



PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Tuesday, Sept. 7, 2021

Interested persons can participate in-person or via Zoom

Connect to Zoom from your computer, tablet, or smartphone

Website: <https://us02web.zoom.us/j/88118114064> Or

Call in by telephone: Phone number: (312) 626-6799 Webinar ID: 881 1811 4064

1. **Call to Order**
2. **Roll Call**
3. **Invocation** – Chuck Jenson, West Carmel Church
4. **Pledge of Allegiance**
5. **Approval of Minutes** - Approval of August 16, 2021 Regular Council Meeting Minutes
6. **Excuse Absence of Council Members**
7. **Public Comment** - Limit presentation to five (5) minutes
8. **Proclamation** - National Rail Safety Week
9. **Special Presentation** - Recommendation from Ad Hoc committee
10. **Approval of Regular Agenda and Unanimous Consent Agenda**

UNANIMOUS CONSENT PROCEDURE

Mayor asks Council members if there are any items to be added to or removed from the printed agenda and, after receiving a motion and second, conducts a vote to approve the agenda.

Mayor asks Council members if there are items on the printed agenda they wish to take up individually and notes them.

Mayor asks for a motion to approve the remaining items on the printed agenda by unanimous consent. After motion and second, Mayor asks for a roll call vote on the motion for unanimous consent.

11. Expedited Resolutions and Ordinances

- a. Consider Resolution 2021-126 To approve payment of Claims and Expenditures
- b. Consider Resolution 2021-128 To approve a Change Order #1 for Rowe PSC Regarding the East Harris St. Project
- c. Consider Resolution 2021-129 to Appoint a Fire Chief
- d. Consider Resolution 2021-131 to Authorize the Purchase of a Police Vehicle

12. Approval of Resolutions and Ordinances

- a. Resolution 2021-125 to Change the Fee Schedule to Add Rental Fees

13. Introduction of Resolutions and Ordinances

- a. Consider Resolution 2021-127 To Authorize a Contract with Rowe PSC Regarding the Reconstruction of Hall, Washington and McClure Streets
- b. Consider Resolution 2021-130 Resolution to Accept the Offer for 220 W Shaw

14. Public Comment - Limit presentation to five (5) minutes

15. Communications and Committee Reports

- a. City Attorney Report
- b. City Manager Report
- c. Councilmember Committee Reports
- d. Fire Dept. Report August, 2021
- e. Code Enforcement Report

16. Mayor and Council Comments

17. Adjourn

~Mary LaRocque, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.

Each citizen may speak for up to 5 minutes during each public hearing and comments period.

Comments made during public hearings shall be relevant to the subject of the public hearing.

Comments shall be made from the podium unless otherwise directed by the Mayor.

Comments shall be directed to the Mayor and Council members.

Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.

Speakers shall refrain from using vulgarity, hate speech or "fighting words."

**CITY OF CHARLOTTE
COUNCIL PROCEEDINGS**

**Regular Meeting
August 16, 2021**

CALL TO ORDER:

By Mayor Pro-Tem Dyer on Monday, August 16, 2021 at 7:01 p.m.

PRESENT:

Council members: VanStee, Weissenborn, Dyer, McRae, and Baker.
Staff: City Manager LaPere, City Attorney Hitch and City Clerk LaRocque.

INVOCATION: Marty Saunders, Celebration Church

PLEDGE OF ALLEGIANCE:

Dyer led the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES:

Motion by McRae, supported by Baker to approve the minutes from August 2, 2021 regular meeting and the August 10, 2021 workshop meeting as presented. Carried. 5 Yes. 0 No. 2 Absent. Motion passed.

EXCUSE ABSENT MEMBERS:

Motion by VanStee supported by McRae to excuse absence of Council member Hoogstra and Mayor Armitage. Carried with roll call vote; 5 Yes. 0 No. 2 Absent, Motion passed.

PUBLIC HEARING:

Ordinance 2021-09 Amend Chapter 14 – Building and Building Regulations – of the code of the City of Charlotte by amending Article III Reserved to Establish a Rental Registration and Inspection Program.

Council heard comments from various interested parties who were in favor of ordinance enforcement, but not this particular ordinance. Among the speakers there was a consensus that the city should focus on enforcing the current ordinances on the books, and that would solve a lot of the issues that this new ordinance hopes to accomplish. public hearing was closed at 7:25 p.m.

PUBLIC COMMENT:

No Public Comment

**APPROVAL OF REGULAR AGENDA AND UNANIMOUS
CONSENT AGENDA:**

Motion by Baker, supported by Weissenborn to approve the Regular Meeting Agenda. Carried. 5 Yes. 0 No. 2 Absent.

McRae requested 10 F Consider Resolution 2021-123 Extend Time to Hire a Fire Chief to be removed from the Unanimous Consent Agenda.

Dyer requested 11 A Adopt Ordinance 2021-09 Amending Chapter 14, Article III to Establish a Rental Registration and Inspection Program to be removed from the Unanimous Consent Agenda.

Dyer requested 12 A resolution 2021-125 to Change the Fee Schedule to Add Rental Fees to be removed from the Unanimous Consent Agenda.

Motion by VanStee, supported by Weissenborn to approve the Unanimous Consent Agenda and approval of claims and expenditures. Carried with roll call vote. 5 Yes. 0 No. 2 Absent., Motion passed.

EXPEDITED RESOLUTIONS AND ORDINANCES:

- a. Consider Resolution 2021-117 Approving Claims and Expenditures**

RESOLUTION NO. 2021-117
A RESOLUTION TO APPROVE EXPENDITURES OF
THE CITY OF CHARLOTTE FOR AUGUST 16, 2021

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the August 13, 2021, payroll totaled \$89,007.15; and

WHEREAS, the August 13, 2021, claims total in the amount of \$350,076.78; and

WHEREAS, the July 19, 2021, insurance claims totaled \$3,619.34; and

WHEREAS, the July 26, 2021, insurance claims totaled \$1,604.42; and

WHEREAS, the August 2, 2021, insurance claims totaled \$679.25; and

WHEREAS, the August 9, 2021, insurance claims totaled \$4,385.54;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for August 16, 2021, in the amount of \$449,372.48.

The foregoing resolution was offered by council member VanStee and supported by Weissenborn. Upon roll call vote, the following voted: Aye: 5 Nay: 0 Absent: 2, Motion passed

b. Consider Resolution 2021-118 Approve Changes to Signatories on Bank Accounts to add City Clerk LaRocque

RESOLUTION NO. 2021 – 118
A RESOLUTION TO APPROVE CHANGES
TO SIGNATORIES FOR INDEPENDENT BANK
ACCOUNTS AND ADD CITY CLERK MARY
LAROCQUE AS A SIGNATORY

WHEREAS, the City maintains its various bank accounts with Independent Bank whose branch is located at 129 Lansing Street in Charlotte; and

WHEREAS, various officers and employees are authorized to act on behalf of the City to make various transactions with regard to those accounts and, in this capacity, are designated as signatories on these accounts; and

WHEREAS, due to changes in persons designated as officers, it is necessary to instruct Independent Bank who is designated as a signatory and has access to accounts;

NOW, THEREFORE, BE IT RESOLVED that City Clerk/Mary LaRocque is to be added as a signatory and granted rights to access accounts.

The foregoing resolution was offered by council member VanStee and supported by Weissenborn. Upon roll call vote, the following voted: Aye: 5 Nay: 0 Absent: 2, Motion Passed

c. Consider Resolution 2021-119 Approving request to Change Council Meeting Schedule

RESOLUTION NO. 2021-119

A RESOLUTION TO CHANGE THE COUNCIL MEETING SCHEDULE

WHEREAS, there is a city election scheduled November 2, 2021 to elect a Mayor, Council at Large, two Council Members in District 1 and one Council Member in District 2, and

WHEREAS, A Workshop meeting is scheduled for November 9, 2021 which falls on a Tuesday following the election, and

WHEREAS, City Charter Chapter 4, section 4.5 Organization of the Council states “The Council shall meet and organize on the first Monday following each regular city election. At such meeting, or within one week thereafter, the Council shall elect a Mayor Pro Tempore and do such other acts as may be required for its organization and the conduct of its business”.

NOW THEREFORE BE IT RESOLVED, that Council recommends the cancellation of the Workshop meeting November 9, 2021 and to schedule a regular Council Meeting on Monday, November 8, 2021 to fulfill the requirements as set

forth in the City Charter.

The foregoing resolution was offered by council member VanStee and supported by Weissenborn. Upon roll call vote, the following voted: Aye: 5 Nay: 0 Absent: 2, Motion Passed.

d. Consider Resolution 2021-120 Approve Request to Purchase CORE for RMS

RESOLUTION NO. 2021-120

A RESOLUTION TO AUTHORIZE PURCHASING A RECORDS MANAGEMENT SYSTEM FROM CORE TECHNOLOGIES FOR THE POLICE DEPARTMENT

WHEREAS, the current Records Management System (RMS) of the police department is not supported anymore; and

WHEREAS, state law requires certain retention periods for records; and

WHEREAS, a records management system is an essential function of the police department; and

WHEREAS, the IT budget for FY 21-22 can support this purchase; and

WHEREAS, two quotes have been received for this purchase. Core Technologies in the amount of \$11,380 for the first year and \$6,100 each year thereafter and Clemis in the amount of \$8,018 per year; and

WHEREAS, Core Technologies system will be the best fit for the Police Department.

THEREFORE, BE IT RESOLVED that the City Council approve the purchase of a records management system from Core Technologies in the amount of \$11,380 for the first year and \$6,100 for each year thereafter for the Police Department.

The foregoing resolution was offered by council member VanStee and supported by Weissenborn. Upon roll call vote, the following voted: Aye: 5 Nay: 0 Absent: 2, Motion Passed.

e. Consider Resolution 2021-121 Approving the Application for a Firework Display

RESOLUTION NO. 2021-121

A RESOLUTION TO APPROVE AN APPLICATION FOR A FIREWORK DISPLAY AT EATON COUNTY FAIRGROUNDS ON SEPTEMBER 12, 2021

WHEREAS, the City has received an application for a permit for a firework display to be held at the Eaton County Fairgrounds September 12, 2021; and

WHEREAS, the application has been reviewed by Fire Chief Tyger Fullerton and a determination has been made that the pyrotechnic operator (Melrose Pyrotechnics, Inc.) and location meet the department's requirements for a firework display;

THEREFORE, BE IT RESOLVED that the City Council does

hereby approve the application for a firework display at the Eaton County Fairgrounds on September 12, 2021

The foregoing resolution was offered by council member VanStee and supported by Weissenborn. Upon roll call vote, the following voted: Aye: 5 Nay: Absent: 2, Motion passed.

f. Consider Resolution 2021-123 Extend Time to Hire a Fire Chief

RESOLUTION NO 202-123

A RESOLUTION TO EXTEND FILLING VACANCY OF FIRE CHIEF

WHEREAS, on April 30, 2021, the contract with Kevin Fullerton to serve as the Fire Chief concluded and Chief Fullerton has announced his intent to retire his position at that time thereby creating a vacancy in the office effective April 30, 2021; and

WHEREAS, the position of Fire Chief is an appointed officer of the City and pursuant to City Charter, Section 3.13 (B) a vacancy in any appointive office must be filled within 120 days and such time may only be extended by a maximum of an additional 60 days by resolution of Council; and

WHEREAS, the Fire Service Agreement between the City and Rural Fire Association, Section E. Fire Chief, 2. Appointment states that the City of Charlotte shall establish a Fire Chief Selection Committee to select the new Chief; and

WHEREAS, the Fire Chief Selection Committee is actively participating in the recruitment process and has not yet selected a finalist for appointment by the City Manager and confirmation by

Council; and

WHEREAS, the date of August 29, 2021 marks the 120 days wherein a vacancy has existed, therefore an extension of not more than 60 days, or by October 28, 2021, is requested to complete the recruitment process and present the appointed person to Council for confirmation;

NOW, THEREFORE, BET IT RESOLVED that pursuant to the City Charter and Fire Services Agreement with the RFA, the City Council shall grant an extension to September 30, 2021 to the Fire Chief Selection Committee to complete the selection process.

McRae requested the wording of “of not more than 60 days” be changed to “to September 30, 2021”, citing the Selection Committee is close to making their final selection.

