E. Lawrence Ave., Charlotte, MI 48813
Phone: 517-543-1552 Fax: 517-543-8396
Paul Brentar, Chief of Police

December 2025 Monthly Report

Monthly Statistics:

- See attached report.

Training:

- Officers continued online training through Virtual Academy.
- Officers completed vehicle extraction training.
- Officer Castle attended Sig Rifle Armorer training.
- Offices completed Virtual Reality monthly training.
- Officers Everts, Glidden, Stid, & Sgt. McDaniel attended Cops in Court training.

Staffing:

- Staffing has been reduced to 16 officers.
- Interviews took place for our Police Secretary position. A conditional offer has been made and accepted. We expect this person to start in mid-January.

Police Vehicle Review:

- This new patrol vehicle has been received from the outfitter and has now been placed into service.

Police Body Cameras/In-car Cameras/Interview Room Cameras/Tasers Review:

- No further update.

Flock Camera Program Review:

- No further update.

Outreach/Public Events:

- Officer Carroll and Chief Brentar participated in Shop with a Hero at Walmart on 12-16-2025.
- Officers Carroll & Leach, along with Sgt. Antcliff, Det. Poortvliet & Captain Brooks participated in the Fill-A-Cop-Car event at Walmart where they collected on 6K lbs. of food for Helping Hands.
- Officers Gardner, Everts, Callahan, Glidden, Leach, & Captain Brooks participated in the Shop with a Hero event that took place at Meijer.

Respectfully,

Chief of Police

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UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2024	%	WARRANTS	ARRESTS
STATE CRIMES																	
SOVEREIGNTY													0	0	0%		
MILITARY													0	0	0%		
IMMIGRATION													0	0	0%		
Part I Crimes													0				
CRIMES AGAINST PERSONS																	
HOMICIDE-MURDER(ATTEMPT)													0	0	0%		
NEGLIGENT HOMICIDE													0	0	0%		
KIDNAPPING							1						1	1	0%		
PARENTAL KIDNAPPING													0	0	0%		
SEX. ASSAULT-ALL	3	2	6	1	1		3	2	4	3	1	2	28	21	33%	5	1
ROBBERY				1									1	3	-67%		
NON-AGG ASSAULT	4	10	7	14	9	10	12	11	8	13	10	9	117	142	-18%	5	33
AGGRAVATED ASSAULT	1	2	3	2	2	3	5	6	4	2	3	2	35	23	52%	4	10
INTIMIDATION/STALKING	14	20	12	17	14	10	10		17	19	11	13	157	157	0%	2	8
PROPERTY CRIMES																	
ARSON													0	0	0%		
EXTORTION				1			1						2	3	-33%		
BURGLARY-FORCED	1				2	3	1		2	3	4		16	19	-16%	2	4
BURGLARY-W/O FORCE													0	0	0%		
BURGLARY-ILLEGAL ENTRY	1			1	1		2	1	2		1	2	11	13	-15%		
POSS BURGLARY TOOLS	1												1	0	100%		
LARCENY	5	3	6	7	5	9	7	9	6	9	3	9	78	132	-41%		2
MOTOR VEHICLE THEFT		1	1	1	3	1	2					1	10	14	-29%		
Part II Crimes																	
STOLEN PROPERTY-MOTOR VEHICLE				1									1	4	-75%		
FORGERY/COUNTERFEITING				1		1							2	7	-71%		1
FRAUDULENT ACTIVITY	3	6	7	10	8	6	5	8	3	5	5	12	78	79	-1%	1	2
EMBEZZLEMENT												1	1	3	-200%	1	1
REC/CONCEALING STOLEN PROPERTY	1	1		3	9	2	3	1	3	4		2	29	6	383%		5
DESTRUCTION OF PROPERTY	2	3	4	2	5	7	2	2	6	3	7	2	45	73	-38%		2
RETAIL FRAUD-ALL	5	10	9	7	12	13	6	13	10	26	11	18	140	140	0%	18	8
UCR TITLE	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUNE**	**JULY**	**AUG**	**SEPT**	**OCT**	**NOV**	**DEC**	**TOTAL**	**LAST YEAR**	**%**	**WARRANTS**	**ARRESTS**
MORALS/DECENCY CRIMES																	
V.C.S.A.	1	1	1	6	5	1	1	2	5	5	1	3	32	38	-16%	4	13
SEX OFFENSE	1	1	2	3	2		1	1	2	1	2	2	18	15	20%	4	
OBSCENITY	1												1	0	100%		
FAMILY ABUSE/NEGLECT	2	5	9	7	7	5		2		3	1	4	45	34	32%		3
FAMILY-NON SUPPORT									3				3	0	300%		1
FAMILY-OTHER													0	0	0%		
GAMBLING													0	0	0%		
COMMERCIALIZED SEX OFFENSE													0	0	0%		
LIQUOR LICENSE VIOLATION													0	1	-100%		
LIQUOR LAW VIOLATION				1	1		1		1				4	16	-75%		
PUBLIC ORDER CRIMES																	
OBSTRUCTING POLICE	2	1	2	1	1	1	4	4	3	4		1	24	21	14%	7	14

ESCAPE-CORRECTIONAL INSTITUTION													0	0	0%		
ESCAPE-MENTAL INST.													0	0	0%		
ESCAPE/FLIGHT													0	0	0%		
OBSTRUCTING JUSTICE	3	2	3	5	3	2	3	3		3	4	2	33	28	18%	42	97
BRIBERY													0	0	0%		
WEAPONS-CONCEALED					1					1	1		3	5	-40%	1	4
WEAPONS-EXPLOSIVE													0	0	0%		
WEAPONS-OTHER	1			1	3	1	2	2	1	1	2		14	8	75%	1	
PUBLIC PEACE	6	8	10	17	26	21	15	24	19	12	15	26	199	197	1%		3
TRAFFIC-HIT AND RUN	2	5	4	1	6	5	3	3	4	1	7	8	49	50	-2%		
TRAFFIC-O.U.I.L./O.U.I.D	5	4	3	6		4	4	3	3	2	1	4	39	36	8%	2	15
TRAFFIC-MISD	1	3		7	3	2	2	3		7		4	32	47	-32%	2	7
HEALTH/SAFETY VIOLATION	1	2	5	4	12	10	5	9	6	9	11	4	78	54	44%		
CIVIL RIGHTS													0	0	0%		
TRESPASS/PRIVACY		4	10	7	3	6	5	6	7	3	5	3	59	71	-17%		6
SMUGGLING													0	0	0%		
ELECTION LAWS													0	0	0%		
ANTI-TRUST													0	0	0%		
TAX REVENUE													0	0	0%		
CONSERVATION	1	2		2		1		2	1				9	10	-10%		
VAGRANCY		3	3	4	1	4	6	4	5	2	7	2	41	47	-13%		
MISC. CRIMINAL OFFENSE													0	0	0%	1	
GRAND JURY INVESTIGATION													0	0	0%		
CONSPIRACY													0	0	0%		

End of Part II Crimes

UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
JUVENILE MINOR																	
DELINQUENT MINOR	5	4	7	5	7		3	16	5	2			54	121	-55%		
RUNAWAY		5	5		3		3	1	6	7	7		37	52	-29%		
CIVIL-NON CRIMINAL																	
DIVORCE/SUPPORT													0	0	0%		
INCAPACITATION	1	1	2			1	1	1	1				8	13	-38%		
INSANITY	15	12	15	8	13	20	10	10	13	11	14	14	155	167	-7%		
TRAFFIC																	
CRASH-PD-PUBLIC ST.	14	17	13	13	23	13	10	15	14	25	26	30	213	189	13%		
CRASH-PI-PUBLIC ST	4		2	4	3	5	5	4	4	4	3	1	39	34	15%		
CRASH-FATAL-PUBLIC ST													0	0	0%		
CRASH-PD-PRIVATE	3	3	6	4	7	1	5	5	4	1	3		42	42	0%		
CRASH-PI-PRIVATE		2		1					1				4	1	300%		
CRASH-FATAL-PRIVATE													0	0	0%		
CIVIL INFRACTION	30	20	25	23	18	19	8	12	11	30	28	26	250	290	-14%		
PARKING VIOLATION	4	2	2	4	6	5	1	11	1	9	5	6	56	37	51%		
Park. Tickets- 524-2021, 356-2023	48	59	48	2	1					8			166	395	-58%		
ABANDONED VEHICLE	1	3	2	5	2	10	5		5	13	4	4	54	59	-8%		
TRAFFIC HAZARD INVES	9	5	5	3	10	10	9	9	7	2	8	9	86	83	4%		
TRAFFIC DIRECTION	4		4	2	7	5		6	9		13	2	52	43	21%		
TRAFFIC SAFETY PUBLIC APPEARANCE			3										3	0	300%		
BREATHALYSER TEST-													0	0	0%		
OTHER POLICE													0	0	0%		

UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
ALARMS																	
ALARM-POLICE RESPONSE	14	12	9	3	14	13	13	10	12	19	12	14	**145**	164	**-12%**		
ALARM-MALFUNCTION													**0**	3	**-300%**		
ALARM-TEST	3		4					1	2	4	1	1	**16**	16	**0%**		
ALARM-WATER & SEWER													**0**	0	**0%**		
FIRE																	
ACCIDENT-FIRE													**0**	0	**0%**		
ACCIDENT-EXPLOSION													**0**	0	**0%**		
ACCIDENT-CHEMICAL													**0**	0	**0%**		
HAZARDOUS FIRE COND.	1				1	3	4	1			2		**12**	15	**-20%**	Fireworks	
FIRE REQULATION VIOL													**0**	0	**0%**		
ASSIST BUILDING DEPT	3			3			1	2	1				**10**	6	**67%**		
ASSIST C.F.D.		3	3			2			2		6	3	**19**	11	**73%**		
ACCIDENTS																	
ACCIDENT-AIRCRAFT													**0**	0	**0%**		
ACCIDENT-HUNTING													**0**	0	**0%**		
ACCIDENT-SHOOTING													**0**	0	**0%**		
ACCIDENT-BOATING													**0**	0	**0%**		
ACCIDENT-WATER													**0**	0	**0%**		
ACCIDENT-OTHER													**0**	1	**-100%**		
INSPECTIONS-INVESTIGATIONS																	
INSPECT-BOAT													**0**	0	**0%**		
INSPECT-MOTOR VEHICLE		1	1	4	1	1		3	2	1	1	2	**17**	18	**-6%**		
INSPECT-TRAFFIC CITATION													**0**	0	**0%**		
INSPECT-BUSINESS	18	18	10	14	12	6	14	14	19	22	14	13	**174**	271	**-36%**		
INSPECT-RESIDENCE	16	15	20	11	5	3	2	1	5	2	3	12	**95**	120	**-21%**		
INSPECT-HANDGUN	18	12	14	18	20	6	9	6	9	30	17	21	**180**	155	**16%**		
INSPECT LIQUOR LICENSE	7	2	1										**10**	19	**-47%**		
INSPECT-OTHER/SOR CHECK	9	8	9	13	8	8	8	8	9	11	6	5	**102**	105	**-3%**		
INSPECT-CCW APPLIC													**0**	0	**0%**		
DOMESTIC DISPUTES	9	8	17	19	20	25	18	18	26	23	22	21	**226**	221	**2%**		
CIVIL DISPUTE	13	8	10	15	7	26	24	17	22	18	12	14	**186**	175	**6%**		
SUSPICIOUS SITUATION	74	59	86	66	95	114	113	127	106	135	65	81	**1121**	1142	**-2%**		
FIELD INTERROGATION CARD													**0**	0	**0%**		
HAZARDOUS SITUATION													**0**	0	**0%**		
SUSPECTED NARCOTIC ACTIVITY	1	1	2	1	2	2	3		3	1	3	1	**20**	32	**-38%**		
ABANDONED/RECOVERED PROPERTY	5	2	6	6	9	11	5	7	7	3	7	3	**71**	67	**6%**		
DRUG OVERDOSE	1	1	1	2	1			2	1		3	2	**14**	22	**-36%**		
BOMB THREAT													**0**	0	**0%**		
MISC. INCIDENTS																	
MISC/P.B.T.													**0**	0	**0%**		
SUICIDE								1					**1**	5	**-400%**		
SUICIDE ATTEMPT	5	3	2	6	6	6	4	3	1	10	5	5	**56**	46	**22%**		
DEATH-NATURAL		1	4	6	2	2	3	1			1	3	**23**	17	**35%**		
DEATH-UNDETERMINED												1	**1**	2	**0%**		
MISSING PERSON			2	3	4		3	3	3	3	2	1	**24**	26	**-8%**		
NATURAL DISASTER													**0**	0	**0%**		

PUBLIC RELATIONS ACTIVITY				3				2		5	1	3	**14**	11	27%		
PATROL INFORMATION			1			1				1			**3**	3	0%		
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	**TOTAL**	**LAST YEAR**	**%**	**WARRANTS**	**ARRESTS**
GENERAL ASSISTANCE																	
ASSIST CITIZEN	49	46	62	55	60	57	53	78	76	91	57	57	**741**	701	6%		
ASSIST MOTORIST	5	1	7	17		13	7	9	2	8	5	11	**85**	65	31%		
ASSIST POLICE AGENCY	15	14	10	16	11	18	10	16	12	16	12	20	**170**	129	32%		
ASSIST OTHER AGENCY	8	11	4	1	7	6	5	11	11	11	12	6	**93**	123	-24%		
ASSIST D.P.W.	1	5								2		6	**14**	16	-13%		
ESCORT-FUNERAL													**0**	0	0%		
ESCORT-MONEY													**0**	1	-100%		
ESCORT-OTHER													**0**	0	0%		
TRANSPORT-PRISONER	19	16	7	12	15	14	19	11	20	22	16	14	**185**	218	-15%		
TRANSPORT-PAPERWORK	1	7	8	5	1	7	6	2	5	6	6	5	**59**	35	69%		
TRANSPORT-OTHER													**0**	0	0%		
LOCKOUT		1	1		1	2		1					**6**	14	-57%		
SUBPOENA SERVICE	7	3	1	9	1			15	4		1	2	**43**	46	-7%		
PERMISSION TO PARK	5	1	5	3	4	6	5	4	2	2	1	4	**42**	39	8%		
PATROL-FOUND DOOR OPEN	2	3	2	5	9	4	2			5	2	2	**36**	36	0%		
PATROL-FOUND OPEN WINDOW													**0**	1	-100%		
PATROL-FOUND B&E													**0**	0	0%		
ASSIST E.C.S.D.-	7	6	13	13	5	4	1	6	2	3	1	3	**64**	87	-26%		
GENERAL NON CRIMINAL																	
JUVENILE SAFETY VIOL													**0**	0	0%		
ANIMAL CONTROL	4	4		6	16	28	15	19	4	15	12	3	**126**	121	4%		
ZONING ORD VIOLATION			4		1								**5**	4	25%		
TOTALS	**526**	**504**	**572**	**550**	**583**	**605**	**519**	**610**	**574**	**722**	**532**	**567**	**6864**	7353	-7%		
TRAFFIC STOPS	117	74	95	78	65	67	102	51	87	128	151	138	**1153**	1032	12%		
OFFICER TRAINING HOURS	98.5	185	50	132.5	153	27	88	72	118	129	228.5	43	**1324.5**	984	35%		
COMMUNITY HOURS	18.5	60	2.5	9	3.5	43	9	2	55	70	35	50	**357.5**	472	-24%		
PAPERWORK HOURS	422	395.5	344.5	380.5	326.5	310.5	333	327	276.5	318	460.5	340	**4234.5**	4155	2%		

SRO STATS

The School Resource Officer handle 13 calls at the Charlotte Public Schools for December. They Include:

2- VCSA, 1- Sex Offense. 1-Trespass, 1-Alarm-Test, 2- Suspicious Situation, 6- Assist Citizen

VCSA STATS

During the month of December the Charlotte Police Department dealt with 6 VCSA incidents. They are the follows:

1-Pills, 2- Marijuana. 2- Meth, 1-Unknown,

(This includes the VCSA, Suspected Narcotics Activity, and Drug Overdose Categories)

CPD assists to other Police Agency breakdown:

Eaton County/Delta Township: 5

Michigan State Police: 7

Calhoun County: 1

West Bloomfield:	2
Jackson PD:	2
Eaton Rapids Police:	3

CPD assisted by other Police Agency:

MSP: 1

Report Submitted by Sgt. Jeremy Hafner

Memo

To: City Council
From: Salena Benavidez, Community Development Director
Date: January 26, 2025
Re: Community Development Monthly Activity Report

Downtown Development Authority
The Downtown Development Authority (DDA) discussed the idea of a partnership with CharlotteRising to expand their marketing as it aligns with the recently approved Development & TIF Plan. Moreover, the DDA began to discuss their budget and decided they would prioritize three key areas:

- Beach Market Development
- Downtown Food & Drink Week
- Wayfinding.

CHILL Grant
The City of Charlotte was awarded $200,000 by the Michigan State Housing Development Authority (MSHDA) to provide eligible homeowners in the City with much needed health- and safety-related repairs to their homes. This is a great opportunity for the City to provide additional assistance to homeowners in the community. The following memorandum provides a status update on the grant activities that have been completed as of January 26, 2026.

Grant Activities Update
The following activities have been completed:

- Increased the maximum amount of funding available from $10,000 to $20,000. Applicants interested in receiving more than $10,000 are required to enter into a second mortgage agreement with MSHDA. Worked with already approved applicants who were interested in the increased grant amount on the mortgage process.
- Completed preinspections to confirm the scope of work identified in each application and determine if other repairs outside of those identified in the application need to be made.

- Received estimates from four applicants for approved projects. McKenna staff and inspectors are currently reviewing these estimates and corresponding with these contractors to clarify questions and get required documentation.
- Completed one applicant's electrical work and passed inspection.
- Working on the next payment reimbursement request from MSHDA.

Next Steps
In collaboration with the City and MSHDA, McKenna will continue with the following next steps:

- Continue to receive and review applications until all funding has been allocated.
- Submit application documentation to MSHDA.
- Continue to coordinate with qualified applicants on the pre-inspection and Tier II Environmental Review process.
- Review estimates for qualified applicants once received.
- Draw construction contracts once a contractor is determined to be qualified and selected by the homeowner.

MI Neighborhood Program CDBG
The Michigan State Housing Development Authority (MSHDA) approved the City of Charlotte's letter of intent for the Community Development Block Grant (CDBG) requesting $$358,720 for Homeowner Rehabilitation and grant administration. This grant will bring $304,000 to the community to be re-granted to local residents for home repairs. It would also provide $54,720 to procure the services of a third-party grant administrator.

The City is currently awaiting the next steps for the process, including the grant contract execution and placing a request for proposals to identify a third party administrator to oversee the grant administration.

MSHDA requires a CDBG procurement policy to align with the federal laws. I put together a procurement policy for the City of Charlotte that establishes uniform procedures for the procurement of goods, services, and construction funded in whole or in part with CDBG funds. The policy is under review by the finance department.

Zoning Ordinance Review
The Planning Commission completed their comprehensive review of the complete Zoning Ordinance and proposed zoning map at the special meeting on January 6, 2026. At the meeting, commissioners provided feedback with Beckett & Raeder on the draft ordinance. Beckett & Raeder completed the suggested updates from the Planning Commission. The draft ordinance was shared with the city attorney for review.

Domestic Fowl Ordinance Review
The City actively has 20 issued permits for backyard chickens. Zoning and Code Enforcement continue to work in conjunction with Community Development to ensure permits are up to code.

Neighborhood Enrichment - Housing
The Housing Committee continues to meet regularly to explore opportunities for development in Charlotte. In the past month, the committee has been able to connect interested developers together to support their vision for affordable housing. Furthermore, we presented on the State of Housing in Charlotte at the Michigan Country meeting on January 8, 2026.

Brownfield Redevelopment Authority
The Brownfield Redevelopment Authority is planning to meet January 28, 2026. The authority has invited Michigan Economic Development Corporation (MEDC) to present on their Brownfield Programs, This presentation will help further the education of the board to help revitalization in Charlotte.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: City Manager Rob Hilard; Honorable Mayor Fullerton; City Council
From: Christina Horton, Finance Director/Treasurer
Date: January 21, 2026
Re: Budget update

As part of the quarterly budget review, I have identified budget line items that will require amendments prior to the end of the fiscal year. These items are primarily driven by variable benefit costs, audit-related adjustments, and operational funding shifts that could not be fully anticipated during the original budget adoption. Some of the negative account items were addressed in the January 12th meeting that will not be included in the report as the quarterly report reflects activity through 12-31-2025.

Notable Budget Items

Retiree Health Benefits
A budget amendment will be required prior to fiscal year-end. These costs fluctuate based on actual utilization by eligible retirees and are recorded as incurred.

Medical Claims Deductibles
Medical deductible expenses are variable throughout the year and will require a budget amendment prior to the end of the fiscal year.

Dental and Health Insurance Premiums
A budget amendment will be necessary due to increased premiums that were realized in December.

Police Continuing Professional Education (CPE)
I will work with the Police Chief to determine the appropriate budget amendment amount. These costs are offset by state-provided funding and will be recognized as both revenue and expenditure in a future budget amendment.

Economic Development
The Economic Development budget will require amendment, as it is being utilized in place of the Downtown Development Authority (DDA) budget, rather than the funding approach used in prior years.

Audit-Related Journal Entries
Depreciation of fixed assets and pension expense adjustments were recorded as part of the annual audit. These items will be addressed through a future budget amendment.

Sewer Capital Outlay
Adjustments resulting from the audit will require a budget amendment.

Next Steps

Staff will continue to monitor these items and will bring forward the necessary budget amendments for City Council consideration prior to the end of the fiscal year. Amendments will be presented in a consolidated and transparent manner to ensure clarity regarding the financial impacts and funding sources.

Please feel free to contact me with any questions regarding this quarterly budget review.

REVENUE AND EXPENDITURE REPORT FOR CHARLOTTE CITY

Balance As Of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 000.000						
101-000.000-402.000	CURRENT PROPERTY TAXES	4,236,665.00	4,021,919.34	1,509.01	214,745.66	94.93
101-000.000-402.001	YARD WASTE PROPERTY TAX	51,041.00	42,526.21	18.38	8,514.79	83.32
101-000.000-404.000	PRIOR YEAR TAXES	(2,000.00)	(11.78)	0.00	(1,988.22)	0.59
101-000.000-412.000	DELINQUENT PERSONAL PROPERTY TAX	200.00	0.00	0.00	200.00	0.00
101-000.000-432.000	PAYMENT IN LIEU OF TAXES	18,000.00	0.00	0.00	18,000.00	0.00
101-000.000-434.000	TRAILER PARK TAX	800.00	128.20	128.20	671.80	16.03
101-000.000-439.000	MARIJUANA EXCISE TAX	174,686.00	0.00	0.00	174,686.00	0.00
101-000.000-445.000	TAXES - INTEREST & PENALTIES	9,000.00	13,745.67	284.33	(4,745.67)	152.73
101-000.000-447.000	TAXES - COLLECTION FEES	151,557.00	107,057.65	86.51	44,499.35	70.64
101-000.000-451.000	SPECIAL ASSESSMENT REVENUE	13,000.00	16,299.18	16,299.18	(3,299.18)	125.38
101-000.000-477.000	CABLE FRANCHISE FEES	17,000.00	10,720.99	0.00	6,279.01	63.06
101-000.000-479.000	MARIHUANA LICENSE & APPLICATION	15,000.00	10,000.00	0.00	5,000.00	66.67
101-000.000-490.003	ZONING PERMIT FEE	25,000.00	1,555.00	0.00	23,445.00	6.22
101-000.000-490.004	OTHER PERMITS & FEES	0.00	100.00	0.00	(100.00)	100.00
101-000.000-543.001	LIQUOR LICENSE	11,000.00	5,239.30	0.00	5,760.70	47.63
101-000.000-569.000	OTHER STATE GRANT	0.00	856.92	0.00	(856.92)	100.00
101-000.000-569.003	STATE GRANT - OTHER	0.00	11,462.49	0.00	(11,462.49)	100.00
101-000.000-573.000	LOCAL COMM STBLZTN SHARE TAX	380,000.00	145,756.64	0.00	234,243.36	38.36
101-000.000-574.000	REVENUE SHARING	982,435.00	347,788.12	166,212.00	634,646.88	35.40
101-000.000-574.001	REVENUE SHARING - CVTRS	183,953.00	61,316.00	30,658.00	122,637.00	33.33
101-000.000-574.003	REVENUE SHARING - CVTRS 3-FACTOR FOR	19,885.00	0.00	0.00	19,885.00	0.00
101-000.000-581.000	COUNTY/LOCAL GRANTS	0.00	30,000.00	0.00	(30,000.00)	100.00
101-000.000-626.002	WEED CUTTING	0.00	1,565.00	750.00	(1,565.00)	100.00
101-000.000-626.005	MOWING/SNOW REMOVAL RECAPTURE	25,000.00	0.00	0.00	25,000.00	0.00
101-000.000-626.006	CITY LABOR RECAPTURE	10,000.00	0.00	0.00	10,000.00	0.00
101-000.000-626.007	DISPOSAL COST RECOVERY	5,000.00	0.00	0.00	5,000.00	0.00
101-000.000-628.000	COST RECOVERY	0.00	10,006.68	4,300.00	(10,006.68)	100.00
101-000.000-628.001	ACCIDENT, FOIA, COPIES	2,000.00	1,696.12	329.70	303.88	84.81
101-000.000-628.002	RENTAL REGISTRATION FEE	25,000.00	750.00	100.00	24,250.00	3.00
101-000.000-629.000	SCHOOL PARTICIPATION REIMB.	45,000.00	0.00	0.00	45,000.00	0.00
101-000.000-631.001	ZONING ADMIN FEE	7,500.00	300.00	300.00	7,200.00	4.00
101-000.000-652.000	PARKING PERMITS	500.00	665.00	0.00	(165.00)	133.00
101-000.000-656.000	DISTRICT COURT FINES	7,000.00	2,866.89	470.87	4,133.11	40.96
101-000.000-656.001	PARKING FINES	0.00	50.00	0.00	(50.00)	100.00
101-000.000-665.000	INTEREST INCOME	150,000.00	76,345.04	36,822.00	73,654.96	50.90
101-000.000-667.001	RENT EARNED-CITY PROPERTY	800.00	100.00	0.00	700.00	12.50
101-000.000-670.000	SCIENCE CAMP REVENUE	200.00	0.00	0.00	200.00	0.00
101-000.000-676.000	REIMBURSEMENTS	44,000.00	23,696.29	887.74	20,303.71	53.86
101-000.000-677.000	EQUIPMENT RENTAL RECAPTURE	9,000.00	0.00	0.00	9,000.00	0.00
101-000.000-680.000	SUNDRY REVENUE	600.00	(330.00)	(660.00)	930.00	(55.00)
101-000.000-692.001	CONTRIBUTIONS FROM RETIREES	2,000.00	2,378.10	176.35	(378.10)	118.91
101-000.000-692.004	CONTRIBUTIONS - SCIENCE CAMP	100.00	0.00	0.00	100.00	0.00
101-000.000-692.005	CONTRIBUTIONS FOR POLICE	14,000.00	15,000.00	15,000.00	(1,000.00)	107.14
101-000.000-699.510	CONTRIBUTION FROM W & S FUND	350,000.00	340,815.68	253,315.01	9,184.32	97.38
Total Dept 000.000		6,984,922.00	5,302,364.73	526,987.28	1,682,557.27	75.91
Revenues		6,984,922.00	5,302,364.73	526,987.28	1,682,557.27	75.91
Account Category: Expenditures						

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 101.000 MAYOR, CITY COUNCIL & BOARDS						
101-101.000-708.000	COUNCIL COMPENSATION	20,420.00	12,212.89	1,473.82	8,207.11	59.81
101-101.000-721.000	FICA/MEDICARE - CITY SHARE	1,563.00	934.29	112.75	628.71	59.78
101-101.000-731.000	MATERIALS & SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-101.000-956.000	MEETING EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
101-101.000-960.000	DUES & SUBSCRIPTIONS	5,038.24	0.00	0.00	5,038.24	0.00
101-101.000-965.000	CONFERENCES & TRAINING	6,461.76	6,461.76	755.87	0.00	100.00
Total Dept 101.000 - MAYOR, CITY COUNCIL & BOARDS		39,483.00	19,608.94	2,342.44	19,874.06	49.66
Department: 172.000 CITY MANAGER						
101-172.000-703.000	ADMINSTRATIVE SALARIES	147,000.00	77,000.04	11,846.16	69,999.96	52.38
101-172.000-718.000	AUTO ALLOWANCE	4,800.00	2,400.00	400.00	2,400.00	50.00
101-172.000-721.000	FICA/MEDICARE - CITY SHARE	11,613.00	5,895.84	908.44	5,717.16	50.77
101-172.000-723.000	VISION CARE	412.00	115.68	17.03	296.32	28.08
101-172.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,411.00	326.60	58.68	1,084.40	23.15
101-172.000-725.603	RETIREMENT HEALTH BENEFITS	0.00	318.37	49.09	(318.37)	100.00
101-172.000-725.604	DENTAL & HEALTH BENEFITS	24,632.00	17,601.54	4,568.60	7,030.46	71.46
101-172.000-728.000	RETIREMENT PLANS	14,701.00	7,940.03	1,224.62	6,760.97	54.01
101-172.000-728.001	RETIREMENT HEALTH SAVINGS	7,590.00	3,969.95	612.30	3,620.05	52.31
101-172.000-731.000	MATERIALS & SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-172.000-732.000	POSTAGE	200.00	67.09	5.40	132.91	33.55
101-172.000-801.000	PROFESSIONAL SERVICES	79,670.00	38,517.20	6,401.80	41,152.80	48.35
101-172.000-801.100	PROFESSIONAL SERVICES-MARIJUANA OVER	660.00	330.00	0.00	330.00	50.00
101-172.000-850.000	TELEPHONE & INTERNET	6,385.00	282.09	0.00	6,102.91	4.42
101-172.000-900.000	PRINTING & PUBLISHING	115.00	114.80	0.00	0.20	99.83
101-172.000-960.000	DUES & SUBSCRIPTIONS	670.00	0.00	0.00	670.00	0.00
101-172.000-965.000	CONFERENCES & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-172.000-998.000	MERS CONTRIBUTION	150,000.00	150,000.00	150,000.00	0.00	100.00
Total Dept 172.000 - CITY MANAGER		451,659.00	304,879.23	176,092.12	146,779.77	67.50
Department: 215.000 CITY CLERK						
101-215.000-703.000	ADMINSTRATIVE SALARIES	76,070.95	33,998.47	2,074.40	42,072.48	44.69
101-215.000-704.000	STAFF WAGES	56,902.37	26,577.82	3,896.35	30,324.55	46.71
101-215.000-704.001	COUNCIL MEETING RECORDING	3,600.00	1,703.46	389.55	1,896.54	47.32
101-215.000-704.100	STAFF - OVERTIME	775.00	466.68	322.23	308.32	60.22
101-215.000-704.200	HOLIDAY COMPENSATION	2,542.12	2,542.12	1,152.54	0.00	100.00
101-215.000-706.000	CITY LABOR - DPW	2,542.12	0.00	0.00	2,542.12	0.00
101-215.000-709.420	MARIJUANA OVERSITE	205.96	205.96	0.00	0.00	100.00
101-215.000-710.000	COMPENSATED ABSENCES	11,567.48	11,567.48	3,084.22	0.00	100.00
101-215.000-719.000	CLOTHING ALLOWANCE	500.00	250.00	0.00	250.00	50.00
101-215.000-721.000	FICA/MEDICARE - CITY SHARE	11,836.00	5,698.20	804.27	6,137.80	48.14
101-215.000-723.000	VISION CARE	500.00	250.14	41.69	249.86	50.03
101-215.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,750.00	366.31	60.13	1,383.69	20.93
101-215.000-725.603	RETIREMENT HEALTH BENEFITS	0.00	636.72	98.17	(636.72)	100.00
101-215.000-725.604	DENTAL & HEALTH BENEFITS	32,810.00	25,242.66	5,982.61	7,567.34	76.94
101-215.000-728.000	RETIREMENT PLANS	30,079.00	14,667.71	2,156.31	15,411.29	48.76
101-215.000-728.001	RETIREMENT HEALTH SAVINGS	4,590.00	2,030.59	169.62	2,559.41	44.24
101-215.000-731.000	MATERIALS & SUPPLIES	5,000.00	1,522.26	508.90	3,477.74	30.45
101-215.000-732.000	POSTAGE	1,500.00	1,152.27	91.76	347.73	76.82
101-215.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	500.00	0.00	0.00	500.00	0.00

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 215.000 CITY CLERK						
101-215.000-801.000	PROFESSIONAL SERVICES	12,232.00	7,858.00	0.00	4,374.00	64.24
101-215.000-810.000	CONTRACTUAL SERVICES	2,500.00	1,113.00	0.00	1,387.00	44.52
101-215.000-850.000	TELEPHONE & INTERNET	20,415.00	1,301.94	1,266.05	19,113.06	6.38
101-215.000-861.000	MILEAGE ALLOWANCE	200.00	0.00	0.00	200.00	0.00
101-215.000-900.000	PRINTING & PUBLISHING	8,000.00	5,162.40	2,632.89	2,837.60	64.53
101-215.000-955.001	INSURANCE & BONDS	150.00	0.00	0.00	150.00	0.00
101-215.000-956.000	MEETING EXPENSE	250.00	0.00	0.00	250.00	0.00
101-215.000-960.000	DUES & SUBSCRIPTIONS	1,188.00	1,487.00	0.00	(299.00)	125.17
101-215.000-963.000	MISCELLANEOUS	201.00	0.00	0.00	201.00	0.00
101-215.000-965.000	CONFERENCES & TRAINING	3,299.00	1,931.05	0.00	1,367.95	58.53
101-215.000-974.000	CAPITAL OUTLAY - EQUIPMENT	53,000.00	2,327.80	442.83	50,672.20	4.39
101-215.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	4,000.00	471.11	50.00	3,528.89	11.78
Total Dept 215.000 - CITY CLERK		348,706.00	150,531.15	25,224.52	198,174.85	43.17
Department: 253.000 FINANCE & TREASURY						
101-253.000-703.000	ADMINSTRATIVE SALARIES	97,276.39	44,776.39	7,269.23	52,500.00	46.03
101-253.000-704.000	STAFF WAGES	110,299.38	50,612.89	7,964.43	59,686.49	45.89
101-253.000-704.100	STAFF - OVERTIME	1,000.00	44.45	44.45	955.55	4.45
101-253.000-704.200	HOLIDAY COMPENSATION	3,817.95	3,817.95	1,693.45	0.00	100.00
101-253.000-710.000	COMPENSATED ABSENCES	10,233.28	10,233.28	7.41	0.00	100.00
101-253.000-721.000	FICA/MEDICARE - CITY SHARE	17,031.00	7,987.83	1,235.84	9,043.17	46.90
101-253.000-723.000	VISION CARE	937.00	407.48	78.09	529.52	43.49
101-253.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	3,414.00	636.99	90.63	2,777.01	18.66
101-253.000-725.603	RETIREMENT HEALTH BENEFITS	0.00	955.06	147.26	(955.06)	100.00
101-253.000-725.604	DENTAL & HEALTH BENEFITS	56,900.00	49,652.75	12,035.55	7,247.25	87.26
101-253.000-728.000	RETIREMENT PLANS	49,101.00	22,399.17	3,486.92	26,701.83	45.62
101-253.000-728.001	RETIREMENT HEALTH SAVINGS	5,250.00	2,624.96	403.84	2,625.04	50.00
101-253.000-731.000	MATERIALS & SUPPLIES	3,000.00	1,887.68	528.88	1,112.32	62.92
101-253.000-732.000	POSTAGE	5,500.00	1,416.61	113.36	4,083.39	25.76
101-253.000-801.000	PROFESSIONAL SERVICES	45,000.00	44,328.00	17,100.00	672.00	98.51
101-253.000-810.000	CONTRACTUAL SERVICES	1,312.00	0.00	0.00	1,312.00	0.00
101-253.000-850.000	TELEPHONE & INTERNET	11,665.00	160.89	125.00	11,504.11	1.38
101-253.000-900.000	PRINTING & PUBLISHING	2,500.00	0.00	0.00	2,500.00	0.00
101-253.000-955.001	INSURANCE & BONDS	45,500.00	0.00	0.00	45,500.00	0.00
101-253.000-959.001	ANNEXATION TAX SHARING	70,000.00	75,406.33	55,174.17	(5,406.33)	107.72
101-253.000-960.000	DUES & SUBSCRIPTIONS	2,000.00	198.00	0.00	1,802.00	9.90
101-253.000-963.000	MISCELLANEOUS	5,000.00	496.00	0.00	4,504.00	9.92
101-253.000-965.000	CONFERENCES & TRAINING	3,486.29	952.00	324.00	2,534.29	27.31
101-253.000-974.000	CAPITAL OUTLAY - EQUIPMENT	288.77	288.77	0.00	0.00	100.00
101-253.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	412.94	412.94	225.00	0.00	100.00
Total Dept 253.000 - FINANCE & TREASURY		550,925.00	319,696.42	108,047.51	231,228.58	58.03
Department: 257.000 CITY ASSESSOR						
101-257.000-704.000	STAFF WAGES	51,948.34	23,635.89	3,478.61	28,312.45	45.50
101-257.000-704.200	HOLIDAY COMPENSATION	1,087.06	1,087.06	434.83	0.00	100.00
101-257.000-709.000	OTHER COMPENSATION	1,800.00	87.50	0.00	1,712.50	4.86
101-257.000-710.000	COMPENSATED ABSENCES	3,478.60	3,478.60	434.82	0.00	100.00
101-257.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-257.000-721.000	FICA/MEDICARE - CITY SHARE	4,439.00	2,196.71	320.07	2,242.29	49.49

