



PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, April 5, 2021

PER PA 254 OF 2020 AND THE MICHIGAN OPEN MEETINGS ACT & EATON COUNTY
RESOLUTION 21-3-34
THIS MEETING WILL BE HELD ELECTRONICALLY

1. **Call to Order**
2. **Roll Call**
3. **Invocation – Randy Royston** (New Hope Community Church)
4. **Pledge of Allegiance**
5. **Approval of Minutes**
 - a. Approval of March 15, 2021 – 7:00pm meeting minutes
6. **Absence of Council Members**
7. **Public Hearings**
 - a. Consider Ordinance 2021-03 to Amend Chapter 14 – Buildings and Building Regulations
8. **Public Comment** - Limit presentation to five (5) minutes
9. **Approval of Regular Agenda and Unanimous Consent Agenda**

UNANIMOUS CONSENT PROCEDURE

1. *Mayor asks Council members if there are any items to be added to or removed from the printed agenda and, after receiving a motion and second, conducts a vote to approve the agenda.*
2. *Mayor asks Council members if there are items on the printed agenda they wish to take up individually and notes them.*
3. *Mayor asks for a motion to approve the remaining items on the printed agenda by unanimous consent. After motion and second, Mayor asks for a roll call vote on the motion for unanimous consent.*

10. **Special Presentations**
 - a. Michigan Redistricting Commissioner Erin Wagner
11. **Expedited Resolutions and Ordinances**
 - a. Consider Resolution No. 2021-041 Approving Mayoral Appointments
 - b. Consider Resolution No. 2021-042 Approving the Payment of Claims and Accounts

- c. Consider Resolution No. 2021-044 Approving the 2021 Calendar of Events at the Eaton County Fairgrounds
- d. Consider Proclamation 2021-01 Recognizing Arbor Day
- e. Consider Resolution 2021-045 Approving a Public Hearing on SAD Cost Estimates
- f. Consider Resolution 2021-046 Authorizing Expenditures of Budget Sequestered Items
- g. Consider Resolution 2021-050 Approving Agreement for Services with BidNet
- h. Consider Resolution 2021-056 Approving Council Policy 2021-05

12. Approval of Resolutions and Ordinances

- a. Consider Ordinance 2021-03 to Amend Chapter 14 – Buildings and Building Regulations
- b. Consider Resolution 2021-035 Approving the MME Fellowship Application
- c. Consider Resolution No. 2021-038 Authorizing a Contract with Eric Rogers, LLC for Lawn Care Services

13. Introduction of Resolutions and Ordinances

- a. Consider Resolution 2021-030 Authorizing a Contract with Axon for Tasers
- b. Consider Resolution 2021-043 Authorizing a Sale of Dump Truck and Miscellaneous Equipment
- c. Consider Resolution 2021-047 Approving the MML Insurance Renewal
- d. Consider Resolution 2021-048 Parking TCO
- e. Consider Resolution 2021-051 Approving the Purchase of Primary Sampler
- f. Consider Resolution 2021-052 Renewing the Airport Manager Contract
- g. Consider Resolution 2021-053 Renewing Fixed Base Operator Contract
- h. Consider Resolution 2021-054 Authorizing Lease of Ground at Municipal Airport
- i. Consider Resolution 2021-055 Authorizing Correspondence to Transfer Administration of Building Code to Eaton County

14. Public Comment - Limit presentation to five (5) minutes

15. Communications and Committee Reports

- a. City Attorney Report
- b. City Manager Report
- c. Revenue and Expense Report
- d. Councilmember Committee Reports
- e. Electric Vehicle Charging Stations Update – Community Development Director
- f. Constituent Correspondence – Fred Wieting

16. Mayor and Council Comments

17. Adjourn

~Pearl Tidwell, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.

Each citizen may speak for up to 5 minutes during each public hearing and comments period.

Comments made during public hearings shall be relevant to the subject of the public hearing.

Comments shall be made from the podium unless otherwise directed by the Mayor.

Comments shall be directed to the Mayor and Council members.

Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.

Speakers shall refrain from using vulgarity, hate speech or “fighting words.”

Connect to Zoom from your computer, tablet, or smartphone

Website: <https://us02web.zoom.us/j/85922309909> Meeting ID: 859 2230 9909 Or

Call in by telephone: Phone number: (312) 626-6799 Webinar ID: 859 2230 9909

**CITY OF CHARLOTTE
COUNCIL PROCEEDINGS**

**Regular Meeting
March 15, 2021**

CALL TO ORDER:

By Mayor Armitage on Monday, March 15, 2021 at 7:00 p.m

PRESENT:

Councilmembers: McRae, Baker, Weissenborn, Hoogstra, VanStee, Dyer & Mayor Armitage. All reported their remote meeting location as being in the City of Charlotte, County of Eaton and State of Michigan. Staff: Manager LaPere, Clerk Tidwell, Police Chief Brentar

PLEDGE OF ALLEGIANCE:

Mayor Armitage led the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES:

Motion by Baker, supported by Dyer to approve the minutes from March 1, 2021 and March 9, 2021 as presented. Carried. 7 Yes. 0 No. 0 Absent.

EXCUSE ABSENT MEMBERS:

All members were present.

PUBLIC COMMENT:

There was no public comment.

**APPROVAL OF REGULAR AGENDA AND UNANIMOUS
CONSENT AGENDA:**

Motion by Dyer, supported by VanStee to approve the Regular Meeting Agenda as presented. Carried. 7 Yes. 0 No. 0 Absent.

Motion by McRae, supported by Dyer to approve the Unanimous Consent Agenda as presented.

McRae requested item 12) c) Resolution # 2021-030 be removed from the Unanimous Consent Agenda.

Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

SPECIAL PRESENTATIONS:

There was no special presentation.

EXPEDITED RESOLUTIONS AND ORDINANCES:

**A. Consider approval of Resolution No. 2021-029 Approving the
Payment of Claims and Accounts**

RESOLUTION NO. 2021-029

**A RESOLUTION TO APPROVE EXPENDITURES OF THE
CITY OF CHARLOTTE
FOR MARCH 15, 2021**

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the March 12, 2021, payroll totaled \$167,109.04; and

WHEREAS, the March 15, 2021, claims total in the amount of \$415,797.57 and

WHEREAS, the March 1, 2021, insurance claims totaled \$3,486.34; and

WHEREAS, the March 8, 2021, insurance claims totaled \$9,186.93.

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for March 1, 2021, in the amount of \$385,432.08.

The foregoing resolution offered by Council member McRae and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

**B. Consider approval of Resolution No. 2021-032 Adopting
Revision to the Eaton County Assessor Interlocal Agreement**

RESOLUTION NO. 2020-032

**A RESOLUTION TO ADOPT REVISED INTER-LOCAL
AGREEMENT WITH EATON COUNTY TO
APPROVE DESIGNATED ASSESSOR**

WHEREAS, Council adopted Resolution 2020-158 on December 28, 2020 to designate Timothy Vandermark as the Designated Assessor for a number of assessing districts in Eaton County, including the City of Charlotte; and

WHEREAS, the City was notified by Eaton County that the inter-local agreement did not contain the required elements for approval by the State Tax Commission; and

WHEREAS, the majority of assessing districts within the county must adopt this revised inter-local agreement or the State Tax Commission will determine the person assigned as the Designated Assessor for the County and determine compensation without input from the County or the assessing districts;

NOW, THEREFORE, BE IT RESOLVED the City Council does hereby approve the revised inter-local agreement for Designated Assessor and authorizes the Mayor or City Clerk to sign the agreement on behalf of the City.

The foregoing resolution offered by Council member McRae and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

C. Consider approval of Resolution No. 2021-033 Approving Mayoral Appointments

RESOLUTION NO. 2021-033

A RESOLUTION TO APPROVE MAYORAL APPOINTMENT

WHEREAS, a need for a Council appointments to the Airport Board, Downtown Development Authority, Planning Commission and Code Enforcement Ad Hoc Committee exists; and

WHEREAS, Mayor Armitage is recommending the following individuals to be appointed:

Name	Board	Term Ending
David Argo	Airport Advisory Board	4/1/2024

David Roberts	Airport Advisory Board	4/1/2024
Erica Limas	Downtown Development Authority	3/15/2025
Keisha Howe	Downtown Development Authority	3/15/2025
Ruthann Clarke	Planning Commission	3/31/2024
John Bly	Planning Commission	3/31/2024
Tammy Weissenborn	Code Enforcement Ad Hoc Committee	
Daryl Baker	Code Enforcement Ad Hoc Committee	
Christopher Lake	Code Enforcement Ad Hoc Committee	
Ann Sovey	Code Enforcement Ad Hoc Committee	
Jo Vanderstelt	Code Enforcement Ad Hoc Committee	
Bryan Myrkle	Code Enforcement Ad Hoc Committee	(non-voting ex officio)

THEREFORE, BE IT RESOLVED that the appointment listed above shall be and the same are hereby approved.

The foregoing resolution offered by Council member McRae and supported by Dyer. Motion carried with roll call vote. 7 Yes. 0 No.

D. Consider approval of Resolution No. 2021-036 Authorizing Contract with State of Michigan for Road Salt Purchase

RESOLUTION NO. 2021-036

**A RESOLUTION TO AUTHORIZE PARTICIPATION IN A
CONTRACT WITH STATE OF MICHIGAN FOR ROAD
SALT PURCHASE**

WHEREAS, the City participates in a cooperative purchasing contract with the State to secure lower road salt prices; and

WHEREAS, this contract guarantees certain amounts of salt are available to the municipalities at fixed prices; and

WHEREAS, the determination has been made by DPW staff for salt needs in the upcoming fiscal year; and

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000 if the purchase is made through another governmental agency.

THEREFORE, BE IT RESOLVED That the City participate in the statewide cooperative purchasing agreement with the State of Michigan to provide road salt and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

The foregoing resolution offered by McRae and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

E. Consider approval of Resolution No. 2021-037 Approving a Memorandum of Understanding with Eaton County to Establish City Hall as Continuity Facility

**A RESOLUTION TO APPROVE A MEMORANDUM OF
UNDERSTANDING WITH EATON COUNTY TO
ESTABLISH CITY HALL AS CONTINUITY FACILITY**

WHEREAS, the City of Charlotte is the county seat for Eaton County and County facilities, including the Eaton County Courthouse, are located within the city limits; and

WHEREAS, the City was notified by Eaton County that they would like to designate city hall as a potential continuity facility to be used in the event the Eaton County Continuity of Operations plan is activated; and

WHEREAS, the City would coordinate with the County to provide the necessary space to continue operations along with potential use of on-site IT/AV/telecommunications support, and site provisions such as parking; and

WHEREAS, the County would transport equipment when possible and additional required items would be supplemented with county resources;

NOW, THEREFORE, BE IT RESOLVED the City Council does hereby approve the Memorandum of Understanding effective April 2021 for a period of five years and authorizes the Mayor and the City Clerk to sign the MOU on behalf of the City.

The foregoing resolution offered by McRae and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

APPROVAL OF RESOLUTIONS AND ORDINANCES:

A. Consider Resolution 2021-026 Determining Color for the North Water Tower

RESOLUTION NO. 2021-026

**A RESOLUTION TO DETERMINE COLOR FOR THE
NORTH WATER TOWER**

WHEREAS, City Council awarded a contract to Nelson Tank Engineering & Consulting, Inc. for repairs and repainting of the north water tower at their meeting on February 1, 2021; and

WHEREAS, a determination of the general color scheme and logo must be made for the contract documents; and

WHEREAS, City staff is recommending an off-white to beige color with green logos depicting the word CHARLOTTE on two sides.