The foregoing resolution was offered by McRae and supported by Baker. Upon roll call vote, the following voted: Aye: 5
Nay: 0 Absent: 2, Motion Passed

APPROVAL OF RESOLUTIONS AND ORDINANCES

- a. Adopt Ordinance 2021-09 Amending Chapter 14, Article III to Establish a Rental Registration and Inspection Program**

ORDINANCE NO. 2021-09

AN ORDINANCE TO AMEND CHAPTER 14 – BUILDINGS AND BUILDING REGULATIONS – OF THE CODE OF THE CITY OF CHARLOTTE BY AMENDING ARTICLE III RESERVED TO ESTABLISH A RENTAL REGISTRATION AND INSPECTION PROGRAM.

Councilmember McRae moved that the following ordinance be approved upon public hearing held August 16, 2021:

THE CITY OF CHARLOTTE ORDAINS:

SECTION 1. ESTABLISHING A RENTAL REGISTRATION AND INSPECTION PROGRAM. Chapter 14, ARTICLE III RESERVED, Title and Sections listed below shall hereby be amended.

Article III – Rental Dwelling Registration

Section 14-56 - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Building inspector means the official who is charged with the administration and enforcement of this Code, or any duly authorized representative by the city manager.

Hotel, motel, boardinghouse, rooming house mean a building held out to the public as a place for lodging for a nightly, weekly or monthly rate, including bed and breakfasts.

Occupant includes all tenants, lessees and persons residing within a rental dwelling or rental unit.

Owner means any person, firm, corporation or other legal entity having a legal or equitable interest in the premises. If more than one person or entity owns the subject real property or if more than one person or entity is a land contract vendee of the subject real property,

property owner refers to each person or entity holding any portion of that interest in the property, and the property owners' obligations in this article are joint and several as to each property owner.

Owner's representative means a person or representative of a corporation, partnership, firm, joint venture, trust, association, organization or other entity designated by the owner of the premises as responsible for operating such property in compliance with all the provisions of the city's ordinances.

Rental building or structure means any building containing one or more rental units.

Rental dwelling unit means any portion of a rental building in the city that contains living facilities, including provisions for sleeping, eating, cooking, and sanitation, which is occupied by a person other than a property owner or the parents or children of a property owner. The definition of rental unit includes a single-family dwelling, or a unit in a multifamily or multi-purpose dwelling, or a unit in a condominium, or any room or group of rooms located within a dwelling and forming a single unit with facilities that are used or intended to be used for living, sleeping, cooking or eating.

Sec. 14-57. - Purpose of standards.

The city recognizes a compelling interest in establishing standards for the maintenance of sanitary and safe residential rental structures in the city as an important factor for the general health, safety and welfare of all of its citizens. This article is designed to promote the continued maintenance of quality and safe rental properties and to enhance and maintain property values by adopting legislation which will be applicable to all rental housing units.

Sec. 14-58. - Applicability; exclusions

This article shall apply to any rental dwelling unit, or part thereof, which is occupied by persons pursuant to any oral or written rental or lease agreement or other valuable compensation. No person shall lease or rent a rental dwelling unit unless they have registered their property.

This article does not apply to jails, hospitals, nursing homes, convalescent homes, foster homes or temporary group shelters provided by legal nonprofit agencies which are inspected, certified and/or licensed by the state. This article does not apply to a hotel, motel, boardinghouse, or rooming house as defined herein.

Sec. 14-59. - Registration.

Compliance required. All rental dwelling unit owners in election District 1 are required to register their rental dwelling units within 90 days of the effective date of this ordinance, and every two (2) years or biennially, thereafter. All rental dwelling unit owners in election District 2 are required to register their rental dwelling units between 90-180 days of the effective date of this ordinance, and every two years, or biennially, thereafter. All rental dwelling unit owners must abide by the registration process and procedures of this article and shall comply with the following:

1. All existing rental dwelling units shall be registered within one hundred eighty (180) days of the effective date of the ordinance.
2. All newly constructed buildings which will be used as rental dwelling units shall be registered prior to any use or occupancy as a rental dwelling unit and every two (2) years thereafter.
3. Any existing registration may be transferred to the new owner. The new owner shall register the transfer of

ownership within thirty days of the date of the closing. A license which has been transferred upon sale of the property shall be valid until its expiration or revocation for noncompliance with city codes and ordinances.

4. Any existing building which is converted to a rental dwelling unit shall be registered prior to the date on which the unit is first occupied for rental purposes and every two (2) years thereafter. Failure to comply will result in penalties as described in this article or by resolution.

Applications for registration, renewal, and notice of transfers shall be made in such form and in accordance with such instructions as may be provided by the building inspector designated by the city manager and shall include at least the following information:

1. The name, address, telephone number, and email address of the owner (no post office box shall be accepted).
2. The name, address, telephone number, and email address of the owner's representative or responsible local agent, if the rental property owner has chosen to appoint a representative.
3. The authorization appointing a local agent, signed by both the owner and the local agent, as designated.
4. The address of the rental unit(s).
5. The number of dwelling or rooming units in each building on the premises

Upon registration, the owner shall be responsible for notifying the building inspector of any change of address of either the owner or owner's representative.

A renewal registration shall require a satisfactory inspection being completed before a renewal certificate shall be issued.

Section 14-60. - Inspections.

The City employee assigned to inspect a particular rental unit shall give notice by email or by first class mail to the local agent and the tenant within seven days of the scheduled inspection, which shall occur during regular city business hours. The landlord, the tenant and/or the agent shall permit the inspection by the City inspector as notified or at the time otherwise agreed to by the parties.

The City inspector may, at the request of the owner, tenant, or agent, inspect the property. If the inspector is invited to inspect the property, no notice shall be required to be given.

A reinspection notification shall be given by email, first class mail, or telephone within seven days of the scheduled reinspection.

Sec. 14-61. - Responsible Local Agent.

At the discretion of the property owner, a responsible local agent may be designated. The responsible local agent shall be a person or representative of a corporation, partnership, firm, joint venture, trust, association, organization or other entity, and shall be designated by the owner of the premises as responsible for operating such property in compliance with all the provisions of this Code. All official notices of the city may be sent to the responsible local agent, and any notice so sent shall be deemed to have been delivered upon the owner of record.

Sec. 14-62. - Certificate of Compliance.

No person shall operate, lease, rent or occupy a rental unit unless there is a valid certificate of compliance issued by the building inspector in the name of the operator and issued for the specific rental unit. The certificate shall be issued for each building

containing a rental unit and shall be displayed in a conspicuous place. The certificate shall be issued after registration with the city upon satisfactory inspection by the building inspector. The certificate shall state that the unit or units inspected comply with the provisions of this Code and state law. A certificate of compliance is valid for a period of two years from its date of issuance and must be renewed in conformity with the registration provisions of this article. The name, address and telephone number of the property owner or the designated responsible local agent shall be posted on the certificate of compliance.

Sec. 14-63. - Requirements for Issuance

The building inspector shall not issue a certificate of compliance unless a current housing registration is submitted, the responsible local agent, if any is properly designated, any fees for registration plus applicable penalties are paid in full, and inspection of each unit has determined that compliance has been secured with the minimum standards listed herein and other applicable provisions of the City Code.

As it pertains to multiple unit dwellings, the building inspector may, after inspection, issue a certificate of compliance for a portion, but not all, of the units in a multiple unit dwelling. All non-complying units may not be leased or allowed to be occupied. Owners of non-complying units may appeal the decision of the Building Inspector through the procedures listed in section 14-68.

Sec. 14-64. - Applicable standards.

The standards used to determine rental property and dwelling unit compliance with city codes and ordinances shall be the International Property Maintenance Code, as adopted and amended by the city council.

Sec. 14-65. - Noncompliance with code.

In addition to the inspections required with the registration process, the building inspector may enter rental dwelling units under any of the following circumstances:

1. Upon receipt of a written complaint from an owner, owner's representative, or occupant that the structure and/or premises are in violation of this article.
2. Upon receipt of a report or referral from the police department, fire department, public or private school, or another public agency, of failure to comply with this article.
3. Upon evidence of an existing ordinance violation observed by the building inspector.
4. At the request of the owner to determine compliance with the International Property Maintenance Code.

The building inspector may make an appointment with the owner or owner's representative of the rental dwelling unit regarding a complaint pursuant to the inspection process in Section 14-60 unless an emergency requiring 24 hours' notice or less exists.

The building inspector shall issue a written report noting any violations of this article or any other provision of the city's ordinances and shall provide a copy of the report to the owner or owner's representative. The building inspector shall direct the owner or owner's representative to correct violations within the time set forth in the report. A reasonable time for correcting violations shall be determined by the building inspector in light of the nature of the violations and all relevant circumstances, which shall not exceed sixty (60) days, unless correction of the violation within a 60-day period is impossible due to seasonal considerations. Upon request of the person responsible for correcting violations, the building

inspector may extend the time for correcting violations, but not to exceed an additional thirty (30) days.

Whenever the building inspector finds that the operator of any rental unit has failed to comply with a notice of violation or compliance order issued pursuant to this Code, the certificate of compliance may be revoked.

Upon revocation of a certificate of compliance and/or a determination that a rental unit is unfit for human habitation, the owner or operator of the unit shall immediately vacate the unit; and no person shall thereafter occupy the unit for sleeping or living purposes until the unit is in compliance with this article.

Sec. 14-66. - Fees.

Fees for registration, inspection and reinspection of rental units, and penalties shall be established by resolution of Council. The fee schedule shall be available to the public from the City Clerk. Such fees may be changed by resolution of Council.

Reinspection fees for violations shall be assessed after the original inspection and one reinspection. There will be no exceptions or extensions for immediate health, safety and life-threatening violations. Following is a list of reasons that a reinspection fee may be charged: failure to appear for inspection; failure to comply with violation notices; and failure to permit inspection.

Sec. 14-67. - Violations.

Any owner or owner's representative of a rental dwelling unit who violates any section of this article shall be responsible for a municipal civil infraction as provided for in this Code with the fines as stated in subsection (a) below.

a. The fines for municipal civil infractions for violating this article shall be: Two hundred dollars (\$200.00) for the first offense; four hundred dollars (\$400.00) for the second and any subsequent offenses. Each day that a violation continues shall be a separate offense.

The building inspector, building official, code enforcement officer and any other person designated by the city manager are authorized to issue municipal civil infraction citations for violations of this article.

In addition to any penalties imposed by law, upon a finding of responsibility by the court for a violation of this article the city shall be entitled to immediately revoke any existing certificate of compliance and shall entitle the city to seek a court order compelling the eviction of all persons and property upon the premises until a certificate of compliance is issued by the city.

If the owner or owner's representative does not correct a violation of any provision of this article, the building inspector may bring an action to seek the enforcement of this article by any appropriate legal remedy.

Any structure not in compliance with this article is deemed a nuisance.

Sec. 14-68. - Appeals.

Any person whose registration to rent or lease a dwelling or to operate a rental unit has been denied, or whose certificate of compliance has been revoked, may appeal to the Circuit Court.

Sec. 14-69 through 14-85. - Reserved.

SECTION 2. EFFECTIVE DATE. This ordinance shall become effective November 1, 2021

Supported by Weissenborn. Upon roll call vote, the following voted:
Aye: 5 Nay: 0 Absent: 2, Motion passed.

b. Adoption of Resolution 2021-115 Amending the Fee Schedule – Cost Recovery

**RESOLUTION 2021-115
RESOLUTION TO AMEND THE FEE SCHEDULE – COST
RECOVERY**

WHEREAS, pursuant to Ordinance 2021-04 the maximum fees to be paid for cost recovery are to be established by resolution of Council; and

WHEREAS, Administration is recommending the maximum fees for cost recovery to defray costs incurred for certain emergency responses;

NOW THEREFORE BE IT RESOLVED, that the following fees be established for cost recovery for certain emergency responses:

Fire Department

Occupancy Permit	\$30
Building/Structure Fire	\$500
Residential False Alarm	\$100
Commercial False Alarm	\$200
Vehicle Accident	\$200

Vehicle Accident with Extrication	\$500
Vehicle Fire	\$500
Cable Line Hazard	\$50
Power Line Hazard	\$250 for first hour \$50 per hour for each additional hour or fraction thereof
Fire Department Standby	\$50
Fire Report (non-FOIA)	\$5

Police Department

Emergency Response Incidents	
Involving DUI	\$500
Residential False Alarm	\$100
Commercial False Alarm	\$200

BE IT FURTHER RESOLVED that the effective date will be September 1, 2021.