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 257.000 CITY ASSESSOR						
101-257.000-723.000	VISION CARE	223.00	163.24	17.03	59.76	73.20
101-257.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	941.00	154.10	26.45	786.90	16.38
101-257.000-725.603	RETIREMENT HEALTH BENEFITS	0.00	318.36	49.09	(318.36)	100.00
101-257.000-725.604	DENTAL & HEALTH BENEFITS	24,593.00	17,562.61	4,563.34	7,030.39	71.41
101-257.000-728.000	RETIREMENT PLANS	27,037.00	14,209.19	2,080.20	12,827.81	52.55
101-257.000-731.000	MATERIALS & SUPPLIES	1,000.00	169.98	16.24	830.02	17.00
101-257.000-732.000	POSTAGE	2,400.00	0.00	0.00	2,400.00	0.00
101-257.000-810.000	CONTRACTUAL SERVICES	54,000.00	32,850.45	7,616.25	21,149.55	60.83
101-257.000-850.000	TELEPHONE & INTERNET	5,835.00	21.53	0.00	5,813.47	0.37
101-257.000-900.000	PRINTING & PUBLISHING	1,500.00	0.00	0.00	1,500.00	0.00
101-257.000-960.000	DUES & SUBSCRIPTIONS	400.00	0.00	0.00	400.00	0.00
101-257.000-965.000	CONFERENCES & TRAINING	1,200.00	25.00	0.00	1,175.00	2.08
101-257.000-974.000	CAPITAL OUTLAY - EQUIPMENT	900.00	0.00	0.00	900.00	0.00
101-257.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	660.00	0.00	0.00	660.00	0.00
Total Dept 257.000 - CITY ASSESSOR		184,942.00	97,460.22	19,036.93	87,481.78	52.70
Department: 262.000 ELECTIONS						
101-262.000-703.000	ADMINSTRATIVE SALARIES	5,000.00	0.00	0.00	5,000.00	0.00
101-262.000-704.000	STAFF WAGES	1,000.00	237.04	0.00	762.96	23.70
101-262.000-704.100	STAFF - OVERTIME	1,000.00	611.12	0.00	388.88	61.11
101-262.000-709.350	OTHER COMPENSATION	15,000.00	4,681.50	0.00	10,318.50	31.21
101-262.000-721.000	FICA/MEDICARE - CITY SHARE	1,224.00	382.61	0.00	841.39	31.26
101-262.000-725.604	DENTAL & HEALTH BENEFITS	500.00	568.82	67.44	(68.82)	113.76
101-262.000-728.000	RETIREMENT PLANS	1,500.00	253.35	0.00	1,246.65	16.89
101-262.000-731.000	MATERIALS & SUPPLIES	3,000.00	163.11	71.96	2,836.89	5.44
101-262.000-732.000	POSTAGE	2,000.00	0.00	0.00	2,000.00	0.00
101-262.000-801.000	PROFESSIONAL SERVICES	1,272.00	0.00	0.00	1,272.00	0.00
101-262.000-810.000	CONTRACTUAL SERVICES	3,728.00	3,728.00	3,728.00	0.00	100.00
101-262.000-861.000	MILEAGE ALLOWANCE	500.00	0.00	0.00	500.00	0.00
101-262.000-900.000	PRINTING & PUBLISHING	1,000.00	80.30	0.00	919.70	8.03
101-262.000-960.000	DUES & SUBSCRIPTIONS	100.00	0.00	0.00	100.00	0.00
101-262.000-963.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-262.000-974.000	CAPITAL OUTLAY - EQUIPMENT	1,000.00	488.10	488.10	511.90	48.81
Total Dept 262.000 - ELECTIONS		37,924.00	11,193.95	4,355.50	26,730.05	29.52
Department: 265.000 CITY HALL BUILDING & GROUNDS						
101-265.000-706.000	CITY LABOR - DPW	1,748.80	1,748.80	334.66	0.00	100.00
101-265.000-707.000	PART-TIME STAFF WAGES	33,496.00	16,779.00	2,824.50	16,717.00	50.09
101-265.000-710.000	COMPENSATED ABSENCES	840.00	840.00	168.00	0.00	100.00
101-265.000-721.000	FICA/MEDICARE - CITY SHARE	2,716.00	1,478.63	253.89	1,237.37	54.44
101-265.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	160.84	0.00	0.00	160.84	0.00
101-265.000-725.604	DENTAL & HEALTH BENEFITS	299.79	299.79	62.28	0.00	100.00
101-265.000-728.000	RETIREMENT PLANS	306.82	522.10	99.96	(215.28)	170.16
101-265.000-731.000	MATERIALS & SUPPLIES	7,500.00	2,768.37	296.13	4,731.63	36.91
101-265.000-738.000	OPERATING SUPPLIES	7,273.43	1,657.39	0.00	5,616.04	22.79
101-265.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	11,881.57	32,725.04	1,825.05	(20,843.47)	275.43
101-265.000-810.000	CONTRACTUAL SERVICES	63,500.00	29,064.53	3,918.78	34,435.47	45.77
101-265.000-850.000	TELEPHONE & INTERNET	8,000.00	0.00	0.00	8,000.00	0.00
101-265.000-920.000	UTILITIES	65,000.00	51,727.77	7,143.73	13,272.23	79.58

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 265.000 CITY HALL BUILDING & GROUNDS						
101-265.000-941.000	MVP EQUIPMENT RENTAL	236.30	236.30	145.46	0.00	100.00
101-265.000-955.001	INSURANCE & BONDS	11,000.00	0.00	0.00	11,000.00	0.00
101-265.000-963.000	MISCELLANEOUS	18,825.01	(21,604.60)	0.00	40,429.61	(114.77)
101-265.000-971.000	CAP. OUTLAY-IMPROVEMENTS	100,000.00	45,016.75	6,889.16	54,983.25	45.02
101-265.000-974.000	CAPITAL OUTLAY - EQUIPMENT	4,065.44	4,065.44	315.50	0.00	100.00
Total Dept 265.000 - CITY HALL BUILDING & GROUNDS		336,850.00	167,325.31	24,277.10	169,524.69	49.67
Department: 301.000 POLICE DEPARTMENT						
101-301.000-703.000	ADMINSTRATIVE SALARIES	194,930.44	88,827.38	12,983.66	106,103.06	45.57
101-301.000-704.000	STAFF WAGES	953,815.01	453,699.48	70,976.89	500,115.53	47.57
101-301.000-704.100	STAFF - OVERTIME	187,614.41	77,313.33	15,269.81	110,301.08	41.21
101-301.000-704.200	HOLIDAY COMPENSATION	30,418.60	30,418.60	12,451.48	0.00	100.00
101-301.000-706.000	CITY LABOR - DPW	80.51	80.51	0.00	0.00	100.00
101-301.000-709.420	MARIJUANA OVERSITE	913.08	913.08	0.00	0.00	100.00
101-301.000-710.000	COMPENSATED ABSENCES	85,551.95	85,551.95	7,581.82	0.00	100.00
101-301.000-711.000	LONGEVITY	14,259.49	7,500.00	0.00	6,759.49	52.60
101-301.000-712.000	SPECIAL COMPENSATION	1,700.00	1,700.00	0.00	0.00	100.00
101-301.000-715.000	HEALTH REIMBURSEMENT	6,000.00	1,000.00	500.00	5,000.00	16.67
101-301.000-719.000	CLOTHING ALLOWANCE	1,000.00	250.00	0.00	750.00	25.00
101-301.000-721.000	FICA/MEDICARE - CITY SHARE	24,090.00	12,519.94	2,084.61	11,570.06	51.97
101-301.000-722.000	ICMA - CITY SHARE	17,500.00	13,984.90	8,696.65	3,515.10	79.91
101-301.000-723.000	VISION CARE	5,428.00	2,534.15	426.27	2,893.85	46.69
101-301.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	28,083.74	3,533.41	514.07	24,550.33	12.58
101-301.000-725.000	MEDICAL CLAIMS DEDUCTABLE	2,076.77	3,428.85	0.00	(1,352.08)	165.10
101-301.000-725.603	RETIREMENT HEALTH BENEFITS	0.00	4,775.35	736.30	(4,775.35)	100.00
101-301.000-725.604	DENTAL & HEALTH BENEFITS	368,067.00	277,077.16	69,942.20	90,989.84	75.28
101-301.000-728.000	RETIREMENT PLANS	627,481.00	341,525.06	55,209.36	285,955.94	54.43
101-301.000-728.001	RETIREMENT HEALTH SAVINGS	13,132.00	4,374.22	674.44	8,757.78	33.31
101-301.000-730.000	SAFETY SUPPLIES	16,500.00	4,274.43	0.00	12,225.57	25.91
101-301.000-731.000	MATERIALS & SUPPLIES	52,500.00	13,213.26	460.96	39,286.74	25.17
101-301.000-732.000	POSTAGE	3,000.00	1,114.01	80.97	1,885.99	37.13
101-301.000-734.000	GASOLINE & OIL	60,000.00	21,718.15	3,750.47	38,281.85	36.20
101-301.000-740.000	VEHICLE MAINTENANCE	30,000.00	10,413.71	186.98	19,586.29	34.71
101-301.000-801.000	PROFESSIONAL SERVICES	70,000.00	31,551.74	5,132.00	38,448.26	45.07
101-301.000-810.000	CONTRACTUAL SERVICES	59,142.00	17,206.02	200.00	41,935.98	29.09
101-301.000-815.000	UNIFORM & CLEANING	24,000.00	2,825.89	138.32	21,174.11	11.77
101-301.000-850.000	TELEPHONE & INTERNET	57,650.00	2,514.82	375.00	55,135.18	4.36
101-301.000-861.000	MILEAGE ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-900.000	PRINTING & PUBLISHING	2,000.00	55.00	0.00	1,945.00	2.75
101-301.000-955.001	INSURANCE & BONDS	27,927.00	0.00	0.00	27,927.00	0.00
101-301.000-960.000	DUES & SUBSCRIPTIONS	1,500.00	615.00	300.00	885.00	41.00
101-301.000-963.000	MISCELLANEOUS	500.00	30.00	30.00	470.00	6.00
101-301.000-965.000	CONFERENCES & TRAINING	25,000.00	4,278.33	326.56	20,721.67	17.11
101-301.000-965.100	POLICE CPE TRAINING	1,275.00	3,200.00	1,350.00	(1,925.00)	250.98
101-301.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	164,101.57	74,363.98	19,842.98	89,737.59	45.32
101-301.000-974.000	CAPITAL OUTLAY - EQUIPMENT	81,398.43	81,398.43	0.00	0.00	100.00
Total Dept 301.000 - POLICE DEPARTMENT		3,239,636.00	1,679,780.14	290,221.80	1,559,855.86	51.85
Department: 441.000 PUBLIC WORKS ADMINISTRATION						

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 441.000 PUBLIC WORKS ADMINISTRATION						
101-441.000-703.000	ADMINSTRATIVE SALARIES	58,355.90	22,488.29	4,388.23	35,867.61	38.54
101-441.000-704.000	STAFF WAGES	23,653.19	8,744.29	1,003.45	14,908.90	36.97
101-441.000-704.100	STAFF - OVERTIME	851.00	0.00	0.00	851.00	0.00
101-441.000-704.200	HOLIDAY COMPENSATION	2,643.85	2,643.85	1,138.09	0.00	100.00
101-441.000-706.000	CITY LABOR - DPW	506.19	506.19	487.18	0.00	100.00
101-441.000-710.000	COMPENSATED ABSENCES	9,909.97	9,909.97	2,153.74	0.00	100.00
101-441.000-712.000	SPECIAL COMPENSATION	545.71	329.47	54.12	216.24	60.37
101-441.000-715.000	HEALTH REIMBURSEMENT	190.67	275.24	84.57	(84.57)	144.35
101-441.000-718.000	AUTO ALLOWANCE	480.04	720.06	120.01	(240.02)	150.00
101-441.000-719.000	CLOTHING ALLOWANCE	1,200.00	665.57	54.00	534.43	55.46
101-441.000-721.000	FICA/MEDICARE - CITY SHARE	7,150.00	3,393.31	705.40	3,756.69	47.46
101-441.000-722.000	ICMA - CITY SHARE	919.00	440.04	86.53	478.96	47.88
101-441.000-723.000	VISION CARE	831.00	557.93	101.24	273.07	67.14
101-441.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	14,543.82	712.92	142.06	13,830.90	4.90
101-441.000-725.000	MEDICAL CLAIMS DEDUCTABLE	4,752.91	6,605.47	0.00	(1,852.56)	138.98
101-441.000-725.603	RETIREMENT HEALTH BENEFITS	0.00	6,048.77	932.63	(6,048.77)	100.00
101-441.000-725.604	DENTAL & HEALTH BENEFITS	24,632.00	17,422.25	4,738.28	7,209.75	70.73
101-441.000-728.000	RETIREMENT PLANS	30,477.85	12,605.18	2,667.38	17,872.67	41.36
101-441.000-728.001	RETIREMENT HEALTH SAVINGS	1,500.00	1,227.18	210.02	272.82	81.81
101-441.000-730.000	SAFETY SUPPLIES	3,000.00	625.86	0.00	2,374.14	20.86
101-441.000-731.000	MATERIALS & SUPPLIES	2,000.00	874.37	260.13	1,125.63	43.72
101-441.000-732.000	POSTAGE	3,000.00	670.89	53.98	2,329.11	22.36
101-441.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	20,000.00	0.00	0.00	20,000.00	0.00
101-441.000-801.000	PROFESSIONAL SERVICES	5,231.00	4,825.50	0.00	405.50	92.25
101-441.000-810.000	CONTRACTUAL SERVICES	12,000.00	525.73	304.45	11,474.27	4.38
101-441.000-850.000	TELEPHONE & INTERNET	25,850.00	2,492.59	49.99	23,357.41	9.64
101-441.000-900.000	PRINTING & PUBLISHING	2,500.00	1,522.79	0.00	977.21	60.91
101-441.000-921.000	STREETLIGHTS	65,618.67	0.00	0.00	65,618.67	0.00
101-441.000-941.000	MVP EQUIPMENT RENTAL	162,900.00	49,953.46	179.56	112,946.54	30.67
101-441.000-955.001	INSURANCE & BONDS	1,600.00	0.00	0.00	1,600.00	0.00
101-441.000-960.000	DUES & SUBSCRIPTIONS	1,200.00	216.90	20.00	983.10	18.08
101-441.000-962.000	EATON COUNTY DRAIN ASSESSMENT	40,000.00	39,619.99	0.00	380.01	99.05
101-441.000-963.000	MISCELLANEOUS	516.23	516.23	221.86	0.00	100.00
101-441.000-965.000	CONFERENCES & TRAINING	12,000.00	547.76	0.00	11,452.24	4.56
Total Dept 441.000 - PUBLIC WORKS ADMINISTRATION		540,559.00	197,688.05	20,156.90	342,870.95	36.57
Department: 442.000 PARKING LOTS						
101-442.000-704.100	STAFF - OVERTIME	528.28	0.00	0.00	528.28	0.00
101-442.000-706.000	CITY LABOR - DPW	955.24	955.24	0.00	0.00	100.00
101-442.000-721.000	FICA/MEDICARE - CITY SHARE	122.00	71.75	0.00	50.25	58.81
101-442.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00
101-442.000-725.604	DENTAL & HEALTH BENEFITS	157.48	167.52	6.75	(10.04)	106.38
101-442.000-728.000	RETIREMENT PLANS	1,000.00	285.11	0.00	714.89	28.51
101-442.000-731.000	MATERIALS & SUPPLIES	3,000.00	1,926.08	0.00	1,073.92	64.20
101-442.000-810.000	CONTRACTUAL SERVICES	12,420.00	2,040.00	0.00	10,380.00	16.43
101-442.000-920.000	UTILITIES	8,500.00	3,066.66	736.40	5,433.34	36.08
Total Dept 442.000 - PARKING LOTS		26,733.00	8,512.36	743.15	18,220.64	31.84
Department: 443.000 LEAF COLLECTION						

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 443.000 LEAF COLLECTION						
101-443.000-704.100	STAFF - OVERTIME	3,361.09	3,361.09	152.46	0.00	100.00
101-443.000-706.000	CITY LABOR - DPW	15,737.67	12,346.65	262.76	3,391.02	78.45
101-443.000-721.000	FICA/MEDICARE - CITY SHARE	1,551.00	1,177.71	31.24	373.29	75.93
101-443.000-725.604	DENTAL & HEALTH BENEFITS	4,943.00	4,397.08	725.31	545.92	88.96
101-443.000-728.000	RETIREMENT PLANS	4,260.00	4,691.62	124.03	(431.62)	110.13
101-443.000-731.000	MATERIALS & SUPPLIES	1,070.92	1,059.96	27.04	10.96	98.98
101-443.000-810.000	CONTRACTUAL SERVICES	58,582.00	56,579.25	0.00	2,002.75	96.58
101-443.000-941.000	MVP EQUIPMENT RENTAL	15,341.32	15,341.32	436.65	0.00	100.00
Total Dept 443.000 - LEAF COLLECTION		104,847.00	98,954.68	1,759.49	5,892.32	94.38
Department: 444.000 PARKING SERVICES/WINTER MAINT.						
101-444.000-704.100	STAFF - OVERTIME	1,591.00	687.40	687.40	903.60	43.21
101-444.000-706.000	CITY LABOR - DPW	2,881.63	2,236.44	2,185.62	645.19	77.61
101-444.000-721.000	FICA/MEDICARE - CITY SHARE	814.00	218.00	214.11	596.00	26.78
101-444.000-725.604	DENTAL & HEALTH BENEFITS	2,491.00	1,559.92	880.24	931.08	62.62
101-444.000-728.000	RETIREMENT PLANS	2,130.00	873.36	858.18	1,256.64	41.00
101-444.000-731.000	MATERIALS & SUPPLIES	5,000.00	3,897.63	309.95	1,102.37	77.95
101-444.000-810.000	CONTRACTUAL SERVICES	13,000.00	7,440.00	7,440.00	5,560.00	57.23
101-444.000-941.000	MVP EQUIPMENT RENTAL	6,164.37	6,164.37	6,164.37	0.00	100.00
Total Dept 444.000 - PARKING SERVICES/WINTER MAINT.		34,072.00	23,077.12	18,739.87	10,994.88	67.73
Department: 445.000 TREE WORK						
101-445.000-704.100	STAFF - OVERTIME	531.00	345.32	0.00	185.68	65.03
101-445.000-706.000	CITY LABOR - DPW	54,274.00	8,708.33	161.12	45,565.67	16.05
101-445.000-721.000	FICA/MEDICARE - CITY SHARE	4,193.00	676.79	11.99	3,516.21	16.14
101-445.000-725.604	DENTAL & HEALTH BENEFITS	14,942.00	7,617.67	2,048.97	7,324.33	50.98
101-445.000-728.000	RETIREMENT PLANS	10,583.05	2,703.73	48.13	7,879.32	25.55
101-445.000-731.000	MATERIALS & SUPPLIES	4,000.00	1,219.94	0.00	2,780.06	30.50
101-445.000-801.000	PROFESSIONAL SERVICES	13,300.00	0.00	0.00	13,300.00	0.00
101-445.000-810.000	CONTRACTUAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
101-445.000-941.000	MVP EQUIPMENT RENTAL	2,611.95	2,611.95	50.50	0.00	100.00
101-445.000-965.000	CONFERENCES & TRAINING	4,584.00	0.00	0.00	4,584.00	0.00
Total Dept 445.000 - TREE WORK		110,519.00	23,883.73	2,320.71	86,635.27	21.61
Department: 582.000 DPW GARAGE BLDG & GROUNDS						
101-582.000-810.000	CONTRACTUAL SERVICES	0.00	1,000.00	1,000.00	(1,000.00)	100.00
Total Dept 582.000 - DPW GARAGE BLDG & GROUNDS		0.00	1,000.00	1,000.00	(1,000.00)	100.00
Department: 703.000 COMMUNITY DEVELOPMENT						
101-703.000-703.000	ADMINSTRATIVE SALARIES	75,077.53	34,793.94	5,073.33	40,283.59	46.34
101-703.000-704.100	STAFF - OVERTIME	254.84	254.84	0.00	0.00	100.00
101-703.000-704.200	HOLIDAY COMPENSATION	1,514.41	1,514.41	605.77	0.00	100.00
101-703.000-706.000	CITY LABOR - DPW	2,729.80	2,729.80	0.00	0.00	100.00
101-703.000-709.420	MARIJUANA OVERSITE	37.86	37.86	0.00	0.00	100.00
101-703.000-710.000	COMPENSATED ABSENCES	3,028.84	3,028.84	378.60	0.00	100.00
101-703.000-721.000	FICA/MEDICARE - CITY SHARE	6,025.00	3,202.60	458.12	2,822.40	53.16
101-703.000-723.000	VISION CARE	400.00	86.33	11.16	313.67	21.58
101-703.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	525.00	215.14	36.94	309.86	40.98
101-703.000-725.604	DENTAL & HEALTH BENEFITS	8,800.00	7,346.06	1,705.58	1,453.94	83.48
101-703.000-728.000	RETIREMENT PLANS	4,273.52	5,700.72	713.60	(1,427.20)	133.40

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 703.000 COMMUNITY DEVELOPMENT						
101-703.000-728.001	RETIREMENT HEALTH SAVINGS	2,363.00	1,181.31	181.74	1,181.69	49.99
101-703.000-731.000	MATERIALS & SUPPLIES	1,000.00	218.73	0.00	781.27	21.87
101-703.000-732.000	POSTAGE	1,000.00	329.62	16.19	670.38	32.96
101-703.000-755.000	CONTRIBUTION TO OTHERS	3,791.81	0.00	0.00	3,791.81	0.00
101-703.000-801.000	PROFESSIONAL SERVICES	20,000.00	12,071.00	1,912.50	7,929.00	60.36
101-703.000-810.000	CONTRACTUAL SERVICES	20,000.00	7,546.04	3,479.85	12,453.96	37.73
101-703.000-850.000	TELEPHONE & INTERNET	9,817.39	447.48	0.00	9,369.91	4.56
101-703.000-861.000	MILEAGE ALLOWANCE	500.00	0.00	0.00	500.00	0.00
101-703.000-900.000	PRINTING & PUBLISHING	1,000.00	208.60	0.00	791.40	20.86
101-703.000-941.000	MVP EQUIPMENT RENTAL	807.00	0.00	0.00	807.00	0.00
101-703.000-955.001	INSURANCE & BONDS	1,300.00	0.00	0.00	1,300.00	0.00
101-703.000-956.001	SPECIAL PURPOSE EXPENSES	1,073.25	0.00	0.00	1,073.25	0.00
101-703.000-960.000	DUES & SUBSCRIPTIONS	3,619.75	3,619.75	3,000.00	0.00	100.00
101-703.000-963.000	MISCELLANEOUS	500.00	66.36	66.36	433.64	13.27
101-703.000-965.000	CONFERENCES & TRAINING	2,000.00	280.00	0.00	1,720.00	14.00
101-703.000-971.000	CAP. OUTLAY-IMPROVEMENTS	9,167.00	1,162.15	0.00	8,004.85	12.68
101-703.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	1,000.00	296.38	0.00	703.62	29.64
Total Dept 703.000 - COMMUNITY DEVELOPMENT		181,606.00	86,337.96	17,639.74	95,268.04	47.54
Department: 704.000 CODE ENFORCEMENT						
101-704.000-703.000	ADMINSTRATIVE SALARIES	26,000.00	23,490.33	3,000.00	2,509.67	90.35
101-704.000-704.000	STAFF WAGES	38,445.15	37,869.22	6,372.19	575.93	98.50
101-704.000-704.100	STAFF - OVERTIME	3,641.94	0.00	0.00	3,641.94	0.00
101-704.000-704.200	HOLIDAY COMPENSATION	2,670.41	2,670.41	789.60	0.00	100.00
101-704.000-706.000	CITY LABOR - DPW	1,515.65	1,515.65	0.00	0.00	100.00
101-704.000-710.000	COMPENSATED ABSENCES	428.40	428.40	0.00	0.00	100.00
101-704.000-721.000	FICA/MEDICARE - CITY SHARE	5,432.00	3,830.90	590.64	1,601.10	70.52
101-704.000-722.000	ICMA - CITY SHARE	700.00	249.05	23.23	450.95	35.58
101-704.000-723.000	VISION CARE	102.00	0.00	0.00	102.00	0.00
101-704.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,800.00	0.00	0.00	2,800.00	0.00
101-704.000-725.604	DENTAL & HEALTH BENEFITS	5,640.00	5,626.83	1,167.71	13.17	99.77
101-704.000-728.000	RETIREMENT PLANS	12,440.00	10,241.10	1,505.80	2,198.90	82.32
101-704.000-728.001	RETIREMENT HEALTH SAVINGS	363.00	99.60	9.29	263.40	27.44
101-704.000-731.000	MATERIALS & SUPPLIES	4,000.00	390.24	129.11	3,609.76	9.76
101-704.000-732.000	POSTAGE	2,500.00	128.35	0.00	2,371.65	5.13
101-704.000-734.000	GASOLINE & OIL	1,500.00	0.00	0.00	1,500.00	0.00
101-704.000-738.000	OPERATING SUPPLIES	4,000.00	91.00	0.00	3,909.00	2.28
101-704.000-740.000	VEHICLE MAINTENANCE	6,750.00	212.10	0.00	6,537.90	3.14
101-704.000-801.000	PROFESSIONAL SERVICES	21,268.17	0.00	0.00	21,268.17	0.00
101-704.000-810.000	CONTRACTUAL SERVICES	28,500.00	4,591.05	795.25	23,908.95	16.11
101-704.000-815.000	UNIFORM & CLEANING	2,800.00	182.00	182.00	2,618.00	6.50
101-704.000-850.000	TELEPHONE & INTERNET	6,354.00	97.01	0.00	6,256.99	1.53
101-704.000-861.000	MILEAGE ALLOWANCE	291.60	331.80	0.00	(40.20)	113.79
101-704.000-900.000	PRINTING & PUBLISHING	1,854.40	0.00	0.00	1,854.40	0.00
101-704.000-941.000	MVP EQUIPMENT RENTAL	30.28	30.28	0.00	0.00	100.00
101-704.000-955.001	INSURANCE & BONDS	2,000.00	0.00	0.00	2,000.00	0.00
101-704.000-960.000	DUES & SUBSCRIPTIONS	1,000.00	40.00	20.00	960.00	4.00
101-704.000-963.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-704.000-965.000	CONFERENCES & TRAINING	3,000.00	180.00	40.00	2,820.00	6.00

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 704.000 CODE ENFORCEMENT						
101-704.000-971.000	CAP. OUTLAY-IMPROVEMENTS	9,142.93	1,162.15	0.00	7,980.78	12.71
101-704.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	2,524.07	2,524.07	0.00	0.00	100.00
Total Dept 704.000 - CODE ENFORCEMENT		198,194.00	95,981.54	14,624.82	102,212.46	48.43
Department: 751.000 PARKS & RECREATION						
101-751.000-704.100	STAFF - OVERTIME	63.09	63.09	0.00	0.00	100.00
101-751.000-704.200	HOLIDAY COMPENSATION	714.00	714.00	285.60	0.00	100.00
101-751.000-706.000	CITY LABOR - DPW	14,631.18	14,631.18	2,169.48	0.00	100.00
101-751.000-707.000	PART-TIME STAFF WAGES	23,088.35	23,088.35	571.20	0.00	100.00
101-751.000-710.000	COMPENSATED ABSENCES	428.40	428.40	0.00	0.00	100.00
101-751.000-721.000	FICA/MEDICARE - CITY SHARE	2,953.61	2,953.61	227.21	0.00	100.00
101-751.000-725.604	DENTAL & HEALTH BENEFITS	1,182.85	2,406.37	425.13	(1,223.52)	203.44
101-751.000-728.000	RETIREMENT PLANS	2,706.29	4,388.46	648.02	(1,682.17)	162.16
101-751.000-731.000	MATERIALS & SUPPLIES	13,832.91	13,832.91	432.69	0.00	100.00
101-751.000-755.000	CONTRIBUTION TO OTHERS	15,162.00	15,161.85	15,161.85	0.15	100.00
101-751.000-757.000	SCIENCE CAMP EXPENSES	568.00	567.48	0.00	0.52	99.91
101-751.000-801.000	PROFESSIONAL SERVICES	60,429.80	885.00	0.00	59,544.80	1.46
101-751.000-810.000	CONTRACTUAL SERVICES	49,010.00	35,025.04	(237.62)	13,984.96	71.47
101-751.000-850.000	TELEPHONE & INTERNET	240.12	240.12	0.00	0.00	100.00
101-751.000-861.000	MILEAGE ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-751.000-920.000	UTILITIES	9,000.00	4,370.93	625.08	4,629.07	48.57
101-751.000-941.000	MVP EQUIPMENT RENTAL	7,734.14	7,734.14	3,395.18	0.00	100.00
101-751.000-955.001	INSURANCE & BONDS	1,000.00	0.00	0.00	1,000.00	0.00
101-751.000-971.000	CAP. OUTLAY-IMPROVEMENTS	84,687.26	14,137.15	11,719.15	70,550.11	16.69
Total Dept 751.000 - PARKS & RECREATION		288,432.00	140,628.08	35,422.97	147,803.92	48.76
Department: 999.000 TRANSFERS TO OTHER FUNDS						
101-999.000-995.203	CONTRIB. TO LOCAL STREET FUND	15,000.00	7,500.00	3,750.00	7,500.00	50.00
101-999.000-995.206	CONTRIB TO FIRE FUND	209,994.00	436,627.00	384,127.50	(226,633.00)	207.92
101-999.000-995.295	CONTRIB TO AIRPORT FUND	90,000.00	30,000.00	22,500.00	60,000.00	33.33
Total Dept 999.000 - TRANSFERS TO OTHER FUNDS		314,994.00	474,127.00	410,377.50	(159,133.00)	150.52
Expenditures		6,990,081.00	3,900,665.88	1,172,383.07	3,089,415.12	55.80
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		6,984,922.00	5,302,364.73	526,987.28	1,682,557.27	75.91
TOTAL EXPENDITURES		6,990,081.00	3,900,665.88	1,172,383.07	3,089,415.12	55.80
NET OF REVENUES & EXPENDITURES:		(5,159.00)	1,401,698.85	(645,395.79)	(1,406,857.85)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 202 MAJOR STREET FUND						
Account Category: Revenues						
Department: 000.000						
202-000.000-418.000	COUNTY ROAD MILLAGE FUNDS	360,000.00	0.00	0.00	360,000.00	0.00
202-000.000-540.000	STATE GRANTS	0.00	10,000.00	0.00	(10,000.00)	100.00
202-000.000-546.000	STATE AID	885,976.00	426,761.36	56,104.79	459,214.64	48.17
202-000.000-546.001	STATE REV SHARING-TRUNKLINES	0.00	4,815.38	0.00	(4,815.38)	100.00
202-000.000-548.000	METRO ACT	38,000.00	0.00	0.00	38,000.00	0.00
202-000.000-665.000	INTEREST INCOME	30,000.00	13,641.04	0.00	16,358.96	45.47
202-000.000-676.000	REIMBURSEMENTS	1,000.00	(364.00)	(364.00)	1,364.00	(36.40)
202-000.000-680.000	SUNDRY REVENUE	800.00	0.00	0.00	800.00	0.00
Total Dept 000.000		1,315,776.00	454,853.78	55,740.79	860,922.22	34.57
Revenues		1,315,776.00	454,853.78	55,740.79	860,922.22	34.57
Account Category: Expenditures						
Department: 446.000 SIDEWALK MAINTENANCE						
202-446.000-706.000	CITY LABOR - DPW	3,214.50	1,493.97	568.25	1,720.53	46.48
202-446.000-721.000	FICA/MEDICARE - CITY SHARE	250.00	111.57	41.83	138.43	44.63
202-446.000-725.604	DENTAL & HEALTH BENEFITS	123.50	301.70	172.75	(178.20)	244.29
202-446.000-728.000	RETIREMENT PLANS	636.00	446.24	169.73	189.76	70.16
202-446.000-731.000	MATERIALS & SUPPLIES	1,890.00	1,889.73	0.00	0.27	99.99
202-446.000-801.000	PROFESSIONAL SERVICES	19,986.00	14,161.46	0.00	5,824.54	70.86
202-446.000-941.000	MVP EQUIPMENT RENTAL	1,124.00	852.33	158.35	271.67	75.83
Total Dept 446.000 - SIDEWALK MAINTENANCE		27,224.00	19,257.00	1,110.91	7,967.00	70.74
Department: 450.000 STREET CONSTRUCTION						
202-450.000-801.000	PROFESSIONAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 450.000 - STREET CONSTRUCTION		10,000.00	0.00	0.00	10,000.00	0.00
Department: 460.000 STREET MAINTENANCE						
202-460.000-704.100	STAFF - OVERTIME	636.00	133.40	0.00	502.60	20.97
202-460.000-706.000	CITY LABOR - DPW	30,521.00	8,490.44	463.42	22,030.56	27.82
202-460.000-721.000	FICA/MEDICARE - CITY SHARE	2,384.00	644.92	34.62	1,739.08	27.05
202-460.000-725.604	DENTAL & HEALTH BENEFITS	7,472.00	4,504.32	1,088.26	2,967.68	60.28
202-460.000-728.000	RETIREMENT PLANS	6,390.00	2,575.60	138.43	3,814.40	40.31
202-460.000-731.000	MATERIALS & SUPPLIES	18,961.53	8,297.59	0.00	10,663.94	43.76
202-460.000-801.000	PROFESSIONAL SERVICES	1,600.00	1,142.50	0.00	457.50	71.41
202-460.000-810.000	CONTRACTUAL SERVICES	68,275.00	14,114.23	1,126.87	54,160.77	20.67
202-460.000-941.000	MVP EQUIPMENT RENTAL	26,038.47	26,038.47	1,203.26	0.00	100.00
202-460.000-971.000	CAP. OUTLAY-IMPROVEMENTS	830,000.00	593,012.97	413,452.93	236,987.03	71.45
Total Dept 460.000 - STREET MAINTENANCE		992,278.00	658,954.44	417,507.79	333,323.56	66.41
Department: 470.000 TRAFFIC SERVICES						
202-470.000-704.100	STAFF - OVERTIME	106.39	0.00	0.00	106.39	0.00
202-470.000-706.000	CITY LABOR - DPW	1,987.52	1,987.52	303.33	0.00	100.00
202-470.000-721.000	FICA/MEDICARE - CITY SHARE	153.00	146.86	22.33	6.14	95.99
202-470.000-725.604	DENTAL & HEALTH BENEFITS	423.61	509.86	86.25	(86.25)	120.36
202-470.000-728.000	RETIREMENT PLANS	770.00	593.64	90.60	176.36	77.10
202-470.000-731.000	MATERIALS & SUPPLIES	4,512.48	517.73	33.88	3,994.75	11.47
202-470.000-810.000	CONTRACTUAL SERVICES	9,400.00	0.00	0.00	9,400.00	0.00
202-470.000-941.000	MVP EQUIPMENT RENTAL	1,100.00	894.05	130.68	205.95	81.28
Total Dept 470.000 - TRAFFIC SERVICES		18,453.00	4,649.66	667.07	13,803.34	25.20