THEREFORE, BE IT RESOLVED that the City Council allow the staff to determine the final colors based on Council's wishes.

The foregoing resolution offered by McRae and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

B. Consider Ordinance 2021-01 to Amend Chapter 58 – Streets, Sidewalks and Other Public Places

ORDINANCE NO. 2021-01

AN ORDINANCE TO AMEND CHAPTER 58 – STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES – OF THE CODE OF THE CITY OF CHARLOTTE BY AMENDING SECTION 58-116 TO REMOVE THE SUNSET PROVISION

THE CITY OF CHARLOTTE ORDAINS:

- 1. Section 58-116 Clearing of Sidewalks, of Chapter 58 – Streets, Sidewalks and Other Public Places – of the Code of the City of Charlotte, is hereby amended to read as follows:**

§ 58-116 CLEARING OF SIDEWALKS.

(A) Except as otherwise provided in the establishment of special assessment districts by the City Council for the purpose of snow removal, no person having the care, either as owner or occupant, of any house, building or lot shall permit any snow or ice to remain on any sidewalk in front of any house, building or lot within the City of Charlotte.

(B) (1) Any person who is found to have violated § [58-116](#)(A) shall be deemed responsible for a municipal civil infraction as defined by § 113(1) of the Revised Judicature Act [M.C.L.A. § 600.113(1)] and punished by a civil fine as provided by § [32-6](#) of this Code.

(2) For purposes of this section, a **PRIOR OFFENSE** means a prior or current resident of the property or prior or current owner of the property for which the current violation applies has had a judgment entered against them for a violation of § [58-116](#) for that property within the same snow season.

(3) For purposes of this section, a **SNOW SEASON** shall mean from October 1 to April 30 of the following year.

(4) To charge a violation as a subsequent offense, the issuing officer shall note on the citation that it is a subsequent offense and all dates of the prior offenses and all of the names of all persons or entities to whom the prior citations were issued that make this a subsequent offense.

(5) The Chief of Police is charged with the enforcement of § [58-116](#) and may for such purpose assign enforcement to limited duty parking and property maintenance officers who shall be authorized to issue and serve citations for municipal civil infractions as provided by § 8707 of the Revised Judicature Act.

The foregoing ordinance offered by Council member McRae and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

C. Consider approval of Ordinance 2021-02 to Amend Chapter 30, Section 27 – Fire Prevention and Protection

AN ORDINANCE TO AMEND CHAPTER 30 - FIRE PREVENTION AND PROTECTION - OF THE CODE OF THE CITY OF CHARLOTTE BY AMENDING SECTION 30-27 TO PROVIDE THAT THE ZONING BOARD OF APPEALS SHALL BE CONSTITUTED AS THE BOARD OF APPEALS UNDER THE FIRE PREVENTION CODE FOR THE CITY OF CHARLOTTE AND TO REMOVE THE SUNSET PROVISION.

THE CITY OF CHARLOTTE ORDAINS:

SECTION 1. PURPOSE. The purpose of this ordinance is to designate the zoning board of appeals as the board that considers appeals under the International Fire Code.

SECTION 2.

Section 30-27 of Chapter 30 - Fire Prevention and Protection - of the Code of the City of Charlotte is hereby amended to read as follows:

§ 30-27 CHANGES IN INTERNATIONAL FIRE CODE.

The following articles or sections of the International Fire Code are hereby added, amended, or deleted as hereinafter set forth.

Subsequent article, division and section numbers used in this § 30-27 shall refer to the like numbered articles, divisions, and sections of the International Fire Code, unless specified otherwise.

Sec. 101.1: City of Charlotte.

Section 102.10 is hereby added to read as follows:

Sec. 102.10. Inspection of Structures. The code official shall inspect all structures and premises except single-family dwellings, and dwelling units in two-family dwellings as often as may be necessary for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire, contribute to the spread of fire, interfere with firefighting operations, endanger life or any violations of the provisions or intent of this code or any other ordinance affecting fire safety.

Section 108.1 shall be amended to read as follows:

Sec. 108.1. Board of Appeals. The Zoning of Appeals of the City of Charlotte is hereby constituted the Board of Appeals under this Fire Prevention Code.

Section 109.3 shall be amended to read as follows:

Sec. 109.3. Violation Penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directions of the code official, or of a permit or certificate used under provisions of this code, shall be responsible for a municipal civil infraction, and sanctioned by a civil fine, plus costs, including reasonable attorney's fees, as provided by law. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 111.4 shall be amended to read as follows:

Sec. 111.4. Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than One

Hundred Dollars (\$100) or more than Five Hundred Dollars (\$500).
Section 302 shall be amended to read as follows:

Sec. 302. Definitions.

Add to definition of "Recreational Fire": "Fuel used for a recreational fire shall only be untreated wood or charcoal."

Add definition of "Contained Outdoor Fireplace:"

Contained Outdoor Fireplace shall mean a fireplace no larger than three (3) feet wide, three (3) feet deep, and three (3) feet high (exclusive of legs and chimneys) which is capable of fully enclosing the fire by means of screening or other non-combustible materials with sufficiently small openings to contain embers.

Add definition of "Freestanding Wood Burning Furnace:"

Freestanding Wood Burning Furnace shall mean any device or structure that is:

- (a) Designed, intended, or used to provide heat and/or hot water to any residence or any structure; and
- (b) Operated by the burning of wood or other solid fuel; and
- (c) Not located within the structure for which it is providing the heat or hot water.

Excluded from the definition of a freestanding wood burning furnace is any device which is not designed or used to heat a structure other than the structure in which it is located.

Section 304.4 shall be added to read as follows:

Sec. 304.4. Special Permit. Under certain conditions, the fire chief or his designee may allow the burning of brush by permit.

Section 307.2 shall be amended to read as follows:

Sec. 307.2. Permit Required. A permit shall be obtained from the code official prior to kindling a fire for recognized silvicultural or range or wildlife management or practices, prevention or control of disease or pests, a bonfire or a recreational fire. Applications for such

approval shall only be presented by and permits issued to the owner of the lands upon which the fire is to be kindled.

Section 307.6 shall be added to read as follows:

Sec. 307.6. Outdoor Fireplace: Permit Required. No person shall kindle or maintain any fire or authorize any such fire to be kindled or maintained in a contained outdoor fireplace unless an annual contained outdoor fireplace permit is first obtained and in effect authorizing the owner of the property to maintain a fire in a contained outdoor fireplace and the fire is maintained in accordance with the regulations proposed by the Fire Marshall and adopted by resolution of the City Council for such fires.

Section 316 is hereby added to read as follows:

Sec. 316. Freestanding Wood Burning Furnace.

Sec. 316.1. Prohibition. Except as provided below, it shall be unlawful to install, use, maintain, or operate a freestanding wood burning furnace, and to cause or permit the installation or operation of a freestanding wood burning furnace, within the city of Charlotte.

Sec. 316.2. Separation Requirements and Permit. A freestanding wood burning furnace shall be permitted under the following circumstances:

- (a) Where it is located no closer than 660 feet from any adjoining residential or commercial structure (excluding in this calculation the structure for which it is used to provide heat and/or hot water);
- (b) That the unit be inspected and a boiler permit be obtained, as required under the applicable mechanical code;
- (c) That a permit be obtained pursuant to section 105 of this code.

Sec. 316.3 Existing Uses. This ordinance shall apply to any freestanding wood burning furnace that was installed, connected, and operating as of the effective date of this ordinance and, unless the conditions are met pursuant to section 316.2 above, such use,

maintenance, and operation of the freestanding wood burning furnace is hereby prohibited.

Section 3204.3.1.1 is amended to provide that the geographic limits shall be the city limits of the city of Charlotte.

Section 3301.1.3 Fireworks is amended to add a new subsection (5) under exceptions which shall read as follows:

(5) The possessions, storage, sale, handling and use of sparklers.

Section 3404.2.9.5.1 is amended so that the geographic limits shall be the city limits of the City of Charlotte.

Section 3406.2.4.4 is amended so that the geographic limits shall be the city limits of the City of Charlotte.

Section 3804.2 is amended so that the geographic limits shall be the city limits of the City of Charlotte.

The foregoing ordinance offered by Council member McRae and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No.

INTRODUCTION OF RESOLUTIONS AND ORDINANCES:

A. Consider first reading of Ordinance 2021-03 to Amend Chapter 14 – Buildings and Building Regulations

Motion by McRae, support by Dyer to introduce the Ordinance for discussion. Carried with roll call vote. 7 Yes. 0 No

B. Consider first reading of Resolution 2021-035 Approving the MME Fellowship Application

RESOLUTION NO. 2021-035

**A RESOLUTION TO SUBMIT APPLICATION TO
MME FELLOWSHIP PROGRAM AS HOST COMMUNITY**

WHEREAS, the City Manager was notified of the opportunity for Charlotte to apply as a host community for a Michigan Municipal Executive Fellowship program; and

WHEREAS, the City would be responsible for a financial commitment of \$6,000 in annual stipend if selected; and

WHEREAS, the Student would benefit from experience in serving the City of Charlotte for one year and gain hands-on municipal skills and future opportunities;

NOW, THEREFORE, BE IT RESOLVED the City Council does hereby authorize the City Manager to submit the application to MME Fellowship program to serve as a host community.

Motion by McRae, support by Dyer to introduce the Resolution for discussion. Carried with roll call vote. 7 Yes. 0 No

C. Consider first reading of Resolution 2021-030 Authorizing a Contract with Axon for Tasers

RESOLUTION NO. 2021-030

A RESOLUTION TO AUTHORIZE A CONTRACT WITH AXON FOR TASERS

WHEREAS, tasers used by officers are essential pieces of equipment; and

WHEREAS, the current department tasers are out of manufacturer's warranty and should be replaced; and

WHEREAS, the Police Department staff researched and identified that AXON provides the only viable option for tasers; and

WHEREAS, AXON, the manufacturer of tasers, has submitted a quote to replace the current tasers for a 5-year cost of \$55,200; and

WHEREAS, Section 2-178 of the City Ordinances allows for the waiver of sealed bids.

THEREFORE, BE IT RESOLVED that the City Council authorizes the purchase of 16 tasers from AXON in the amount of \$55,200 and agrees to waive the sealed bid process.

Chief Brentar discussed the need for the purchase of the tasers.

Motion by Dyer, support by McRae to table the first reading of Resolution No. 2021-030. Carried with roll call vote. 7 Yes. 0 No

**D. Consider first reading of Resolution No. 2021-038
Authorizing a Contract with Eric Rogers, LLC for Lawn Care Services**

RESOLUTION NO. 2021-038

A RESOLUTION TO AUTHORIZE A CONTRACT WITH ERIC ROGERS, LLC FOR LAWN CARE SERVICES

WHEREAS, the City owns various properties and right-of-ways that require mowing at regular intervals; and

WHEREAS, sealed bids were received on Tuesday, March 9, 2021 for the mowing of the aforementioned properties; and

WHEREAS, Eric Rogers, LLC submitted the lowest valid price for the weekly and every other week (parks) mowing listed in Contract A; and

WHEREAS, Eric Rogers, LLC submitted the lowest price for the monthly and three times per year mowing listed in Contract B; and

WHEREAS, the contract is for one year with the option of 2- one year renewals based on performance for a total a three year contract; and

WHEREAS, Eric Rogers, LLC was awarded the last City contract for lawn care, and their work was satisfactory; and

THEREFORE, BE IT RESOLVED that the City enter into a contract with Eric Rogers, LLC for the weekly mowing listed in Contract A at the stated bid prices.