The foregoing resolution was offered by council member VanStee and supported by Weissenborn. Upon roll call vote, the following voted: Aye: 5; Nay: 0 Absent: 2, Motion passed.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES

A. Consider Resolution 2021-125 to Change the Fee Schedule to Add Rental Fees

**RESOLUTION 2021-125
RESOLUTION TO CHANGE THE FEE SCHEDULE TO ADD
RENTAL FEES**

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WHEREAS, pursuant to Ordinance 2021-09 the fees to be paid for registration, inspection, and reinspection of rental dwelling units are to be established by resolution of Council; and

WHEREAS, Administration is recommending a fee schedule to adequately cover the costs incurred to implement a rental registration and inspection program;

NOW THEREFORE BE IT RESOLVED, that the following, non-refundable fees be established:

Rental Registration and Inspection

Single Family Home

Registration application fee	\$100
Re-Inspection fee	\$50

Multi-Family Home (2-7 dwelling units in one structure)

Registration application fee	\$100 for first unit \$25 for each additional unit
Re-Inspection fee	\$50 per unit

Apartment Complex

Registration application fee	\$100 for first unit \$25 for each additional unit
Re-Inspection fee	\$50 per unit

BE IT FURTHER RESOLVED that the effective date will be September 1, 2021.

The foregoing resolution was offered by council member McRae and supported by Weissenborn. Upon roll call vote, the following voted: Aye: 5; Nay: 0 Absent: 2, Motion passed.

PUBLIC COMMENTS:

Comments given that the current code enforcement violations are the real issue. Another comment questioned the use of Covid funds and how they could be used to fund ordinance enforcement efforts.

COMMUNICATIONS AND COMMITTEE REPORTS,

The City Attorney report was received.

The City Manager report was received

Council member Committee reports

Weissenborn indicated the Rec Coop has contracted Kelly Leek to install benches and dugouts at the new softball fields in the Packard Highway industrial area and are working with a few organizations interested in using the fields.

July 2021 Fire Department Report was received.

DPW Emergency Purchase Memo was received.

COUNCILMEMBER COMMENTS:

Weissenborn stated school starts in a week and she was “ready” and excited.

Dyer stated that he was happy with the passing of the new Rental Registration Ordinance.

No other council member comments were given.

ADJOURNMENT:

Motion by Baker, supported by Weissenborn to adjourn the August 16, 2021 meeting at 8:22 p.m. Carried. 5 Yes. 0 No. 2 Absent.
Motion passed.

Michael Armitage, Mayor

Mary LaRocque, City Clerk

Proclamation
National Rail Safety Week

WHEREAS, 1,889 rail grade crossing collisions resulted in 678 personal injuries and were responsible for 201 fatalities in the United States during 2020; and

WHEREAS, 1,088 trespassing incidents have occurred in the United States resulting in 532 pedestrians being killed and another 556 injured while trespassing on railroad property rights of way during 2020; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

THEREFORE, We, Charlotte City Council. do hereby attest our full support proclaiming September 20th to 26th, 2021, National Rail Safety Week and we encourage all citizens to recognize the importance of rail safety education.

Michael Armitage

Mayor

City of Charlotte



CITY OF CHARLOTTE
AD HOC CODE ENFORCEMENT COMMITTEE
Recommendation to Council - Ordinances

September 1, 2021

Summary

The Code Enforcement Ad Hoc Committee was formed by Council via resolution 2021-20 to undertake an evaluation of the City's current code enforcement policies, practices, and methods and make a recommendation to Council. The Committee's assignment was extended to allow time to review the current ordinances and make recommendations for areas of future improvement. Below is a list of the recommended chapters that Council may want to consider for future discussion, along with a brief synopsis of the regulation and rationale for review. In addition, there were two situations that the City reports receiving routine complaints where there is not a current City code or regulation in place. The Committee has suggested those two areas be discussed for consideration of the addition of regulations.

Findings and Recommendations

The Committee recommends the following two areas be evaluated for future regulations:

- Commercial vehicles in residential areas, specifically whether overnight parking and/or storage of equipment, large commercial vehicles, etc should be permitted in residential areas. The current ordinances do not address these types of vehicles or equipment storage.
- Home auto repairs; the ordinances do not adequately regulate at-home auto repairs to provide clear guidelines for what is/is not allowable.

The Committee also recommends the following chapters/sections be reviewed for potential update, clarification, or modification, listed numerically.

- Chapter 10
 - Section 10-4 Domestic Animals and Fowl, (B) allows specifically for dogs, cats, birds and animals commonly classified as household pets to be kept within the city. **The Committee recommends that we evaluate the types of animals allowed to be kept as pets, as well as regulations on the number of animals permitted.**
- Chapter 15:
 - Section 15-75; commercial marihuana restrictions. **The Committee concurs with the Council decision to continue discussion on commercial marihuana regulations.**
- Chapter 34
 - Section 34-06 Fortune Telling. This section prohibits fortune telling, and similar activities. **The Committee recommends elimination of this section as it may not be enforceable.**

- Section 34-106 Fees. The section title has a differing amount from the section text. **The Committee recommends this section be corrected so the title and text are consistent.**
- Section 34-188 Jostling/Crowding in Public. This section prohibits certain behaviors in public places. **The Committee recommends input from the Police Chief regarding this section.**
- Division III, Sections 34-266 thru 34-271 Gambling. This section prohibits gambling activities. **The Committee recommends input from the City Attorney regarding this section and others within Chapter 34 that are duplicative of state laws.**
- Chapter 38
 - Section 38-4: Ball Games. This section regulates where sports activities are permitted at city parks. **The Committee recommends input from the Parks Board regarding this section.**
 - Section 38-5 Hours. This section lists park hours from 6 a.m. to 10 p.m. but signage says 'dawn to dusk'. **The Committee recommends input from the Parks Board regarding this section, and/or updates to signage to be consistent with ordinance language.**
- Chapter 50: Solid Waste
 - Section 50-8(b)2 Responsibility of Property Owner or Occupant. This subsection requires cleaning of receptacle after emptying.
 - Sections 50-8(d)3 Responsibility of Property Owner or Occupant. This subsection requires a person to wrap moist waste prior to disposal.
 - **The Committee recommends review of this language for necessity.**
 - Section 50-40 Hours of Operations. This section limits hours of collection no earlier than 7 am and completion by 5 pm with a provision for extension by the City Manager. **The Committee recommends review of the hours of operation for appropriateness and discussion on enforcement of early pickup concerns.**
- Chapter 52: Property Maintenance and Nuisance Abatement
 - **The Committee recommends the City update to the 2018 International Property Maintenance Code, currently the 2006 edition.**
 - Clarify Section 52-72 Enumeration of Specific Offenses. This section lists noises that are deemed a public nuisance. **The Committee recommends review of the language for appropriateness and enforceability of regulations.**
- Chapter 58: Streets, Sidewalks, and other Public Places
 - Section 58-116 Clearing of Sidewalks. This section requires sidewalks be kept free and clear of ice and snow. **The Committee recommends the City consider regulations to keep sidewalks clear of other hazardous debris and conditions.**
- Chapter 7: Vehicles for Hire
 - Article II Taxicabs. This article enumerates the regulations for taxicabs. **The Committee recommends the City consider whether to include regulations for other transportation models, such as uber or lyft, or for-call services like door dash.**

- Chapter 82: Zoning - **The Michigan Zoning Enabling Act requires all amendments to the City Zoning Ordinance be upon the review and recommendation of the Planning Commission, who is the city's zoning commission.**
 - Section 82-462 Exterior Lighting (A) This section requires all outdoor lighting in all use districts to be shielded to reduce glare and shall be so arranged as to reflect lights away from all adjacent residential districts or adjacent residences. **The Committee recommends the City consider whether this is appropriate in all zoning districts.**
 - ARTICLE V. R-1 AND R-2 ONE-FAMILY RESIDENTIAL DISTRICTS, Section 82-107 PRINCIPAL PERMITTED USES. (4) Home occupation
 - This section lists the allowable home occupations and related standards for those uses. **The Committee recommends the City modernize this language for applicable uses that are related to current home occupation uses and standards.**
 - Section 82-461 Signs
 - **The Committee recommends the City review its regulations for Temporary signs for commercial uses to determine whether certain types and locations of temporary signs are appropriate.**
 - **The Committee noted language on signage for home occupations conflicts with current home occupation restrictions as follows and recommends review for consistency:**
 - 82-107 (4) (a) 1. States no changes to outside of house but 82-461 SIGNS. (B) (2) (j) details sign regulations for home occupations.
 - **The Committee recommends that the city review and update the entire sign ordinance for consistency with the Supreme Court ruling, Reed v Town of Gilbert.**

Conclusion

The Committee noted there are a significant number of sections that may need an in-depth evaluation; therefore the members did not prioritize any particular section. This is a recommendation and the decision as to which sections to address, and in what order, belong to the City Council.

Respectfully submitted,

Ann Sovey, Chairperson

Tammy Weissenborn, Vice-chairperson

Daryl Baker, Member

Christopher Lake, Member

Jo Vanderstelt, Member

Bryan Myrkle, Ex-Officio Member

RESOLUTION NO. 2021-126
A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY OF CHARLOTTE
FOR SEPTEMBER 07, 2021

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the August 27, 2021, payroll totaled \$86,081.42; and

WHEREAS, the September 03, 2021, claims total in the amount of \$600,490.64; and

WHEREAS, the August 16, 2021, insurance claims totaled \$940.36; and

WHEREAS, the August 23, 2021, insurance claims totaled \$713.39; and

WHEREAS, the August 30, 2021, insurance claims totaled \$1,409.15;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for September 7, 2021, in the amount of \$689,634.96.

The foregoing resolution was offered by council member _____ and supported by
Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Charlotte at a regularly scheduled meeting held on Tuesday, September 7, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of September, 2021

Mary LaRocque, City Clerk,
City of Charlotte, Michigan

Date Entered	Vendor	Description	Amount
08/30/2021	THE PARTS PLACE	ANTIFREEZE	83.94
08/30/2021	BYRUM ACE HARDWARE	WASTE BASKET	16.99
08/30/2021	BYRUM ACE HARDWARE	HOSE & SOFTENER SALT	96.89
08/30/2021	BYRUM ACE HARDWARE	COMPOUND RUB	9.18
08/30/2021	FLEET SERVICES INC.	DIAGNOSE AND REPAIR TRANSMISSION WIRING HARN	354.80
08/30/2021	SWANSON ELECTRIC	FURNISHED AND INSTALLED A REPLACEMENT FUSE	89.75
08/30/2021	INTERSTATE ALL BATTERY CENTE	BATTERIES	34.96
08/30/2021	AMAZON CAPITAL SERVICES	JEANS	105.98
08/31/2021	HASSEL FREE FUELS	GAS AND DIESEL	501.70
09/01/2021	TRACE ANALYTICAL LABORATORIES	BIOSOLIDS 08/02/21	407.00
09/01/2021	TRACE ANALYTICAL LABORATORIES	IPP- CHARLOTTE ANODIZING	774.40
09/01/2021	TRACE ANALYTICAL LABORATORIES	WATER QUALITY SAMPLES- 08/09/21	351.00
09/01/2021	AMAZON CAPITAL SERVICES	BATTERY	5.98
09/01/2021	BYRUM ACE HARDWARE	SUPPLIES	21.57
09/01/2021	BYRUM ACE HARDWARE	SUPPLIES	25.97
09/01/2021	BYRUM ACE HARDWARE	SUPPLIES	54.52
09/01/2021	BYRUM ACE HARDWARE	COUPLING	19.96
09/01/2021	BYRUM ACE HARDWARE	COUPLING	16.74
09/01/2021	BYRUM ACE HARDWARE	SUPPLIES	108.05
09/01/2021	TSC TRACTOR SUPPLY	SUPPLIES	11.98
09/01/2021	TSC TRACTOR SUPPLY	SOFTENER SALT	286.68
09/01/2021	TSC TRACTOR SUPPLY	PAINT	59.99
09/01/2021	RANDY JEWELL	ASSESSING SERVICES	3,159.00
09/01/2021	AVFUEL CORPORATION	AV FUEL	27,956.50
09/01/2021	AVFUEL CORPORATION	AV FUEL	35,246.46
09/01/2021	VERY OIL & PROPANE, INC	PROPANE	729.71
09/01/2021	ERIC ROGERS LLC	WATER FLOWERS	1,105.00
09/01/2021	AMAZON CAPITAL SERVICES	BAGGIES & CHILDREN POOL	101.08
09/01/2021	AMAZON CAPITAL SERVICES	CAUTION TAPE DISPENSERS	42.96
09/01/2021	AMAZON CAPITAL SERVICES	WRANGLER MENS WRANCHER DRESS JEAN	211.96
09/01/2021	AMAZON CAPITAL SERVICES	SUPPLIES	90.09
09/01/2021	BARYAMES CLEANERS	DRY CLEANING	194.10
09/01/2021	AMAZON CAPITAL SERVICES	CHAIR MAT	52.00
09/01/2021	AMAZON CAPITAL SERVICES	FLASHLIGHT RING	29.98
09/01/2021	BARYAMES CLEANERS	DRY CLEANING	168.75
09/01/2021	WEATHER SHIELD ROOFING SYSTEMS	LEAKING ROOF IN COUNCIL CHAMBER	576.06
09/01/2021	OTIS ELEVATOR, INC.	MAINTENANCE SERVICE	327.24
09/01/2021	MUNICIPAL EMERGENCY SERVICES	CUSTOM NOZZLES	649.91
09/01/2021	CANDY FORD, INC.	SERVICE WORK	440.41
09/01/2021	WINDEMULLER	MONITOR WORK	780.00
09/01/2021	WINDEMULLER	SERVICE WORK	4,500.00
09/01/2021	ALRO STEEL CORPORATION	STEEL	75.92