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 202 MAJOR STREET FUND						
Account Category: Expenditures						
Department: 480.000 WINTER STREET MAINTENANCE						
202-480.000-704.100	STAFF - OVERTIME	3,024.00	1,902.49	1,859.84	1,121.51	62.91
202-480.000-706.000	CITY LABOR - DPW	2,645.80	2,645.80	1,793.68	0.00	100.00
202-480.000-721.000	FICA/MEDICARE - CITY SHARE	338.89	339.69	272.66	(0.80)	100.24
202-480.000-725.604	DENTAL & HEALTH BENEFITS	1,326.00	796.89	659.81	529.11	60.10
202-480.000-728.000	RETIREMENT PLANS	1,568.00	1,358.56	1,091.31	209.44	86.64
202-480.000-731.000	MATERIALS & SUPPLIES	11,876.97	4,548.68	1,230.00	7,328.29	38.30
202-480.000-941.000	MVP EQUIPMENT RENTAL	16,881.34	16,881.34	7,451.81	0.00	100.00
Total Dept 480.000 - WINTER STREET MAINTENANCE		37,661.00	28,473.45	14,359.11	9,187.55	75.60
Department: 490.000 TRUNKLINE MAINTENANCE						
202-490.000-704.100	STAFF - OVERTIME	1,528.34	1,416.35	1,416.35	111.99	92.67
202-490.000-706.000	CITY LABOR - DPW	796.19	796.19	151.44	0.00	100.00
202-490.000-721.000	FICA/MEDICARE - CITY SHARE	183.00	164.71	117.24	18.29	90.01
202-490.000-725.604	DENTAL & HEALTH BENEFITS	181.91	436.60	254.69	(254.69)	240.01
202-490.000-728.000	RETIREMENT PLANS	192.42	660.73	468.31	(468.31)	343.38
202-490.000-920.000	UTILITIES	5,200.00	2,967.01	473.10	2,232.99	57.06
202-490.000-941.000	MVP EQUIPMENT RENTAL	5,441.09	5,441.09	3,359.16	0.00	100.00
202-490.000-942.000	HYDRANT MAINTENANCE	242.05	0.00	0.00	242.05	0.00
Total Dept 490.000 - TRUNKLINE MAINTENANCE		13,765.00	11,882.68	6,240.29	1,882.32	86.33
Department: 520.000 STREET ADMINISTRATION						
202-520.000-703.000	ADMINSTRATIVE SALARIES	40,587.29	14,475.94	2,693.86	26,111.35	35.67
202-520.000-704.000	STAFF WAGES	19,478.10	6,123.84	852.92	13,354.26	31.44
202-520.000-704.100	STAFF - OVERTIME	809.00	0.00	0.00	809.00	0.00
202-520.000-704.200	HOLIDAY COMPENSATION	1,392.38	1,392.38	712.27	0.00	100.00
202-520.000-706.000	CITY LABOR - DPW	4.22	4.22	0.00	0.00	100.00
202-520.000-710.000	COMPENSATED ABSENCES	3,553.27	3,553.27	496.22	0.00	100.00
202-520.000-712.000	SPECIAL COMPENSATION	300.00	112.40	31.70	187.60	37.47
202-520.000-715.000	HEALTH REIMBURSEMENT	108.45	108.45	49.53	0.00	100.00
202-520.000-718.000	AUTO ALLOWANCE	(1,080.00)	360.00	60.00	(1,440.00)	(33.33)
202-520.000-719.000	CLOTHING ALLOWANCE	500.00	236.74	31.63	263.26	47.35
202-520.000-721.000	FICA/MEDICARE - CITY SHARE	4,976.00	1,918.64	364.20	3,057.36	38.56
202-520.000-722.000	ICMA - CITY SHARE	683.00	334.64	55.37	348.36	49.00
202-520.000-723.000	VISION CARE	156.00	64.04	23.06	91.96	41.05
202-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,055.00	113.55	33.88	1,941.45	5.53
202-520.000-725.604	DENTAL & HEALTH BENEFITS	15,829.00	10,948.30	2,909.89	4,880.70	69.17
202-520.000-728.000	RETIREMENT PLANS	24,417.64	8,360.96	1,440.88	16,056.68	34.24
202-520.000-728.001	RETIREMENT HEALTH SAVINGS	520.36	789.52	134.58	(269.16)	151.73
202-520.000-963.000	MISCELLANEOUS	500.00	72.79	72.79	427.21	14.56
202-520.000-965.000	CONFERENCES & TRAINING	2,174.53	2,174.53	0.00	0.00	100.00
202-520.000-971.000	CAP. OUTLAY-IMPROVEMENTS	118,627.76	105,348.54	549.73	13,279.22	88.81
Total Dept 520.000 - STREET ADMINISTRATION		235,592.00	156,492.75	10,512.51	79,099.25	66.43
Department: 999.000 TRANSFERS TO OTHER FUNDS						
202-999.000-995.203	CONTRIB. TO LOCAL STREET FUND	100,000.00	47,501.32	24,999.99	52,498.68	47.50
Total Dept 999.000 - TRANSFERS TO OTHER FUNDS		100,000.00	47,501.32	24,999.99	52,498.68	47.50
Expenditures		1,434,973.00	927,211.30	475,397.67	507,761.70	64.62
Fund 202 - MAJOR STREET FUND:						

REVENUE AND EXPENDITURE REPORT FOR CHARLOTTE CITY

Balance As Of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 202 MAJOR STREET FUND						
TOTAL REVENUES		1,315,776.00	454,853.78	55,740.79	860,922.22	34.57
TOTAL EXPENDITURES		1,434,973.00	927,211.30	475,397.67	507,761.70	64.62
NET OF REVENUES & EXPENDITURES:		(119,197.00)	(472,357.52)	(419,656.88)	353,160.52	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 203 LOCAL STREET FUND						
Account Category: Revenues						
Department: 000.000						
203-000.000-451.000	SPECIAL ASSESSMENT REVENUE	3,000.00	(207.00)	(207.00)	3,207.00	(6.90)
203-000.000-474.000	ASSESSMENT/LIEN INTEREST	200.00	0.00	0.00	200.00	0.00
203-000.000-540.000	STATE GRANTS	0.00	(12,401.61)	0.00	12,401.61	100.00
203-000.000-546.000	STATE AID	340,497.00	163,963.79	21,552.67	176,533.21	48.15
203-000.000-665.000	INTEREST INCOME	30,000.00	5,669.72	0.00	24,330.28	18.90
203-000.000-680.000	SUNDRY REVENUE	0.00	1,573.05	109.00	(1,573.05)	100.00
203-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	15,000.00	0.00	0.00	15,000.00	0.00
203-000.000-699.202	CONTRIBUTION FROM MAJOR STREE	100,000.00	55,001.32	28,749.99	44,998.68	55.00
Total Dept 000.000		488,697.00	213,599.27	50,204.66	275,097.73	43.71
Revenues		488,697.00	213,599.27	50,204.66	275,097.73	43.71
Account Category: Expenditures						
Department: 446.000 SIDEWALK MAINTENANCE						
203-446.000-706.000	CITY LABOR - DPW	5,725.56	5,725.56	873.17	0.00	100.00
203-446.000-721.000	FICA/MEDICARE - CITY SHARE	425.13	425.13	64.18	0.00	100.00
203-446.000-725.604	DENTAL & HEALTH BENEFITS	979.30	1,369.78	289.40	(390.48)	139.87
203-446.000-728.000	RETIREMENT PLANS	1,368.36	1,710.26	260.81	(341.90)	124.99
203-446.000-731.000	MATERIALS & SUPPLIES	1,848.98	446.90	124.90	1,402.08	24.17
203-446.000-801.000	PROFESSIONAL SERVICES	2,771.31	0.00	0.00	2,771.31	0.00
203-446.000-810.000	CONTRACTUAL SERVICES	20,000.00	2,761.47	0.00	17,238.53	13.81
203-446.000-941.000	MVP EQUIPMENT RENTAL	5,377.36	2,977.60	158.35	2,399.76	55.37
Total Dept 446.000 - SIDEWALK MAINTENANCE		38,496.00	15,416.70	1,770.81	23,079.30	40.05
Department: 460.000 STREET MAINTENANCE						
203-460.000-704.100	STAFF - OVERTIME	1,360.00	264.48	0.00	1,095.52	19.45
203-460.000-706.000	CITY LABOR - DPW	49,152.00	15,169.91	1,364.62	33,982.09	30.86
203-460.000-721.000	FICA/MEDICARE - CITY SHARE	3,761.00	1,149.45	101.52	2,611.55	30.56
203-460.000-725.604	DENTAL & HEALTH BENEFITS	12,452.00	8,217.04	1,963.40	4,234.96	65.99
203-460.000-728.000	RETIREMENT PLANS	10,650.00	4,609.09	407.62	6,040.91	43.28
203-460.000-731.000	MATERIALS & SUPPLIES	21,000.00	6,022.60	0.00	14,977.40	28.68
203-460.000-801.000	PROFESSIONAL SERVICES	12,449.00	12,449.00	0.00	0.00	100.00
203-460.000-810.000	CONTRACTUAL SERVICES	68,080.00	18,847.60	35.88	49,232.40	27.68
203-460.000-941.000	MVP EQUIPMENT RENTAL	81,814.00	41,749.73	3,752.91	40,064.27	51.03
203-460.000-942.000	HYDRANT MAINTENANCE	16,700.00	0.00	0.00	16,700.00	0.00
203-460.000-971.000	CAP. OUTLAY-IMPROVEMENTS	830,000.00	485,508.02	136,748.92	344,491.98	58.49
Total Dept 460.000 - STREET MAINTENANCE		1,107,418.00	593,986.92	144,374.87	513,431.08	53.64
Department: 470.000 TRAFFIC SERVICES						
203-470.000-704.100	STAFF - OVERTIME	100.00	0.00	0.00	100.00	0.00
203-470.000-706.000	CITY LABOR - DPW	5,000.00	3,988.33	375.23	1,011.67	79.77
203-470.000-721.000	FICA/MEDICARE - CITY SHARE	391.00	297.08	27.92	93.92	75.98
203-470.000-725.604	DENTAL & HEALTH BENEFITS	636.60	827.66	89.32	(191.06)	130.01
203-470.000-728.000	RETIREMENT PLANS	1,451.00	1,191.29	112.07	259.71	82.10
203-470.000-731.000	MATERIALS & SUPPLIES	1,452.40	643.65	69.20	808.75	44.32
203-470.000-810.000	CONTRACTUAL SERVICES	7,500.00	1,521.75	0.00	5,978.25	20.29
203-470.000-941.000	MVP EQUIPMENT RENTAL	4,500.00	1,810.17	103.70	2,689.83	40.23
Total Dept 470.000 - TRAFFIC SERVICES		21,031.00	10,279.93	777.44	10,751.07	48.88
Department: 480.000 WINTER STREET MAINTENANCE						

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 203 LOCAL STREET FUND						
Account Category: Expenditures						
Department: 480.000 WINTER STREET MAINTENANCE						
203-480.000-704.100	STAFF - OVERTIME	4,505.00	2,693.03	2,583.26	1,811.97	59.78
203-480.000-706.000	CITY LABOR - DPW	5,620.32	5,620.32	4,226.89	0.00	100.00
203-480.000-721.000	FICA/MEDICARE - CITY SHARE	651.00	622.43	509.74	28.57	95.61
203-480.000-725.604	DENTAL & HEALTH BENEFITS	1,756.00	2,024.81	1,321.86	(268.81)	115.31
203-480.000-728.000	RETIREMENT PLANS	2,376.00	2,483.17	2,034.17	(107.17)	104.51
203-480.000-731.000	MATERIALS & SUPPLIES	11,057.00	3,318.69	0.00	7,738.31	30.01
203-480.000-941.000	MVP EQUIPMENT RENTAL	18,589.30	18,589.30	11,137.14	0.00	100.00
Total Dept 480.000 - WINTER STREET MAINTENANCE		44,554.62	35,351.75	21,813.06	9,202.87	79.34
Department: 520.000 STREET ADMINISTRATION						
203-520.000-703.000	ADMINSTRATIVE SALARIES	39,017.18	14,475.90	2,693.87	24,541.28	37.10
203-520.000-704.000	STAFF WAGES	21,095.16	7,436.33	1,053.65	13,658.83	35.25
203-520.000-704.100	STAFF - OVERTIME	872.00	0.00	0.00	872.00	0.00
203-520.000-704.200	HOLIDAY COMPENSATION	2,183.29	2,183.29	1,176.16	0.00	100.00
203-520.000-706.000	CITY LABOR - DPW	1,000.00	9.18	0.00	990.82	0.92
203-520.000-710.000	COMPENSATED ABSENCES	6,019.77	6,019.77	876.51	0.00	100.00
203-520.000-712.000	SPECIAL COMPENSATION	553.00	245.30	66.10	307.70	44.36
203-520.000-715.000	HEALTH REIMBURSEMENT	160.00	230.29	103.27	(70.29)	143.93
203-520.000-718.000	AUTO ALLOWANCE	500.00	360.00	60.00	140.00	72.00
203-520.000-719.000	CLOTHING ALLOWANCE	500.00	419.89	65.95	80.11	83.98
203-520.000-721.000	FICA/MEDICARE - CITY SHARE	5,264.00	2,278.13	448.78	2,985.87	43.28
203-520.000-722.000	ICMA - CITY SHARE	1,279.00	409.84	68.34	869.16	32.04
203-520.000-723.000	VISION CARE	200.00	132.42	45.00	67.58	66.21
203-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,016.68	247.47	70.65	769.21	24.34
203-520.000-725.604	DENTAL & HEALTH BENEFITS	16,815.00	12,043.17	3,198.92	4,771.83	71.62
203-520.000-728.000	RETIREMENT PLANS	25,167.00	9,972.44	1,790.21	15,194.56	39.63
203-520.000-728.001	RETIREMENT HEALTH SAVINGS	2,865.00	826.55	141.30	2,038.45	28.85
203-520.000-965.000	CONFERENCES & TRAINING	2,393.30	2,393.30	315.67	0.00	100.00
203-520.000-971.000	CAP. OUTLAY-IMPROVEMENTS	134,067.00	105,348.54	104,823.83	28,718.46	78.58
Total Dept 520.000 - STREET ADMINISTRATION		260,967.38	165,031.81	116,998.21	95,935.57	63.24
Expenditures		1,472,467.00	820,067.11	285,734.39	652,399.89	55.69
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		488,697.00	213,599.27	50,204.66	275,097.73	43.71
TOTAL EXPENDITURES		1,472,467.00	820,067.11	285,734.39	652,399.89	55.69
NET OF REVENUES & EXPENDITURES:		(983,770.00)	(606,467.84)	(235,529.73)	(377,302.16)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 206 FIRE FUND						
Account Category: Revenues						
Department: 000.000						
206-000.000-402.000	CURRENT PROPERTY TAXES	1,104,961.00	517,026.92	209.86	587,934.08	46.79
206-000.000-528.000	FEDERAL GRANTS - OTHER	389,917.00	112,796.47	0.00	277,120.53	28.93
206-000.000-540.000	STATE GRANTS	0.00	264,382.00	264,382.00	(264,382.00)	100.00
206-000.000-626.001	RURAL FIRE ASSOCIATION	478,235.00	478,234.23	478,234.23	0.77	100.00
206-000.000-626.004	CARMEL TWP CONTRACT REV	165,271.00	(169,553.32)	(158,654.00)	334,824.32	(102.59)
206-000.000-628.000	COST RECOVERY	15,000.00	1,599.95	43.00	13,400.05	10.67
206-000.000-630.000	HAZMAT REVENUE	3,000.00	0.00	0.00	3,000.00	0.00
206-000.000-631.000	FIRE INSPECTION FEE	70,000.00	8,950.00	150.00	61,050.00	12.79
206-000.000-665.000	INTEREST INCOME	1,000.00	0.00	0.00	1,000.00	0.00
206-000.000-680.000	SUNDRY REVENUE	0.00	234.95	0.00	(234.95)	100.00
206-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	209,994.00	130,816.00	113,315.50	79,178.00	62.30
Total Dept 000.000		2,437,378.00	1,344,487.20	697,680.59	1,092,890.80	55.16
Revenues		2,437,378.00	1,344,487.20	697,680.59	1,092,890.80	55.16
Account Category: Expenditures						
Department: 336.000 FIRE DEPARTMENT						
206-336.000-703.000	ADMINSTRATIVE SALARIES	158,174.87	77,465.42	14,720.16	80,709.45	48.97
206-336.000-704.000	STAFF WAGES	500,494.54	219,114.91	35,686.86	281,379.63	43.78
206-336.000-704.100	STAFF - OVERTIME	80,000.00	43,846.67	5,490.20	36,153.33	54.81
206-336.000-704.200	HOLIDAY COMPENSATION	28,200.00	16,616.51	6,646.61	11,583.49	58.92
206-336.000-706.000	CITY LABOR - DPW	203.09	203.09	0.00	0.00	100.00
206-336.000-707.000	PART-TIME STAFF WAGES	46,252.21	3,508.05	614.25	42,744.16	7.58
206-336.000-709.000	OTHER COMPENSATION	10,800.00	3,600.00	0.00	7,200.00	33.33
206-336.000-709.420	MARIJUANA OVERSITE	213.82	213.82	0.00	0.00	100.00
206-336.000-710.000	COMPENSATED ABSENCES	56,217.92	56,217.92	6,720.84	0.00	100.00
206-336.000-712.000	SPECIAL COMPENSATION	13,000.00	1,500.00	0.00	11,500.00	11.54
206-336.000-713.000	FIRE STIPEND	80,000.00	35,390.00	0.00	44,610.00	44.24
206-336.000-714.000	UNUSED SICK & VACATION LEAVE	10,000.00	0.00	0.00	10,000.00	0.00
206-336.000-715.000	HEALTH REIMBURSEMENT	4,000.00	2,750.00	250.00	1,250.00	68.75
206-336.000-718.000	AUTO ALLOWANCE	9,600.00	4,400.00	400.00	5,200.00	45.83
206-336.000-721.000	FICA/MEDICARE - CITY SHARE	19,063.00	11,882.42	1,325.15	7,180.58	62.33
206-336.000-722.000	ICMA - CITY SHARE	3,500.00	1,056.54	169.07	2,443.46	30.19
206-336.000-723.000	VISION CARE	5,000.00	1,582.34	302.96	3,417.66	31.65
206-336.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	19,470.85	3,918.41	297.63	15,552.44	20.12
206-336.000-725.000	MEDICAL CLAIMS DEDUCTABLE	6,303.33	6,718.05	0.00	(414.72)	106.58
206-336.000-725.603	RETIREMENT HEALTH BENEFITS	3,000.00	0.00	0.00	3,000.00	0.00
206-336.000-725.604	DENTAL & HEALTH BENEFITS	180,000.00	129,560.73	32,139.77	50,439.27	71.98
206-336.000-728.000	RETIREMENT PLANS	314,741.37	207,827.12	35,187.83	106,914.25	66.03
206-336.000-728.001	RETIREMENT HEALTH SAVINGS	5,500.00	2,666.45	247.85	2,833.55	48.48
206-336.000-730.000	SAFETY SUPPLIES	10,000.00	2,689.49	224.40	7,310.51	26.89
206-336.000-731.000	MATERIALS & SUPPLIES	10,250.00	3,706.88	877.60	6,543.12	36.16
206-336.000-732.000	POSTAGE	750.00	380.50	10.80	369.50	50.73
206-336.000-734.000	GASOLINE & OIL	22,000.00	9,458.02	0.00	12,541.98	42.99
206-336.000-738.000	OPERATING SUPPLIES	53,000.00	5,961.30	376.44	47,038.70	11.25
206-336.000-738.001	HAZ-MAT SUPPLIES	5,000.00	2,962.38	0.00	2,037.62	59.25
206-336.000-740.000	VEHICLE MAINTENANCE	40,000.00	19,432.92	4,283.23	20,567.08	48.58
206-336.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	30,333.00	3,009.13	177.16	27,323.87	9.92
206-336.000-801.000	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 206 FIRE FUND						
Account Category: Expenditures						
Department: 336.000 FIRE DEPARTMENT						
206-336.000-810.000	CONTRACTUAL SERVICES	48,115.00	28,533.19	10,428.81	19,581.81	59.30
206-336.000-815.000	UNIFORM & CLEANING	12,000.00	11,988.17	1,805.75	11.83	99.90
206-336.000-835.000	EATON AREA EMS	74,423.00	0.00	0.00	74,423.00	0.00
206-336.000-850.000	TELEPHONE & INTERNET	5,000.00	1,764.49	0.00	3,235.51	35.29
206-336.000-851.000	INFORMATION TECHNOLOGY	20,000.00	758.99	0.00	19,241.01	3.79
206-336.000-861.000	MILEAGE ALLOWANCE	500.00	0.00	0.00	500.00	0.00
206-336.000-900.000	PRINTING & PUBLISHING	2,500.00	262.00	0.00	2,238.00	10.48
206-336.000-920.000	UTILITIES	40,000.00	23,522.31	2,758.35	16,477.69	58.81
206-336.000-941.000	MVP EQUIPMENT RENTAL	755.00	754.04	0.00	0.96	99.87
206-336.000-942.000	HYDRANT MAINTENANCE	9,245.00	489.81	0.00	8,755.19	5.30
206-336.000-955.001	INSURANCE & BONDS	11,000.00	0.00	0.00	11,000.00	0.00
206-336.000-960.000	DUES & SUBSCRIPTIONS	16,185.00	4,524.99	129.99	11,660.01	27.96
206-336.000-963.000	MISCELLANEOUS	1,000.00	310.50	0.00	689.50	31.05
206-336.000-965.000	CONFERENCES & TRAINING	13,000.00	11,309.33	3,660.00	1,690.67	86.99
206-336.000-971.000	CAP. OUTLAY-IMPROVEMENTS	3,667.00	1,162.15	0.00	2,504.85	31.69
206-336.000-974.000	CAPITAL OUTLAY - EQUIPMENT	49,000.00	18,628.68	5,293.50	30,371.32	38.02
206-336.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	10,000.00	5,732.09	115.19	4,267.91	57.32
Total Dept 336.000 - FIRE DEPARTMENT		2,046,458.00	987,379.81	170,340.40	1,059,078.19	48.25
Department: 338.000 FEMA SAFER GRANT						
206-338.000-704.000	STAFF WAGES	147,324.10	61,519.57	10,856.09	85,804.53	41.76
206-338.000-704.100	STAFF - OVERTIME	11,836.73	11,836.73	1,057.11	0.00	100.00
206-338.000-704.200	HOLIDAY COMPENSATION	11,568.00	4,558.41	1,824.83	7,009.59	39.41
206-338.000-709.000	OTHER COMPENSATION	1,800.00	1,800.00	0.00	0.00	100.00
206-338.000-709.350	OTHER COMPENSATION	786.00	0.00	0.00	786.00	0.00
206-338.000-710.000	COMPENSATED ABSENCES	26,692.11	26,692.11	3,470.09	0.00	100.00
206-338.000-715.000	HEALTH REIMBURSEMENT	1,000.00	1,500.00	250.00	(500.00)	150.00
206-338.000-721.000	FICA/MEDICARE - CITY SHARE	14,081.00	1,514.67	245.00	12,566.33	10.76
206-338.000-723.000	VISION CARE	1,256.00	183.18	0.00	1,072.82	14.58
206-338.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	8,640.00	463.98	77.33	8,176.02	5.37
206-338.000-725.604	DENTAL & HEALTH BENEFITS	44,051.19	18,986.56	3,114.88	25,064.63	43.10
206-338.000-728.000	RETIREMENT PLANS	120,881.87	58,302.79	9,447.26	62,579.08	48.23
Total Dept 338.000 - FEMA SAFER GRANT		389,917.00	187,358.00	30,342.59	202,559.00	48.05
Expenditures		2,436,375.00	1,174,737.81	200,682.99	1,261,637.19	48.22
Fund 206 - FIRE FUND:						
TOTAL REVENUES		2,437,378.00	1,344,487.20	697,680.59	1,092,890.80	55.16
TOTAL EXPENDITURES		2,436,375.00	1,174,737.81	200,682.99	1,261,637.19	48.22
NET OF REVENUES & EXPENDITURES:		1,003.00	169,749.39	496,997.60	(168,746.39)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 230 POLICE DRUG ENFORCEMENT						
Account Category: Revenues						
Department: 000.000						
230-000.000-665.000	INTEREST INCOME	0.00	28.10	0.00	(28.10)	100.00
	Total Dept 000.000	0.00	28.10	0.00	(28.10)	100.00
	Revenues	0.00	28.10	0.00	(28.10)	100.00
Account Category: Expenditures						
Department: 302.000 ACT 302 POLICE TRAINING						
230-302.000-731.000	MATERIALS & SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
	Total Dept 302.000 - ACT 302 POLICE TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
	Expenditures	1,500.00	0.00	0.00	1,500.00	0.00
Fund 230 - POLICE DRUG ENFORCEMENT:						
TOTAL REVENUES		0.00	28.10	0.00	(28.10)	100.00
TOTAL EXPENDITURES		1,500.00	0.00	0.00	1,500.00	0.00
NET OF REVENUES & EXPENDITURES:		(1,500.00)	28.10	0.00	(1,528.10)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 232 ACT 302 POLICE TRAINING						
Account Category: Revenues						
Department: 000.000						
232-000.000-546.000	STATE AID	5,000.00	0.00	0.00	5,000.00	0.00
232-000.000-665.000	INTEREST INCOME	400.00	138.43	0.00	261.57	34.61
Total Dept 000.000		5,400.00	138.43	0.00	5,261.57	2.56
Revenues		5,400.00	138.43	0.00	5,261.57	2.56
Account Category: Expenditures						
Department: 303.000 ACT 302 POLICE TRAINING						
232-303.000-802.001	302 TRAINING	4,000.00	0.00	0.00	4,000.00	0.00
232-303.000-965.000	CONFERENCES & TRAINING	1,400.00	871.10	0.00	528.90	62.22
Total Dept 303.000 - ACT 302 POLICE TRAINING		5,400.00	871.10	0.00	4,528.90	16.13
Expenditures		5,400.00	871.10	0.00	4,528.90	16.13
Fund 232 - ACT 302 POLICE TRAINING:						
TOTAL REVENUES		5,400.00	138.43	0.00	5,261.57	2.56
TOTAL EXPENDITURES		5,400.00	871.10	0.00	4,528.90	16.13
NET OF REVENUES & EXPENDITURES:		0.00	(732.67)	0.00	732.67	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Account Category: Revenues						
Department: 000.000						
243-000.000-402.002	TAX CAPTURE	100,000.00	229,400.24	229,400.24	(129,400.24)	229.40
243-000.000-665.000	INTEREST INCOME	2,000.00	283.88	0.00	1,716.12	14.19
Total Dept 000.000		102,000.00	229,684.12	229,400.24	(127,684.12)	225.18
Revenues		102,000.00	229,684.12	229,400.24	(127,684.12)	225.18
Account Category: Expenditures						
Department: 728.000 ECONOMIC DEVELOPMENT						
243-728.000-957.000	TAX EXPENDITURES	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		90,000.00	0.00	0.00	90,000.00	0.00
Expenditures		90,000.00	0.00	0.00	90,000.00	0.00
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		102,000.00	229,684.12	229,400.24	(127,684.12)	225.18
TOTAL EXPENDITURES		90,000.00	0.00	0.00	90,000.00	0.00
NET OF REVENUES & EXPENDITURES:		12,000.00	229,684.12	229,400.24	(217,684.12)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 244 ECONOMIC DEVELOPMENT FUND						
Account Category: Revenues						
Department: 000.000						
244-000.000-665.000	INTEREST INCOME	2,000.00	1,176.38	0.00	823.62	58.82
244-000.000-667.001	RENT EARNED-CITY PROPERTY	5,000.00	1,200.00	0.00	3,800.00	24.00
Total Dept 000.000		7,000.00	2,376.38	0.00	4,623.62	33.95
Revenues		7,000.00	2,376.38	0.00	4,623.62	33.95
Account Category: Expenditures						
Department: 728.000 ECONOMIC DEVELOPMENT						
244-728.000-704.100	STAFF - OVERTIME	0.00	400.87	400.87	(400.87)	100.00
244-728.000-706.000	CITY LABOR - DPW	3,577.30	9,469.72	2,463.15	(5,892.42)	264.72
244-728.000-721.000	FICA/MEDICARE - CITY SHARE	268.12	739.55	214.27	(471.43)	275.83
244-728.000-725.604	DENTAL & HEALTH BENEFITS	549.33	1,532.45	473.71	(983.12)	278.97
244-728.000-728.000	RETIREMENT PLANS	1,068.50	2,948.32	855.50	(1,879.82)	275.93
244-728.000-731.000	MATERIALS & SUPPLIES	15,854.45	14,838.30	213.61	1,016.15	93.59
244-728.000-810.000	CONTRACTUAL SERVICES	5,014.89	27,080.00	25,000.00	(22,065.11)	539.99
244-728.000-941.000	MVP EQUIPMENT RENTAL	3,300.41	7,014.39	1,621.30	(3,713.98)	212.53
244-728.000-960.000	DUES & SUBSCRIPTIONS	217.00	0.00	0.00	217.00	0.00
244-728.000-965.000	CONFERENCES & TRAINING	150.00	150.00	0.00	0.00	100.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		30,000.00	64,173.60	31,242.41	(34,173.60)	213.91
Expenditures		30,000.00	64,173.60	31,242.41	(34,173.60)	213.91
Fund 244 - ECONOMIC DEVELOPMENT FUND:						
TOTAL REVENUES		7,000.00	2,376.38	0.00	4,623.62	33.95
TOTAL EXPENDITURES		30,000.00	64,173.60	31,242.41	(34,173.60)	213.91
NET OF REVENUES & EXPENDITURES:		(23,000.00)	(61,797.22)	(31,242.41)	38,797.22	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY						
Account Category: Revenues						
Department: 000.000						
248-000.000-402.000	CURRENT PROPERTY TAXES	13,000.00	11,495.43	12.23	1,504.57	88.43
248-000.000-569.003	STATE GRANT - OTHER	0.00	235.70	0.00	(235.70)	100.00
248-000.000-665.000	INTEREST INCOME	2,000.00	353.36	0.00	1,646.64	17.67
Total Dept 000.000		15,000.00	12,084.49	12.23	2,915.51	80.56
Revenues		15,000.00	12,084.49	12.23	2,915.51	80.56
Account Category: Expenditures						
Department: 728.000 ECONOMIC DEVELOPMENT						
248-728.000-731.000	MATERIALS & SUPPLIES	22,000.00	14,080.12	0.00	7,919.88	64.00
248-728.000-810.000	CONTRACTUAL SERVICES	20,000.00	5,292.67	549.00	14,707.33	26.46
248-728.000-900.000	PRINTING & PUBLISHING	350.00	294.62	0.00	55.38	84.18
248-728.000-941.000	MVP EQUIPMENT RENTAL	701.00	0.00	0.00	701.00	0.00
248-728.000-960.000	DUES & SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00
248-728.000-965.000	CONFERENCES & TRAINING	4,299.00	593.48	593.48	3,705.52	13.81
Total Dept 728.000 - ECONOMIC DEVELOPMENT		47,850.00	20,260.89	1,142.48	27,589.11	42.34
Expenditures		47,850.00	20,260.89	1,142.48	27,589.11	42.34
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		15,000.00	12,084.49	12.23	2,915.51	80.56
TOTAL EXPENDITURES		47,850.00	20,260.89	1,142.48	27,589.11	42.34
NET OF REVENUES & EXPENDITURES:		(32,850.00)	(8,176.40)	(1,130.25)	(24,673.60)	

REVENUE AND EXPENDITURE REPORT FOR CHARLOTTE CITY

Balance As Of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 250 LDFA (LOCAL DEV'T FINANCE AUTHORITY)						
Account Category: Revenues						
Department: 000.000						
250-000.000-665.000	INTEREST INCOME	10,000.00	6,697.39	(125.00)	3,302.61	66.97
Total Dept 000.000		10,000.00	6,697.39	(125.00)	3,302.61	66.97
Revenues		10,000.00	6,697.39	(125.00)	3,302.61	66.97
Account Category: Expenditures						
Department: 728.000 ECONOMIC DEVELOPMENT						
250-728.000-971.000	CAP. OUTLAY-IMPROVEMENTS	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		1,000,000.00	0.00	0.00	1,000,000.00	0.00
Expenditures		1,000,000.00	0.00	0.00	1,000,000.00	0.00
Fund 250 - LDFA (LOCAL DEV'T FINANCE AUTHORITY):						
TOTAL REVENUES		10,000.00	6,697.39	(125.00)	3,302.61	66.97
TOTAL EXPENDITURES		1,000,000.00	0.00	0.00	1,000,000.00	0.00
NET OF REVENUES & EXPENDITURES:		(990,000.00)	6,697.39	(125.00)	(996,697.39)	

REVENUE AND EXPENDITURE REPORT FOR CHARLOTTE CITY

Balance As Of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 285 CAMP FRANCES						
Account Category: Revenues						
Department: 000.000						
285-000.000-665.000	INTEREST INCOME	400.00	109.08	0.00	290.92	27.27
285-000.000-667.001	RENT EARNED-CITY PROPERTY	3,000.00	2,060.00	70.00	940.00	68.67
Total Dept 000.000		3,400.00	2,169.08	70.00	1,230.92	63.80
Revenues		3,400.00	2,169.08	70.00	1,230.92	63.80
Account Category: Expenditures						
Department: 751.000 PARKS & RECREATION						
285-751.000-731.000	MATERIALS & SUPPLIES	8,510.80	1,232.99	0.00	7,277.81	14.49
285-751.000-734.000	GASOLINE & OIL	500.00	77.26	77.26	422.74	15.45
285-751.000-810.000	CONTRACTUAL SERVICES	2,480.00	1,122.04	70.00	1,357.96	45.24
285-751.000-920.000	UTILITIES	1,480.00	516.90	107.61	963.10	34.93
285-751.000-963.000	MISCELLANEOUS	40.00	20.00	0.00	20.00	50.00
285-751.000-974.000	CAPITAL OUTLAY - EQUIPMENT	1,489.20	1,489.20	0.00	0.00	100.00
Total Dept 751.000 - PARKS & RECREATION		14,500.00	4,458.39	254.87	10,041.61	30.75
Expenditures		14,500.00	4,458.39	254.87	10,041.61	30.75
Fund 285 - CAMP FRANCES:						
TOTAL REVENUES		3,400.00	2,169.08	70.00	1,230.92	63.80
TOTAL EXPENDITURES		14,500.00	4,458.39	254.87	10,041.61	30.75
NET OF REVENUES & EXPENDITURES:		(11,100.00)	(2,289.31)	(184.87)	(8,810.69)	