BE IT FURTHER RESOLVED that the City enter into a contract with Eric Rogers, LLC for the monthly and three times a year mowing listed in Contract B at the stated bid prices.

Motion by McRae, support by Dyer to introduce the Resolution for discussion. Carried with roll call vote. 7 Yes. 0 No

E. Consider Resolution 2021-039 Authorizing Rezone Request on West Seminary from B-1 Local Business District to RT-Two Family Residential

RESOLUTION NO. 2021-039

A RESOLUTION TO APPROVE A REQUEST FOR THE REZONING OF A PARCEL ON WEST SEMINARY STREET FROM B-1 LOCAL BUSINESS DISTRICT TO RT-TWO FAMILY RESIDENTIAL

WHEREAS, the City Council of the City of Charlotte has received a request to rezone properties in the City described as follows:

- Parcel No. 200-040-600-040-01 – COM AT NW CORNER LOT 4; S 200.5 FT; E 30 FT; N 68.39 FT; E 47 FT; N 36 FT; W 2 FT; N 96 FT; W 75 FT TO BEG, BEING PART OF LOT 10 BROOKS ADD, UNPLATTED LAND, LOT 4 & PART OF LOT 3, ACADEMY ADD, SEC.14, T2N,R5W CITY OF CHARLOTTE D.D.A. D 12-30-08 R 2-10-09 (ADJUSTMENT) SPLIT FROM 200-040-600-040-00 FOR 2010.

from B-1 Local Business District to RT – Two Family Residential District.

WHEREAS, the purpose of this change would be to correct a non-conforming condition and allow for the expansion of residential use; and

WHEREAS, following the required public hearing, the City of Charlotte Planning Commission has voted to _____ recommend, _____ not recommend this rezoning action to the City Council.

THEREFORE, BE IT RESOLVED that the City Council of the City of Charlotte does hereby approve the rezoning of this

parcel from B-1 Local Business District to RT Two Family Residential District.

Motion by McRae, support by Dyer to introduce the Resolution for discussion. Carried with roll call vote. 7 Yes. 0 No

F. Consider Resolution 2021-040 Authorizing Rezone Request on West Lawrence from B-3 General Business District to I-1 Light Industrial District

RESOLUTION NO. 2021-040

A RESOLUTION TO APPROVE A REQUEST FOR THE REZONING OF A PARCEL ON WEST LAWRENCE AVENUE FROM B-3 GENERAL BUSINESS DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT

WHEREAS, the City Council of the City of Charlotte has received a request to rezone properties _____ in the City described as follows:

- Parcel No. 200-013-100-321-02 – COM W 1/4 COR SEC 13; N89°44'49"E 172.39 FT; N25° 38'52"E 1192.87 FT TO POB; N25°38'52"E 450.67 FT TO C/L LAWRENCE AVE; N61°13'29"W 876.97 FT; S25° 39'16"W 450.67 FT; S61°13'29"E 877.02 FT TO POB. SEC 13 & SEC 14, T2N,R5W, CITY OF CHARLOTTE. 11-19-01 (SPLIT FOR 2005)

from B-3 General Business District to I-1 Light Industrial Business.

WHEREAS, the purpose of this change would be to allow for the development of an industrial use at this site; and

WHEREAS, following the required public hearing, the City of Charlotte Planning Commission has voted to _____ recommend, _____ not recommend this rezoning action to the City Council.

THEREFORE, BE IT RESOLVED that the City Council of the City of Charlotte does hereby approve the rezoning of this parcel from B-3 General Business District to I-1 Light Industrial District

Motion by McRae, support by Dyer to introduce the Resolution for discussion. Carried with roll call vote. 7 Yes. 0 No

PUBLIC COMMENTS:

Corey Sanders shared concerns about the Fire Department personnel coverage, the special assessment and asked council to look at what could be cut from the city budget.

COMMUNICATIONS AND COMMITTEE REPORTS.
COUNCILMEMBER COMMENTS:

The City Attorney Report was received.

The City Manager Report was received.

Weissenborn stated the Recreation Co-op Group met and discussed the softball field and other recreational projects.

McRae informed council that the EATRAN meeting was held last week and the annual audit was completed. McRae stated EATRAN had a strong financial position.

Armitage stated the Downtown Development Authority will be meeting tomorrow and if anyone is interested in serving on the DDA or Planning Commission to visit the city website or Facebook. Weissenborn added that the Recreational Group is also looking for board members.

MAYOR AND COUNCIL COMMENTS:

VanStee had no comment.

Hoogstra had no comment.

Dyer mentioned the Charlotte Rising St. Patrick's Day event on the Patio with tickets available on the Charlotte Rising website.

McRae state he appreciated Sanders comments.

Weissenborn had no comment.

Baker had no comment.

Armitage stated that discussions were being held to determine if future meetings should be held in person or continue virtual with restrictions expiring soon. Armitage commended the Fire Department for their response to a fire in Eaton County, informed everyone of the winter weather approaching this evening and the state-wide tornado drill with Eaton County participating in testing the system.

ADJOURNMENT:

Council member Baker moved, supported by Dyer to adjourn the meeting at 7:30 p.m. Carried. 7 Yes. 0 No. 0 Absent.

Mayor Armitage

Pearl Tidwell, City Clerk

Introduced:
Adopted:
Effective:

CITY OF CHARLOTTE

ORDINANCE NO. 2021-03

AN ORDINANCE TO AMEND CHAPTER 14 – STATE CONSTRUCTION CODE –OF THE CODE OF THE CITY OF CHARLOTTE BY AMENDING ARTICLE II TO RESCIND THE CITY’S AUTHORITY TO ENFORCE THE STATE CONSTRUCTION CODE.

Councilmember _____ moved that the following ordinance be passed to a second reading:

THE CITY OF CHARLOTTE ORDAINS:

SECTION 1. RESCINDING AUTHORITY TO ENFORCE. Chapter 14, *ARTICLE II. STATE CONSTRUCTION CODE*, Sections listed below shall hereby be rescinded and shall no longer have any force or effect

§ 14-28 AGENCY DESIGNATED.

Pursuant to the provisions of the State Construction Code, in accordance with § 8b(6) of Public Act 230 of 1972, as amended, the Building Official and his or her designees of the city are hereby designated as the enforcing agency to discharge the responsibilities of the city under such act. The city assumes responsibility for the administration and enforcement of such act throughout its corporate limits.

§ 14-29 CHANGES IN CODE.

Sections 14-30 through 14-32 amend sections of the State Construction Code as set forth.

§ 14-30 BOARD OF APPEALS.

The Zoning Board of Appeals is hereby constituted as the Building Code Board of Appeals under the code adopted in this article.

§ 14-31 FEES.

(A) *Generally.* A permit to begin work for new construction, alteration, removal, demolition or other building operation shall not be issued until fees prescribed in this section shall have been paid to the Department of Building Inspection or other authorized agency of the city, nor shall an amendment to a permit necessitating an additional fee, because of an increase in the estimated cost of the work involved, be approved until the additional fee shall have been paid.

(B) *Special fees.* The payment of the fee for the construction, alteration, removal or demolition and for all work done in connection with or concurrently with the work

contemplated by a building permit shall not relieve the applicant or holder of the permit from the payment of other fees that may be prescribed by law or ordinance for water taps, sewer connections, electrical permits, erection of signs and display structures, marquees or other appurtenant structures or fees of inspection, certificates of use and occupancy or other privileges or requirements, both within and without the jurisdiction of the Department of Building Inspection.

(C) *New construction and alterations.* The fees for all building activities permits shall be as prescribed by resolution of the City Council from time to time.

(D) *Fee schedule.* A fee for each plan examination and building permit shall be paid in accordance with a schedule to be adopted by resolution of the City Council.

§ 14-32 CODE APPENDIX ENFORCED.

Pursuant to the provisions of the State Construction Code, in accordance with § 8b(6) of Act 230 of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency with the city.

§ 14-34 VIOLATIONS.

(A) Any person erecting, using, moving, demolishing, occupying or maintaining any building or structure in violation of the code adopted in this article or causing, permitting or suffering any such violation to be committed, shall be punished as prescribed in § 1-16 of this Code.

(B) Any building or structure erected, used, moved, demolished, occupied or maintained in violation of this chapter is hereby declared to be a nuisance per se. Upon application to any court of competent jurisdiction, the court may order the nuisance abated and/or the violation or threatened violation restrained and enjoined.

SECTION 2. EFFECT ON REMAINING SECTIONS. The remaining Sections of Chapter 14, Article II as listed below shall remain in full force and effect.

§ 14-26 ADOPTED.

Pursuant to the provisions of the State Construction Code Act, Public Act 230 of 1972, § 8b(6), as amended, the State Construction Code is hereby adopted by reference subject to the modifications contained in this chapter.

§ 14-27 REFERENCES IN CODE.

References in the State Construction Code to “state” and “Michigan” shall mean the State of Michigan; references to “municipality” shall mean the City of Charlotte; references to the “municipal charter” shall mean the Charter of the City of Charlotte and references to “local ordinances” shall mean the Charlotte City Code.

§ 14-33 DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS.

The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) entitled Eaton County, Michigan (all jurisdictions) dated November 26, 2010 and the Flood Insurance Rate Map(s) (FIRMS) panel numbers 26045C; 303E, 304E, 311E, 312E and 325E dated November 26, 2010 are adopted by reference for the purposes of administration of the Michigan Construction Code and declared to be a part of § 1612.3 of the Michigan Building Code, and to

provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

§§ 14-35 -- 14-55 RESERVED.

SECTION 3. EFFECTIVE DATE. This ordinance shall become effective May 1, 2021.

Second, _____. _____ () Yeas. () Nays.

Dated: _____

Michael Armitage, Mayor

Pearl Tidwell, Clerk



Memo

Date: March 12, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Ordinance to update Chapter 14 – Buildings and Building Regulations

On the agenda for a first reading by Council is an amendment to Chapter 14 Buildings and Building Regulations. This Chapter and accompanying Articles adopted the state construction code and designated the City as the authorized agency to administer and enforce that code. Due to the upcoming retirement of the Building Official, the City does not have personnel on staff who are licensed to continue to perform inspections and administer the state construction code. Accordingly, the city has decided to rescind that authority which would result in the county having jurisdiction over the construction activity in the city limits. The county building department currently administers permitting for trade activities, i.e., plumbing, HVAC, and electrical, for the city. Additionally, they are the agency which issues and enforces the building code for 21 other cities, villages, and townships within the county. The state has advised us that there are two steps to provide the county that jurisdiction; 1 – rescind our ordinance, and 2 – write a letter of intent stating our desire to have the county administer the code within the city limits. Given the timeline to make this change, a first reading is required at this time so that a second reading, public hearing, and notification upon adoption can take place before effective date of May 1st. The language has been reviewed by Attorney Hitch.

Article VI of this chapter establishes the Building Board of Appeals as the appeals body for this section of the code. That Article was adopted in 2015 with a four-year sunset provision. Upon discussion with Attorney Hitch, that section is not in effect and does not require formal rescission by Council. The other articles which outline street numbering and movement of existing houses will remain in effect.

Property maintenance, including blight, are addressed separately under Chapter 52 – Property Maintenance and Nuisance Abatement and will continue to be enforced through the Fire Department pending the outcome of the ad hoc committee discussion of code enforcement.