Date Entered	Vendor	Description	Amount
09/01/2021	USA BLUE BOOK	HARD HAT	28.25
09/01/2021	ELHORN ENGINEERING COMPANY	CHEMICALS	948.00
09/01/2021	AIRGAS USA LLC	GASES	168.50
09/01/2021	WALKER PROCESS EQUIPMENT	BEARINGS, SEALS, & GASKETS	1,535.04
09/01/2021	THE PARTS PLACE	PARTS	69.18
09/01/2021	ERM - MIDWEST	CHRONIC TOXICITY TEST & SAMPLES	945.00
09/02/2021	KRUM PUMP & EQUIPMENT CO.	PARTS	662.44
09/02/2021	CHARLOTTE ELECTRIC MOTORS	PARTS	170.00
09/02/2021	CHARLOTTE ELECTRIC MOTORS	PARTS	400.00
09/02/2021	ROBERT RICH	RURAL WATER CONFERENCE	104.64
09/02/2021	NCL OF WISCONSIN, INC	SUPPLIES	1,770.43
09/02/2021	THE PARTS PLACE	BATTERY AND BATTERY CHARGER	161.18
09/02/2021	WILLIAMS FARM MACHINERY, INC.	BATTERY	175.00
09/02/2021	MOTION INDUSTRIES, INC.	GEAR UNIT	386.99
09/02/2021	WALKER PROCESS EQUIPMENT	BEARINGS, SEALS & GASKETS	1,519.24
09/02/2021	THE PARTS PLACE	OIL DRY & HAND SANITIZER	39.96
09/02/2021	ADAM SMITH	BOOT ALLOWANCE PER SEIU	200.00
09/02/2021	KOLTEN HEWER	BOOT ALLOWANCE PER SEIU	190.75
09/02/2021	LEA'S AUTO BODY	BATTERY	133.50
09/02/2021	HASSEL FREE FUELS	GAS AND DIESEL	1,053.98
09/02/2021	CAPITAL ASPHALT	UPM/COLD PATCH	1,591.65
09/02/2021	WEILER EXCAVATION LLC	REPLACE WATER SERVICES 403 W. THIRD ST.	3,785.00
09/02/2021	BYRUM ACE HARDWARE	CONCRETE MIX	65.90
09/02/2021	BYRUM ACE HARDWARE	SCREW EYE	3.59
09/02/2021	BYRUM ACE HARDWARE	SUPPLIES	8.55
09/02/2021	APEX SEPTIC & EXCAVATING, INC.	455 N. CLINTON ST.	3,672.52
09/02/2021	ELECTRICAL TERMINAL SERVICES	SUPPLIES	93.11
09/02/2021	DORNBOS SIGN & SAFETY INC.	SIGNS	28.40
09/02/2021	THE PARTS PLACE	SUPPLIES	58.47
09/02/2021	THE PARTS PLACE	BATTERY	149.58
09/02/2021	BEAVER RESEARCH COMPANY	DERUSTER & LEMONGRASS RESCUE	169.70
09/02/2021	ABC FASTENER GROUP INC	DRILL SET	99.99
09/02/2021	CITY SERVICES, INC.	SERVICE CHARGE	85.00
09/02/2021	ETNA SUPPLY	CREDIT MEMO	(1,740.00)
09/02/2021	GALE BRIGGS, INC.	CRUSHED CONCRETE	741.85
09/02/2021	GALE BRIGGS, INC.	CONCRETE BLOCKS	440.00
09/02/2021	GALE BRIGGS, INC.	PEASTONE	77.28
09/02/2021	TSC TRACTOR SUPPLY	GATES, POSTS, WHEELS	409.92
09/02/2021	ETNA SUPPLY	SENSUS COMMAND LINK WALL CHARGER	105.93
09/02/2021	CITY SERVICES, INC.	SERVICE CHARGE	85.00
09/02/2021	THE PARTS PLACE	BATTERY	151.00
09/02/2021	THE PARTS PLACE	CREDIT	(18.00)

Date Entered	Vendor	Description	Amount
09/02/2021	THE PARTS PLACE	OIL & FUEL FILTER	22.28
09/02/2021	WALDRON FUELS	DIESEL	659.75
09/02/2021	ADVANCE AUTO PARTS	CATALYTIC CONVERTER	222.47
09/02/2021	FISHBECK, THOMPSON, CARR	CHARLOTTE/DWAM	3,931.00
09/02/2021	H2O COMPLIANCE SERVICES INC	CROSS CONNECTION CONTROL PROGRAM AUGUST 2021	1,217.70
09/02/2021	FEDEWA	PAINTING & MINOR REPAIRS	69,699.00
09/02/2021	DIXON ENGINEERING, INC	SLUDGE TANK WORK	700.00
09/02/2021	AMBS MESSAGE CENTER INC.	CALLOUT SERVICES	165.22
09/02/2021	BYRUM ACE HARDWARE	SUPPLIES	18.37
09/02/2021	BYRUM ACE HARDWARE	SUPPLIES	82.31
09/02/2021	BYRUM ACE HARDWARE	SUPPLIES	26.98
09/02/2021	BYRUM ACE HARDWARE	SUPPLIES	14.99
09/02/2021	ROWE PROFESSIONAL SERVICES CO	RECONSTRUCTION ON EAST HARRIS FROM M78 TO M5	6,103.75
09/02/2021	ROWE PROFESSIONAL SERVICES CO	SAFE ROUTES TO SCHOOL JULY 2021	20,200.00
09/02/2021	ROWE PROFESSIONAL SERVICES CO	SAFE ROUTES TO SCHOOL	20,200.00
09/02/2021	MOORE & BRUGGINK INC	FILTER IMPROVEMENTS	5,100.53
09/02/2021	FEDEWA	PAY APPLICATION 1	34,700.00
09/02/2021	BYRUM ACE HARDWARE	PLUG CLEANOUT	13.18
09/02/2021	AMAZON CAPITAL SERVICES	SUPPLIES	42.14
09/02/2021	SPARTAN FIRE LLC	SIGHT GLASS	20.54
09/02/2021	HASSEL FREE FUELS	GAS AND DIESEL	682.00
09/02/2021	HASSEL FREE FUELS	GAS AND DIESEL	1,458.89
09/02/2021	MCGINTY, HITCH, ET AL., P.C.	ATTORNEY FEES AUGUST 2021	9,641.39
09/03/2021	ROBERT ANTCLIFF	NEW BOOTS	300.00
09/03/2021	AXON ENTERPRISE INC	FLEET 2 NEW INSTALLATION	2,000.00
09/03/2021	CMP DISTRIBUTORS INC	VEST	915.00
09/03/2021	MICH ASSOC. CHIEFS OF POLICE	WIN 22 FULL CONFERENCE REGISTRATION-BRENTAR	280.00
09/03/2021	THE PARTS PLACE	SUPPLIES	24.63
09/03/2021	LANSING UNIFORM CO.	UNIFORMS	524.60
09/03/2021	NELSON TANK & ENGINEERING	PRECONSTRUCTION MEETING, SCHEDULING PAINT IN	6,790.00
09/03/2021	TRUGREEN #2801	VEGETATION CONTROL	39.95
09/03/2021	ERIC ROGERS LLC	WEEKLY LAWN MOWING	1,420.00
09/03/2021	WASTE MANAGEMENT-	REFUSE PICKUP	1,546.72
09/03/2021	ERIC ROGERS LLC	WEEKLY LAWN MOWING	1,655.00
09/03/2021	ENGINEERING SUPPLY AND IMAGING	INK	354.76
09/03/2021	ERIC ROGERS LLC	WEEKLY LAWN MOWING	1,289.00
09/03/2021	ERIC ROGERS LLC	WEEKLY LAWN MOWING	1,994.00
09/03/2021	VISION SERVICE PLAN	SEPTEMBER 2021	2,773.59
09/03/2021	QUADIENT FINANCE USA, INC.	POSTAGE	500.00
09/03/2021	VERIZON WIRELESS	2021 AUGUST	1,039.46
09/03/2021	VISION SERVICE PLAN	SEPTEMBER 2021	1,753.16
09/03/2021	CANON FINANCIAL SERVICES, IN	AUGUST 2021	253.73

INVOICE REGISTER FOR CITY OF CHARLOTTE
 INVOICE ENTRY DATES 08/29/2021 - 09/03/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: POOL

Date Entered	Vendor	Description	Amount
09/03/2021	CHARLOTTE PUBLIC SCHOOLS	CROSSING GUARD	3,703.64
09/03/2021	QUADIENT, INC.	LEASE PAYMENT	948.84
09/03/2021	BLUE CARE NETWORK	MEDICAL COVERAGE	91,178.00
09/03/2021	BLUE CARE NETWORK	MEDICAL COVERAGE	7,134.14
09/03/2021	NASHVILLE CONSTRUCTION	REFUND HYDRANT RENTAL DEPOSIT	239.60
09/03/2021	SCHIEL & ASSOCIATES LLC	TAX COLLECTION CHECKS	144.63
09/03/2021	DELTA DENTAL PLAN OF MICHIGAN	SEPTEMBER 2021	4,005.49
09/03/2021	STANDARD LIFE INSURANCE CO	LIFE INSURANCE	4,087.23
09/03/2021	THE COUNTY JOURNAL	NOTICE OF PUBLIC HEARING	93.40
09/03/2021	THE COUNTY JOURNAL	NOTICE OF ADOPTION ORDINANCE	93.40
09/03/2021	THE COUNTY JOURNAL	NOTICE OF ORDINANCE	659.72
09/03/2021	THE COUNTY JOURNAL	PLANNING COMMISSION MEETING NOTICE	139.60
09/03/2021	THE COUNTY JOURNAL	PLANNING COMMISSION MEETING NOTICE	139.60
09/03/2021	THE COUNTY JOURNAL	PLANNING COMMISSION MEETING NOTICE	139.60
09/03/2021	THE COUNTY JOURNAL	CODE ENFORCEMENT AND RENTAL INSPECTION SERVI	84.16
09/03/2021	USA TODAY NETWORK	CITY OF CHARLOTTE - LGA	92.00
09/03/2021	MICHIGAN DEPARTMENT OF LICENSE	ELEVATOR CERTIFICATE OF OPERATION RENEWAL	185.00
09/03/2021	MICHIGAN DEPARTMENT OF LICENSE	ELEVATOR CERTIFICATE OF OPERATION RENEWAL IN	185.00
09/03/2021	STATE OF MICHIGAN	CARE1591REIM21001374	107,356.98
09/03/2021	MICHAEL R KLUCK & ASSOC	AUGUST 2021	185.00
09/03/2021	COUNTY OF EATON	APPLE VENTURE LLC.	5,097.86
09/03/2021	CARMEL TOWNSHIP TREASURER	FY 21/22 425 ANNEXATION AGREEMENT	7,144.30
09/03/2021	EATON TOWNSHIP TREASURER	FY21/22 425 ANNEXATION AGREEMENT	42,949.79
09/03/2021	EATON TOWNSHIP TREASURER	11/2020 TO 07/2021 REVENUE SHARING	10,529.00
09/03/2021	CORE TECHNOLOGY CORPORATION	ANNUAL SOFTWARE SUPPORT	11,380.00
09/03/2021	TODD COTTER	AIRPORT MANAGEMENT SERVICES	833.33
09/03/2021	CHARLOTTE AIR SERVICES LLC	HANGER RENTAL	720.00
09/03/2021	MAIN STREET ESCROW AND TITLE	UB refund for account: 00432	63.56