REVENUE AND EXPENDITURE REPORT FOR CHARLOTTE CITY

Balance As Of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 286 FEDERAL & STATE GRANTS FUND						
Account Category: Revenues						
Department: 000.000						
286-000.000-522.000	CDBG	200,000.00	0.00	0.00	200,000.00	0.00
286-000.000-665.000	INTEREST INCOME	0.00	35.97	0.00	(35.97)	100.00
Total Dept 000.000		200,000.00	35.97	0.00	199,964.03	0.02
Revenues		200,000.00	35.97	0.00	199,964.03	0.02
Account Category: Expenditures						
Department: 729.000 MSHDA GRANT						
286-729.000-801.000	PROFESSIONAL SERVICES	36,000.00	16,627.50	2,172.50	19,372.50	46.19
286-729.000-810.000	CONTRACTUAL SERVICES	200,000.00	9,895.00	9,895.00	190,105.00	4.95
Total Dept 729.000 - MSHDA GRANT		236,000.00	26,522.50	12,067.50	209,477.50	11.24
Expenditures		236,000.00	26,522.50	12,067.50	209,477.50	11.24
Fund 286 - FEDERAL & STATE GRANTS FUND:						
TOTAL REVENUES		200,000.00	35.97	0.00	199,964.03	0.02
TOTAL EXPENDITURES		236,000.00	26,522.50	12,067.50	209,477.50	11.24
NET OF REVENUES & EXPENDITURES:		(36,000.00)	(26,486.53)	(12,067.50)	(9,513.47)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 295 AIRPORT FUND						
Account Category: Revenues						
Department: 000.000						
295-000.000-529.000	FEDERAL GRANTS	0.00	83,018.24	0.00	(83,018.24)	100.00
295-000.000-645.000	FUEL SALES	65,000.00	19,595.45	0.00	45,404.55	30.15
295-000.000-667.000	AIRPORT HANGER RENT	41,520.00	18,870.00	1,570.00	22,650.00	45.45
295-000.000-667.001	RENT EARNED-CITY PROPERTY	0.00	18,000.00	3,000.00	(18,000.00)	100.00
295-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	90,000.00	45,000.00	22,500.00	45,000.00	50.00
Total Dept 000.000		196,520.00	184,483.69	27,070.00	12,036.31	93.88
Revenues		196,520.00	184,483.69	27,070.00	12,036.31	93.88
Account Category: Expenditures						
Department: 595.000 AIRPORT						
295-595.000-704.100	STAFF - OVERTIME	443.80	0.00	0.00	443.80	0.00
295-595.000-706.000	CITY LABOR - DPW	5,000.00	2,014.04	972.65	2,985.96	40.28
295-595.000-721.000	FICA/MEDICARE - CITY SHARE	151.25	151.25	72.94	0.00	100.00
295-595.000-725.604	DENTAL & HEALTH BENEFITS	127.92	280.15	132.76	(152.23)	219.00
295-595.000-728.000	RETIREMENT PLANS	293.28	601.59	290.54	(308.31)	205.12
295-595.000-731.000	MATERIALS & SUPPLIES	6,000.00	5,677.88	1,573.27	322.12	94.63
295-595.000-734.000	GASOLINE & OIL	60,000.00	36,061.03	12,429.00	23,938.97	60.10
295-595.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	15,000.00	0.00	0.00	15,000.00	0.00
295-595.000-743.000	TAXES	13,000.00	0.00	0.00	13,000.00	0.00
295-595.000-801.000	PROFESSIONAL SERVICES	6,000.00	1,056.32	(4,300.00)	4,943.68	17.61
295-595.000-810.000	CONTRACTUAL SERVICES	32,879.00	(15,392.22)	(40,641.13)	48,271.22	(46.81)
295-595.000-850.000	TELEPHONE & INTERNET	5,835.00	2,590.74	766.88	3,244.26	44.40
295-595.000-920.000	UTILITIES	11,279.79	3,488.46	621.40	7,791.33	30.93
295-595.000-941.000	MVP EQUIPMENT RENTAL	4,686.96	4,686.96	2,577.42	0.00	100.00
295-595.000-955.001	INSURANCE & BONDS	11,000.00	0.00	0.00	11,000.00	0.00
295-595.000-963.000	MISCELLANEOUS	4,100.00	2,366.24	1,013.00	1,733.76	57.71
295-595.000-971.000	CAP. OUTLAY-IMPROVEMENTS	20,723.00	0.00	0.00	20,723.00	0.00
Total Dept 595.000 - AIRPORT		196,520.00	43,582.44	(24,491.27)	152,937.56	22.18
Expenditures		196,520.00	43,582.44	(24,491.27)	152,937.56	22.18
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES		196,520.00	184,483.69	27,070.00	12,036.31	93.88
TOTAL EXPENDITURES		196,520.00	43,582.44	(24,491.27)	152,937.56	22.18
NET OF REVENUES & EXPENDITURES:		0.00	140,901.25	51,561.27	(140,901.25)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 304 2008 FACILITY BLDG G.O. BOND						
Account Category: Revenues						
Department: 000.000						
304-000.000-402.000	CURRENT PROPERTY TAXES	210,881.00	202,349.88	76.04	8,531.12	95.95
304-000.000-569.003	STATE GRANT - OTHER	0.00	720.56	0.00	(720.56)	100.00
304-000.000-573.000	LOCAL COMM STBLZTN SHARE TAX	15,000.00	0.00	0.00	15,000.00	0.00
304-000.000-665.000	INTEREST INCOME	5,000.00	1,486.25	0.00	3,513.75	29.73
Total Dept 000.000		230,881.00	204,556.69	76.04	26,324.31	88.60
Revenues		230,881.00	204,556.69	76.04	26,324.31	88.60
Account Category: Expenditures						
Department: 906.000 DEBT SERVICE						
304-906.000-991.000	PRINCIPAL	175,000.00	0.00	0.00	175,000.00	0.00
304-906.000-994.000	INTEREST EXPENSE	33,750.00	16,875.00	0.00	16,875.00	50.00
Total Dept 906.000 - DEBT SERVICE		208,750.00	16,875.00	0.00	191,875.00	8.08
Expenditures		208,750.00	16,875.00	0.00	191,875.00	8.08
Fund 304 - 2008 FACILITY BLDG G.O. BOND:						
TOTAL REVENUES		230,881.00	204,556.69	76.04	26,324.31	88.60
TOTAL EXPENDITURES		208,750.00	16,875.00	0.00	191,875.00	8.08
NET OF REVENUES & EXPENDITURES:		22,131.00	187,681.69	76.04	(165,550.69)	

REVENUE AND EXPENDITURE REPORT FOR CHARLOTTE CITY

Balance As Of 12/31/2025

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 403 REVOLVING FUND SPECIAL ACCOUNT						
Account Category: Revenues						
Department: 000.000						
403-000.000-665.000	INTEREST INCOME	12,000.00	3,897.27	0.00	8,102.73	32.48
Total Dept 000.000		12,000.00	3,897.27	0.00	8,102.73	32.48
Revenues		12,000.00	3,897.27	0.00	8,102.73	32.48
Fund 403 - REVOLVING FUND SPECIAL ACCOUNT:						
TOTAL REVENUES		12,000.00	3,897.27	0.00	8,102.73	32.48
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		12,000.00	3,897.27	0.00	8,102.73	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 510 WATER & SEWER FUND						
Account Category: Revenues						
Department: 000.000						
510-000.000-621.000	SEWER TAP FEES	0.00	2,104.34	0.00	(2,104.34)	100.00
510-000.000-626.003	SEWER-CLEANOUT & AUGERING	9,000.00	0.00	0.00	9,000.00	0.00
510-000.000-642.000	WATER-UTILITY BILLING	1,600,000.00	824,860.47	(6,126.47)	775,139.53	51.55
510-000.000-642.001	WATER BILLING - SPRINKLING	66,000.00	46,328.75	2,956.08	19,671.25	70.20
510-000.000-642.002	WATER SYSTEM EQUITY CHARGE	7,600.00	0.00	0.00	7,600.00	0.00
510-000.000-642.003	WATER - SALES TO CITY	86,124.00	0.00	0.00	86,124.00	0.00
510-000.000-642.004	WATER - METERS SOLD	3,000.00	1,020.00	0.00	1,980.00	34.00
510-000.000-643.000	SEWER-UTILITY BILLING	2,800,000.00	1,291,784.65	28,551.06	1,508,215.35	46.14
510-000.000-643.001	SEWER SYSTEM EQUITY CHARGE	10,500.00	0.00	0.00	10,500.00	0.00
510-000.000-656.002	WATER-PENALTIES AND FINES	25,000.00	10,527.12	2,643.86	14,472.88	42.11
510-000.000-656.003	SEWER-PENALTIES & FINES	35,000.00	17,282.22	4,464.04	17,717.78	49.38
510-000.000-665.000	INTEREST INCOME	50,000.00	27,140.19	0.00	22,859.81	54.28
510-000.000-676.000	REIMBURSEMENTS	0.00	349.49	0.00	(349.49)	100.00
510-000.000-679.001	WATER - MISCELLANEOUS CHARGES	11,000.00	8,270.00	0.00	2,730.00	75.18
510-000.000-679.002	WATER-SUNDRY	0.00	50.00	0.00	(50.00)	100.00
510-000.000-680.000	SUNDRY REVENUE	8,000.00	3,655.00	925.50	4,345.00	45.69
Total Dept 000.000		4,711,224.00	2,233,372.23	33,414.07	2,477,851.77	47.41
Revenues		4,711,224.00	2,233,372.23	33,414.07	2,477,851.77	47.41
Account Category: Expenditures						
Department: 537.000 SEWER ADMINISTRATION						
510-537.000-703.000	ADMINSTRATIVE SALARIES	96,433.24	67,561.37	10,719.13	28,871.87	70.06
510-537.000-704.000	STAFF WAGES	62,133.65	12,060.81	2,099.93	50,072.84	19.41
510-537.000-704.100	STAFF - OVERTIME	1,082.00	0.00	0.00	1,082.00	0.00
510-537.000-704.200	HOLIDAY COMPENSATION	3,691.55	3,691.55	1,692.46	0.00	100.00
510-537.000-706.000	CITY LABOR - DPW	5,000.00	15.47	0.00	4,984.53	0.31
510-537.000-710.000	COMPENSATED ABSENCES	34,768.70	34,768.70	24,637.52	0.00	100.00
510-537.000-711.000	LONGEVITY	750.01	750.01	0.00	0.00	100.00
510-537.000-712.000	SPECIAL COMPENSATION	8,945.17	232.45	24.19	8,712.72	2.60
510-537.000-715.000	HEALTH REIMBURSEMENT	3,250.00	934.28	162.82	2,315.72	28.75
510-537.000-718.000	AUTO ALLOWANCE	500.00	479.94	79.99	20.06	95.99
510-537.000-719.000	CLOTHING ALLOWANCE	5,000.00	1,319.28	274.14	3,680.72	26.39
510-537.000-721.000	FICA/MEDICARE - CITY SHARE	16,948.00	7,237.32	1,181.76	9,710.68	42.70
510-537.000-722.000	ICMA - CITY SHARE	476.68	476.68	68.77	0.00	100.00
510-537.000-723.000	VISION CARE	2,287.00	561.51	90.58	1,725.49	24.55
510-537.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	6,064.00	249.77	25.86	5,814.23	4.12
510-537.000-725.604	DENTAL & HEALTH BENEFITS	45,780.00	32,498.95	8,259.03	13,281.05	70.99
510-537.000-728.000	RETIREMENT PLANS	69,407.00	28,154.77	4,437.32	41,252.23	40.56
510-537.000-728.001	RETIREMENT HEALTH SAVINGS	7,500.00	2,175.98	350.64	5,324.02	29.01
510-537.000-731.000	MATERIALS & SUPPLIES	500.00	388.61	0.00	111.39	77.72
510-537.000-732.000	POSTAGE	3,500.00	3,130.01	399.36	369.99	89.43
510-537.000-801.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
510-537.000-850.000	TELEPHONE & INTERNET	35,260.00	3,566.59	565.84	31,693.41	10.12
510-537.000-900.000	PRINTING & PUBLISHING	2,700.00	2,134.95	235.86	565.05	79.07
510-537.000-941.000	MVP EQUIPMENT RENTAL	100.00	46.58	0.00	53.42	46.58
510-537.000-942.000	HYDRANT MAINTENANCE	23,850.00	0.00	0.00	23,850.00	0.00
510-537.000-955.001	INSURANCE & BONDS	13,000.00	0.00	0.00	13,000.00	0.00
510-537.000-960.000	DUES & SUBSCRIPTIONS	5,500.00	619.90	196.90	4,880.10	11.27

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 510 WATER & SEWER FUND						
Account Category: Expenditures						
Department: 537.000 SEWER ADMINISTRATION						
510-537.000-963.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
510-537.000-965.000	CONFERENCES & TRAINING	6,000.00	641.13	0.00	5,358.87	10.69
510-537.000-968.000	DEPRECIATION EXPENSE	0.00	589,485.00	589,485.00	(589,485.00)	100.00
510-537.000-971.000	CAP. OUTLAY-IMPROVEMENTS	694,088.00	0.00	0.00	694,088.00	0.00
510-537.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	59,507.00	54,507.00	0.00	5,000.00	91.60
510-537.000-986.000	PENSION EXPENSE	0.00	(72,472.00)	(72,472.00)	72,472.00	100.00
Total Dept 537.000 - SEWER ADMINISTRATION		1,214,622.00	775,216.61	572,515.10	439,405.39	63.82
Department: 540.000 SEWER MAINTENANCE						
510-540.000-704.100	STAFF - OVERTIME	2,526.51	2,526.51	186.93	0.00	100.00
510-540.000-706.000	CITY LABOR - DPW	67,123.65	20,370.43	772.77	46,753.22	30.35
510-540.000-721.000	FICA/MEDICARE - CITY SHARE	5,309.00	1,700.09	70.89	3,608.91	32.02
510-540.000-725.604	DENTAL & HEALTH BENEFITS	25,000.00	15,000.56	3,599.39	9,999.44	60.00
510-540.000-728.000	RETIREMENT PLANS	20,000.00	6,837.58	286.68	13,162.42	34.19
510-540.000-731.000	MATERIALS & SUPPLIES	7,500.00	4,326.72	3,778.84	3,173.28	57.69
510-540.000-801.000	PROFESSIONAL SERVICES	85,300.00	20,779.05	9,290.03	64,520.95	24.36
510-540.000-810.000	CONTRACTUAL SERVICES	736.84	156.48	35.89	580.36	21.24
510-540.000-941.000	MVP EQUIPMENT RENTAL	83,000.00	40,873.70	662.16	42,126.30	49.25
Total Dept 540.000 - SEWER MAINTENANCE		296,496.00	112,571.12	18,683.58	183,924.88	37.97
Department: 545.000 SEWER LIFT STATIONS						
510-545.000-704.100	STAFF - OVERTIME	4,807.12	2,015.63	312.04	2,791.49	41.93
510-545.000-704.200	HOLIDAY COMPENSATION	377.58	377.58	255.84	0.00	100.00
510-545.000-706.000	CITY LABOR - DPW	14,929.00	8,424.39	1,730.59	6,504.61	56.43
510-545.000-721.000	FICA/MEDICARE - CITY SHARE	1,515.00	814.48	172.64	700.52	53.76
510-545.000-722.000	ICMA - CITY SHARE	243.00	23.47	9.63	219.53	9.66
510-545.000-725.604	DENTAL & HEALTH BENEFITS	4,657.00	3,314.56	987.21	1,342.44	71.17
510-545.000-728.000	RETIREMENT PLANS	4,260.00	3,189.06	670.32	1,070.94	74.86
510-545.000-731.000	MATERIALS & SUPPLIES	9,000.00	289.58	49.58	8,710.42	3.22
510-545.000-801.000	PROFESSIONAL SERVICES	25,372.00	22,486.95	0.00	2,885.05	88.63
510-545.000-810.000	CONTRACTUAL SERVICES	26,687.30	8,830.50	1,500.00	17,856.80	33.09
510-545.000-920.000	UTILITIES	72,000.00	42,792.92	3,541.36	29,207.08	59.43
510-545.000-941.000	MVP EQUIPMENT RENTAL	13,000.00	9,218.05	1,777.54	3,781.95	70.91
Total Dept 545.000 - SEWER LIFT STATIONS		176,848.00	101,777.17	11,006.75	75,070.83	57.55
Department: 550.000 W.W.T.P. OPERATIONS						
510-550.000-703.000	ADMINSTRATIVE SALARIES	17,527.10	17,527.10	3,781.19	0.00	100.00
510-550.000-704.100	STAFF - OVERTIME	7,790.07	5,410.12	905.39	2,379.95	69.45
510-550.000-704.200	HOLIDAY COMPENSATION	1,619.70	1,619.70	767.52	0.00	100.00
510-550.000-706.000	CITY LABOR - DPW	296,337.58	76,214.19	12,451.77	220,123.39	25.72
510-550.000-707.000	PART-TIME STAFF WAGES	7,875.00	0.00	0.00	7,875.00	0.00
510-550.000-721.000	FICA/MEDICARE - CITY SHARE	24,607.00	7,605.34	1,354.20	17,001.66	30.91
510-550.000-722.000	ICMA - CITY SHARE	3,394.00	923.23	188.66	2,470.77	27.20
510-550.000-725.604	DENTAL & HEALTH BENEFITS	64,749.00	41,769.89	11,255.74	22,979.11	64.51
510-550.000-728.000	RETIREMENT PLANS	55,373.00	28,439.16	5,012.78	26,933.84	51.36
510-550.000-731.000	MATERIALS & SUPPLIES	67,774.55	9,091.51	1,426.62	58,683.04	13.41
510-550.000-738.000	OPERATING SUPPLIES	66,000.00	51,145.37	12,241.36	14,854.63	77.49
510-550.000-739.000	LABORATORY SUPPLIES	30,000.00	15,216.59	5,397.53	14,783.41	50.72
510-550.000-801.000	PROFESSIONAL SERVICES	30,000.00	11,695.40	3,014.00	18,304.60	38.98

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 510 WATER & SEWER FUND						
Account Category: Expenditures						
Department: 550.000 W.W.T.P. OPERATIONS						
510-550.000-810.000	CONTRACTUAL SERVICES	135,000.00	38,319.76	(1,177.49)	96,680.24	28.39
510-550.000-920.000	UTILITIES	130,368.00	69,843.52	11,172.14	60,524.48	53.57
510-550.000-941.000	MVP EQUIPMENT RENTAL	9,000.00	7,573.05	1,009.94	1,426.95	84.15
510-550.000-960.000	DUES & SUBSCRIPTIONS	5,500.00	5,500.00	5,500.00	0.00	100.00
510-550.000-965.000	CONFERENCES & TRAINING	5,000.00	1,782.63	550.00	3,217.37	35.65
510-550.000-971.000	CAP. OUTLAY-IMPROVEMENTS	170,950.00	166,860.00	0.00	4,090.00	97.61
Total Dept 550.000 - W.W.T.P. OPERATIONS		1,128,865.00	556,536.56	74,851.35	572,328.44	49.30
Department: 555.000 WATER ADMINISTRATION						
510-555.000-703.000	ADMINSTRATIVE SALARIES	90,426.69	47,453.84	7,753.01	42,972.85	52.48
510-555.000-704.000	STAFF WAGES	30,288.44	11,036.52	1,103.79	19,251.92	36.44
510-555.000-704.100	STAFF - OVERTIME	1,061.00	0.00	0.00	1,061.00	0.00
510-555.000-704.200	HOLIDAY COMPENSATION	8,484.15	8,484.15	4,075.68	0.00	100.00
510-555.000-706.000	CITY LABOR - DPW	81.08	81.08	0.00	0.00	100.00
510-555.000-710.000	COMPENSATED ABSENCES	34,367.53	34,367.53	3,494.19	0.00	100.00
510-555.000-711.000	LONGEVITY	749.99	749.99	0.00	0.00	100.00
510-555.000-712.000	SPECIAL COMPENSATION	2,267.00	1,590.68	274.76	676.32	70.17
510-555.000-715.000	HEALTH REIMBURSEMENT	4,049.00	2,083.99	554.29	1,965.01	51.47
510-555.000-718.000	AUTO ALLOWANCE	(480.00)	480.00	80.00	(960.00)	(100.00)
510-555.000-719.000	CLOTHING ALLOWANCE	2,868.21	2,868.21	274.15	0.00	100.00
510-555.000-721.000	FICA/MEDICARE - CITY SHARE	13,269.00	8,085.68	1,304.30	5,183.32	60.94
510-555.000-722.000	ICMA - CITY SHARE	1,009.00	949.75	129.30	59.25	94.13
510-555.000-723.000	VISION CARE	2,000.00	1,217.31	242.02	782.69	60.87
510-555.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	6,064.00	1,590.54	293.67	4,473.46	26.23
510-555.000-725.604	DENTAL & HEALTH BENEFITS	35,491.00	27,649.36	6,788.54	7,841.64	77.91
510-555.000-728.000	RETIREMENT PLANS	63,916.00	33,991.24	5,299.39	29,924.76	53.18
510-555.000-728.001	RETIREMENT HEALTH SAVINGS	1,250.91	1,854.23	301.66	(603.32)	148.23
510-555.000-731.000	MATERIALS & SUPPLIES	500.00	211.61	0.00	288.39	42.32
510-555.000-732.000	POSTAGE	3,500.00	3,003.78	404.77	496.22	85.82
510-555.000-801.000	PROFESSIONAL SERVICES	10,000.00	2,745.49	0.00	7,254.51	27.45
510-555.000-810.000	CONTRACTUAL SERVICES	19,000.00	9,531.99	35.89	9,468.01	50.17
510-555.000-850.000	TELEPHONE & INTERNET	4,850.00	1,208.66	272.71	3,641.34	24.92
510-555.000-900.000	PRINTING & PUBLISHING	3,500.00	1,784.58	235.86	1,715.42	50.99
510-555.000-942.000	HYDRANT MAINTENANCE	23,850.00	0.00	0.00	23,850.00	0.00
510-555.000-955.001	INSURANCE & BONDS	5,500.00	0.00	0.00	5,500.00	0.00
510-555.000-960.000	DUES & SUBSCRIPTIONS	1,500.00	850.00	0.00	650.00	56.67
510-555.000-965.000	CONFERENCES & TRAINING	1,900.00	277.34	0.00	1,622.66	14.60
510-555.000-971.000	CAP. OUTLAY-IMPROVEMENTS	415,961.00	0.00	0.00	415,961.00	0.00
510-555.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	93,442.00	46,945.00	0.00	46,497.00	50.24
Total Dept 555.000 - WATER ADMINISTRATION		880,666.00	251,092.55	32,917.98	629,573.45	28.51
Department: 560.000 WATER MAINTENANCE						
510-560.000-704.100	STAFF - OVERTIME	7,130.02	7,130.02	359.28	0.00	100.00
510-560.000-704.200	HOLIDAY COMPENSATION	1,535.04	1,535.04	767.52	0.00	100.00
510-560.000-706.000	CITY LABOR - DPW	114,459.48	49,286.23	6,832.38	65,173.25	43.06
510-560.000-710.000	COMPENSATED ABSENCES	2,462.46	2,462.46	63.96	0.00	100.00
510-560.000-719.000	CLOTHING ALLOWANCE	500.00	250.00	0.00	250.00	50.00
510-560.000-721.000	FICA/MEDICARE - CITY SHARE	9,417.00	4,535.43	604.50	4,881.57	48.16
510-560.000-722.000	ICMA - CITY SHARE	1,260.00	109.17	21.31	1,150.83	8.66

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 510 WATER & SEWER FUND						
Account Category: Expenditures						
Department: 560.000 WATER MAINTENANCE						
510-560.000-725.604	DENTAL & HEALTH BENEFITS	39,845.00	26,883.68	6,372.64	12,961.32	67.47
510-560.000-728.000	RETIREMENT PLANS	34,076.00	17,833.20	2,356.00	16,242.80	52.33
510-560.000-731.000	MATERIALS & SUPPLIES	75,000.00	39,784.89	898.69	35,215.11	53.05
510-560.000-810.000	CONTRACTUAL SERVICES	40,000.00	5,614.00	3,934.00	34,386.00	14.04
510-560.000-941.000	MVP EQUIPMENT RENTAL	130,000.00	68,771.00	4,704.66	61,229.00	52.90
Total Dept 560.000 - WATER MAINTENANCE		455,685.00	224,195.12	26,914.94	231,489.88	49.20
Department: 561.000 WATER METER READING						
510-561.000-704.100	STAFF - OVERTIME	531.00	0.00	0.00	531.00	0.00
510-561.000-706.000	CITY LABOR - DPW	14,929.00	13,078.35	2,449.32	1,850.65	87.60
510-561.000-721.000	FICA/MEDICARE - CITY SHARE	1,183.00	1,008.27	188.73	174.73	85.23
510-561.000-722.000	ICMA - CITY SHARE	370.00	336.57	62.25	33.43	90.96
510-561.000-725.604	CITY LABOR - DPW	4,843.00	3,093.21	868.47	1,749.79	63.87
510-561.000-728.000	RETIREMENT PLANS	4,260.00	3,277.04	614.81	982.96	76.93
510-561.000-941.000	MVP EQUIPMENT RENTAL	15,000.00	9,112.98	1,141.65	5,887.02	60.75
Total Dept 561.000 - WATER METER READING		41,116.00	29,906.42	5,325.23	11,209.58	72.74
Department: 562.000 WATER PRODUCTION AND OPERATION						
510-562.000-704.100	STAFF - OVERTIME	7,236.00	7,236.00	1,055.34	0.00	100.00
510-562.000-706.000	CITY LABOR - DPW	85,516.68	46,482.71	6,699.81	39,033.97	54.36
510-562.000-721.000	FICA/MEDICARE - CITY SHARE	7,583.00	4,040.74	580.69	3,542.26	53.29
510-562.000-722.000	ICMA - CITY SHARE	917.00	529.94	70.28	387.06	57.79
510-562.000-725.604	DENTAL & HEALTH BENEFITS	29,884.00	21,995.46	5,666.48	7,888.54	73.60
510-562.000-728.000	RETIREMENT PLANS	15,062.83	15,062.83	2,184.07	0.00	100.00
510-562.000-731.000	MATERIALS & SUPPLIES	3,500.00	3,031.70	49.07	468.30	86.62
510-562.000-738.000	OPERATING SUPPLIES	70,000.00	48,734.53	5,622.81	21,265.47	69.62
510-562.000-739.000	LABORATORY SUPPLIES	3,000.00	49.15	0.00	2,950.85	1.64
510-562.000-801.000	PROFESSIONAL SERVICES	20,000.00	4,412.50	0.00	15,587.50	22.06
510-562.000-810.000	CONTRACTUAL SERVICES	133,861.49	(35,627.85)	(63,360.60)	169,489.34	(26.62)
510-562.000-850.000	TELEPHONE & INTERNET	2,655.00	157.50	0.00	2,497.50	5.93
510-562.000-920.000	UTILITIES	86,000.00	30,055.26	5,779.82	55,944.74	34.95
510-562.000-941.000	MVP EQUIPMENT RENTAL	25,000.00	17,882.98	3,145.24	7,117.02	71.53
510-562.000-965.000	CONFERENCES & TRAINING	3,000.00	2,831.46	120.00	168.54	94.38
Total Dept 562.000 - WATER PRODUCTION AND OPERATION		493,216.00	166,874.91	(32,386.99)	326,341.09	33.83
Department: 565.000 SEWER SERVICE NEW						
510-565.000-731.000	MATERIALS & SUPPLIES	22,500.00	0.00	0.00	22,500.00	0.00
Total Dept 565.000 - SEWER SERVICE NEW		22,500.00	0.00	0.00	22,500.00	0.00
Department: 566.000 SEWER REPLACEMENT MAINS						
510-566.000-731.000	MATERIALS & SUPPLIES	8,000.00	3,065.00	0.00	4,935.00	38.31
510-566.000-941.000	MVP EQUIPMENT RENTAL	100.00	46.58	0.00	53.42	46.58
Total Dept 566.000 - SEWER REPLACEMENT MAINS		8,100.00	3,111.58	0.00	4,988.42	38.41
Department: 570.000 WATER SERVICES NEW						
510-570.000-731.000	MATERIALS & SUPPLIES	50,000.00	48,500.99	40,409.00	1,499.01	97.00
510-570.000-941.000	MVP EQUIPMENT RENTAL	200.00	93.16	0.00	106.84	46.58
Total Dept 570.000 - WATER SERVICES NEW		50,200.00	48,594.15	40,409.00	1,605.85	96.80
Department: 571.000 WATER TOWER						

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 510 WATER & SEWER FUND						
Account Category: Expenditures						
Department: 571.000 WATER TOWER						
510-571.000-801.000	PROFESSIONAL SERVICES	5,400.00	5,400.00	0.00	0.00	100.00
510-571.000-810.000	CONTRACTUAL SERVICES	2,300.00	1,800.00	0.00	500.00	78.26
Total Dept 571.000 - WATER TOWER		7,700.00	7,200.00	0.00	500.00	93.51
Department: 572.000 WATER REPLACEMENT SERVICES						
510-572.000-704.100	STAFF - OVERTIME	105.00	0.00	0.00	105.00	0.00
510-572.000-706.000	CITY LABOR - DPW	7,465.00	0.00	0.00	7,465.00	0.00
510-572.000-721.000	FICA/MEDICARE - CITY SHARE	580.00	0.00	0.00	580.00	0.00
510-572.000-722.000	ICMA - CITY SHARE	79.00	0.00	0.00	79.00	0.00
510-572.000-725.604	DENTAL & HEALTH BENEFITS	2,491.00	1,010.59	335.97	1,480.41	40.57
510-572.000-728.000	RETIREMENT PLANS	2,130.00	0.00	0.00	2,130.00	0.00
510-572.000-731.000	MATERIALS & SUPPLIES	30,000.00	0.00	0.00	30,000.00	0.00
510-572.000-801.000	PROFESSIONAL SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
510-572.000-810.000	CONTRACTUAL SERVICES	500,000.00	37,472.86	0.00	462,527.14	7.49
510-572.000-941.000	MVP EQUIPMENT RENTAL	4,000.00	1,863.26	0.00	2,136.74	46.58
Total Dept 572.000 - WATER REPLACEMENT SERVICES		596,850.00	40,346.71	335.97	556,503.29	6.76
Department: 573.000 WATER REPLACEMENT EQUIPMENT						
510-573.000-810.000	CONTRACTUAL SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
510-573.000-941.000	MVP EQUIPMENT RENTAL	800.00	372.67	0.00	427.33	46.58
Total Dept 573.000 - WATER REPLACEMENT EQUIPMENT		6,800.00	372.67	0.00	6,427.33	5.48
Department: 574.000 WELLHEAD PROTECTION						
510-574.000-731.000	MATERIALS & SUPPLIES	400.00	337.33	0.00	62.67	84.33
Total Dept 574.000 - WELLHEAD PROTECTION		400.00	337.33	0.00	62.67	84.33
Department: 901.000 SEWER CAPITAL OUTLAY						
510-901.000-974.627	CAPITAL OUTLAY - COUNTY LIFT STATION	38,531.00	(38,531.00)	(38,531.00)	77,062.00	(100.00)
510-901.000-974.628	CAPITAL OUTLAY - TIRRELL LIFT	0.00	(59,338.00)	(59,338.00)	59,338.00	100.00
510-901.000-974.631	CAPITAL OUTLAY - WWTP	0.00	(29,600.00)	(29,600.00)	29,600.00	100.00
510-901.000-974.661	CAPITAL OUTLAY - WATER P&O	0.00	(6,800.00)	(6,800.00)	6,800.00	100.00
510-901.000-974.682	CAPITAL OUTLAY - WTR RPLC MAI	0.00	(13,500.00)	(13,500.00)	13,500.00	100.00
Total Dept 901.000 - SEWER CAPITAL OUTLAY		38,531.00	(147,769.00)	(147,769.00)	186,300.00	383.51
Department: 999.000 TRANSFERS TO OTHER FUNDS						
510-999.000-995.101	CONTRIB. TO GENERAL FUND	350,000.00	175,000.68	87,500.01	174,999.32	50.00
Total Dept 999.000 - TRANSFERS TO OTHER FUNDS		350,000.00	175,000.68	87,500.01	174,999.32	50.00
Expenditures		5,768,595.00	2,345,364.58	690,303.92	3,423,230.42	40.66
Fund 510 - WATER & SEWER FUND:						
TOTAL REVENUES		4,711,224.00	2,233,372.23	33,414.07	2,477,851.77	47.41
TOTAL EXPENDITURES		5,768,595.00	2,345,364.58	690,303.92	3,423,230.42	40.66
NET OF REVENUES & EXPENDITURES:		(1,057,371.00)	(111,992.35)	(656,889.85)	(945,378.65)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 518 RECYCLING FUND						
Account Category: Revenues						
Department: 000.000						
518-000.000-402.000	CURRENT PROPERTY TAXES	26,140.00	25,058.26	9.40	1,081.74	95.86
518-000.000-569.003	STATE GRANT - OTHER	0.00	76.86	0.00	(76.86)	100.00
518-000.000-644.000	SALE OF RECYCLABLE MATERIAL	17,000.00	10,975.64	67.80	6,024.36	64.56
518-000.000-665.000	INTEREST INCOME	3,500.00	868.89	0.00	2,631.11	24.83
518-000.000-680.000	SUNDRY REVENUE	13,000.00	5,722.59	293.00	7,277.41	44.02
Total Dept 000.000		59,640.00	42,702.24	370.20	16,937.76	71.60
Revenues		59,640.00	42,702.24	370.20	16,937.76	71.60
Account Category: Expenditures						
Department: 530.000 WINTER STREET MAINTENANCE						
518-530.000-810.000	CONTRACTUAL SERVICES	0.00	0.00	(597.87)	0.00	0.00
518-530.000-920.000	UTILITIES	0.00	0.00	(151.95)	0.00	0.00
Total Dept 530.000 - WINTER STREET MAINTENANCE		0.00	0.00	(749.82)	0.00	0.00
Department: 760.000 RECYCLING						
518-760.000-704.000	STAFF WAGES	6,410.03	6,410.03	1,057.48	0.00	100.00
518-760.000-704.100	STAFF - OVERTIME	319.32	319.32	0.00	0.00	100.00
518-760.000-706.000	CITY LABOR - DPW	1,582.23	1,106.47	332.61	475.76	69.93
518-760.000-707.000	PART-TIME STAFF WAGES	42,097.14	23,697.42	3,196.78	18,399.72	56.29
518-760.000-721.000	FICA/MEDICARE - CITY SHARE	3,246.00	2,408.35	349.80	837.65	74.19
518-760.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	463.58	0.00	0.00	463.58	0.00
518-760.000-725.604	DENTAL & HEALTH BENEFITS	246.80	385.91	104.33	(139.11)	156.37
518-760.000-728.000	RETIREMENT PLANS	391.08	633.52	201.91	(242.44)	161.99
518-760.000-731.000	MATERIALS & SUPPLIES	6,763.75	6,777.79	31.02	(14.04)	100.21
518-760.000-810.000	CONTRACTUAL SERVICES	5,279.63	4,361.82	1,109.67	917.81	82.62
518-760.000-920.000	UTILITIES	1,397.56	1,549.51	385.35	(151.95)	110.87
518-760.000-941.000	MVP EQUIPMENT RENTAL	3,071.88	3,071.88	928.60	0.00	100.00
518-760.000-955.001	INSURANCE & BONDS	100.00	0.00	0.00	100.00	0.00
518-760.000-974.000	CAPITAL OUTLAY - EQUIPMENT	0.00	(21,922.00)	(21,922.00)	21,922.00	100.00
518-760.000-986.000	PENSION EXPENSE	0.00	2,219.00	2,219.00	(2,219.00)	100.00
Total Dept 760.000 - RECYCLING		71,369.00	31,019.02	(12,005.45)	40,349.98	43.46
Expenditures		71,369.00	31,019.02	(12,755.27)	40,349.98	43.46
Fund 518 - RECYCLING FUND:						
TOTAL REVENUES		59,640.00	42,702.24	370.20	16,937.76	71.60
TOTAL EXPENDITURES		71,369.00	31,019.02	(12,755.27)	40,349.98	43.46
NET OF REVENUES & EXPENDITURES:		(11,729.00)	11,683.22	13,125.47	(23,412.22)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 MOTOR VEHICLE POOL						
Account Category: Revenues						
Department: 000.000						
601-000.000-651.003	BILLINGS TO DEPARTMENTS	555,000.00	368,939.81	55,395.59	186,060.19	66.48
601-000.000-665.000	INTEREST INCOME	11,000.00	2,088.64	0.00	8,911.36	18.99
601-000.000-673.000	GAIN/LOSS ON SALE OF ASSETS	30,000.00	0.00	0.00	30,000.00	0.00
601-000.000-680.000	SUNDRY REVENUE	500.00	0.00	0.00	500.00	0.00
Total Dept 000.000		596,500.00	371,028.45	55,395.59	225,471.55	62.20
Revenues		596,500.00	371,028.45	55,395.59	225,471.55	62.20
Account Category: Expenditures						
Department: 580.000 MVP ADMINISTRATION						
601-580.000-703.000	ADMINSTRATIVE SALARIES	6,656.45	3,608.44	0.00	3,048.01	54.21
601-580.000-704.100	STAFF - OVERTIME	132.00	0.00	0.00	132.00	0.00
601-580.000-704.200	HOLIDAY COMPENSATION	774.86	774.86	420.43	0.00	100.00
601-580.000-706.000	CITY LABOR - DPW	15.34	15.34	0.00	0.00	100.00
601-580.000-710.000	COMPENSATED ABSENCES	2,590.43	2,590.43	336.56	0.00	100.00
601-580.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
601-580.000-712.000	SPECIAL COMPENSATION	630.00	129.72	29.14	500.28	20.59
601-580.000-715.000	HEALTH REIMBURSEMENT	273.00	117.74	45.53	155.26	43.13
601-580.000-719.000	CLOTHING ALLOWANCE	882.00	246.61	29.08	635.39	27.96
601-580.000-721.000	FICA/MEDICARE - CITY SHARE	850.00	675.18	62.97	174.82	79.43
601-580.000-722.000	ICMA - CITY SHARE	311.00	171.39	8.75	139.61	55.11
601-580.000-723.000	VISION CARE	350.00	74.69	19.32	275.31	21.34
601-580.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.00	147.43	31.15	(147.43)	100.00
601-580.000-725.604	DENTAL & HEALTH BENEFITS	2,380.00	2,745.24	429.50	(365.24)	115.35
601-580.000-728.000	RETIREMENT PLANS	3,611.92	3,486.90	233.40	125.02	96.54
601-580.000-728.001	RETIREMENT HEALTH SAVINGS	125.00	121.18	0.00	3.82	96.94
601-580.000-986.000	PENSION EXPENSE	0.00	6,309.00	6,309.00	(6,309.00)	100.00
Total Dept 580.000 - MVP ADMINISTRATION		21,082.00	22,714.15	7,954.83	(1,632.15)	107.74
Department: 581.000 MVP EQUIPMENT MAINTENANCE						
601-581.000-704.100	STAFF - OVERTIME	1,183.69	1,183.69	9.72	0.00	100.00
601-581.000-704.200	HOLIDAY COMPENSATION	829.12	829.12	414.56	0.00	100.00
601-581.000-706.000	CITY LABOR - DPW	73,522.91	16,613.21	2,913.97	56,909.70	22.60
601-581.000-710.000	COMPENSATED ABSENCES	518.20	518.20	0.00	0.00	100.00
601-581.000-719.000	CLOTHING ALLOWANCE	125.00	125.00	0.00	0.00	100.00
601-581.000-721.000	FICA/MEDICARE - CITY SHARE	5,830.00	1,436.39	253.84	4,393.61	24.64
601-581.000-722.000	ICMA - CITY SHARE	630.00	24.36	0.00	605.64	3.87
601-581.000-725.604	DENTAL & HEALTH BENEFITS	19,923.00	9,132.25	2,839.22	10,790.75	45.84
601-581.000-728.000	RETIREMENT PLANS	17,526.00	6,171.94	997.15	11,354.06	35.22
601-581.000-728.001	RETIREMENT HEALTH SAVINGS	28.08	28.08	0.00	0.00	100.00
601-581.000-731.000	MATERIALS & SUPPLIES	72,000.00	25,836.03	5,670.02	46,163.97	35.88
601-581.000-734.000	GASOLINE & OIL	45,000.00	27,914.30	6,926.46	17,085.70	62.03
601-581.000-810.000	CONTRACTUAL SERVICES	15,000.00	1,890.86	0.00	13,109.14	12.61
601-581.000-955.001	INSURANCE & BONDS	19,850.00	0.00	0.00	19,850.00	0.00
601-581.000-965.000	CONFERENCES & TRAINING	150.00	150.00	0.00	0.00	100.00
601-581.000-968.000	DEPRECIATION EXPENSE	0.00	187,099.00	187,099.00	(187,099.00)	100.00
601-581.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	290,000.00	(278,119.69)	(314,827.00)	568,119.69	(95.90)
601-581.000-974.000	CAPITAL OUTLAY - EQUIPMENT	22,000.00	288.00	0.00	21,712.00	1.31
Total Dept 581.000 - MVP EQUIPMENT MAINTENANCE		584,116.00	1,120.74	(107,703.06)	582,995.26	0.19

