THE CITY OF
CHARLOTTE
MICHIGAN

PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, May 3, 2021

PER PA 254 OF 2020 AND THE MICHIGAN OPEN MEETINGS ACT & EATON COUNTY RESOLUTION 21-3-34
THIS MEETING WILL BE HELD ELECTRONICALLY

1. **Call to Order**
2. **Roll Call**
3. **Invocation –** Andy Shaver, Real Life Church
4. **Pledge of Allegiance**
5. **Approval of Minutes**
    a. Approval of April 19, 2021 – 6:00pm meeting minutes
    b. Approval of April 19, 2021 – 7:00pm meeting minutes
    c. Approval of April 21, 2021 – 6:00pm meeting minutes
    d. Approval of April 26, 2021 – 6:00pm meeting minutes
6. **Absence of Council Members**
7. **Closed Session**
    a. Collective Bargaining Negotiations
8. **Public Comment** - Limit presentation to five (5) minutes
9. **Approval of Regular Agenda and Unanimous Consent Agenda**
10. **Special Presentations**
    a. Ad Hoc Enforcement Committee Report

UNANIMOUS CONSENT PROCEDURE

1. ***Mayor asks Council members if there are any items to be added to or removed from the printed agenda and, after receiving a motion and second, conducts a vote to approve the agenda.***
2. ***Mayor asks Council members if there are items on the printed agenda they wish to take up individually and notes them.***
3. ***Mayor asks for a motion to approve the remaining items on the printed agenda by unanimous consent. After motion and second, Mayor asks for a roll call vote on the motion for unanimous consent.***

11. **Expedited Resolutions and Ordinances**
    a. Consider Resolution 2021-068 Approving Claims and Expenditures
    b. Consider Resolution 2021-069 Approving Mayoral Appointments

12. **Approval of Resolutions and Ordinances**

    a. Consider Resolution 2021-061 Authorizing Contract with Fedewa, Inc. for Painting of North Water Tower
    b. Consider Resolution 2021-062 Authorizing Contract with TH Eifert for the Rebuilding of Main Primary Clarifier Drive
    c. Consider Resolution 2021-064 Authorizing Charlotte Celebrates Activities June 17-19, 2021

13. **Introduction of Resolutions and Ordinances**

    a. Ordinance 2021-04 for Cost Recovery
    b. Resolution 2021-071 Authorizing Park Ranger Positions in the DPW
    c. Resolution 2021-072 Authorizing Treasurer-Clerk MERS Addendums
    d. Resolution 2021-073 Authorizing General Fund Budget Amendments

14. **Public Comment** - Limit presentation to five (5) minutes

15. **Communications and Committee Reports**

    a. City Attorney Report
    b. City Manager Report
    c. Discussion on FY20-21 Budget
    d. Revenue and Expense Report
    e. Councilmember Committee Reports

16. **Mayor and Council Comments**

17. **Adjourn**

~Pearl Tidwell, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.
Each citizen may speak for up to 5 minutes during each public hearing and comments period.
Comments made during public hearings shall be relevant to the subject of the public hearing.
Comments shall be made from the podium unless otherwise directed by the Mayor.
Comments shall be directed to the Mayor and Council members.
Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.
Speakers shall refrain from using vulgarity, hate speech or "fighting words."

Connect to Zoom from your computer, tablet, or smartphone
Website: https://us02web.zoom.us/j/86086860366 Meeting ID: 860 8686 0366 Or
Call in by telephone: Phone number: (312) 626-6799 Webinar ID: 860 8686 0366

CITY OF CHARLOTTE
COUNCIL PROCEEDINGS

Special Meeting
April 19, 2021

CALL TO ORDER:
By Mayor Armitage on Monday, April 19, 2021 at 6:00 p.m

PRESENT:
Councilmembers: McRae, Baker, Weissenborn, Hoogstra, VanStee, Dyer & Mayor Armitage. All reported their remote meeting location as being in the City of Charlotte, County of Eaton and State of Michigan. Staff: Manager LaPere, Clerk Tidwell, DPW Director Amy Gilson

PUBLIC COMMENT:

There was no public comment.

RECESS TO CLOSED SESSION:

Motion by Baker, support by Dyer to recess to closed session at 6:07pm. Carried with roll call vote. 7 Yes. 0 No.

RECONVENE TO OPEN SESSION:

Council reconvened at 7:09pm.

ADJOURNMENT:
Baker moved, supported by Dyer to adjourn the meeting at 7:09 p.m. Carried. 7 Yes. 0 No. 0 Absent.

____

Mayor Armitage

____

Pearl Tidwell, City Clerk

CITY OF CHARLOTTE
COUNCIL PROCEEDINGS

Regular Meeting
April 19, 2021

CALL TO ORDER:
By Mayor Armitage on Monday, April 19, 2021 at 7:10 p.m

PRESENT:
Councilmembers: McRae, Baker, Weissenborn, Hoogstra, VanStee, Dyer & Mayor Armitage. All reported their remote meeting location as being in the City of Charlotte, County of Eaton and State of Michigan. Staff: Manager LaPere, Clerk Tidwell, Economic Development Directory Bryan Myrkle, DPW Director Amy Gilson

PLEDGE OF ALLEGIANCE:
Mayor Armitage led the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES:
Motion by Dyer, supported by Hoogstra to approve the minutes from April 5, 2021 and April 13, 2021 as presented. Carried. 7 Yes. 0 No. 0 Absent.

EXCUSE ABSENT MEMBERS:
All members were present.

PUBLIC HEARINGS:

A. **Consider Special Assessment District Cost Estimates**

Manager LaPere discussed the financial status of the city and why the special assessment district is being considered.

Public hearing opened at 7:15pm.

Council received written protests against the special assessment district from the following residents:
Johnathan Potter, 109 W. Stoddard St.;
Clarissa Sheler, 307 W. Shepherd St.;
Drema Emerson, 121 E. Henry St.;
Stephanie Schultz, 286 Bonnie Brook Dr.;
Daniel Engel, 707 S. Sheldon St.;
Beverly and Del Leffler, 1019 N. Cochran;
Julie Wertz, 132 Van Lieu St
Doug and Angela Hull, 727 Walnut St.;
Michael Ataya, 520 Lansing St.

Chris Lake of 112 Cambridge protested the special assessment district.

Mark Bratschi of 948 Chad's Way protested the special assessment district.

Melanie Stadel of 1008 N. Crandell Drive protested the special assessment district.

Darrel Stadel of 103 S. Oliver Street protested the special assessment district.

Chuck Brand of 601 and 615 Shephard Street protested the special assessment district.

Ben Phlager of 425 Haratio protested the special assessment district.

Lyle Robinette of 1252 N. Cochran Avenue protested the special assessment district.

Leisa Eldred of 310 High Street protested the special assessment district.

Kendra McCrimmon of 140 S. Cochran protested the special assessment district.

Ron Horvath of 1049 Northway protested the special assessment district.

Justin Brummette of 340 High Street protested the special assessment district.

Patty Roffey of 1009 N. Crandall protested the special assessment district.

Jesse Emery of 326 S. Lincoln Street protested the special assessment district.

Ken MacDonald of 649 N. Sheldon protested the special assessment district.

Attorney Hitch explained that the assessment rate is not determined on an annual basis.

Public hearing closed at 8:21pm.

B. **Zoning Board of Appeals – Consideration of Modification to Height and Area Regulations – 704 St. Mary's Blvd.**

Public hearing opened at 8:22pm.

Economic Development Director Bryan Myrkle explained the modification requested.

Applicant, Katie Cantin explained the uniqueness of the property location and her modification request.

Charles Spagnuolo of 708 St. Mary's Blvd spoke in support of the modification request.

Public hearing closed at 8:28pm.

Attoney Hitch left the meeting at 8:29pm.

PUBLIC COMMENT:
There was no public comment.

SPECIAL PRESENTATION:
There were no special presentations.

APPROVAL OF REGULAR AGENDA AND UNANIMOUS CONSENT AGENDA:
Motion by Baker, supported by Dyer to approve the Regular Meeting Agenda as presented. Carried. 7 Yes. 0 No. 0 Absent.

Motion by Weissenborn, supported by Dyer to approve the Unanimous Consent Agenda as presented.

Armitage requested items 11)a and 11)c be removed from the Unanimous Consent Agenda.

Dyer requested item 12)a be removed from the Unanimous Consent Agenda.

Weissenborn requested items 12)f, 12)g, 13)a and 13)c be removed from the Unanimous Consent Agenda.

Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

EXPEDITED RESOLUTIONS AND ORDINANCES:

A. **Consider Resolution No. 2021-057 Approving Special Assessment District Cost Estimates and Establish District**

RESOLUTION NO. 2021-057

A RESOLUTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT FOR THE OPERATION AND MAINTENANCE OF THE CHARLOTTE FIRE DEPARTMENT AND TO ORDER THE CREATION OF A SPECIAL ASSESSMENT ROLL TO FUND THE DEPARTMENT

WHEREAS, the City Council has determined to initiate the process for establishing a district to provide for the purchasing of equipment and for the operation and maintenance of the Charlotte Fire Department, and its annual operation and maintenance, pursuant to 1951 P.A. 33, as amended; and

WHEREAS, the City Council has caused the City Manager to prepare a cost estimate for fire protection for the fiscal year 2021; and

WHEREAS, after due and legal notice, the City Council has met on April 19, 2021, at 7:00 p.m., Eastern Daylight Time, and heard all persons interested therein at said first hearing with respect for the fire protection plan and the establishment of a special assessment district;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council, pursuant to 1951 P.A. 33, as amended, hereby determines to provide for the funding of the

Charlotte Fire Department as described as follows:

For the purchase of fire motor vehicles, apparatus and equipment and for the funding, on an annual basis, for the operation and maintenance of the Charlotte Fire Department.

2. The City Council hereby approves the cost estimate in the sum of ________________________________ Dollars ($_______), as prepared and presented by the City Manager. Of the aforesaid total cost of the project, one-hundred (100%) will be spread against the special assessment district.

3. It is anticipated that the annual cost may rise, due to inflation and other factors, and one hundred percent (100%) of the cost, whatever it shall be in the future, shall be spread annually on the district. The special assessment district shall remain in existence for as long as the Fire Department shall be in effect, or at such time as terminated by Resolution of the City Council.

4. The City Council finally determines that the special assessment district shall consist of all of the lots and parcels of land located within the city limits of the City of Charlotte, as set forth in the records of the Office of the Great Seal of the Department of the Secretary of State.

5. The Assessor is hereby directed to make a special assessment roll in which shall be described all the parcels of land to be assessed as above set forth, with the names of the owners thereof, if known, and the total amount to be assessed against each parcel of land, which amount shall be such relative portion of the whole sum to be levied against all parcels of land in the assessment district pursuant to the requirements of Section 1(4) of 1951 P.A. 33, as amended.

6. When the Assessor shall have completed the special assessment roll, he shall affix thereto his certificate stating that said roll was made pursuant to a resolution of the City Council, adopted April 19, 2021, and that in making the assessment roll he has, according to his best judgment, conformed in all respects to the directions contained in said resolution, 1951 P.A. 33, as amended, and the statutes of the State of Michigan, and the Assessor shall then report the special assessment roll with his certificate attached thereto to the City Council.

7. Upon receipt of such tax roll, the City Council shall hold, upon due notice to the record owners of the property proposed to be assessed pursuant to 1951 P.A. 33, as amended, to hear public comments concerning the proposed special assessments.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Armitage asked council to consider tabling the resolution until April 26, 2021.

The foregoing resolution offered by Council member McRae and supported by VanStee.

Motion by Weissenborn, support by Hoogstra to postpone action on this resolution until a special meeting on April 26, 2021.

Manager LaPere discussed the special assessment district. Council discussed the budget and special assessment district.

Motion by Weissenborn, support by Hoogstra to hold a special meeting discussing FY 2021-2022 budget at 6:00pm on Wednesday, April 21 and a special meeting discussing Resolutions 2021-057 and 2021-059 on Monday, April 26 at 6:00pm. Carried. 7 Yes. 0 No.

B. **Consider Resolution No. 2021-058 Authorizing the Advertising of Clerk and Treasurer Positions**

RESOLUTION NO. 2021-058

A RESOLUTION TO AUTHORIZE FILLING THE

CITY CLERK AND TREASURER POSITIONS

WHEREAS, the City Council implemented a hiring freeze at the meeting held June 8, 2020; and

WHEREAS, the City Clerk/Treasurer has announced her upcoming resignation due to relocation out of state; and

WHEREAS, the position of City Clerk is an appointed officer of the City and pursuant to City Charter, Section 3.13 (B) a vacancy in any appointive office must be filled within 120 days and such time may only be extended by an additional 60 days by resolution of Council; and

WHEREAS, the position of Treasurer is an appointed officer of the City and pursuant to City Charter, Section 3.13 (B) a vacancy in any appointive office must be filled within 120 days and such time may only be extended by an additional 60 days by resolution of Council; and

WHEREAS, the current position is a combined role of both offices and the City Manager has determined it will be in the best interests of the City operations to revert back to separate offices to ensure internal controls and appropriate workload for staff; and

WHEREAS, Section 2-66 of the City Ordinance authorizes the City Manager to designate an interim or acting officer, or perform personally the functions of the office, until such time the vacancy is filled per the Charter, and the manager will personally perform the functions that are unable to be conducted by the respective deputies;

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby authorize the City Manager to seek candidates for appointment to the City Clerk and the Treasurer roles, and to prepare an amendment to the City's administrative ordinances outlining the duties and separation of these offices.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

C. **Consider Resolution No. 2021-059 Authorizing the Public Hearing for Distribution of Levy**

RESOLUTION NO. 2021-059

A RESOLUTION TO SET DATE FOR A PUBLIC HEARING ON THE ESTIMATED COSTS AND CREATION OF A SPECIAL ASSESSMENT DISTRICT

WHEREAS, the City Manager has prepared a cost estimate for fire protection for the fiscal year that begins July 1, 2021 and has submitted the document to the City Council; and

WHEREAS, the City Council wishes to consider the creation of a special assessment district to defray the costs as estimated to provide fire protection and has directed the Assessor to distribute the levy; and

WHEREAS, prior to the creation of the special assessment district, the City Council is required to afford the public an opportunity to appear or protest the assessment;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby authorize a public hearing on the distribution of the levy of a special assessment district to defray the costs of fire protection to be held on ____________ at 7:00 p.m.; and

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to provide notice of the public hearing in accordance with legal requirements.

The foregoing resolution offered by Council member VanStee and supported by Dyer.

Motion by VanStee, support by Hoogstra to hold a special meeting discussing FY 2021-2022 budget at 6:00pm on Wednesday, April 21 and a special meeting discussing 2021-059 on Monday, April 26 at 6:00pm. Carried. 7 Yes. 0 No.

D. **Consider Resolution 2021-060 Approving Claims and**

Expenditures

RESOLUTION NO. 2021-060

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY OF CHARLOTTE

FOR APRIL 19, 2021

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the April 9, 2021, payroll totaled $165,440.20; and

WHEREAS, the March 31, 2021, claims total in the amount of $1,409,424.18 and

WHEREAS, the April 5, 2021, insurance claims totaled $1,382.71; and

WHEREAS, the April 12, 2021, insurance claims totaled $2,906.96; and

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for April 5, 2021, in the amount of $1,579,154.05.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

E. **Consider Resolution 2021-067 Approving Mayoral Appointments**

WHEREAS , a need for a Council appointments exists; and

WHEREAS, Mayor Armitage is recommending the following individuals to be appointed to the respective boards:

Name	Board / Committee	Term Ending
Branden Dyer	Library Board	06/01/2024
Erin LaPere, City Manager	Fire Chief Selection Committee	
Paul Brentar, Dept. Chair	Fire Chief Selection Committee	
Amy Gilson, Dept. Chair	Fire Chief Selection Committee	
Bob Starkweather, RFA	Fire Chief Selection Committee	
Thomas Potter, Citizen	Fire Chief Selection Committee	
Mark Barnes, Fire Chief	Fire Chief Selection Committee	
Chris Hulsebos, Volunteer Fire	Fire Chief Selection Committee	

THEREFORE, BE IT RESOLVED that the appointment listed above shall be and the same are hereby approved.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

APPROVAL OF RESOLUTIONS AND ORDINANCES:

A. **Consider Resolution 2021-030 Authorizing a Contract with Axon for Tasers**

RESOLUTION NO. 2021-030

A RESOLUTION TO AUTHORIZE A CONTRACT WITH AXON FOR TASERS

WHEREAS, tasers used by officers are essential pieces of equipment; and

WHEREAS, the current department tasers are out of manufacturer's warranty and should be replaced; and

WHEREAS, the Police Department staff researched and identified that AXON provides the only viable option for tasers; and

WHEREAS, AXON, the manufacturer of tasers, has submitted a quote to replace the current tasers for a 5-year cost of $55,200; and

WHEREAS, Section 2-178 of the City Ordinances allows for the waiver of sealed bids.

THEREFORE, BE IT RESOLVED that the City Council authorizes the purchase of 16 tasers from AXON in the amount of $55,200 and agrees to waive the sealed bid process.

The foregoing resolution offered by Council member Dyer and supported by VanStee. Council discussed.

Motion by McRae, support by Hoogstra to amend the motion to approve a 5-year purchase plan with the first purchase in fiscal year 2020-2021. Council discussed. Motion carried with Weissenborn and VanStee opposing. 5 Yes. 2 No.

Original motion to approve the resolution carried with Dyer, Weissenborn and VaStee opposing. 4 Yes. 3 No.

B. **Consider Resolution 2021-043 Authorizing a Sale of Dump Truck and Miscellaneous Equipment**

RESOLUTION NO. 2021-043

A RESOLUTION TO AUTHORIZE A SALE OF DUMP TRUCK AND MISCELLANEOUS EQUIPMENT

WHEREAS, the Department of Public Works owns a 2001 Freightliner dump truck and various pieces of old equipment that are no longer needed in the day-to-day operations of the Department; and

WHEREAS, the replacement dump truck was ordered one year ago and should arrive in the next couple of months; and

WHEREAS, the DPW has no other use for other equipment which have also reached the end of their useful lives and are in various states of disrepair; and

WHEREAS, based on the equipment to be sold, the Department would like to sell these items through Sheridan's Auction instead of the online auction we have been using for disposition of equipment; and

WHEREAS, a minimum bid will be set for each item.

THEREFORE, BE IT RESOLVED That the City Council authorizes the sale of Dump Truck #82 and other miscellaneous equipment through Sheridan's Auctions in accordance with City Ordinance 2-185.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

C. **Consider Resolution 2021-047 Approving the MML Insurance Renewal**

RESOLUTION NO. 2021-047

A RESOLUTION TO AWARD PROPERTY AND LIABILITY INSURANCE FOR THE CITY OF CHARLOTTE 4/24/2021 - 4/24/2022

WHEREAS, the City of Charlotte requested proposals for Property and Liability Insurance Coverage in 2018 at which time it selected to renew with MML upon comparing coverage options and rates; and

WHEREAS, section 2-178 of the municipal code exempts insurance coverage from competitive bidding process;

THEREFORE, BE IT RESOLVED, that the city council authorize the renewal to Michigan Municipal League for the period of 4/24/2021 – 4/24/2022 as proposed in the amount of $128,024.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

D. **Consider Resolution 2021-048 Parking TCO**

RESOLUTION NO. 2021-048

A RESOLUTION TO APPROVE TRAFFIC CONTROL ORDER #21-01

WHEREAS, the Uniform Traffic Code allows for placement of "No Stopping, Standing or Parking Signs" under section 257.942, Sec. 2, (c), (f), (g), and (i) of the Michigan Vehicle Code; and

WHEREAS, the City of Charlotte Police Chief has issued Traffic Control Order #21-01; and

WHEREAS, Traffic Control Order #21-01 provides that additional "No Stopping, Standing or Parking Signs" will be placed on the south side of East Seminary St. from Cochran Ave. to Washington St., specifically the 100 Block; and

WHEREAS, the purpose of these signs will be to provide greater visibility for the CVS drive-through and for traffic to be able to flow through more easily; and

WHEREAS, Traffic Control Order #21-01 issues the removal of one "No Stopping, Standing or Parking Signs" located in the 200 Block of East Seminary on the south side of the road allowing parking from Washington St. to Horatio St. on the south side of the road for the residents; and

WHEREAS, Traffic Control Order #21-01 provides for the placement of one additional "No Stopping, Standing, or Parking Sign" to be placed on the north side of East Seminary St between Washington St. and Horatio St. thereby prohibiting parking for the entire block on the north side of the street allowing for parking on the south side of the street; and

WHEREAS, that the City Council does hereby authorize the Police Chief to issue Traffic Control Order #21-01; and

NOW, THEREFORE, BE IT RESOLVED, Traffic Control Order #21-01 becomes effective immediately upon signage changes and any previous traffic control orders conflicting with Traffic Control Order #21-01 are hereby rescinded and superseded.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

E. **Consider Resolution 2021-051 Approving the Purchase of Primary Sampler**

RESOLUTION NO. 2021-051

A RESOLUTION TO APPROVE THE PURCHASE OF PRIMARY SAMPLER

WHEREAS, the primary sampler (Sampler) at the wastewater treatment plant was last replaced in 1998 and is in need of replacement because it requires frequent repairs; and

WHEREAS, the Sampler is used to automatically sample and refrigerate the incoming wastewater on a flow proportional pace; and

WHEREAS, the sampler is a vital part of our compliance reporting for the discharge permit; and

WHEREAS, preparation of a detailed specification for bids would be time consuming and broad in nature for a specialized piece of equipment; and

WHEREAS, staff obtained three proposals for the Sampler that ranged in price from $5,614.58 to $8,185.00 including shipping; and

WHEREAS, USA Bluebook presented the lowest cost for the Sampler; and

WHEREAS, cost for the Sampler has been budgeted for and will be charged to the Water and Sewer Fund and will be installed by staff at the wastewater plant.

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of $5,000.

THEREFORE, BE IT RESOLVED That the City Council authorizes the purchase of a new primary sampler in the amount of $5,614.58 from USA Bluebook and agrees to waive the sealed bid process.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

F. **Consider Resolution 2021-052 Renewing the Airport Manager Contract**

RESOLUTION NO. 2021-052

A RESOLUTION TO RENEW THE AIRPORT MANAGER CONTRACT WITH TODD COTTER

WHEREAS, Todd Cotter, has provided Airport Manager services at Fitch H. Beach Municipal Airport since 2009; and

WHEREAS, the contract for these services is in need of renewal; and

WHEREAS, Todd Cotter has satisfactorily met the obligations required under the existing contract; and

WHEREAS, terms of a contract renewal have been negotiated and agreed to by both parties.

THEREFORE, BE IT RESOLVED that the contract between the City of Charlotte and Todd Cotter for the provision of Airport Manager services at Fitch H. Beach Municipal Airport be renewed for an additional three years.

The foregoing resolution offered by Council member Baker and supported by Weissenborn. Council discussed. Carried with roll call vote. 7 Yes. 0 No.

G. **Consider Resolution 2021-053 Renewing Fixed Base Operator Contract**

RESOLUTION NO. 2021-053

A RESOLUTION TO RENEW THE FIXED BASED OPERATOR CONTRACT WITH CHARLOTTE AIR SERVICES

WHEREAS, Charlotte Air Services and its owner, Todd Cotter, has provided Fixed Base Operator services at Fitch H. Beach Municipal Airport since 2009; and

WHEREAS, the contract for these services is in need of renewal; and

WHEREAS, Charlotte Air Services has satisfactorily met the obligations required under the existing contract; and

WHEREAS, terms of a contract renewal have been negotiated and agreed to by both parties.

THEREFORE, BE IT RESOLVED that the contract between the City of Charlotte and Charlotte Air Services for the provision of Fixed Base Operator services at Fitch H. Beach Municipal Airport be renewed for an additional three years.

The foregoing resolution offered by Council member Baker and supported by Dyer. Council discussed. Carried with roll call vote. 7

Yes. 0 No.

H. **Consider Resolution 2021-054 Authorizing Lease of Ground at Municipal Airport**

RESOLUTION NO. 2021-054

A RESOLUTION TO AUTHORIZE THE LEASE OF GROUND AT FITCH H. BEACH MUNICIPAL AIRPORT

WHEREAS, Grant Emfield recently purchased a private hangar at Fitch H. Beach Municipal Airport; and

WHEREAS, it is necessary to update the ground lease associated with this hangar to reflect new ownership; and

WHEREAS, the terms of this ground lease have been negotiated and agreed to by both parties.

THEREFORE, BE IT RESOLVED that the ground lease between the City of Charlotte and Grant Emfield for occupancy of a private hangar at Fitch H. Beach Municipal Airport is hereby authorized for execution by the Charlotte City Council.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

I. **Consider Resolution 2021-055 Authorizing Correspondence to Transfer Administration of Building Code to Eaton County**

RESOLUTION NO. 2021-055

A RESOLUTION TO AUTHORIZE CORRESPONDENCE TO THE STATE FOR THE TRANSFER OF CONSTRUCTION CODE ADMINISTRATION TO EATON COUNTY

WHEREAS, the City has historically administered the state construction code through a division of the Fire Department and the Fire Chief has held the necessary license to administer such code; and

WHEREAS, the Fire Chief/Building Official will be retiring effective April 30, 2021 and no other members of the fire department are licensed to administer the construction code as required by the state; and

WHEREAS, the City has been utilizing the Department of Construction Codes of Eaton County to administer the plumbing, electrical, and mechanical codes for properties within the city's jurisdiction; and

WHEREAS, Eaton County officials have communicated their willingness to administer the construction code for the City of Charlotte and officials from both municipalities have been coordinating the transition of services; and

WHEREAS, the State of Michigan requires the City rescind its ordinance granting city officials the authority to administer the construction code and the City held a first reading on March 15, 2021 and will hold a second reading and consider adoption of such ordinance on April 5, 2021 that shall be effective May 1, 2021; and

WHEREAS, the State of Michigan requires correspondence from the City indicating its intent to have the County administer the construction code; and

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby authorize the City Manager to send such correspondence to the State with the copies of the ordinance rescinding our authority to administer the construction code effective May 1, 2021.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

J. **Consider Zoning Board of Appeals Resolution 2021-063 Authorizing a Modification to the Height and Area Regulations for 704 St. Mary's Boulevard**

ZONING BOARD OF APPEALS RESOLUTION 2021 – 063

A RESOLUTION TO AUTHORIZE A MODIFICATION TO THE HEIGHT AND AREA REGULATIONS FOR 704 ST. MARY'S BOULEVARD

WHEREAS, the City of Charlotte has received a Zoning Board of Appeals application for consideration of a modification to the height and area regulations at 704 St. Mary's Boulevard; and

WHEREAS, the purpose of this modification would be to allow the placement of a privacy fence on the north Right-of-Way line; and

WHEREAS, the Zoning Board of Appeals has the authority to grant modifications to height and area regulations in order to secure an improvement of a lot that cannot otherwise be improved without such modification; and

WHEREAS, the Zoning Board of Appeals has made the following determinations in relation to this request:

- The proposed modification will not impair an adequate supply of light and air to adjacent properties.
- The proposed modification will not unreasonably increase the congestion in public streets.
- The proposed modification will not increase the danger of fire or endanger to the public safety.
- The proposed modification will not unreasonably diminish or impair established property values in the surrounding area.
- The proposed modification will not impair the public health, safety, comfort, morals or welfare of the inhabitants of the city.
- The proposed modification will secure the improvement of a parcel that, due to its relationship to surrounding development and physical characteristics cannot be appropriately improved without such modification.

THEREFORE, BE IT RESOLVED that the City of Charlotte Zoning Board of Appeals hereby grants the requested modification to height and area regulations for the development at 704 St. Mary's Boulevard.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

K. **Consider Resolution 2021-065 Approving a West Seminary Street Rezone Request**

RESOLUTION NO. 2021-065

A RESOLUTION TO APPROVE A REQUEST FOR THE REZONING OF A PARCEL ON WEST SEMINARY STREET FROM B-1 LOCAL BUSINESS DISTRICT TO RT-TWO FAMILY RESIDENTIAL

WHEREAS, the City Council of the City of Charlotte has received a request to rezone properties in the City described as follows:

- Parcel No. 200-040-600-040-01 – COM AT NW CORNER LOT 4; S 200.5 FT; E 30 FT; N 68.39 FT; E 47 FT; N 36 FT; W 2 FT; N 96 FT; W 75 FT TO BEG, BEING PART OF LOT 10 BROOKS ADD, UNPLATTED LAND, LOT 4 & PART OF LOT 3, ACADEMY ADD, SEC.14, T2N,R5W CITY OF CHARLOTTE D.D.A. D 12-30-08 R 2-10-09

(ADJUSTMENT) SPLIT FROM 200-040-600-040-00 FOR 2010.

from B-1 Local Business District to RT – Two Family Residential District.

WHEREAS, the purpose of this change would be to correct a non-conforming condition and allow for the expansion of residential use; and

WHEREAS, following the required public hearing, the City of Charlotte Planning Commission has voted to ______________ recommend, _______________ not recommend this rezoning action to the City Council.

THEREFORE, BE IT RESOLVED that the City Council of the City of Charlotte does hereby approve the rezoning of this parcel from B-1 Local Business District to RT Two Family Residential District.

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

L. **Consider Resolution 2021-066 Approving West Lawrence Rezone Request**

RESOLUTION NO. 2021-066

A RESOLUTION TO APPROVE A REQUEST FOR THE REZONING OF A PARCEL ON WEST LAWRENCE AVENUE FROM B-3 GENERAL BUSINESS DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT

WHEREAS, the City Council of the City of Charlotte has received a request to rezone properties in the City described as follows:

- Parcel No. 200-013-100-321-02 – COM W 1/4 COR SEC 13; N89°44'49"E 172.39 FT; N25° 38'52"E 1192.87 FT TO POB; N25°38'52"E 450.67 FT TO C/L LAWRENCE AVE; N61°13'29"W 876.97 FT; S25° 39'16"W 450.67 FT; S61°13'29"E 877.02 FT TO POB. SEC 13 & SEC 14, T2N,R5W, CITY OF CHARLOTTE. 11-19-01 (SPLIT FOR 2005)

from B-3 General Business District to I-1 Light Industrial Business.