Total:

600,490.64

RESOLUTION NO. 2021-128
A RESOLUTION TO APPROVE CHANGE ORDER #1 FOR ROWE PSC FOR
CONSTRUCTION ENGINEERING ON THE E. HARRIS STREET PROJECT

WHEREAS, the East Harris Street Reconstruction Project construction engineering contract was awarded to Rowe PSC by City Council on January 13, 2020 in the amount of \$160,000.00; and

WHEREAS, the estimate for construction engineering was based on construction activities lasting 12 weeks and minimal unforeseen conditions; and

WHEREAS, several unforeseen conditions outlined in Rowe's change order request resulted in additional construction engineering fees as well as an extended length of construction and project administration; and

WHEREAS, Rowe PSC has incurred additional costs totaling \$45,380.00 in construction engineering to complete the work necessary for a successful project; and

WHEREAS, it is typical to pay for construction engineering based on actual hours spent on the job, and the overall percentage of the project cost is still within accepted standards for projects of this complexity; and

WHEREAS, these additional costs will be split accordingly between the Major Street Fund, Parking Lot Fund (underground storage tank removal), and the Water and Sewer Fund.

THEREFORE, BE IT RESOLVED that the City Council authorizes construction engineering contract Change Order #1 in the amount of \$45,380.00 for Rowe PSC for additional work incurred as part of the E. Harris Street Reconstruction Project.

The foregoing resolution was offered by council member _____ and supported by _____

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Charlotte at a regularly scheduled meeting held on Tuesday, September 7, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of September, 2021

Mary LaRocque, City Clerk,
City of Charlotte, Michigan



Memo

Date: September 3, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Fire Chief Appointment

Background

In April, longtime Fire Chief Kevin Fullerton retired which necessitated the appointment of a replacement to the office. In addition to serving the city residents, the Charlotte Fire Department provides fire and emergency services to five neighboring townships through a contract with the Rural Fire Association (RFA).

Appointment Process

Per the City Charter, the administrative officers of the city, except the City Attorney, are appointed by the City Manager and confirmed by Council. Additionally, Section 6.12 states that primary consideration of the appointment of Fire Chief shall be given to the recommendation made by the members of the Fire Department.

In addition to the Charter provisions, the terms of the contract with the RFA outline a process by which a Fire Chief Selection Committee is established to hire a Fire Chief. The Committee is made up of seven members: the City Manager, two city department heads, a representative from the Volunteer Fire Department, a representative from the RFA, a Fire Chief from a neighboring community, and a citizen at-large, and the group is responsible for the recruitment of the Fire Chief.

This Committee began its work in May 2021 and conducted a thorough recruitment process during which it selected two finalists who were presented to the Volunteer Fire Department for consideration and recommendation. Based upon the Selection Committee and the recommendation from the Volunteers, the recommended person is appointed by the City Manager and presented to Council for confirmation.

Request for Confirmation

In accordance with the City Charter, upon successful completion of the recruitment process outlined in our contract with RFA and receipt of the recommendation by the Volunteers on September 2nd, I am seeking confirmation for the appointment of Robert Vogel to be the Fire Chief. Mr. Vogel has extensive knowledge and background in fire and emergency response services. He joins the city with over 33

111 E. Lawrence Hwy., Charlotte, MI 48813
T: 517-543-8843 W: www.charlottemi.org

years of experience in the field. He has a Bachelor of Applied Science in Fire Science, is a member of a number of professional organizations, and provided a number of excellent references.

During his career, he has many notable accomplishments beginning as a firefighter in the Scio Fire Department and working his way up through the ranks. He served many years in the Ann Arbor Fire Department while concurrently serving in neighboring departments. His leadership experience includes prior service as a Battalion Chief in Ann Arbor supervising a staff of 24 firefighters before being named Fire Chief of South Lyon where he has served since 2017. In his current role, he oversees a \$1mil-plus department budget, has experience writing and obtaining grant funding, and manages a staff of 25 firefighters who serve 13,000 residents in the community.

His skills and experiences bring a wealth of knowledge to the Charlotte Fire Department, and he will play a key role in overseeing the opportunities and challenges facing the city. Mr. Vogel has a demonstrated history of working with officials and community groups, which will be vital to maintaining the long-standing relationship with the Rural Fire Association. I believe he will be a valuable asset to the management team and look forward to working together to ensure the long-term success of the fire department and the city as a whole.

Robert has voiced his enthusiasm at joining the fire department. I am excited to welcome Mr. Vogel to the city and confident that he will provide the leadership necessary to guide the department into the future.

A resolution of confirmation of this appointment is included for your review and consideration.

eel

attachments

Charlotte Volunteer Fire Department recommendation for Fire Chief

Charlotte Fire Dept Secretary-Treasurer <cfdoost@gmail.com>

Thu, Sep 2, 2021 at 9:57 PM

To: Erin LaPere <elapere@charlottemi.org>

Good evening Erin,

The members of the Charlotte Fire Department and Rural Fire Association would like to thank you and both Fire Chief candidates for your time and patience to accommodate meeting with us on August 12th & September 1st. These meetings provided a great opportunity for our members to interface with each candidate and gain a better understanding of their qualifications and experiences in the fire service.

After careful consideration among the members, we are officially recommending Mr. Robert Vogel be offered the open position of Fire Chief.

Please contact me if you have any questions.

Thank you,

Jeff Wertz
Secretary - Treasurer
Charlotte Fire Department

RESOLUTION NO. 2021-129

**A RESOLUTION TO CONFIRM APPOINTMENT OF
ROBERT VOGEL AS FIRE CHIEF**

WHEREAS, upon the retirement of Fire Chief Kevin Fullerton on April 30, 2021, the city has had a vacancy in the administrative office of Fire Chief; and

WHEREAS, the position of Fire Chief is an appointed officer of the City and Section 6.2 of the City Charter provides that the City Manager shall appoint the administrative officers of the City subject to confirmation of said appointments by the City Council; and

WHEREAS, Section 6.12 of the City Charter provides that primary consideration shall be given to the recommendation made by the members of the Fire Department; and

WHEREAS, the Fire Service Agreement between the City and Rural Fire Association, Section E. Fire Chief, 2. Appointment states that the City of Charlotte shall establish a Fire Chief Selection Committee to select the new Chief; and

WHEREAS, the City established a Fire Chief Selection Committee which convened and conducted recruitment for candidates for Fire Chief and selected two finalists for consideration by the Volunteer Fire Department; and

WHEREAS, the Volunteer Fire Department met with the finalists on August 12th and September 1st after which a recommendation was made that the City offer the position to Robert Vogel; and

WHEREAS, the Selection Committee concurred with the recommendation by the Volunteer Department, and the City Manager subsequently offered the appointment to Robert Vogel who accepted;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby confirm the City Manager's appointment of Robert Vogel as Fire Chief.

The foregoing resolution was offered by council member

and supported by

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Charlotte at a regularly scheduled meeting held

on Tuesday, September 7, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of September, 2021

Mary LaRocque, City Clerk,
City of Charlotte, Michigan

RESOLUTION NO. 2021-131

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH BERGER CHEVROLET INC.
FOR THE PURCHASE OF ONE 2021 CHEVROLET POLICE TAHOE PATROL
VEHICLE.**

WHEREAS, this purchase was identified in the budgeting process for FY 21/22 to replace the 2016 Ford Explorer patrol vehicle due to age and repair costs; and

WHEREAS, we have only solicited one bid from those manufacturers that provide qualified police vehicles due to the vehicle chip shortage, the following provider met the qualifications; and

WHEREAS, one bid was received in total from the preferred manufacturers. The only bid was from the State of Michigan bid contracts; and

WHEREAS, Berger Chevrolet Inc. of Grand Rapids holds the State of Michigan contract bid for the 2021 Chevrolet Police Tahoe with a bid of \$39,985.00.

THEREFORE, BE IT RESOLVED that the City of Charlotte enter into the purchase agreement with Berger Chevrolet Inc. for the 2021 Chevrolet Police Tahoe patrol vehicle in the amount of \$39,985.00.

The foregoing resolution was offered by council member _____ and supported by _____

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Charlotte at a regularly scheduled meeting held on Tuesday, September 7, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of September, 2021

Mary LaRocque, City Clerk,
City of Charlotte, Michigan



Memo

Date: September 3, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Rental Registration and Inspection Program – Fee Schedule

As discussed at the August 16th meeting, the City Assessor has prepared a preliminary database of rental units in the city. He is still working on data regarding mobile home parks. Those are included in the fee schedule but we have not estimated the additional revenue that those registration would generate. Excluding those, there are an estimated 1,800 rental dwelling units over 608 properties identified by the city, including residential above commercial, apartment complexes, single family homes, and multifamily homes. Below is a breakdown of the rental units by category.

Type	Rental Units	Range Unit per Property	Properties
Mixed Use/Apt above Commercial	35	1-4	24
Apartment Buildings	912	9-120	22
Single Family Home	381	1	381
Multi Family Home	472	2-7	181

I would note, this database is accurate based on our current information utilizing assessing and tax records and the figures will change as we roll-out this program. Additionally, I expect that the base number of rental units will fluctuate over time. Persons sell properties and those that are currently rental units may become owner-occupied. Alternately, persons may purchase existing properties and convert them into rental units, or new multi-family housing could be constructed.

The fees should be tied to the expected costs for administering the services, as well as attempt to equitably distribute those costs. Accordingly, I would recommend a tiered fee schedule that would require a single base fee for single family structure, or single rental unit within a structure (e.g. apartment unit above a business), and a tiered fee for first unit with additional price per unit for each multi-unit structure.

\$100 for single-family home or single rental unit.

\$100 for first unit and \$25 per unit for multiple units, for example:

- Duplex, \$125
- Quad, \$175
- Mixed, 3 units above commercial \$150
- Apartment complex total of 120 units, \$3,075.

This would result in revenues of approximately \$90,600 every two years, or \$45,300 per year.

Councilmember McRae inquired about the change in revenue should we charge \$50 for each additional unit instead of \$25. That would result in \$120,400 every two years, or \$60,200 per year. The same breakdown per unit type would be:

- Duplex, \$150
- Quad, \$250
- Mixed, 3 units above commercial \$200
- Apartment complex total of 120 units, \$6,050.

If the City Council were to approve a flat fee structure of a set price-per-unit, the total revenue would be the dollar value times 1,800. For example, if we were to charge \$100 registration fee per unit, we would expect to generate \$180,000 every two years, or \$90,000 per year. However, this fee schedule may be found to be less equitable as the costs tied to inspection include exterior factors, which are mitigated by inspection of multiple units within one structure, among others. Council may also consider the multiunit fee schedule on a “per structure” basis so apartment complexes would be charged the base rate per building, not per property. In the example of \$100/\$25, if that complex of 120 units was composed of 15 buildings the fee would be \$4,125 every two years.

Depending on the fee structure decided for this program, the revenues generated would defray the necessary expenses of a code enforcement officer/rental inspector. Council should also be mindful that costs for general code enforcement would be borne by the General Fund, as would be expected for this type of service. The fees for rental program would not be expected fully fund other code enforcement.