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 MOTOR VEHICLE POOL						
Account Category: Expenditures						
Department: 582.000 DPW GARAGE BLDG & GROUNDS						
601-582.000-704.100	STAFF - OVERTIME	478.56	0.00	0.00	478.56	0.00
601-582.000-706.000	CITY LABOR - DPW	14,929.00	1,621.24	101.64	13,307.76	10.86
601-582.000-721.000	FICA/MEDICARE - CITY SHARE	1,183.00	122.16	7.77	1,060.84	10.33
601-582.000-722.000	ICMA - CITY SHARE	24.36	24.36	0.00	0.00	100.00
601-582.000-725.604	DENTAL & HEALTH BENEFITS	4,611.00	2,252.76	621.89	2,358.24	48.86
601-582.000-728.000	RETIREMENT PLANS	4,260.00	643.88	30.36	3,616.12	15.11
601-582.000-728.001	ADMINSTRATIVE SALARIES	28.08	28.08	0.00	0.00	100.00
601-582.000-730.000	SAFETY SUPPLIES	600.00	599.63	0.00	0.37	99.94
601-582.000-731.000	MATERIALS & SUPPLIES	8,200.75	8,334.65	3,740.84	(133.90)	101.63
601-582.000-810.000	CONTRACTUAL SERVICES	53,764.83	53,764.83	8,762.45	0.00	100.00
601-582.000-850.000	TELEPHONE & INTERNET	5,835.00	0.00	0.00	5,835.00	0.00
601-582.000-920.000	UTILITIES	19,234.42	7,310.10	810.05	11,924.32	38.01
601-582.000-941.000	MVP EQUIPMENT RENTAL	500.00	252.63	0.00	247.37	50.53
Total Dept 582.000 - DPW GARAGE BLDG & GROUNDS		113,649.00	74,954.32	14,075.00	38,694.68	65.95
Expenditures		718,847.00	98,789.21	(85,673.23)	620,057.79	13.74
Fund 601 - MOTOR VEHICLE POOL:						
TOTAL REVENUES		596,500.00	371,028.45	55,395.59	225,471.55	62.20
TOTAL EXPENDITURES		718,847.00	98,789.21	(85,673.23)	620,057.79	13.74
NET OF REVENUES & EXPENDITURES:		(122,347.00)	272,239.24	141,068.82	(394,586.24)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 666 INFORMATION TECHNOLOGY POOL FUND						
Account Category: Revenues						
Department: 000.000						
666-000.000-651.003	BILLINGS TO DEPARTMENTS	235,850.00	0.00	0.00	235,850.00	0.00
666-000.000-665.000	INTEREST INCOME	5,000.00	309.00	0.00	4,691.00	6.18
Total Dept 000.000		240,850.00	309.00	0.00	240,541.00	0.13
Revenues		240,850.00	309.00	0.00	240,541.00	0.13
Account Category: Expenditures						
Department: 228.000 INFORMATION TECHNOLOGY						
666-228.000-731.000	MATERIALS & SUPPLIES	5,916.36	644.49	0.00	5,271.87	10.89
666-228.000-801.000	PROFESSIONAL SERVICES	50,000.00	29,183.63	0.00	20,816.37	58.37
666-228.000-810.000	CONTRACTUAL SERVICES	160,000.00	132,885.64	42,419.46	27,114.36	83.05
666-228.000-850.000	TELEPHONE & INTERNET	21,083.64	21,083.64	4,543.53	0.00	100.00
666-228.000-963.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
666-228.000-968.000	DEPRECIATION EXPENSE	0.00	14,873.00	14,873.00	(14,873.00)	100.00
666-228.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	66,560.00	(12,188.09)	(28,664.92)	78,748.09	(18.31)
Total Dept 228.000 - INFORMATION TECHNOLOGY		304,560.00	186,482.31	33,171.07	118,077.69	61.23
Expenditures		304,560.00	186,482.31	33,171.07	118,077.69	61.23
Fund 666 - INFORMATION TECHNOLOGY POOL FUND:						
TOTAL REVENUES		240,850.00	309.00	0.00	240,541.00	0.13
TOTAL EXPENDITURES		304,560.00	186,482.31	33,171.07	118,077.69	61.23
NET OF REVENUES & EXPENDITURES:		(63,710.00)	(186,173.31)	(33,171.07)	122,463.31	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 701 TRUST & AGENCY FUND						
Account Category: Revenues						
Department: 000.000						
701-000.000-400.000	TAXES COLLECTED FOR OTHER UNITS	0.00	10,296,481.00	10,296,481.00	(10,296,481.00)	100.00
701-000.000-665.000	INTEREST INCOME	0.00	(1,599.00)	(1,599.00)	1,599.00	100.00
Total Dept 000.000		0.00	10,294,882.00	10,294,882.00	(10,294,882.00)	100.00
Revenues		0.00	10,294,882.00	10,294,882.00	(10,294,882.00)	100.00
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES		0.00	10,294,882.00	10,294,882.00	(10,294,882.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	10,294,882.00	10,294,882.00	(10,294,882.00)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 703 CURRENT TAX COLLECTION FUND						
Account Category: Revenues						
Department: 000.000						
703-000.000-434.000	TRAILER PARK TAX	0.00	1,388.00	(676.00)	(1,388.00)	100.00
703-000.000-665.000	INTEREST INCOME	0.00	(15,955.25)	(33,674.00)	15,955.25	100.00
Total Dept 000.000		0.00	(14,567.25)	(34,350.00)	14,567.25	100.00
Revenues		0.00	(14,567.25)	(34,350.00)	14,567.25	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		0.00	(14,567.25)	(34,350.00)	14,567.25	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	(14,567.25)	(34,350.00)	14,567.25	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 736 PUBLIC EMPLOYEE HEALTH CARE FUND						
Account Category: Revenues						
Department: 000.000						
736-000.000-669.000	INVESTMENT GAINS & LOSSES	0.00	28,292.00	28,292.00	(28,292.00)	100.00
736-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	0.00	33,261.00	33,261.00	(33,261.00)	100.00
Total Dept 000.000		0.00	61,553.00	61,553.00	(61,553.00)	100.00
Revenues		0.00	61,553.00	61,553.00	(61,553.00)	100.00
Account Category: Expenditures						
Department: 000.000						
736-000.000-874.000	RETIREMENT BENEFITS TO RETIREES	0.00	33,261.00	33,261.00	(33,261.00)	100.00
736-000.000-963.000	MISCELLANEOUS	0.00	635.00	635.00	(635.00)	100.00
Total Dept 000.000		0.00	33,896.00	33,896.00	(33,896.00)	100.00
Expenditures		0.00	33,896.00	33,896.00	(33,896.00)	100.00
Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND:						
TOTAL REVENUES		0.00	61,553.00	61,553.00	(61,553.00)	100.00
TOTAL EXPENDITURES		0.00	33,896.00	33,896.00	(33,896.00)	100.00
NET OF REVENUES & EXPENDITURES:		0.00	27,657.00	27,657.00	(27,657.00)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 800 CHARLOTTE AREA REC CO-OP						
Account Category: Revenues						
Department: 000.000						
800-000.000-692.002	CONTRIBUTIONS FROM OTHERS	30,000.00	19,839.60	19,839.60	10,160.40	66.13
Total Dept 000.000		30,000.00	19,839.60	19,839.60	10,160.40	66.13
Revenues		30,000.00	19,839.60	19,839.60	10,160.40	66.13
Account Category: Expenditures						
Department: 751.000 PARKS & RECREATION						
800-751.000-731.000	MATERIALS & SUPPLIES	3,150.00	0.00	0.00	3,150.00	0.00
800-751.000-755.000	CONTRIBUTION TO OTHERS	56,254.00	56,254.00	0.00	0.00	100.00
800-751.000-810.000	CONTRACTUAL SERVICES	15,500.00	7,355.00	0.00	8,145.00	47.45
800-751.000-955.001	INSURANCE & BONDS	3,000.00	2,928.00	0.00	72.00	97.60
Total Dept 751.000 - PARKS & RECREATION		77,904.00	66,537.00	0.00	11,367.00	85.41
Expenditures		77,904.00	66,537.00	0.00	11,367.00	85.41
Fund 800 - CHARLOTTE AREA REC CO-OP:						
TOTAL REVENUES		30,000.00	19,839.60	19,839.60	10,160.40	66.13
TOTAL EXPENDITURES		77,904.00	66,537.00	0.00	11,367.00	85.41
NET OF REVENUES & EXPENDITURES:		(47,904.00)	(46,697.40)	19,839.60	(1,206.60)	

GL Number	Description	25-26 Amended Budget	YTD Balance 12/31/2025 Normal (Abnormal)	Activity For 12/31/2025 Increase (Decrease)	Available Balance 12/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 900 GASB 34						
Account Category: Revenues						
Department: 000.000						
900-000.000-451.000	SPECIAL ASSESSMENT REVENUE	0.00	(3,115.00)	(3,115.00)	3,115.00	100.00
900-000.000-697.000	AMORT OF PREM ON ISSUE OF BON	0.00	8,548.00	8,548.00	(8,548.00)	100.00
Total Dept 000.000		0.00	5,433.00	5,433.00	(5,433.00)	100.00
Revenues		0.00	5,433.00	5,433.00	(5,433.00)	100.00
Account Category: Expenditures						
Department: 999.000 TRANSFERS TO OTHER FUNDS						
900-999.000-968.001	DEPRECIATION - GENERAL GOV'T.	0.00	17,417.00	17,417.00	(17,417.00)	100.00
900-999.000-968.002	DEPRECIATION - PUBLIC SAFETY	0.00	471,253.00	471,253.00	(471,253.00)	100.00
900-999.000-968.003	DEPRECIATION - PUBLIC WORKS	0.00	629,359.00	629,359.00	(629,359.00)	100.00
900-999.000-968.005	DEPRECIATION - RECREATION	0.00	122,216.00	122,216.00	(122,216.00)	100.00
900-999.000-976.000	CAPITAL OUTLAY - GENERAL GOVT	0.00	(71,520.00)	(71,520.00)	71,520.00	100.00
900-999.000-976.001	CAPITAL OUTLAY - PUBLIC SAFET	0.00	(967,912.00)	(967,912.00)	967,912.00	100.00
900-999.000-976.002	CAPITAL OUTLAY - PUBLIC WORKS	0.00	(337,960.00)	(337,960.00)	337,960.00	100.00
900-999.000-976.004	CAPITAL OUTLAY - RECREATION	0.00	(6,115.00)	(6,115.00)	6,115.00	100.00
900-999.000-986.001	PENSION EXP - GENERAL GOVT	0.00	(2,281.00)	(2,281.00)	2,281.00	100.00
900-999.000-986.002	PENSION EXP - ECONOMIC DEV	0.00	(24,792.00)	(24,792.00)	24,792.00	100.00
900-999.000-986.003	PENSION EXP - PUBLIC SAFETY	0.00	(2,557.00)	(2,557.00)	2,557.00	100.00
900-999.000-986.004	PENSION EXP - PUBLIC WORKS	0.00	(654.00)	(654.00)	654.00	100.00
900-999.000-986.005	PENSION EXP - RECREATION	0.00	(135.00)	(135.00)	135.00	100.00
900-999.000-987.000	OPEB Expense	0.00	(13,606.00)	(13,606.00)	13,606.00	100.00
900-999.000-987.001	OPEB Expense Public Works	0.00	(23,596.00)	(23,596.00)	23,596.00	100.00
900-999.000-987.002	OPEB EXPENSE PUBLIC SAFETY	0.00	(47,191.00)	(47,191.00)	47,191.00	100.00
900-999.000-990.001	COMP ABS - GENERAL GOVERNMENT	0.00	125,688.00	125,688.00	(125,688.00)	100.00
900-999.000-990.003	COMP ABS - PUBLIC SAFETY	0.00	24,587.00	24,587.00	(24,587.00)	100.00
900-999.000-991.000	PRINCIPAL	0.00	(176,465.00)	(176,465.00)	176,465.00	100.00
900-999.000-994.000	INTEREST EXPENSE	0.00	1,711.00	1,711.00	(1,711.00)	100.00
Total Dept 999.000 - TRANSFERS TO OTHER FUNDS		0.00	(282,553.00)	(282,553.00)	282,553.00	100.00
Expenditures		0.00	(282,553.00)	(282,553.00)	282,553.00	100.00
Fund 900 - GASB 34:						
TOTAL REVENUES		0.00	5,433.00	5,433.00	(5,433.00)	100.00
TOTAL EXPENDITURES		0.00	(282,553.00)	(282,553.00)	282,553.00	100.00
NET OF REVENUES & EXPENDITURES:		0.00	287,986.00	287,986.00	(287,986.00)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		17,647,188.00	20,976,008.86	12,023,654.29	(3,328,820.86)	118.86
TOTAL EXPENDITURES - ALL FUNDS		21,105,691.00	9,478,961.14	2,530,803.60	11,626,729.86	44.91
NET OF REVENUES & EXPENDITURES:		(3,458,503.00)	11,497,047.72	9,492,850.69	(14,955,550.72)	

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Fullerton; City Council
From: Mikayla Middaugh
Date: January 23, 2026
Re: Claims and Expenditures for Council approval on January 26, 2026

Background
Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds.

Recommendation
A report of claims is provided to council for review on the Wednesday preceding a council meeting at which the claims are approved. Questions about these claims should be directed to the Finance Director/Treasurer and answers resolved by the Friday preceding said council meeting. Claims and expenditures are budgeted items and/or larger purchases pre-approved by Council. While review is recommended, approval should not be hindered.

Answers to Council inquiries, if any, are included in the meeting packet.

Financial Impacts

HRA Insurance claims week of January 12, 2026	$532.35
HRA Insurance claims week of January 19, 2026	$0
Payroll paid January 23, 2026	$269,022.57
Invoiced claims as of January 21, 2026	$127,878.00
Total	**$397,432.92**

Suggested Motion
Motion to approve Claims and Expenditures in the amount of **$397,432.92**

INVOICE APPROVAL (BY INVOICE) FOR CHARLOTTE CITY

INVOICE ENTRY DATES 01/08/2026 - 01/21/2026
POSTED AND UNPOSTED OPEN
BANK ACCOUNTS: POOL - INDEPENDENT BANK GENERAL ACT

	Invoice Number	Bank Account	Description	Amount
00808 TRACTOR SUPPLY CREDIT PLAN				
	817077	POOL	SOFTENER SALT	358.50
Total For: TRACTOR SUPPLY CREDIT PLAN				358.50
02260 ABC FASTENER GROUP, INC				
	A608796	POOL	BOLTS	110.65
Total For: ABC FASTENER GROUP, INC				110.65
01674 AIS CONSTRUCTION EQUIPMENT				
	367168	POOL	COMPACTOR RENTAL	395.00
	F78605	POOL	BATTERY BOX AND CUTTING EDGE	3,492.05
Total For: AIS CONSTRUCTION EQUIPMENT				3,887.05
01667 ALTOGAS PAYMENT PROCESSING CENTER				
	938553	POOL	PROPANE FOR RECYCLING CENTER	50.41
Total For: ALTOGAS PAYMENT PROCESSING CENTER				50.41
01764 AMAZON CAPITAL SERVICES				
	1179-RLDR-HVJJ	POOL	ACCOUNT # A264N6SLCWDWHU (DPW ADMIN) ACRYLIC SIGN HOL	9.99
	19VF-TN9T-QV3X	POOL	ACCOUNT # A264N6SLCWDWHU (CLERK) FILE FOLDERS, INVISI	37.40
	1C4W-Y1DV-969G	POOL	ACCOUNT # A264N6SLCWDWHU (DPW) TUNKARMOR WITH PENCIL	26.97
	1CVQ-NCHT-CMGF	POOL	ACCOUNT # A264N6SLCWDWHU MECHANIC TOOLS	184.68
	1DD7-FVK9-7XNP	POOL	ACCOUNT # A264N6SLCWDWHU (COMMUNITY DEV) OFFICE DESK	61.97
	1G4P-KRD7-1YKC	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) MOP BUCKET	89.36
	1GXD-CDDM-DFGV	POOL	ACCOUNT # A264N6SLCWDWHU PRINTER SUPPLIES	89.99
	1HDW-3WTT-13HW	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) COUNCIL CHAMBER UPGRA	348.68
	1J97-VPXW-CRTY	POOL	ACCOUNT # A264N6SLCWDWHU (DPW_ DRUM UNIT	152.48
	1JXL-CFFC-HQKT	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) CANVAS TARPS, FOAM CU	149.00
	1KLX-N149-JX4T	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) DEF PUMP HANDLE	17.98
	1LYW-P66D-9YL4	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) KEYBOARD PARTS	6.00
	1QX3-GYR7-4KTP	POOL	ACCOUNT # A264N6SLCWDWHU MECHANIC TOOLS	450.52
	1R9R-G69H-QV14	POOL	ACCOUNT # A264N6SLCWDWHU (WWTP) SHADE FENCE FOR CLARI	152.95
	1TCT-HG1X-CDTG	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) TV MOUNTS COUNCIL CH	232.19
	1TCW-4PGR-RK93	POOL	ACCOUNT # A264N6SLCWDWHU TOWELS	96.63
	1TD3-LCDW-W3YY	POOL	ACCOUNT # A264N6SLCWDWHU (COUNCIL CHAMBER UPGRADES)	33.88
	1TTF-4WGY-6TQ1	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) MESSAGE BOOK	7.99
	1VNR-KXYR-FTPN	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) LED WORK LIGHT, CASE	158.99
	1WQC-QJDQ-H3VN	POOL	ACCOUNT # A264N6SLCWDWHU (FIRE) PAPER TOWELS	258.16
	1WXK-FL6F-4T11	POOL	ACCOUNT # A264N6SLCWDWHU UNDER SEAT STORAGE	99.99
Total For: AMAZON CAPITAL SERVICES				2,665.80
02036 AMAZON CAPITAL SERVICES				
	14TC-XYPL-3YM3	POOL	ACCT # A1K517P63NLQUT(POLICE) DRY ERASE BOARD	261.23
Total For: AMAZON CAPITAL SERVICES				261.23
01665 AMBS CALL CENTER				
	251200194	POOL	ANSWERING SERVICE	119.14
Total For: AMBS CALL CENTER				119.14
02049 ANDERSON CONSTRUCTION & CONCRETE,LL				
	1622	POOL	BLEACHER REMOVAL MAC GLOBEL FIELD	10,750.00
Total For: ANDERSON CONSTRUCTION & CONCRETE,LL				10,750.00
02049 ANDERSON CONSTRUCTION & CONCRETE,LLC				
	1623	POOL	SHED REMODEL (DANGEROUS BUILDING)	2,000.00
Total For: ANDERSON CONSTRUCTION & CONCRETE,LLC				2,000.00
02108 ASSESSING SOLUTIONS INC.				
	CHARLOTTE26-01	POOL	ASSESSOR CONTRACT 5/25 - 4/26	3,866.25
Total For: ASSESSING SOLUTIONS INC.				3,866.25
01635 AT&T LONG DISTANCE				
	517543887701	POOL	DEC 14- JAN 13, 2026	34.67
	DEC 14 - JAN 13, 20	POOL	DPW CALLOUT	49.39
Total For: AT&T LONG DISTANCE				84.06
01630 AUTO GEM DISTRIBUTING				
	15350	POOL	GLASS, CITRUS CLEANER	157.22
Total For: AUTO GEM DISTRIBUTING				157.22
01629 AVERY OIL & PROPANE, INC				
	12290746	POOL	AIRPORT- ACCOUNT #12290746 -PROPANE	1,104.59
Total For: AVERY OIL & PROPANE, INC				1,104.59

	Invoice Number	Bank Account	Description	Amount
01594 BESCO WATER TREATMENT LLC.				
	933830942	POOL	FITCH BEACH AIRPORT WATER SOFTENER	55.00
Total For: BESCO WATER TREATMENT LLC.				55.00
01584 BIOTECH AGRONOMICS				
	4585	POOL	BIOSOLIDS LAND APPLICATION	24,816.00
Total For: BIOTECH AGRONOMICS				24,816.00
02272 BLACKOUT SEALCOAT SUPPLIES LLC				
	2510079	POOL	COLD PATCH	1,100.00
Total For: BLACKOUT SEALCOAT SUPPLIES LLC				1,100.00
01578 BOBCAT OF LANSING				
	KC1580330	POOL	LOADER SNOW BOX	8,899.00
Total For: BOBCAT OF LANSING				8,899.00
01576 BOUND TREE MEDICAL LLC				
	86047131	POOL	SUCTION SUPPLIES EMS	2.69
Total For: BOUND TREE MEDICAL LLC				2.69
01558 BULLSEYE PEST DEFENSE				
	109569	POOL	PEST CONTROL DOWNTOWN FIRE & AIRPORT	75.00
Total For: BULLSEYE PEST DEFENSE				75.00
01555 BYRUM ACE HARDWARE				
	500231	POOL	(FIRE) CABLE TIES	38.95
	501029	POOL	(WWTP) WATER NOZZLE	63.96
	501207	POOL	(FIRE) BATHROOM FAUCET	93.15
	501386	POOL	CLEANING PRODUCTS	63.95
	501581	POOL	CORDLESS IMPACT AND NUT DRIVERS	128.99
	501600	POOL	HARDWARE FOR CAR PORT AND TWO EXTENSION CORDS	174.66
	501612	POOL	SAW BLADES	33.58
	501915	POOL	PVC GLUE	13.99
	502320	POOL	(FIRE) HOT WATER NOZZLE	97.93
	502339	POOL	(FIRE) DOOR PAINT	84.58
	502370	POOL	(FIRE) PAINT SUPPLIES	105.93
	502519	POOL	SUPPLIES MAINTENANCE	24.45
	502702	POOL	TORCH FIRE TRAINING	74.99
	502868	POOL	MAINTENANCE SUPPLIES	38.95
	502964	POOL	WIRE LOOM	7.59
Total For: BYRUM ACE HARDWARE				1,045.65
01535 CARROLL, ADAM				
	1.20.2026	POOL	CLOTHING REINBURSEMENT (MADE DETECTIVE)	130.30
Total For: CARROLL, ADAM				130.30
01522 CHARLOTTE AIR SERVICES LLC				
	0/14/2026	POOL	OCTOBER, NOVEMBER , DECEMBER 2025 AIRPORT HANGAR MANA	1,392.45
Total For: CHARLOTTE AIR SERVICES LLC				1,392.45
01520 CITY OF CHARLOTTE				
	10281-01.31.2026	POOL	1310 S. COCHRAN AVE.	363.91
	11516-01.31.2026	POOL	301 TIRRELL HWY	381.76
	11517-01.31.2026	POOL	301 TIRRELL HWY DPW	390.21
	11518-01.31.2026	POOL	313 TIRRELL REAR	2,168.92
	11519-01.31.2026	POOL	313 TIRREL HWY SCRE	5,950.28
	14288-01.31.2026	POOL	911 W. SHEPHERD ST.	1,510.47
	14995-01.31.2026	POOL	1225 S. COCHRAN AVE.	393.97
	15517-01.31.2026	POOL	620 W. SHEPHERD ST.	383.63
Total For: CITY OF CHARLOTTE				11,543.15
01816 CITY OF MARSHALL				
	0000004093	POOL	BACTI ANALYSIS	1,875.00
Total For: CITY OF MARSHALL				1,875.00

	Invoice Number	Bank Account	Description	Amount
01471 CONSUMERS ENERGY				
	201187380318	POOL	108 E LAWRENCE AVE	57.67
	201187380319	POOL	108 E LAWRENCE AVE	61.73
	201276353148	POOL	1225 S COCHRAN AVE	129.11
	201365326008	POOL	620 W SHEPHERD ST	54.75
	201365327469	POOL	1227 S COCHRAN AVE	4,774.82
	201454285727	POOL	1325 ISLAND HWY #C	106.14
	201543273666	POOL	201 HALL ST (AREA LIGHTING)	98.94
	201543273720	POOL	1005 PAINE DR	11,152.37
	201632257102	POOL	619 W SHEPHERD ST	132.84
	201632257103	POOL	620 W SHEPHERD ST	202.08
	201810250990	POOL	245 S COCHRAN AVE	21.57
	201899226763	POOL	526 W STODDARD ST	35.41
	202166203967	POOL	1325 ISLAND HWY GATE-AIRPORT	36.23
	202522168212	POOL	508 N. SHELDON ST.	99.86
	202878114457	POOL	1064 NORTHWAY	45.52
	202967106165	POOL	911 W SHEPHERD ST FIRE DEPT 2	2,866.83
	203145101504	POOL	1005 PAINE DR. FRNT GEN CHARLOTTE	26.72
	203234114547	POOL	112 1/2 S COCHRAN	29.07
	203412085491	POOL	103 VAN LIEU ST	41.95
	203679067236	POOL	1104 MIKESELL ST	248.49
	203679067240	POOL	544 LANSING ST/WWTP LIFT STATION	55.64
	203679067241	POOL	544 LANSING ST	624.55
	203679067242	POOL	700 E. SHEPHERD ST.	175.23
	203679067247	POOL	1075 INDEPENDENCE BLVD	268.39
	203679067250	POOL	1305 S COCHRAN AVE	234.59
	203679067278	POOL	1216 S COCHRAN AVE	2,018.58
	203679067315	POOL	111 E LAWRENCE AVE	3,010.62
	203679078900	POOL	076 - 12 TRAFFIC LIGHTS	469.98
	203679078901	POOL	AREA LIGHTING	587.38
	203679078902	POOL	076 - 2 TRAFFIC LIGHTS	3.12
	203679078903	POOL	065 & 068 -460 STREETLIGHTS	4,016.90
	203679078904	POOL	TULLY BROWN DR (AREA LIGHTING)	131.92
	204212985271	POOL	811 CHADS WAY	166.73
	204479935377	POOL	1213 S COCHRAN AVE	50.58
	204479935378	POOL	1216 S COCHRAN AVE	70.39
	204479935379	POOL	1216 1/2 S COCHRAN AVE	20.00
	204479935380	POOL	1216 S COCHRAN AVE	123.39
	204568930241	POOL	700 LANSING RD	38.99
	204568930466	POOL	1152 S COCHRAN AVE CAMP FRANCIS	118.84
	204568930468	POOL	301 TIRRELL RD	319.19
	204568930469	POOL	301 TIRRELL RD R2	511.07
	204568930470	POOL	301 TIRRELL RD MAINTENANCE	488.28
	205191838977	POOL	203 HALL ST	68.17
	205280794462	POOL	1800 PACKARD HWY	41.62
	205458773348	POOL	111 E LAWRENCE AVE	1,773.91
	205547761934	POOL	1005 PAINE DR	101.78
	205725729658	POOL	201 HALL ST	78.37
	205814693799	POOL	1325 ISLAND HWY	489.05
	205814693800	POOL	1329 1/2 ISLAND HWY	65.09
	206348421186	POOL	1167 E CLINTON TRAIL	88.36
	206437356123	POOL	1310 S COCHRAN AVE	1,585.51
	206882060280	POOL	811 CHADS WAY	21.74
Total For: CONSUMERS ENERGY				38,040.06
01466 COTTER, TODD				
	101/14/2026	POOL	AIRPORT MANAGEMENT- OCTOBER, NOVEMBER, DECEMBER 2025	2,499.00
Total For: COTTER, TODD				2,499.00
01838 CULLIGAN WATER CONDITIONING				
	58162TO	POOL	WATER SOFTENER SALT @ WESTSIDE FIRE	27.56
Total For: CULLIGAN WATER CONDITIONING				27.56
01448 CUSTOM HOME INTERIORS				
	CG501632.2	POOL	CARPET FOR CLERKS OFFICE AREA	6,631.76
	CG501674	POOL	COUNCIL CHAMBER CARPET (PAYMENT 2 OF 2)	4,267.30
	CG601137	POOL	SPARE CARPET FOR MAINTENANCE	638.47
Total For: CUSTOM HOME INTERIORS				11,537.53

	Invoice Number	Bank Account	Description	Amount
01439 D & K TRUCK COMPANY CO.				
	1353601	POOL	VALVE STEMS TRUCKS 311 AND 312	63.87
Total For: D & K TRUCK COMPANY CO.				63.87
01429 DELAU FIRE & SAFETY INC				
	384085	POOL	FIRE EXTINGUISHER SERVICE	246.75
Total For: DELAU FIRE & SAFETY INC				246.75
01428 DELTA DENTAL PLAN OF MICHIGAN				
	RIS0006754792	POOL	01/01/2026 - 01/31/2026 (JANUARY 2026)	5,436.60
Total For: DELTA DENTAL PLAN OF MICHIGAN				5,436.60
02276 DIESEL EQUIPMENT SALES & SERVICE				
	357089	POOL	MOTOR	153.68
Total For: DIESEL EQUIPMENT SALES & SERVICE				153.68
01414 DORNBOS SIGN & SAFETY INC.				
	INV84778	POOL	NEW SIGNS	374.70
	INV85005	POOL	RIGHT TURN ONLY SIGN	47.50
Total For: DORNBOS SIGN & SAFETY INC.				422.20
01957 EGANIX				
	26178	POOL	F.O.G. - TREATMENT	2,370.00
Total For: EGANIX				2,370.00
01375 ELHORN ENGINEERING COMPANY				
	309406	POOL	CHLORINE	4,370.00
Total For: ELHORN ENGINEERING COMPANY				4,370.00
00932 ERIC ROGERS LLC				
	36651	POOL	DOWNTOWN SNOW & ICE REMOVAL	2,480.00
Total For: ERIC ROGERS LLC				2,480.00
01365 ETNA SUPPLY				
	S106591656.001	POOL	METER TOUCH PAD	100.00
	S106671432.002	POOL	GASKETS	54.00
Total For: ETNA SUPPLY				154.00
01339 FLEETPRIDE				
	131545001	POOL	TRANSMISSION FILTERS	839.94
Total For: FLEETPRIDE				839.94
02128 FLOCK GROUP INC				
	INV-84392	POOL	FLOCK CAMERAS	24,000.00
Total For: FLOCK GROUP INC				24,000.00
01322 GALE BRIGGS, INC.				
	M3717	POOL	CONCRETE FOR MAIN BREAK	1,410.50
Total For: GALE BRIGGS, INC.				1,410.50
02248 GRAINGER				
	9749667227	POOL	BEARINGS	93.09
	9751894057	POOL	WATER SOCKET	24.58
	9754328921	POOL	HOSE FITTING	75.86
Total For: GRAINGER				193.53
02037 HASSEL FREE FUELS				
	CFSI-12861	POOL	ACCNT #010107 (DPW/WWTP) FUEL	1,735.32
Total For: HASSEL FREE FUELS				1,735.32
01277 HAVILAND PRODUCTS COMPANY				
	558456	POOL	FLUORIDE-WELLS	1,635.00
Total For: HAVILAND PRODUCTS COMPANY				1,635.00
00970 IAPE				
	M26-C547625	POOL	2026 IAPE MEMBERSHIP RENEWAL	65.00
Total For: IAPE				65.00
01252 INDEPENDENT BANK				
	5867-01.27.2026	POOL	DECEMBER 2025	9,268.86
Total For: INDEPENDENT BANK				9,268.86