Procedurally, ordinances except for those related to Zoning are adopted pursuant to the Home Rule City Act, City Charter, and Council Policy 2021-03. A first reading is held at which time Council may set a public hearing and second reading/adoption. Upon Council adoption, the ordinance or a summary must be published and 20 days elapsed prior to the language taking effect.

Council Policy 2021-03 requires a public hearing notice to be published seven days prior to the hearing date. Therefore, I recommend Council schedule a public hearing and second reading for the April 5th meeting.

eel

attachment

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-041

A RESOLUTION TO APPROVE MAYORAL APPOINTMENT

WHEREAS , a need for a Council appointments to the, Planning Commission exists; and

WHEREAS, Mayor Armitage is recommending the following individuals to be appointed:

Name	Board	Term Ending
Nicole Christensen	Planning Commission	3/31/2024
Kellie Garrett	Planning Commission	3/31/2023
Margaret Bales	Camp Frances	5/15/2024

THEREFORE, BE IT RESOLVED that the appointment listed above shall be and the same are hereby approved.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-042

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY OF CHARLOTTE

FOR APRIL 5, 2021

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds;
and

WHEREAS, the March 26, 2021, payroll totaled \$163,724.50; and

WHEREAS, the March 31, 2021, claims total in the amount of \$2,304,842.03 and

WHEREAS, the March 15, 2021, insurance claims totaled \$5,735.42; and

WHEREAS, the March 22, 2021, insurance claims totaled \$2,098.31; and

WHEREAS, the March 22, 2021, insurance claims totaled \$3,774.23; and

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for April 5, 2021, in the amount of \$2,480,174.49.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

INVOICE REGISTER FOR CITY OF CHARLOTTE

EXP CHECK RUN DATES 03/16/2021 - 04/01/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Check Date	GL Number	Vendor	Description	Amount
03/23/2021	290-890.002-746.000	REVITALIZE, LLC	BEACH MARKET REDEVELOPMENT	5,180.00
03/23/2021	701-000.000-262.000	EATON COUNTY-TREASURER	TAX DISBURSEMENTS JANUARY - MARCH 2021	490,382.59
03/25/2021	701-000.000-264.000	CHARLOTTE PUBLIC SCHOOLS	TAX DISBURSEMENTS JANUARY THOROUGH MARCH 2021	1,174,413.58
03/31/2021	101-350.000-734.000	THE PARTS PLACE	DEF	42.76
03/31/2021	510-631.000-749.000	TRACE ANALYTICAL LABORATORIES	SYSTEM MERCURY-LIPSEY	32.00
03/31/2021	510-631.000-731.000	AMAZON CAPITAL SERVICES	MASKS	33.90
03/31/2021	510-632.000-749.000	DELAU FIRE & SAFETY INC	ANNUAL INSPECTIONS	1,849.00
03/31/2021	510-631.000-731.000	BYRUM ACE HARDWARE	SUPPLIES	60.32
03/31/2021	101-300.000-731.000	AMAZON CAPITAL SERVICES	FLASHLIGHTS	261.90
03/31/2021		BYRUM ACE HARDWARE	QUIKRETE	17.18
03/31/2021	500-841.000-749.000	SPEED-TECH EQUIPMENT	BALER	325.00
03/31/2021	280-830.000-745.000	AVERY OIL & PROPANE, INC	PROPANE	1,105.55
03/31/2021	510-631.000-746.000	WINDEMULLER	ADD FLOW METER, ELECTRICAL AND CONTROLS	4,157.70
03/31/2021	510-631.000-749.000	TRACE ANALYTICAL LABORATORIES	WATER QUALITY SAMPLES - 03/08/2021	93.00
03/31/2021	101-350.000-738.000	BYRUM ACE HARDWARE	PAINT & BRUSH	20.38
03/31/2021	510-683.000-749.000	WEILER EXCAVATION LLC	204 N. WASHINGTON AVE.	3,423.00
03/31/2021	601-713.000-731.000	BYRUM ACE HARDWARE	PARTS	18.67
03/31/2021	510-622.000-731.000	BYRUM ACE HARDWARE	ROLL	7.59
03/31/2021	280-830.000-734.000	CHARLOTTE AIR SERVICES LLC	FEBRUARY 2021 FUEL FLOWAGE	27.49
03/31/2021	601-713.000-749.000	VIDCOM SOLUTIONS	MONITORING ARMORY	164.82
03/31/2021	601-713.000-749.000	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION	60.00
03/31/2021	202-440.000-746.000	ROWE PROFESSIONAL SERVICES CO	SAFE ROUTES TO SCHOOL	23,361.25
03/31/2021	101-410.000-735.000	APWA	A. GILSON MEMBERSHIP	240.00
03/31/2021	510-632.000-749.000	DELAU FIRE & SAFETY INC	SERVICE CALL	2,170.00
03/31/2021	510-631.000-749.000	TRACE ANALYTICAL LABORATORIES	WASTE WATER SAMPLES- PFAS	1,607.00
03/31/2021	101-200.000-731.000	QUILL CORP.	SUPPLIES	183.07
03/31/2021	101-300.000-740.000	LEA'S AUTO BODY	REPLACE 4 TIRES	25.00
03/31/2021	101-300.000-749.000	MICHIANA HEALTHE CARE ED CNTR	AHA BLS HEALTHCARE PROVIDERS COURSE	320.00
03/31/2021	101-300.000-733.000	DARRELL SLAUGHTER	NEW BOOTS	200.00
03/31/2021	101-300.000-740.000	REINALT-THOMAS CORPORATION	TIRES	590.12
03/31/2021	101-300.000-749.000	PROFESSIONAL MAINTENANCE	ULVDISINFECTIONG POLICE VEHICLES	50.00
03/31/2021	101-300.000-740.000	LEA'S AUTO BODY	OIL CHANGE	34.40
03/31/2021	101-300.000-734.000	SUPERFLEET MASTERCARD PROG.	FLEET FUEL	2,107.19
03/31/2021	101-300.000-740.000	LEA'S AUTO BODY	WATER PUMP REPLACE	264.10
03/31/2021	101-300.000-740.000	LEA'S AUTO BODY	OIL CHANGE	63.78
03/31/2021	510-631.000-738.000	NUSYSTEMS INC	TREATMENT	1,234.08
03/31/2021	510-631.000-731.000	HOME TOWN RENTAL	HAMMER DRILL WITH CORE BIT	90.00
03/31/2021	510-631.000-731.000	SHARE CORP.	SUPPLIES	1,058.21
03/31/2021	510-631.000-748.000	MWEA	2021 SPRING EXAM PREP CLASSES RUSS COLVIN	90.00
03/31/2021	101-300.000-731.000	AMAZON CAPITAL SERVICES	SUPPLIES	182.28
03/31/2021	101-300.000-733.000	BARYAMES CLEANERS	DRY CLEANING	278.95
03/31/2021	510-651.000-731.000	ALRO STEEL CORPORATION	ANGLE STEEL	42.35
03/31/2021	510-631.000-749.000	SWANSON ELECTRIC	INSTALLED OWNER-FURNISHED LIGHT FIXTURES IN	660.00
03/31/2021	510-627.000-731.000	VAL-MATIC VALVE AND MANUFACTURING	REPAIR KIT	409.85
03/31/2021	101-300.000-733.000	LANSING UNIFORM CO.	UNIFORMS	811.55
03/31/2021	510-631.000-731.000	ABC FASTENER GROUP INC	PARTS	425.00
03/31/2021	510-631.000-739.000	NCL OF WISCONSIN, INC	FERRIC CHLORIDE, HEXAHYDRATE, ACS	56.85
03/31/2021	510-631.000-739.000	USA BLUE BOOK	SUPPLIES	1,573.90
03/31/2021	510-632.000-731.000	BYRUM ACE HARDWARE	TAPE	29.97

INVOICE REGISTER FOR CITY OF CHARLOTTE

EXP CHECK RUN DATES 03/16/2021 - 04/01/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Check Date	GL Number	Vendor	Description	Amount
03/31/2021	510-631.000-731.000	BYRUM ACE HARDWARE	BATTERIES	24.98
03/31/2021	510-631.000-731.000	BYRUM ACE HARDWARE	SUPPLIES	82.78
03/31/2021	510-661.000-749.000	TRACE ANALYTICAL LABORATORIES	DRINKING WATER LEAD AND COPPER SAMPLES	59.00
03/31/2021	510-631.000-749.000	TRACE ANALYTICAL LABORATORIES	WW PFAS - LINN PRODUCTS	807.00
03/31/2021	510-661.000-749.000	TRACE ANALYTICAL LABORATORIES	LEAD & COPPER	85.00
03/31/2021	510-631.000-749.000	TRACE ANALYTICAL LABORATORIES	MAHL/ LOCAL LIMITS	151.20
03/31/2021	510-661.000-749.000	TRACE ANALYTICAL LABORATORIES	DRINKING WATER LEAD AND COPPER SAMPLES	267.00
03/31/2021	510-661.000-749.000	TRACE ANALYTICAL LABORATORIES	LEAD & COPPER	267.00
03/31/2021	510-661.000-749.000	TRACE ANALYTICAL LABORATORIES	LEAD & COPPER	267.00
03/31/2021	601-712.000-734.000	HASSEL FREE FUELS	GAS AND DIESEL	1,036.98
03/31/2021	510-940.000-864.682	TCI, INC.	WEDGEWOOD	23,185.40
03/31/2021	510-622.000-731.000	BYRUM ACE HARDWARE	SUPPLIES	299.99
03/31/2021	601-712.000-731.000	THE PARTS PLACE	FILTERS	37.27
03/31/2021	510-683.000-749.000	MCLEOD PLUMBING	INSTALLED NEW HORN	225.00
03/31/2021	510-683.000-749.000	HARRIS BROTHERS	WATER LINE REPLACEMENT 411 S. SHELDON ST.	5,703.22
03/31/2021	510-651.000-731.000	FERGUSON WATER WORKS FKA	PVC	65.81
03/31/2021	510-661.000-739.000	HACH COMPANY	TESTING SUPPLIES	514.45
03/31/2021	510-683.000-749.000	TCI, INC.	409 E. LAWRENCE AVE.	3,836.91
03/31/2021	101-825.000-731.000	ABC FASTENER GROUP INC	PARTS	268.22
03/31/2021	101-825.000-731.000	ACE HARDWARE & LUMBER CO.	LUMBER	61.47
03/31/2021	601-712.000-731.000	CALEDONIA FARMERS ELEVATOR	TIRES FOR #247	264.48
03/31/2021	601-712.000-731.000	ROAD EQUIPMENT PARTS CENTER	GROTE CIRCUIT	47.35
03/31/2021	601-712.000-731.000	THE PARTS PLACE	GREASE	5.99
03/31/2021	601-712.000-731.000	STATE SPRING ALIGNMENT &	SPRING PIN	766.38
03/31/2021	601-712.000-731.000	STATE SPRING ALIGNMENT &	CREDIT MEMO	(14.00)
03/31/2021	601-712.000-731.000	WEST MICHIGAN INTERNATIONAL LLC	SPRING RUBBER AUX	181.36
03/31/2021	601-712.000-731.000	ROAD EQUIPMENT PARTS CENTER	STOPLIGHT	26.70
03/31/2021	510-651.000-731.000	ALRO STEEL CORPORATION	ANGLE STEEL	42.35
03/31/2021	601-712.000-731.000	E.H. WACHS	HOSE	431.28
03/31/2021	601-712.000-731.000	JACK DOHNEY COMPANIES, INC	12V BATTERY ADAPTER	166.23
03/31/2021	510-651.000-731.000	ALRO STEEL CORPORATION	STEEL	47.64
03/31/2021	280-830.000-731.000	KANE'S HEATING INC.	AIR FILTERS	200.00
03/31/2021	601-712.000-731.000	BELL EQUIPMENT	PARTS	1,406.59
03/31/2021	500-841.000-731.000	ALTOGAS	PROPANE FILL	23.11
03/31/2021	500-841.000-749.000	WASTE MANAGEMENT-	REFUSE PICKUP	1,079.46
03/31/2021	500-841.000-749.000	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION OF HAND PORTABLE FIRE	40.00
03/31/2021	601-712.000-731.000	TSC TRACTOR SUPPLY	SUPPLIES	37.97
03/31/2021	601-712.000-731.000	THE PARTS PLACE	FILTERS	552.41
03/31/2021	601-712.000-734.000	WALDRON FUELS	PREMIUM DIESEL	523.89
03/31/2021	601-712.000-731.000	ADVANCE AUTO PARTS	WASHER FLUID	30.30
03/31/2021	601-712.000-731.000	BOBCAT OF LANSING	GLASS & SEAL FOR DOOR	271.80
03/31/2021	601-712.000-731.000	ADVANCE AUTO PARTS	REFRIGERANT	71.88
03/31/2021	101-825.000-731.000	JOHNSON'S WORKBENCH	LUMBER	61.28
03/31/2021	101-210.000-709.000	CINDY MARTENS	MARCH BOARD OF REVIEW ORGANIZATIONAL MEETING	87.50
03/31/2021	101-210.000-709.000	KIMBERLY CURRAN	MARCH BOARD OF REVIEW ORGANIZATIONAL MEETING	87.50
03/31/2021	101-210.000-709.000	REBECCA KENDALL	MARCH BOARD OF REVIEW ORGANIZATIONAL MEETING	87.50
03/31/2021	101-210.000-709.000	CECILIA SALDANA	MARCH BOARD OF REVIEW ORGANIZATIONAL MEETING	87.50
03/31/2021	101-210.000-709.000	ROBERT PHILLIPS	MARCH BOARD OF REVIEW ORGANIZATIONAL MEETING	87.50
03/31/2021	260-800.000-749.000	ERIC ROGERS LLC	9TH OF 10 CHARGE FOR DOWNTOWN SNOW REMOVAL	1,180.00