WHEREAS, the purpose of this change would be to allow for the development of an industrial use at this site; and

WHEREAS, following the required public hearing, the City of Charlotte Planning Commission has voted to ______________ recommend, _______________ not recommend this rezoning action to the City Council.

THEREFORE, BE IT RESOLVED that the City Council of the City of Charlotte does hereby approve the rezoning of this parcel from B-3 General Business District to I-1 Light Industrial District

The foregoing resolution offered by Council member Weissenborn and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

<u>INTRODUCTION OF RESOLUTIONS AND ORDINANCES:</u>

A**. Consider Resolution 2021-061 Authorizing Contract with Fedewa, Inc. for Painting of North Water Tower**

RESOLUTION NO. 2021-061

A RESOLUTION TO AUTHORIZE A CONTRACT WITH FEDEWA, INC. FOR PAINTING THE NORTH WATER TOWER

WHEREAS, the most recent inspection report indicated that the north water tower's exterior needs painting and miscellaneous repairs; and

WHEREAS, sealed bids were received on Tuesday, April 13, 2021; and

WHEREAS, Fedewa, Inc. of Hastings submitted the lowest unit price bid in the amount of $69,699.00 to complete the project; and

WHEREAS, Nelson Tank Engineering & Consulting (NTEC) has verified Fedewa's experience and ability to perform the work satisfactorily; and

WHEREAS, funding for these items were budgeted and will be charged to the Water and Sewer Fund.

THEREFORE, BE IT RESOLVED that the City enter into a contract with Fedewa, Inc. to repaint and repair the north water tower and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

Motion by Dyer, support by Weissenborn to approve the first reading of the resolution. Council discussed. Carried with roll call vote. 7 Yes. 0 No

B. **Consider Resolution 2021-062 Authorizing Contract with TH Eifert for the Rebuilding of Main Primary Clarifier Drive**

RESOLUTION NO. 2021-062

A RESOLUTION TO AUTHORIZE A CONTRACT WITH T.H. EIFERT FOR THE REBUILDING OF MAIN PRIMARY CLARIFIER DRIVE

WHEREAS, the primary clarifier #1 at the wastewater treatment plant needs to be removed and rebuilt; and

WHEREAS, sealed bids were received on Tuesday, April 13, 2021; and

WHEREAS, T.H. Eifert of Lansing submitted the lowest lump sum bid in the amount of $35,600.00 to complete the project; and

WHEREAS, the City has worked with T.H. Eifert on previous projects and they have the performed the work satisfactorily; and

WHEREAS, funding for these items were budgeted and will be charged to the Water and Sewer Fund.

THEREFORE, BE IT RESOLVED that the City enter into a contract with T.H. Eifert to rebuild the main drive for primary clarifier #1 and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

Motion by Weissenborn, support by Dyer to approve the first reading of the resolution. Carried with roll call vote. 7 Yes. 0 No

C. **Consider Resolution 2021-064 Authorizing Charlotte Celebrates Activities June 17-19, 2021**

RESOLUTION NO. 2021-064

AUTHORIZING CHARLOTTE CELEBRATES ACTIVITIES JUNE 17-19, 2021

WHEREAS, Charlotte Celebrates is a community-based, organized event that is to be held June 17 to 19, 2021; and,

WHEREAS, the Charlotte Celebrates committee is responsible for organizing these events that contribute to community-wide fellowship, benevolence, and welfare; and

WHEREAS, the Committee has planned events that require the use and closure of certain streets and right of ways; and

WHEREAS, the Committee has requested that the Charlotte City Council approve the following requests and conditions, including assistance with street closures:

1. Closure of South Cochran Avenue in the 100 and 200 blocks, and East & West Lovett Streets in the 100 blocks to through traffic from 4 p.m. to 8:30 p.m. on Thursday, June 17, 2021 for Touch-A-Truck.
2. Closure of South Cochran Avenue in the 100, 200 and 300 blocks, and East & West Lovett Streets in the 100 blocks to through traffic from 4:00 p.m. to 9 p.m. on Friday, June 18, 2021 for the Charlotte Celebrates Car Show.
3. Authorization for the city to supply whatever closing signs and barricades it has available for the street closures. Other signs will be the responsibility of the event committee.
4. Authorization for the city Department of Public Works to place the required barricades as needed and designated by the Charlotte Police Department.
5. Authorization for the Charlotte Police Department to provide assistance for traffic diversion as necessary for the above-mentioned events.

WHEREAS, the City Council of the City of Charlotte determines these temporary street closings and other conditions are in the best interests of the community.

NOW, THEREFORE, BE IT RESOLVED, that these street closures at the specified times be granted and carried out in accordance with those permissions issued by the Michigan Department of Transportation; and,

BE IT ALSO RESOLVED, that the city Department of Public Works and Charlotte Police Department provide the authorized assistance as outlined above.

Motion by Baker, support by Dyer to approve the first reading of the resolution. Council discussed. Carried with roll call vote. 7 Yes. 0 No

PUBLIC COMMENTS:

Ben Phlegar expressed concern over the public hearing notice and asked council to consider other sources of revenue.

COMMUNICATIONS AND COMMITTEE REPORTS, COUNCILMEMBER COMMENTS:

The City Attorney Report was received.

The City Manager Report was received. LaPere addressed communication concerns.

Weissenborn gave an update on the Ad-hoc Committee. Baker also gave an update on the committee.

MAYOR AND COUNCIL COMMENTS:

Hoogstra thanked all the citizens for their input and council for their work.

VanStee thanked citizens for expressing concerns and stated council was doing the best they can.

Weissenborn had no comment.

Dyer thanked the public and his colleagues.

McRae thanked the public.

Baker echoed previous comments stated.

Armitage stated he appreciated the comments by the public and his colleagues and discussed the reality and concerns of the budget crisis.

ADJOURNMENT:

Council member Baker moved, supported by Dyer to adjourn the meeting at 10:10 p.m. Carried. 7 Yes. 0 No. 0 Absent.

Mayor Armitage

Pearl Tidwell, City Clerk

CITY OF CHARLOTTE
COUNCIL PROCEEDINGS

Special Meeting
April 21, 2021

CALL TO ORDER:
By Mayor Armitage on Wednesday, April 21, 2021 at 6:00 p.m

PRESENT:
Councilmembers: McRae, Baker, Weissenborn, Hoogstra, VanStee, Dyer & Mayor Armitage. All reported their remote meeting location as being in the City of Charlotte, County of Eaton and State of Michigan. Staff: Manager LaPere, Clerk Tidwell, DPW Director Amy Gilson

PUBLIC COMMENT:

There was no public comment.

RECESS TO CLOSED SESSION:

Motion by Weissenborn, support by Dyer to recess to closed session at 6:08pm. Carried with roll call vote. 7 Yes. 0 No.

RECONVENE TO OPEN SESSION:

Council reconvened at 7:11pm.

DISCUSSION FISCAL YEAR 21-22 BUDGET:

City Manager LaPere discussed the fiscal year 21-22 budget with council.

Council discussed budget concerns with city manager and the special assessment district.

PUBLIC COMMENT:

There was no public comment.

MAYOR AND COUNCIL COMMENTS:

Armitage thanked the City Manager and Department Heads for attending both physically and virtually.

ADJOURNMENT:
Baker moved, supported by Weissenborn to adjourn the meeting at 9:33 p.m. Carried. 7 Yes. 0 No. 0 Absent.

____

Mayor Armitage

____

Pearl Tidwell, City Clerk

CITY OF CHARLOTTE
COUNCIL PROCEEDINGS

Special Meeting
April 26, 2021

CALL TO ORDER:
By Mayor Armitage on Monday, April 26, 2021 at 6:00 p.m

PRESENT:
Councilmembers: Baker, Weissenborn, Hoogstra, VanStee, Dyer & Mayor Armitage. All reported their remote meeting location as being in the City of Charlotte, County of Eaton and State of Michigan.
Staff: Manager LaPere

PUBLIC COMMENT:

William Thrush of 1015 N. Cochran shared concerns and opposition to the special assessment district and tax increases.

McRae and Clerk Tidwell joined the meeting at 6:06 p.m.

Mark Bratschi of 948 Chad's Way shared concerns and opposition to the special assessment district.

Ben Phlegar of 425 Haratio Ave stated he was in support of the resolution and recognized that the decline in state revenue sharing and increase of state regulated pension obligations contributed to the council having to consider the special assessment district.

Samual Korp of 642 W. Henry St. shared concerns and opposition to the special assessment district.

Kent M. inquired about the amount of the tax increase and spoke in opposition to the special assessment district.

APPROVAL OF RESOLUTIONS:

A. **Consider Resolution No. 2021-057 Approving Special Assessment District Cost Estimates and Establish District**

RESOLUTION NO. 2021-057

A RESOLUTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT FOR THE OPERATION AND MAINTENANCE OF THE CHARLOTTE FIRE DEPARTMENT AND TO ORDER THE CREATION OF A SPECIAL ASSESSMENT ROLL TO FUND THE DEPARTMENT

WHEREAS , the City Council has determined to initiate the process for establishing a district to provide for the purchasing of equipment and for the operation and maintenance of the Charlotte Fire Department, and its annual operation and maintenance, pursuant to 1951 P.A. 33, as amended; and

WHEREAS , the City Council has caused the City Manager to prepare a cost estimate for fire protection for the fiscal year 2021; and

WHEREAS , after due and legal notice, the City Council has met on April 19, 2021, at 7:00 p.m., Eastern Daylight Time, and heard all persons interested therein at said first hearing with respect for the fire protection plan and the establishment of a special assessment district;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council, pursuant to 1951 P.A. 33, as amended, hereby determines to provide for the funding of the Charlotte Fire Department as described as follows: For the purchase of fire motor vehicles, apparatus and equipment and for the funding, on an annual basis, for the operation and maintenance of the Charlotte Fire Department.

2. The City Council hereby approves the cost estimate in the sum of Nine Hundred Seventy Four Thousand, Eight Hundred Forty-One Dollars ($974,841), as prepared and presented by the City Manager. Of the aforesaid total cost of the project, eighty-five (85%) will be spread against the special assessment district.

3. It is anticipated that the annual cost may rise, due to inflation and other factors, and eighty-five percent (85%) of the cost, whatever it shall be in the future, shall be spread annually on the district. The special assessment district shall remain in existence for as long as the Fire Department shall be in effect, or at such time as terminated by Resolution of the City Council.

4. The City Council finally determines that the special assessment district shall consist of all of the lots and parcels of land located within the city limits of the City of Charlotte, as set forth in the records of the Office of the Great Seal of the Department of the Secretary of State.

5. The Assessor is hereby directed to make a special assessment roll in which shall be described all the parcels of land to be assessed as above set forth, with the names of the owners thereof, if known, and the total amount to be assessed against each parcel of land, which amount shall be such relative portion of the whole sum to be levied against all parcels of land in the assessment district pursuant to the requirements of Section 1(4) of 1951 P.A. 33, as amended.

6. When the Assessor shall have completed the special assessment roll, he shall affix thereto his certificate stating that said roll was made pursuant to a resolution of the City Council, adopted April 26, 2021, and that in making the assessment roll he has, according to his best judgment, conformed in all respects to the directions contained in said resolution, 1951P.A. 33, as amended, and the statutes of the State of Michigan, and the Assessor shall then report the special assessment roll with his certificate attached thereto to the City Council.

7. Upon receipt of such tax roll, the City Council shall hold, upon due notice to the record owners of the property proposed to be assessed pursuant to 1951 P.A. 33, as amended, to hear public comments concerning the proposed special assessments.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

The foregoing resolution offered by Council member Baker and supported by VanStee. Council discussed. Carried. 7 Yes. 0 No.

B. **Consider Resolution No. 2021-059 Authorizing the Public Hearing for Distribution of Levy**

A RESOLUTION TO SET DATE FOR A PUBLIC HEARING ON THE ESTIMATED COSTS AND CREATION OF A SPECIAL ASSESSMENT DISTRICT

WHEREAS, the City Manager has prepared a cost estimate for fire protection for the fiscal year that begins July 1, 2021 and has submitted the document to the City Council; and

WHEREAS, the City Council wishes to consider the creation of a special assessment district to defray the costs as estimated to provide fire protection and has directed the Assessor to distribute the levy; and

WHEREAS, prior to the creation of the special assessment district, the City Council is required to afford the public an opportunity to appear or protest the assessment;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby authorize a public hearing on the distribution of the levy of a special assessment district to defray the costs of fire protection to be held on May 24, 2021 at 7:00 p.m.; and

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to provide notice of the public hearing in accordance with legal requirements.

The foregoing resolution offered by Council member McRae and supported by Hoogstra. Council discussed. Carried. 7 Yes. 0 No.

PUBLIC COMMENT:

Jody Pruden of 309 East Shephard inquired about fire department costs.

William Thrush expressed disappointment for council action.

MAYOR AND COUNCIL COMMENTS:

Mayor Armitage explained that cost recovery will be discussed at the next council meeting.

Dyer expressed regret for not pursuing a millage earlier and would like to look at a millage for the future and invited council candidates for the 2021 election.

ADJOURNMENT:
Baker moved, supported by VanStee to adjourn the meeting at 7:15 p.m. Carried. 7 Yes. 0 No. 0 Absent.

____

Mayor Armitage

____

Pearl Tidwell, City Clerk

CITY OF CHARLOTTE

AD HOC CODE ENFORCEMENT COMMITTEE

Recommendation to Council

April 26, 2021

Summary

The Code Enforcement Ad Hoc Committee was formed by Council via resolution 2021-20 to undertake an evaluation of the City's current code enforcement policies, practices, and methods and make a recommendation to Council. Per the resolution, the Ad Hoc Code Enforcement Committee shall 1) evaluate and make recommendations to the City Council on code enforcement operations; 2) develop a projected cost estimate for providing such services as deemed necessary; and 3) make a recommendation to City Council for alternatives to provide such services. The Committee consisted of members: Daryl Baker, Christopher Lake, Ann Sovey, Jo Vanderstelt, Tamra Weissenborn, and ex-officio member Bryan Myrkle. They generally met weekly from March 25, 2021 through April 27, 2021 and reviewed the current code enforcement policies and procedures, discussed priorities for future code enforcement operations, received input from staff and the public, and considered the options to provide such services.

Findings and Recommendations

The Committee found that a dedicated code enforcement official was warranted to effectively provide enforcement services for commercial and residential properties throughout the community. They determined that a full time person would be the best option, if financially viable, and recommended enacting a rental licensing program. Overall, the Committee determined that education and community outreach were an integral part of a successful code enforcement program, coupled with an accountable staff person who could ensure appropriate follow-through on violations.

An overview of the recommendations is provided below. Additionally, a copy of the minutes of the meetings are attached as Appendix A. The Committee is prepared to present the findings to Council at the meeting scheduled for May 3, 2021.

Recommendation 1 - Priorities for Code Enforcement

The Committee reviewed the current code enforcement activity including the historical complaint records and have ranked the priorities for code enforcement as follows:

1. Community Outreach and Education - this would involve city-wide communications in addition to direct enforcement action to help educate the community on the current regulations and requirements under our ordinances. Additionally, this could involve connecting residents with local, regional or state resources to aid in compliance, if such resources are available.
2. Exterior maintenance such as trash or junk storage, including household furniture - this includes exterior cleanup such as trash/debris removal, storage of household furniture outside or dumping

at curb on move-out, general lawn maintenance such as mowing and shrub trimming. These are all public health concerns or public nuisances, and some can create habitat for unwanted wildlife.

3. Inoperable/unregistered vehicles, improper vehicle storage/parking - this will include inoperable vehicles/junk vehicles stored on properties as well as trailers/RV storage in improper locations.
4. Unsafe buildings and property maintenance (e.g. broken windows, parking lots, roof repair) - this item includes larger maintenance and repair items, such as roofs missing shingles, commercial parking lots in need of repair, missing or broken windows on commercial buildings, residential properties with broken support posts, railings, or similar.

Recommendation 2 - Staffing

The Committee reached consensus that a full-time code enforcement officer was warranted given the scope of enforcement desired. This dedicated code enforcement official would be accountable for communicating with residents and following-up on complaints and violations.

Staff conducted some initial research into how other communities address code enforcement. Most employ city personnel who are responsible for code enforcement and are often part of the building department services. Some communities employ a full time person, some employ one or more part time persons, and some employ a combination of full and part time persons. The pay range based on the most recent MML wage and salary survey for communities of similar population (5,000 - 15,000) was $14 to $32 per hour; with an average of $19.50 per hour. In addition to salary, the costs for providing enforcement will also include equipment and a city vehicle. The city could employ one or more part time employees, or utilize one full time employee. Surrounding communities generally have at least one dedicated code enforcement staff person.

The city could contract out this service to a private company as there are a few well-known firms who provide this service. Initial cost estimates based on prior contracts with other communities show a range of $48-$87 per hour, depending upon whether the firm is providing full time or part time services. Given the expense of utilizing a contract with a private company, the committee is recommending the city consider hiring a staff person for this work.

Additional Recommendation - Rental Properties

The Committee discussed whether the City Council should consider a rental licensing program as a long term goal. This will require an ordinance amendment requiring that residential rental units register with the city and obtain a license to rent their property for housing purposes. The city could conduct an inspection of the premises and interior for basic safety of the residents, including proper ingress and egress, functioning furnace/HVAC, working smoke detectors, etc. This could be done on a periodic basis, such as every other year and be a part of the duties of a full time code enforcement officer. In addition to ensuring safe living conditions for the residents, this would provide staff with a point of contact for any potential concerns regarding the property.

The City currently has 563 homes that are non-exempt as principal residences and are assumed to be rentals. In addition, we have approximately 1,500 known residential rental units. This number includes multi-family homes, apartment buildings and apartments above stores in the central business district.

Given the significant number of impacted property owners, the city will want to ensure there is communication between the city and property management from the onset as part of enacting any rental licensing program. Consideration should be given to implementing this program in a positive manner as a partnership between the city and property owners. Additionally, if the mobile home parks are included, there are state regulations that must be followed. There were a variety of opinions regarding the scope of such a program and its implementation.

Conclusion:

The Committee recommends the Council move forward with hiring a dedicated code enforcement official. Based on public feedback during this process, and other recent citizen outreach efforts, this is a priority for the community. Ensuring city codes are equitably enforced is valuable in building community pride as well as protecting the safety and health of the community at large.

In addition the Committee recommends Council consider extending the assignment to include reviewing and making recommendations on potential ordinance amendments in coordination with the code enforcement officer.

Respectfully submitted,

Ann Sovey, Chairperson
Tammy Weissenborn, Vice-chairperson
Daryl Baker, Member
Christopher Lake, Member
Jo Vanderstelt, Member

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-068

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY OF CHARLOTTE

FOR MAY 3, 2021

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the April 23, 2021, payroll totaled $165,398.20; and

WHEREAS, the May 3, 2021, claims total in the amount of $475,623.03and

WHEREAS, the April 19, 2021, insurance claims totaled $4,529.18; and

WHEREAS, the April 26, 2021, insurance claims totaled $6,879.10; and

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for May 3, 2021, in the amount of $652,429.51.

The foregoing resolution offered by Council member ________________and supported by ______.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, May 3, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 3rd day of May 2021.

____

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

Date Entered	Vendor	Description	Amount
04/22/2021	TRACE ANALYTICAL LABORATORIES	QUARTERLY SAMPLES EFFLUENT	357.00
04/22/2021	TRACE ANALYTICAL LABORATORIES	QUARTERLY SAMPLES INFLUENT/EFFLUENT	35.40
04/22/2021	TRACE ANALYTICAL LABORATORIES	LEAD AND COPPER	59.00
04/22/2021	AMAZON CAPITAL SERVICES	INK	214.78
04/22/2021	MUNICIPAL SUPPLY COMPANY	PARTS	390.00
04/22/2021	BYRUM ACE HARDWARE	SUPPLIES	41.14
04/22/2021	BYRUM ACE HARDWARE	SUPPLIES	2.78
04/22/2021	BYRUM ACE HARDWARE	SUPPLIES	2.88
04/22/2021	BYRUM ACE HARDWARE	ROIUNDUP KILLER	26.99
04/22/2021	ELHORN ENGINEERING COMPANY	BLUE-WHITE METERING PUMP	2,500.00
04/22/2021	NUSYSTEMS INC	FATS, OIL, GREASE TREATMENT FOR LANSING ROAD	934.56
04/22/2021	1ST AYD CORPORATION	SUPPLIES	789.68
04/22/2021	SWANSON ELECTRIC	1075 INDEPENDENCE BLVD	193.75
04/22/2021	GRAINGER PRODUCTS	SEAL KIT	497.50
04/22/2021	KENNEDY INDUSTRIES INC.	PLUG VALVE	1,005.00
04/22/2021	AMERICAN WATER WORKS ASSOC.	WATER SOLUTIONS SEMINAR-PERRY	55.00
04/22/2021	HASSEL FREE FUELS	GAS AND DIESEL	1,230.67
04/22/2021	ETNA SUPPLY	COPPERHORN	2,118.00
04/22/2021	OVERHEAD DOOR OF BATTLE CREEK	REPAIR DOOR	503.10
04/22/2021	JACK DOHNEY COMPANIES, INC	HOSE	709.54
04/22/2021	BEAVER RESEARCH COMPANY	SUPPLIES	189.53
04/22/2021	JACK DOHNEY COMPANIES, INC	POWER SUPPLY	197.00
04/22/2021	TSC TRACTOR SUPPLY	BOLT	1.99
04/22/2021	QUILL CORP.	CHAIR	107.99
04/22/2021	QUILL CORP.	SUPPLIES	419.61
04/22/2021	INTERSTATE BILLING SERVICE INC	NUT	39.87
04/22/2021	INTERSTATE BILLING SERVICE INC	HYDRAULIC & HYDRAULIC CYLINDER	302.74
04/22/2021	WOLVERINE PEST SERVICE	PEST CONTROL	50.00
04/22/2021	ROAD EQUIPMENT PARTS CENTER	LED HIGHLIGHTER	391.76
04/22/2021	WILLIAMS FARM MACHINERY, INC.	COLLAR NUT, & GUIDE	147.48
04/22/2021	TSC TRACTOR SUPPLY	MESH VEST	89.94
04/22/2021	TRUGREEN #2801	LAWN SERVICE	34.25
04/22/2021	ERIC ROGERS LLC	WEED TREATMENT @ REC	150.00
04/22/2021	GUNTHORPE MECHANICAL	ARMORY/ STORAGE TESTING	82.00
04/22/2021	BYRUM ACE HARDWARE	SPRING	4.17
04/22/2021	FISHBECK, THOMPSON, CARR	CHARLOTTE/WW ASSET MANAGEMENT PROGRAM	33,812.00
04/22/2021	ROWE PROFESSIONAL SERVICES CO	E. HARRIS FROM M-78 TO M-50	13,565.25
04/22/2021	ROWE PROFESSIONAL SERVICES CO	SAFE ROUTES TO SCHOOL	45,980.50
04/22/2021	AMAZON CAPITAL SERVICES	NOTEBOOKS, PAPER CLIPS, & PAPER	122.46
04/22/2021	BARYAMES CLEANERS	DRY CLEANING	200.85
04/22/2021	AMAZON CAPITAL SERVICES	WATER FILTERS	248.44
04/22/2021	BULLSEYE PEST DEFENSE	CHECK BAIT STATIONS IN FIRE & POLICE GARAGE	50.00
04/22/2021	BARYAMES CLEANERS	DRY CLEANING	279.65
04/22/2021	HASSEL FREE FUELS	GAS AND DIESEL	341.11
04/22/2021	SUPERFLEET MASTERCARD PROG.	FLEET FUEL	2,028.68
04/22/2021	CMP DISTRIBUTORS INC	VEST	835.00
04/22/2021	MATAI	2021 MEMBERSHIP DIES	40.00
04/22/2021	MATAI	2021 MEMBERSHIP DUES	40.00
04/22/2021	CAPITAL CAR WASH	60 CAR WASH TOKENS	210.00

Date Entered	Vendor	Description	Amount
04/28/2021	CONSUMERS ENERGY	201 HALL ST	100.93
04/28/2021	CONSUMERS ENERGY	1325 ISLAND HWY	444.25
04/28/2021	CONSUMERS ENERGY	1329 1/2 ISLAND HWY	66.18
04/28/2021	CONSUMERS ENERGY	1064 NORTHWAY	57.59
04/28/2021	CONSUMERS ENERGY	1216 1/2 S COCHRAN AVE	29.13
04/28/2021	WIELAND BUILDS	BEACH MARKET REDEVELOPMENT	96,723.92
04/28/2021	EATON COUNTY-TREASURER	SUMMER TAXES 2020	1,179.67
04/28/2021	CONSUMERS ENERGY	111 E LAWRENCE AVE	3,376.29
04/28/2021	CONSUMERS ENERGY	108 E LAWRENCE AVE	46.45
04/28/2021	CONSUMERS ENERGY	108 E LAWRENCE	129.36
04/28/2021	CONSUMERS ENERGY	1325 ISLAND HWY	46.87
04/28/2021	CONSUMERS ENERGY	811 CHADS WAY	295.30
04/28/2021	CONSUMERS ENERGY	1225 S COCHRAN AVE	54.87
04/28/2021	CONSUMERS ENERGY	911 W SHEPHERD ST	3,691.36
04/28/2021	CONSUMERS ENERGY	1152 S COCHRAN AVE CAMP FRANCIS	54.87
04/28/2021	CONSUMERS ENERGY	1325 ISLAND HWY #C	222.06
04/28/2021	CONSUMERS ENERGY	811 CHADS WAY	16.25
04/28/2021	CONSUMERS ENERGY	526 W STODDARD ST	29.13
04/28/2021	CONSUMERS ENERGY	620 W SHEPHERD ST	75.37
04/28/2021	CONSUMERS ENERGY	1213 S COCHRAN AVE	76.32
04/28/2021	CONSUMERS ENERGY	1216 S COCHRAN AVE	253.43
04/28/2021	CONSUMERS ENERGY	1216 1/2 S COCHRAN AVE	15.00
04/28/2021	CONSUMERS ENERGY	1216 S COCHRAN AVE	165.71
04/28/2021	CONSUMERS ENERGY	301 TIRRELL RD	371.94
04/28/2021	CONSUMERS ENERGY	301 TIRRELL RD R2	2,193.00
04/28/2021	CONSUMERS ENERGY	301 TIREELL RD #NEW	829.55
04/28/2021	CONSUMERS ENERGY	48813 LED LIGHT RD	623.76
04/28/2021	CONSUMERS ENERGY	203 HALL ST	63.44
04/28/2021	CONSUMERS ENERGY	1310 S COCHRAN AVE	1,164.78
04/28/2021	CONSUMERS ENERGY	103 VAN LIEU ST	42.29
04/28/2021	CONSUMERS ENERGY	1005 PAINE DR. FRNT GEN CHARLOTTE	19.85
04/28/2021	CONSUMERS ENERGY	1227 S COCHRAN AVE	5,434.60
04/28/2021	CONSUMERS ENERGY	1005 PAINE DR	9,440.05
04/28/2021	CONSUMERS ENERGY	1005 PAINE DR	962.88
04/28/2021	CONSUMERS ENERGY	700 LANSING RD	45.00
04/28/2021	CONSUMERS ENERGY	619 W SHEPHERD ST	269.26
04/28/2021	CONSUMERS ENERGY	620 W SHEPHERD ST	176.02
04/28/2021	CONSUMERS ENERGY	1167 E CLINTON TRAIL	104.93
04/28/2021	CONSUMERS ENERGY	245 S COCHRAN AVE	19.21
04/29/2021	TRI-COUNTY PLUMBING	113 HARRIS ST.	90.95
04/29/2021	WILLIAMS FARM MACHINERY, INC.	EDGER BLADE & MOTOMIX	69.36
04/29/2021	TRACE ANALYTICAL LABORATORIES	2ND QUARTER	127.00
04/29/2021	ENVIRONMENTAL RESOURCES ASSOC	TESTING	1,268.65
04/29/2021	FULLERTON FIRE SERVICES LLC	FIRE DEPARTMENT MANAGEMENT SERVICES-MONTHLY	3,843.34
04/29/2021	D & G EQUIPMENT	SERVICE OF 318	444.05
04/29/2021	ROCHESTER CREATIONS	PRINT FACE COVERS	45.00
04/29/2021	WILLIAMS FARM MACHINERY, INC.	CHAIN SAW REPAIR	210.86
04/29/2021	DON WHITNEY	WORK BOOTS	200.00
04/29/2021	TRACE ANALYTICAL LABORATORIES	WATER QUALITY SAMPLES - 04/16/2021	93.00