Additional considerations for costs that need to be considered include vehicle and other equipment such as a cell phone. I am working on a cost analysis, including a comparison for contracting the services out, for Council to consider as part of the approval to amend the budget to hire staff to do this enforcement work. I expect to have that finalized for discussion at the September 14th Council meeting.

eel

**CITY OF CHARLOTTE
RESOLUTION 2021-125**

WHEREAS, pursuant to Ordinance 2021-09 the fees to be paid for registration, inspection, and reinspection of rental dwelling units are to be established by resolution of Council; and

WHEREAS, Administration is recommending a fee schedule to adequately cover the costs incurred to implement a rental registration and inspection program;

NOW THEREFORE BE IT RESOLVED, that the following, non-refundable fees be established:

Rental Registration and Inspection

Single Family Home

Registration application fee	\$100
Re-Inspection fee	\$50

Multi-Family Home (2-7 dwelling units in one structure)

Registration application fee	\$100 for first unit
\$25 for each additional unit	

Apartment Complex

Registration application fee	\$100 for first unit
\$25 for each additional unit	

Mobile Home

Park Registration application fee	\$100 for first unit
\$25 for each additional unit	

Individual Unit Registration application fee	\$100 for first unit
\$25 for each additional unit	

Any Dwelling Unit

Re-Inspection fee	\$50 per unit
-------------------	---------------

BE IT FURTHER RESOLVED that the effective date will be November 1, 2021.

The foregoing resolution was offered by council member _____ and supported by _____ . Upon roll call vote, the following voted: Aye: ; Nay: Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Charlotte at a regularly

scheduled meeting held on Tuesday, September 7, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of September, 2021

Mary LaRocque, City Clerk,
City of Charlotte, Michigan

Rental Registration Application

ADDRESS OF RENTAL PROPERTY _____

☐ SINGLE FAMILY

☐ MULTI-UNIT RESIDENCE

☐ APARTMENT COMPLEX

Please be advised, City of Charlotte Municipal Code Chapter 14, Article III states:

No person shall lease or rent a rental dwelling unit unless they have registered their property. Certificates of compliance will be issued for a term of two years from the date of inspection approval. Registration and inspection is required biennially. The rental inspector shall issue a certificate of compliance if:

- (1) The applicant's property is inspected and found in compliance with any applicable ordinance of the City;
- (2) The applicant provides registration information required per ordinance; and
- (3) Any fees and penalties for registration are paid in full.

The Certificate of Compliance may be revoked if the operator of any rental unit has failed to comply with a notice of violation or compliance order issued pursuant to this Code.

By signing below, I acknowledge that the information contained herein is true and completed. I understand that all residential non-owner occupied properties located within the City of Charlotte are required to be registered and inspected, and failure to obtain a certificate of compliance may result in issuance of Civil Infraction Tickets and/or arraignment in the District Court.

SECTION #1 – PROPERTY OWNER INFORMATION (PLEASE PRINT) – THIS SECTION MUST BE COMPLETED FOR PROCESSING IF PROPERTY IS OWNED BY A CORPORATION, LLC, OR TRUST, OR HAS A DESIGNATED LOCAL AGENT, YOU MUST ALSO COMPLETE SECTION #2

OWNER NAME		DRIVERS LICENSE NO. (LEAVE BLANK IF OWNER IS CORPORATION, LLC OR TRUST)	
OWNER MAILING ADDRESS		CITY	STATE ZIP CODE
OWNER BUSINESS TELEPHONE NUMBER ()	OWNER CELL PHONE NUMBER ()	OWNER EMAIL ADDRESS	
OWNER SIGNATURE		DATE	

SECTION #2 – DESIGNATED LOCAL AGENT, CORPORATION, LLC, OR TRUST (PLEASE PRINT)

NAME OF LOCAL AGENT OR TRUSTEE		LOCAL AGENT/TRUSTEE DRIVERS LICENSE NO.	
LOCAL AGENT/TRUSTEE ADDRESS		CITY	STATE ZIP CODE
BUSINESS TELEPHONE NUMBER ()	EMAIL ADDRESS	ADDITIONAL CONTACT NUMBER (optional) ()	
DESIGNATED LOCAL AGENT/TRUSTEE SIGNATURE		DATE	

MULTIPLE UNIT FEES: DO NOT USE THIS FORMULA IF RENTAL PROPERTY IS A SINGLE FAMILY HOME

First Unit	\$100	\$ 100
Number of Units ____ X	\$ per unit =	\$
Total Charge		\$

Rental Inspection Checklist

Address _____ Unit # _____ Inspection Date _____

Exterior Property Areas – Section 302 and Swimming Pools - Section 303

Exterior property areas and premises shall be maintained in a clean, safe, and sanitary condition.

☐ Approved

☐ Denied - violations found _____

Weeds or plant growth cannot exceed excess of 8 inches, all noxious weeds shall be prohibited.

☐ Approved

☐ Denied - violations found _____

All structures and exterior property shall be kept free from rodent harborage .

☐ Approved

☐ Denied - violations found _____

Exhaust vents and similar ducts, pipes, blowers, etc shall not discharge directly upon abutting or adjacent property, or that of another tenant.

☐ Approved

☐ Denied - violations found _____

Accessory structures including sheds, garages, and fences shall be structurally sound and in good repair.

☐ Approved

☐ Denied - violations found _____

Motor Vehicles shall be licensed and operable, painting of vehicles must be inside an approved space, major repairs or disassembly must be conducted in an enclosed structure designed for that purpose. See also Section 52-43 and Section 82-454 (N).

☐ Approved

☐ Denied - violations found _____

Swimming pools shall be maintained in a clean and sanitary condition, in good repair, and with fencing or similar barrier as required under the property maintenance code or state building code.

☐ Approved

☐ Denied - violations found _____

Exterior Property Areas – Section 304

The exterior shall be maintained in good repair, structurally sound, and sanitary so as to not pose a threat to public health, safety, or welfare. All exterior surfaces including doors, windows, siding, trim, decks, fences shall be maintained in good condition. Wood surfaces shall be protected from elements, peeling or chipping paint shall be eliminated. Siding and masonry shall be maintained weather resistant and water tight. Metal surfaces shall be coated to inhibit rust or corrosion, and any rust or corrosion shall be stabilized.

☐ Approved

☐ Denied - violations found _____

All buildings shall have address numbers legible and visible from the street according to code standards.

☐ Approved

☐ Denied - violations found _____

All buildings shall have address numbers legible and visible from the street according to code standards.

☐ Approved

☐ Denied - violations found _____

Foundation, structural members, and exterior walls shall all be maintained; free from deterioration, cracks, breaks, or loose/rotting materials; designed to prevent entry of rodents; and capable of safely supporting required loads.

☐ Approved

☐ Denied - violations found _____

Roof and flashing shall be sound, tight, and prevent dampness or deterioration in the walls or interior portion of the structure. Drains, gutters, and downspouts shall be maintained in good repair and free from obstructions. Water discharged shall not create a public nuisance. Chimneys and similar appurtenances shall be maintained, structurally sound, and in good repair including appropriate protection from the elements for wood or metal surfaces.

☐ Approved

☐ Denied - violations found _____

Decorative features or overhang extensions shall be in good repair with proper anchorage, any exposed surfaces shall be protected from the elements against decay or rust.

☐ Approved

☐ Denied - violations found _____

Stairways, decks, porches, balconies, and handrails and guards shall be maintained in good condition, structurally sound, with proper anchorage, and capable of supporting imposed loads.

☐ Approved

☐ Denied - violations found _____

Doors, windows, and basement hatchways or other points of ingress/egress shall be operable, in good repair, weather tight, designed to prevent the entrance of rodents, rain/surface water, have appropriate insect screens where required, and functional locks to provide security for the residents and property within.

☐ Approved

☐ Denied - violations found _____

Interior Property Areas – Section 305

The interior of a structure and equipment therein shall be maintained in good repair, structurally sound, and in a sanitary condition. Occupants shall keep the part of the structure they occupy in clean and sanitary condition. Shared areas of two or more dwelling units shall be kept clean and sanitary. All structural members shall be sound and capable of supporting imposed loads.

☐ Approved

☐ Denied - violations found _____

Interior stairs, walking surfaces, and handrails and guards shall be maintained in sound condition and good repair, firmly fastening and capable of supporting normally imposed loads.

☐ Approved

☐ Denied - violations found _____

Handrails and Guardrails – Section 306

Interior and exterior stairs with more than four risers must have a handrail on one side of the stair and every open portion including landings, balcony, porch, deck or similar walking surface greeted than 30 inches above floor or grade below. Handrails shall be between 30 inches and 42 inches high measured above the nosing of the tread or finished floor. Guards shall be not less than 30 inches above the walking surface.

☐ Approved

☐ Denied - violations found _____

Rubbish and Garbage – Section 307

All exterior premises and property, and the interior of every structure shall be kept free from accumulation of rubbish or garbage. Every occupant shall dispose of their rubbish in a clean, sanitary manner using approved containers.

☐ Approved

☐ Denied - violations found _____

Light, Ventilation, and Occupancy Limits – Chapter 4

The owner of the structure shall provide light, ventilation, and space conditions in compliance with adopted codes. A person shall not occupy as owner-occupant, or permit another person to occupy, any premises that do not conform to those requirements.

Every habitable space shall have

- At least one window of approved size facing the outdoors that is openable
- Common halls and stairs shall be lighted at all times, all spaces illuminated for sufficient maintenance and safe occupancy
- Minimum room width, except for kitchen, shall be 7 feet in any plan dimension; kitchens shall have minimum 3 ft between counterfront and appliances or counterfront and wall
- Minimum ceiling heights of 7 feet, except where otherwise permitted
- Minimum room dimensions: living room 120 sq ft; bedroom 70 sq ft
- Every bedroom shall have access to at least one water closet and lavatory without passing through another bedroom and access on the same story
- Occupancy shall not exceed a number that endangers the life, health, safety, or welfare of the occupants
- Food preparation shall be provided in a space suitable with equipment to store and prepare foods in a sanitary manner, including providing appropriate means of disposal of food waste and refuse.

☐ Approved

☐ Denied - violations found _____

Plumbing Facilities and Fixture Requirements – Chapter 5

The owner of the structure shall provide and maintain plumbing facilities and fixtures in compliance with the adopted maintenance code. A person shall not occupy as owner-occupant, or permit another person to occupy, any premises that do not conform to those requirements.

Every dwelling unit shall have:

- A bathtub or shower, lavatory, water closet, and kitchen sink which are maintained in a safe, sanitary, working condition. A kitchen sink is not an allowable substitute for a lavatory.
- Toilet rooms and bathrooms shall provide privacy and not constitute the only passage to a hall or other space, including the exterior. Shared bathrooms shall have a locking door. Flooring of bathrooms shall be a smooth, hard, nonabsorbent surface to be kept clean and sanitary.
- All plumbing fixtures shall be properly installed and in good working order, free from obstructions, leaks, or other defects with adequate clearance for use and cleaning.
- Every sink, lavatory, bathtub or shower, or other plumbing fixture shall be properly connected to the public water system or approved private system; supplied with hot and cold running water; and free of contamination.
- Water heating facilities shall be properly installed and maintained, and capable of providing adequate water at a temperature not less than 110°F.
- All plumbing fixtures shall be properly connected to a public sewer system or approved private system, and stacks, vents, and service lines shall be functional and kept free of obstructions, leaks, or other defects.

☐ Approved

☐ Denied - violations found _____

Mechanical and Electrical Requirements – Chapter 6

The owner of the structure shall provide and maintain mechanical and electrical facilities and equipment. A person shall not occupy as owner-occupant, or permit another person to occupy, any premises that do not conform to those requirements.

Dwellings shall be provided with the following:

- Heating facilities capable of maintaining a room temperature of 68°F in all habitable rooms including bathrooms.
- All mechanical appliances, fireplaces or solid fuel burning appliances, and cooking appliances shall be properly installed and maintained in safe working order, capable of performing intended function.
- All fuel-burning appliances and equipment shall be connected to an approved chimney or vent.
- Safety controls, required clearances, and supply of air for combustion of fuel and ventilation shall be maintained.
- The electrical system shall be in accordance with adopted electrical code
- All electrical equipment, wiring, and appliances shall be properly installed and maintained in a safe and approved manner.
- Every habitable space shall contain at least two separate receptacles, every laundry area shall contain at least one grounded-type receptacle or GFI receptacle; every bathroom shall have at least one receptacle.
- Elevators, escalators, or similar shall be maintained in compliance with current standards and certification of inspection shall be on display at all times.