INVOICE REGISTER FOR CITY OF CHARLOTTE

EXP CHECK RUN DATES 03/16/2021 - 04/01/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Check Date	GL Number	Vendor	Description	Amount
03/31/2021	260-800.000-749.000	ERIC ROGERS LLC	FINAL PAYMENT FOR 2020-2021 DOWNTOWN DDA SNOW	1,180.00
03/31/2021	280-830.000-741.000	KANE'S HEATING INC.	SPARK IGNITION CONTROL MODULE	232.00
03/31/2021	101-350.000-864.000	FIRST DUE FIRE SUPPLY	PARTS	1,170.00
03/31/2021	101-350.000-741.000	TSC TRACTOR SUPPLY	DRILLS AND STEEL TO FIT BRACKET	34.96
03/31/2021	101-350.000-740.000	AMAZON CAPITAL SERVICES	AIR FILTER	19.59
03/31/2021	101-350.000-733.000	BARYAMES CLEANERS	DRY CLEANING	143.75
03/31/2021	101-350.000-741.000	BYRUM ACE HARDWARE	BAG FOR SHARPENER	4.99
03/31/2021	101-350.000-740.000	THE PARTS PLACE	FILTER	34.68
03/31/2021	101-350.000-734.000	THE PARTS PLACE	FOR ALL DIESELS	39.95
03/31/2021	101-350.000-738.001	THE PARTS PLACE	OIL DRY	77.44
03/31/2021	101-350.000-741.000	WILLIAMS FARM MACHINERY, INC.	CHAIN	10.00
03/31/2021	101-350.000-741.000	WILLIAMS FARM MACHINERY, INC.	CHAINS	20.00
03/31/2021	101-350.000-733.000	EATON CUSTOM SEWING	REPAIR FIRE GEAR	60.91
03/31/2021	101-350.000-746.000	FULLERTON FIRE SERVICES LLC	FIRE SERVICES	3,843.34
03/31/2021	101-350.000-733.000	EATON CUSTOM SEWING	REPAIRS	218.50
03/31/2021	101-150.000-746.000	MICHAEL R KLUCK & ASSOC	MARCH 2020	2,814.50
03/31/2021	510-631.000-749.000	DELAU FIRE & SAFETY INC	ANNUAL INSPECTIONS	173.10
03/31/2021	510-661.000-749.000	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION	124.00
03/31/2021	510-651.000-731.000	FERGUSON WATER WORKS FKA	PARTS	91.91
03/31/2021	500-841.000-731.000	BYRUM ACE HARDWARE	BATTERIES	13.99
03/31/2021	601-712.000-749.000	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION	210.00
03/31/2021	202-524.000-731.000	CAPITAL ASPHALT	UPM/COLD PATCH	1,239.30
03/31/2021	601-712.000-731.000	BYRUM ACE HARDWARE	CORD STARTER	17.70
03/31/2021	510-651.000-731.000	BYRUM ACE HARDWARE	SUPPLIES	31.52
03/31/2021	510-661.000-749.000	TRACE ANALYTICAL LABORATORIES	WATER QUALITY	93.00
03/31/2021		BYRUM ACE HARDWARE	SUPPLIES	8.88
03/31/2021	510-651.000-731.000	ALRO STEEL CORPORATION	STEEL	47.64
03/31/2021	510-631.000-746.000	FISHBECK, THOMPSON, CARR	CHARLOTTE/LOCAL LIMITS SUO UPDATE	1,387.50
03/31/2021	510-640.000-735.000	SOUTH CENTRAL MI WTR ASSOC.	2021 ANNUAL UTILITIES MEMBERSHIP	35.00
03/31/2021	510-627.000-731.000	LITES PLUS INC.	LIGHTS	150.84
03/31/2021		MCMMASTER-CARR SUPPLY CO	BRASS RODS	80.50
03/31/2021	101-664.000-749.000	WEATHER SHIELD ROOFING SYSTEMS	ROOF REPAIR AT CITY HALL	771.23
03/31/2021	101-664.000-749.000	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION	122.00
03/31/2021	280-830.000-741.000	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION	689.20
03/31/2021	101-210.000-749.000	RANDY JEWELL	MARCH 2021	3,116.00
03/31/2021	101-300.000-749.000	PROFESSIONAL MAINTENANCE	CLEANING CITY HALL	460.00
03/31/2021	510-610.000-737.000	INSTY PRINTS	SCOTT PERRY BUSINESS CARDS	59.00
03/31/2021	101-150.000-732.000	QUADIANT FINANCE USA, INC.	POSTAGE	500.00
03/31/2021	285-825.000-745.000	AVERY OIL & PROPANE, INC	PROPANE	362.51
03/31/2021	101-220.000-737.000	INTERNATIONAL MINUTE PRESS	PAYROLL CHANGE AND REQUEST FORM	310.09
03/31/2021	101-950.000-729.000	DELTA DENTAL PLAN OF MICHIGAN	APRIL 2021	3,887.64
03/31/2021	666-228.000-749.000	CANON FINANCIAL SERVICES, IN	MARCH 2021	253.73
03/31/2021	101-150.000-724.000	STANDARD LIFE INSURANCE CO	LIFE INSURANCE APRIL 2021	1,550.10
03/31/2021	101-955.000-727.000	BLUE CARE NETWORK	MEDICAL COVERAGE	783.03
03/31/2021	101-150.000-723.000	VISION SERVICE PLAN	APRIL 2021	736.32
03/31/2021	101-950.000-727.000	BLUE CARE NETWORK	MEDICAL COVERAGE	1,417.25
03/31/2021	101-950.000-727.000	BLUE CARE NETWORK	MEDICAL COVERAGE	3,567.07
03/31/2021	666-228.000-746.000	MICHIGAN NETWORK CONSULTANTS	IT SERVICES	3,175.00
03/31/2021	666-228.000-749.000	CONSULTANTS ON CALL, LLC	MANAGED SERVICE FEES	187.50

04/01/2021 05:07 PM

User: ptidwell

DB: Charlotte

INVOICE REGISTER FOR CITY OF CHARLOTTE

EXP CHECK RUN DATES 03/16/2021 - 04/01/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 4/4

Check Date	GL Number	Vendor	Description	Amount
03/31/2021	510-610.000-737.000	INTERNATIONAL MINUTE PRESS	DOUBLE WINDOW UB ENVELOPES	319.16
03/31/2021	510-610.000-732.000	INTERNATIONAL MINUTE PRESS	UB BILLS MARCH 2021	844.15
03/31/2021	666-228.000-744.000	BSB COMMUNICATIONS	INTERNET	659.08
03/31/2021	510-610.000-972.000	MWEA LOCAL #7	REIMBURSEMENT CHECK	295.00
03/31/2021	101-150.000-744.000	VERIZON WIRELESS	2021 FEBRUARY	1,117.10
03/31/2021	701-000.000-262.000	EATON COUNTY-TREASURER	TAX DISBURSEMENT	491,493.34
03/31/2021	101-410.000-868.000	EATON CO. DRAIN COMMISSIONER	DRAIN ASSESSMENT LEVIES	8,904.97
03/31/2021	101-221.000-723.000	VISION SERVICE PLAN	APRIL 2021	418.07
03/31/2021	510-000.000-202.100	RADEMACHER, JENNIFER	UB refund for account: 15033	271.04
		Total:	2,304,842.03	

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-057

**A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY OF CHARLOTTE
FOR MARCH 15, 2021**

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds;
and

WHEREAS, the March 12, 2021, payroll totaled \$167,109.04; and

WHEREAS, the March 15, 2021, claims total in the amount of \$415,797.57 and

WHEREAS, the March 1, 2021, insurance claims totaled \$3,486.34; and

WHEREAS, the March 8, 2021, insurance claims totaled \$9,186.93.

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for March 1, 2021, in the amount of \$385,432.08.

The foregoing resolution offered by Council member McRae and supported by Dyer.

Upon roll call vote, the following voted:

Aye: Armitage, Weissenborn, Baker, Dyer, Hoogstra, McRae, VanStee

Nay: None

Absent: None

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, March 15, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 15th day of March 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-044

**A RESOLUTION TO APPROVE THE 2021 CALENDAR OF EVENTS
TO BE HOSTED AT THE EATON COUNTY FAIRGROUNDS**

WHEREAS, the City of Charlotte is the owner of property known as the Eaton County Fairgrounds, which property is leased to the Eaton County Agricultural Society; and

WHEREAS, the lease between the City and the Eaton County Agricultural Society provides, in part, that the Society must obtain the permission of the City Council for events that will take place at the fairgrounds; and

WHEREAS, the Eaton County Agricultural Society has submitted a letter dated March 26, 2021 in which they have listed the larger events that will occur during 2021, which list has been provided to the City Council; and

NOW, THEREFORE, BE IT RESOLVED that permission is hereby granted to the Eaton County Agricultural Society for the events listed in its March 26, 2021 letter provided those are held in accordance with current MDHHS or other public health orders in effect; and

BE IT FURTHER RESOLVED that the Eaton County Agricultural Society is permitted to host other smaller events and activities during 2021 as are described generally in the same letter.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



Memo

Date: April 2, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Eaton County Fairgrounds Events

The Eaton County Fairgrounds property is owned by the City and leased to the Eaton County Agricultural Society which hosts a variety of community events throughout the year on the property. As part of that lease agreement, the Society is required to obtain permission from City Council for such events.