Date Entered	Vendor	Description	Amount
04/29/2021	AMAZON CAPITAL SERVICES	CHARGE CORD & SPOT LIGHT	243.97
04/29/2021	BYRUM ACE HARDWARE	SUPPLIES	32.91
04/29/2021	BYRUM ACE HARDWARE	COVER BOX	4.49
04/29/2021	BOUND TREE	TOURNIQUET	71.97
04/29/2021	CMP DISTRIBUTORS INC	BALLISTIC VEST	835.00
04/29/2021	AMAZON CAPITAL SERVICES	LIGHT	120.97
04/29/2021	BYRUM ACE HARDWARE	SUPPLIES	36.96
04/29/2021	BYRUM ACE HARDWARE	PAINTBRUSH	8.99
04/29/2021	AMAZON CAPITAL SERVICES	TEST STRIPS	16.00
04/29/2021	CAPITAL ASPHALT	UPM/COLD PATCH	1,903.50
04/29/2021	BYRUM ACE HARDWARE	BATTERIES	27.98
04/29/2021	DORNBOS SIGN & SAFETY INC.	POST	189.00
04/29/2021	FERGUSON WATER WORKS FKA	PARTS	2,408.18
04/29/2021	THAD BRIGGS	VOLUNTEET STIPEND Q1 2021	510.00
04/29/2021	CONSUMERS ENERGY	076 - 12 TRAFFIC LIGHTS	409.20
04/29/2021	CONSUMERS ENERGY	AREA LIGHTING	583.71
04/29/2021	CHRISTOPHER BURT	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	TYLER DEWATERS	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	CONSUMERS ENERGY	076 - 2 TRAFFIC LIGHTS	2.98
04/29/2021	CONSUMERS ENERGY	065 & 068 -460 STREETLIGHTS	6,663.29
04/29/2021	CONSUMERS ENERGY	TULLY BROWN DR (AREA LIGHTING)	125.71
04/29/2021	CONSUMERS ENERGY	201 HALL ST (AREA LIGHTING)	94.29
04/29/2021	CONSUMERS ENERGY	508 N. SHELDON ST.	131.21
04/29/2021	ROY GILBERTSON	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	CONSUMERS ENERGY	1104 MIKESELL ST	342.11
04/29/2021	SPENCER DRAKE	VOLUNTEER STIPEND Q1 2021	170.00
04/29/2021	CONSUMERS ENERGY	544 LANSING ST	104.32
04/29/2021	TODD HAMILTON	VOLUNTEER STIPEND Q1 2021	340.00
04/29/2021	JOSHUA HOUGHTALING	VOLUNTEER STIPEND Q1 2021	340.00
04/29/2021	KRISTOFFER HULSEBOS	VOLUNTEER STIPEND Q1 2021	170.00
04/29/2021	TRINITY JENSON	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	CONSUMERS ENERGY	544 LANSING ST	734.83
04/29/2021	BRIAN MATSON	VOLUNTEER STIPEND Q1 2021	340.00
04/29/2021	MATTHEW MITSCHKE	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	WADE NICHOLS	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	CONSUMERS ENERGY	700 E. SHEPHERD ST.	258.01
04/29/2021	ROBERT RICH	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	COREY SANDERS	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	DANIEL SOWLES	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	CONSUMERS ENERGY	1075 INDEPENDENCE BLVD	258.29
04/29/2021	CONSUMERS ENERGY	1305 S COCHRAN AVE	562.18
04/29/2021	SAWYER TROPP	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	JEFFREY WERTZ	VOLUNTEER STIPEND Q1 2021	510.00
04/29/2021	CONSUMERS ENERGY	1216 S COCHRAN AVE	1,741.46
04/29/2021	MATTHEW PRUDEN	VOLUNTEER STIPEND Q1 2021	340.00
04/29/2021	BYRUM ACE HARDWARE	VEG KILLER	45.99
04/29/2021	CONSUMERS ENERGY	111 E LAWRENCE AVE	2,520.81
04/29/2021	BASIC	MONTHLY FEE FOR SECTION 125 FSA PLAN	495.60
04/29/2021	CONSUMERS ENERGY	1800 PACKARD HWY	42.14

INVOICE REGISTER FOR CITY OF CHARLOTTE
INVOICE ENTRY DATES 04/20/2021 - 04/30/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Date Entered	Vendor	Description	Amount
04/29/2021	MICHIGAN NETWORK CONSULTANTS	IT SERVICES	3,175.00
04/29/2021	CONSULTANTS ON CALL, LLC	MANAGED SERVICE FEES	187.50
04/30/2021	VERIZON WIRELESS	2021 MARCH	1,084.50
04/30/2021	MICHAEL R KLUCK & ASSOC	MARCH 2021	3,689.26
04/30/2021	MCGINTY, HITCH, ET AL., P.C.	MARCH 2021	5,371.48
04/30/2021	DELTA DENTAL PLAN OF MICHIGAN	DENTAL PREMIUMS	4,088.43
04/30/2021	HUNTINGTON NATIONAL BANK	ANNUAL ADMINISTRATION	500.00
04/30/2021	STANDARD LIFE INSURANCE CO	LIFE INSURANCE	2,912.51
04/30/2021	CANON FINANCIAL SERVICES, IN	APRIL 2021	253.73
04/30/2021	VISION SERVICE PLAN	APRIL 2021	418.07
04/30/2021	VISION SERVICE PLAN	APRIL 2021	769.95
04/30/2021	RANDY JEWELL	ASSESSING SERVICES	3,116.00
04/30/2021	ACD.NET	INTERNET & PHONE SERVICE	938.43
04/30/2021	US BANK	DEBT SERVICES PAYMENT	173,350.00
	Total:	475,623.03	

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-069

A RESOLUTION TO APPROVE MAYORAL APPOINTMENTS

WHEREAS , a need for a Council appointments exists; and

WHEREAS, Mayor Armitage is recommending the following individuals to be appointed to the respective boards:

Name	Board / Committee	Term Ending
Tamara Line	Camp Frances	05/15/2023
Amy Jo Smith	Camp Frances	05/15/2023

THEREFORE, BE IT RESOLVED that the appointment listed above shall be and the same are hereby approved.

The foregoing resolution offered by Council member _________ and supported by ___________.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, May 3, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 3rd day of May 2021.

____

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-061

A RESOLUTION TO AUTHORIZE A CONTRACT WITH FEDEWA, INC. FOR PAINTING THE NORTH WATER TOWER

WHEREAS, the most recent inspection report indicated that the north water tower's exterior needs painting and miscellaneous repairs; and

WHEREAS, sealed bids were received on Tuesday, April 13, 2021; and

WHEREAS, Fedewa, Inc. of Hastings submitted the lowest unit price bid in the amount of $69,699.00 to complete the project; and

WHEREAS, Nelson Tank Engineering & Consulting (NTEC) has verified Fedewa's experience and ability to perform the work satisfactorily; and

WHEREAS, funding for these items were budgeted and will be charged to the Water and Sewer Fund.

THEREFORE, BE IT RESOLVED that the City enter into a contract with Fedewa, Inc. to repaint and repair the north water tower and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

The foregoing resolution offered by Council member __________ and supported by ____________.

Upon roll call vote, the following voted:

Aye:
Nay:
Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, May 3, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 3rd day of May 2021.

____
Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

Bid Tabulations
City of Charlotte
400,000-Gallon Elevated Tank
Exterior and Pit Piping Repainting and Minor Repairs

BIDDERS	L&T Painting	Fedewa	Maguire Iron	Industrial Painting	E&L Contractors	Seven Brothers
BID LINE ITEM						
1 Fall prevention	$4,400	$5,000	$5,500	NO BID	NO BID	NO BID
2 Roof hatch gasket	$400	$699	$500			
3 Overflow pipe screen	$2,000	$200	$500			
4 Remove sway rod plates	$1,600	$800	$4,000			
5 Repaint exterior	$77,840	$60,000	$128,000			
6 Repaint pit piting	$6,000	$3,000	$3,500			
TOTAL	**$92,240**	**$69,699**	**$142,000**	**$0**	**$0**	**$0**
Addendum Acknowledged	Y	N	Y			
Bid Bond	Y	Y	Y			
Signed	Y	Y	Y			

Bid Tabulations
City of Charlotte
400,000-Gallon Elevated Tank
Exterior and Pit Piping Repainting and Minor Repairs

NTEC
Nelson Tank Engineering
& Consulting, Inc.
16240 National Parkway • Lansing, MI 48906 • Phone 517-321-1692 • Fax 517-321-4405

April 14, 2021

Amy Gilson
City of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813

RE: Notice of Award

Of the six planholders for the 400,000-Gallon Elevated Tank, three bids were received on time and opened. One bid was delivered after the bid opening and will not be considered. Upon review, NTEC recommends award of the project to Fedewa, Inc., the apparent low bidder, with his bid of $69,699.

Fedewa, Inc. submitted a bid of $69,699, which fell within the Engineer's estimate of $142,250. Fedewa, Inc. did not acknowledge Addendum #1 but NTEC believes this irregularity should be waived as it does not affect the cost or ability to carry out the project. NTEC has no reservations in recommending Fedewa, Inc. for this project, as they have completed projects of similar size and nature for us in the past.

Once NTEC has been informed of your decision we will prepare and issue the Notice of Award.

Respectfully,

Keith A. Nelson

Keith A. Nelson, PE dmo
President

Encl: Bid Tabs

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-062

A RESOLUTION TO AUTHORIZE A CONTRACT WITH T.H. EIFERT FOR THE REBUILDING OF MAIN PRIMARY CLARIFIER DRIVE

WHEREAS, the primary clarifier #1 at the wastewater treatment plant needs to be removed and rebuilt; and

WHEREAS, sealed bids were received on Tuesday, April 13, 2021; and

WHEREAS, T.H. Eifert of Lansing submitted the lowest lump sum bid in the amount of $35,600.00 to complete the project; and

WHEREAS, the City has worked with T.H. Eifert on previous projects and they have the performed the work satisfactorily; and

WHEREAS, funding for these items were budgeted and will be charged to the Water and Sewer Fund.

THEREFORE, BE IT RESOLVED that the City enter into a contract with T.H. Eifert to rebuild the main drive for primary clarifier #1 and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

The foregoing resolution offered by Council member __________ and supported by ____________.

Upon roll call vote, the following voted:

Aye:
Nay:
Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, May 3, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 3rd day of May 2021.

____
Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

City Of Charlotte
Department of Public Works

Memo

To: City Council

From: Amy E. Gilson, P.E., Director of Public Works

Date: April 13, 2021

Re: Clarifier Main Drive Rebuild Bids

In your packet you will find a resolution to approve the proposal for the rebuilding of the main drive for primary clarifier #1 at the wastewater treatment plant. Bids were received on April 13, 2021, and following is the sole quote received:

T.H. Eifert	$ 35,600.00

T. H. Eifert has done work at the wastewater plant in the past, and their work was satisfactory, and the bid is within the expected range. Therefore, we are recommending that the bid for the rebuilding of the main drive for primary clarifier #1 be awarded to T.H. Eifert of Lansing.

Please let me know if you have any questions.

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-064

AUTHORIZING CHARLOTTE CELEBRATES ACTIVITIES JUNE 17-19, 2021

WHEREAS, Charlotte Celebrates is a community-based, organized event that is to be held June 17 to 19, 2021; and,

WHEREAS, the Charlotte Celebrates committee is responsible for organizing these events that contribute to community-wide fellowship, benevolence, and welfare; and

WHEREAS, the Committee has planned events that require the use and closure of certain streets and right of ways; and

WHEREAS, the Committee has requested that the Charlotte City Council approve the following requests and conditions, including assistance with street closures:

1. Closure of South Cochran Avenue in the 100 and 200 blocks, and East & West Lovett Streets in the 100 blocks to through traffic from 4 p.m. to 8:30 p.m. on Thursday, June 17, 2021 for Touch-A-Truck.
2. Closure of South Cochran Avenue in the 100, 200 and 300 blocks, and East & West Lovett Streets in the 100 blocks to through traffic from 4:00 p.m. to 9 p.m. on Friday, June 18, 2021 for the Charlotte Celebrates Car Show.
3. Authorization for the city to supply whatever closing signs and barricades it has available for the street closures. Other signs will be the responsibility of the event committee.
4. Authorization for the city Department of Public Works to place the required barricades as needed and designated by the Charlotte Police Department.
5. Authorization for the Charlotte Police Department to provide assistance for traffic diversion as necessary for the above-mentioned events.

WHEREAS, the City Council of the City of Charlotte determines these temporary street closings and other conditions are in the best interests of the community.

NOW, THEREFORE, BE IT RESOLVED, that these street closures at the specified times be granted and carried out in accordance with those permissions issued by the Michigan Department of Transportation; and,

BE IT ALSO RESOLVED, that the city Department of Public Works and Charlotte Police Department provide the authorized assistance as outlined above.

The foregoing resolution offered by Council member __________ and supported by ____________.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, May 3, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 3rd day of May 2021.

____

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

THE CITY OF
CHARLOTTE
MICHIGAN

TO: City Council

FROM: Bryan Myrkle, Community Development Director

SUBJECT: Charlotte Celebrates Festival – Authorizing Resolution

DATE: April 15, 2021

The Charlotte Celebrate Festival committee has submitted its requests for use of public property for the planned event on Father's Day weekend in June, 2021.

This is a significantly pared-back request compared to most years due to continuing uncertainty regarding public restrictions related to the coronavirus. The committee is foregoing requests to authorize a number of the usual events and activities on public streets, parking lots or facilities, including the motorcycle stunt show, 3-on-3 basketball tournament, 5k run, Father's Day Fly-In, and the pancake breakfast. Furthermore, the Committee is planning not to hold several additional activities that do not require City authorization, such as the children's activities (bounce houses and etc.) on the Courthouse lawn.

The only activities that are included in this year's authorizing resolution are the Touch-A-Truck event on Thursday evening and the Car Show on Friday.

111 EAST LAWRENCE AVENUE
CHARLOTTE, MICHIGAN 48813
517-543-2750 (PHONE) | 517-543-8845 (FAX)
WWW.CHARLOTTEMI.ORG

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-071

A RESOLUTION TO AUTHORIZE FILLING PARK RANGER POSITIONS IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the City Council implemented a hiring freeze at the council meeting on June 8, 2020; and

WHEREAS, the Department of Public Works annually hires two summer park rangers for cleaning bathrooms, maintaining parks, and other miscellaneous tasks that the DPW staff does not have time to complete; and

WHEREAS, these employees are paid minimum wage, work 40 hours per week typically from May through August, and frequently are students earning money for college; and

WHEREAS, the positions have been budgeted and are charged to the parks in General Fund; and

WHEREAS, the Department is requesting permission to fill two seasonal Park Ranger positions to complete work in the parks and other city grounds throughout the summer months.

THEREFORE, BE IT RESOLVED That the City Council approves hiring two employees to fill the seasonal Park Ranger positions for the Department of Public Works.

The foregoing resolution offered by Council member __________ and supported by ____________.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, May 3, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 3rd day of May 2021.

____

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-72

A RESOLUTION TO AUTHORIZE CITY CLERK-TREASURER TO SIGN MERS ADDENDUMS

WHEREAS, MERS has requested the City complete and sign addendums to each of the divisions clarifying certain reporting practices for internal tracking and auditing purposes; and

WHEREAS, the City of Charlotte has designated the Clerk-Treasurer as the authorized signer for MERS; and

WHEREAS, the addendums outline current reporting practices and there will be no changes to any division;

NOW, THEREFORE, BE IT RESOLVED that the City Council authorize the Clerk-Treasurer to sign the addendums to all MERS divisions for reporting purposes.

The foregoing resolution offered by Council member _________ and supported by ___________.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, May 3, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 3rd day of May 2021.

____

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

Date: April 30, 2021

To: Honorable Mayor Armitage; City Council

From: Erin LaPere, City Manager

Re: Reporting addendums to MERS

On the agenda for Council's consideration is a resolution to authorize the clerk-treasurer to sign addendums to the various MERS divisions. MERS has requested we complete these for each of the divisions to clarify this information for auditing and internal tracking purposes. There are no changes to any of the divisions with these addendums.

Attached is a copy of each of the addendums and a resolution authorizing the clerk-treasurer to submit the application.

eel

attachments

Defined Benefit Plan Adoption Agreement Addendum

MERS®
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 23010105

Division name on file with MERS Fire

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☑ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010105

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☐	☑
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010105

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)
180 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ____ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ____ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010105

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	◯ Base Wages	◯ Box 1 Wages	◯ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010105

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

◉ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- ☑ Salary or hourly wage X hours
- ☑ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: ____

Other Wages apply: **YES** ☑ **NO** ☐

- ☑ Shift differentials
- ☑ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☐ Other: ____

Lump Sum Payments apply: **YES** ☑ **NO** ☐

- ☑ PTO cash-out
- ☑ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☑ Sick payouts
- ☑ Severance (if issued as lump sum)
- ☐ Other: ____

Taxable Payments apply: **YES** ☐ **NO** ☑

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other: ____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** ☐ **NO** ☑

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other: ____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** ☑ **NO** ☐

- ☑ 457 employee and employer contributions
- ☑ 125 cafeteria plan, FSAs and HSAs
- ☑ IRA contributions
- ☐ Other: ____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** ☐ **NO** ☑

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other: ____

Mandatory Contributions apply: **YES** ☑ **NO** ☐

- ☑ Defined Benefit employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other: ____

Taxable Fringe Benefits apply: **YES** ☐ **NO** ☑

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other: ____

Other Benefits / Lump Sum Payments apply: **YES** ☐ **NO** ☑

- ☐ Workers compensation settlement payments
- ☐ Other: ____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010105

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ______________________________

Printed Name: ______________________________

Title: ______________________________

Date: ________________

Defined Benefit Plan Adoption Agreement Addendum

MERS®
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 23010101

Division name on file with MERS SEIU,DPW,WWTP

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☐ Yes ☑ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010101

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010101

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 160 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ______ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ______ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010101

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	Base Wages	Box 1 Wages	Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010101

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

(●) **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- [x] Salary or hourly wage X hours
- [x] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [ ] On-call pay
- [ ] Other: ______

Other Wages apply: **YES** [x] **NO** [ ]

- [x] Shift differentials
- [x] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [ ] Other: ______

Lump Sum Payments apply: **YES** [x] **NO** [ ]

- [x] PTO cash-out
- [x] Longevity
- [ ] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [x] Sick payouts
- [x] Severance (if issued as lump sum)
- [ ] Other: ______

Taxable Payments apply: **YES** [ ] **NO** [x]

- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: ______

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** [ ] **NO** [x]

- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: ______

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** [x] **NO** [ ]

- [x] 457 employee and employer contributions
- [x] 125 cafeteria plan, FSAs and HSAs
- [x] IRA contributions
- [ ] Other: ______

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** [ ] **NO** [x]

- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: ______

Mandatory Contributions apply: **YES** [x] **NO** [ ]

- [x] Defined Benefit employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: ______

Taxable Fringe Benefits apply: **YES** [ ] **NO** [x]

- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: ______

Other Benefits / Lump Sum Payments apply: **YES** [ ] **NO** [x]

- [ ] Workers compensation settlement payments
- [ ] Other: ______

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ____

Printed Name: ____

Title: ____

Date: ________________

Defined Benefit Plan Adoption Agreement Addendum

MERS® Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 | www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 23010102

Division name on file with MERS Police NSU

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☑ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010102

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010102

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 160 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ____ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ____ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010102

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	◯ Base Wages	◯ Box 1 Wages	◯ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010102

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

◉ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- ☑ Salary or hourly wage X hours
- ☑ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: ______

Other Wages apply: **YES** ☑ **NO** ☐

- ☑ Shift differentials
- ☑ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☐ Other: ______

Lump Sum Payments apply: **YES** ☑ **NO** ☐

- ☑ PTO cash-out
- ☑ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☐ Sick payouts
- ☐ Severance (if issued as lump sum)
- ☐ Other: ______

Taxable Payments apply: **YES** ☐ **NO** ☑

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other: ______

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** ☐ **NO** ☑

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other: ______

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** ☐ **NO** ☐

- ☑ 457 employee and employer contributions
- ☑ 125 cafeteria plan, FSAs and HSAs
- ☑ IRA contributions
- ☐ Other: ______

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** ☐ **NO** ☑

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other: ______

Mandatory Contributions apply: **YES** ☑ **NO** ☐

- ☑ Defined Benefit employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other: ______

Taxable Fringe Benefits apply: **YES** ☐ **NO** ☑

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other: ______

Other Benefits / Lump Sum Payments apply: **YES** ☐ **NO** ☑

- ☐ Workers compensation settlement payments
- ☐ Other: ______

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010102

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ____

Printed Name: ____

Title: ____

Date: ________________

Defined Benefit Plan Adoption Agreement Addendum

MERS®
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 | www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 23010110

Division name on file with MERS Non Union

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☐ Yes ☑ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010110

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010110

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 160 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ____ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ____ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010110

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	Base Wages	Box 1 Wages	Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010110

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

(●) **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- ☑ Salary or hourly wage X hours
- ☑ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: ______

Other Wages apply: YES ☑ NO ☐

- ☑ Shift differentials
- ☑ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☐ Other: ______

Lump Sum Payments apply: YES ☑ NO ☐

- ☑ PTO cash-out
- ☑ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☑ Sick payouts
- ☑ Severance (if issued as lump sum)
- ☐ Other: ______

Taxable Payments apply: YES ☐ NO ☑

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other: ______

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☑

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other: ______

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☑ NO ☐

- ☑ 457 employee and employer contributions
- ☑ 125 cafeteria plan, FSAs and HSAs
- ☑ IRA contributions
- ☐ Other: ______

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☐ NO ☑

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other: ______

Mandatory Contributions apply: YES ☑ NO ☐

- ☑ Defined Benefit employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other: ______

Taxable Fringe Benefits apply: YES ☐ NO ☑

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other: ______

Other Benefits / Lump Sum Payments apply: YES ☐ NO ☑

- ☐ Workers compensation settlement payments
- ☐ Other: ______

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ____

Printed Name: ____

Title: ____

Date: ________________

Defined Benefit Plan Adoption Agreement Addendum

MERS® Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 23010112

Division name on file with MERS SEIU Clrcl

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☐ Yes ☑ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010112

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010112

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 160 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ______ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ______ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010112

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	Base Wages	Box 1 Wages	Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010112

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

◉ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- [x] Salary or hourly wage X hours
- [x] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [ ] On-call pay
- [ ] Other: ______

Other Wages apply: **YES** [x] **NO** [ ]

- [x] Shift differentials
- [x] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [ ] Other: ______

Lump Sum Payments apply: **YES** [x] **NO** [ ]

- [x] PTO cash-out
- [x] Longevity
- [ ] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [x] Sick payouts
- [x] Severance (if issued as lump sum)
- [ ] Other: ______

Taxable Payments apply: **YES** [ ] **NO** [x]

- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: ______

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** [ ] **NO** [x]

- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: ______

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** [x] **NO** [ ]

- [x] 457 employee and employer contributions
- [x] 125 cafeteria plan, FSAs and HSAs
- [x] IRA contributions
- [ ] Other: ______

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** [ ] **NO** [x]

- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: ______

Mandatory Contributions apply: **YES** [x] **NO** [ ]

- [ ] Defined Benefit employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: ______

Taxable Fringe Benefits apply: **YES** [ ] **NO** [x]

- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: ______

Other Benefits / Lump Sum Payments apply: **YES** [ ] **NO** [x]

- [ ] Workers compensation settlement payments
- [ ] Other: ______

EMPLOYER NAME: Charlotte, City of DIV: 23010112

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ______________________________

Printed Name: ______________________________

Title: ______________________________

Date: ________________

Defined Benefit Plan Adoption Agreement Addendum

MERS®
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 | www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 23010121

Division name on file with MERS FOP Sprvsn

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☑ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010121

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010121

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)
160 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

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Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ______ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ______ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal U*niformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010121

3. Definition of Compensation

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Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
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Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
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Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
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Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010121

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

(●) **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- [x] Salary or hourly wage X hours
- [x] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [ ] On-call pay
- [ ] Other: ______

Other Wages apply: **YES** [x] **NO** [ ]

- [x] Shift differentials
- [x] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [ ] Other: ______

Lump Sum Payments apply: **YES** [x] **NO** [ ]

- [x] PTO cash-out
- [x] Longevity
- [ ] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [x] Sick payouts
- [x] Severance (if issued as lump sum)
- [ ] Other: ______

Taxable Payments apply: **YES** [ ] **NO** [x]

- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: ______

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** [ ] **NO** [x]

- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: ______

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** [x] **NO** [ ]

- [x] 457 employee and employer contributions
- [x] 125 cafeteria plan, FSAs and HSAs
- [x] IRA contributions
- [ ] Other: ______

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** [ ] **NO** [x]

- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: ______

Mandatory Contributions apply: **YES** [x] **NO** [ ]

- [x] Defined Benefit employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: ______

Taxable Fringe Benefits apply: **YES** [ ] **NO** [x]

- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: ______

Other Benefits / Lump Sum Payments apply: **YES** [ ] **NO** [x]

- [ ] Workers compensation settlement payments
- [ ] Other: ______

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 23010121

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ____

Printed Name: ____

Title: ____

Date: ________________

Hybrid Plan Adoption Agreement Addendum

MERS® Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Hybrid Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Hybrid Plan. Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date. Unless otherwise noted, sections refer to both the Defined Benefit and Defined Contribution portions of Hybrid.

Division number 230101HC

Division name on file with MERS Fire aft 4/1/13

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Hybrid Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☑ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HC

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification under the Defined Benefit portion of Hybrid as defined under section IV (Provisions) in order to earn a month of service. Excluded classifications will require additional information below. For Defined Contribution portion of Hybrid, vesting is determined according to elapsed time (or hours reported, if applicable).

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HC

IV. Provisions

1. Service Credit Qualification (for Defined Benefit portion of Hybrid)

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility and service credit qualification in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 180 hours in a month.

Note: For purposes of Defined Contribution, vesting is determined by elapsed time or hours reported.

2. Leaves of Absence (for Defined Benefit portion of Hybrid)

Indicate in the chart below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example, if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Note: For the Defined Contribution portion of Hybrid service is not "granted" or "excluded" as elapsed time (or accumulated hours) are used to determine vesting. Contributions will be due only for months where wages are paid.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ______ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ______ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective 1/1/07, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting under both Defined Benefit and Defined Contribution portions.

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HC

3. Definition of Compensation

To streamline your Hybrid administration, MERS encourages you to use the same Definition of Compensation for both the Defined Benefit and Defined Contribution components. Contributions are calculated using the elected definition and must be reported to MERS separately for Defined Benefit and Defined Contribution.

☐ My Defined Contribution portion uses a different definition. Fill out the below for your Defined Benefit portion and contact MERS at DataCollectionProject@mersofmich.com for instructions.

Select your definition here. If you choose to customize your definition, skip this table and go to page 5.

	○ Base Wages	○ Box 1 Wages	○ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Hybrid Plan employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HC

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

(●) **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions. Wages are reported based on definition selected and the percentage of contributions should be determined using that wage.

Types of Compensation

Regular Wages
- [x] Salary or hourly wage X hours
- [x] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [ ] On-call pay
- [ ] Other: ______

Other Wages apply: **YES** [x] **NO** [ ]
- [x] Shift differentials
- [x] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [ ] Other: ______

Lump Sum Payments apply: **YES** [x] **NO** [ ]
- [x] PTO cash-out
- [x] Longevity
- [ ] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [x] Sick payouts
- [x] Severance (if issued as lump sum)
- [ ] Other: ______

Taxable Payments apply: **YES** [ ] **NO** [x]
- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: ______

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** [ ] **NO** [x]
- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: ______

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** [x] **NO** [ ]
- [x] 457 employee and employer contributions
- [x] 125 cafeteria plan, FSAs and HSAs
- [x] IRA contributions
- [ ] Other: ______

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** [ ] **NO** [x]
- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: ______

Mandatory Contributions apply: **YES** [x] **NO** [ ]
- [x] Hybrid Plan employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: ______

Taxable Fringe Benefits apply: **YES** [ ] **NO** [x]
- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: ______

Other Benefits / Lump Sum Payments apply: **YES** [ ] **NO** [x]
- [ ] Workers compensation settlement payments
- [ ] Other: ______

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HC

4. Forfeiture (for Defined Contribution portion of Hybrid)

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ______________________________

Printed Name: ______________________________

Title: ______________________________

Date: ________________

Hybrid Plan Adoption Agreement Addendum

MERS®
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 | www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Hybrid Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Hybrid Plan. Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date. Unless otherwise noted, sections refer to both the Defined Benefit and Defined Contribution portions of Hybrid.

Division number 230101HD

Division name on file with MERS Non Union on/aft 4/1/13

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Hybrid Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Employee classification contains **public safety employees:** ☐ Yes ☑ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HD

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification under the Defined Benefit portion of Hybrid as defined under section IV (Provisions) in order to earn a month of service. Excluded classifications will require additional information below. For Defined Contribution portion of Hybrid, vesting is determined according to elapsed time (or hours reported, if applicable).

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HD

IV. Provisions

1. Service Credit Qualification (for Defined Benefit portion of Hybrid)

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility and service credit qualification in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 80 hours in a month.

Note: For purposes of Defined Contribution, vesting is determined by elapsed time or hours reported.

2. Leaves of Absence (for Defined Benefit portion of Hybrid)

Indicate in the chart below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example, if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Note: For the Defined Contribution portion of Hybrid service is not "granted" or "excluded" as elapsed time (or accumulated hours) are used to determine vesting. Contributions will be due only for months where wages are paid.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ______ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ______ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective 1/1/07, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting under both Defined Benefit and Defined Contribution portions.

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HD

3. Definition of Compensation

To streamline your Hybrid administration, MERS encourages you to use the same Definition of Compensation for both the Defined Benefit and Defined Contribution components. Contributions are calculated using the elected definition and must be reported to MERS separately for Defined Benefit and Defined Contribution.

☐ My Defined Contribution portion uses a different definition. Fill out the below for your Defined Benefit portion and contact MERS at DataCollectionProject@mersofmich.com for instructions.

Select your definition here. If you choose to customize your definition, skip this table and go to page 5.	○ Base Wages	○ Box 1 Wages	○ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Hybrid Plan employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HD

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

◉ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions. Wages are reported based on definition selected and the percentage of contributions should be determined using that wage.