☐ Approved

☐ Denied - violations found _____

Fire Safety – Chapter 7

The owner of the structure shall provide and maintain fire safety in compliance with these and other adopted fire safety codes. A person shall not occupy as owner-occupant, or permit another person to occupy, any premises that do not conform to those requirements.

- A safe, continuous, and unobstructed means of egress shall be provided from any point in the building/structure to the public way.
- All means of egress doors shall be readily openable from the side which egress is to be made without need for keys or special knowledge or effort.
- Required emergency escape openings shall be maintained in accordance with the code in effect at time of construction and openings shall be operational from the inside of the room.
- All fire and smokestop doors shall be maintained in an operable condition and not blocked or obstructed.
- Smoke alarms shall be installed and maintained in the following locations: one outside each sleeping area, in each room used for sleeping purposes, in each story within the dwelling unit.

☐ Approved

☐ Denied - violations found _____

The checklist provided is for city personnel use to evaluate property status and is intended to supplement the adopted regulations and be descriptive in nature. Please refer to the City's adopted Code of Ordinances and International Property Maintenance Code, 2006 for the specific language of the regulations referenced herein and other regulations which may apply.

DRAFT

RESOLUTION NO. 2021-127

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR
ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF HALL,
WASHINGTON, AND McCLURE STREETS FROM COCHRAN AVENUE TO
LANSING ROAD**

WHEREAS, the City Council approved the reconstruction of Hall/ Washington/ McClure Streets from Cochran Avenue to Lansing Road at their meeting on January 13, 2020; and

WHEREAS, the project is in the Michigan Department of Transportation's (MDOT) Local Agency Small Urban Program for 2023 construction; and

WHEREAS, recently required environmental clearances for federally funded projects can take up to one year to obtain; and

WHEREAS, specific dates must be met to secure the maximum \$375,000 matching grant; and

WHEREAS, staff has also applied for Michigan Department of Transportation's (MDOT) Category F funding in the amount of \$375,000 for this 2023 construction; and

WHEREAS, staff has also applied for and received \$81,204 Highway Infrastructure Program-COVID Funding from the Michigan Department of Transportation's (MDOT) for this 2023 construction; and

WHEREAS, Rowe PSC has successfully provided road engineering services for the City and is familiar with both the MDOT LAP standards and requirements as well as those of the City; and

WHEREAS, Rowe PSC has estimated the road portion of the project to be approximately \$1,500,000 and the water and sewer portion to be approximately \$570,000; and

WHEREAS, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$286,400.00, and

WHEREAS, funding for the professional services related to reconstruction of Hall/ Washington/ McClure Streets will be charged to the Major Street Fund.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Rowe PSC to provide the above mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

The foregoing resolution was offered by council member

and supported by

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Charlotte at a regularly scheduled meeting held on Tuesday, September 7, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of September, 2021

Mary LaRocque, City Clerk,
City of Charlotte, Michigan

MEMORANDUM

TO: Erin LaPere, City Manager

FROM: Thomas M. Hitch, City Attorney 

RE: **Offer to Purchase 220 W. Shaw**

DATE: August 31, 2021

The purpose of this memorandum is to discuss the offer to purchase 220 W. Shaw, Charlotte, Michigan, received by the City, a copy of which is attached. The offer was made by the City's Assessor, Randy Jewell. He has offered \$4,000 to purchase this vacant lot. It is my understanding that the City received this parcel from the Michigan Department of Treasury as a result of a tax foreclosure in 2011. Mr. Jewell has indicated that there has been some interest in this property. However, it is my understanding that there has never been an offer made on the property up until now.

It is also my understanding that under the provisions under which the City received this property from the Michigan Department of Treasury, the City is entitled to receive whatever its allowable expenses were, as it relates to the acquisition of the property. It is my understanding that the City has the first position and if the offer is insufficient to cover the City's costs, the City has no obligation to share any proceeds with the Michigan Department of Treasury. However, it is also my understanding that once the City has been repaid for whatever its allowable expenses were, the Michigan Department of Treasury receives the balance of the proceeds. Thus, the City's recovery in the sale of a tax foreclosure such as this is capped at its allowable expenses.

The provisions regarding the sale of land are controlled by the City Charter at Section 15(B). At subsection 1, the resolution authorizing the sale of the property shall be completed in the manner in which it is to be finally passed, and remains on file with the Clerk for public inspection for 25 days before the final approval by the City Council. At subsection 2, upon presentation to City Council, it requires at least five members voting in favor. As this is not a park or cemetery, the provisions of subsection 3 do not apply.

It should also be noted that there is no obligation to put this property out for bids. In Section 15(C), there are requirements for bidding for "personal property" but none for real property. It should be noted that in Mr. Jewell's offer to purchase, he stated there had been some interest over the years in this parcel. That is an indication that there is at least some knowledge in the public at large of the availability of the property. The fact that the City has received no offers is clearly evidence that there has been no demand to acquire this parcel.

There is one final point. As you and I have noted, the City's recovery is limited to its allowable expenses. It is my opinion that there is no conflict in Mr. Jewell, as City Assessor,

McGINTY, HITCH, PERSON & ANDERSON, P.C.

acquiring this property. Under different circumstances, an appraisal of the property might be warranted in order to have a record demonstrating that the purchase price was at its fair market value. As this property has been available for purchase for ten years, with no offers, that is evidence of a very low market value.

Please contact me if you have any further questions.

mld

July 29, 2021

To: Erin LaPere, City Manager

From: Randy Jewell

Re: Offer to Purchase 220 W. Shaw

Erin,

As you know this is a vacant parcel of land the City acquired from the Michigan Department of Treasury via a tax foreclosure in 2011. This property has had some interest over the years and has never sold.

I am offering to purchase this property for \$4,000 and would respectfully request that you discuss this with the Mayor/Council for their consideration.

Sincerely,



Randy Jewell, Assessor



Memo

Date: September 3, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Resolution to authorize sale of 220 W Shaw

The City has received an offer to purchase 220 W Shaw, a vacant residential parcel that was acquired through tax foreclosure by the Michigan Treasury. The offer was submitted by Randy Jewell, who in addition to being a city resident also serves as the City Assessor. Given the relationship to the City, I conferred with Attorney Hitch who has provided his written opinion on the matter and has been provided for Council's review.

In researching the history on this property, I discovered it has been owned by the city for 10+ years, and prior to taking ownership the City had a number of code enforcement/blight issues wherein we invoked our dangerous buildings ordinance. The only other offer I was able to find easily was received by the city was in 2019 for \$14,000 but that offer was subsequently withdrawn by the buyer prior to the sale.

The property is vacant, zoned residential, and the city does not have any short- or long-term plans for use of the property. The city is currently responsible for maintaining the site, such as mowing the grass and sidewalk snow removal. In addition, should it revert to private ownership it would return to the tax rolls at which point we could resume collecting property taxes.

Council is not required to bid out the sale of this property, however it may consider whether the purchase price is appropriate and it could consider engaging a real estate professional for analysis and marketing of the site to attempt to generate more interest if it felt the expenses would be offset by gains in sales prices. It should be noted, that any revenue generated by a sale price above the city's costs would revert to the Michigan Treasury due to the acquisition through tax foreclosure.

eel

July 29, 2021

To: Erin LaPere, City Manager

From: Randy Jewell

Re: Offer to Purchase 220 W. Shaw

Erin,

As you know this is a vacant parcel of land the City acquired from the Michigan Department of Treasury via a tax foreclosure in 2011. This property has had some interest over the years and has never sold.

I am offering to purchase this property for \$4,000 and would respectfully request that you discuss this with the Mayor/Council for their consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Randy Jewell', with a large, stylized loop at the end.

Randy Jewell, Assessor

RESOLUTION NO. 2021-130

**A RESOLUTION TO APPROVE THE SALE
OF 220 WEST SHAW STREET**

WHEREAS, the City is the owner of property located at 220 West Shaw Street more fully described as Lots 19 & 20 Except E 177 Feet, S.P. Jones' Addition City of Charlotte; and

WHEREAS, the City has now received an offer to purchase the property from Mr. Randy Jewell, 3258 Carlisle Highway, Charlotte in the amount of \$4,000; and

WHEREAS, the property is not needed for corporate or public purposes and the public interest is best served by returning the lot to private ownership;

WHEREAS, the City Attorney has reviewed the proposed sale and does not find a conflict due to Mr. Jewell's employment as the City Assessor;

NOW, THEREFORE, BE IT RESOLVED that Council does hereby approve the sale of the property located at 220 West Shaw Street to Mr. Randy Jewell for \$4,000 and authorizes the City Attorney to prepare a warranty deed to be executed by the Mayor and Clerk along with execution of any other documents required to complete the sale of the property.

The foregoing resolution was offered by council member _____ and supported by
Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Charlotte at a regularly scheduled meeting held on Tuesday, September 7, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of September, 2021

Mary LaRocque, City Clerk,
City of Charlotte, Michigan

MEMORANDUM

TO: Charlotte City Council
FROM: Thomas M. Hitch, City Attorney
RE: CITY ATTORNEY REPORT
DATE: August 31, 2021

The following is my report to the City Council on issues in which our office has been engaged since the last Council meeting:

1. Sale of 220 W. Shaw. I have conferred on several occasions with the City Manager and prepared a memo regarding the sale of 220 W. Shaw to the City Assessor, Randy Jewell. As set forth in my opinion, I believe this is an appropriate sale which requires no public bids.

2. Personnel Issues. I have conferred with the City Manager on several occasions regarding personnel issues, as well as outside legal counsel involved in labor matters, Mike Kluck.

TMH:md



Manager's Report

September 7th Council Meeting

Labor Day Closures

Charlotte Area Recycling Center will be closed on Saturday, September 4th in observance of Labor Day. City Hall will be closed on Monday, September 6th in observance of Labor Day. A big thank you to all the men and women who work hard to provide city services throughout the year, especially to those first responders and other essential employees who will continue to work on the holiday.

American Rescue Plan Act Funds

The City has submitted the application materials for receipt of the American Rescue Plan Act funds for non-entitlement units. The final allocation will be based upon the number of non-entitlement communities in the state who accept the funds. These dollars were allocated to 1,724 Michigan cities, villages, and townships and are scheduled to be distributed on a per capita basis. To date, MI Treasury has received applications from over 1,660 eligible units. Treasury has engaged a third-party vendor to review and audit the applications prior to distribution. As of last week, the vendor had completed the initial review of about 1/3 of the applications. More information can be found on Treasury's Coronavirus Local Fiscal Recovery Fund webpage here: https://www.michigan.gov/treasury/0,4679,7-121-1751_2197-561856--,00.html. Treasury is anticipating being able to begin distributing funds to completed and approved applicants by the middle of September.

In addition to the direct funding dollars, the American Rescue Plan Act allocated \$350 billion in competitive grant funding for a wide variety of projects and initiatives. The City has submitted an application to partner with the National League of Cities for assistance in applying for those grants. This is a free program only available communities in Midwest states as part of a pilot program. More information on that program can be found here: <https://www.nlc.org/initiative/arpa-grant-navigation-program/>

Lansing Road Fire

The City was notified on Aug 19th that the insurance company has concluded their investigation and released funding. The city is part of a program which withholds a portion of the insurance claim funds until the property is cleaned up to the city ordinance standards. We will be working with the owners of the property on their plan for cleanup of the site.

Clinton/Stoddard House

I have been monitoring the progress of the repairs and renovations at the Clinton/Stoddard house. The contractor has been working on the home, including replacing the windows. The plan for restoration includes exterior renovations including windows and siding, along with gutting/remodel of all three

111 E. Lawrence Hwy., Charlotte, MI 48813
T: 517-543-8843 W: www.charlottemi.org

interior units, and evaluation/repairs to plumbing, electrical and HVAC throughout the structure. The detached unit is also scheduled to be renovated once the main structure is complete. The tentative schedule calls for completion of all work on the main structure by end of March and beginning the detached unit renovations in early 2022.

AUGUST

Just Notes ----

August 2021 - 627 Runs year to date - That is 132 runs ahead of 2020 year to date

August 2021 - 116 Runs - That is 52 runs ahead of August 2020

On average we had one run every 6.4 hours in August.