	Invoice Number	Bank Account	Description	Amount
01242 JACK DOHNEY COMPANIES, INC				
	277646	POOL	JOYSTICKS	2,195.25
	278351	POOL	HYDRO EXCAVATING NOZZLES	591.74
Total For: JACK DOHNEY COMPANIES, INC				2,786.99
01215 KANE HEATING & VENTILATING CO.				
	94892-1	POOL	DIAGNOSE NO HEAT , REPAIR & PARTS FOR CAMP FRANCES	475.00
	94930	POOL	DIAGNOSE NO HEAT AIRPORT	207.00
Total For: KANE HEATING & VENTILATING CO.				682.00
01209 KENDALL ELECTRIC INC.				
	S116328773.001	POOL	ELECTRICAL CONDUIT	125.56
Total For: KENDALL ELECTRIC INC.				125.56
01976 KENT COMMUNICATIONS INC				
	354291	POOL	JANUARY UTILITY BILLS	991.39
Total For: KENT COMMUNICATIONS INC				991.39
00781 KNIGHT WATCH, INC.				
	IN11760	POOL	RMR MONITORING (ARMORY)	123.00
Total For: KNIGHT WATCH, INC.				123.00
01195 KONICA MINOLTA BUSINESS				
	505703977	POOL	MAINTENANCE AGREEMENT 12/17/2025 - 01/16/2025	67.08
Total For: KONICA MINOLTA BUSINESS				67.08
01182 LANSING UNIFORM COMPANY				
	107994-A	POOL	UNIFORMS	481.25
	109096-B	POOL	UNIFORM SHIRTS FD 6 FF	424.65
Total For: LANSING UNIFORM COMPANY				905.90
01173 LEA'S AUTO BODY				
	10538	POOL	OIL CHANGE FOR UNIT 414	91.16
	10540	POOL	OIL CHANGE UNIT #410	93.62
	9627	POOL	BATTERIES LIFT FD	700.00
Total For: LEA'S AUTO BODY				884.78
02054 LIBERTY PLUMBING LLC				
	I8515	POOL	FD BATHROOM REPAIR	925.00
Total For: LIBERTY PLUMBING LLC				925.00
02023 LUNGHAMER FORD				
	RF013	POOL	WATER/SEWER TRUCK PURCHASES	41,497.00
Total For: LUNGHAMER FORD				41,497.00
01156 LYNN PEAVEY COMPANY				
	423749	POOL	EVIDENCE TAPE	117.60
Total For: LYNN PEAVEY COMPANY				117.60
01148 MAMC				
	11610	POOL	2026 MEMBERSHIP - MM	100.00
	11611	POOL	2026 MEMBERSHIP - AS	100.00
Total For: MAMC				200.00
01978 MAUER'S CARPET CLEANERS II, INC				
	928401	POOL	RETIREMENT SLEEVE EMBROIDERED WITH PATCHES	55.00
Total For: MAUER'S CARPET CLEANERS II, INC				55.00
02154 MCKENNA ASSOC. INC.				
	25-003-5	POOL	CHILL GRANT ADMINISTRATION	2,942.50
Total For: MCKENNA ASSOC. INC.				2,942.50
02146 MICROTECH SERVICES, INC				
	36793	POOL	MONTHLY MANAGEMENT OF SERVER AND ALL WORKSTATIONS	5,666.00
	36808	POOL	SETTING UP 2 WORKSTATIONS REPLACE SGT. AND JULIE'S P	150.00
	36809	POOL	INSTALL MAIN BASEMENT SWITCHAND START DECOMMISSIONING	100.00
Total For: MICROTECH SERVICES, INC				5,916.00

	Invoice Number	Bank Account	Description	Amount
02255 NAPA AUTO PARTS				
	176595	POOL	DEF FLUID	229.99
	288656	POOL	WIPER BLADES	60.92
	288996	POOL	TRANSMISSION FLUID	174.75
	288999	POOL	OIL DRY	70.98
	289053	POOL	TRANSMISSION FLUID	703.96
	289104	POOL	10 AMP FUSES	13.48
Total For: NAPA AUTO PARTS				1,254.08
02061 NATIONAL INDUSTRIAL & SAFETY SUPPLY				
	49639	POOL	WORK GLOVES	287.28
Total For: NATIONAL INDUSTRIAL & SAFETY SUPPLY				287.28
01007 O'REILLY AUTO PARTS				
	4651-498558	POOL	WIPER BLADES TRUCK 312	9.00
Total For: O'REILLY AUTO PARTS				9.00
01001 OVERHEAD DOOR CO. OF LANSING				
	603270	POOL	DOOR REPAIR	542.15
Total For: OVERHEAD DOOR CO. OF LANSING				542.15
01030 QUADIENT FINANCE USA, INC.				
	JANUARY 2026	POOL	POSTAGE	4,086.40
Total For: QUADIENT FINANCE USA, INC.				4,086.40
02129 RICOH USA, INC				
	109726784	POOL	COPIER	415.64
Total For: RICOH USA, INC				415.64
02197 ROSS CUPP				
	EST608	POOL	NEW GUTTER AT AIRPORT	400.00
Total For: ROSS CUPP				400.00
02212 SCANSOURCE, INC				
	5500020384	POOL	JANUARY 2026 LANDLINES	2,039.99
Total For: SCANSOURCE, INC				2,039.99
00872 SHYFT GROUP, INC, THE				
	SVA0042630	POOL	BRAKE VALVE TRUCK 324	262.48
Total For: SHYFT GROUP, INC, THE				262.48
00861 STANDARD LIFE INSURANCE CO				
	00 646882 0001 JAN2	POOL	2026 JAN.	1,759.12
Total For: STANDARD LIFE INSURANCE CO				1,759.12
01424 STATE OF MICHIGAN				
	11383449	POOL	GROUNNDWATER ANNUAL PERMIT FEE	235.91
Total For: STATE OF MICHIGAN				235.91
00847 SWANSON ELECTRIC				
	2900.01	POOL	ELECTRICAL WORK (CHILL GRANT) 526 HIGH ST	3,011.00
Total For: SWANSON ELECTRIC				3,011.00
00820 TRACE ANALYTICAL LABORATORIES, INC.				
	6010327	POOL	LAB ANALYSIS	93.00
Total For: TRACE ANALYTICAL LABORATORIES, INC.				93.00
00820 TRACE ANALYTICAL LABORATORIES				
	6010455	POOL	QUARTERLY TESTING	642.31
Total For: TRACE ANALYTICAL LABORATORIES				642.31
00762 UMH SPARROW MEDICAL SUPPLY				
	3671370366	POOL	02 TANKS (FIRE)	90.00
Total For: UMH SPARROW MEDICAL SUPPLY				90.00
00791 USA BLUE BOOK				
	INV00833290	POOL	LAB SUPPLIES	2,850.93
	INV00911163	POOL	SAMPLER TUBING	795.00
	INV00930240	POOL	CHEMICAL PUMP	3,617.80
Total For: USA BLUE BOOK				7,263.73
02277 VERIZON COMMUNICATIONS INC				
	618000079291	POOL	GPS	86.10
Total For: VERIZON COMMUNICATIONS INC				86.10

	Invoice Number	Bank Account	Description	Amount
00785 VERIZON WIRELESS				
	6132471960	POOL	DECEMBER 2 - JANUARY 1, 2026	1,688.00
Total For: VERIZON WIRELESS				1,688.00
02149 VITAL RECORDS CONTROL				
	5841958	POOL	SHRED CONTAINER (POLICE)	75.00
Total For: VITAL RECORDS CONTROL				75.00
00758 WINDEMULLER				
	247757	POOL	SCADA UPGRADE	1,210.00
Total For: WINDEMULLER				1,210.00
00774 WM CORPORATE SERVICES, INC				
	8534893-1710-9	POOL	REFUSE PICKUP	1,893.05
Total For: WM CORPORATE SERVICES, INC				1,893.05
00753 WOLVERINE PEST SERVICE				
	128067	POOL	MONTHLY PEST	50.00
	128068	POOL	MONTHLY PEST	50.00
Total For: WOLVERINE PEST SERVICE				100.00
02013 WOW! BUSINESS				
	01.11.25- 02.10.25	POOL	INTERNET GARAGE	59.99
Total For: WOW! BUSINESS				59.99
Report Total:				269,022.57

PAYMENT TYPE TOTALS:

EFT Transfer	60,660.58
Paper Check	208,361.99

COMMERCIAL CREDIT CARD STATEMENT
December 2025

	DATE	VENDOR	DESCRIPTION	ACCOUNT #	AMOUNT
Griffith, M	11/25/2025	Michigan Water Environmer	MWEA Admin Conference	510-537.000-965.000	$ 420.00
	12/11/2025	WM SuperCenter	Office Supplies	510-550.000-731.000	$ 73.91
				Subtotal	**$493.91**
Brentar, P	12/03/2025	THEIACP	Active Membership Dues	101-301.000-960.000	$ 220.00
	12/6/2025	HY TEL LTD	Firearms Record Management System	101-301.000-850.000	$ 1,390.75
				Subtotal	**$ 1,610.75**
Smith, A	11/18/2025	R&R Products	V-Belt- Reel	601-581.000-731.000	$ 394.50
	11/26/2025	Line X of Lansing	LINE_X Application- Long Box	601-581.000-810.000	$ 1,600.00
	12/4/2025	HOEKSTRA Truck Equipme	Plow Module 2 port	601-581.000-731.000	$ 262.65
				Subtotal	**$ 2,257.15**
Benavidez, S	12/03.2025	CEDAM	Membership Dues	101-703.000-960.000	$ 300.00
					$ 300.00
Fullerton, T	12/01.2025	The Kendall Group Inc	Return of Sales tax	206-336.000-738.000	$ (7.17)
	11/1/2025	National Fire Protection	Fire Inspector 1 Re-Certification Daly	206-336.000-960.000	$ 225.00
	11/18/2025	National Fire Protection	Fire Inspector 2 Exam	206-336.000-965.000	$ 499.00
	11/21/2025	The Kendall Group	Streamlight Battery	206-336.000-738.000	$ 126.73
	11/22/2025	OPENAI CHAT GT	Chat GPT November	206-336.000-960.000	$ 20.00
	12/5/2025	National Fire Protection	Fire Inspector 1 Certification Jodh H.	206-336.000-960.000	$ 499.00
				Subtotal	**$ 1,362.56**
Whitney, S	11/18/2025	State EGLE Events	Egle Registration	101-441.000-965.000	$ 150.00
	11/18/2025	OPENAI CHAT GPT	CHAT GPT	101-441.000-960.000	$ 20.00
	11/19/2025	State Tax Commission	Renewal of Deputy Assessor's License	101-257.000-960-000	$ 175.00
	11/19/2025	Michigan Assessors Ass	Renewal of Michigan Assessors Ass. For	101-257.000-960.000	$ 97.38
	11/21/2025	ASCE Purchasing	ASCE Training	203-520.000-965.000	$ 198.00
	11/24/2025	SQ Mobile Communications	Mobile Communications	101-114.000-810.000	$ 225.00
	11/26/2025	ASCE Purchasing	Membership Renewal	101-441.000-960.000	$ 316.00
	12/2/2025	MTU-Cashiers Office	2026 Michigan Engineers Workshop	101-441.000-965.000	$ 290.00
	12/10/2025	OPEN CHAT GPT	CHAT GPT	101-441.000-960.000	$ 20.00
				Subtotal	**$ 1,491.38**
Larocque, M	11/22/2025	WEB NetworkSolutions	Web Forwarding	666-228.000-810.000	$ 2.25
	12/1/2025	Google Suite	Google	666-228.000-810.000	$ 1,417.36
				Subtotal	**$ 1,419.61**
Perry, S	11/25/2025	EGLE DW Train and CERT	Jim Saldana's Water Renewal	510-555.000-960.000	$ 95.00
	11/26/2025	The Bilco Company	Latches for Hatch Doors EG Tank	510-550.000-731-000	$ 115.00
	12/8/2025	USPS	Pump sent for Repairs	510-555.000-732.000	$ 123.50
				Subtotal	**$ 333.50**
				Total	**$9,268.86**

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Honorable Mayor Fullerton and City Councilmembers
From: Robert Hillard, City Manager
Date: January 23, 2026
Re: MicroTech Services Inc. - Six Month Extension

Background

I am recommending the City Council authorize an extension for six months with MicroTech Services Inc. under the terms of the previous contract. The reason for the extension is to allow the next administration to thoroughly review the recent bids received for Information Technology services and allow for additional transition time if a change in vendors is decided upon. I spoke with MicroTech Services Inc. and they are willing to extend their services with the City of Charlotte for this period of time.

Financial Impact

The financial impact is no more than the existing contract with MicroTech Services Inc. allows.

Recommendation

Approve authorizing an extension for six months with MicroTech Services Inc. under the terms of the previous contract.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: City Council
From: Stephanie Whitney - Director of Public Works
Date: January 14, 2026
Re: Biosolids Land Application – Bid Award Recommendation

Background:

The City of Charlotte solicited bids for **biosolids soil injection services** for material generated at the Charlotte Wastewater Treatment Plant. The scope of work includes pumping, transportation, and land application of Class B biosolids in compliance with all applicable state and federal regulations. Bids were requested for services covering the **2026–2029** contract period.

The city received **one bid**, submitted by **BioTech Agronomics, Inc.** BioTech has provided biosolids land application services to the City of Charlotte for approximately the past 10 years and has performed this work in a satisfactory and compliant manner. The company also provides similar services to numerous municipalities throughout Michigan.

BioTech Agronomics, Inc. submitted a unit price of **$0.0519 per gallon** for biosolids land application services, with optional hauling services included. Actual costs will vary annually based on the volume of biosolids generated and will be paid from the wastewater fund and budgeted accordingly.

Recommendation

Although only one bid was received, staff find the proposal from **BioTech Agronomics, Inc.** to be responsive, reasonable, and consistent with prior contract pricing. BioTech has provided biosolids land application services to the city for approximately the past 10 years and has performed this work in a satisfactory and compliant manner.

Staff recommends that City Council approve awarding the biosolids land application contract to BioTech Agronomics, Inc. for the 2026–2029 contract term.

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Mayor Kevin Fullerton and City Councilmembers

From: Robert Hillard - City Manager

Date: January 23, 2026

Re: Recommendation for a One-Year Contract - Agricultural Services

I am writing to recommend a one-year contract for agricultural services with Harris Hog Farm (Roger Harris) on a portion of the Samuel A. Combs Industrial Park. They have provided agricultural services to the City under previous contracts. Because these agricultural services have limited opportunity for other farmers because of the acreage and location, I am recommending this contract be awarded to Harris Hog Farm. The approximately 11 acres of property is adjacent to other farming opportunities they have obtained. It provides revenue to the City for less than $1,000 annually. The rationale for only recommending one year of service is because it is located in the industrial park and could be sold for development someday or converted into a street and utility.

Recommendation

I respectfully request approval of the one-year contract with Harris Hog Farm, contingent on review and approval of the contract with the City Attorney.

NONEXCLUSIVE PROPERTY LEASE

The **City of Charlotte**, a Michigan municipal corporation, whose address is 111 E. Lawrence Avenue, Charlotte, Michigan, 48813 (""Lessor") and **Harris Hog Farm**, whose address is 4247 Benton Road Charlotte, Michigan 48813 ("Lessee"), enter into this nonexclusive Lease subject to the following terms and conditions:

1. **PREMISES.** Lessor leases approximately 11 acres on parcel no. 200-006-300-200-22, otherwise known as E PACKARD HWY CHARLOTTE, MI 48813, subject to City official approval as to location, to Lessee. ("Leased Property", of property owned by Lessor to Lessee.) Excepting acreage owned or utilized by the City of Charlotte or other property owners or lessees. The specific location may be appended to this Lease at Lessor's discretion.

2. **TERM OF LEASE.** The term of this Lease shall commence on March 1, 2026 and said lease shall expire and terminate on December 31, 2026.

3. **RENT.** Rent for the Leased Property shall be for the term of this lease shall be $825.00 ($75.00 per acre), said amount shall be paid on or before December 31, 2026.

4. **USE OF THE LEASED PROPERTY.** Lessee's use of the leased property shall be limited solely to farming purposes, ("farming activities") which shall be accomplished through generally accepted agricultural practices and in compliance with all rules and regulations of the Farm Service Agency.

Lessee agrees that farming activities shall not interfere with Lessor-City operations. Should the parties fail to agree on the exact location of the farming activities, the Lessee agrees that Lessor may terminate or suspend this lease at its sole discretion, and the Lessor shall have no further obligations nor liability under the lease nor any other cause of action.

5. **DAMAGE TO CROPS CAUSED BY LESSOR.** In the event Lessee's crops are destroyed by activities of Lessor, Lessee's damages shall be limited to recovery of Lessee's costs and expenses in said crop(s) at the time of destruction or damage, but shall not exceed the rental amount for the year of damage.

6. **INSURANCE AND INDEMNIFICATION.** Lessee shall carry liability insurance and such other insurance as may be required by law pertaining to any and all of Lessee's activities on the premises described above. Lessee shall name Lessor as an additional insured on the insurance certificates and shall provide a copy to the City Clerk. In addition, Lessee shall indemnify and hold Lessor harmless regarding any liability, damage, claim or cost (including

actual attorney fees) incurred by Lessor as a result of Lessee's activities and the activities of Lessee's employees, agents and servants pertaining to Lessee's use of said property.

7. **EARLY LEASE TERMINATION.** Lessor shall have the right to terminate this Lease without cost or penalty upon providing Lessee at least thirty (30) days advanced written notice of the date Lessor intends to terminate the Lease. Rent shall be prorated from the time of Lease termination and vacation of the Property. Lessee agrees that farming activities shall not interfere with the Lessor-City operations.

8. **NON-DISCRIMINATION.** Lessee agrees not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, marital status, sexual orientation, or any legally protected status. It is understood that a breach of this covenant may be regarded as a material breach of this Lease.

9. **NON-EMPLOYEE/CONTRACTOR.** Neither Lessee nor any of Lessee's employees, agents, contractors, or persons under Lessee's control, or subject to Lessee's authority, is, nor shall be regarded as, or determined to be, under the employ or control of Lessor, during the term of this lease, while providing any service or activities on said property or elsewhere, nor shall Lessee nor any of Lessee's employees, agents, contractors, or persons under Lessee's control, or subject to Lessee's authority entitled to any Lessor benefit, wage, compensation, or remuneration of any kind, or any benefit that Lessor may provide to its employees.

10. **ASSIGNMENT OR TRANSFER.** Lessee covenants that it will not assign or transfer this Agreement or sub-let said Leased Property, or any part thereof, without the written consent of the Lessor.

11. **COMPLIANCE WITH LAW.** The parties shall promptly comply with all applicable laws, orders, regulations, and ordinances of all municipal, county, and state authorities affecting the Leased Property and relating to its cleanliness, safety, occupation, and use. A party's failure to comply with such requirements shall be a permissible basis to immediately terminate this Lease.

12. **ENTIRE AGREEMENT; AMENDMENT.** This Agreement constitutes the entire agreement between the parties, and this Agreement may not be amended, except in writing and signed by the duly authorized representatives of the parties hereto.

13. **GOVERNING LAW.** This lease shall be subject to the laws of the State of Michigan, venue in the State Courts of Eaton County, State of Michigan.

14. **AUTHORITY TO SIGN.** The parties signing this Agreement provide that they have the authority to act in the capacity for the Lessor and Lessee and further provide that they have met any requirements of corporation minutes to act in the said capacity.

LESSOR: **City of Charlotte,**
a Michigan municipal corporation,

Dated: _____ By: _____
Kevin Fullerton
Its: Mayor

Dated: _____ And: _____
_____
Its: Clerk

LESSEE: **Harris Hog Farm**

Dated: _____ By: _____
Roger Harris
Its: Owner/Operator

Instrument Prepared By:
David M. Revore (P68929)
Charlotte City Attorney
McGinty, Hitch, Person,
Anderson & Revore, P.C.
Attorneys at Law
3410 Belle Chase Way, Ste 600
Lansing, MI 48911

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Mayor Kevin Fullerton and City Councilmembers

From: Robert Hillard - City Manager

Date: January 23, 2026

Re: Recommendation for a Five Year Lease - Farming at the Airport

I am writing to recommend a five year lease for farming at the airport with Droscha Family Dairy (Mr. James Droscha). Droscha Family Dairy has farmed the City Airport for many years. The City recently sought bids through a competitive process and they were the only bidder. The bid is for Droscha Family Dairy to pay the City $8,000 annually. These funds will be directed to the Airport Fund.

Farming at the airport is an important part of airport management and contributes to aviation safety by deterring wildlife from congregating near the runway. Droscha Family Dairy's continued work supports these goals effectively.

NONEXCLUSIVE PROPERTY LEASE

The **City of Charlotte**, a Michigan municipal corporation, whose address is 111 E. Lawrence Avenue, Charlotte, Michigan, 48813 (""Lessor") and **Droscha Family Diary**, 3833 Island Highway, Charlotte, Michigan, 48813 ("Lessee"), enter into this nonexclusive Lease subject to the following terms and conditions:

1. **PREMISES.** Lessor leases approximately 72 acres on parcel no. 200-008-100-102-00, otherwise known as 1325 Island Highway, subject to City official approval as to location, and approximately 12 acres of land as the southern 15 acres of parcel no. 200-008-300-060-00, otherwise known as 1333 Island Highway, subject to City official approval as to location, to Lessee. (Collectively, the "Leased Property", of property owned by Lessor to Lessee.) Excepting acreage utilized as the Airport, its runways, airport structures, airport operations, and all means of ingress and egress to the airport.

2. **TERM OF LEASE.** The term of this Lease shall commence on February 1, 2026 and said lease shall expire and terminate on December 31, 2031.

3. **RENT.** Rent for the Leased Property shall be in the annual amount of eight Thousand and 00/100 Dollars ($8,000.00) for each year for the term of the lease, and the first year of said amount shall be paid on or before December 31, 2026, and said annual amount shall be paid on or before December 31 of each subsequent year, to December 31, 2031.

4. **USE OF THE LEASED PROPERTY.** Lessee's use of the leased property shall be limited solely to farming purposes, specifically the growing of crops and removal of crops, ("farming activities") which shall be accomplished through generally accepted agricultural practices and in compliance with all rules and regulations of the Farm Service Agency.

Lessee agrees that farming activities shall not interfere with the Airport operations, nor any area utilized as the Airport, its runways, airport structures, airport operations, and all means of ingress and egress to the airport. Should the parties fail to agree on the exact location of the farming activities, the Lessee agrees that Lessor may terminate or suspend this lease at its sole discretion, and the Lessor shall have no further obligations nor liability under the lease nor any other cause of action.

5. **DAMAGE TO CROPS CAUSED BY LESSOR.** In the event Lessee's crops are destroyed by activities of Lessor, Lessee's damages shall be limited to recovery of Lessee's costs and expenses in said crop(s) at the time of destruction or damage, but shall not exceed the rental amount for the year of damage.

6. **INSURANCE AND INDEMNIFICATION.** Lessee shall carry liability insurance and such other insurance as may be required by law pertaining to any and all of Lessee's activities on the premises described above. Lessee shall name Lessor as an additional insured on the insurance certificates and shall provide a copy to the City Clerk. In addition, Lessee shall indemnify and hold Lessor harmless regarding any liability, damage, claim or cost (including actual attorney fees) incurred by Lessor as a result of Lessee's activities and the activities of Lessee's employees, agents and servants pertaining to Lessee's use of said property.

7. **EARLY LEASE TERMINATION.** Lessor shall have the right to terminate this Lease without cost or penalty upon providing Lessee at least thirty (30) days advanced written notice of the date Lessor intends to terminate the Lease. Rent shall be prorated from the time of Lease termination and vacation of the Property.

Lessor reserves the right to immediate termination or suspension of the lease without notice for any interference of Airport operations, runways, airport structures, and any means of ingress and egress to the airport. Lessee agrees that farming activities shall not interfere with the Airport operations.

8. **NON-DISCRIMINATION.** Lessee agrees not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, marital status, sexual orientation, or any legally protected status. It is understood that a breach of this covenant may be regarded as a material breach of this Lease.

9. **NON-EMPLOYEE/CONTRACTOR.** Neither Lessee nor any of Lessee's employees, agents, contractors, or persons under Lessee's control, or subject to Lessee's authority, is, nor shall be regarded as, or determined to be, under the employ or control of Lessor, during the term of this lease, while providing any service or activities on said property or elsewhere, nor shall Lessee nor any of Lessee's employees, agents, contractors, or persons under Lessee's control, or subject to Lessee's authority entitled to any Lessor benefit, wage, compensation, or remuneration of any kind, or any benefit that Lessor may provide to its employees.

10. **ASSIGNMENT OR TRANSFER.** Lessee covenants that it will not assign or transfer this Agreement or sub-let said Leased Property, or any part thereof, without the written consent of the Lessor.

11. **COMPLIANCE WITH LAW.** The parties shall promptly comply with all applicable laws, orders, regulations, and ordinances of all municipal, county, and state authorities affecting the Leased Property and relating to its cleanliness, safety, occupation, and use. A party's failure to comply with such requirements shall be a permissible basis to immediately terminate this Lease.

12. **ENTIRE AGREEMENT; AMENDMENT.** This Agreement constitutes the entire agreement between the parties, and this Agreement may not be amended, except in writing and signed by the duly authorized representatives of the parties hereto.

13. **GOVERNING LAW.** This lease shall be subject to the laws of the State of Michigan, venue in the State Courts of Eaton County, State of Michigan, except where federal law and regulation may govern the operation of the Airport.

14. **AUTHORITY TO SIGN.** The parties signing this Agreement provide that they have the authority to act in the capacity for the Lessor and Lessee and further provide that they have met any requirements of corporation minutes to act in the said capacity.

LESSOR: **City of Charlotte,**
a Michigan municipal corporation,

Dated: _____ By: _____
Kevin Fullerton
Its: Mayor

Dated: _____ And: _____
Alicia Smith
Its: Clerk

LESSEE: **Droscha Family Diary**

Dated: _____ By: _____
James Droscha
Its: Owner/Operator

Instrument Prepared By:
David M. Revore (P68929)
Charlotte City Attorney
McGinty, Hitch, Person,
Anderson & Revore, P.C.
Attorneys at Law
3410 Belle Chase Way, Ste 600
Lansing, MI 48911

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Fullerton; City Council
From: Mikayla Middaugh, Deputy City Clerk
Date: January 23, 2026
Re: Staff report on Mayoral appointments to boards and commissions.

Background
In accordance with Section 4.4 (7) of the City Charter, the Mayor shall make appointments of members to the boards and commissions of the city which are authorized by law or direction of the Council.

Recommendation
It is recommended that Council approves the following Mayoral appointment(s);

NAME	BOARD/COMMISSION	EXPIRATION OF TERM
Brian Neumann	Camp Frances	Council Rep
Robert Hartwick	Planning Commission	

Financial Impacts
No financial impact

Suggested Motion
Motion to approve the Mayoral appointment(s) as outlined herein to their respective board or commission for the term of expiration given.

To: Mayor Fullerton and City Council Members
From: Robert Hillard, City Manager
Date: January 23, 2026
Re: Creation of the Special Assessment District for Emergency Vehicle and Services

On October 1, 2025, the City Manager recommended the creation of a Special Assessment District (SAD) to support certain emergency vehicle and emergency service expenses for the City of Charlotte. This would replace the City Fire SAD that has been established over the last 5 years. The City Council reviewed and approved the recommendation.

The proposed Special Assessment District would generate approximately $1,104,960.00 annually and would require the establishment of a dedicated Emergency Vehicle and Service Expenses Fund. This fund would be used exclusively for emergency vehicle and service-related costs. Specific line items within the fund should be evaluated annually as part of the City's budget process and will remain subject to adjustments to allow for operational flexibility and longer term planning.

For Fiscal Year 26/27, the City Manager is recommending the following expenditures as it relates to the proposed Emergency Vehicle and Service Expenses Fund. These expenditures were developed in consultation with the leaders of the Fire and Police Departments.

Emergency Vehicle and Service Expenses for FY 26/27

Department	GL Account Name	Amount
Fire	Fire Stipend	$65,340.00
Fire	Safety Supplies	$7,260.00
Fire	Diesel / Gasoline	$15,972.00
Police	Gasoline	$60,000.00
Fire	Operating Supplies	$29,766.00
Fire	Haz-Mat Supplies	$5,445.00
Fire	Vehicle Maintenance	$32,670.00
Police	Vehicle Maintenance	$30,000.00
Fire	Building Maintenance	$64,602.00
Fire	Contractual Services	$53,760.30
Police	Contractual Services	$100,000.00
Fire	Uniforms	$8,712.00
Police	Uniforms	$25,000.00
Fire	Ambulance Expense	$78,143.00
Fire	Capital Outlay – Equipment	$31,944.00
Police	Capital Outlay – Equipment	$103,000.00
Fire	Vehicle Capital Outlay	$223,345.70
Police	Vehicle Capital Outlay	$170,000.00
—	**Total**	**$1,104,960.00**

Suggested Motion: City Council to direct City staff to prepare the necessary documentation for the creation of a Special Assessment District, replacing the current "City Fire SAD", in the amount of $1,104,960.00 for the FY 26/27 Budget, consistent with the proposed Emergency Vehicle and Service Expenses Fund and the approximate expenditure framework as outlined.

CHARLOTTE FIRE DEPARTMENT
&
RURAL FIRE ASSOCIATION

Fire Chief – Tyger Fullerton
911 W. Shepherd St. Charlotte, MI 48813 Ph. 517-543-0241

To: City Manager Hillard
From: Tyger Fullerton -Fire Chief / Zoning Administrator
Date: January 16th, 2026
Re: Sealed Bid Proposal – McKenna for Building, Trade & Rental Inspection Services

Background

A Request for Proposals (RFP) for Building and Trade Inspection Services was publicly posted on October 30, 2025, with a submission deadline of November 20, 2025, at 3:00 p.m. In response, the City of Charlotte received two sealed proposals for these services from McKenna and SAFEbuilt.

The two proposals differed significantly in both structure and financial approach:

- **McKenna** proposed a model consisting of a one-time setup fee of $5,500 and retention of a percentage of permit and inspection fees collected.
- **SAFEbuilt** proposed a fee-for-service/hourly billing model, where the city would be invoiced based on the amount of inspection and administrative services used.

Given the differences between the two proposals, City staff conducted additional research and analysis focusing on best practices, funding predictability, long-term sustainability, and compatibility with existing City operations.

Evaluation & Analysis

After review, a follow-up meeting was requested and held with a McKenna representative to discuss several concerns and operational priorities expressed by city staff, including:

- The City's reasons for pursuing third-party inspection services
- Public frustrations with the current model and desired improvements
- The City's commitment to customer service
- Inspector interactions with the public
- Inclusion of rental inspection services, which were not part of the original RFP
- Reporting requirements and inspection data access
- Integration with the City's BS&A system
- Disagreement with the original percentage of fees retained by McKenna

As a result of these discussions, on January 7, 2026, the City received a revised proposal from McKenna reducing their retained fee from 95% to 87.5%, leaving the City of Charlotte with 12.5% of all building, trade, and rental permit/inspection fees.

Council Engagement & Next Steps

Given the scope of this undertaking, Sam Woodrick from McKenna plans to attend the January 26, 2026, City Council meeting to address general questions regarding McKenna's services, experience, and other municipalities they serve. At this stage, detailed operational procedures have not yet been finalized; therefore, neither City staff nor McKenna will be able to provide precise answers on how every aspect of the operation will function. Those details would be developed only after Council approval and direction.

If Council approves moving forward, City staff would begin working with McKenna to:

- Transition of the inspection services from Eaton County to the City of Charlotte, including any State of Michigan notifications
- Identify and propose any code adoptions, present at future council meetings
- Establish detailed procedures and workflows
- Define inspection coordination and reporting processes
- Develop a permit and inspection fee schedule to be brought back to Council for approval at a later date.

Operational Impacts & Staffing

By taking on Building & Trade Inspection Services, the primary hub of operations would be located at the Westside Fire Station. To support this function, staff recommends the creation of a new City position titled "Permit Specialist." This position is critical, because the current city staff would not be able to handle the increased workload.

This position would:

- Serve as the central point of contact for all City permits, including but not limited to:
    - Zoning
    - Building & Trade
    - Right-of-Way (ROW)
    - Food Truck permits
    - Sewer/Water permits
    - Rental registrations
    - Chicken Permits
    - Other City-related permits
    - Code Enforcement Complaint intake
- Intake permit applications and route them to the appropriate departments
- Coordinate scheduling between applicants and McKenna inspectors
- Serve as the public-facing representative for walk-ins and phone inquiries
- Act as the liaison between the public, City departments, and McKenna inspection staff

The Permit Specialist position would operate under the direction of the Fire Chief/Zoning Administrator and would improve consistency, customer service, accountability, and interdepartmental coordination.

CHARLOTTE FIRE DEPARTMENT
&
RURAL FIRE ASSOCIATION

Fire Chief – Tyger Fullerton
911 W. Shepherd St. Charlotte, MI 48813 Ph. 517-543-0241

Additional benefits of this approach include:

- A single, consistent "front door" for all permitting activity, including payments
- Improved tracking, reporting, and compliance
- Reduced confusion between departments
- Enhanced customer experience for residents, contractors, and business owners

Financial Considerations

The Permit Specialist position is expected to be funded through the City's 12.5% share of building, trade, and rental permit/inspection fees, in addition to fees collected from other City-issued permits processed, (zoning, right-of-way, food truck, sewer/water, rental registration, chicken permits, and other applicable permits).

It is recognized that during the initial transition period, particularly the first several months and potentially the first one to two years, this position will represent a cost to the city. This short-term investment is anticipated and necessary to successfully implement the program, establish workflows, train staff, and ensure a high level of customer service. Over time, as permitting activity increases and processes are fully implemented, fee revenues are expected to offset and sustain the Permit Specialist position, reducing reliance on the City's general fund.

Recommendation of City Council

1. Approve the sealed bid proposal from McKenna for Building, Trade, and Rental Inspection Services, including the $5,500 one-time setup fee and 87.5% fee retention by McKenna / 12.5% retained by the City.
2. Direct City staff to begin the transition process with McKenna.
3. Direct City staff to research the creation of a "Permit Specialist" position, including job description, wage classification, funding sources, and implementation timeline, and return to Council with a formal proposal for consideration and approval.

Please let us know if you have any questions.

Respectfully,

Tyger Fullerton
Fire Chief / Zoning Administrator
Charlotte Fire Department

Memo

To: City Council
From: Salena Benavidez, Community Development Director
Date: January 26, 2026
Re: Building Department Services - McKenna Bid

The City has expressed a renewed interest in having the Building Department Services at the city level.This is due in part to the rising cost of the fee schedule at the Eaton County Department of Construction Codes & Planning and Zoning. Additionally, by bringing these services back to the city-level, Code Enforcement, Zoning, and the Community Development departments can work collaboratively with the Building Department services for more streamlined services and development in the City of Charlotte.

Given the current priority on housing development in Charlotte, it is crucial that building services return to the city level with improved standards. The Housing Forum held in November 2025 highlighted recurring issues with the difficulty of navigating existing building and construction services, which has acted as a significant barrier to new housing development. By internalizing these services, city officials, potentially working with someone like Mckenna, can implement a more streamlined process and enhance customer service. This in turn, will significantly motivate developers to begin or continue building within the city, ultimately boosting the local housing supply and addressing critical community needs.

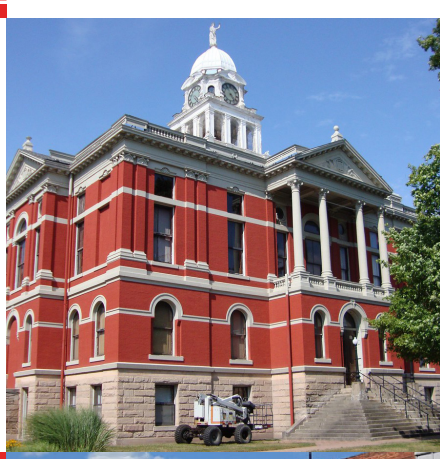
Mckenna has a proven track record with a variety of municipalities across Michigan providing building and construction services; including consulting services for planning and grant administration with the City of Charlotte.Their suggested implementation and timeline are efficient, responsive, and transparent to further the goal of improved standards. By combining technical excellence with a genuine commitment to community engagement, McKenna can help strengthen public trust and build a culture of service that reflects the City’s values.

MCKENNA

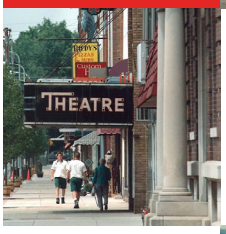
PROPOSAL TO PREPARE

Building and Trade Inspection Services

CITY OF CHARLOTTE, MI









NOVEMBER 20, 2025

Communities for real life.

MCKENNA

November 20, 2025

Tyger Fullerton
Assistant Fire Chief – Zoning/Code Administrator
City of Charlotte
111 E. Lawrence Avenue
Charlotte, MI 48813

RE: Proposal for Building and Trade Inspection Services

Dear Mr. Fullerton

Throughout our nearly 50 year history McKenna has worked with many Michigan communities, including the City of Charlotte, and we look forward to strengthening that partnership. With that in mind, McKenna is pleased to submit our proposal to provide full Building Department Services for the City of Charlotte. As a Michigan-based firm with decades of experience partnering with communities across the state, we understand the importance of consistent, high-quality code administration in maintaining safe structures, supporting community development, and fostering public confidence in the permitting process.

Our team includes licensed building, electrical, mechanical, and plumbing inspectors, as well as certified plan reviewers, fully prepared to perform the comprehensive services outlined in the City's RFP. We bring extensive experience working under Michigan's Construction Codes, local ordinances, and State of Michigan regulatory requirements, including code enforcement support, plan review, permitting collaboration, and recordkeeping/reporting responsibilities. We will work closely with the City's Zoning/Code Administrator and the Permitting Specialist to ensure seamless coordination and responsive service to residents, contractors, and businesses.