Types of Compensation

Regular Wages

- ☑ Salary or hourly wage X hours
- ☑ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: ____

Other Wages apply: **YES** ☑ **NO** ☐

- ☑ Shift differentials
- ☑ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☐ Other: ____

Lump Sum Payments apply: **YES** ☑ **NO** ☐

- ☑ PTO cash-out
- ☑ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☑ Sick payouts
- ☑ Severance (if issued as lump sum)
- ☐ Other: ____

Taxable Payments apply: **YES** ☐ **NO** ☑

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other: ____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** ☐ **NO** ☑

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other: ____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** ☑ **NO** ☐

- ☑ 457 employee and employer contributions
- ☑ 125 cafeteria plan, FSAs and HSAs
- ☐ IRA contributions
- ☐ Other: ____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** ☐ **NO** ☑

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other: ____

Mandatory Contributions apply: **YES** ☑ **NO** ☐

- ☑ Hybrid Plan employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other: ____

Taxable Fringe Benefits apply: **YES** ☐ **NO** ☑

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other: ____

Other Benefits / Lump Sum Payments apply: **YES** ☐ **NO** ☑

- ☐ Workers compensation settlement payments
- ☐ Other: ____

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HD

4. Forfeiture (for Defined Contribution portion of Hybrid)

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ______________________________

Printed Name: ______________________________

Title: ______________________________

Date: ________________

Hybrid Plan Adoption Agreement Addendum

MERS® Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Hybrid Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Hybrid Plan. Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date. Unless otherwise noted, sections refer to both the Defined Benefit and Defined Contribution portions of Hybrid.

Division number 230101HA

Division name on file with MERS Police Union After 7/1/2012

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Hybrid Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☑ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HA

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification under the Defined Benefit portion of Hybrid as defined under section IV (Provisions) in order to earn a month of service. Excluded classifications will require additional information below. For Defined Contribution portion of Hybrid, vesting is determined according to elapsed time (or hours reported, if applicable).

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HA

IV. Provisions

1. Service Credit Qualification (for Defined Benefit portion of Hybrid)

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility and service credit qualification in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 160 hours in a month.

Note: For purposes of Defined Contribution, vesting is determined by elapsed time or hours reported.

2. Leaves of Absence (for Defined Benefit portion of Hybrid)

Indicate in the chart below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example, if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Note: For the Defined Contribution portion of Hybrid service is not "granted" or "excluded" as elapsed time (or accumulated hours) are used to determine vesting. Contributions will be due only for months where wages are paid.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ______ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ______ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective 1/1/07, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting under both Defined Benefit and Defined Contribution portions.

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HA

3. Definition of Compensation

To streamline your Hybrid administration, MERS encourages you to use the same Definition of Compensation for both the Defined Benefit and Defined Contribution components. Contributions are calculated using the elected definition and must be reported to MERS separately for Defined Benefit and Defined Contribution.

☐ My Defined Contribution portion uses a different definition. Fill out the below for your Defined Benefit portion and contact MERS at DataCollectionProject@mersofmich.com for instructions.

Select your definition here. If you choose to customize your definition, skip this table and go to page 5.	○ Base Wages	○ Box 1 Wages	○ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Hybrid Plan employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HA

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

◉ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions. Wages are reported based on definition selected and the percentage of contributions should be determined using that wage.

Types of Compensation

Regular Wages
- [x] Salary or hourly wage X hours
- [x] PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- [ ] On-call pay
- [ ] Other: ______

Other Wages apply: **YES** [x] **NO** [ ]
- [x] Shift differentials
- [x] Overtime
- [ ] Severance issued over time (weekly/bi-weekly)
- [ ] Other: ______

Lump Sum Payments apply: **YES** [x] **NO** [ ]
- [x] PTO cash-out
- [x] Longevity
- [ ] Bonuses
- [ ] Merit pay
- [ ] Job certifications
- [ ] Educational degrees
- [ ] Moving expenses
- [x] Sick payouts
- [x] Severance (if issued as lump sum)
- [ ] Other: ______

Taxable Payments apply: **YES** [ ] **NO** [x]
- [ ] Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- [ ] Prizes, gift cards
- [ ] Personal use of a company car
- [ ] Car allowance
- [ ] Other: ______

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** [ ] **NO** [x]
- [ ] Gun, tools, equipment, uniform
- [ ] Phone
- [ ] Fitness
- [ ] Mileage reimbursement
- [ ] Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- [ ] Other: ______

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** [x] **NO** [ ]
- [x] 457 employee and employer contributions
- [x] 125 cafeteria plan, FSAs and HSAs
- [x] IRA contributions
- [ ] Other: ______

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** [ ] **NO** [x]
- [ ] Health plan, dental, vision benefits
- [ ] Workers compensation premiums
- [ ] Short- or Long-term disability premiums
- [ ] Group term or whole life insurance < $50,000
- [ ] Other: ______

Mandatory Contributions apply: **YES** [x] **NO** [ ]
- [x] Hybrid Plan employee contributions
- [ ] MERS Health Care Savings Program employee contributions
- [ ] Other: ______

Taxable Fringe Benefits apply: **YES** [ ] **NO** [x]
- [ ] Clothing reimbursement
- [ ] Stipends for health insurance opt out payments
- [ ] Group term life insurance > $50,000
- [ ] Other: ______

Other Benefits / Lump Sum Payments apply: **YES** [ ] **NO** [x]
- [ ] Workers compensation settlement payments
- [ ] Other: ______

4. Forfeiture (for Defined Contribution portion of Hybrid)

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ______________________________

Printed Name: ______________________________

Title: ______________________________

Date: ________________

Hybrid Plan Adoption Agreement Addendum

MERS®
Municipal Employees' Retirement System

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Hybrid Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Charlotte, City of

Municipality number 230101

This is an amendment of the existing Adoption Agreement for the MERS Hybrid Plan. Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date. Unless otherwise noted, sections refer to both the Defined Benefit and Defined Contribution portions of Hybrid.

Division number 230101HB

Division name on file with MERS SEIU Union DPW/Cler aft 7/1/12

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Hybrid Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

____

Employee classification contains **public safety employees:** ☐ Yes ☑ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HB

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification under the Defined Benefit portion of Hybrid as defined under section IV (Provisions) in order to earn a month of service. Excluded classifications will require additional information below. For Defined Contribution portion of Hybrid, vesting is determined according to elapsed time (or hours reported, if applicable).

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than 12 months in total.	☐	☑	☐
Part-Time Employees: Those who regularly work fewer than _______ per _______.	☐	☐	☑
Seasonal Employees: Those who will work for the municipality from __________ to __________ only.	☐	☐	☑
Voter-Elected Officials	☐	☐	☑
Appointed Officials: An official appointed to a voter-elected office.	☐	☐	☑
Contract Employees	☐	☐	☑

Probationary Periods (select one):

☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be ______ month(s).

Comments:

☑ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

EMPLOYER NAME: Charlotte, City of DIV: 230101HB

IV. Provisions

1. Service Credit Qualification (for Defined Benefit portion of Hybrid)

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility and service credit qualification in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 160 hours in a month.

Note: For purposes of Defined Contribution, vesting is determined by elapsed time or hours reported.

2. Leaves of Absence (for Defined Benefit portion of Hybrid)

Indicate in the chart below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example, if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Note: For the Defined Contribution portion of Hybrid service is not "granted" or "excluded" as elapsed time (or accumulated hours) are used to determine vesting. Contributions will be due only for months where wages are paid.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	☐	☐
Workers' Compensation	☐	☑
Unpaid Family Medical Leave Act (FMLA)	☐	☑
Other: ______ For example, sick and accident, administrative, educational, sabbatical, etc.	☐	☐
Other 2: ______ Additional leave types as above	☐	☐

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective 1/1/07, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting under both Defined Benefit and Defined Contribution portions.

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HB

3. Definition of Compensation

To streamline your Hybrid administration, MERS encourages you to use the same Definition of Compensation for both the Defined Benefit and Defined Contribution components. Contributions are calculated using the elected definition and must be reported to MERS separately for Defined Benefit and Defined Contribution.

☐ My Defined Contribution portion uses a different definition. Fill out the below for your Defined Benefit portion and contact MERS at DataCollectionProject@mersofmich.com for instructions.

Select your definition here. If you choose to customize your definition, skip this table and go to page 5.	○ Base Wages	○ Box 1 Wages	○ Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < $50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Hybrid Plan employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > $50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of   DIV: 230101HB

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

(●) **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions. Wages are reported based on definition selected and the percentage of contributions should be determined using that wage.

Types of Compensation

Regular Wages

- ☑ Salary or hourly wage X hours
- ☑ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)
- ☐ On-call pay
- ☐ Other: ______

Other Wages apply: **YES** ☑ **NO** ☐

- ☑ Shift differentials
- ☑ Overtime
- ☐ Severance issued over time (weekly/bi-weekly)
- ☐ Other: ______

Lump Sum Payments apply: **YES** ☑ **NO** ☐

- ☑ PTO cash-out
- ☑ Longevity
- ☐ Bonuses
- ☐ Merit pay
- ☐ Job certifications
- ☐ Educational degrees
- ☐ Moving expenses
- ☑ Sick payouts
- ☑ Severance (if issued as lump sum)
- ☐ Other: ______

Taxable Payments apply: **YES** ☐ **NO** ☑

- ☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
- ☐ Prizes, gift cards
- ☐ Personal use of a company car
- ☐ Car allowance
- ☐ Other: ______

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: **YES** ☐ **NO** ☑

- ☐ Gun, tools, equipment, uniform
- ☐ Phone
- ☐ Fitness
- ☐ Mileage reimbursement
- ☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)
- ☐ Other: ______

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: **YES** ☑ **NO** ☐

- ☑ 457 employee and employer contributions
- ☑ 125 cafeteria plan, FSAs and HSAs
- ☑ IRA contributions
- ☐ Other: ______

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: **YES** ☐ **NO** ☑

- ☐ Health plan, dental, vision benefits
- ☐ Workers compensation premiums
- ☐ Short- or Long-term disability premiums
- ☐ Group term or whole life insurance < $50,000
- ☐ Other: ______

Mandatory Contributions apply: **YES** ☑ **NO** ☐

- ☑ Hybrid Plan employee contributions
- ☐ MERS Health Care Savings Program employee contributions
- ☐ Other: ______

Taxable Fringe Benefits apply: **YES** ☐ **NO** ☑

- ☐ Clothing reimbursement
- ☐ Stipends for health insurance opt out payments
- ☐ Group term life insurance > $50,000
- ☐ Other: ______

Other Benefits / Lump Sum Payments apply: **YES** ☐ **NO** ☑

- ☐ Workers compensation settlement payments
- ☐ Other: ______

Hybrid Plan Adoption Agreement Addendum

EMPLOYER NAME: Charlotte, City of DIV: 230101HB

4. Forfeiture (for Defined Contribution portion of Hybrid)

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Charlotte

at a Board Meeting which took place on: ________________
(mm/dd/yyyy)

Authorized Signature: ______________________________

Printed Name: ______________________________

Title: ______________________________

Date: ________________

McGinty, Hitch, Person,
Yeadon & Anderson, P.C.

MEMORANDUM

TO: Charlotte City Council

FROM: Thomas M. Hitch, City Attorney

RE: **CITY ATTORNEY REPORT**

DATE: April 28, 2021

The following is my report to the City Council on issues in which our office has been engaged since the last Council meeting:

1. **Ordinance Drafting.** We are in the process of drafting an ordinance regarding pawn shop regulation within the City. We hope to have a draft within the next several weeks.

2. **City Manager conferences.** As I reported previously, I continue to have conferences with the City Manager regarding various City issues, including the Special Assessment District for the Fire Department.

TMH:cf

THE CITY OF
CHARLOTTE
MICHIGAN

Manager's Report
May 3rd Council Meeting

Yard Waste Collection

The City will be hosting two curbside yard waste collections this spring. The first was held Monday, April 12th through Thursday, April 15th. If anyone missed last week's collection, they can place items out week of **Monday, May 3rd through Thursday, May 6th**. We remind residents to please place leaves in brown, paper bags and neatly stack brush for collection. Residents may also drop off their yard waste at the DPW garage from 8am to 4pm, Monday through Friday.

Fiscal Year 21-22 Budget Draft

Administration has provided a list of potential cost reductions for Council to discuss at the May 3rd Council meeting. We are proposing reductions consistent with direction at the meetings held in April to contribute additional funding into the pension systems and to rebuild the unassigned fund balance reserves. We anticipate additional discussion at the May 11th study session regarding the options for additional funding for pension system and to finalize discussion on cost reductions at the May 17th meeting. Based on the discussion and direction given, administration will prepare a revised draft budget for the general fund for review at the May 24th Council meeting.

Administration will be prepared to present a complete draft budget which includes all the city's funds at the June 7th Council meeting. This will provide sufficient time to finalize projections for revenues and expenditures, and we should have better information regarding the stimulus funding by that date.

City Clerk-Treasurer

The City Clerk-Treasurer has announced her impending relocation out of state. The effective date is anticipated for mid-late May. In discussions with Ms. Tidwell, she has offered to continue to perform her duties remotely as-needed until such time the city and her can mutually cease employment relationship due to hiring of replacement staff or her obtaining other employment. She has noted that she will return to Michigan periodically to attend to personal matters and can incorporate in-person office hours as well. Given the technology in place, this is preferrable as a temporary solution to maintain staffing in those key roles while conducting the search for replacement personnel.

City Manager Vacation May 17 – 21

Prior to accepting my employment with the City, I had scheduled a vacation for the week of May 17-21st to travel to the upper peninsula. This is a non-refundable reservation that was previously rescheduled due to COVID last year. During this time, I will be available remotely via phone/email and plan to attend the May 17th meeting virtually, assuming the internet connection works as advertised.

Federal Stimulus Update

On Thursday, April 15th the US Treasury released initial pre-award steps for direct receipt agencies to complete. As Charlotte will be receiving funding from the state, and not the federal treasury directly, we await further instruction from the federal government/US Treasury. It is anticipated we can expect to receive further guidance by mid-May. I expect we will see the first portion of stimulus funding before fiscal year end but do not have an exact amount, anticipated date of receipt, or eligible expenditures.

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-411.000	CURRENT PROPERTY TAXES	3,200,000.00	3,096,906.71	0.00	103,093.29	96.78
101-000.000-411.100	YARD WASTE PROPERTY TAX	40,400.00	35,089.58	0.00	5,310.42	86.86
101-000.000-412.000	TRAILER PARK TAXES	1,000.00	5,268.00	384.00	(4,268.00)	526.80
101-000.000-413.000	TAXES - COLLECTION FEES	110,000.00	91,566.82	0.00	18,433.18	83.24
101-000.000-414.000	TAXES - INTEREST & PENALTIES	7,000.00	4,173.68	0.00	2,826.32	59.62
101-000.000-415.000	SPECIAL ASSESSMENT REVENUE	330,000.00	0.00	0.00	330,000.00	0.00
101-000.000-416.000	DELINQUENT PROPERTY TAXES	250.00	0.00	0.00	250.00	0.00
101-000.000-425.000	BUILDING PERMITS	40,000.00	62,825.00	24,920.00	(22,825.00)	157.06
101-000.000-426.000	GUN PERMITS	0.00	25.00	0.00	(25.00)	100.00
101-000.000-429.000	OTHER PERMITS & FEES	0.00	1,705.00	15.00	(1,705.00)	100.00
101-000.000-432.000	LIQUOR LICENSE	10,000.00	10,042.45	0.00	(42.45)	100.42
101-000.000-433.000	STATE REV SHARING-SALES TAX	790,000.00	518,781.00	0.00	271,219.00	65.67
101-000.000-437.000	STATE GRANTS	30,000.00	41,591.00	0.00	(11,591.00)	138.64
101-000.000-438.000	COUNTY/LOCAL GRANTS	0.00	12,979.77	0.00	(12,979.77)	100.00
101-000.000-441.000	LOCAL COMM STBLZTN SHARE TAX	150,000.00	198,110.30	0.00	(48,110.30)	132.07
101-000.000-442.000	RURAL FIRE ASSOCIATION	507,500.00	303,965.64	0.00	203,534.36	59.89
101-000.000-443.000	CABLE FRANCHISE FEES	40,000.00	32,100.82	510.90	7,899.18	80.25
101-000.000-447.000	ACCIDENT, FOIA, COPIES	2,500.00	2,389.61	226.42	110.39	95.58
101-000.000-448.000	PAYMENT IN LIEU OF TAXES	5,000.00	0.00	0.00	5,000.00	0.00
101-000.000-450.000	SCHOOL PARTICIPATION REIMB.	47,500.00	0.00	0.00	47,500.00	0.00
101-000.000-471.000	PARKING FINES	0.00	4,630.00	370.00	(4,630.00)	100.00
101-000.000-472.000	DISTRICT COURT FINES	7,500.00	4,341.69	0.00	3,158.31	57.89
101-000.000-473.000	CIVIL INFRACTIONS	0.00	300.00	0.00	(300.00)	100.00
101-000.000-474.000	OUIL COST RECOVERY	0.00	(368.75)	(197.50)	368.75	100.00
101-000.000-501.000	INTEREST INCOME	3,000.00	1,559.93	0.00	1,440.07	52.00
101-000.000-543.000	STATE GRANTS - PUBLIC SAFETY	0.00	171,958.00	0.00	(171,958.00)	100.00
101-000.000-577.000	STATE GRANTS - ELECTION REIMBURSEMENT	0.00	11,682.65	0.00	(11,682.65)	100.00
101-000.000-593.000	RENT EARNED-CITY PROPERTY	1,000.00	80.00	220.00	920.00	8.00
101-000.000-596.000	SUNDRY REVENUE	20,000.00	26,616.73	4,959.78	(6,616.73)	133.08
101-000.000-605.270	CONTRIB FROM INDSTRL PRK FUND	25,000.00	18,747.00	0.00	6,253.00	74.99
101-000.000-605.510	CONTRIBUTION FROM W & S FUND	375,000.00	281,250.00	0.00	93,750.00	75.00
101-000.000-605.601	CONTRIB FROM MVP FUND	14,500.00	10,872.00	0.00	3,628.00	74.98
101-000.000-606.000	LOAN PROCEEDS	182,500.00	0.00	0.00	182,500.00	0.00
Total Dept 000.000		5,939,650.00	4,949,189.63	31,408.60	990,460.37	83.32
TOTAL REVENUES		5,939,650.00	4,949,189.63	31,408.60	990,460.37	83.32
Expenditures						
Dept 000.000						
101-000.000-859.736	CONTRIBUTION TO OPEB TRUST	0.00	200,000.00	0.00	(200,000.00)	100.00
101-000.000-999.999	ADDED FOR CR RECEIPT - EXRMB	0.00	(9,896.66)	(682.30)	9,896.66	100.00
Total Dept 000.000		0.00	190,103.34	(682.30)	(190,103.34)	100.00
Dept 100.000 - MAYOR, CITY COUCIL & BOARDS						
101-100.000-708.000	COUNCIL COMPENSATION	12,500.00	11,286.66	1,085.00	1,213.34	90.29
101-100.000-721.000	FICA/MEDICARE - CITY SHARE	950.00	863.43	83.00	86.57	90.89
101-100.000-731.000	MATERIALS & SUPPLIES	100.00	122.00	0.00	(22.00)	122.00
101-100.000-735.000	DUES & SUBSCRIPTIONS	5,000.00	170.00	0.00	4,830.00	3.40
101-100.000-746.000	PROFESSIONAL SERVICES	30,000.00	16,806.40	0.00	13,193.60	56.02
101-100.000-748.000	CONFERENCES & TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-751.000	MEETING EXPENSE	200.00	0.00	0.00	200.00	0.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-100.000-972.000	MISCELLANEOUS	500.00	1,963.39	0.00	(1,463.39)	392.68
Total Dept 100.000 - MAYOR, CITY COUCIL & BOARDS		51,250.00	31,211.88	1,168.00	20,038.12	60.90
Dept 150.000 - CITY MANAGER						
101-150.000-703.000	ADMINSTRATIVE SALARIES	100,000.00	51,592.72	7,307.68	48,407.28	51.59
101-150.000-704.200	HOLIDAY COMPENSATION	0.00	1,284.63	192.31	(1,284.63)	100.00
101-150.000-710.000	COMPENSATED ABSENCES	0.00	36,993.92	192.31	(36,993.92)	100.00
101-150.000-718.000	AUTO ALLOWANCE	3,900.00	1,200.00	0.00	2,700.00	30.77
101-150.000-721.000	FICA/MEDICARE - CITY SHARE	8,000.00	6,938.33	588.46	1,061.67	86.73
101-150.000-723.000	VISION CARE	210.00	146.91	0.00	63.09	69.96
101-150.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,000.00	227.84	0.00	772.16	22.78
101-150.000-725.604	DENTAL & HEALTH BENEFITS	15,100.00	12,194.19	0.00	2,905.81	80.76
101-150.000-728.000	RETIREMENT PLANS (CITY SHARE)	10,000.00	8,987.19	769.24	1,012.81	89.87
101-150.000-731.000	MATERIALS & SUPPLIES	200.00	165.24	0.00	34.76	82.62
101-150.000-732.000	POSTAGE	200.00	252.76	15.00	(52.76)	126.38
101-150.000-735.000	DUES & SUBSCRIPTIONS	1,200.00	736.00	0.00	464.00	61.33
101-150.000-737.000	PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00
101-150.000-744.000	TELEPHONE & INTERNET	5,100.00	4,376.99	0.00	723.01	85.82
101-150.000-746.000	PROFESSIONAL SERVICES	0.00	90,423.27	0.00	(90,423.27)	100.00
101-150.000-747.000	INSURANCE & BONDS	0.00	23.00	0.00	(23.00)	100.00
101-150.000-748.000	CONFERENCES & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-150.000-751.000	MEETING EXPENSE	400.00	0.00	0.00	400.00	0.00
101-150.000-972.000	MISCELLANEOUS	400.00	291.57	0.00	108.43	72.89
Total Dept 150.000 - CITY MANAGER		146,960.00	215,834.56	9,065.00	(68,874.56)	146.87
Dept 200.000 - CITY CLERK						
101-200.000-703.000	ADMINSTRATIVE SALARIES	83,250.00	79,377.88	5,812.50	3,872.12	95.35
101-200.000-704.000	STAFF WAGES	49,500.00	749.80	733.52	48,750.20	1.51
101-200.000-704.100	STAFF - OVERTIME	2,250.00	374.06	0.00	1,875.94	16.62
101-200.000-704.200	HOLIDAY COMPENSATION	0.00	1,837.12	149.04	(1,837.12)	100.00
101-200.000-706.000	CITY LABOR - DPW	2,000.00	702.77	0.00	1,297.23	35.14
101-200.000-707.000	PART-TIME STAFF WAGES	15,000.00	0.00	0.00	15,000.00	0.00
101-200.000-710.000	COMPENSATED ABSENCES	0.00	60,642.48	0.00	(60,642.48)	100.00
101-200.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-200.000-714.000	UNUSED SICK & VACATION LEAVE	2,000.00	0.00	0.00	2,000.00	0.00
101-200.000-715.000	HEALTH REIMBURSEMENT	0.00	2,506.45	0.00	(2,506.45)	100.00
101-200.000-721.000	FICA/MEDICARE - CITY SHARE	10,500.00	10,422.71	493.91	77.29	99.26
101-200.000-723.000	VISION CARE	575.00	194.70	0.00	380.30	33.86
101-200.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,225.00	304.63	0.00	920.37	24.87
101-200.000-725.603	RETIREMENT HEALTH BENEFITS	11,800.00	4,490.77	0.00	7,309.23	38.06
101-200.000-725.604	DENTAL & HEALTH BENEFITS	35,100.00	25,257.83	0.00	9,842.17	71.96
101-200.000-728.000	RETIREMENT PLANS (CITY SHARE)	48,500.00	36,077.01	765.17	12,422.99	74.39
101-200.000-728.001	RETIRMENT HEALTH SAVINGS	4,250.00	0.00	0.00	4,250.00	0.00
101-200.000-731.000	MATERIALS & SUPPLIES	6,000.00	6,488.86	0.00	(488.86)	108.15
101-200.000-732.000	POSTAGE	11,500.00	476.34	25.00	11,023.66	4.14
101-200.000-735.000	DUES & SUBSCRIPTIONS	700.00	155.00	0.00	545.00	22.14
101-200.000-737.000	PRINTING & PUBLISHING	9,000.00	6,431.35	2,868.33	2,568.65	71.46
101-200.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	200.00	0.00	0.00	200.00	0.00
101-200.000-744.000	TELEPHONE & INTERNET	34,300.00	25,939.03	0.00	8,360.97	75.62
101-200.000-746.000	PROFESSIONAL SERVICES	67,500.00	54,221.56	0.00	13,278.44	80.33
101-200.000-747.000	INSURANCE & BONDS	0.00	122.00	0.00	(122.00)	100.00
101-200.000-748.000	CONFERENCES & TRAINING	5,000.00	450.00	0.00	4,550.00	9.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-200.000-749.000	CONTRACTUAL SERVICES	20,500.00	24,555.37	0.00	(4,055.37)	119.78
101-200.000-750.000	OTHER COMPENSATION	15,000.00	14,303.00	0.00	697.00	95.35
101-200.000-751.000	MEETING EXPENSE	50.00	0.00	0.00	50.00	0.00
101-200.000-753.000	SPECIAL PURPOSE EXPENSES	6,000.00	7,580.69	0.00	(1,580.69)	126.34
101-200.000-851.000	MVP EQUIPMENT RENTAL	500.00	434.88	0.00	65.12	86.98
101-200.000-864.000	CAPITAL OUTLAY - EQUIPMENT	8,600.00	0.00	0.00	8,600.00	0.00
101-200.000-970.000	MILEAGE ALLOWANCE	600.00	0.00	0.00	600.00	0.00
101-200.000-972.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
Total Dept 200.000 - CITY CLERK		453,100.00	365,596.29	10,847.47	87,503.71	80.69
Dept 210.000 - CITY ASSESSOR						
101-210.000-704.000	STAFF WAGES	49,300.00	34,949.54	3,136.05	14,350.46	70.89
101-210.000-704.200	HOLIDAY COMPENSATION	0.00	650.44	92.92	(650.44)	100.00
101-210.000-709.000	OTHER COMPENSATION	825.00	717.50	0.00	107.50	86.97
101-210.000-710.000	COMPENSATED ABSENCES	0.00	5,284.83	487.83	(5,284.83)	100.00
101-210.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-210.000-721.000	FICA/MEDICARE - CITY SHARE	3,900.00	3,192.37	284.34	707.63	81.86
101-210.000-723.000	VISION CARE	210.00	153.99	0.00	56.01	73.33
101-210.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	750.00	233.67	0.00	516.33	31.16
101-210.000-725.604	DENTAL & HEALTH BENEFITS	15,100.00	10,865.92	0.00	4,234.08	71.96
101-210.000-728.000	RETIREMENT PLANS (CITY SHARE)	21,200.00	17,065.20	1,551.40	4,134.80	80.50
101-210.000-731.000	MATERIALS & SUPPLIES	890.00	666.23	0.00	223.77	74.86
101-210.000-732.000	POSTAGE	0.00	2,607.20	15.00	(2,607.20)	100.00
101-210.000-735.000	DUES & SUBSCRIPTIONS	500.00	265.00	0.00	235.00	53.00
101-210.000-737.000	PRINTING & PUBLISHING	3,550.00	1,601.89	0.00	1,948.11	45.12
101-210.000-744.000	TELEPHONE & INTERNET	14,600.00	10,953.00	0.00	3,647.00	75.02
101-210.000-746.000	PROFESSIONAL SERVICES	0.00	1,421.00	0.00	(1,421.00)	100.00
101-210.000-748.000	CONFERENCES & TRAINING	2,985.00	0.00	0.00	2,985.00	0.00
101-210.000-749.000	CONTRACTUAL SERVICES	50,200.00	28,984.00	0.00	21,216.00	57.74
101-210.000-864.000	CAPITAL OUTLAY - EQUIPMENT	600.00	0.00	0.00	600.00	0.00
101-210.000-972.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
Total Dept 210.000 - CITY ASSESSOR		166,210.00	121,111.78	5,567.54	45,098.22	72.87
Dept 220.000 - FINANCE & TREASURY						
101-220.000-704.000	STAFF WAGES	55,600.00	33,471.18	3,318.01	22,128.82	60.20
101-220.000-704.100	STAFF - OVERTIME	1,750.00	1,070.35	97.77	679.65	61.16
101-220.000-704.200	HOLIDAY COMPENSATION	0.00	2,312.13	94.80	(2,312.13)	100.00
101-220.000-706.000	CITY LABOR - DPW	0.00	5,472.57	0.00	(5,472.57)	100.00
101-220.000-710.000	COMPENSATED ABSENCES	0.00	6,840.00	379.21	(6,840.00)	100.00
101-220.000-711.000	LONGEVITY	1,625.00	1,645.95	0.00	(20.95)	101.29
101-220.000-719.000	CLOTHING ALLOWANCE	500.00	575.00	125.00	(75.00)	115.00
101-220.000-721.000	FICA/MEDICARE - CITY SHARE	4,600.00	3,633.33	286.48	966.67	78.99
101-220.000-723.000	VISION CARE	300.00	153.99	0.00	146.01	51.33
101-220.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	650.00	248.44	0.00	401.56	38.22
101-220.000-725.604	DENTAL & HEALTH BENEFITS	17,000.00	12,233.16	0.00	4,766.84	71.96
101-220.000-728.000	RETIREMENT PLANS (CITY SHARE)	12,000.00	10,696.21	803.77	1,303.79	89.14
101-220.000-728.001	RETIRMENT HEALTH SAVINGS	2,000.00	1,692.46	153.86	307.54	84.62
101-220.000-731.000	MATERIALS & SUPPLIES	3,500.00	525.05	0.00	2,974.95	15.00
101-220.000-732.000	POSTAGE	3,200.00	2,790.46	25.00	409.54	87.20
101-220.000-735.000	DUES & SUBSCRIPTIONS	1,000.00	499.00	0.00	501.00	49.90
101-220.000-737.000	PRINTING & PUBLISHING	2,000.00	990.12	0.00	1,009.88	49.51
101-220.000-744.000	TELEPHONE & INTERNET	32,200.00	24,147.00	0.00	8,053.00	74.99