Historically, there have been a number of small- and large-scale events, including the County Fair and Charlotte Frontier Days. Unfortunately, the pandemic forced the cancellation of many of the community events last summer. There is optimism that events may be able to be held this year with the vaccine rollout while maintaining compliance with any health orders that may be in effect at the date of the event.

The first event is scheduled for Saturday, April 17th therefore the matter has been placed on the expedited agenda for approval. Attached please find the correspondence from Eaton County regarding this matter and a resolution of approval for Council's consideration.

eel

attachments



Eaton County Agricultural Society

P.O. Box 38 ~ Charlotte, MI 48813 ~ (517) 543-4510

City of Charlotte Council members,

March 26, 2021

I'd like to start by thanking you all for your continued support of the Eaton County Fairgrounds and our mission of providing a safe and fun venue for our community to enjoy. Attached you will find the tentative list of major events happening at the Fairgrounds in 2021. You may notice that I have also included on this list the dates of our monthly Board of Directors meetings, which you are more than welcome to attend.

As we prepare for our events and our Fair, it is important to mention that all State and local guidelines will be followed, just as they were last year. We are hopeful that we will be able to host a normal Fair this year, but we are making plans to modify our event if that need arises. We are excited to be able provide an outdoor venue for various events which our community can safely enjoy.

As always, please feel free to reach out to me with any questions or concerns. Thank you for your time.

Respectfully,

Martin Fabrik
President
ECAS/Eaton County Fair
martinfabrik@yahoo.com
517-667-1293



Eaton County Agricultural Society

P.O. Box 38 ~ Charlotte, MI 48813 ~ (517) 543-4510

2021 Eaton County Fairground Tentative Event Schedule

April 3: Winter Storage pick-up

April 17: ALS 5K Run

April 19: ECAS Board of Directors Meeting

April 23-24: Eaton Conservation District Tree Sale pick-up

May 1-2: Eaton County Home & Business Expo

May 6-9: Spinsanity Flow Down

May 16: Horse Show

May 17: ECAS Board of Directors Meeting

May 22: Cattle Show

May 28-29: Horse Show

May 29: FFA Elite Lamb Show

May 30: FFA Elite Hog Show

June 11-12: Horse Show

June 11-13: Mid-Michigan Gospel Festival

June 19-26: Charlotte Bluegrass Festival

June 21: ECAS Board of Directors Meeting

July 9-17: Eaton County Fair

July 19: ECAS Board of Directors Meeting

August 16: ECAS Board of Directors Meeting

September 8-12: Charlotte Frontier Days



Eaton County Agricultural Society

P.O. Box 38 ~ Charlotte, MI 48813 ~ (517) 543-4510

September 17-19: Dog Show

September 20: ECAS Board of Directors Meeting

October 1-2: Horse Show

October 18: ECAS Board of Directors Meeting

October 22-23: Winter Storage Drop Off

November 15: ECAS Board of Directors Meeting

December 20: ECAS Board of Directors Meeting

* Note: This is a tentative list of major events scheduled at the Eaton County Fairgrounds. This list is subject to change as events are canceled and added.

CITY OF CHARLOTTE
PROCLAMATION 2021-01
RECOGNIZING ARBOR DAY

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the City of Charlotte has been recognized as a Tree City USA by the National Arbor Foundation; and

NOW THEREFORE, the City Council of the City of Charlotte, Michigan does hereby proclaim Friday, April 30, 2021 as ARBOR DAY in the City of Charlotte and urges all citizens to celebrate Arbor Day; and

FURTHER, the City Council of the City of Charlotte, Michigan urges all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

The foregoing proclamation offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

Michael Armitage, Mayor

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-045

**A RESOLUTION TO SET DATE FOR A PUBLIC HEARING ON THE ESTIMATED COSTS
AND CREATION OF A SPECIAL ASSESSMENT DISTRICT**

WHEREAS, the City Manager has prepared a cost estimate for fire protection for the fiscal year that begins July 1, 2021 and has submitted the document to the City Council; and

WHEREAS, the City Council wishes to consider the creation of a special assessment district to defray the costs as estimated to provide fire protection; and

WHEREAS, prior to the creation of the special assessment district, the City Council is required to afford the public an opportunity to appear or protest the assessment;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby authorize a public hearing on the estimated costs and creation of a special assessment district to defray the costs of fire protection to be held on Monday, April 19 at 7:00 p.m.; and

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to provide notice of the public hearing in accordance with legal requirements.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



Memo

Date: March 31, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Set Public Hearing for Special Assessment District

On the agenda for Council's consideration is a resolution to set a public hearing date of Monday, April 19th for the first of two hearings required to establish a special assessment district for fire protection.

As discussed in the March 9th study session, the creation of a special assessment district to defray the costs of fire protection is a two-step process. Step one, is to estimate the costs and consider the establishment of the district. At that time, a public hearing is required. Per PA 33 of 1951, a notice of the hearing must be placed in the newspaper of general circulation not less than five days prior to the hearing date. Additionally, per PA 162 of 1962 and the city charter and ordinance, property owners must be notified by first class mail of the hearing at least 10 days prior to the hearing date. As required per statute, in order for the property owner or person having an interest in the real property to be eligible to appeal the assessment to the state tax tribunal, he or she must first appear at the hearing to protest the assessment. At the meeting held April 19th, Council shall, by resolution, determine whether to create the special assessment district, determine the boundaries of the district, and determine the amount of special assessment levy. Council will then direct administration to spread the assessment levy to defray the costs of fire protection.

Upon creation of the district, the second public hearing can be set for May 3rd to hear objections to the distribution of the special assessment. This hearing is subject to the same notification requirements as the initial hearing on the creation of the district.

I recommend the City set the public hearing date of April 19th to consider the cost estimates and whether to create a special assessment district to defray fire protection expenses. A resolution to set the hearing and authorizing the city clerk to notice the hearing is attached.

eel

attachment

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-046

**A RESOLUTION TO AUTHORIZE EXPENDITURES PREVIOUSLY
SEQUESTERED FOR THE 2020-21 FISCAL YEAR**

WHEREAS, the City Council has adopted a budget for the fiscal year that began July 1, 2020 and ends June 30, 2021; and

WHEREAS, in adopting the resolution for the budget, the Council sequestered certain appropriations so that additional discussion could occur prior to authorizing the expenditure of funds for those purposes; and

WHEREAS, the Council has determined that expenditures for certain purposes are appropriate and a prudent use of the City's funds and wishes to authorize expenditures for those purposes;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby authorize expenditures for the following purposes in accordance with the appropriations authorized by the budget resolution:

1. Community Development; 101-230-755, Contribution to others, \$8,000 to Courthouse Square
2. Parks & Recreation; 101-825-755, Contribution to others, \$15,000 to CARC
3. Clerk; 101-200-737, codification, \$4,000
4. Parking Services; 101-424-871, Loan repayment, \$50,000 to repay OI loan

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



Memo

Date: April 2, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: FY 20-21 Sequestered Budget Items

Last year, Council opted to sequester a number of budget items due to the fiscal uncertainty facing the community coupled with the unknown impacts of the COVID-19 pandemic. Almost \$400,000 in cost cutting was proposed through these items. As we approach the final quarter of this fiscal year, Administration has reviewed those items and is requesting release of the following expenditures:

Operational

- Community Development; 101-230-755, Contribution to others, \$8,000 to Courthouse Square (see attached documentation)
- Parks & Recreation; 101-825-755, Contribution to others, \$15,000 to CARC (contractual obligation)
- Clerk; 101-200-737, codification, \$4,000 (ensure legal updates to city codes, transparency)

Capital

- Parking Services; 101-424-871, Loan repayment, \$50,000 to repay OI loan (contractual obligation)

The majority of the sequestered items are not expected to be expended this fiscal year as most of those cost savings have been implemented, e.g. wage freezes, reductions in training, forgoing equipment purchases, delayed repairs, etc. Additionally, other cost saving measures have also been implemented, e.g. reduced staffing, bi-weekly mowing, and updates to permit fees, among others.

Attached please find the spreadsheet detailing all the sequestered items and a resolution for approval to release the four expenditures listed above.

eel

attachments

Account Number	Description	Proposed Action	Operational Impact	Original Budget	New Budget Amt.	Def. Reduction
CITY COUNCIL						
101-100-748	Conf./Training	Eliminate	Training at member expense	2,000	-	(2,000)
101-100-751	Meeting Exp.	Eliminate	Meeting attend. at member exp.	200	-	(200)
Net Budget Reduction						(2,200)
CITY MANAGER						
101-150-703	Salaries	No raise		100,000	92,000	(8,000)
101-150-721	FICA/Medicare	Reduced due to no raise		8,000	7,400	(600)
101-150-728	Ret. Plan	Reduced due to no raise		10,000	9,200	(800)
101-150-748	Conf./Training	Eliminate	Training at manager expense	1,000	-	(1,000)
101-150-751	Meeting Exp.	Eliminate	Meeting attend. at manager exp.	400	-	(400)
Net Budget Reduction						(10,800)
CITY CLERK						
101-200-704	Overtime	75 hours OT reduction	No overtime for meeting coverage	2,250	1,650	(600)
101-200-707	Part Time Wages	Part Time Position	Staff Reduction	15,000	-	(15,000)
101-200-731	Materials & Supplies			6,000	4,000	(2,000)
101-200-735	Dues & Subscriptions	Drop some subscriptions	Impact on training information	700	400	(300)
101-200-737	Printing & Publishing	Eliminate Codification	No update to online city code	9,000	5,000	(4,000)
101-200-748	Conference/Training	Eliminate all training/conferences	MERS Conference/Clerk Training	5,000	-	(5,000)
101-200-749	Contractual Services	Eliminate Shredding Doc/misc	Less Storage Space	20,500	17,700	(2,800)
101-200-750	Other Compensation	Reduce Election Workers/Camera Op	No meeting videos	15,000	10,000	(5,000)
101-200-864	Capital Outlay	Misc Furniture/Voting Signage	No signage for new voting locations	2,600	-	(2,600)
Net Budget Reduction						(37,300)
CITY ASSESSOR						
101-210-748	Conf./Training	Eliminate	Loss of updated training	2,985	-	(2,985)
101-210-749	Prof. Serv.	Discontinue Re-inspection	Decrease in record accuracy	50,200	42,400	(7,800)
101-210-864	COL - Equipment	Forego laser measuring device	Loss of efficiency/accuracy	600	100	(500)
Net Budget Reduction						(11,285)
FINANCE & TREASURY						
101-220-749	Annex. Tax Share	Postpone/Eliminate CARC Contrib.	Loss of funding for CARC projects	67500	52500	(15,000)
Net Budget Reduction					\$	(15,000.00)
COMMUNITY DEVELOP.						
101-230-746	Prof. Services	Eliminate	No master plan update/training	38,000	-	(38,000)
101-230-748	Conf./Training	Eliminate	Loss of training/updates	500	-	(500)
101-230-753	Special Purpose Exp.	Eliminate	No spending on downtown amenities	5,000	-	(5,000)
101-230-755	Cont. to Others	Eliminate	De-fund Courthouse Sq, CharlotteRising, LEAP	36,000	-	(36,000)
				Gross Budget Reduction		(79,500)
				Loss of grant funding		30,000
Net Budget Reduction						(49,500)

POLICE DEPARTMENT

Multiple	Wages & Benefits	Eliminate 1 Patrol Officer Position	Discontinue school resource officer			(100,000)
101-300-733	Uniforms & Cleaning	Delay purchase of outer vests	Affects on officer health	27,000	20,000	(7,000)
			Gross Budget Reduction			(107,000)
			Loss of school contribution			47,500
			Net Budget Reduction			(59,500)

FIRE DEPARTMENT

101-350-707	Wages - PT staff	Reduce use of part-time staff		23,500	20,000	(3,500)
101-350-741	Maint. Bldg/Grounds	Delay parking lot repairs	Further deterioration of parking lot	20,000	10,000	(10,000)
101-350-864	COL - Equipment	Delay LED lights and salt spreader		25,700	15,000	(10,700)
			Gross Budget Reduction			(24,200)
			Loss of Rural Fire contribution			9,196
			Net Budget Reduction			(15,004)

PUBLIC WORKS ADMIN.