In addition to the core services described, McKenna is pleased to offer **rental inspection program administration and rental inspection field services**, should the City desire assistance in this area. We currently manage multiple municipal rental housing programs across Michigan and can provide full program development, inspection, reporting, and compliance workflow management.

Our team also brings significant experience administering the **CDBG-funded Home Repair Program in many Michigan jurisdictions**. Through this work, we have helped hundreds of low- and moderate-income homeowners address critical home repairs while maintaining safe, code-compliant housing. This background gives us a deep understanding of the intersection between building safety, affordability, and long-term community reinvestment—experience we will bring to Charlotte as we support the City's broader goals for quality housing and redevelopment as part of the City's **Housing Strategic Review**.

McKenna's mission is to partner with local governments to build stronger, safer, and more vibrant communities. If selected, we look forward not only to serving as the City's inspection professionals but also to working collaboratively to promote housing quality, reinvestment, and redevelopment opportunities throughout Charlotte.

Thank you for your consideration. We would welcome the opportunity to discuss our approach in greater detail and look forward to working together.

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

AVAILABILITY

Our team of skilled and licensed inspectors are available to start immediately upon your authorization.

We are very excited about the opportunity to work with Charlotte. Please let me know if you have any questions.

Respectfully submitted,

McKENNA



John R. Jackson, AICP
President

Building and Trade Inspection Services

CITY OF CHARLOTTE, MICHIGAN

NOVEMBER 20, 2025

PREPARED BY:

MCKENNA
235 East Main Street
Suite 105
Northville, MI 48167
O: (248) 596-0920
F: (248) 596-0930
MCKA.COM

MCKENNA

Communities for real life.

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Executive Summary



We understand The City of Charlotte has a strong desire to provide streamlined building inspection services to help facilitate quality redevelopment.

McKenna is uniquely positioned to provide **responsive, professional, and community-minded building department services** to the City of Charlotte. Our commitment to **loyalty, advocacy, excellence, and respect for human dignity** aligns with Charlotte's values and vision for outstanding public service. We are ready to partner with the City to deliver a Building Department that sets the standard for quality and trust.

PROPOSED SERVICES

McKenna will provide the following services:

- High Level of Customer Service
- Building Code Plan Review
- Building Code Inspections
- Trade Inspections/Plan Reviews
- Rental Program Administration

MCKENNA ADVANTAGES

- Municipal Specialists
- Local familiarity
- Responsiveness
- Experienced Housing Strategists
- Effective, Organized, and Accountable
- CDBG Program Experts

STAFFING

- Project Manager
- Building Official
- Building Inspectors
- Trades Inspectors
- Rental Inspectors

PROFESSIONAL FEES

We are proposing to provide these Building Department services in exchange for a percentage of the revenue collected by the Building Department. Please see "Payment for Services" section for details.

Firm Profile



McKenna's downtown Northville, Michigan headquarters. Our work spaces reflect McKenna's commitment to our people, our communities, sustainable design, and the rich technology heritage of the Midwest.

McKenna's team of talented planning, design and building professionals help municipal leaders develop and maintain communities for real life. From street festivals, neighborhood parks, and storefronts, to parking spots, coffee shops, and farmers' markets, we want your community to thrive. McKenna provides planning, zoning, building, landscape architecture, community and economic development, and urban design assistance to cities, villages, townships, counties, and regional agencies, as well as select private clients, based on skilled and effective public engagement. Our success can be measured by the built improvements to hundreds of McKenna client communities, and by our 47-year record of client satisfaction and on-time, on-budget delivery.

McKenna currently provides project services to more than 85 communities and private land investors in the Midwest. Anticipating and responding to change is a major distinction of McKenna's practice. Our innovation and depth of experience is a resource for public and private decision-makers; we are a corporation of 100-plus planners, building code experts, urban designers, and landscape architects formed under the laws of Michigan on May 2, 1978.

HEADQUARTERS
235 East Main Street
Suite 105
Northville, MI 48167

DETROIT
211 W. Fort Street
Suite 1310
Detroit, MI 48226

GRAND RAPIDS
124 E. Fulton Street
6th Floor, Suite B
Grand Rapids, MI 49503

KALAMAZOO
151 South Rose Street
Suite 920
Kalamazoo, MI 49007

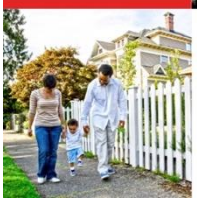


MCKA.COM | INFO@MKCA.COM | 248.596.0920

Areas of Service







Community Planning

- Master Plans (Cities, Villages, Townships, Counties and Regions)
- Strategic Planning Facilitation
- Neighborhood Preservation Plans
- Redevelopment Plans
- Corridor Plans
- Downtown Plans
- Growth Management Plans
- Park and Recreation Plans
- Capital Improvements Programs
- Community and Fiscal Impact Analysis
- Waterfront Planning
- Open Space Planning
- Historic Preservation Plans
- Transportation and Parking Plans
- GIS Analysis and Alternative Testing
- Access Management

Economic Development

- Public/Private Partnerships
- Brownfield Redevelopment Planning
- Downtown Redevelopment Action Plans
- Corridor Redevelopment
- Tax Increment Finance Plans
- Grant Applications
- Redevelopment Project Management
- Market Studies: Retail, Commercial, Residential, Industrial, Institutional
- Redevelopment Financing Assistance
- Land Assembly/Eminent Domain Assistance

Building Department Administration

- Zoning Administration
- Building Code and Zoning Enforcement
- Building Inspection
- Electrical, Mechanical and Plumbing Inspections
- Property Maintenance and Housing Inspection
- Landscape Construction Observation
- Code Enforcement
- Compliance with State
- Department Management Plans

Parks and Recreation

- Parks and Recreation Master Plans
- Park Design (neighborhood, community, regional)
- Ball Field Planning and Design
- Park and Recreation Facilities Design
- Bikeway and Trail Planning and Design
- Grant Applications
- Public Participation
- Universal and ADA Accessibility

On-Site Management Services

- Zoning and Planning Administration
- Tax Increment Finance Authority Management
- Downtown Development Authority Administration
- CDBG Administration
- Housing Rehabilitation
- Project Management – Capital Improvement Projects
- Redevelopment Project Administration
- Community Development Administration
- Economic Development Administration

Development Codes

- Zoning Ordinance
- Zoning Ordinance and Resolution Review and Preparation
- Continuing Advisory Services to Elected and Appointed Officials, Planning and Zoning Commissions, and Boards of Appeal
- Subdivision and Condominium Regulations
- Form-Based Codes
- Environmental Regulations – Wetlands, Woodlands
- Expert Witnessing and Court Testimony on Zoning
- Sign Regulations
- Annexation Advisory Assistance
- Sex-Oriented Business Regulations and GIS Testing
- Open Space Regulations
- Planning and Zoning Code Training Seminars
- On-Site Zoning Administration

Complete Streets and Transportation Planning

- Complete Streets Policy Development
- Complete Streets Design Guidelines
- Complete Streets Procedure and Implementation
- Corridor Plans
- Streetscape Plans
- Bicycle & Pedestrian Plans
- Bicycle Parking Plans
- Bicycle Sign Plans
- Bike Share Feasibility Studies
- Intersection Design & Crossing Plans
- Zoning and Regulatory Review
- User Maps and Wayfinding Studies
- Transportation Master Plans
- Site Plan Review of Transportation Facilities
- Circulation Studies Vehicles and Pedestrian
- TOD Studies
- Education and Training
- Transportation and Parking Plans
- Access Management
- Parking Studies

Public Participation (NCI Certified)

- Charrettes
- Hands-on Workshops
- Focus Groups
- Roundtable Discussions
- Surveys (telephone, online, direct mail)
- Public Hearings
- Open Houses
- Interactive Citizen Advisory Committees
- Youth Outreach
- Community Walks and Bike Rides
- Pop-Up / Storefront Workshops
- Consensus Building
- Participatory Decision-Making
- Interviews (one-on-one, intercept)
- Community Preference Surveys

Community Development

- HUD CDBG Administration
- Analysis of Impediments to Fair Housing
- Environmental Review Records
- Consolidated Plans
- Elderly Housing Assistance
- Five Year and Annual Action Plans
- CDBG Program Planning and Applications
- Housing Rehabilitation Administration
- Market Studies – Market Rate, Elderly and Assisted Housing
- Housing Market Studies (MSHDA approved)

Urban Design

- Community Design Plans
- Placemaking Strategies
- Parks, Greens, Commons and Plaza Design
- Streetscape Design
- Site Planning
- Community Character Planning
- Historic Park Design
- Computer Visualization (before/after)
- Design Review
- Site Evaluation and Selection
- Design Manuals
- Neo-Traditional Design (TND)
- Urban Form Pattern Books
- Mixed Use (residential, retail, office, public, institutional) Design
- Public Art

Sustainability Plans

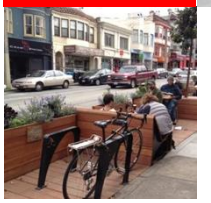
- Sustainability Indicators Analysis, Evaluation Criteria, and Program Improvements
- Develop Neighborhood Stabilization Plans
- Green Infrastructure Plan for Community's Public Property
- Walkable/Bikeable Audits and Implementation Plans
- Community Master Plan, Strategic Plan, or Capital Improvement Plan
- Plan for Low Impact Development (LID) Components
- Local Planning and Zoning
- Access Management Plans for Transportation Corridors

Landscape Architecture

- Residential Development Plans (single family detached/attached; multi-family, elderly, mixed use, townhouses) Conventional & Cluster
- Site Analysis and Design
- Site Layout and Planning
- Construction Drawings and Construction Observation
- Landscape Architecture (MSHDA-approved)
- Arborist Services (tree surveys and maintenance plans)
- Greenways and Trail Planning and Design
- Native Plant Landscapes
- Wayfinding, Signs, and Interpretive Stations
- Environmental Performance Standards
- Public Art Development
- Public Space Design – Greenways, Bikeways, Streetscapes
- Wetlands, Woodlands, Groundwater, Aesthetic, and Vista Protection Regulations
- Sustainable Landscape Design







Qualifications/Experience



CERTIFICATIONS

McKenna building professionals are licensed and certified in a number of areas including:

- Building Official
- Building Inspector
- Electrical Inspector
- Mechanical Inspector
- Plumbing Inspector
- Building Plan Reviewer
- ICC Certified Building Inspector
- ICC Certified Property Maintenance and Housing Inspector
- Registered Instructors
- 1st Class Stationary Engineer
- LEED-AP
- Zoning Administration

TECHNICAL RESOURCES

McKenna maintains extensive technological resources to facilitate building department operations including the following software:

- Permits Plus
- BS&A
- Arc GIS, Arc INFO, ArcIM
- Google Earth Pro
- Microsoft Word/Excel/PowerPoint
- Adobe Illustrator
- Adobe Photoshop
- Adobe InDesign
- Adobe Acrobat
- AutoCAD
- Microsoft Access
- Microsoft Project

EXAMPLES OF RECENT PLAN REVIEWS/INSPECTIONS

McKenna's professional inspection team has reviewed a wide range of commercial, office, institutional and industrial projects including over 100 reviews a month in each discipline. Some recent examples include:

- Target
- Home Depot
- Westland Mall
- Verizon Regional Headquarters
- Garden Township Hospital
- Hampton Inn
- White Castle Corporation
- BP – Gas Stations
- Surgical Facilities
- St. Peter and Paul Church (Westland)
- International Extrusions
- Raleigh Movie Studios (Pontiac)
- Crestwood Dodge
- Beaumont Medical Office Building
- Michigan First Credit Union
- Renaissance Festival

MICHIGAN-BASED

McKenna is incorporated in Michigan since 1978. The McKenna project team is well staffed; in other words, we have "the horses in the stable" so that we provide prompt service, response, and action. Further, our team is local and is held accountable to the citizens of the communities in which we work.

Blue Oval Battery Park Michigan
2.5M sq ft / LFP battery production / $3.5B

ONE (Our Next Energy) Gigafactory
650k sq ft / LFP battery production / $1.5B

Schaap Performing Arts Center
49,000 SF / $24M

St. John Hospital Infectious Disease Research Lab
Multi-laboratory research facility

The Pearl
85,350 sq. ft. / 5 story mixed use / $15.5M

Brookside
6 story mixed use

Palladium
5 story renovation / $6.8M

The Sheridan
4 story senior complex / $15.76M

Forest Elm
5 story mixed use / 50,849 sq. ft. / $5.6M

University of Michigan
Murchie Science Building – Flint

Forefront
3 story mixed use / $6.9M

The Woodward
3 Story restoration

C3 Industries – Multi-phase Commercial Marijuana Development
Current phase $6M

Rose Senior Living
Multi-story mixed use $40M



Blue Oval Battery Park – Marshall, MI



Beaumont Medical Office Building –Grosse Pointe, MI



C3 Industries – Multi-phase Commercial Marijuana Development – Webberville, MI



Raleigh Movie Studio – Pontiac, MI

COMPARABLE PROJECTS

Current Building Inspection Department Administration, Plan Review and Code Enforcement: Among others, McKenna currently provides a variety of Building Department services and Code Enforcement to the following communities:

COMMUNITY	POPULATION	SERVICES PROVIDED					
		Building Official	Building Inspection	Trade Inspection	Plan Review	Clerical	Code Enforcement
City of Birmingham	20,103		■	■	■	■	■
Village of Oxford	3,436	■	■	■	■		
City of Farmington Hills	80,937		■	■	■	■	■
City of Lake Angelus	290	■	■	■	■	■	■
City of Lincoln Park	38,144		■	■	■	■	■
City of Gibraltar	4,856	■	■	■	■	■	
Lathrup Village	4,075	■	■	■	■		■
Village of Webberville	1,272	■	■	■	■		■
Van Buren Charter Township, Wayne Co.	28,821				■		
Walled Lake	7,127	■	■	■	■		■
City of Fraser	14,480	■	■	■	■		■
City of Berkley	15,331	■	■	■	■		■
City of Highland Park	30,176	■	■	■	■	■	■
City of Novi	55,224		■	■			
Bay City	33,167	■	■		■		
Grosse Pointe Woods	15,639	■	■	■	■	■	
Grosse Pointe Farms	9,479			■	■		
Grosse Pointe Shores	2,782			■	■		
Royal Oak Charter Township	2,411	■	■	■	■	■	■
City of Troy	84,000		■	■	■	■	
City of River Rouge	7,224		■	■	■		
City of Ferndale	19,109		■				
City of Warren	138,130				■		
West Bloomfield Township	65,888		■	■	■		
City of Southfield	75,431			■	■		
City of Marshall	6,822	■	■	■	■		
City of Flint	81,252			■	■		
City of Rockwood	3,289	■	■	■	■	■	

MUNICIPAL DEPARTMENT MANAGEMENT AND STAFF AUGMENTATION SERVICES

McKenna professionals are skilled in providing services in municipal offices as permanent or interim support for positions such as Building Official, Planning Director, Zoning Administrator, Community Development Director, DDA/TIFA or Economic Development Director, and Building Department Administrator, and similar positions. In some communities McKenna provides all these functions.

MUNICIPAL ADMINISTRATION SERVICES

McKenna currently provides or has recently provided department administration services including planning, zoning, building, code enforcement and CDBG in the following communities, among others:

McKenna currently provides or has recently provided department administration services including planning, zoning, building, code enforcement and CDBG in the following communities, among others:

City of Eastpointe, Michigan
Bay City, Michigan
Buena Vista Charter Twp., Saginaw Co., Michigan
Clawson, Michigan
Grand Blanc Charter Twp., Genesee Co., Michigan
Williamston, Michigan
Williamstown Twp., Ingham Co., Michigan
London Twp., Monroe Co., Michigan
Rochester, Michigan
Richmond, Michigan
Rochester Hills, Michigan
Royalton Twp., Berrien Co., Michigan
South Lebanon, Ohio
Van Buren Charter Twp., Wayne Co., Michigan
Walled Lake, Michigan
Fenton, Michigan
Dearborn Heights, Michigan
Saybrook Twp., Ashtabula Co., Ohio
Delhi Charter Twp., Ingham Co., Michigan
Medina, Ohio
Oxford, Michigan
Hudson, Ohio
Hazel Park, Michigan
Hartland Twp., Livingston Co., Michigan
Kalamazoo Charter Twp., Kalamazoo, Co., Michigan
Lake Orion, Michigan
Lincoln Park, Michigan
Lyon Charter Twp., Oakland Co., Michigan
Plymouth Charter Twp., Wayne Co., Michigan
Oshtemo Charter Twp., Kalamazoo Co., Michigan
Webberville, Michigan
Westland, Michigan
Ypsilanti, Michigan

Management Consulting: Building, Zoning and Code Enforcement
Brighton Charter Township, Livingston Co., Michigan
Kalamazoo Charter Township, Kalamazoo Co., Michigan
Ecorse, Michigan
Royal Oak Charter Township, Oakland Co., Michigan

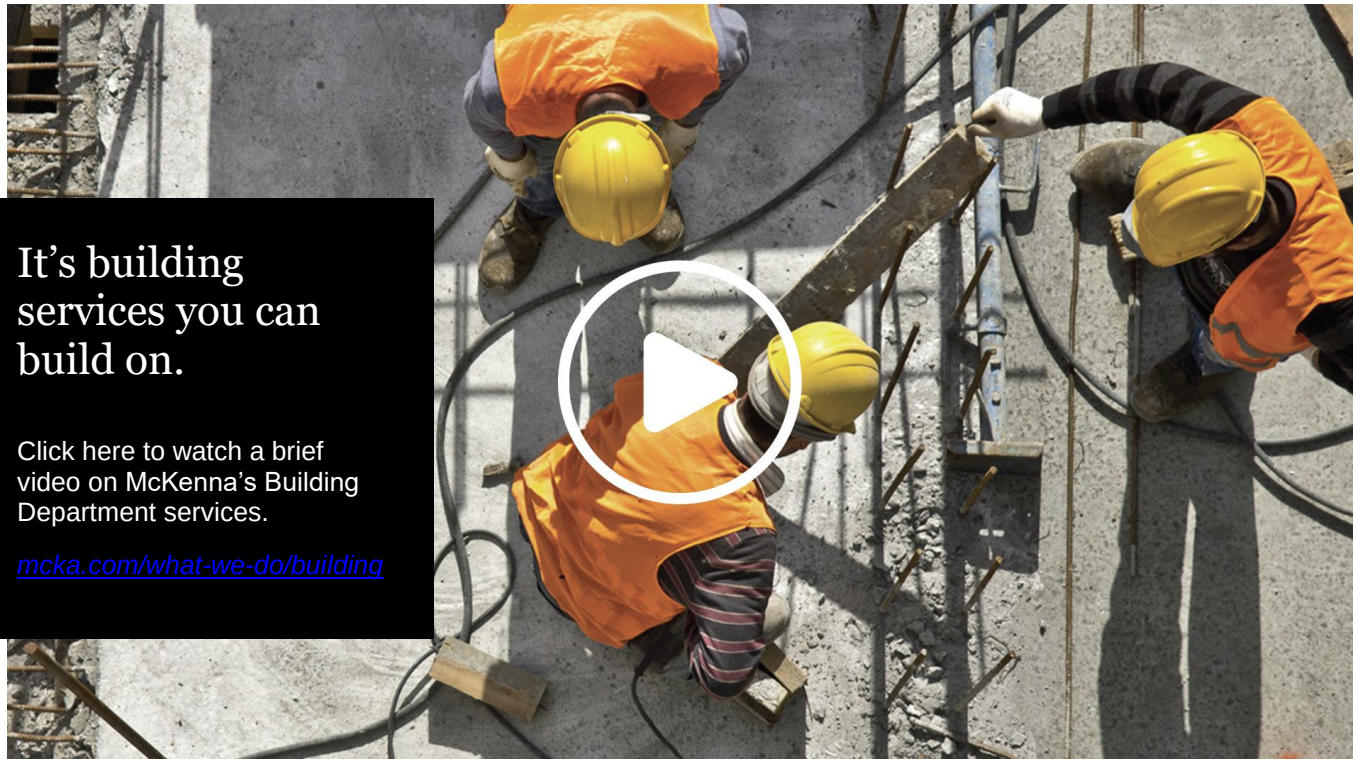
Shared Services Analysis
Van Buren Township, Michigan

PROFESSIONALS

McKenna has a deep roster of over 60 certified inspectors, plan reviewers, and intake professionals / support services. In addition to these talented individuals, we will have professionals in each area to provide back-up in the event of absence.

Continuity
If awarded we will, in consultation with the city, identify a team of professionals that are exceptionally qualified technically and professionally for The City of Charlotte. In addition, we will identify team members that are well suited to the nature and volume of work. By hand selecting this team we are looking to create a long-term The City of Charlotte contingent that will become part of the culture and maximize continuity. In addition, we will have back-up professionals for each position that are introduced and familiar with the city so that when a substitution is required, there will still be familiarity and comfort with the city and the City's customers.

Our team of experts know the intricacies of a growing community inside and out. We help municipal officials move from plan to reality by assisting with code enforcement, inspections, and more.



Project Approach



Our approach is to provide consistently high-quality experience for customers of the Building Department. People that come to the Building Department are investing money in The City of Charlotte. Whether it's a fence permit or a complex mixed-use project downtown they deserve to be treated with courtesy and respect. Our personnel are trained in customer service and will provide the city with a department of community ambassadors that promote the city and present a positive and memorable experience for all customers.

ACCOUNTABILITY

Communication is the most effective element in running a successful department. McKenna's Project Manager will provide regular reports on each of the service areas of the department. These reports will be based on clearly defined targets and will provide timely achievement results, as well as suggestions for areas of constant service delivery improvements.

TARGETS

McKenna targets individual performance improvements using clearly defined roles and accountabilities for each professional involved in the project. Targets are available as a reference for setting goals and monitoring performance against standards and measurements.

EFFECTIVENESS

The effectiveness of our overall Quality Management Program demands that all personnel are aware of the professional, technical, and ethical requirement of each project. Responsibility for implementation of the program is team-wide under the direction of the Project Manager. The Project Manager addresses the short- and long-term issues underlying the project. The Project Manager can also develop technical standards for the program, and procedures for implementing quality management, including a plan for timely completion of program tasks, while maintaining professional performance levels.

CLIENT SATISFACTION

Client satisfaction is measured regularly as a quality control measure. The level of performance is graded, and McKenna adjusts as necessary. This is measured by a combination of surveys, regular check-ins with City administration, and public feedback.

TRANSITION

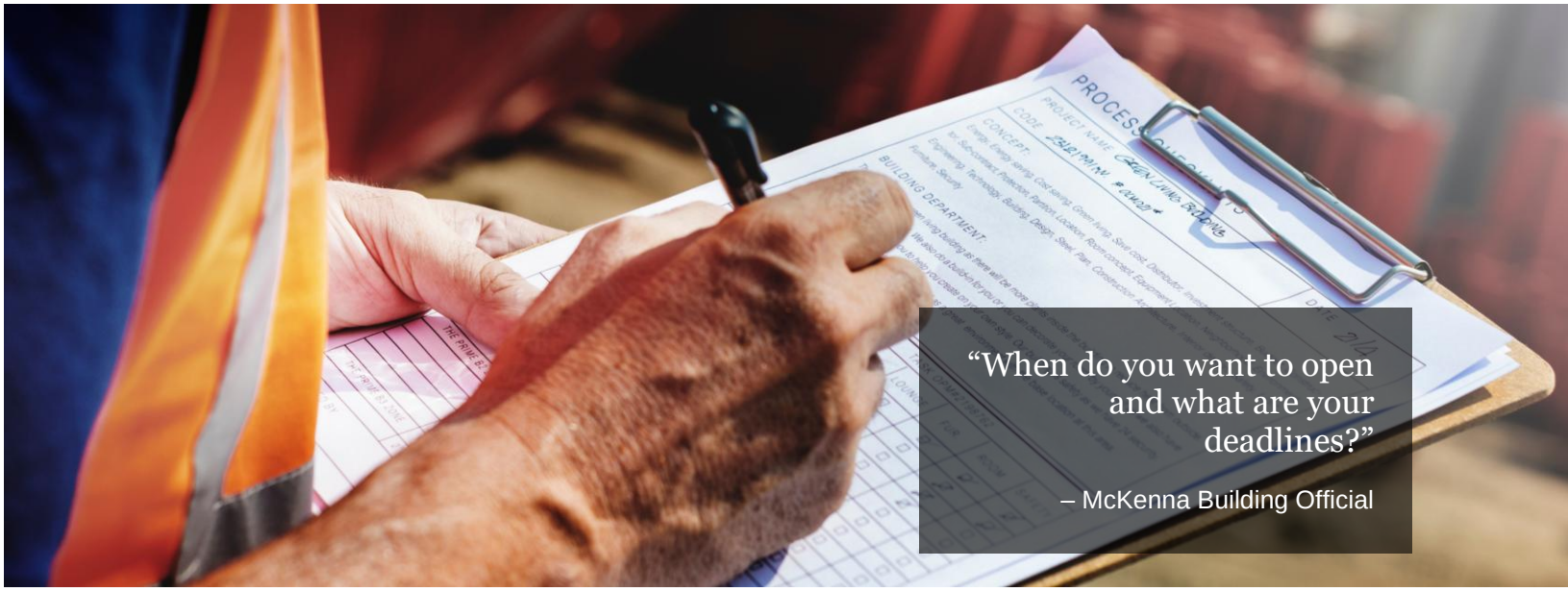
Since 1978, McKenna has been asked to step in and help communities manage change. The City of Charlotte has been through these transitions in the past and has emerged stronger every time. We will assist the city manage the transition of the building department in a manner that is specifically geared to The City of Charlotte.

Our team of professionals is successful in managing change. They have worked to help communities re-establish building departments after having lost them to the State. They have successfully evaluated and instituted new policies and practices that have elevated building departments to new levels.

The transition period will begin as soon as we receive approval from the City. We will immediately schedule a kick-off meeting with City management and begin assessing the building department's current capabilities. We will lay out a specific plan based on the City's current and future resources, and the list of active permits to make sure no plan review or inspection falls through the cracks. If possible, we will shadow the existing building department team to ensure continuity. Within the first week we will provide a status report on all active permits.



Work Plan



The City of Charlotte seeks a qualified partner to **employ a Building Official** and provide **comprehensive building department administration**, including plan review, inspection, and community education.

Under this arrangement, the **Building Official** will report operationally to the **Zoning/Code Administrator** (or designee) but will remain an employee of the Contractor. All compensation, benefits, training, and insurance will be fully managed by our firm.

Our team understands the City's goals:

- Strong customer service and responsiveness
- Maintain compliance with the Michigan Construction Code and local ordinances
- Enhance operational efficiency and recordkeeping
- Increase transparency and communication with applicants
- Deliver measurable results through reporting and performance metrics

APPROACH TO SERVICES

McKenna will **provide full lifecycle building department services**, ensuring that permit intake, plan review, inspection, and close-out processes are **efficient, responsive, and transparent**.

Administrative Services

- Coordinate with **administrative staff** during all City Hall business hours.
- Establish **permit intake and contractor registration** processes through BS&A or approved software.
- Implement **performance metrics** for review times, inspection scheduling, and customer satisfaction.

Building Department Services

- Enforce the City's adopted codes and amendments with fairness and consistency.
- Manage rental inspections, historic structure reviews, and environmental code compliance.

- Represent Charlotte at professional meetings (e.g., HBOA) and partner with local schools and colleges to promote trades education.
- Maintain complete and accessible records, clean office organization, and FOIA coordination as requested.

Plan Review Services

- Perform comprehensive plan reviews for **residential, commercial, and mixed-use** projects, ensuring code compliance across structural, electrical, mechanical, plumbing, energy, and accessibility standards.
- Provide **guidance through submittal processes**, attend **pre-submittal meetings**, and track review progress in BS&A.
- Deliver timely review turnaround—typically less than **5 business days for large residential** and less than **10 for commercial** submissions. Smaller residential plans, if unable to be reviewed immediately at the counter, are usually reviewed in 24-48 hours.

Inspection Services

- Coordinate inspections with **a.m./p.m. scheduling options**; notify homeowners **in advance of inspections**.
- Perform inspections in accordance with adopted codes, ordinances, and safety standards.
- Provide **on-site consultation**, issue reports promptly, and follow up on compliance or violations.
- Manage and issue **stop-work orders**, and coordinate with the **Zoning/Code Administrator** as needed.

MANAGEMENT AND PERFORMANCE MONITORING

McKenna employs a **Quality Assurance and Reporting Framework** designed for municipal transparency and accountability:

- **Monthly performance dashboards** detailing review turnaround times, inspection volume, permit trends, and complaint resolution.
- **Quarterly reports** benchmarking service metrics and customer feedback.
- **Annual performance review** with City leadership to refine processes and set improvement goals.

IMPLEMENTATION PLAN AND TIMELINE

Phase	Activities	Timeframe
Phase 1 – Transition	Onboard staff, establish City protocols, transfer permit data	Month 1-2
Phase 2 – Launch	Begin permit intake, inspections, and reporting	Month 3-4
Phase 3 – Performance Tracking	Implement metrics and quarterly reporting	Month 5-6
Ongoing Operations	Maintain services, training, reporting, and emergency response	Continuous

EVALUATION CRITERIA ALIGNMENT

Local Preference
McKenna has offices located in Kalamazoo, Michigan approximately 40 miles from Charlotte. We have worked with the City previously, including currently administrating the City's CHILL grant and providing planning services.

Municipal Inspection Experience
With over 47 years of experience with communities in Michigan, including 15 years working directly in municipal building departments, McKenna has the background and experience to be a valuable partner to the City of Charlotte.

Approach to Quality, Responsiveness, and Performance Metrics
Our approach to quality is built on consistency, accountability, and clear communication. Every permit, inspection, and plan review is handled with a documented process and measurable performance benchmarks—ensuring accuracy and timeliness at every step. We track key performance indicators such as review turnaround times, inspection response rates, and customer satisfaction, and we share these results quarterly with City staff. This data-driven approach keeps our team focused on continuous improvement and ensures the city receives transparent, dependable service delivery.

Commitment to Customer Service and Community Education
We believe that building department services should be both professional and approachable. Our team emphasizes respect, clarity, and education in every public interaction—helping residents, builders, and business owners navigate the permitting process with confidence. We host at least two public workshops each year to increase awareness of building safety, energy efficiency, and code updates, and we provide accessible online materials to support learning year-round. By combining technical excellence with a genuine commitment to community engagement, we strengthen public trust and build a culture of service that reflects the City's values.

Depth of Services & Resources

McKenna brings unmatched depth and stability to municipal building department services, supported by more than **60 licensed and certified building professionals** across all disciplines—including building officials, inspectors, plan reviewers, and administrative staff. With **47 years of continuous growth and success**, McKenna has built a statewide reputation for reliability, expertise, and innovation in local government support. **Our four Michigan offices—in Northville, Detroit, Kalamazoo, and Grand Rapids**—allow us to provide responsive, on-demand service and staffing flexibility to communities of every size. This breadth of resources ensures that the city will always have access to experienced professionals, proven systems, and the full support of one of Michigan's most established municipal consulting firms.

DELIVERABLES

- Monthly and Annual Performance Reports
- Digital and Hard Copy Permit Files
- Annual Training and CEU Records for Inspectors

References

City of Birmingham

Mr. Jeff Zielke
Building Official

151 Martin Street
P.O. Box 3001
Birmingham, MI 48012
(248) 530-1842

City of Berkley

Ms. Kristen Kapelanski, AICP
Community Development Director

3338 Coolidge Hwy
Berkley, MI 48072
(248) 658-3350

City of Highland Park

Mr. Carlton Clyburn, Director
Community and Economic Development

12050 Woodward Ave
Highland Park, MI 48203
(313) 252-0050

City of Southfield

Mr. Charles Woodward
Building Official

26000 Evergreen
Southfield, MI 48037
(248) 796-5000

City of Grosse Pointe Woods

Mr. Frank Schulte
City Administrator

20025 Mack Plaza
Grosse Pointe Woods, MI 48236
(313) 343-2440

City of Marshall

Mr. Derek Perry
City Manager

323 W. Michigan Ave.
Marshall, MI 49068
(269) 781-5183

City of Lincoln Park

Ms. Lisa Griggs
City Manager

1355 Southfield Road
Lincoln Park, MI 48146
(313) 386-1800 Ext. 1224

City of Farmington Hills

Mr. Scott Lenhart
Building Official

31555 W. Eleven Mile Road
Farmington Hills, Michigan 48336
(248) 871-2450

City of Troy

Salim Huerta
Building Official

500 W. Big Beaver Rd.
Troy, MI 48084
(248) 524-3300

Charter Township of Van Buren

Mr. Ron Akers
Building, Planning & Economic Development

46425 Tyler Road
Belleville, Michigan 48111
(734) 699-8913

City of Gibraltar

Hon. Garrett Shumate
Mayor

29450 Munro Ave.
Gibraltar, MI 48173
(734) 676-3900

West Bloomfield Township

Ms. Amy Neary
Director of Planning and Development Services

4550 Walnut Lake Rd.
West Bloomfield, MI 48323
(248) 451-4800

Payment for Services

For services included in Charlotte's RFP and our proposal, the Organization will invoice the City for eighty-seven and a half (87.5%) percent of fees collected by the Building Department each month, to include all fees for Rental Registrations. Percentage fees shall include labor, equipment, materials, and travel necessary to perform the tasks. No additional fees for fuel and vehicle maintenance shall be provided. Percentages are based on our current understanding of projected permit activity. We believe this will allow the city to maintain a budget-neutral, user fee funded Building Department.

INITIAL START UP COSTS:

As Charlotte doesn't currently have a functional Building Department, some work must be done to establish structure and processes that will guide the department in providing excellent service to the community. This will include establishing protocols, a fee schedule, applications, guides for the public, BS&A setup, and eventually an SOP manual for the department.

McKenna's Building and Art Departments will work together to ensure this work is completed in accordance with best practices and in compliance with the laws of the State of Michigan. We can perform this work in the initial months for a lump sum of $5,500.

There may be some additional costs charged by BS&A for file transfers, additional licensing fees, and miscellaneous set-up. We have reached out to BS&A to obtain a quote for these services.

McKenna and the City of Charlotte will discuss a mutually agreeable process for transitioning the responsibility of inspecting the permits that are currently open and active in the city.

CHARLOTTE FIRE DEPARTMENT
&
RURAL FIRE ASSOCIATION

Fire Chief – Tyger Fullerton
911 W. Shepherd St. Charlotte, MI 48813 Ph. 517-543-0241

To: City Manager Hillard

From : Tyger Fullerton – Fire Chief

Date: January 16th 2026

Subject: Interlocal Fire Services Agreement with Carmel Township

Manager Hillard,

I am writing regarding the Interlocal Fire Services Agreement between the City of Charlotte and Carmel Township, and to summarize the history, issues identified, and the work completed to arrive at the revised agreement now before the City.

Also with this memo is a clean copy of the new proposed agreement and an old stricken out version to compare changes.

In July of 2023, the City of Charlotte entered into the current fire services agreement with Carmel Township. The Fire Department was not involved in the development of that agreement, and as it was later reviewed, multiple deficiencies and shortfalls were identified. These issues placed the City of Charlotte in a vulnerable position both financially and operationally, and created significant concern for the Charlotte Rural Fire Association, which is a critical partner in providing fire protection services.

Recognizing these concerns, City Council directed the termination of the agreement just prior to it taking effect in June of 2024. However, due to contractual obligations, the City remained required to fulfill the agreement through June 30, 2026.

In 2024, City Council formed a committee consisting of Council members, the City Manager, and Fire Department administration to develop a more equitable and sustainable agreement that would not leave the City in a financially or operationally unstable position. The initial phase of this process focused on fully understanding the historical relationship, as Carmel Township was originally a member of the Rural Fire Association. Considerable research, discussion, and meetings were conducted to explore the possibility of reconciling Carmel Township with the Rural Fire Association. Ultimately, it was determined that reconciliation was unlikely, and the committee shifted its focus to identifying deficiencies in the existing agreement and developing a revised structure.

The identified issues were divided into operational and economic categories. Operational concerns were addressed relatively efficiently through improved clarification, calibration, and mutual understanding between the City and Carmel Township. The economic issues required more extensive review. Most notably, the prior agreement allowed for the use of fire apparatus and equipment that the City only owns a 50 percent interest in, with the remaining ownership

held by the Charlotte Rural Fire Association. The agreement failed to account for the cost of use of this jointly owned equipment and did not involve communication or consent from the Rural Fire Association, despite relying on its assets to fulfill contractual obligations.