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-220.000-746.000	PROFESSIONAL SERVICES	240,000.00	223,074.83	16,981.97	16,925.17	92.95
101-220.000-747.000	INSURANCE & BONDS	40,000.00	40,742.00	0.00	(742.00)	101.86
101-220.000-749.000	CONTRACTUAL SERVICES	0.00	39.99	0.00	(39.99)	100.00
101-220.000-749.003	ANNEXATION TAX SHARING	67,500.00	53,986.36	0.00	13,513.64	79.98
101-220.000-972.000	MISCELLANEOUS	3,000.00	5,762.26	1,179.67	(2,762.26)	192.08
101-220.000-972.999	SUNDRY - MISC CLEARING	0.00	137.32	0.00	(137.32)	100.00
Total Dept 220.000 - FINANCE & TREASURY		488,425.00	432,739.16	23,445.54	55,685.84	88.60
Dept 221.000 - PAYROLL TO BE DISTRIBUTED						
101-221.000-704.100	STAFF - OVERTIME	0.00	371.93	371.93	(371.93)	100.00
101-221.000-704.200	HOLIDAY COMPENSATION	0.00	1,216.88	1,216.88	(1,216.88)	100.00
101-221.000-710.000	COMPENSATED ABSENCES	0.00	4,945.20	4,945.20	(4,945.20)	100.00
101-221.000-712.000	SPECIAL COMPENSATION	0.00	480.00	480.00	(480.00)	100.00
101-221.000-715.000	HEALTH REIMBURSEMENT	0.00	250.00	250.00	(250.00)	100.00
101-221.000-719.000	CLOTHING ALLOWANCE	0.00	1,875.00	1,875.00	(1,875.00)	100.00
101-221.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	699.54	699.54	(699.54)	100.00
101-221.000-722.000	ICMA - CITY SHARE	0.00	39.70	39.70	(39.70)	100.00
101-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	2,112.61	2,112.61	(2,112.61)	100.00
101-221.000-851.000	MVP EQUIPMENT RENTAL	0.00	23.80	0.00	(23.80)	100.00
Total Dept 221.000 - PAYROLL TO BE DISTRIBUTED		0.00	12,014.66	11,990.86	(12,014.66)	100.00
Dept 230.000 - COMMUNITY DEVELOPMENT						
101-230.000-703.000	ADMINSTRATIVE SALARIES	69,700.00	53,951.95	5,119.53	15,748.05	77.41
101-230.000-704.200	HOLIDAY COMPENSATION	0.00	918.89	131.27	(918.89)	100.00
101-230.000-706.000	CITY LABOR - DPW	5,750.00	2,900.33	326.36	2,849.67	50.44
101-230.000-710.000	COMPENSATED ABSENCES	0.00	5,316.62	0.00	(5,316.62)	100.00
101-230.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-230.000-714.000	UNUSED SICK & VACATION LEAVE	2,000.00	0.00	0.00	2,000.00	0.00
101-230.000-721.000	FICA/MEDICARE - CITY SHARE	6,500.00	4,708.45	409.64	1,791.55	72.44
101-230.000-722.000	ICMA - CITY SHARE	100.00	38.12	6.67	61.88	38.12
101-230.000-723.000	VISION CARE	400.00	276.12	0.00	123.88	69.03
101-230.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	750.00	311.62	0.00	438.38	41.55
101-230.000-725.604	DENTAL & HEALTH BENEFITS	20,100.00	14,463.91	0.00	5,636.09	71.96
101-230.000-728.000	RETIREMENT PLANS (CITY SHARE)	31,200.00	27,485.91	2,264.41	3,714.09	88.10
101-230.000-728.001	RETIRMENT HEALTH SAVINGS	2,100.00	0.00	0.00	2,100.00	0.00
101-230.000-731.000	MATERIALS & SUPPLIES	750.00	236.47	0.00	513.53	31.53
101-230.000-732.000	POSTAGE	250.00	178.00	10.00	72.00	71.20
101-230.000-735.000	DUES & SUBSCRIPTIONS	400.00	95.00	0.00	305.00	23.75
101-230.000-737.000	PRINTING & PUBLISHING	250.00	160.00	0.00	90.00	64.00
101-230.000-744.000	TELEPHONE & INTERNET	19,100.00	14,872.41	0.00	4,227.59	77.87
101-230.000-746.000	PROFESSIONAL SERVICES	38,000.00	0.00	0.00	38,000.00	0.00
101-230.000-747.000	INSURANCE & BONDS	0.00	29.00	0.00	(29.00)	100.00
101-230.000-748.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00
101-230.000-749.000	CONTRACTUAL SERVICES	0.00	50.20	0.00	(50.20)	100.00
101-230.000-753.000	SPECIAL PURPOSE EXPENSES	5,000.00	0.00	0.00	5,000.00	0.00
101-230.000-755.000	CONTRIBUTION TO OTHERS	36,000.00	53,000.00	0.00	(17,000.00)	147.22
101-230.000-850.000	RENTAL EXPENSE	2,448.00	133.33	0.00	2,314.67	5.45
101-230.000-851.000	MVP EQUIPMENT RENTAL	7,500.00	4,216.88	941.98	3,283.12	56.23
101-230.000-864.000	CAPITAL OUTLAY - EQUIPMENT	0.00	2,750.00	0.00	(2,750.00)	100.00
101-230.000-972.000	MISCELLANEOUS	0.00	9.18	0.00	(9.18)	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 230.000 - COMMUNITY DEVELOPMENT		250,298.00	187,602.39	9,209.86	62,695.61	74.95
Dept 300.000 - POLICE DEPARTMENT						
101-300.000-703.000	ADMINSTRATIVE SALARIES	83,250.00	58,113.78	4,040.00	25,136.22	69.81
101-300.000-704.000	STAFF WAGES	850,000.00	609,205.54	55,722.05	240,794.46	71.67
101-300.000-704.100	STAFF - OVERTIME	108,000.00	85,369.87	7,981.02	22,630.13	79.05
101-300.000-704.200	HOLIDAY COMPENSATION	0.00	39,732.79	3,933.34	(39,732.79)	100.00
101-300.000-706.000	CITY LABOR - DPW	250.00	133.28	0.00	116.72	53.31
101-300.000-710.000	COMPENSATED ABSENCES	0.00	108,520.43	13,058.13	(108,520.43)	100.00
101-300.000-711.000	LONGEVITY	12,000.00	11,975.96	0.00	24.04	99.80
101-300.000-712.000	SPECIAL COMPENSATION	3,000.00	1,500.00	0.00	1,500.00	50.00
101-300.000-715.000	HEALTH REIMBURSEMENT	6,000.00	5,500.00	250.00	500.00	91.67
101-300.000-719.000	CLOTHING ALLOWANCE	500.00	625.00	125.00	(125.00)	125.00
101-300.000-721.000	FICA/MEDICARE - CITY SHARE	18,000.00	15,904.19	1,466.08	2,095.81	88.36
101-300.000-722.000	ICMA - CITY SHARE	24,500.00	20,895.00	1,482.00	3,605.00	85.29
101-300.000-723.000	VISION CARE	5,000.00	3,481.00	0.00	1,519.00	69.62
101-300.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	33,000.00	4,667.52	0.00	28,332.48	14.14
101-300.000-725.603	RETIREMENT HEALTH BENEFITS	31,200.00	11,873.84	0.00	19,326.16	38.06
101-300.000-725.604	DENTAL & HEALTH BENEFITS	245,000.00	176,301.39	0.00	68,698.61	71.96
101-300.000-728.000	RETIREMENT PLANS (CITY SHARE)	375,000.00	359,624.03	33,387.44	15,375.97	95.90
101-300.000-730.000	SAFETY SUPPLIES	11,000.00	9,047.37	0.00	1,952.63	82.25
101-300.000-731.000	MATERIALS & SUPPLIES	12,500.00	8,907.40	163.79	3,592.60	71.26
101-300.000-732.000	POSTAGE	3,500.00	3,073.05	170.00	426.95	87.80
101-300.000-733.000	UNIFORM & CLEANING	27,000.00	8,398.95	165.35	18,601.05	31.11
101-300.000-734.000	GASOLINE & OIL	28,000.00	16,046.08	0.00	11,953.92	57.31
101-300.000-735.000	DUES & SUBSCRIPTIONS	1,500.00	735.00	0.00	765.00	49.00
101-300.000-737.000	PRINTING & PUBLISHING	4,500.00	171.03	0.00	4,328.97	3.80
101-300.000-740.000	VEHICLE MAINTENANCE	16,000.00	11,117.25	0.00	4,882.75	69.48
101-300.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	350.00	0.00	0.00	350.00	0.00
101-300.000-744.000	TELEPHONE & INTERNET	89,800.00	71,272.38	0.00	18,527.62	79.37
101-300.000-746.000	PROFESSIONAL SERVICES	80,400.00	26,004.98	0.00	54,395.02	32.34
101-300.000-747.000	INSURANCE & BONDS	0.00	24,207.00	0.00	(24,207.00)	100.00
101-300.000-748.000	CONFERENCES & TRAINING	3,000.00	890.00	0.00	2,110.00	29.67
101-300.000-749.000	CONTRACTUAL SERVICES	26,000.00	7,181.41	16.67	18,818.59	27.62
101-300.000-850.000	RENTAL EXPENSE	31,456.80	650.00	0.00	30,806.80	2.07
101-300.000-851.000	MVP EQUIPMENT RENTAL	100.00	131.42	0.00	(31.42)	131.42
101-300.000-862.000	CAP. OUTLAY-IMPROVEMENTS	12,000.00	0.00	0.00	12,000.00	0.00
101-300.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	95,000.00	0.00	0.00	95,000.00	0.00
101-300.000-864.000	CAPITAL OUTLAY - EQUIPMENT	68,000.00	14,000.00	0.00	54,000.00	20.59
101-300.000-970.000	MILEAGE ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-300.000-972.000	MISCELLANEOUS	500.00	20.00	0.00	480.00	4.00
Total Dept 300.000 - POLICE DEPARTMENT		2,306,306.80	1,715,276.94	121,960.87	591,029.86	74.37
Dept 350.000 - FIRE DEPARTMENT						
101-350.000-703.000	ADMINSTRATIVE SALARIES	17,250.00	124.95	0.00	17,125.05	0.72
101-350.000-704.000	STAFF WAGES	295,000.00	236,366.22	21,263.06	58,633.78	80.12
101-350.000-704.100	STAFF - OVERTIME	66,000.00	81,610.78	9,446.42	(15,610.78)	123.65
101-350.000-704.200	HOLIDAY COMPENSATION	17,000.00	16,962.52	0.00	37.48	99.78
101-350.000-706.000	CITY LABOR - DPW	200.00	0.00	0.00	200.00	0.00
101-350.000-707.000	PART-TIME STAFF WAGES	23,500.00	9,354.64	1,431.54	14,145.36	39.81
101-350.000-710.000	COMPENSATED ABSENCES	0.00	18,030.44	2,291.84	(18,030.44)	100.00
101-350.000-711.000	LONGEVITY	2,650.00	2,611.97	0.00	38.03	98.56
101-350.000-712.000	SPECIAL COMPENSATION	0.00	3,000.00	0.00	(3,000.00)	100.00
101-350.000-721.000	FICA/MEDICARE - CITY SHARE	7,400.00	5,907.27	589.32	1,492.73	79.83

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-350.000-722.000	ICMA - CITY SHARE	3,500.00	2,850.00	260.00	650.00	81.43
101-350.000-723.000	VISION CARE	2,000.00	1,430.75	0.00	569.25	71.54
101-350.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	18,700.00	1,741.40	0.00	16,958.60	9.31
101-350.000-725.603	RETIREMENT HEALTH BENEFITS	35,850.00	13,643.50	0.00	22,206.50	38.06
101-350.000-725.604	DENTAL & HEALTH BENEFITS	100,000.00	71,959.76	0.00	28,040.24	71.96
101-350.000-728.000	RETIREMENT PLANS (CITY SHARE)	180,000.00	168,949.23	15,989.20	11,050.77	93.86
101-350.000-728.001	RETIRMENT HEALTH SAVINGS	1,000.00	1,125.00	150.00	(125.00)	112.50
101-350.000-731.000	MATERIALS & SUPPLIES	6,000.00	3,423.89	66.35	2,576.11	57.06
101-350.000-732.000	POSTAGE	1,000.00	1,184.46	65.00	(184.46)	118.45
101-350.000-733.000	UNIFORM & CLEANING	24,000.00	13,667.79	379.00	10,332.21	56.95
101-350.000-734.000	GASOLINE & OIL	9,500.00	5,468.40	0.00	4,031.60	57.56
101-350.000-735.000	DUES & SUBSCRIPTIONS	2,500.00	505.00	0.00	1,995.00	20.20
101-350.000-737.000	PRINTING & PUBLISHING	1,000.00	26.20	0.00	973.80	2.62
101-350.000-738.000	OPERATING SUPPLIES	9,000.00	5,292.64	1,690.00	3,707.36	58.81
101-350.000-738.001	HAZ-MAT SUPPLIES	5,000.00	2,512.06	0.00	2,487.94	50.24
101-350.000-740.000	VEHICLE MAINTENANCE	25,000.00	7,361.97	394.63	17,638.03	29.45
101-350.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	20,000.00	3,598.24	52.86	16,401.76	17.99
101-350.000-744.000	TELEPHONE & INTERNET	50,900.00	45,622.35	0.00	5,277.65	89.63
101-350.000-745.000	UTILITIES	35,000.00	17,658.64	0.00	17,341.36	50.45
101-350.000-746.000	PROFESSIONAL SERVICES	46,000.00	41,891.06	0.00	4,108.94	91.07
101-350.000-747.000	INSURANCE & BONDS	0.00	10,073.00	0.00	(10,073.00)	100.00
101-350.000-748.000	CONFERENCES & TRAINING	8,000.00	1,839.10	0.00	6,160.90	22.99
101-350.000-749.000	CONTRACTUAL SERVICES	23,000.00	14,885.40	268.68	8,114.60	64.72
101-350.000-750.000	OTHER COMPENSATION	50,000.00	22,408.00	0.00	27,592.00	44.82
101-350.000-756.000	AMBULANCE EXPENSE	32,300.00	32,293.00	0.00	7.00	99.98
101-350.000-851.000	MVP EQUIPMENT RENTAL	750.00	0.00	0.00	750.00	0.00
101-350.000-853.000	HYDRANT RENTAL	8,700.00	5,800.00	0.00	2,900.00	66.67
101-350.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	365,000.00	0.00	0.00	365,000.00	0.00
101-350.000-864.000	CAPITAL OUTLAY - EQUIPMENT	25,700.00	4,430.67	0.00	21,269.33	17.24
101-350.000-865.000	CAP. OUTLAY - COMPUTER EQUIP	0.00	208.16	0.00	(208.16)	100.00
101-350.000-871.000	PRINCIPAL	32,300.00	24,219.00	0.00	8,081.00	74.98
101-350.000-872.000	INTEREST EXPENSE	2,211.00	1,665.00	0.00	546.00	75.31
101-350.000-970.000	MILEAGE ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-350.000-972.000	MISCELLANEOUS	2,000.00	1,040.50	0.00	959.50	52.03
Total Dept 350.000 - FIRE DEPARTMENT		1,555,911.00	902,742.96	54,337.90	653,168.04	58.02
Dept 410.000 - PUBLIC WORKS ADMINISTRATION						
101-410.000-703.000	ADMINSTRATIVE SALARIES	30,000.00	27,807.71	2,502.66	2,192.29	92.69
101-410.000-704.000	STAFF WAGES	6,300.00	3,099.08	0.00	3,200.92	49.19
101-410.000-704.100	STAFF - OVERTIME	225.00	559.28	9.64	(334.28)	248.57
101-410.000-704.200	HOLIDAY COMPENSATION	0.00	1,051.17	50.84	(1,051.17)	100.00
101-410.000-706.000	CITY LABOR - DPW	10,000.00	10,565.01	962.43	(565.01)	105.65
101-410.000-710.000	COMPENSATED ABSENCES	0.00	12,467.66	558.47	(12,467.66)	100.00
101-410.000-711.000	LONGEVITY	1,700.00	2,042.12	0.00	(342.12)	120.12
101-410.000-712.000	SPECIAL COMPENSATION	1,000.00	641.24	24.01	358.76	64.12
101-410.000-714.000	UNUSED SICK & VACATION LEAVE	2,000.00	0.00	0.00	2,000.00	0.00
101-410.000-715.000	HEALTH REIMBURSEMENT	0.00	633.32	0.00	(633.32)	100.00
101-410.000-718.000	AUTO ALLOWANCE	800.00	768.72	69.89	31.28	96.09
101-410.000-719.000	CLOTHING ALLOWANCE	800.00	808.93	31.25	(8.93)	101.12
101-410.000-721.000	FICA/MEDICARE - CITY SHARE	4,000.00	4,566.58	323.63	(566.58)	114.16
101-410.000-722.000	ICMA - CITY SHARE	0.00	503.51	40.00	(503.51)	100.00
101-410.000-723.000	VISION CARE	500.00	307.58	0.00	192.42	61.52
101-410.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	4,300.00	1,682.15	0.00	2,617.85	39.12
101-410.000-725.603	RETIREMENT HEALTH BENEFITS	27,250.00	10,370.59	0.00	16,879.41	38.06

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-410.000-725.604	DENTAL & HEALTH BENEFITS	7,000.00	5,037.17	0.00	1,962.83	71.96
101-410.000-728.000	RETIREMENT PLANS (CITY SHARE)	14,500.00	19,356.82	1,473.71	(4,856.82)	133.50
101-410.000-728.001	RETIRMENT HEALTH SAVINGS	1,250.00	0.00	0.00	1,250.00	0.00
101-410.000-730.000	SAFETY SUPPLIES	80.00	0.00	0.00	80.00	0.00
101-410.000-731.000	MATERIALS & SUPPLIES	3,800.00	185.92	0.00	3,614.08	4.89
101-410.000-732.000	POSTAGE	3,400.00	3,151.08	175.00	248.92	92.68
101-410.000-735.000	DUES & SUBSCRIPTIONS	1,500.00	1,310.25	0.00	189.75	87.35
101-410.000-737.000	PRINTING & PUBLISHING	3,900.00	436.94	0.00	3,463.06	11.20
101-410.000-744.000	TELEPHONE & INTERNET	35,900.00	28,897.30	0.00	7,002.70	80.49
101-410.000-746.000	PROFESSIONAL SERVICES	0.00	322.00	0.00	(322.00)	100.00
101-410.000-747.000	INSURANCE & BONDS	1,000.00	1,373.00	0.00	(373.00)	137.30
101-410.000-748.000	CONFERENCES & TRAINING	5,000.00	1,778.69	0.00	3,221.31	35.57
101-410.000-749.000	CONTRACTUAL SERVICES	7,000.00	6,501.70	2,716.20	498.30	92.88
101-410.000-864.000	CAPITAL OUTLAY - EQUIPMENT	200.00	0.00	0.00	200.00	0.00
101-410.000-868.000	EATON COUNTY DRAIN ASSESSMENT	6,500.00	8,904.97	0.00	(2,404.97)	137.00
101-410.000-972.000	MISCELLANEOUS	300.00	8.99	0.00	291.01	3.00
Total Dept 410.000 - PUBLIC WORKS ADMINISTRATION		180,205.00	155,139.48	8,937.73	25,065.52	86.09
Dept 422.000 - LEAF COLLECTION						
101-422.000-704.100	STAFF - OVERTIME	1,100.00	1,505.10	0.00	(405.10)	136.83
101-422.000-706.000	CITY LABOR - DPW	10,150.00	8,711.41	2,526.38	1,438.59	85.83
101-422.000-721.000	FICA/MEDICARE - CITY SHARE	850.00	781.13	193.10	68.87	91.90
101-422.000-722.000	ICMA - CITY SHARE	200.00	78.15	20.98	121.85	39.08
101-422.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,600.00	2,432.49	598.78	167.51	93.56
101-422.000-731.000	MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-422.000-749.000	CONTRACTUAL SERVICES	16,000.00	13,650.00	0.00	2,350.00	85.31
101-422.000-851.000	MVP EQUIPMENT RENTAL	9,000.00	13,492.57	5,401.50	(4,492.57)	149.92
Total Dept 422.000 - LEAF COLLECTION		40,400.00	40,650.85	8,740.74	(250.85)	100.62
Dept 424.000 - PARKING SERVICES						
101-424.000-704.100	STAFF - OVERTIME	0.00	391.36	0.00	(391.36)	100.00
101-424.000-706.000	CITY LABOR - DPW	3,650.00	727.76	0.00	2,922.24	19.94
101-424.000-721.000	FICA/MEDICARE - CITY SHARE	275.00	85.34	0.00	189.66	31.03
101-424.000-722.000	ICMA - CITY SHARE	60.00	8.93	0.00	51.07	14.88
101-424.000-728.000	RETIREMENT PLANS (CITY SHARE)	850.00	271.54	0.00	578.46	31.95
101-424.000-731.000	MATERIALS & SUPPLIES	1,600.00	533.91	0.00	1,066.09	33.37
101-424.000-745.000	UTILITIES	6,300.00	4,245.46	0.00	2,054.54	67.39
101-424.000-746.000	PROFESSIONAL SERVICES	0.00	9,000.00	0.00	(9,000.00)	100.00
101-424.000-749.000	CONTRACTUAL SERVICES	900.00	482.00	0.00	418.00	53.56
101-424.000-851.000	MVP EQUIPMENT RENTAL	5,700.00	599.46	0.00	5,100.54	10.52
101-424.000-862.000	CAP. OUTLAY-IMPROVEMENTS	0.00	181,555.41	0.00	(181,555.41)	100.00
101-424.000-862.001	UST REMOVAL	0.00	28,291.03	0.00	(28,291.03)	100.00
101-424.000-871.000	PRINCIPAL	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 424.000 - PARKING SERVICES		69,335.00	226,192.20	0.00	(156,857.20)	326.23
Dept 425.000 - PARKING SERVICES/WINTER MAINT.						
101-425.000-704.100	STAFF - OVERTIME	1,000.00	1,607.11	0.00	(607.11)	160.71
101-425.000-706.000	CITY LABOR - DPW	7,000.00	3,119.48	65.36	3,880.52	44.56
101-425.000-721.000	FICA/MEDICARE - CITY SHARE	600.00	362.10	5.00	237.90	60.35
101-425.000-722.000	ICMA - CITY SHARE	150.00	41.09	0.00	108.91	27.39

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-425.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,800.00	1,102.80	16.12	697.20	61.27
101-425.000-731.000	MATERIALS & SUPPLIES	8,000.00	7,945.94	0.00	54.06	99.32
101-425.000-851.000	MVP EQUIPMENT RENTAL	11,000.00	10,789.36	0.00	210.64	98.09
Total Dept 425.000 - PARKING SERVICES/WINTER MAINT.		29,550.00	24,967.88	86.48	4,582.12	84.49
Dept 452.000 - TREE WORK						
101-452.000-704.100	STAFF - OVERTIME	3,000.00	792.58	92.71	2,207.42	26.42
101-452.000-706.000	CITY LABOR - DPW	30,000.00	27,632.63	2,046.20	2,367.37	92.11
101-452.000-721.000	FICA/MEDICARE - CITY SHARE	2,500.00	2,161.85	163.64	338.15	86.47
101-452.000-722.000	ICMA - CITY SHARE	550.00	184.47	17.38	365.53	33.54
101-452.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,500.00	6,823.05	506.82	676.95	90.97
101-452.000-731.000	MATERIALS & SUPPLIES	5,000.00	1,258.24	35.78	3,741.76	25.16
101-452.000-746.000	PROFESSIONAL SERVICES	0.00	150.00	0.00	(150.00)	100.00
101-452.000-749.000	CONTRACTUAL SERVICES	15,000.00	3,440.00	0.00	11,560.00	22.93
101-452.000-851.000	MVP EQUIPMENT RENTAL	70,000.00	74,066.96	3,577.06	(4,066.96)	105.81
Total Dept 452.000 - TREE WORK		133,550.00	116,509.78	6,439.59	17,040.22	87.24
Dept 663.000 - CITY PROPERTY MAINTENANCE						
101-663.000-706.000	CITY LABOR - DPW	0.00	418.24	418.24	(418.24)	100.00
101-663.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	31.86	31.86	(31.86)	100.00
101-663.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	103.17	103.17	(103.17)	100.00
101-663.000-731.000	MATERIALS & SUPPLIES	0.00	11.98	11.98	(11.98)	100.00
101-663.000-745.000	UTILITIES	90,000.00	47,694.85	0.00	42,305.15	52.99
101-663.000-749.000	CONTRACTUAL SERVICES	1,900.00	2,508.23	0.00	(608.23)	132.01
101-663.000-851.000	MVP EQUIPMENT RENTAL	0.00	560.66	560.66	(560.66)	100.00
Total Dept 663.000 - CITY PROPERTY MAINTENANCE		91,900.00	51,328.99	1,125.91	40,571.01	55.85
Dept 664.000 - CITY HALL BUILDING & GROUNDS						
101-664.000-706.000	CITY LABOR - DPW	2,000.00	429.22	176.14	1,570.78	21.46
101-664.000-721.000	FICA/MEDICARE - CITY SHARE	150.00	32.75	13.65	117.25	21.83
101-664.000-722.000	ICMA - CITY SHARE	20.00	3.61	3.61	16.39	18.05
101-664.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.00	0.67	0.00	(0.67)	100.00
101-664.000-728.000	RETIREMENT PLANS (CITY SHARE)	750.00	101.42	38.99	648.58	13.52
101-664.000-731.000	MATERIALS & SUPPLIES	7,000.00	6,303.21	33.38	696.79	90.05
101-664.000-744.000	TELEPHONE & INTERNET	5,500.00	4,122.00	0.00	1,378.00	74.95
101-664.000-745.000	UTILITIES	64,000.00	33,217.11	0.00	30,782.89	51.90
101-664.000-747.000	INSURANCE & BONDS	2,300.00	7,719.00	0.00	(5,419.00)	335.61
101-664.000-749.000	CONTRACTUAL SERVICES	46,100.00	8,133.78	104.88	37,966.22	17.64
101-664.000-851.000	MVP EQUIPMENT RENTAL	500.00	556.52	423.88	(56.52)	111.30
101-664.000-862.000	CAP. OUTLAY-IMPROVEMENTS	44,500.00	35,196.75	0.00	9,303.25	79.09
101-664.000-972.000	MISCELLANEOUS	1,000.00	250.00	0.00	750.00	25.00
Total Dept 664.000 - CITY HALL BUILDING & GROUNDS		173,820.00	96,066.04	794.53	77,753.96	55.27
Dept 825.000 - PARKS & RECREATION						
101-825.000-704.100	STAFF - OVERTIME	1,800.00	0.00	0.00	1,800.00	0.00
101-825.000-706.000	CITY LABOR - DPW	17,000.00	9,384.53	819.02	7,615.47	55.20
101-825.000-707.000	PART-TIME STAFF WAGES	11,000.00	0.00	0.00	11,000.00	0.00
101-825.000-721.000	FICA/MEDICARE - CITY SHARE	2,300.00	719.55	63.22	1,580.45	31.28

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-825.000-722.000	ICMA - CITY SHARE	300.00	108.46	13.70	191.54	36.15
101-825.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,400.00	2,192.14	185.39	2,207.86	49.82
101-825.000-731.000	MATERIALS & SUPPLIES	9,000.00	518.45	0.00	8,481.55	5.76
101-825.000-745.000	UTILITIES	6,800.00	3,908.42	0.00	2,891.58	57.48
101-825.000-747.000	INSURANCE & BONDS	1,400.00	834.00	0.00	566.00	59.57
101-825.000-749.000	CONTRACTUAL SERVICES	19,300.00	8,131.77	0.00	11,168.23	42.13
101-825.000-753.000	SPECIAL PURPOSE EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00
101-825.000-755.000	CONTRIBUTION TO OTHERS	15,000.00	0.00	0.00	15,000.00	0.00
101-825.000-757.000	SCIENCE CAMP EXPENSES	3,000.00	0.00	0.00	3,000.00	0.00
101-825.000-851.000	MVP EQUIPMENT RENTAL	24,000.00	11,543.23	1,010.56	12,456.77	48.10
101-825.000-864.000	CAPITAL OUTLAY - EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-825.000-864.008	CAPITAL OUTLAY - POCKET PARK	0.00	243.48	0.00	(243.48)	100.00
Total Dept 825.000 - PARKS & RECREATION		118,800.00	37,584.03	2,091.89	81,215.97	31.64
Dept 830.000 - AIRPORT						
101-830.000-747.000	INSURANCE & BONDS	0.00	2,266.00	0.00	(2,266.00)	100.00
101-830.000-749.000	CONTRACTUAL SERVICES	0.00	119.57	0.00	(119.57)	100.00
Total Dept 830.000 - AIRPORT		0.00	2,385.57	0.00	(2,385.57)	100.00
Dept 950.000 - HEALTH INSURANCE EXPENSES						
101-950.000-727.000	HEALTH INSURANCE PREMIUMS	0.00	45,850.03	45,850.03	(45,850.03)	100.00
101-950.000-729.000	DENTAL PREMIUMS	0.00	3,887.64	3,887.64	(3,887.64)	100.00
Total Dept 950.000 - HEALTH INSURANCE EXPENSES		0.00	49,737.67	49,737.67	(49,737.67)	100.00
Dept 955.000 - RETIREMENT HEALTH BENEFITS						
101-955.000-727.000	HEALTH INSURANCE PREMIUMS	0.00	7,134.14	7,134.14	(7,134.14)	100.00
Total Dept 955.000 - RETIREMENT HEALTH BENEFITS		0.00	7,134.14	7,134.14	(7,134.14)	100.00
Dept 999.000 - GASB 34						
101-999.000-859.203	CONTRIB. TO LOCAL STREET FUND	15,000.00	11,250.00	0.00	3,750.00	75.00
101-999.000-859.240	CONTRIB. TO POL. TRAINING FUN	3,000.00	2,250.00	0.00	750.00	75.00
101-999.000-859.280	CONTRIB TO AIRPORT FUND	100,000.00	74,997.00	0.00	25,003.00	75.00
Total Dept 999.000 - GASB 34		118,000.00	88,497.00	0.00	29,503.00	75.00
TOTAL EXPENDITURES		6,374,020.80	5,070,427.59	331,999.42	1,303,593.21	79.55
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,939,650.00	4,949,189.63	31,408.60	990,460.37	83.32
TOTAL EXPENDITURES		6,374,020.80	5,070,427.59	331,999.42	1,303,593.21	79.55
NET OF REVENUES & EXPENDITURES		(434,370.80)	(121,237.96)	(300,590.82)	(313,132.84)	27.91