101-410-748	Conf./Training	Reduce training to required	Loss of training/updates	5000	2500	(2,500)
			Net Budget Reduction			(2,500)

PARKING SERVICES

Multiple	Wages & Benefits	Go from annual to biannual striping	Parking lot lines less visible			(6,000)
101-424-871	Loan Repayment	Delay first installment	Higher future pmts/loss of project funding	50,000	-	(50,000)
			Net Budget Reduction			(56,000)

PARK. SERV. - WINTER

101-425-704	Staff - Overtime	No overtime snow removal	Merchants will be unhappy	1000	0	(1,000)
			Net Budget Reduction			(1,000)

TREE WORK

101-452-749	Contractual Services	Doing own grinding/no tree planting	Losses to tree canopy	15000	7500	(7,500)
			Net Budget Reduction			(7,500)

CITY HALL BLDG & GRDS

101-664-749	Contractual Services	Correct add. error/in-house cleaning	Use of Fire Dept. personnel for maint.	46100	22100	(24,000)
			Net Budget Reduction			(24,000)

PARKS AND RECREATION

101-825-749	Contractual Services	Weekly to biweekly mowing	Untidy park appearance	19300	13300	(6,000)
			Net Budget Reduction			(6,000)

CONTRIBUTIONS TO FUNDS

101-999-859	Cont. to Airport	Reduce contribution	Grant funding only for roof repair	100000	75000	(25,000)
			Net Budget Reduction			(25,000)

MULTIPLE DEPARTMENTS

Multiple	Wages & Benefits	Eliminate non-union raises	Further loss of salary competitiveness	\$	(12,900)
Multiple	Retiree Health Ins.	Eliminate spouse coverage 1/1/21		\$	(21,000)
Multiple	Telephone/Internet	Reduce IT services and COL	Slower response/equipment failures	\$	(35,000)
Net Budget Reduction				\$	(68,900)

REVENUE ENHANCEMENTS

Multiple	Retirement	Increase non-union contributions		\$	(7,000.00)
101-000-425	Building Permits	Double fees		\$	(25,000.00)
	Cost Recovery	Fire Dept -- Cons. Energy calls		\$	(12,500.00)
	Cost Recoery	fire Dept -- Insured Losses		\$	(5,250.00)
Net Revenue Enhancement				\$	(49,750.00)

TOTAL DEFICIT REDUCTION **\$ (441,239.00)**

RESTORATIONS

Multiple (Police)	Wages & Benefits	Restore 1 Patrol Officer Position	Continue school resource officer		100,000
Multiple	Retiree Health Ins.	Restore spouse coverage 1/1/21	Fund retiree health spouse coverage	\$	21,000
101-230-746 (Comm. Dev.)	Prof. Services	Restore Master Plan (net cost)	Complete Master plan update/training	\$	8,000
101-230-755 (Comm. Dev.)	Cont. to Others	Restore CharlotteRising Contrib.	Fund CharlotteRising	\$	25,000
101-230-755 (Comm. Dev.)	Cont. to Others	Restore LEAP Contribution	Fund LEAP	\$	3,000
NET DEFICIT REDUCTION				\$	(284,239)

DEPARTMENT	CAPITAL OUTLAY	REASON FOR PURCHASE	JUSTIFICATION	COST	DELAY?	Deficit Reduction
CITY CLERK	Voting Machine	Provide spare/extra AV machine	Reliability/Reduce processing time	6,000	Yes	(6,000)
POLICE DEPARTMENT	Detective Vehicle	Replace aging vehicle	Avoidance of maintenance costs	47,000	Yes	(47,000)
	Keyless Door Locks	Security enhancement	Security enhancement	12,000	Yes	(12,000)
	Drone	Additional tool	Enhance effectiveness	5,000	Yes	(5,000)
	Body Cameras	Replace unreliable cameras	Transparency/loss control	68,000	No	
	Patrol Vehicle	Scheduled replacement	Reliability/reduced maint. Costs	47,000	No	
FIRE DEPARTMENT	Replace Mini-pumper	Scheduled replacement	Reliability/reduced maint. Costs	365,000	No	
CITY HALL BLDG & GRDS	Upgrade Police locker room	Antiquated facilities	Current room outmoded and unsanitary	29,000	No	
Total Deficit Reduction						(70,000)

— THE CITY OF —
CHARLOTTE
— MICHIGAN —

TO: City Manager LaPere

FROM: Bryan Myrkle, Community Development Director

SUBJECT: Courthouse Square Association request for FY20/21 funding

DATE: MARCH 29, 2021

Attached is a letter of request for consideration from the Courthouse Square Association for funds originally sequestered during last year's budget discussions. The request is for \$8,000, to provide museum services. It is my understanding that the City Council may be considering a reinstatement of this funding at an upcoming meeting.

The City of Charlotte has been a primary funder of the Courthouse museum now for many years. At one point, the City provided as much as \$20,000 in annual funding to CSA, but this has been whittled-down over the years, and at times, conditions applied to encourage the organization to see funding from other jurisdictions.

As you may know, the Courthouse Square is the centerpiece of downtown Charlotte and plays host to community events throughout the year, including many activities in which the City and CSA are directly affiliated. Certain mainstays of downtown Charlotte life and culture, including the Charlotte Farmer's Market, Summer Concerts on the Square and the Charlotte Celebrates Festival were originally conceived and established as partnerships between the City and CSA. Most recently, CSA was the lead local agency working to secure Downtown Charlotte's listing on the National Register of Historic Places, a designation that Charlotte will benefit from for years, if not decades, to come.

I understand that the City Council must make difficult budgeting decisions, but if they are able to find room to fund it, CSA is certainly a deserving recipient. They have been, and continue to be, an important community development partner of the City.



Courthouse Square Association, Inc.
P.O. Box 411, 100 W. Lawrence Ave., Charlotte, Michigan 48813,
csamuseum@yahoo.com (517)543-6999

City of Charlotte MI
111 E. Lawrence Ave.
Charlotte, MI 48813

3-2-2021

Dear Mr. Guetschow,

I am writing to request funds on behalf of the Courthouse Square Association from the city. We request a total of \$8,000 from the 2019-2020 City of Charlotte contract with CSA. A detailed invoice is given below. Thank you so much for your continued support. Please contact me with any questions.

Sincerely,

Julie Kimmer
CSA Manager

National Register work/display	400.00
Historical Artifact care/housing	900.00
Concert Hosting	2,100.00
Taste of Charlotte	600.00
Charlotte's Christmas	800.00
Record Keeping/Genealogical Society	1,150.00
School/group tours	200.00
Holiday Celebrations	<u>1,850.00</u>
Contract Total	\$8,000.00



Courthouse Square Association, Inc.
P.O. Box 411, 100 W. Lawrence Ave., Charlotte, Michigan 48813,
csamuseum@yahoo.com (517)543-6999

City of Charlotte MI
111 E. Lawrence Ave.
Charlotte, MI 48813

3-2-2021

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Sincerely,

Julie Kimmer
CSA Manager

National Register work/display	400.00
Historical Artifact care/housing	900.00
Concert Hosting	2,100.00
Taste of Charlotte	600.00
Charlotte's Christmas	800.00
Record Keeping/Genealogical Society	1,150.00
School/group tours	200.00
Holiday Celebrations	<u>1,850.00</u>
Contract Total	\$8,000.00

— THE CITY OF —
CHARLOTTE
— MICHIGAN —

TO: City Manager LaPere

FROM: Bryan Myrkle, Community Development Director

SUBJECT: Courthouse Square Association request for FY20/21 funding

DATE: MARCH 29, 2021

Attached is a letter of request for consideration from the Courthouse Square Association for funds originally sequestered during last year's budget discussions. The request is for \$8,000, to provide museum services. It is my understanding that the City Council may be considering a reinstatement of this funding at an upcoming meeting.

The City of Charlotte has been a primary funder of the Courthouse museum now for many years. At one point, the City provided as much as \$20,000 in annual funding to CSA, but this has been whittled-down over the years, and at times, conditions applied to encourage the organization to see funding from other jurisdictions.

As you may know, the Courthouse Square is the centerpiece of downtown Charlotte and plays host to community events throughout the year, including many activities in which the City and CSA are directly affiliated. Certain mainstays of downtown Charlotte life and culture, including the Charlotte Farmer's Market, Summer Concerts on the Square and the Charlotte Celebrates Festival were originally conceived and established as partnerships between the City and CSA. Most recently, CSA was the lead local agency working to secure Downtown Charlotte's listing on the National Register of Historic Places, a designation that Charlotte will benefit from for years, if not decades, to come.

I understand that the City Council must make difficult budgeting decisions, but if they are able to find room to fund it, CSA is certainly a deserving recipient. They have been, and continue to be, an important community development partner of the City.

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION 2021-50

A RESOLUTION TO APPROVE THE AGREEMENT FOR SERVICES WITH BIDNET

AGREEMENT FOR SERVICES

Parties to this Agreement: The parties to this Services Agreement (hereinafter referred to as “the Agreement”) are the City of Charlotte (hereinafter referred as the “Participating Organization”) and International Data Base Corp., doing business under the trade name BidNet, a legally incorporated body having its principal place of business at 15 British American Boulevard, Latham, NY 12110 (hereinafter referred to as “BidNet”)

RECITALS:

WHEREAS the Participating Organization is in need of web-based solicitation and bidding services, including maintenance and support services;

WHEREAS under the Agreement, BidNet has developed a web-based solicitation system, providing on-line bidding services, including maintenance and support services for the Michigan Inter-governmental Trade Network (hereinafter referred to as “MITN”)

WHEREAS the Participating Organization wishes to join MITN and benefit from the services provided by BidNet;

THE PARTIES AGREE:

1. Description of Services:

- 1.1. System Membership: The Participating Organization has agreed to join MITN. It is understood that BidNet will provide the Participating Organization with access to MITN.
- 1.2. Promotion of System Name: To avoid confusion with the Participating Organization staff and supplier community, the Participating Organization agrees that any endorsement or advertising it may do internally or externally, will promote MITN.

2. **Term of Agreement:** This Agreement shall become effective on the date of execution for an initial term of thirty-six (36) months (the “Initial Term”). The Initial Term of this Agreement may be extended in one-year increments, without notice unless terminated by either party.

3. Payment for Services:

3.1 Participating Organization Fees:

- 3.1.1. Subscription Fees: There will be no subscription fees incurred by the Participating Organization under this Agreement.