**August 2021 116 runs) is a new all time record, beating the previous record from 2018 (71 runs).
August makes the 5th all time record month to be set this year.**

August 2021 YTD - 136 runs ahead of 5 year average.

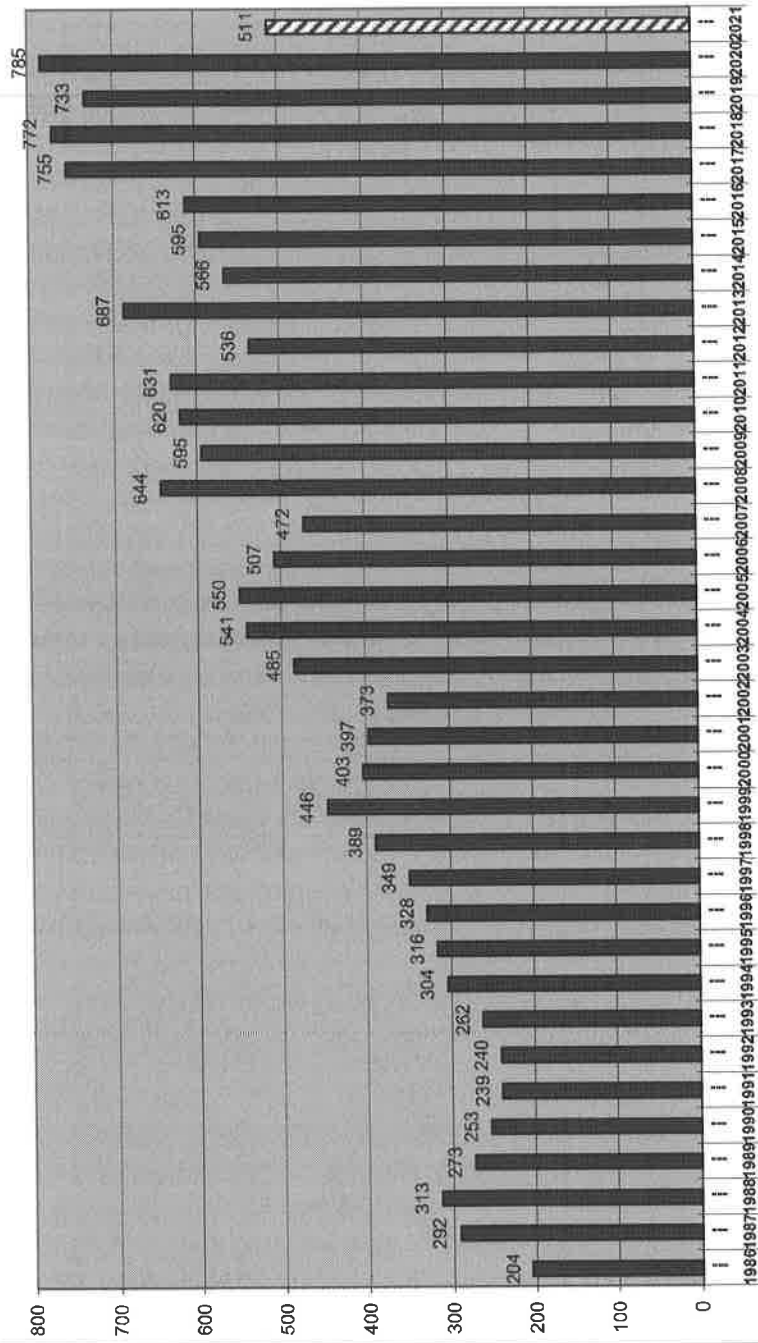
August 2021 YTD - 226 runs ahead of 15 year average.

CHARLOTTE FIRE DEPARTMENT

FIRE RUN TOTALS -- JANUARY 1986 THROUGH AUGUST 2021

YEAR	TOTAL RUNS
1986	204
1987	292
1988	313
1989	273
1990	253
1991	239
1992	240
1993	262
1994	304
1995	316
1996	328
1997	349
1998	389
1999	446
2000	403
2001	397
2002	373
2003	485
2004	541
2005	550
2006	507
2007	472
2008	644
2009	595
2010	620
2011	631
2012	536
2013	687
2014	566
2015	595
2016	613
2017	755
2018	772
2019	733
2020	785
2021	511

CHARLOTTE FIRE DEPARTMENT
TOTAL FIRE RUNS PER YEAR



CHARLOTTE FIRE DEPARTMENT

FIRE RUN TOTALS

	2016		2017		2018		2019		2020		2021	
	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR
	THIS	TO	THIS	TO	THIS	TO	THIS	TO	THIS	TO	THIS	TO
	MONTH	DATE	MONTH	DATE	MONTH	DATE	MONTH	DATE	MONTH	DATE	MONTH	DATE
JANUARY	46	---	46	---	65	---	67	---	42	---	71	---
FEBRUARY	60	---	106	---	42	---	107	---	58	---	65	---
MARCH	50	---	156	---	86	---	193	---	47	---	90	---
APRIL	44	---	200	---	47	---	240	---	51	---	62	---
MAY	50	---	250	---	59	---	299	---	54	---	59	---
JUNE	46	---	296	---	52	---	351	---	99	---	74	---
JULY	56	---	352	---	84	---	435	---	80	---	90	---
AUGUST	49	---	401	---	57	---	492	---	64	---	116	---
SEPTEMBER	54	---	455	---	81	---	573	---	74	---	---	---
OCTOBER	47	---	502	---	64	---	637	---	64	---	---	---
NOVEMBER	56	---	558	---	56	---	693	---	85	---	---	---
DECEMBER	55	---	613	---	62	---	755	---	67	---	---	---

	2021		DEVIATION FROM LAST YEAR		5 YEAR AVERAGE		DEVIATION FROM 5 YR AVERAGE		15 YEAR AVERAGE		DEVIATION FROM 15 YR AVERAGE	
	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR
	THIS	TO	THIS	TO	THIS	TO	THIS	TO	THIS	TO	THIS	TO
	MONTH	DATE	MONTH	DATE	MONTH	DATE	MONTH	DATE	MONTH	DATE	MONTH	DATE
JANUARY	71	---	71	---	29	---	29	---	58	---	58	---
FEBRUARY	65	---	136	---	7	---	36	---	54	---	112	---
MARCH	90	---	226	---	43	---	79	---	62	---	174	---
APRIL	62	---	288	---	11	---	90	---	59	---	233	---
MAY	59	---	347	---	5	---	95	---	57	---	290	---
JUNE	74	---	421	---	-25	---	70	---	66	---	356	---
JULY	90	---	511	---	10	---	80	---	75	---	431	---
AUGUST	116	---	627	---	52	---	132	---	60	---	491	---
SEPTEMBER	---	---	---	---	64	---	555	---	56	---	611	---
OCTOBER	---	---	---	---	62	---	673	---	62	---	673	---
NOVEMBER	---	---	---	---	58	---	732	---	58	---	732	---
DECEMBER	---	---	---	---	---	---	---	---	---	---	---	---

MOST / LEAST RUNS PER MONTH 1976 THRU 2021

	MOST		LEAST		TOTAL		TOTAL		TOTAL	
	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS
JANUARY	2021	71	1976	7	1986	204	1998	389	2010	620
FEBRUARY	2021	65	1986	9	1987	292	1999	446	2011	631
MARCH	2021	90	1980	15	1988	313	2000	403	2012	536
APRIL	2018	99	1983	10	1989	273	2001	397	2013	687
MAY	2018	67	1983	9	1990	253	2002	373	2014	566
JUNE	2020	99	1993	13	1991	239	2003	485	2015	595
JULY	2021	90	1982	11	1992	240	2004	541	2016	613
AUGUST	2021	116	1978	14	1993	262	2005	550	2017	755
SEPTEMBER	2017	81	1977	8	1994	304	2006	507	2018	772
OCTOBER	2010	67	1985	6	1995	316	2007	472	2019	733
NOVEMBER	2020	85	1985	6	1996	328	2008	644	2020	785
DECEMBER	2013	156	1982	9	1997	349	2009	595	2021	511
TOTAL		1086	TOTAL	117						

Total Fire Runs since January 1, 1976 = 17972

Average per year = 399

Average per month = 33

Enforcement List by Address

09/01/21

526 W 4TH ST

CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210050	Property Maint	Trash and rubbish in front side and rear yard.	07/26/21	Letter Sent	

Total Enforcements: 1

537 W 4TH ST

CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210055	Police	Capt. Sloan reports an inoperable vehicle on the property.	07/28/21	Closed	08/22/21
		CPD report # 21-04634			
		Vehicle is in compliance as of 08/22/21			

Total Enforcements: 1

117 S CLINTON ST

CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210053	Police	Capt. Sloan reports an inoperable car in the corner of the open lot.	07/28/21	Assigned	
		CPD report # 21-04632			

Total Enforcements: 1

602 N COCHRAN AVE

CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210046	Police	Inoperable vehicle located on the property.	07/09/21	Assigned	
		CPD report # 21-04118.			

Enforcement List by Address

09/01/21

EN210047	Property Maint	Trash and rubbish in front and rear yard.	07/11/21	Letter Sent	
Total Enforcements: 2					
231 S OLIVER ST					
CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210052	Property Maint	Trash and rubbish in rear yard	07/26/21	Letter Sent	
Total Enforcements: 1					
321 E SEMINARY ST					
CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210049	Property Maint	Couch and trash around house	07/22/21	Closed	07/26/21
Total Enforcements: 1					
714 W SEMINARY ST					
CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210058	Property Maint	Building uninhabitable	08/03/21	Investigated	
Total Enforcements: 1					
327 W SHAW ST					
CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210057	Police	Capt. Sloan reports an inoperable white truck on the property.	07/28/21	Closed	08/03/21
CPD report # 21-04636					
Total Enforcements: 1					

Enforcement List by Address

09/01/21

225 N SHELDON ST

CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210051	Property Maint	Trash and rubbish in front yard	07/26/21	Letter Sent	

Total Enforcements: 1

324 N SHELDON ST

CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210048	Property Maint	Email saying there has been trash in right of way.	07/13/21	Closed	07/13/21

Total Enforcements: 1

649 N SHELDON ST

CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210054	Police	Capt. Sloan reports an inoperable SUV on the property.	07/28/21	Assigned	
		CPD report # 21-04633			

Total Enforcements: 1

228 S SHELDON ST

CASE #	Category	Complaint Details	Date Filed	Status	Date Closed
EN210056	Police	Capt. Sloan reports two inoperable vehicles on the property.	07/28/21	Closed	08/18/21
		CPD report # 21-04635			
		Vehicle was removed from the property as of 08/18/21			

Enforcement List by Address

09/01/21

Total Enforcements: 1

Records:13

Population: All Records

Enforcement.DateFiled Between 7/1/2021 12:00:00 AM
AND 8/31/2021 11:59:59 PM

1 Dpw Pick up

16 Lawn reported to Dpw

2 front Yard Parkin reported to PD

* 6 Junk Cars reported to PD

August 16, 2021

Charlotte City Council
111 E. Lawrence Avenue
Charlotte, MI 48813

There was a recent discussion on the Charlotte, MI Community Facebook page about a Charlotte water tower that was repainted with no connection to Charlotte Public Schools colors or Oriole mascot. Mayor Armitage added some information in the discussion that followed.

I have long stressed to the Charlotte Public Schools Superintendent and Board of Education that there are two communities here – the community as a whole and the school community. I have encouraged CPS to reach out in an effort to join the two communities for our mutual benefit.

So now I'm encouraging my city to consider doing the same by showing school pride and support for our local school. I don't mean to diminish any efforts to promote the city of Charlotte but I hope everyone would realize that one supporting the other helps both. I'll add that I believe several nearby communities do have water towers painted in their respective school colors with most also including their school mascot - Eaton Rapids, Pottersville, Bellevue, and Grand Ledge – but that this is more than just about a water tower paint job.

I've sent a message using the Citizen Comments on your city website about this topic but have not received any acknowledgement nor have seen it in any communication listing for the city council so I'm trying again with this letter.

Thank you for your time and consideration.

Respectfully,

A handwritten signature in black ink, appearing to read 'Richard Deer', written in a cursive style.

Richard Deer
308 Fourth Street
Charlotte, MI 48813
richdeer@att.net