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000						
202-000.000-418.000	COUNTY ROAD MILLAGE FUNDS	319,000.00	105,087.24	0.00	213,912.76	32.94
202-000.000-431.000	STATE AID	640,000.00	516,082.51	0.00	123,917.49	80.64
202-000.000-435.000	STATE REV SHARING-TRUNKLINES	15,000.00	10,244.81	0.00	4,755.19	68.30
202-000.000-436.000	METRO ACT	29,500.00	0.00	0.00	29,500.00	0.00
202-000.000-501.000	INTEREST INCOME	2,000.00	546.67	0.00	1,453.33	27.33
202-000.000-596.000	SUNDRY REVENUE	8,000.00	1,209.81	0.00	6,790.19	15.12
Total Dept 000.000		1,013,500.00	633,171.04	0.00	380,328.96	62.47
TOTAL REVENUES		1,013,500.00	633,171.04	0.00	380,328.96	62.47
Expenditures						
Dept 430.000 - STORM SEWERS						
202-430.000-704.100	STAFF - OVERTIME	125.00	0.00	0.00	125.00	0.00
202-430.000-706.000	CITY LABOR - DPW	1,150.00	1,040.33	16.34	109.67	90.46
202-430.000-721.000	FICA/MEDICARE - CITY SHARE	100.00	79.12	1.25	20.88	79.12
202-430.000-722.000	ICMA - CITY SHARE	20.00	4.26	0.00	15.74	21.30
202-430.000-728.000	RETIREMENT PLANS (CITY SHARE)	300.00	252.05	4.03	47.95	84.02
202-430.000-731.000	MATERIALS & SUPPLIES	300.00	42.54	42.54	257.46	14.18
202-430.000-851.000	MVP EQUIPMENT RENTAL	3,000.00	1,658.08	0.00	1,341.92	55.27
Total Dept 430.000 - STORM SEWERS		4,995.00	3,076.38	64.16	1,918.62	61.59
Dept 440.000 - SIDEWALK MAINTENANCE						
202-440.000-706.000	CITY LABOR - DPW	5,600.00	2,093.43	66.62	3,506.57	37.38
202-440.000-721.000	FICA/MEDICARE - CITY SHARE	425.00	159.99	5.21	265.01	37.64
202-440.000-722.000	ICMA - CITY SHARE	100.00	29.02	1.91	70.98	29.02
202-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,300.00	492.44	14.21	807.56	37.88
202-440.000-731.000	MATERIALS & SUPPLIES	0.00	1,126.26	0.00	(1,126.26)	100.00
202-440.000-746.000	PROFESSIONAL SERVICES	0.00	9,344.50	0.00	(9,344.50)	100.00
202-440.000-749.000	CONTRACTUAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
202-440.000-851.000	MVP EQUIPMENT RENTAL	0.00	1,715.28	193.72	(1,715.28)	100.00
Total Dept 440.000 - SIDEWALK MAINTENANCE		10,425.00	14,960.92	281.67	(4,535.92)	143.51
Dept 520.000 - STREET ADMINISTRATION						
202-520.000-703.000	ADMINSTRATIVE SALARIES	25,000.00	17,804.37	1,620.79	7,195.63	71.22
202-520.000-704.000	STAFF WAGES	2,100.00	971.81	0.00	1,128.19	46.28
202-520.000-704.100	STAFF - OVERTIME	100.00	452.69	8.19	(352.69)	452.69
202-520.000-704.200	HOLIDAY COMPENSATION	0.00	901.70	43.33	(901.70)	100.00
202-520.000-706.000	CITY LABOR - DPW	0.00	7,885.11	715.35	(7,885.11)	100.00
202-520.000-710.000	COMPENSATED ABSENCES	3,000.00	5,646.17	382.80	(2,646.17)	188.21
202-520.000-711.000	LONGEVITY	1,200.00	1,042.39	0.00	157.61	86.87
202-520.000-712.000	SPECIAL COMPENSATION	300.00	287.96	20.41	12.04	95.99
202-520.000-715.000	HEALTH REIMBURSEMENT	300.00	219.32	0.00	80.68	73.11
202-520.000-718.000	AUTO ALLOWANCE	600.00	384.24	34.92	215.76	64.04
202-520.000-719.000	CLOTHING ALLOWANCE	550.00	317.84	25.01	232.16	57.79
202-520.000-721.000	FICA/MEDICARE - CITY SHARE	2,200.00	2,738.86	219.91	(538.86)	124.49
202-520.000-722.000	ICMA - CITY SHARE	150.00	358.86	34.00	(208.86)	239.24
202-520.000-723.000	VISION CARE	400.00	158.16	0.00	241.84	39.54
202-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	4,500.00	275.98	0.00	4,224.02	6.13

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-520.000-725.604	DENTAL & HEALTH BENEFITS	18,250.00	13,132.65	0.00	5,117.35	71.96
202-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,400.00	11,883.76	981.34	(483.76)	104.24
202-520.000-728.001	RETIRMENT HEALTH SAVINGS	1,100.00	0.00	0.00	1,100.00	0.00
202-520.000-748.000	CONFERENCES & TRAINING	200.00	60.00	0.00	140.00	30.00
202-520.000-972.000	MISCELLANEOUS	50.00	5.27	0.00	44.73	10.54
Total Dept 520.000 - STREET ADMINISTRATION		71,400.00	64,527.14	4,086.05	6,872.86	90.37
Dept 522.000 - STREET REPAIR						
202-522.000-706.000	CITY LABOR - DPW	13,500.00	0.00	0.00	13,500.00	0.00
202-522.000-721.000	FICA/MEDICARE - CITY SHARE	1,000.00	0.00	0.00	1,000.00	0.00
202-522.000-722.000	ICMA - CITY SHARE	250.00	0.00	0.00	250.00	0.00
202-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,200.00	0.00	0.00	3,200.00	0.00
202-522.000-851.000	MVP EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 522.000 - STREET REPAIR		22,950.00	0.00	0.00	22,950.00	0.00
Dept 524.000 - STREET MAINTENANCE						
202-524.000-704.100	STAFF - OVERTIME	700.00	0.00	0.00	700.00	0.00
202-524.000-706.000	CITY LABOR - DPW	6,600.00	4,083.85	819.26	2,516.15	61.88
202-524.000-721.000	FICA/MEDICARE - CITY SHARE	550.00	312.48	62.64	237.52	56.81
202-524.000-722.000	ICMA - CITY SHARE	120.00	19.18	0.00	100.82	15.98
202-524.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,700.00	988.10	202.13	711.90	58.12
202-524.000-731.000	MATERIALS & SUPPLIES	11,000.00	5,449.19	35.78	5,550.81	49.54
202-524.000-746.000	PROFESSIONAL SERVICES	70,000.00	30,510.00	0.00	39,490.00	43.59
202-524.000-749.000	CONTRACTUAL SERVICES	2,500.00	1,875.00	0.00	625.00	75.00
202-524.000-851.000	MVP EQUIPMENT RENTAL	12,000.00	6,348.66	534.60	5,651.34	52.91
202-524.000-862.000	CAP. OUTLAY-IMPROVEMENTS	450,000.00	125,086.33	0.00	324,913.67	27.80
Total Dept 524.000 - STREET MAINTENANCE		555,170.00	174,672.79	1,654.41	380,497.21	31.46
Dept 526.000 - STREET SWEEPING						
202-526.000-704.100	STAFF - OVERTIME	650.00	0.00	0.00	650.00	0.00
202-526.000-706.000	CITY LABOR - DPW	6,100.00	1,237.77	41.90	4,862.23	20.29
202-526.000-721.000	FICA/MEDICARE - CITY SHARE	500.00	93.60	3.12	406.40	18.72
202-526.000-722.000	ICMA - CITY SHARE	110.00	6.95	0.00	103.05	6.32
202-526.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,600.00	294.61	10.34	1,305.39	18.41
202-526.000-749.000	CONTRACTUAL SERVICES	3,000.00	2,625.14	0.00	374.86	87.50
202-526.000-851.000	MVP EQUIPMENT RENTAL	20,000.00	4,351.78	196.32	15,648.22	21.76
202-526.000-853.000	HYDRANT RENTAL	8,400.00	5,600.00	0.00	2,800.00	66.67
Total Dept 526.000 - STREET SWEEPING		40,360.00	14,209.85	251.68	26,150.15	35.21
Dept 530.000 - WINTER STREET MAINTENANCE						
202-530.000-704.100	STAFF - OVERTIME	1,400.00	2,794.00	0.00	(1,394.00)	199.57
202-530.000-706.000	CITY LABOR - DPW	13,400.00	2,876.37	481.68	10,523.63	21.47
202-530.000-721.000	FICA/MEDICARE - CITY SHARE	1,100.00	433.74	36.86	666.26	39.43
202-530.000-722.000	ICMA - CITY SHARE	250.00	15.79	0.00	234.21	6.32
202-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,400.00	1,371.67	118.83	2,028.33	40.34
202-530.000-731.000	MATERIALS & SUPPLIES	18,000.00	13,274.38	0.00	4,725.62	73.75
202-530.000-851.000	MVP EQUIPMENT RENTAL	15,000.00	13,310.69	348.24	1,689.31	88.74

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 530.000 - WINTER STREET MAINTENANCE		52,550.00	34,076.64	985.61	18,473.36	64.85
Dept 540.000 - TRAFFIC SERVICES						
202-540.000-704.100	STAFF - OVERTIME	300.00	0.00	0.00	300.00	0.00
202-540.000-706.000	CITY LABOR - DPW	2,900.00	1,459.16	0.00	1,440.84	50.32
202-540.000-721.000	FICA/MEDICARE - CITY SHARE	250.00	111.46	0.00	138.54	44.58
202-540.000-722.000	ICMA - CITY SHARE	50.00	24.24	0.00	25.76	48.48
202-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	720.00	337.55	0.00	382.45	46.88
202-540.000-731.000	MATERIALS & SUPPLIES	3,500.00	87.50	87.50	3,412.50	2.50
202-540.000-749.000	CONTRACTUAL SERVICES	8,500.00	0.00	0.00	8,500.00	0.00
202-540.000-851.000	MVP EQUIPMENT RENTAL	1,200.00	1,430.16	0.00	(230.16)	119.18
Total Dept 540.000 - TRAFFIC SERVICES		17,420.00	3,450.07	87.50	13,969.93	19.81
Dept 561.000 - TRUNKLINE MAINTENANCE						
202-561.000-704.100	STAFF - OVERTIME	50.00	0.00	0.00	50.00	0.00
202-561.000-706.000	CITY LABOR - DPW	500.00	1,151.88	398.05	(651.88)	230.38
202-561.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	86.36	29.66	(36.36)	172.72
202-561.000-722.000	ICMA - CITY SHARE	10.00	0.00	0.00	10.00	0.00
202-561.000-728.000	RETIREMENT PLANS (CITY SHARE)	120.00	286.46	98.19	(166.46)	238.72
202-561.000-851.000	MVP EQUIPMENT RENTAL	3,500.00	4,417.20	1,865.04	(917.20)	126.21
202-561.000-853.000	HYDRANT RENTAL	3,000.00	2,000.00	0.00	1,000.00	66.67
Total Dept 561.000 - TRUNKLINE MAINTENANCE		7,230.00	7,941.90	2,390.94	(711.90)	109.85
Dept 562.000 - TRUNKLINE WINTER MAINTENANCE						
202-562.000-704.100	STAFF - OVERTIME	300.00	1,674.33	0.00	(1,374.33)	558.11
202-562.000-706.000	CITY LABOR - DPW	2,900.00	58.57	0.00	2,841.43	2.02
202-562.000-721.000	FICA/MEDICARE - CITY SHARE	250.00	132.41	0.00	117.59	52.96
202-562.000-722.000	ICMA - CITY SHARE	50.00	8.65	0.00	41.35	17.30
202-562.000-728.000	RETIREMENT PLANS (CITY SHARE)	750.00	411.12	0.00	338.88	54.82
202-562.000-851.000	MVP EQUIPMENT RENTAL	4,200.00	3,322.99	0.00	877.01	79.12
Total Dept 562.000 - TRUNKLINE WINTER MAINTENANCE		8,450.00	5,608.07	0.00	2,841.93	66.37
Dept 563.000 - TRUNKLINE TRAFFIC SERVICES						
202-563.000-706.000	CITY LABOR - DPW	100.00	0.00	0.00	100.00	0.00
202-563.000-721.000	FICA/MEDICARE - CITY SHARE	10.00	0.00	0.00	10.00	0.00
202-563.000-728.000	RETIREMENT PLANS (CITY SHARE)	25.00	0.00	0.00	25.00	0.00
202-563.000-745.000	UTILITIES	4,000.00	2,621.43	0.00	1,378.57	65.54
202-563.000-851.000	MVP EQUIPMENT RENTAL	50.00	0.00	0.00	50.00	0.00
Total Dept 563.000 - TRUNKLINE TRAFFIC SERVICES		4,185.00	2,621.43	0.00	1,563.57	62.64
Dept 564.000 - TRUNKLINE STORM SEWER						
202-564.000-706.000	CITY LABOR - DPW	100.00	0.00	0.00	100.00	0.00
202-564.000-721.000	FICA/MEDICARE - CITY SHARE	10.00	0.00	0.00	10.00	0.00
202-564.000-728.000	RETIREMENT PLANS (CITY SHARE)	25.00	0.00	0.00	25.00	0.00
Total Dept 564.000 - TRUNKLINE STORM SEWER		135.00	0.00	0.00	135.00	0.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 999.000 - GASB 34						
202-999.000-859.203	CONTRIB. TO LOCAL STREET FUND	100,000.00	74,997.00	0.00	25,003.00	75.00
Total Dept 999.000 - GASB 34		100,000.00	74,997.00	0.00	25,003.00	75.00
TOTAL EXPENDITURES		895,270.00	400,142.19	9,802.02	495,127.81	44.70
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		1,013,500.00	633,171.04	0.00	380,328.96	62.47
TOTAL EXPENDITURES		895,270.00	400,142.19	9,802.02	495,127.81	44.70
NET OF REVENUES & EXPENDITURES		118,230.00	233,028.85	(9,802.02)	(114,798.85)	197.10

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000						
203-000.000-415.000	SPECIAL ASSESSMENT REVENUE	4,000.00	5,332.64	0.00	(1,332.64)	133.32
203-000.000-431.000	STATE AID	250,000.00	198,582.45	0.00	51,417.55	79.43
203-000.000-501.000	INTEREST INCOME	0.00	231.41	0.00	(231.41)	100.00
203-000.000-502.000	ASSESSMENT/LIEN INTEREST	500.00	535.77	0.00	(35.77)	107.15
203-000.000-596.000	SUNDRY REVENUE	500.00	61,211.53	0.00	(60,711.53)	.2,242.31
203-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	15,000.00	11,250.00	0.00	3,750.00	75.00
203-000.000-605.202	CONTRIBUTION FROM MAJOR STREE	100,000.00	74,997.00	0.00	25,003.00	75.00
Total Dept 000.000		370,000.00	352,140.80	0.00	17,859.20	95.17
TOTAL REVENUES		370,000.00	352,140.80	0.00	17,859.20	95.17
Expenditures						
Dept 430.000 - STORM SEWERS						
203-430.000-704.100	STAFF - OVERTIME	525.00	0.00	0.00	525.00	0.00
203-430.000-706.000	CITY LABOR - DPW	5,200.00	5,028.98	1,004.35	171.02	96.71
203-430.000-721.000	FICA/MEDICARE - CITY SHARE	425.00	382.38	77.39	42.62	89.97
203-430.000-722.000	ICMA - CITY SHARE	100.00	26.70	11.44	73.30	26.70
203-430.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,300.00	1,220.57	234.43	79.43	93.89
203-430.000-731.000	MATERIALS & SUPPLIES	600.00	774.76	0.00	(174.76)	129.13
203-430.000-851.000	MVP EQUIPMENT RENTAL	13,000.00	16,556.01	2,077.48	(3,556.01)	127.35
203-430.000-868.000	EATON COUNTY DRAIN ASSESSMENT	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 430.000 - STORM SEWERS		24,150.00	23,989.40	3,405.09	160.60	99.33
Dept 440.000 - SIDEWALK MAINTENANCE						
203-440.000-704.100	STAFF - OVERTIME	600.00	0.00	0.00	600.00	0.00
203-440.000-706.000	CITY LABOR - DPW	6,000.00	4,471.36	137.43	1,528.64	74.52
203-440.000-721.000	FICA/MEDICARE - CITY SHARE	500.00	339.98	10.49	160.02	68.00
203-440.000-722.000	ICMA - CITY SHARE	100.00	32.99	0.00	67.01	32.99
203-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,500.00	1,091.43	33.90	408.57	72.76
203-440.000-731.000	MATERIALS & SUPPLIES	5,000.00	1,817.13	0.00	3,182.87	36.34
203-440.000-746.000	PROFESSIONAL SERVICES	0.00	14,016.75	0.00	(14,016.75)	100.00
203-440.000-851.000	MVP EQUIPMENT RENTAL	7,000.00	3,825.58	306.68	3,174.42	54.65
Total Dept 440.000 - SIDEWALK MAINTENANCE		20,700.00	25,595.22	488.50	(4,895.22)	123.65
Dept 520.000 - STREET ADMINISTRATION						
203-520.000-703.000	ADMINSTRATIVE SALARIES	25,000.00	17,804.49	1,620.79	7,195.51	71.22
203-520.000-704.000	STAFF WAGES	2,100.00	2,258.34	0.00	(158.34)	107.54
203-520.000-704.100	STAFF - OVERTIME	100.00	551.52	10.11	(451.52)	551.52
203-520.000-704.200	HOLIDAY COMPENSATION	0.00	987.99	47.44	(987.99)	100.00
203-520.000-706.000	CITY LABOR - DPW	0.00	9,420.28	849.12	(9,420.28)	100.00
203-520.000-710.000	COMPENSATED ABSENCES	3,000.00	8,695.55	414.35	(5,695.55)	289.85
203-520.000-711.000	LONGEVITY	1,300.00	1,506.59	0.00	(206.59)	115.89
203-520.000-712.000	SPECIAL COMPENSATION	300.00	522.61	25.19	(222.61)	174.20
203-520.000-715.000	HEALTH REIMBURSEMENT	300.00	471.97	0.00	(171.97)	157.32
203-520.000-718.000	AUTO ALLOWANCE	600.00	384.14	34.92	215.86	64.02
203-520.000-719.000	CLOTHING ALLOWANCE	650.00	626.29	25.01	23.71	96.35
203-520.000-721.000	FICA/MEDICARE - CITY SHARE	2,200.00	3,285.49	234.01	(1,085.49)	149.34
203-520.000-722.000	ICMA - CITY SHARE	150.00	486.16	41.99	(336.16)	324.11

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-520.000-723.000	VISION CARE	400.00	239.87	0.00	160.13	59.97
203-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	5,200.00	508.04	0.00	4,691.96	9.77
203-520.000-725.604	DENTAL & HEALTH BENEFITS	21,000.00	15,111.55	0.00	5,888.45	71.96
203-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,400.00	13,441.74	1,016.62	(2,041.74)	117.91
203-520.000-728.001	RETIRMENT HEALTH SAVINGS	1,100.00	0.00	0.00	1,100.00	0.00
Total Dept 520.000 - STREET ADMINISTRATION		74,800.00	76,302.62	4,319.55	(1,502.62)	102.01
Dept 522.000 - STREET REPAIR						
203-522.000-706.000	CITY LABOR - DPW	15,700.00	15.37	0.00	15,684.63	0.10
203-522.000-721.000	FICA/MEDICARE - CITY SHARE	1,200.00	1.17	0.00	1,198.83	0.10
203-522.000-722.000	ICMA - CITY SHARE	250.00	0.00	0.00	250.00	0.00
203-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,700.00	3.91	0.00	3,696.09	0.11
203-522.000-851.000	MVP EQUIPMENT RENTAL	5,500.00	0.00	0.00	5,500.00	0.00
Total Dept 522.000 - STREET REPAIR		26,350.00	20.45	0.00	26,329.55	0.08
Dept 524.000 - STREET MAINTENANCE						
203-524.000-704.100	STAFF - OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
203-524.000-706.000	CITY LABOR - DPW	9,500.00	9,801.16	550.56	(301.16)	103.17
203-524.000-721.000	FICA/MEDICARE - CITY SHARE	800.00	743.20	41.92	56.80	92.90
203-524.000-722.000	ICMA - CITY SHARE	170.00	10.31	0.00	159.69	6.06
203-524.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,400.00	2,410.84	135.83	(10.84)	100.45
203-524.000-731.000	MATERIALS & SUPPLIES	8,000.00	5,369.48	35.79	2,630.52	67.12
203-524.000-746.000	PROFESSIONAL SERVICES	20,000.00	10,440.00	0.00	9,560.00	52.20
203-524.000-851.000	MVP EQUIPMENT RENTAL	16,000.00	17,074.70	658.32	(1,074.70)	106.72
203-524.000-862.000	CAP. OUTLAY-IMPROVEMENTS	296,000.00	169,462.07	0.00	126,537.93	57.25
Total Dept 524.000 - STREET MAINTENANCE		353,870.00	215,311.76	1,422.42	138,558.24	60.84
Dept 526.000 - STREET SWEEPING						
203-526.000-704.100	STAFF - OVERTIME	1,150.00	0.00	0.00	1,150.00	0.00
203-526.000-706.000	CITY LABOR - DPW	11,300.00	9,278.12	945.26	2,021.88	82.11
203-526.000-721.000	FICA/MEDICARE - CITY SHARE	1,000.00	697.60	70.60	302.40	69.76
203-526.000-722.000	ICMA - CITY SHARE	200.00	5.95	0.00	194.05	2.98
203-526.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,900.00	2,285.10	233.20	614.90	78.80
203-526.000-749.000	CONTRACTUAL SERVICES	2,500.00	2,625.14	0.00	(125.14)	105.01
203-526.000-851.000	MVP EQUIPMENT RENTAL	37,000.00	34,530.90	3,730.08	2,469.10	93.33
203-526.000-853.000	HYDRANT RENTAL	15,800.00	10,536.00	0.00	5,264.00	66.68
Total Dept 526.000 - STREET SWEEPING		71,850.00	59,958.81	4,979.14	11,891.19	83.45
Dept 529.000 - GRAVEL STREET MAINTENANCE						
203-529.000-704.100	STAFF - OVERTIME	400.00	0.00	0.00	400.00	0.00
203-529.000-706.000	CITY LABOR - DPW	3,800.00	1,268.91	197.70	2,531.09	33.39
203-529.000-721.000	FICA/MEDICARE - CITY SHARE	300.00	97.38	15.05	202.62	32.46
203-529.000-722.000	ICMA - CITY SHARE	75.00	18.87	0.00	56.13	25.16
203-529.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,000.00	284.13	48.77	715.87	28.41
203-529.000-731.000	MATERIALS & SUPPLIES	6,000.00	574.74	0.00	5,425.26	9.58
203-529.000-749.000	CONTRACTUAL SERVICES	1,400.00	0.00	0.00	1,400.00	0.00
203-529.000-851.000	MVP EQUIPMENT RENTAL	7,000.00	4,034.97	627.34	2,965.03	57.64

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
Total Dept 529.000 - GRAVEL STREET MAINTENANCE		19,975.00	6,279.00	888.86	13,696.00	31.43
Dept 530.000 - WINTER STREET MAINTENANCE						
203-530.000-704.100	STAFF - OVERTIME	1,000.00	3,301.11	0.00	(2,301.11)	330.11
203-530.000-706.000	CITY LABOR - DPW	8,500.00	3,293.25	0.00	5,206.75	38.74
203-530.000-721.000	FICA/MEDICARE - CITY SHARE	700.00	504.05	0.00	195.95	72.01
203-530.000-722.000	ICMA - CITY SHARE	150.00	21.02	0.00	128.98	14.01
203-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,200.00	1,593.72	0.00	606.28	72.44
203-530.000-731.000	MATERIALS & SUPPLIES	17,000.00	13,274.40	0.00	3,725.60	78.08
203-530.000-851.000	MVP EQUIPMENT RENTAL	11,000.00	16,098.50	0.00	(5,098.50)	146.35
Total Dept 530.000 - WINTER STREET MAINTENANCE		40,550.00	38,086.05	0.00	2,463.95	93.92
Dept 540.000 - TRAFFIC SERVICES						
203-540.000-704.100	STAFF - OVERTIME	200.00	0.00	0.00	200.00	0.00
203-540.000-706.000	CITY LABOR - DPW	2,000.00	1,460.10	93.18	539.90	73.01
203-540.000-721.000	FICA/MEDICARE - CITY SHARE	150.00	110.61	7.20	39.39	73.74
203-540.000-722.000	ICMA - CITY SHARE	50.00	2.71	1.81	47.29	5.42
203-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	364.52	20.77	135.48	72.90
203-540.000-731.000	MATERIALS & SUPPLIES	2,000.00	517.90	87.50	1,482.10	25.90
203-540.000-749.000	CONTRACTUAL SERVICES	7,500.00	1,271.00	0.00	6,229.00	16.95
203-540.000-851.000	MVP EQUIPMENT RENTAL	1,500.00	1,431.81	0.00	68.19	95.45
Total Dept 540.000 - TRAFFIC SERVICES		13,900.00	5,158.65	210.46	8,741.35	37.11
TOTAL EXPENDITURES		646,145.00	450,701.96	15,714.02	195,443.04	69.75
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		370,000.00	352,140.80	0.00	17,859.20	95.17
TOTAL EXPENDITURES		646,145.00	450,701.96	15,714.02	195,443.04	69.75
NET OF REVENUES & EXPENDITURES		(276,145.00)	(98,561.16)	(15,714.02)	(177,583.84)	35.69

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
Dept 000.000						
243-000.000-411.200	TAX CAPTURE	94,000.00	0.00	0.00	94,000.00	0.00
243-000.000-501.000	INTEREST INCOME	0.00	52.19	0.00	(52.19)	100.00
243-000.000-603.001	CONTRIBUTION FROM OTHERS - SPARTAN	0.00	65,459.75	0.00	(65,459.75)	100.00
Total Dept 000.000		94,000.00	65,511.94	0.00	28,488.06	69.69
TOTAL REVENUES		94,000.00	65,511.94	0.00	28,488.06	69.69
Expenditures						
Dept 000.000						
243-000.000-802.000	TAX EXPENDITURES	86,000.00	81,274.82	0.00	4,725.18	94.51
Total Dept 000.000		86,000.00	81,274.82	0.00	4,725.18	94.51
TOTAL EXPENDITURES		86,000.00	81,274.82	0.00	4,725.18	94.51
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		94,000.00	65,511.94	0.00	28,488.06	69.69
TOTAL EXPENDITURES		86,000.00	81,274.82	0.00	4,725.18	94.51
NET OF REVENUES & EXPENDITURES		8,000.00	(15,762.88)	0.00	23,762.88	197.04

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 260 - DDA FUND						
Revenues						
Dept 000.000						
260-000.000-411.000	CURRENT PROPERTY TAXES	0.00	13,715.31	0.00	(13,715.31)	100.00
260-000.000-415.000	SPECIAL ASSESSMENT REVENUE	0.00	3,608.82	0.00	(3,608.82)	100.00
260-000.000-424.000	PARKING PERMITS	0.00	1,650.00	300.00	(1,650.00)	100.00
260-000.000-501.000	INTEREST INCOME	0.00	4.36	0.00	(4.36)	100.00
Total Dept 000.000		0.00	18,978.49	300.00	(18,978.49)	100.00
TOTAL REVENUES		0.00	18,978.49	300.00	(18,978.49)	100.00
Expenditures						
Dept 800.000 - ECONOMIC DEVELOPMENT						
260-800.000-704.100	STAFF - OVERTIME	0.00	95.78	0.00	(95.78)	100.00
260-800.000-706.000	CITY LABOR - DPW	0.00	5,923.45	0.00	(5,923.45)	100.00
260-800.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	458.78	0.00	(458.78)	100.00
260-800.000-722.000	ICMA - CITY SHARE	0.00	41.84	0.00	(41.84)	100.00
260-800.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	1,426.20	0.00	(1,426.20)	100.00
260-800.000-731.000	MATERIALS & SUPPLIES	0.00	2,489.03	0.00	(2,489.03)	100.00
260-800.000-737.000	PRINTING & PUBLISHING	0.00	337.66	0.00	(337.66)	100.00
260-800.000-746.000	PROFESSIONAL SERVICES	0.00	935.00	0.00	(935.00)	100.00
260-800.000-749.000	CONTRACTUAL SERVICES	0.00	16,312.33	242.04	(16,312.33)	100.00
260-800.000-851.000	MVP EQUIPMENT RENTAL	0.00	2,787.03	0.00	(2,787.03)	100.00
260-800.000-862.000	CAP. OUTLAY-IMPROVEMENTS	0.00	5,611.10	0.00	(5,611.10)	100.00
Total Dept 800.000 - ECONOMIC DEVELOPMENT		0.00	36,418.20	242.04	(36,418.20)	100.00
TOTAL EXPENDITURES		0.00	36,418.20	242.04	(36,418.20)	100.00
Fund 260 - DDA FUND:						
TOTAL REVENUES		0.00	18,978.49	300.00	(18,978.49)	100.00
TOTAL EXPENDITURES		0.00	36,418.20	242.04	(36,418.20)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(17,439.71)	57.96	17,439.71	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 270 - ECONOMIC DEVELOPMENT FUND						
Revenues						
Dept 000.000						
270-000.000-501.000	INTEREST INCOME	0.00	27.06	0.00	(27.06)	100.00
270-000.000-593.000	RENT EARNED-CITY PROPERTY	9,500.00	10,400.00	0.00	(900.00)	109.47
Total Dept 000.000		9,500.00	10,427.06	0.00	(927.06)	109.76
TOTAL REVENUES		9,500.00	10,427.06	0.00	(927.06)	109.76
Expenditures						
Dept 800.000 - ECONOMIC DEVELOPMENT						
270-800.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.00	0.13	0.00	(0.13)	100.00
270-800.000-731.000	MATERIALS & SUPPLIES	250.00	12.54	0.00	237.46	5.02
270-800.000-748.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00
270-800.000-749.000	CONTRACTUAL SERVICES	2,000.00	2,953.00	0.00	(953.00)	147.65
Total Dept 800.000 - ECONOMIC DEVELOPMENT		2,750.00	2,965.67	0.00	(215.67)	107.84
Dept 999.000 - GASB 34						
270-999.000-859.101	CONTRIB. TO GENERAL FUND	25,000.00	18,747.00	0.00	6,253.00	74.99
Total Dept 999.000 - GASB 34		25,000.00	18,747.00	0.00	6,253.00	74.99
TOTAL EXPENDITURES		27,750.00	21,712.67	0.00	6,037.33	78.24
Fund 270 - ECONOMIC DEVELOPMENT FUND:						
TOTAL REVENUES		9,500.00	10,427.06	0.00	(927.06)	109.76
TOTAL EXPENDITURES		27,750.00	21,712.67	0.00	6,037.33	78.24
NET OF REVENUES & EXPENDITURES		(18,250.00)	(11,285.61)	0.00	(6,964.39)	61.84

PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 280 - AIRPORT FUND						
Revenues						
Dept 000.000						
280-000.000-444.000	AIRPORT HANGER RENT	35,000.00	30,898.00	3,310.00	4,102.00	88.28
280-000.000-592.000	FUEL SALES	35,000.00	40,311.24	261.01	(5,311.24)	115.17
280-000.000-593.000	RENT EARNED-CITY PROPERTY	10,400.00	0.00	0.00	10,400.00	0.00
280-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	100,000.00	74,997.00	0.00	25,003.00	75.00
Total Dept 000.000		180,400.00	146,206.24	3,571.01	34,193.76	81.05
TOTAL REVENUES		180,400.00	146,206.24	3,571.01	34,193.76	81.05
Expenditures						
Dept 830.000 - AIRPORT						
280-830.000-704.100	STAFF - OVERTIME	0.00	558.96	0.00	(558.96)	100.00
280-830.000-706.000	CITY LABOR - DPW	4,000.00	2,948.89	242.18	1,051.11	73.72
280-830.000-721.000	FICA/MEDICARE - CITY SHARE	300.00	266.62	18.21	33.38	88.87
280-830.000-722.000	ICMA - CITY SHARE	0.00	25.93	0.00	(25.93)	100.00
280-830.000-728.000	RETIREMENT PLANS (CITY SHARE)	600.00	831.29	59.75	(231.29)	138.55
280-830.000-731.000	MATERIALS & SUPPLIES	1,500.00	1,496.78	0.00	3.22	99.79
280-830.000-734.000	GASOLINE & OIL	35,000.00	2,145.82	149.88	32,854.18	6.13
280-830.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	3,500.00	1,833.37	0.00	1,666.63	52.38
280-830.000-743.000	TAXES	9,000.00	8,939.98	0.00	60.02	99.33
280-830.000-744.000	TELEPHONE & INTERNET	5,000.00	8,970.00	0.00	(3,970.00)	179.40
280-830.000-745.000	UTILITIES	15,000.00	9,794.34	0.00	5,205.66	65.30
280-830.000-746.000	PROFESSIONAL SERVICES	17,500.00	10,849.63	1,193.33	6,650.37	62.00
280-830.000-747.000	INSURANCE & BONDS	8,500.00	6,863.00	0.00	1,637.00	80.74
280-830.000-749.000	CONTRACTUAL SERVICES	16,000.00	12,144.51	123.66	3,855.49	75.90
280-830.000-851.000	MVP EQUIPMENT RENTAL	5,000.00	7,315.60	345.64	(2,315.60)	146.31
280-830.000-862.000	CAP. OUTLAY-IMPROVEMENTS	57,000.00	1,600.00	0.00	55,400.00	2.81
280-830.000-970.000	MILEAGE ALLOWANCE	0.00	38.64	0.00	(38.64)	100.00
280-830.000-972.000	MISCELLANEOUS	0.00	1,956.83	0.00	(1,956.83)	100.00
Total Dept 830.000 - AIRPORT		177,900.00	78,580.19	2,132.65	99,319.81	44.17
TOTAL EXPENDITURES		177,900.00	78,580.19	2,132.65	99,319.81	44.17
Fund 280 - AIRPORT FUND:						
TOTAL REVENUES		180,400.00	146,206.24	3,571.01	34,193.76	81.05
TOTAL EXPENDITURES		177,900.00	78,580.19	2,132.65	99,319.81	44.17
NET OF REVENUES & EXPENDITURES		2,500.00	67,626.05	1,438.36	(65,126.05)	2,705.04

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 500 - RECYCLING FUND						
Revenues						
Dept 000.000						
500-000.000-411.000	CURRENT PROPERTY TAXES	0.00	15,923.15	0.00	(15,923.15)	100.00
500-000.000-438.000	COUNTY/LOCAL GRANTS	25,000.00	18,773.56	0.00	6,226.44	75.09
500-000.000-501.000	INTEREST INCOME	250.00	17.42	0.00	232.58	6.97
500-000.000-595.000	SALE OF RECYCLABLE MATERIAL	14,000.00	13,128.89	793.40	871.11	93.78
500-000.000-596.000	SUNDRY REVENUE	14,000.00	20,711.09	1,405.41	(6,711.09)	147.94
Total Dept 000.000		53,250.00	68,554.11	2,198.81	(15,304.11)	128.74
TOTAL REVENUES		53,250.00	68,554.11	2,198.81	(15,304.11)	128.74
Expenditures						
Dept 841.000 - HALL STREET RECYCLING CENTER						
500-841.000-704.000	STAFF WAGES	0.00	44.44	0.00	(44.44)	100.00
500-841.000-706.000	CITY LABOR - DPW	2,100.00	1,277.91	154.68	822.09	60.85
500-841.000-707.000	PART-TIME STAFF WAGES	42,000.00	35,316.69	2,985.42	6,683.31	84.09
500-841.000-721.000	FICA/MEDICARE - CITY SHARE	3,300.00	2,803.68	240.26	496.32	84.96
500-841.000-722.000	ICMA - CITY SHARE	30.00	29.27	2.76	0.73	97.57
500-841.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,000.00	34.43	0.00	1,965.57	1.72
500-841.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	290.42	34.82	209.58	58.08
500-841.000-731.000	MATERIALS & SUPPLIES	3,000.00	892.51	0.00	2,107.49	29.75
500-841.000-745.000	UTILITIES	2,500.00	1,858.54	0.00	641.46	74.34
500-841.000-747.000	INSURANCE & BONDS	70.00	64.00	0.00	6.00	91.43
500-841.000-749.000	CONTRACTUAL SERVICES	5,000.00	2,762.20	182.99	2,237.80	55.24
500-841.000-851.000	MVP EQUIPMENT RENTAL	1,300.00	1,326.91	175.38	(26.91)	102.07
Total Dept 841.000 - HALL STREET RECYCLING CENTER		61,800.00	46,701.00	3,776.31	15,099.00	75.57
Dept 999.000 - GASB 34						
500-999.000-859.101	CONTRIB. TO GENERAL FUND	7,700.00	0.00	0.00	7,700.00	0.00
Total Dept 999.000 - GASB 34		7,700.00	0.00	0.00	7,700.00	0.00
TOTAL EXPENDITURES		69,500.00	46,701.00	3,776.31	22,799.00	67.20
Fund 500 - RECYCLING FUND:						
TOTAL REVENUES		53,250.00	68,554.11	2,198.81	(15,304.11)	128.74
TOTAL EXPENDITURES		69,500.00	46,701.00	3,776.31	22,799.00	67.20
NET OF REVENUES & EXPENDITURES		(16,250.00)	21,853.11	(1,577.50)	(38,103.11)	134.48

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Revenues						
Dept 000.000						
510-000.000-437.661	STATE GRANT-WELLHEAD PROTECT	1,000.00	546.44	0.00	453.56	54.64
510-000.000-501.000	INTEREST INCOME	30,000.00	2,253.15	0.00	27,746.85	7.51
510-000.000-551.000	WATER-UTILITY BILLING	1,510,000.00	1,253,443.52	977.06	256,556.48	83.01
510-000.000-551.001	WATER BILLING - SPRINKLING	65,000.00	77,867.64	0.33	(12,867.64)	119.80
510-000.000-552.000	WATER SYSTEM EQUITY CHARGE	10,800.00	2,950.00	0.00	7,850.00	27.31
510-000.000-553.000	WATER - SALES TO CITY	79,000.00	52,600.00	0.00	26,400.00	66.58
510-000.000-554.000	WATER - MISCELLANEOUS CHARGES	6,400.00	150.00	0.00	6,250.00	2.34
510-000.000-555.000	WATER - METERS SOLD	5,000.00	2,312.00	289.00	2,688.00	46.24
510-000.000-556.000	WATER-PENALTIES AND FINES	19,000.00	0.00	0.00	19,000.00	0.00
510-000.000-557.000	WATER-SUNDRY	900.00	507.64	0.00	392.36	56.40
510-000.000-561.000	SEWER-UTILITY BILLING	2,350,000.00	2,153,026.78	320.18	196,973.22	91.62
510-000.000-562.000	SEWER SYSTEM EQUITY CHARGE	19,200.00	8,800.00	0.00	10,400.00	45.83
510-000.000-562.001	SEWER TAP FEES	2,000.00	0.00	0.00	2,000.00	0.00
510-000.000-563.000	SEWER-CLEANOUT & AUGERING	10,000.00	7,725.00	0.00	2,275.00	77.25
510-000.000-564.000	SEWER-PENALTIES & FINES	27,000.00	0.00	0.00	27,000.00	0.00
510-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	500.00	0.00	0.00	500.00	0.00
510-000.000-596.000	SUNDRY REVENUE	9,000.00	13,944.85	1,607.00	(4,944.85)	154.94
Total Dept 000.000		4,144,800.00	3,576,127.02	3,193.57	568,672.98	86.28
TOTAL REVENUES		4,144,800.00	3,576,127.02	3,193.57	568,672.98	86.28
Expenditures						
Dept 221.000 - PAYROLL TO BE DISTRIBUTED						
510-221.000-706.000	CITY LABOR - DPW	0.00	617.04	0.00	(617.04)	100.00
510-221.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	49.03	0.00	(49.03)	100.00
510-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	132.03	0.00	(132.03)	100.00
Total Dept 221.000 - PAYROLL TO BE DISTRIBUTED		0.00	798.10	0.00	(798.10)	100.00
Dept 610.000 - SEWER ADMINISTRATION						
510-610.000-703.000	ADMINSTRATIVE SALARIES	121,000.00	75,055.74	7,777.66	45,944.26	62.03
510-610.000-704.000	STAFF WAGES	10,000.00	9,493.07	0.00	506.93	94.93
510-610.000-704.100	STAFF - OVERTIME	1,000.00	615.34	8.20	384.66	61.53
510-610.000-704.200	HOLIDAY COMPENSATION	0.00	1,879.05	164.39	(1,879.05)	100.00
510-610.000-706.000	CITY LABOR - DPW	12,600.00	15,774.28	1,448.81	(3,174.28)	125.19
510-610.000-710.000	COMPENSATED ABSENCES	0.00	40,288.49	1,404.47	(40,288.49)	100.00
510-610.000-711.000	LONGEVITY	5,300.00	5,391.32	0.00	(91.32)	101.72
510-610.000-712.000	SPECIAL COMPENSATION	1,500.00	1,718.28	20.41	(218.28)	114.55
510-610.000-715.000	HEALTH REIMBURSEMENT	1,500.00	2,066.45	0.00	(566.45)	137.76
510-610.000-718.000	AUTO ALLOWANCE	975.00	512.53	46.61	462.47	52.57
510-610.000-719.000	CLOTHING ALLOWANCE	3,000.00	3,035.75	231.29	(35.75)	101.19
510-610.000-721.000	FICA/MEDICARE - CITY SHARE	11,200.00	11,712.81	847.52	(512.81)	104.58
510-610.000-722.000	ICMA - CITY SHARE	1,000.00	731.40	34.01	268.60	73.14
510-610.000-723.000	VISION CARE	1,850.00	2,010.98	0.00	(160.98)	108.70
510-610.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	18,500.00	1,901.29	0.00	16,598.71	10.28
510-610.000-725.604	DENTAL & HEALTH BENEFITS	100,000.00	71,959.76	0.00	28,040.24	71.96
510-610.000-728.000	RETIREMENT PLANS (CITY SHARE)	41,500.00	43,698.02	3,150.88	(2,198.02)	105.30
510-610.000-728.001	RETIRMENT HEALTH SAVINGS	3,400.00	0.00	0.00	3,400.00	0.00
510-610.000-731.000	MATERIALS & SUPPLIES	1,000.00	199.97	0.00	800.03	20.00
510-610.000-732.000	POSTAGE	3,000.00	3,197.10	245.63	(197.10)	106.57
510-610.000-735.000	DUES & SUBSCRIPTIONS	1,600.00	1,153.00	0.00	447.00	72.06
510-610.000-737.000	PRINTING & PUBLISHING	1,500.00	3,337.89	308.25	(1,837.89)	222.53

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-610.000-744.000	TELEPHONE & INTERNET	41,800.00	31,347.00	0.00	10,453.00	74.99
510-610.000-746.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
510-610.000-747.000	INSURANCE & BONDS	13,500.00	10,190.00	0.00	3,310.00	75.48
510-610.000-748.000	CONFERENCES & TRAINING	3,500.00	228.57	0.00	3,271.43	6.53
510-610.000-850.000	RENTAL EXPENSE	4,080.00	333.33	0.00	3,746.67	8.17
510-610.000-853.000	HYDRANT RENTAL	21,500.00	14,336.00	0.00	7,164.00	66.68
510-610.000-871.000	PRINCIPAL	460,000.00	0.00	0.00	460,000.00	0.00
510-610.000-872.000	INTEREST EXPENSE	52,550.00	26,275.00	0.00	26,275.00	50.00
510-610.000-972.000	MISCELLANEOUS	500.00	295.00	0.00	205.00	59.00
Total Dept 610.000 - SEWER ADMINISTRATION		939,355.00	378,737.42	15,688.13	560,617.58	40.32
Dept 620.000 - SEWER "MISS DIG" OPERATIONS						
510-620.000-704.100	STAFF - OVERTIME	1,500.00	189.99	0.00	1,310.01	12.67
510-620.000-706.000	CITY LABOR - DPW	15,100.00	11,840.16	994.35	3,259.84	78.41
510-620.000-721.000	FICA/MEDICARE - CITY SHARE	1,250.00	917.78	75.75	332.22	73.42
510-620.000-722.000	ICMA - CITY SHARE	280.00	2.66	0.00	277.34	0.95
510-620.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,900.00	2,989.84	245.29	910.16	76.66
510-620.000-731.000	MATERIALS & SUPPLIES	300.00	761.76	0.00	(461.76)	253.92
510-620.000-851.000	MVP EQUIPMENT RENTAL	10,500.00	8,037.43	835.63	2,462.57	76.55
Total Dept 620.000 - SEWER "MISS DIG" OPERATIONS		32,830.00	24,739.62	2,151.02	8,090.38	75.36
Dept 621.000 - SEWER MAINTENANCE MAINS						
510-621.000-704.100	STAFF - OVERTIME	1,900.00	0.00	0.00	1,900.00	0.00
510-621.000-706.000	CITY LABOR - DPW	19,000.00	11,199.89	449.59	7,800.11	58.95
510-621.000-721.000	FICA/MEDICARE - CITY SHARE	1,550.00	853.03	34.34	696.97	55.03
510-621.000-722.000	ICMA - CITY SHARE	400.00	20.54	0.00	379.46	5.14
510-621.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,800.00	2,743.26	110.93	2,056.74	57.15
510-621.000-731.000	MATERIALS & SUPPLIES	1,600.00	1,945.61	0.00	(345.61)	121.60
510-621.000-851.000	MVP EQUIPMENT RENTAL	46,000.00	50,074.71	2,067.41	(4,074.71)	108.86
Total Dept 621.000 - SEWER MAINTENANCE MAINS		75,250.00	66,837.04	2,662.27	8,412.96	88.82
Dept 622.000 - SEWER MAINTENANCE SERVICES						
510-622.000-704.100	STAFF - OVERTIME	1,700.00	1,155.57	275.32	544.43	67.97
510-622.000-704.200	HOLIDAY COMPENSATION	0.00	83.80	0.00	(83.80)	100.00
510-622.000-706.000	CITY LABOR - DPW	17,000.00	6,014.26	392.35	10,985.74	35.38
510-622.000-721.000	FICA/MEDICARE - CITY SHARE	1,400.00	553.91	51.02	846.09	39.57
510-622.000-722.000	ICMA - CITY SHARE	300.00	19.52	0.90	280.48	6.51
510-622.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,300.00	1,772.51	163.58	2,527.49	41.22
510-622.000-731.000	MATERIALS & SUPPLIES	3,000.00	1,078.45	0.00	1,921.55	35.95
510-622.000-749.000	CONTRACTUAL SERVICES	0.00	300.00	0.00	(300.00)	100.00
510-622.000-851.000	MVP EQUIPMENT RENTAL	18,500.00	9,897.29	918.28	8,602.71	53.50
Total Dept 622.000 - SEWER MAINTENANCE SERVICES		46,200.00	20,875.31	1,801.45	25,324.69	45.18
Dept 623.000 - DAY LIFT STATION						
510-623.000-706.000	CITY LABOR - DPW	850.00	663.36	0.00	186.64	78.04
510-623.000-721.000	FICA/MEDICARE - CITY SHARE	75.00	50.55	0.00	24.45	67.40
510-623.000-722.000	ICMA - CITY SHARE	20.00	6.00	0.00	14.00	30.00
510-623.000-728.000	RETIREMENT PLANS (CITY SHARE)	200.00	143.69	0.00	56.31	71.85

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-623.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00
510-623.000-745.000	UTILITIES	1,800.00	1,269.48	0.00	530.52	70.53
510-623.000-749.000	CONTRACTUAL SERVICES	700.00	942.14	0.00	(242.14)	134.59
510-623.000-851.000	MVP EQUIPMENT RENTAL	800.00	845.63	0.00	(45.63)	105.70
Total Dept 623.000 - DAY LIFT STATION		4,545.00	3,920.85	0.00	624.15	86.27
Dept 624.000 - REYNOLDS LIFT STATION						
510-624.000-704.100	STAFF - OVERTIME	90.00	0.00	0.00	90.00	0.00
510-624.000-706.000	CITY LABOR - DPW	900.00	752.21	0.00	147.79	83.58
510-624.000-721.000	FICA/MEDICARE - CITY SHARE	70.00	57.04	0.00	12.96	81.49
510-624.000-722.000	ICMA - CITY SHARE	20.00	0.97	0.00	19.03	4.85
510-624.000-728.000	RETIREMENT PLANS (CITY SHARE)	200.00	171.30	0.00	28.70	85.65
510-624.000-731.000	MATERIALS & SUPPLIES	200.00	501.42	0.00	(301.42)	250.71
510-624.000-745.000	UTILITIES	3,200.00	2,278.55	0.00	921.45	71.20
510-624.000-749.000	CONTRACTUAL SERVICES	900.00	919.59	0.00	(19.59)	102.18
510-624.000-851.000	MVP EQUIPMENT RENTAL	400.00	377.98	0.00	22.02	94.50
Total Dept 624.000 - REYNOLDS LIFT STATION		5,980.00	5,059.06	0.00	920.94	84.60
Dept 625.000 - MEIJER LIFT STATION						
510-625.000-704.100	STAFF - OVERTIME	120.00	0.00	0.00	120.00	0.00
510-625.000-706.000	CITY LABOR - DPW	1,200.00	484.73	116.28	715.27	40.39
510-625.000-721.000	FICA/MEDICARE - CITY SHARE	100.00	36.79	8.87	63.21	36.79
510-625.000-722.000	ICMA - CITY SHARE	20.00	1.81	0.00	18.19	9.05
510-625.000-728.000	RETIREMENT PLANS (CITY SHARE)	300.00	106.90	23.28	193.10	35.63
510-625.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00
510-625.000-745.000	UTILITIES	700.00	414.42	0.00	285.58	59.20
510-625.000-749.000	CONTRACTUAL SERVICES	600.00	484.40	0.00	115.60	80.73
510-625.000-851.000	MVP EQUIPMENT RENTAL	600.00	249.73	43.76	350.27	41.62
Total Dept 625.000 - MEIJER LIFT STATION		3,740.00	1,778.78	192.19	1,961.22	47.56
Dept 626.000 - LANSING LIFT STATION						
510-626.000-704.100	STAFF - OVERTIME	0.00	283.55	0.00	(283.55)	100.00
510-626.000-706.000	CITY LABOR - DPW	3,000.00	1,129.35	34.87	1,870.65	37.65
510-626.000-721.000	FICA/MEDICARE - CITY SHARE	250.00	107.44	2.68	142.56	42.98
510-626.000-722.000	ICMA - CITY SHARE	50.00	10.96	0.44	39.04	21.92
510-626.000-728.000	RETIREMENT PLANS (CITY SHARE)	700.00	305.96	7.39	394.04	43.71
510-626.000-731.000	MATERIALS & SUPPLIES	9,000.00	2,496.80	0.00	6,503.20	27.74
510-626.000-745.000	UTILITIES	9,000.00	5,477.15	0.00	3,522.85	60.86
510-626.000-749.000	CONTRACTUAL SERVICES	8,500.00	6,629.40	0.00	1,870.60	77.99
510-626.000-851.000	MVP EQUIPMENT RENTAL	1,100.00	765.30	17.85	334.70	69.57
Total Dept 626.000 - LANSING LIFT STATION		31,600.00	17,205.91	63.23	14,394.09	54.45
Dept 627.000 - BEECH LIFT STATION						
510-627.000-704.100	STAFF - OVERTIME	250.00	1,191.94	155.43	(941.94)	476.78
510-627.000-706.000	CITY LABOR - DPW	2,500.00	2,728.10	959.87	(228.10)	109.12
510-627.000-721.000	FICA/MEDICARE - CITY SHARE	200.00	299.80	85.25	(99.80)	149.90
510-627.000-722.000	ICMA - CITY SHARE	50.00	28.84	2.66	21.16	57.68
510-627.000-728.000	RETIREMENT PLANS (CITY SHARE)	600.00	857.81	242.65	(257.81)	142.97

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-627.000-731.000	MATERIALS & SUPPLIES	200.00	560.69	0.00	(360.69)	280.35
510-627.000-745.000	UTILITIES	3,300.00	2,118.92	0.00	1,181.08	64.21
510-627.000-749.000	CONTRACTUAL SERVICES	700.00	6,394.61	0.00	(5,694.61)	913.52
510-627.000-851.000	MVP EQUIPMENT RENTAL	750.00	3,832.25	409.54	(3,082.25)	510.97
Total Dept 627.000 - BEECH LIFT STATION		8,550.00	18,012.96	1,855.40	(9,462.96)	210.68
Dept 628.000 - TIRRELL LIFT STATION						
510-628.000-704.100	STAFF - OVERTIME	800.00	1,683.32	111.44	(883.32)	210.42
510-628.000-704.200	HOLIDAY COMPENSATION	0.00	206.46	0.00	(206.46)	100.00
510-628.000-706.000	CITY LABOR - DPW	7,750.00	7,869.74	311.81	(119.74)	101.55
510-628.000-721.000	FICA/MEDICARE - CITY SHARE	650.00	738.39	32.56	(88.39)	113.60
510-628.000-722.000	ICMA - CITY SHARE	150.00	45.35	5.46	104.65	30.23
510-628.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,000.00	2,177.29	88.82	(177.29)	108.86
510-628.000-731.000	MATERIALS & SUPPLIES	4,500.00	7,204.75	0.00	(2,704.75)	160.11
510-628.000-745.000	UTILITIES	32,000.00	23,973.16	0.00	8,026.84	74.92
510-628.000-749.000	CONTRACTUAL SERVICES	31,000.00	9,470.00	0.00	21,530.00	30.55
510-628.000-851.000	MVP EQUIPMENT RENTAL	2,700.00	3,613.93	193.09	(913.93)	133.85
Total Dept 628.000 - TIRRELL LIFT STATION		81,550.00	56,982.39	743.18	24,567.61	69.87
Dept 629.000 - CHAD LIFT STATION						
510-629.000-704.100	STAFF - OVERTIME	0.00	197.73	0.00	(197.73)	100.00
510-629.000-706.000	CITY LABOR - DPW	1,300.00	709.42	0.00	590.58	54.57
510-629.000-721.000	FICA/MEDICARE - CITY SHARE	100.00	68.85	0.00	31.15	68.85
510-629.000-722.000	ICMA - CITY SHARE	20.00	5.29	0.00	14.71	26.45
510-629.000-728.000	RETIREMENT PLANS (CITY SHARE)	300.00	200.31	0.00	99.69	66.77
510-629.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
510-629.000-745.000	UTILITIES	1,800.00	1,167.86	0.00	632.14	64.88
510-629.000-749.000	CONTRACTUAL SERVICES	1,100.00	1,511.09	0.00	(411.09)	137.37
510-629.000-851.000	MVP EQUIPMENT RENTAL	450.00	369.64	0.00	80.36	82.14
Total Dept 629.000 - CHAD LIFT STATION		5,270.00	4,230.19	0.00	1,039.81	80.27
Dept 630.000 - NORTHWAY LIFT STATION						
510-630.000-704.100	STAFF - OVERTIME	75.00	77.72	0.00	(2.72)	103.63
510-630.000-706.000	CITY LABOR - DPW	600.00	785.63	0.00	(185.63)	130.94
510-630.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	65.37	0.00	(15.37)	130.74
510-630.000-722.000	ICMA - CITY SHARE	10.00	5.78	0.00	4.22	57.80
510-630.000-728.000	RETIREMENT PLANS (CITY SHARE)	150.00	181.39	0.00	(31.39)	120.93
510-630.000-731.000	MATERIALS & SUPPLIES	100.00	7.99	0.00	92.01	7.99
510-630.000-745.000	UTILITIES	350.00	0.00	0.00	350.00	0.00
510-630.000-749.000	CONTRACTUAL SERVICES	300.00	347.40	0.00	(47.40)	115.80
510-630.000-851.000	MVP EQUIPMENT RENTAL	300.00	513.70	0.00	(213.70)	171.23
Total Dept 630.000 - NORTHWAY LIFT STATION		1,935.00	1,984.98	0.00	(49.98)	102.58
Dept 631.000 - W.W.T.P. OPERATIONS						
510-631.000-704.100	STAFF - OVERTIME	19,000.00	8,207.76	726.21	10,792.24	43.20
510-631.000-704.200	HOLIDAY COMPENSATION	0.00	2,994.06	0.00	(2,994.06)	100.00
510-631.000-706.000	CITY LABOR - DPW	190,000.00	129,846.85	13,663.02	60,153.15	68.34
510-631.000-721.000	FICA/MEDICARE - CITY SHARE	15,500.00	10,730.27	1,104.47	4,769.73	69.23