Addressing this oversight required revisiting and updating the Rural Fire Association agreement, which City Council has recently approved. This revised agreement clearly defines equipment use, revenue sharing, and expenditures related to providing services outside the City and Rural Fire Association boundaries, ensuring that future agreements are both transparent and equitable.

The final component involved establishing appropriate terms and financial considerations for the new Carmel Township agreement. After multiple meetings, analysis, and revisions, Fire Department administration presented a stable and well-supported agreement that is beneficial to the City of Charlotte and the Rural Fire Association, while remaining fair and respectful to Carmel Township.

The revised agreement was presented to the Rural Fire Association, and feedback was received. After incorporating minor changes that were already underway, the Rural Fire Association President has indicated that there are no remaining concerns and that the Association is in agreement with the City.

Based on this work, the Fire Department recommends approval of the revised Interlocal Fire Services Agreement with Carmel Township. We appreciate the collaborative effort of City Council, City Administration, Carmel Twp officials, and the Rural Fire Association in completing this process and developing an agreement that is financially responsible, operationally sound, and respectful of all parties involved.

Please let me know if there are any questions or concerns that we can address.

Respectfully,



Tyger Fullerton
Fire Chief
Charlotte Fire Department

INTERGOVERNMENTAL AGREEMENT
EMERGENCY SERVICES

This Charlotte Area Fire and Emergency Services Agreement (the "Agreement") is made as December 17, 2025, between the City of Charlotte, a Michigan home rule city, the general business address of which is 111 E. Lawrence Ave., Charlotte, MI 48813 (the "City"); and the Township of Carmel, a Michigan general law township, the general mailing address of which is 661 Beech Hwy., Charlotte, Michigan 48813 (the "Township"); hereinafter, collectively, the "Parties."

RECITALS

A. The City, organized and existing as a home rule city under the Home Rule Cities Act, Act 279 of the Public Acts of Michigan of 1909, as amended MCL 117.1 et seq., and the Township organized and existing pursuant to Article VII, Section 17 of the 1963 Michigan Constitution and Revised Statutes of Michigan of 1846, c.16 as amended MCL 41.1a, et seq., are both "local governmental units" as defined by Act 7. Pursuant to the Urban Cooperation Act, Public Act No. 7 of the Extra Session of 1967, as amended, MCL 125.501 *et seq.* ("Act 7"), the parties may make intergovernmental agreements to provide for municipal services, including firefighting and other emergency services.

NOW, THEREFORE, in exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

TERMS AND CONDITIONS

1. Services.

The City shall provide the following fire and emergency services (the "services") to property located within Carmel Township and to property located within the service areas depicted in the attached Appendices A and B (collectively referred to as the "Service Areas" and individually referred to by reference to the party in whose jurisdiction the area lies, *e.g.*, the "Carmel Township Service Area"):

A. **Statement of Purpose.** To ensure fire protection and emergency response services for the communities affiliated with the Carmel Township. The undersigned parties agree that the City of Charlotte shall provide such services through the Charlotte Fire Department ("Fire Department" or "Department"), in accordance with the terms, conditions, and procedures set forth in this Agreement.

B. Below is a list of calls for service and types of responses that the Charlotte Fire Department may provide; however, the Department may also respond to additional incidents not specifically listed in this Agreement, at the discretion of the Fire Chief or his/her designee, when deemed necessary to protect life, property, or the public interest.

- Emergency Response
- Hazard-related calls
- Fire Inspections
- Fire Investigations
- Community Outreach
- Assistance to citizens or other government agency
- And other services that arise

C. Modification of Services Prohibited. No new services may be added; no services may be curtailed and no alteration to any service area may occur except by an amendment to this Agreement executed by both parties pursuant to a resolution adopted by the governing body of each party. In case of any discrepancy between the depiction of any Service Area in Appendix A or B, the description shall control.

D. Service Cost: On or about June one (1) of each year, and October one (1), the City of Charlotte shall invoice Carmel Township for services, and it shall be payable within 60 days. Carmel Township will be invoiced $202,460.00 a year, with a 3.2 % annual yearly adjustment thereafter. The Carmel Township Treasurer's office may make two (2) equal payment a year on or before July 31 and January 31. Any amount not paid by the township when due shall bear interest at a rate of one percent (1.0%) per month until paid.

E. Cost Recovery for Specific Incidents: In the event the Fire Department utilizes specialized equipment and/or supplies in the response to a fire, hazardous materials incident, or other emergency within the Township, the City shall submit a written, itemized invoice to the Township Clerk's Office within thirty (30) days following the date of the incident. The invoice shall include a detailed description of the services rendered and supplies used, along with the associated costs. Payment of the invoice shall be due within sixty (60) days of the invoice date. Nothing herein shall limit the Township's right to recover costs directly from responsible parties within the Township boundaries, pursuant to any ordinances currently in effect or subsequently adopted by the Carmel Township Board of Trustees relating to fire protection or emergency services.

F. Quarterly Reporting: Within thirty (30) days following the end of each calendar-year quarter, the City shall provide the Township Clerk's Office with a written incident report summarizing emergency responses occurring within the Township during that quarter. Each report shall include, at a minimum, the date and time of the call, incident location, type of incident, and a brief narrative describing the response. This reporting requirement is intended to support transparency, documentation, and coordination between the City and the Township regarding fire and emergency services provided under this agreement.

2. Insurance and Indemnification.

A. Insurance. The City shall obtain and maintain a policy or policies of general liability insurance in a minimum coverage amount of $5,000,000 per occurrence, with a $5,000,000 aggregate limit and on which the Township shall be named as an additional insured and certificate holder. The City shall also obtain and maintain no-fault vehicle insurance in such minimum amounts. Such insurance shall provide that it may not be terminated or coverage limits changed without at least 30-days prior written notice to all both Parties. Upon request, the City shall provide the Township copies of such policies and certificates showing premiums have been paid and that the coverage complies with this requirement. Finally, the City shall obtain and maintain workers' disability compensation insurance as required by law.

B. **Indemnification.** To the extent not otherwise prohibited by law, and subject to applicable municipal insurance policies and coverage, each Party shall hold the other Party, its officers, employees, volunteers, and agents harmless, and indemnify them for, and defend them (with legal counsel reasonably acceptable to them) against, any cause of action, claim, damage, accident, injury or liability that may arise as a result of the ownership, construction, maintenance or operation of the property, facilities, programs or services of the Department or the provision of the Services. In those circumstances where the City has acted at the direction of the Township and such action results in liability being incurred by the City, then the Township shall also be liable and not be indemnified by the City. This indemnification shall be in addition to any insurance coverage required by the subparagraph (A) of this paragraph. This paragraph shall survive and remain in full force and effect beyond termination of the Agreement.

3. Term and Termination.

A. **Term.** The Term of this Agreement shall be for a period of Six (6) years, coinciding with the City's fiscal year (July I- June 30), beginning on or about July 1, 2026, and thereafter continuing for successive terms, unless and until terminated sooner as provided below.

B. **Termination.** Either party may terminate this Agreement by providing written notice to the other party. The termination will not be effective until the June 30 that is two (2) years following the date of the notice.

4. Miscellaneous Provisions.

A. **Entire Agreement/Amendments Interpretation.** This is the entire Agreement among the parties regarding its subject matter and it supersedes and replaces all prior and contemporaneous agreements. It may not be amended except in writing signed by both parties. It shall not be affected by any course of dealing. The headings in this Agreement are for convenience only and shall not be considered as a part of this Agreement. However, the Recitals are an integral part of this Agreement.

B. **Notices.** Any written notice required or permitted in this Agreement shall be given by first-class-mail, addressed to the clerk of the respective party at the address of that party first written above.

C. **Governmental Immunity.** Nothing in this Agreement shall be construed as a waiver of governmental immunity or other defenses to liability of either party or any officer or employee of either party.

D. **Legal Authority upon Approval by Governing Bodies.** This Agreement shall not be in force and effect unless approved by a resolution of the governing bodies of all parties, which shall follow any required public notices and hearings.

E. **No Creation of Legal Entity.** This Agreement does not create a separate legal entity or a public body corporate.

F. **No Creation of Department.** This Agreement does not constitute nor represent a departmental agreement within the city, and represents only a relationship for services by the Charlotte City Council.

G. **Dispute Resolution – Negotiation.** The parties agree that alternative forms of dispute resolution may be preferable to resolve disputes under this agreement. Accordingly, if any dispute arises with respect to any rights, duties or obligations under this Agreement or in any other way arising from this agreement, the parties agree that the party believing it is aggrieved shall first send a written notice to the other party informing the other party in detail of the nature, extent, and factual support for its concerns and include a demand for a very specific remedy (either specific conduct from the other party or a specific amount of money). The party receiving that notice shall, within twenty-one calendar days thereafter, return to the party sending the original notice a written response specifically addressing every concern and factual allegation stated in the original notice and specifically stating that, if any remedy the responding party finds acceptable Each party shall then appoint two members of the respective governing bodies to meet within 14 days of the response to negotiate a proposed resolution to the dispute to be recommended to each of the governing bodies.

H. **Arbitration.** If the parties cannot resolve any dispute by negotiation as provide in subsection (G) of this section, then the partis shall, within 14 calendar days of the last meeting scheduled pursuant to subsection (G) above, attempt to agree upon the selection of any arbitrator to hear and decide any such dispute by binding arbitration. If the parties cannot agree within 14 calendar days of the fires attempt to do so, they shall then each select an arbitrator and the two arbitrators shall, within 14 days of their selecting, select a third arbitrator so that the matte shall be decided by a panel of three arbitrators. In either case the arbitration shall be binding. At the arbitrators may order particular actions or order any party to refrain from any action. The arbitrators may also order the payment of money by one part to the other party. The arbitrators may consider any combination of remedies. The arbitrators shall not have authority to add to, subtract from, change or modify and provisions of this agreement, but shall be limited solely to the interpretation and application of the specific provisions contained in their Agreement. The arbitrator s may consider such evidence as persons normally find reliable in the conduct of their daily business and shall not be bound by strict rules of evidence. However, if the partis cannot agree upon a procedure and rules of evidence acceptable to the arbitrators at the arbitrations may simply establish them.

I. **Periodic review,** The City Manager of the City and the Township Supervisor of the Township shall meet in even years, or upon agreement more often, to review actions taken pursuant to this agreement, to discuss anticipated future actions to be taken pursuant to the agreement, to address any concerns arising from this agreement or actions to take pursuant to it; to consider whether additional documentation or other actions are need to fully effectual this agreement and to consider whether any amendments or modifications to this agreement are need to fully implement the intent of this agreement. If and when its

is deemed necessary or desirable by either the City Council of the Township Board, the two bodies shall schedule a joint meeting to discuss such issues.

5. **List of Appendices.** The following Appendices are attached hereto and considered a part of this Agreement:

A. **Appendix A.** General Map of Service Area for Fire & Emergency Services.

B. **Appendix B.** Descriptions of Service Area Boundaries for each Contracting Party.

IN WITNESS WHEREOF, both Parties have caused this Agreement to be executed as of the date first written above, pursuant to a resolution of its governing body.

CITY OF CHARLOTTE

By: _____
Kevin Fullerton, Mayor

By: _____
Mikayla Middaugh, Deputy City Clerk

Dated: _____, 2026 *Seal Attest:*

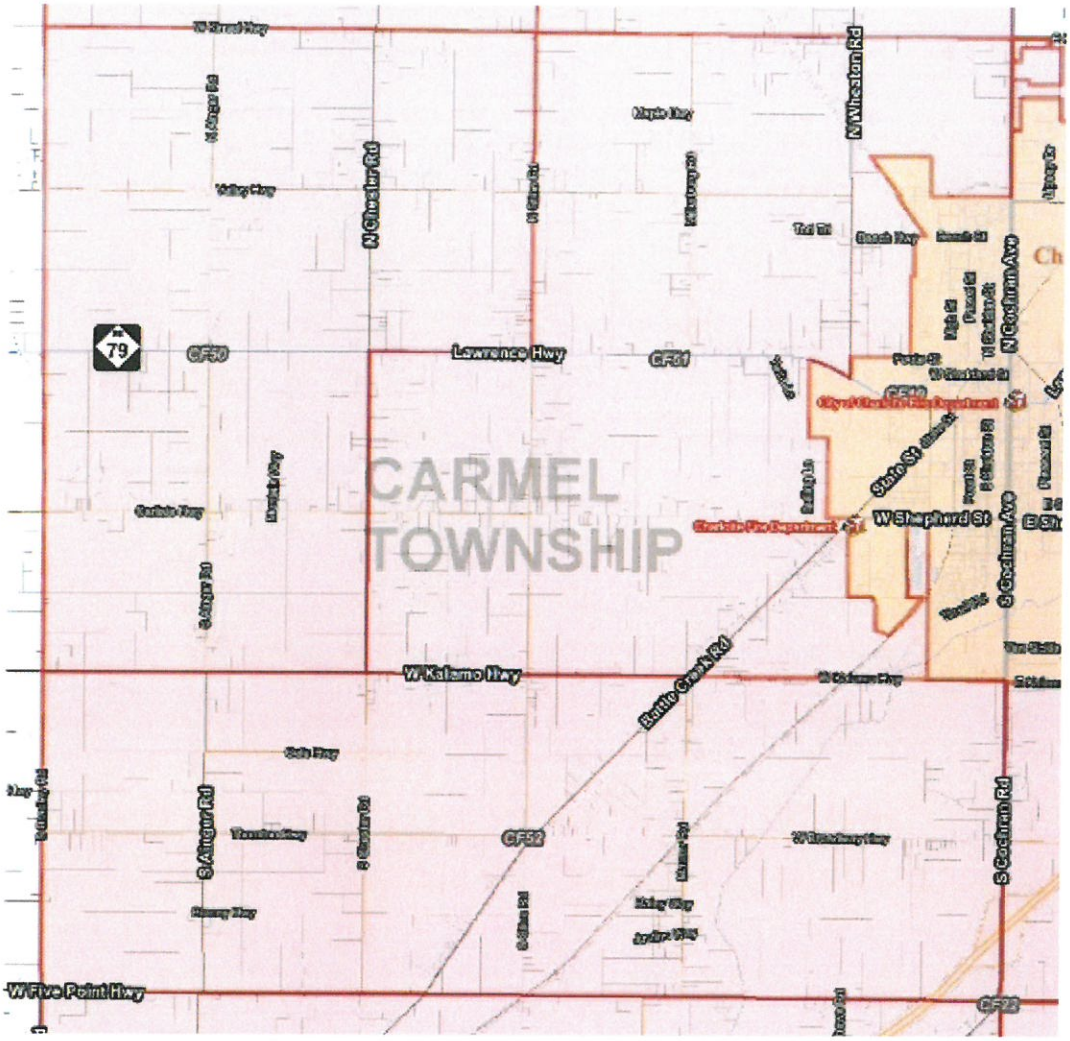
CARMEL TOWNSHIP

By: _____
Don Ramsey, Township Supervisor

By: _____
Steve Willard, Township Clerk
Dated: 12 January, 2026 *Seal Attest:*

APPENDIX A

Detailed Maps of Service Area Boundaries



APPENDIX B

Descriptions of Service Area Boundaries

City of Charlotte: The entire corporate limits of the City of Charlotte as those limits now exist or as they are legally adjusted from time to time.

Carmel Township: All of each of the following Sections: I thru 36. West side of Cochran Road, south side of West Kinsel Hwy., east side of Bradley Road, and the north side of West Five Point Hwy.

S:\LIBRARY\CARMEL\Contract Agreements\City of Charlotte- Fire Agreement\Fire Contract 2026-2036 final with City Fire 2-4-26 2026 docx

CARMEL TOWNSHIP
RESOLUTION NO. 2025.12.1

RESOLUTION TO APPROVE THE INTERGOVENMENTAL AGREEMENT FIRE SERVICES BETWEEN CITY OF CHARLOTTE AND CARMEL TOWNSHIP

At the meeting of the Township Board of the Township of Carmel, Eaton County, State of Michigan, on the 17th day of December, 2025, at 6:30 p.m.

PRESENT: Donald Ramsey, Supervisor; Steven Willard, Clerk; Michele Wise, Treasurer; Rick Dykstra, Trustee; Jennifer Beck, Trustee.

The following resolution was offered by Michele Wise, Treasurer and supported by Jennifer Beck, Trustee.

WHEREAS, Carmel Township (the "Township") and the City of Charlotte ("the "City") entered into an Agreement as authorized by the Urban Cooperation Act, Public Act No. 7 of the Extra Session of 1967, as amended, MCL 125.501 *et seq.* ("Act 7"), the Urban Cooperation Act of 1967, Act 7 of the Public Acts of Michigan of 1967, as amended, as well as the general authority of each of the parties under the statutes authorizing their organization in existence, as well as the City Charter of the City; and

WHEREAS, the Township finds that approving the intergovernmental Agreement is in the best interest of the public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Township Board hereby approves the Intergovernmental Agreement Fire Services Agreement, attached as Exhibit A.
2. The Township Board hereby authorizes and directs the Township Supervisor and Township Clerk to execute the Intergovernmental Agreement Fire Services Agreement on behalf of the Township.
3. Any and all resolutions or parts of resolutions inconsistent with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

A roll call vote on the foregoing resolution was taken and was as follows:
AYES: Steven Willard, YEA; Michele Wise, YEA; Rick Dykstra, YEA; Jennifer Beck, YEA
NAYS: None

RESOLUTION DECLARED ADOPTED

CERTIFICATION:

I, Steven Willard, Carmel Township Clerk, hereby certify that the foregoing is a true and complete copy of the Resolution adopted by the Township Board at a meeting on December 17, 2025.

Steven Willard
Carmel Township Clerk

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Mayor Kevin Fullerton and City Councilmembers

From: Robert Hillard - City Manager

Date: January 23, 2026

Re: Recommendation for Amending the Eaton County 4-H Agricultural Society Lease

Attached is a letter from Martin Fabrik, President of the Eaton County Fair, requesting the use of the Fairgrounds for parking vehicles for the Shyft Group on the grounds through May 31, 2026. They have been utilizing the grounds for this purpose since October 15, 2025. Conversations with the Fairgrounds took place with City Officials before they conducted the activity, but I am seeking formal approval by the City Council for this use. After review of the contract with the City Attorney, he prepared an amendment to the agreement to expand the use of the Fairgrounds through the agreement to assure this is allowed by including the provision that "the premises may be used for educational, recreational, and economic development for the benefit of the Fairgrounds, as approved by the City Council, in writing". This provision clarifies this use is allowed and also provides that permission would need to be approved by the City Council. In conversations with Mr. Fabrik, the Eaton County 4-H Agricultural Society has agreed to the lease amendments.

Recommendation

I respectfully request City Council approval of the amended lease agreement with the Eaton County 4-H Agricultural Society.

Eaton County Agricultural Society
P.O. Box 38 ~ Charlotte, MI 48813 ~ (517) 543-4510

As you know, the Fairboard organizes and hosts the Eaton County Fair each July. This ten-day event features numerous recreational activities including rodeos, harness racing, motocross, demolition derbies, truck and tractor pulls, carnival rides, concerts, and many other attractions. The Fair also provides valuable opportunities for local merchants to engage with the community. Most importantly, it serves as the highlight of the year for more than 700 youth exhibitors who present their livestock and small animal projects, as well as handmade arts, crafts, and non-livestock exhibits.

Despite its popularity, the Fair alone is not financially self-sustaining. The costs associated with grandstand shows, entertainment, advertising, labor, insurance, and utilities consume most Fair-generated revenue. As a result, the Fairboard relies on additional revenue streams throughout the year to maintain the property and its infrastructure. These sources include campground rentals, hall rentals for small gatherings, winter RV storage, and rental of the grounds for community events such as the Michigan Nordic Fire Festival, the Charlotte Bluegrass Festival, and Charlotte Frontier Days. These income sources are essential to covering operational expenses and funding ongoing improvements.

As you are aware, The Shyft Group approached the Fairboard with a proposal to utilize a portion of the Fairgrounds for temporary truck storage. Communication between the Fair, The Shyft Group, and the City was facilitated by Assistant Chief Tyger Fullerton and Captain Dan Daly. The City Manager was made aware of these discussions, and it was our understanding at the time that the City consented to the agreement. Believing no additional approval was required, ECAS entered into a temporary agreement with The Shyft Group beginning in mid-September and running through May 2026. All trucks will be removed before June 1, ensuring no disruption to scheduled events. Alternate arrangements have been made for events occurring prior to that date to ensure their needs are fully accommodated.

I am writing today to formally request the City of Charlotte's permission for the Eaton County Agricultural Society to continue its agreement with The Shyft Group for vehicle storage. All revenue generated from this contract will remain within the Fairgrounds. While the Fairboard has not yet designated these funds for a specific project, they will be used for long-overdue improvements and general maintenance of the property and its structures.

We understand that this request may result in certain legal expenses for the City, and we are willing to help offset those legal and clerical costs.

Once again, we sincerely appreciate the ongoing support of the City of Charlotte, the City Council, and the staff across various departments. Please do not hesitate to contact me with any questions or comments. Thank you.

Respectfully,

Martin Fabrik
President
ECAS / Eaton County Fair

Eaton County Agricultural Society
P.O. Box 38 ~ Charlotte, MI 48813 ~ (517) 543-4510

City Manager and City Council,

December 5, 2025

I would like to begin by expressing our sincere appreciation for your continued support of the Eaton County Fairgrounds and the Eaton County Agricultural Society (ECAS). The Fairboard truly values our longstanding relationship with the City of Charlotte and the strong partnership we have built over the years. We are honored to work alongside the City in providing a safe, welcoming venue for numerous recreational events throughout the year.

I would like to provide some background on the core functions of the Fairboard and a brief overview of Fairgrounds operations. The Eaton County Agricultural Society, a 501(c)(5) nonprofit, is the governing body of the Eaton County Fairgrounds. Established under Public Act 80 of 1855, the Society is led by a 15-member Board of Directors elected annually by its membership. The Board then elects its own Executive Committee. All Board members—including myself, as President—serve entirely as volunteers and receive no compensation from the Fair or any other entity.

The Fairboard employs a part-time office assistant from May through the week following the Fair. We also hire a part-time cleaning staff member (1–3 hours per week) to help maintain restrooms year-round, as well as temporary staff during Fair week to assist with security, cleaning, and trash removal. All other maintenance, repairs, groundskeeping, and event facilitation throughout the year are handled by the volunteer Fairboard and a small group of dedicated volunteers.

The Fairgrounds encompasses 45 acres and includes more than 26 buildings and structures. The property also contains extensive infrastructure, including miles of drive lanes, water and sewer lines, a power distribution system, a sewage lift station, over 600 licensed campsites with electrical and water hookups, four restroom facilities, and two shower houses, along with countless assets used for various events.

Over the past decade, numerous improvement projects have been completed. Notable projects include an addition to Kardel Hall with a new main entrance and storage area, new siding on Kardel Hall, new steel roofs on ten buildings, installation of over 4,000 feet of new water lines and connections, a complete remodel of the restroom and shower house, new aluminum bleachers, a new trash compactor, multiple electrical system upgrades, and many other enhancements. These projects were completed largely by volunteers and funded entirely through Fairgrounds improvement funds, grants, and private donors.

The Fairgrounds hosts a wide range of community events—large and small. Some of the best-known are the Michigan Nordic Fire Festival, Charlotte Frontier Days, the Charlotte Bluegrass Festival, the Eaton County Expo, and the Magical Realm Fantasy Faire. Other events include Spring Maker's Fest, livestock and horse shows, craft shows, camping rallies, church retreats, the Great Lakes BBQ Association Spring Fling, fundraiser banquets, and many more. Each of these events, regardless of size, brings visitors to Charlotte and significantly contributes to our local economy.

AMENDMENT TO THE EATON COUNTY 4-H AGRICULTURAL SOCIETY BALLFIELD LEASE

This Agreement ("Agreement") entered into on the ____ day of _____ 2026, by and between the City of Charlotte ("City") and the Eaton County 4-H Agricultural Society ("4-H Society")

WITNESSETH:

WHEREAS, the City and the 4-H Society entered into a Lease Agreement, dated April 23, 1990, and amended 2005, 2013, and 2025 ("Lease").

WHEREAS, the Lease provides for per Section 5, "The Tenant [Fair Board] agrees that the premises may be used and occupied for an Agricultural Fair as horse boarding and training facility. The Tenant may use and occupy the premises for other activities with written consent of the Landlord."

WHEREAS, the City and the 4-H Society maintained the terms and responsibilities of Lease since and now desire to memorialize an Amendment to the Lease Agreement from the date of execution herein for the additional purpose to allow the premises to be utilized for educational, recreational, and economic development for the benefit of the Fairgrounds, as approved by the City Council, in writing; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the adequacy and receipt of which is acknowledged, the parties hereby warrant and agree as follows:

1. The above recitals are hereby incorporated into this Amendment as set forth herein.

2. Section 5 of the Lease shall be amended as follows:

> 5. Purpose and Use of the Premises: The Tenant [Fair Board] agrees that the premises may be used and occupied for an Agricultural Fair as a horse boarding and training facility. **In addition, the premises may be used for educational, recreational, and economic development for the benefit of the Fairgrounds, as approved by the City Council, in writing.** The Tenant may use and occupy the premises for other activities with written consent of the Landlord."

3. The entire agreement between the parties with respect to the subject matter herein is contained in this Amendment to the Lease Agreement. Except as herein expressly provided to the contrary, the provisions of this Agreement are for the benefit of the parties solely, and not for the benefit of any other person, persons or legal entities.

5. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of both parties to this Agreement.

6. This Agreement shall be governed by the laws of the State of Michigan, in the State Courts of Eaton County.

This Agreement is effective on date first above written and was duly executed in the City of Charlotte.

CITY OF CHARLOTTE

_____
Kevin Fullerton, Mayor

_____
Alicia Smith, City Clerk

STATE OF MICHIGAN)
)
COUNTY OF EATON)

On _____, 2026, before me, a Notary Public in and for said County and State, personally appeared Kevin Fullerton and Mikayla Middaugh, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same.

Notary Public
Eaton County, Michigan
Commission expires:

EATON COUNTY 4-H
AGRICULTURAL SOCIETY

_____
Fair Board President

_____
Secretary

STATE OF MICHIGAN)
)
COUNTY OF EATON)

On _____, 2026, before me, a Notary Public in and for said County and State, personally appeared _____ and _____, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same.

Notary Public
Eaton County, Michigan
Commission expires:

Drafted by:

David M. Revore (P 68929)
McGINTY, HITCH, PERSON,
ANDERSON & REVORE, P.C.
3410 Belle Chase Way, Ste 600
Lansing, MI 48911

Eaton County Agricultural Society
P.O. Box 38 ~ Charlotte, MI 48813 ~ (517) 543-4510

City of Charlotte Council members, January 20, 2026

I'd like to start by thanking you all for your continued support of the Eaton County Fairgrounds and our mission of providing a safe and fun venue for our community to enjoy. Attached you will find the tentative list of major events happening at the Fairgrounds in 2026. You may notice that I have also included on this list the dates of our monthly Board of Directors meetings, which you are more than welcome to attend.

I would also like to thank the City Council for a resolution which you adopted last year in support of the Fair Grounds' application for a State Capital Improvement Grant. Though we did not receive the grant funding in the last cycle, we plan to continue to pursue grant funding for future grounds improvement projects. With the City's support, we have been able to use grant matching funds to accomplish some major projects over the past several years.

Our Fairboard diligently continues to make grounds improvements and maintenance projects throughout the year. You may have noticed that over the past few years, 10 buildings have received brand new steel roofs which will protect those assets for many years to come. This has been a costly but very necessary endeavor which we are proud of.

As we prepare for our events and our Fair, we are excited to be able provide an outdoor venue for various events which our community can safely enjoy. As always, please feel free to reach out to me with any questions or concerns. Thank you for your time.

Respectfully,

Martin Fabrik
President
ECAS/Eaton County Fair
martinfabrik@yahoo.com
517-667-1293

Eaton County Agricultural Society
P.O. Box 38 ~ Charlotte, MI 48813 ~ (517) 543-4510

2026 Eaton County Fairground Tentative Event Schedule

January 19: ECAS Board of Directors Meeting

February 16: ECAS Board of Directors Meeting

February 7: Eaton Co. Friends of Animals Fundraiser

February 27- March 1: Michigan Nordic Fire Festival

March 14: Fairgrounds Fundraiser Dinner

March 16: ECAS Board of Directors Meeting

March 28: Winter Storage pick-up

April 11: Eaton Conservation District Tree Sale pick-up

April 18-19: Eaton County Home Expo

April 20: ECAS Board of Directors Meeting

May 2: Charlotte Cruisers Spring Dust Off

May 3: Move Your Mutt 5K Run/Walk
*The Move Your Mutt 5K plans to utilize the walking trails in Bennett Park as part of their route. It will be based out of the Fairgrounds and only plans on including one loop through the walking trails. We are asking Council's permission to utilize the park.

May 8-10: Llama Show

May 9: FFA Elite Hog Show

May 10: FFA Elite Sheep Show

May 16: Spring Maker's Fest

May 16: Dog Show

May 16-17: Horse Show

May 17: Sheep Show

May 18: ECAS Board of Directors Meeting

June 5-7: Magical Realm Fantasy Faire

Eaton County Agricultural Society
P.O. Box 38 ~ Charlotte, MI 48813 ~ (517) 543-4510

June 13-14: Horse Show

June 15: ECAS Board of Directors Meeting

June 21: Father's Day Pancake Breakfast

June 25-27: Charlotte Bluegrass Festival

July 13-18: Eaton County Fair

July 20: ECAS Board of Directors Meeting

July 31-August 2: Dairy Goat Show

August 1-2: Horse Show

August 17: ECAS Board of Directors Meeting

September 10-13: Charlotte Frontier Days

September 21: ECAS Board of Directors Meeting

September 26-27: Horse Show

October 10-11: Horse Show

October 19: ECAS Board of Directors Meeting

October 30-31: Winter Storage Drop Off

November 16: ECAS Board of Directors Meeting

December 21: ECAS Board of Directors Meeting

* Note: This is a tentative list of major events scheduled at the Eaton County Fairgrounds. This list is subject to change as events are canceled and added.

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Mayor Kevin Fullerton and City Councilmembers

From: Robert Hillard - City Manager

Date: January 23, 2026

Re: Recommendation for Tree Removal - Eaton County Fairgrounds

The City received a request from Martin Fabrick, President of Eaton County Fair/ECAS, to allow them to remove at their own expense two standing dead oak trees in the campground area of the Fairgrounds. These trees were dead all of last season, but upon consulting with an arborist they determined that it was in the best interest of the surrounding trees to leave them standing until winter time.

Per the existing lease agreement with the City, removal of trees on the property requires City approval. After consultation with the Public Works Director, I am recommending the City Council give permission to remove the two dead trees.

INTERIM MANAGER AGREEMENT

This AGREEMENT, made January 27, 2026, by and between the City of Charlotte, a Michigan Municipal Corporation and Great Lakes Municipal Consulting, LLC c/o Vincent Pastue, a Michigan Limited Liability Company.

WHEREAS, pursuant to the CHARTER of the City of Charlotte, the City Council ("Council") has the responsibility to retain a City Manager to perform certain duties; and

WHEREAS, the Council wishes to retain Great Lakes Municipal Consulting, LLC, as Interim Manager and Great Lakes Municipal Consulting, LLC, which will utilize Vincent Pastue (collectively, the "Manager"), to perform its obligations, has determined that it wishes to accept that appointment upon the terms and conditions hereinafter set forth; and

WHEREAS, the parties understand and agree that this is an interim position while the City conducts a search to find a permanent City Manager;

NOW, THEREFORE, the Council and the Manager covenant and agree as follows:

1. Duties. The Manager agrees to perform all of the functions and duties as specified in the Charter and to perform whatever legally permissible and proper additional functions and duties which the Council assigns, subject to the terms of this Agreement. The Manager agrees that all duties and functions shall be performed in a responsible and equitable manner in accordance with the Charter, ordinances, and policies and resolutions as established by the Council.

2. Status of Manager. The parties acknowledge that the Manager is appointed as an independent contractor. The City shall not withhold FICA taxes, make state or federal unemployment contributions on the Manager's behalf or provide Workers' Compensation coverage. The Manager shall be fully responsible for payment of all taxes, including income taxes and self- employment taxes. The Manager may engage in other business activities and will have the right to control the means, manner and method on the performance of his services, subject to the provision of paragraph 1.

3. Hours of Work. It is expected that Mr. Pastue will work the City's normal business hours during this agreement and will be required to attend meetings after normal business hours. It is acknowledged that Mr. Pastue does not receive any leave time benefits and will be compensated only for hours worked. Consequently, it is agreed that Mr. Pastue may make reasonable adjustments to his work schedule to accommodate competing demands for his time. However, he is expected to attend each City Council meeting in the evenings and during the day as scheduled, unless excused by the City Council.

4. Rate of Compensation. The Manager shall receive $90 per hour for each hour worked. The Manager shall also be reimbursed, or paid in advance, for other expenses associated with the services as Manager. The Manager shall bill the City of Charlotte monthly for his services.

5. Reports and Regular Contact with Council. The Manager shall file a report to all members of Council, as part of the City Manager's Report, provided electronically in each regular City Council meeting.

6. Office Space and Staff Assistance. The City shall provide office space with a computer with internet access. Staff Assistance will be provided by the City Clerk's Office as requested.

7. Contact with the City Attorney. Contact with the City Attorney and other Department heads and employees is required to perform the services as required by this Agreement.

8. Fringe Benefits. The Manager understands that he is not eligible to participate in any pension, health, vacation pay, sick pay, or other fringe benefit plan of the City.

9. Indemnification. The Council, on behalf of the City of Charlotte, agrees to indemnify, defend and hold harmless the Manager from any and all liability or claims arising from his performance as Interim Manager when performed within the scope of his duties on behalf of the City of Charlotte. If applicable, the City of Charlotte insurance carrier shall be notified to insure compliance with this provision, and to name Great Lakes Municipal Consulting, LLC and Vincent Pastue as named insureds.

10. Term. This Agreement shall commence on January 27, 2026, and shall continue until terminated. Either party may terminate this Agreement at any time, with or without cause, by giving the other party thirty (30) days written notice of termination, by hand-delivery, electronic mail and/or first class mail to the other party's

last known address; provided, however, that Council, in the exercise of its sole discretion, at a regular meeting or a special meeting held for the purpose of determining if the continued performance of this contract is in the best interests of the City of Charlotte, may terminate this Agreement without notice to the Manager.

11. Re-Engagement after Termination. In the event services of the Manager are required after termination of the agreement, such as for lawsuits, arbitration, meeting with auditors or the like, Council will pay the Manager at the agreed hourly rate for the number of hours worked.

12. Entire Agreement. This Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of the Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

13. Confidentiality. The Manager will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information which is not subject to disclosure under the Freedom of Information Act without prior written permission from the Council, except to the extent necessary to perform the services on behalf of the City of Charlotte.

14. Modifications in Writing. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in a writing signed by each party or an authorized representative of each party.

15. Governing Law. It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Michigan, in the State Courts located in Eaton County, Michigan.

16. Timeliness. It is specifically declared and agreed that time is of the essence of this Agreement.

17. Invalidity. The invalidity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by other parties subsequent to the expungement of the invalid provision.

18. Titles. The titles to the paragraphs of this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provision of this Agreement.

19. Notices. Any notice provided for or concerning this Agreement shall be in writing or sent via electronic mail or delivered in person and shall be deemed sufficiently given when delivered.

20. Successors and Assigns. This Agreement shall bind and inure to the benefit of the respective heirs, personal representatives, successors, and assigns of the parties.

21. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, and such counterparts shall together constitute a single agreement.

22. Authority. The parties warrant that they have been duly authorized and may lawfully enter into this Agreement and the signers are duly authorized on behalf of the respective parties.

WHEREFORE, the parties have caused this Agreement to be executed on the dates listed below to be effective January 27, 2026.

CITY OF CHARLOTTE

By: _____
Kevin Fullerton, Mayor
Date: _____

By: _____
Alicia Smith, City Clerk
Date: _____

GREAT LAKES MUNICIPAL CONSULTING, LLC

By: _____
Vincent Pastue, Member
Date: _____