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-631.000-722.000	ICMA - CITY SHARE	6,000.00	947.60	120.62	5,052.40	15.79
510-631.000-728.000	RETIREMENT PLANS (CITY SHARE)	48,000.00	31,034.16	3,137.83	16,965.84	64.65
510-631.000-731.000	MATERIALS & SUPPLIES	55,000.00	57,446.90	9,543.28	(2,446.90)	104.45
510-631.000-738.000	OPERATING SUPPLIES	48,000.00	49,573.99	5,016.40	(1,573.99)	103.28
510-631.000-739.000	LABORATORY SUPPLIES	28,000.00	17,014.66	0.00	10,985.34	60.77
510-631.000-744.000	TELEPHONE & INTERNET	3,000.00	3,303.10	0.00	(303.10)	110.10
510-631.000-745.000	UTILITIES	122,000.00	86,806.06	0.00	35,193.94	71.15
510-631.000-746.000	PROFESSIONAL SERVICES	130,000.00	102,512.22	0.00	27,487.78	78.86
510-631.000-748.000	CONFERENCES & TRAINING	4,000.00	2,395.60	600.00	1,604.40	59.89
510-631.000-749.000	CONTRACTUAL SERVICES	90,000.00	78,417.03	0.00	11,582.97	87.13
510-631.000-851.000	MVP EQUIPMENT RENTAL	16,000.00	3,929.03	414.03	12,070.97	24.56
510-631.000-970.000	MILEAGE ALLOWANCE	0.00	106.03	0.00	(106.03)	100.00
Total Dept 631.000 - W.W.T.P. OPERATIONS		774,500.00	585,265.32	34,325.86	189,234.68	75.57
Dept 632.000 - WWTP BLDG & YARD MAINTENANCE						
510-632.000-704.100	STAFF - OVERTIME	800.00	48.94	0.00	751.06	6.12
510-632.000-706.000	CITY LABOR - DPW	7,600.00	25,122.27	1,257.12	(17,522.27)	330.56
510-632.000-721.000	FICA/MEDICARE - CITY SHARE	650.00	1,908.05	96.06	(1,258.05)	293.55
510-632.000-722.000	ICMA - CITY SHARE	200.00	203.91	0.00	(3.91)	101.96
510-632.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,000.00	5,193.18	261.60	(3,193.18)	259.66
510-632.000-731.000	MATERIALS & SUPPLIES	2,000.00	7,497.28	323.41	(5,497.28)	374.86
510-632.000-749.000	CONTRACTUAL SERVICES	6,000.00	7,876.21	136.90	(1,876.21)	131.27
510-632.000-851.000	MVP EQUIPMENT RENTAL	3,000.00	1,593.72	486.43	1,406.28	53.12
Total Dept 632.000 - WWTP BLDG & YARD MAINTENANCE		22,250.00	49,443.56	2,561.52	(27,193.56)	222.22
Dept 640.000 - WATER ADMINISTRATION						
510-640.000-703.000	ADMINSTRATIVE SALARIES	92,000.00	56,816.03	5,302.59	35,183.97	61.76
510-640.000-704.000	STAFF WAGES	11,000.00	7,361.38	0.00	3,638.62	66.92
510-640.000-704.100	STAFF - OVERTIME	1,000.00	738.86	10.62	261.14	73.89
510-640.000-704.200	HOLIDAY COMPENSATION	0.00	1,796.59	106.03	(1,796.59)	100.00
510-640.000-706.000	CITY LABOR - DPW	0.00	17,552.15	1,615.97	(17,552.15)	100.00
510-640.000-710.000	COMPENSATED ABSENCES	12,600.00	29,696.75	1,443.82	(17,096.75)	235.69
510-640.000-711.000	LONGEVITY	5,000.00	4,420.29	0.00	579.71	88.41
510-640.000-712.000	SPECIAL COMPENSATION	1,500.00	1,346.15	26.39	153.85	89.74
510-640.000-715.000	HEALTH REIMBURSEMENT	0.00	1,523.54	0.00	(1,523.54)	100.00
510-640.000-718.000	AUTO ALLOWANCE	975.00	512.49	46.58	462.51	52.56
510-640.000-719.000	CLOTHING ALLOWANCE	2,500.00	2,184.93	156.19	315.07	87.40
510-640.000-721.000	FICA/MEDICARE - CITY SHARE	10,100.00	9,309.65	665.02	790.35	92.17
510-640.000-722.000	ICMA - CITY SHARE	1,000.00	728.49	43.99	271.51	72.85
510-640.000-723.000	VISION CARE	1,500.00	1,182.23	0.00	317.77	78.82
510-640.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	15,500.00	1,514.94	0.00	13,985.06	9.77
510-640.000-725.604	DENTAL & HEALTH BENEFITS	80,600.00	57,999.57	0.00	22,600.43	71.96
510-640.000-728.000	RETIREMENT PLANS (CITY SHARE)	41,400.00	39,371.18	2,938.73	2,028.82	95.10
510-640.000-728.001	RETIRMENT HEALTH SAVINGS	3,000.00	0.00	0.00	3,000.00	0.00
510-640.000-731.000	MATERIALS & SUPPLIES	400.00	53.59	0.00	346.41	13.40
510-640.000-732.000	POSTAGE	3,000.00	2,408.69	245.62	591.31	80.29
510-640.000-735.000	DUES & SUBSCRIPTIONS	2,000.00	130.00	0.00	1,870.00	6.50
510-640.000-737.000	PRINTING & PUBLISHING	1,500.00	3,086.17	308.24	(1,586.17)	205.74
510-640.000-744.000	TELEPHONE & INTERNET	1,300.00	972.00	0.00	328.00	74.77
510-640.000-746.000	PROFESSIONAL SERVICES	2,000.00	834.00	0.00	1,166.00	41.70
510-640.000-747.000	INSURANCE & BONDS	4,200.00	4,354.00	0.00	(154.00)	103.67
510-640.000-748.000	CONFERENCES & TRAINING	2,500.00	0.00	0.00	2,500.00	0.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-640.000-749.000	CONTRACTUAL SERVICES	18,000.00	13,193.84	1,669.54	4,806.16	73.30
510-640.000-850.000	RENTAL EXPENSE	5,304.00	225.00	0.00	5,079.00	4.24
510-640.000-853.000	HYDRANT RENTAL	21,500.00	14,328.00	0.00	7,172.00	66.64
510-640.000-972.000	MISCELLANEOUS	50.00	0.00	0.00	50.00	0.00
Total Dept 640.000 - WATER ADMINISTRATION		341,429.00	273,640.51	14,579.33	67,788.49	80.15
Dept 650.000 - WATER "MISS DIG" OPERATION						
510-650.000-704.100	STAFF - OVERTIME	1,700.00	254.78	7.86	1,445.22	14.99
510-650.000-706.000	CITY LABOR - DPW	17,000.00	12,186.82	971.68	4,813.18	71.69
510-650.000-721.000	FICA/MEDICARE - CITY SHARE	1,400.00	949.30	74.64	450.70	67.81
510-650.000-722.000	ICMA - CITY SHARE	300.00	2.67	0.00	297.33	0.89
510-650.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,400.00	3,092.47	241.65	1,307.53	70.28
510-650.000-731.000	MATERIALS & SUPPLIES	700.00	576.69	0.00	123.31	82.38
510-650.000-851.000	MVP EQUIPMENT RENTAL	10,000.00	8,146.61	825.71	1,853.39	81.47
Total Dept 650.000 - WATER "MISS DIG" OPERATION		35,500.00	25,209.34	2,121.54	10,290.66	71.01
Dept 651.000 - WATER MAINTENANCE MAINS						
510-651.000-704.100	STAFF - OVERTIME	2,600.00	4,744.05	0.00	(2,144.05)	182.46
510-651.000-706.000	CITY LABOR - DPW	25,500.00	13,273.68	1,289.73	12,226.32	52.05
510-651.000-721.000	FICA/MEDICARE - CITY SHARE	200.00	1,383.22	99.93	(1,183.22)	691.61
510-651.000-722.000	ICMA - CITY SHARE	500.00	266.62	29.50	233.38	53.32
510-651.000-728.000	RETIREMENT PLANS (CITY SHARE)	6,500.00	4,048.40	280.47	2,451.60	62.28
510-651.000-731.000	MATERIALS & SUPPLIES	20,000.00	10,980.22	0.00	9,019.78	54.90
510-651.000-749.000	CONTRACTUAL SERVICES	7,000.00	99.00	0.00	6,901.00	1.41
510-651.000-851.000	MVP EQUIPMENT RENTAL	24,000.00	22,676.37	1,900.78	1,323.63	94.48
Total Dept 651.000 - WATER MAINTENANCE MAINS		86,300.00	57,471.56	3,600.41	28,828.44	66.60
Dept 652.000 - WATER MAINTENANCE SERVICES						
510-652.000-704.100	STAFF - OVERTIME	4,500.00	487.37	0.00	4,012.63	10.83
510-652.000-704.200	HOLIDAY COMPENSATION	0.00	83.80	0.00	(83.80)	100.00
510-652.000-706.000	CITY LABOR - DPW	43,000.00	15,788.52	3,398.32	27,211.48	36.72
510-652.000-721.000	FICA/MEDICARE - CITY SHARE	3,500.00	1,249.03	260.51	2,250.97	35.69
510-652.000-722.000	ICMA - CITY SHARE	800.00	75.97	11.14	724.03	9.50
510-652.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,000.00	3,973.31	824.97	7,026.69	36.12
510-652.000-731.000	MATERIALS & SUPPLIES	13,000.00	7,345.66	0.00	5,654.34	56.51
510-652.000-851.000	MVP EQUIPMENT RENTAL	30,000.00	32,031.69	4,734.10	(2,031.69)	106.77
Total Dept 652.000 - WATER MAINTENANCE SERVICES		105,800.00	61,035.35	9,229.04	44,764.65	57.69
Dept 653.000 - WATER METER MAINTENANCE						
510-653.000-704.100	STAFF - OVERTIME	200.00	0.00	0.00	200.00	0.00
510-653.000-706.000	CITY LABOR - DPW	2,000.00	3,752.67	191.99	(1,752.67)	187.63
510-653.000-721.000	FICA/MEDICARE - CITY SHARE	150.00	291.26	14.66	(141.26)	194.17
510-653.000-722.000	ICMA - CITY SHARE	50.00	76.50	0.00	(26.50)	153.00
510-653.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	821.21	47.37	(321.21)	164.24
510-653.000-731.000	MATERIALS & SUPPLIES	50.00	1,468.95	0.00	(1,418.95)	2,937.90
510-653.000-749.000	CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
510-653.000-851.000	MVP EQUIPMENT RENTAL	700.00	2,171.70	130.62	(1,471.70)	310.24

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Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 653.000 - WATER METER MAINTENANCE		4,150.00	8,582.29	384.64	(4,432.29)	206.80
Dept 654.000 - WATER METER READING						
510-654.000-704.100	STAFF - OVERTIME	3,000.00	0.00	0.00	3,000.00	0.00
510-654.000-706.000	CITY LABOR - DPW	28,500.00	22,680.06	1,901.67	5,819.94	79.58
510-654.000-721.000	FICA/MEDICARE - CITY SHARE	2,300.00	1,763.23	148.12	536.77	76.66
510-654.000-722.000	ICMA - CITY SHARE	500.00	530.19	48.38	(30.19)	106.04
510-654.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,200.00	4,873.89	401.00	2,326.11	67.69
510-654.000-851.000	MVP EQUIPMENT RENTAL	20,000.00	11,817.77	973.34	8,182.23	59.09
Total Dept 654.000 - WATER METER READING		61,500.00	41,665.14	3,472.51	19,834.86	67.75
Dept 661.000 - WATER PRODUCTION & OPERATION						
510-661.000-704.100	STAFF - OVERTIME	8,000.00	5,874.78	619.38	2,125.22	73.43
510-661.000-704.200	HOLIDAY COMPENSATION	0.00	946.22	0.00	(946.22)	100.00
510-661.000-706.000	CITY LABOR - DPW	78,000.00	56,590.09	5,025.57	21,409.91	72.55
510-661.000-721.000	FICA/MEDICARE - CITY SHARE	6,400.00	4,846.60	437.34	1,553.40	75.73
510-661.000-722.000	ICMA - CITY SHARE	1,400.00	715.99	96.62	684.01	51.14
510-661.000-728.000	RETIREMENT PLANS (CITY SHARE)	20,000.00	14,638.43	1,255.13	5,361.57	73.19
510-661.000-731.000	MATERIALS & SUPPLIES	5,000.00	1,702.69	0.00	3,297.31	34.05
510-661.000-738.000	OPERATING SUPPLIES	48,000.00	32,767.18	902.00	15,232.82	68.26
510-661.000-739.000	LABORATORY SUPPLIES	2,200.00	2,419.57	0.00	(219.57)	109.98
510-661.000-744.000	TELEPHONE & INTERNET	2,000.00	2,252.40	0.00	(252.40)	112.62
510-661.000-745.000	UTILITIES	84,000.00	55,269.24	0.00	28,730.76	65.80
510-661.000-746.000	PROFESSIONAL SERVICES	12,000.00	2,740.72	0.00	9,259.28	22.84
510-661.000-748.000	CONFERENCES & TRAINING	2,500.00	1,085.00	0.00	1,415.00	43.40
510-661.000-749.000	CONTRACTUAL SERVICES	38,000.00	52,583.37	4,366.00	(14,583.37)	138.38
510-661.000-851.000	MVP EQUIPMENT RENTAL	19,000.00	22,825.17	2,261.00	(3,825.17)	120.13
Total Dept 661.000 - WATER PRODUCTION & OPERATION		326,500.00	257,257.45	14,963.04	69,242.55	78.79
Dept 662.000 - BUILDING & GROUNDS MAINTENANCE						
510-662.000-706.000	CITY LABOR - DPW	1,600.00	458.18	97.25	1,141.82	28.64
510-662.000-721.000	FICA/MEDICARE - CITY SHARE	120.00	35.44	7.45	84.56	29.53
510-662.000-722.000	ICMA - CITY SHARE	30.00	6.29	0.00	23.71	20.97
510-662.000-728.000	RETIREMENT PLANS (CITY SHARE)	400.00	103.46	23.99	296.54	25.87
510-662.000-731.000	MATERIALS & SUPPLIES	600.00	516.31	0.00	83.69	86.05
510-662.000-749.000	CONTRACTUAL SERVICES	800.00	421.00	0.00	379.00	52.63
510-662.000-851.000	MVP EQUIPMENT RENTAL	100.00	620.59	369.17	(520.59)	620.59
Total Dept 662.000 - BUILDING & GROUNDS MAINTENANCE		3,650.00	2,161.27	497.86	1,488.73	59.21
Dept 671.000 - SEWER NEW SERVICE						
510-671.000-706.000	CITY LABOR - DPW	200.00	0.00	0.00	200.00	0.00
510-671.000-721.000	FICA/MEDICARE - CITY SHARE	15.00	0.00	0.00	15.00	0.00
510-671.000-728.000	RETIREMENT PLANS (CITY SHARE)	50.00	0.00	0.00	50.00	0.00
Total Dept 671.000 - SEWER NEW SERVICE		265.00	0.00	0.00	265.00	0.00
Dept 673.000 - SEWER REPLACEMENT MAINS						
510-673.000-731.000	MATERIALS & SUPPLIES	0.00	8.99	0.00	(8.99)	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 673.000 - SEWER REPLACEMENT MAINS		0.00	8.99	0.00	(8.99)	100.00
Dept 674.000 - SEWER REPLACEMENT SERVICES						
510-674.000-706.000	CITY LABOR - DPW	550.00	0.00	0.00	550.00	0.00
510-674.000-721.000	FICA/MEDICARE - CITY SHARE	40.00	0.00	0.00	40.00	0.00
510-674.000-722.000	ICMA - CITY SHARE	10.00	0.00	0.00	10.00	0.00
510-674.000-728.000	RETIREMENT PLANS (CITY SHARE)	120.00	0.00	0.00	120.00	0.00
510-674.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00
Total Dept 674.000 - SEWER REPLACEMENT SERVICES		820.00	0.00	0.00	820.00	0.00
Dept 675.000 - SEWER REPLACEMENT EQUIPMENT						
510-675.000-731.000	MATERIALS & SUPPLIES	15,000.00	6,763.92	0.00	8,236.08	45.09
Total Dept 675.000 - SEWER REPLACEMENT EQUIPMENT		15,000.00	6,763.92	0.00	8,236.08	45.09
Dept 677.000 - WATER NEW SERVICES						
510-677.000-706.000	CITY LABOR - DPW	200.00	62.85	0.00	137.15	31.43
510-677.000-721.000	FICA/MEDICARE - CITY SHARE	20.00	4.80	0.00	15.20	24.00
510-677.000-728.000	RETIREMENT PLANS (CITY SHARE)	50.00	16.01	0.00	33.99	32.02
510-677.000-851.000	MVP EQUIPMENT RENTAL	200.00	55.98	0.00	144.02	27.99
Total Dept 677.000 - WATER NEW SERVICES		470.00	139.64	0.00	330.36	29.71
Dept 678.000 - WATER NEW EQUIPMENT						
510-678.000-731.000	MATERIALS & SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 678.000 - WATER NEW EQUIPMENT		1,000.00	0.00	0.00	1,000.00	0.00
Dept 679.000 - WATER NEW METERS						
510-679.000-706.000	CITY LABOR - DPW	200.00	0.00	0.00	200.00	0.00
510-679.000-721.000	FICA/MEDICARE - CITY SHARE	20.00	0.00	0.00	20.00	0.00
510-679.000-728.000	RETIREMENT PLANS (CITY SHARE)	50.00	0.00	0.00	50.00	0.00
510-679.000-731.000	MATERIALS & SUPPLIES	30,000.00	22,030.00	0.00	7,970.00	73.43
Total Dept 679.000 - WATER NEW METERS		30,270.00	22,030.00	0.00	8,240.00	72.78
Dept 680.000 - WATER NEW HYDRANTS						
510-680.000-731.000	MATERIALS & SUPPLIES	2,000.00	447.00	0.00	1,553.00	22.35
Total Dept 680.000 - WATER NEW HYDRANTS		2,000.00	447.00	0.00	1,553.00	22.35
Dept 681.000 - WATER TOWER						
510-681.000-706.000	CITY LABOR - DPW	550.00	0.00	0.00	550.00	0.00
510-681.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	0.00	0.00	50.00	0.00
510-681.000-728.000	RETIREMENT PLANS (CITY SHARE)	120.00	0.00	0.00	120.00	0.00
510-681.000-746.000	PROFESSIONAL SERVICES	0.00	6,660.00	0.00	(6,660.00)	100.00
510-681.000-749.000	CONTRACTUAL SERVICES	600.00	345.00	0.00	255.00	57.50

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 681.000 - WATER TOWER		1,320.00	7,005.00	0.00	(5,685.00)	530.68
Dept 682.000 - WATER REPLACEMENT MAINS						
510-682.000-706.000	CITY LABOR - DPW	300.00	0.00	0.00	300.00	0.00
510-682.000-721.000	FICA/MEDICARE - CITY SHARE	25.00	0.00	0.00	25.00	0.00
510-682.000-728.000	RETIREMENT PLANS (CITY SHARE)	80.00	0.00	0.00	80.00	0.00
Total Dept 682.000 - WATER REPLACEMENT MAINS		405.00	0.00	0.00	405.00	0.00
Dept 683.000 - WATER REPLACEMENT SERVICES						
510-683.000-704.100	STAFF - OVERTIME	3,000.00	117.87	0.00	2,882.13	3.93
510-683.000-706.000	CITY LABOR - DPW	28,500.00	1,381.09	191.36	27,118.91	4.85
510-683.000-721.000	FICA/MEDICARE - CITY SHARE	25,000.00	115.24	15.06	24,884.76	0.46
510-683.000-722.000	ICMA - CITY SHARE	500.00	37.95	7.23	462.05	7.59
510-683.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,200.00	330.46	38.31	6,869.54	4.59
510-683.000-731.000	MATERIALS & SUPPLIES	12,000.00	179.00	0.00	11,821.00	1.49
510-683.000-749.000	CONTRACTUAL SERVICES	25,000.00	72,676.38	0.00	(47,676.38)	290.71
510-683.000-851.000	MVP EQUIPMENT RENTAL	10,000.00	1,466.50	515.92	8,533.50	14.67
Total Dept 683.000 - WATER REPLACEMENT SERVICES		111,200.00	76,304.49	767.88	34,895.51	68.62
Dept 684.000 - WATER REPLACEMENT EQUIPMENT						
510-684.000-731.000	MATERIALS & SUPPLIES	1,200.00	99.12	0.00	1,100.88	8.26
Total Dept 684.000 - WATER REPLACEMENT EQUIPMENT		1,200.00	99.12	0.00	1,100.88	8.26
Dept 685.000 - WATER REPLACEMENT HYDRANTS						
510-685.000-706.000	CITY LABOR - DPW	200.00	46.11	0.00	153.89	23.06
510-685.000-721.000	FICA/MEDICARE - CITY SHARE	20.00	3.53	0.00	16.47	17.65
510-685.000-728.000	RETIREMENT PLANS (CITY SHARE)	50.00	11.37	0.00	38.63	22.74
510-685.000-731.000	MATERIALS & SUPPLIES	0.00	1,997.05	0.00	(1,997.05)	100.00
510-685.000-851.000	MVP EQUIPMENT RENTAL	0.00	235.20	0.00	(235.20)	100.00
Total Dept 685.000 - WATER REPLACEMENT HYDRANTS		270.00	2,293.26	0.00	(2,023.26)	849.36
Dept 686.000 - WELLHEAD PROTECTION						
510-686.000-731.000	MATERIALS & SUPPLIES	1,400.00	716.62	0.00	683.38	51.19
510-686.000-749.000	CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
Total Dept 686.000 - WELLHEAD PROTECTION		1,900.00	716.62	0.00	1,183.38	37.72
Dept 910.000 - SEWER CAPITAL OUTLAY						
510-910.000-864.623	CAPITAL OUTLAY - DAY LIFT STATION	0.00	42,190.00	0.00	(42,190.00)	100.00
510-910.000-864.627	CAPITAL OUTLAY - COUNTY LIFT STATION	0.00	41,840.00	0.00	(41,840.00)	100.00
510-910.000-864.628	CAPITAL OUTLAY - TIRRELL LIFT	48,000.00	0.00	0.00	48,000.00	0.00
510-910.000-864.631	CAPITAL OUTLAY - WWTP	341,400.00	33,247.44	750.00	308,152.56	9.74
510-910.000-864.673	CAP OUTLAY - SEWER RPL MAINS	160,000.00	7,600.00	0.00	152,400.00	4.75

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 910.000 - SEWER CAPITAL OUTLAY		549,400.00	124,877.44	750.00	424,522.56	22.73
Dept 940.000 - WATER CAPITAL OUTLAY						
510-940.000-864.661	CAPITAL OUTLAY - WATER P&O	10,000.00	0.00	0.00	10,000.00	0.00
510-940.000-864.682	CAPITAL OUTLAY - WTR RPLC MAI	278,000.00	43,225.72	0.00	234,774.28	15.55
Total Dept 940.000 - WATER CAPITAL OUTLAY		288,000.00	43,225.72	0.00	244,774.28	15.01
Dept 999.000 - GASB 34						
510-999.000-859.101	CONTRIB. TO GENERAL FUND	375,000.00	281,250.00	0.00	93,750.00	75.00
Total Dept 999.000 - GASB 34		375,000.00	281,250.00	0.00	93,750.00	75.00
TOTAL EXPENDITURES		4,376,904.00	2,528,055.60	112,410.50	1,848,848.40	57.76
Fund 510 - WATER & SEWER FUND:						
TOTAL REVENUES		4,144,800.00	3,576,127.02	3,193.57	568,672.98	86.28
TOTAL EXPENDITURES		4,376,904.00	2,528,055.60	112,410.50	1,848,848.40	57.76
NET OF REVENUES & EXPENDITURES		(232,104.00)	1,048,071.42	(109,216.93)	(1,280,175.42)	451.55

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 601 - MOTOR VEHICLE POOL						
Revenues						
Dept 000.000						
601-000.000-501.000	INTEREST INCOME	3,000.00	57.61	0.00	2,942.39	1.92
601-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	20,000.00	1,164.70	0.00	18,835.30	5.82
601-000.000-596.000	SUNDRY REVENUE	800.00	(2,215.19)	0.00	3,015.19	(276.90)
601-000.000-600.000	REIMBURSEMENTS	0.00	1,341.66	0.00	(1,341.66)	100.00
601-000.000-601.000	BILLINGS TO DEPARTMENTS	513,000.00	444,183.75	40,154.38	68,816.25	86.59
Total Dept 000.000		536,800.00	444,532.53	40,154.38	92,267.47	82.81
TOTAL REVENUES		536,800.00	444,532.53	40,154.38	92,267.47	82.81
Expenditures						
Dept 710.000 - MVP ADMINISTRATION						
601-710.000-703.000	ADMINSTRATIVE SALARIES	3,800.00	2,600.35	246.30	1,199.65	68.43
601-710.000-704.100	STAFF - OVERTIME	0.00	74.20	1.45	(74.20)	100.00
601-710.000-704.200	HOLIDAY COMPENSATION	0.00	1,728.81	10.21	(1,728.81)	100.00
601-710.000-706.000	CITY LABOR - DPW	0.00	1,117.49	100.34	(1,117.49)	100.00
601-710.000-710.000	COMPENSATED ABSENCES	0.00	3,962.49	55.86	(3,962.49)	100.00
601-710.000-711.000	LONGEVITY	75.00	666.31	0.00	(591.31)	888.41
601-710.000-712.000	SPECIAL COMPENSATION	0.00	283.72	3.59	(283.72)	100.00
601-710.000-715.000	HEALTH REIMBURSEMENT	0.00	335.40	0.00	(335.40)	100.00
601-710.000-719.000	CLOTHING ALLOWANCE	0.00	388.69	6.25	(388.69)	100.00
601-710.000-721.000	FICA/MEDICARE - CITY SHARE	300.00	830.86	32.88	(530.86)	276.95
601-710.000-722.000	ICMA - CITY SHARE	0.00	125.97	6.01	(125.97)	100.00
601-710.000-723.000	VISION CARE	0.00	237.65	0.00	(237.65)	100.00
601-710.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	4,000.00	348.88	0.00	3,651.12	8.72
601-710.000-725.604	DENTAL & HEALTH BENEFITS	19,000.00	13,672.34	0.00	5,327.66	71.96
601-710.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,600.00	3,086.74	148.28	(1,486.74)	192.92
601-710.000-728.001	RETIRMENT HEALTH SAVINGS	120.00	0.00	0.00	120.00	0.00
601-710.000-972.000	MISCELLANEOUS	700.00	0.00	0.00	700.00	0.00
Total Dept 710.000 - MVP ADMINISTRATION		29,595.00	29,459.90	611.17	135.10	99.54
Dept 712.000 - MVP EQUIPMENT MAINTENANCE						
601-712.000-704.100	STAFF - OVERTIME	4,400.00	44.85	0.00	4,355.15	1.02
601-712.000-706.000	CITY LABOR - DPW	43,600.00	28,059.18	2,540.37	15,540.82	64.36
601-712.000-710.000	COMPENSATED ABSENCES	0.00	100.84	0.00	(100.84)	100.00
601-712.000-711.000	LONGEVITY	600.00	0.00	0.00	600.00	0.00
601-712.000-712.000	SPECIAL COMPENSATION	0.00	120.00	0.00	(120.00)	100.00
601-712.000-719.000	CLOTHING ALLOWANCE	475.00	125.00	0.00	350.00	26.32
601-712.000-721.000	FICA/MEDICARE - CITY SHARE	3,600.00	2,186.26	194.49	1,413.74	60.73
601-712.000-722.000	ICMA - CITY SHARE	800.00	177.85	2.86	622.15	22.23
601-712.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,200.00	6,701.41	623.38	4,498.59	59.83
601-712.000-731.000	MATERIALS & SUPPLIES	40,000.00	54,495.44	135.29	(14,495.44)	136.24
601-712.000-734.000	GASOLINE & OIL	37,000.00	19,927.20	0.00	17,072.80	53.86
601-712.000-739.000	LABORATORY SUPPLIES	300.00	145.00	0.00	155.00	48.33
601-712.000-747.000	INSURANCE & BONDS	17,000.00	17,504.00	0.00	(504.00)	102.96
601-712.000-748.000	CONFERENCES & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
601-712.000-749.000	CONTRACTUAL SERVICES	8,300.00	2,770.14	0.00	5,529.86	33.38
601-712.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	231,500.00	160,556.00	0.00	70,944.00	69.35
601-712.000-864.000	CAPITAL OUTLAY - EQUIPMENT	35,000.00	3,777.00	0.00	31,223.00	10.79
Total Dept 712.000 - MVP EQUIPMENT MAINTENANCE		434,775.00	296,690.17	3,496.39	138,084.83	68.24

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Fund 601 - MOTOR VEHICLE POOL						
Expenditures						
Dept 713.000 - DPW GARAGE BLDG & GROUNDS						
601-713.000-704.100	STAFF - OVERTIME	2,150.00	0.00	0.00	2,150.00	0.00
601-713.000-706.000	CITY LABOR - DPW	21,500.00	10,925.88	805.13	10,574.12	50.82
601-713.000-721.000	FICA/MEDICARE - CITY SHARE	1,750.00	832.11	62.23	917.89	47.55
601-713.000-722.000	ICMA - CITY SHARE	400.00	134.39	16.09	265.61	33.60
601-713.000-728.000	RETIREMENT PLANS (CITY SHARE)	5,500.00	2,496.13	179.17	3,003.87	45.38
601-713.000-731.000	MATERIALS & SUPPLIES	6,000.00	4,804.43	0.00	1,195.57	80.07
601-713.000-744.000	TELEPHONE & INTERNET	4,900.00	3,672.00	0.00	1,228.00	74.94
601-713.000-745.000	UTILITIES	30,000.00	14,759.40	0.00	15,240.60	49.20
601-713.000-746.000	PROFESSIONAL SERVICES	0.00	2,693.70	0.00	(2,693.70)	100.00
601-713.000-749.000	CONTRACTUAL SERVICES	18,000.00	6,342.98	1,341.92	11,657.02	35.24
601-713.000-851.000	MVP EQUIPMENT RENTAL	0.00	83.24	83.24	(83.24)	100.00
601-713.000-862.000	CAP. OUTLAY-IMPROVEMENTS	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 713.000 - DPW GARAGE BLDG & GROUNDS		100,200.00	46,744.26	2,487.78	53,455.74	46.65
Dept 999.000 - GASB 34						
601-999.000-859.101	CONTRIB. TO GENERAL FUND	14,500.00	10,872.00	0.00	3,628.00	74.98
Total Dept 999.000 - GASB 34		14,500.00	10,872.00	0.00	3,628.00	74.98
TOTAL EXPENDITURES		579,070.00	383,766.33	6,595.34	195,303.67	66.27
Fund 601 - MOTOR VEHICLE POOL:						
TOTAL REVENUES		536,800.00	444,532.53	40,154.38	92,267.47	82.81
TOTAL EXPENDITURES		579,070.00	383,766.33	6,595.34	195,303.67	66.27
NET OF REVENUES & EXPENDITURES		(42,270.00)	60,766.20	33,559.04	(103,036.20)	143.76
TOTAL REVENUES - ALL FUNDS		12,341,900.00	10,264,838.86	80,826.37	2,077,061.14	83.17
TOTAL EXPENDITURES - ALL FUNDS		13,232,559.80	9,097,780.55	482,672.30	4,134,779.25	68.75
NET OF REVENUES & EXPENDITURES		(890,659.80)	1,167,058.31	(401,845.93)	(2,057,718.11)	131.03