- 3.1.2. Mailing Fees: BidNet will send an invoice to the Participating Organization for reimbursement of postage fees incurred to produce the mailing to suppliers for new members.
- 3.1.3. Programming Fees: The Participating Organization agrees to use MITN on an “as is” basis. Any customized work to the system requested by the Participating Organization shall be made available on a time and material basis.
- 3.1.4. Surplus Auction Fees: Should the Participating Organization choose to use the Surplus Auctions program to sell unwanted goods and equipment, a 5% commission will be paid to BidNet for items sold.

3.2 Supplier Registration Fees:

- 3.2.1. Basic Service: This option gives suppliers access to search for documents of interest for all Participating Organizations actively using MITN at no charge, but requires them to remember to login frequently to ensure they catch opportunities before they close. This includes bids, addendums and awards.
 - 3.2.2. Purchasing Group Notification Service: Suppliers that choose to register for this value added service option will be charged a nominal annual subscription fee. This includes notification from all Participating Organizations when bids, addendums and awards are posted on MITN that matches their profile. In the event of a price change, BidNet will review with the Participating Organization ninety (90) days prior to implementation of any change.
 - 3.2.3. In the event of a price decline, contract renewal or should BidNet at any time, during the life of this agreement, sell the Purchasing Group Notification Service at prices below those offered for MITN, BidNet will immediately extend such lower prices to the MITN membership. Exclusions include; current systems pricing and previous contractual obligations.
- 4. **Termination:** This Agreement may be terminated by either party upon sixty (60) days notice. Notice shall be in writing, sent by certified mail, return receipt requested.
 - 5. **Entire Agreement:** This Agreement constitutes the entire understanding of the parties and the parties agree that there are no other understandings, representations or warranties, either expressed or implied, whether written or oral, made by either party, except as stated within this Agreement.
 - 6. **Amendments:** No alteration of this Agreement shall be valid unless made in writing and signed by the parties and no oral understanding or agreements not incorporated herein shall be binding on the parties.
 - 7. **Governing Law:** This Agreement shall be governed by the laws of the State of Michigan.
 - 8. **Severability:** If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable.
 - 9. **Work Product Ownership:** Any copyrightable works, ideas, discoveries, inventions, patents, products, or other proprietary information developed in whole or in part by BidNet in connection of this Agreement, will be the exclusive property of BidNet. The Participating Organization supplier database is not subject to this work product ownership provision and remains the property of the Participating Organizations and upon written notice BidNet will transmit the database to the Participating Organizations in an ODBC compliant format within twenty (20) business days.

- 10. Unauthorized Use:** The Participating Organization agrees to require each user obtain a username and password to gain access to MITN. Sharing of usernames and passwords is strictly prohibited.
- 11. Warranty:** BidNet shall provide its services and meet its obligations under this Agreement in a timely manner, using knowledge for performing the services which meet a standard of care equal to service providers similar to BidNet on similar projects.
- 12. Signatures:** The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.
- 13. Liability and Indemnity:** BidNet agrees to protect, defend, reimburse, indemnify and hold each MITN member, its officers, affiliates, employees and agents harmless at all times from and against any and all claims, liabilities, expenses, losses, demands, damages, fines and causes of action of every kind and character made, incurred, sustained or initiated by any party hereto, any party acquiring any interest hereunder, any agent or employee of any party hereto, any third or other party whomsoever, or any governmental agency, arising out of, incident to, or in connection with this contract, or any claims based on a contention with the MITN system or any infringes on patents, copyrights or intellectual property or in the performance, non performance or purported performance of the work or services or breach of the terms hereof, except when a MITN member is solely at fault.

The parties hereto, by their duly authorized representatives, have executed this Agreement effective the day and year written under the Participating Organization below.

City of Charlotte
111 E. Lawrence Avenue
Charlotte, MI 48813

BidNet
15 British American Blvd.
Latham, NY 12110



Printed Name: _____

Title: _____

Date: _____

Signature: _____

Printed Name: Dan Ansell

Title: Vice President

Date: _____

Signature: _____

Phone #: (800) 835-4603
Fax #: (800) 721-6985

THEREFORE, BE IT RESOLVED that the City Council approves the agreement for services with BidNet.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-056

A RESOLUTION TO APPROVE COUNCIL POLICY 2021-05

REMOTE AND HYBRID MEETINGS

WHEREAS, PA 254 of 2020 which amended section 3 (MCL 15.263) of PA 267 of 1976 (amended previously by PA 228 of 2020 and PA 485 of 2018) and added a section 3a, allowing for the following: a) An allowance for members of the public body to attend a meeting of the public body electronically under certain terms and conditions, and b) A requirement that members of the public and media attend a meeting of the public body electronically under certain terms and conditions; and

WHEREAS, section 3 (MCL 15.263) further states that the public body shall establish procedures to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter or local ordinance by the governor or a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person; and

WHEREAS, the County of Eaton declared a local emergency on March 17, 2021 and the City of Charlotte public meetings are held within the county jurisdiction; and

WHEREAS, the City Council desires to continue to meet electronically to comply with Michigan Department of Health and Human Services public gathering limits; and

THEREFORE, BE IT RESOLVED that Council Policy 2021-05 regarding remote and hybrid meetings of public bodies of the City of Charlotte is hereby approved.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



Memo

Date: April 2, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Policy 2021-05 - Remote or Hybrid Meetings

On the agenda for Council's consideration is a resolution related to formalizing the procedures for remote or hybrid meetings of any public body of the city. The adoption of these procedures is required by the Open Meetings Act, as amended, and the draft policy includes language specific to electronic meetings held after March 31, 2021 due to a locally declared state of emergency. These procedures are consistent with how the city has been conducting its electronic meetings and adoption of this policy serves to formalize those procedures in written policy.

This is on the agenda for expedited approval as formalization of these procedures is time-sensitive to ensure the city is in compliance with the requirements of the OMA. It should be noted, meetings held entirely in-person are subject to gathering and other public health requirements in effect per MDHHS rules. At this time, the capacity for an in-person, non-residential gathering is 25 persons. This capacity would significantly impact the city's ability to hold a public hearing should the number of interested persons exceed the allowable limit. Furthermore, the county and state health departments have identified a two-week trend of positive testing increasing within the county and statewide.

A copy of the policy and resolution of approval is included for Council's review and consideration.

eel

attachments

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
REMOTE AND HYBRID MEETINGS	2021-05	04/05/2021	1 of 4

1. PURPOSE

The purpose of this policy is to describe the requirements for remote or hybrid public meetings.

2. AUTHORITY

This policy is adopted pursuant to PA 254 of 2020 which amended section 3 (MCL 15.263) of PA 267 of 1976 (amended previously by PA 228 of 2020 and PA 485 of 2018) and added a section 3a, allowing for the following: a) An allowance for members of the public body to attend a meeting of the public body electronically under certain terms and conditions as set forth in this policy, and b) A requirement that members of the public and media attend a meeting of the public body electronically under certain terms and conditions as set forth in this policy.

3. BACKGROUND

Public Act 254 of 2020 added provisions to the Open Meetings Act to allow for a public body to meet remotely or hybrid remote/in-person for any reason until March 31, 2021 and until December 31, 2021 if a local or state emergency is declared provided certain provisions are met. The Act requires the public body, defined in Section 2(a) of the OMA to be the Charlotte City Council, including all boards, commissions, committees, subcommittees, authorities, or councils of the City of Charlotte, to establish procedures to ensure compliance with the requirements of the Act related to electronic meetings and participation in meetings by members of the public body remotely. The Charlotte City Council hereby establishes the following procedures to permit the Council and all other public bodies of the City to meet electronically and to permit members of the City Council and members of those other public bodies to participate in, and vote on, business before the public body remotely.

4. MEETINGS HELD ELECTRONICALLY

4.1 Electronic Meetings. Electronic meetings of public bodies, in whole or in part, and/or attendance by members of those public bodies remotely may be permitted under any of the following circumstances:

- a. Before March 31, 2021, for any circumstances.
- b. On and after March 31, 2021 through December 31, 2021, only for one of the following:
 - i. Military service.
 - ii. A medical condition.

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
REMOTE AND HYBRID MEETINGS	2021-05	04/05/2021	2 of 4

iii. A statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or a local official or local governing body that would risk the personal health or safety of members of the public or the public body if the meeting were held in person, but only to permit the following: (1) To permit the electronic attendance of a member of the public body who resides in the affected area. (2) To permit the electronic meeting of a public body that usually holds its meetings in the affected area.

c. After December 31, 2021 only in the circumstances requiring accommodation of members absent due to military duty.

The County of Eaton has declared a local state of emergency as of March 17, 2021 at which time they identified that conducting meetings electronically in compliance with the Open Meetings Act should remain an option for municipalities to remain in compliance with current health orders limiting in-person gatherings and minimize the risk of an outbreak occurring within the County.

4.2 Communication. The City of Charlotte shall utilize electronic video and/or audio services or equipment that ensures 2-way communication so that during the electronic meeting members of the public body can hear and be heard by other members of the public body and so that participants in the electronic meeting can hear members of the public body and can be heard by members of the public body and other participants during the public comment period. To accommodate individuals with a disability, the City may use technology to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants.

4.3 Location of Members. For each member of a public body attending the meeting remotely, that member shall announce at the beginning of the meeting that he or she is attending the meeting remotely and shall, except when his or her absence is due to military duty, announce the member's physical location by stating the county, city, township, or village and the state from which he or she is attending the meeting remotely. These announcements must be included in the minutes of the meeting.

4.4 Notice. Any meeting to be held electronically shall be preceded by a notice posted at least 18 hours before the meeting on the City's website that is fully accessible to the public. The notice shall be posted on the homepage of the website or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings.

The notice of the electronic meeting shall comply with all of the following: (1) The notice shall state why the public body is meeting electronically. (2) The notice shall

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
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include the telephone number, Internet address, or both, plus any required passwords or access codes, needed to allow the public to participate in the electronic meeting. (3) The notice shall include the link to the telephone numbers or email addresses for each member of the public body, so that all members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the electronic meeting. (4) The notice shall include the name, telephone number, and email address of the City Clerk, or other person designated by the Council, so that persons with disabilities may seek reasonable accommodations necessary to participate in the electronic meeting.

5. REMOTE PARTICIPATION BY MEMBER(S) OF THE PUBLIC BODY.

5.1 Communication. When a member of a public body is physically absent from a meeting, but attends the meeting remotely, the City shall utilize electronic video and/or audio services or equipment that ensures 2-way communication so that during the meeting the member can hear and be heard by other members of the public body and so that participants in the meeting can hear and be heard by the member.

5.2 Location of Members. For each member of a public body attending the meeting remotely, that member shall announce at the beginning of the meeting that he or she is attending the meeting remotely and shall, except when his or her absence is due to military duty, announce the member's physical location by stating the county, city, township, or village and the state from which he or she is attending the meeting remotely. These announcements must be included in the minutes of the meeting.

5.3 Notice. When a member of a public body is physically absent from a meeting, but attends the meeting remotely, the City shall post at least 18 hours before the meeting on the Village's website dedicated to public notices for non-regularly scheduled or electronic public meetings a notice that the member of the public body will be attending the meeting remotely. The notice shall include the link to the telephone number or email address for the member of the public body who will be attending the meeting remotely, so that all members of the public may contact the member to provide input or ask questions on any business that will come before the public body at the meeting.

5.4 Physical Presence Required. If a meeting is held electronically because of the absence of a quorum of members due to military duty or a medical condition, or if a member participates in a meeting remotely due to military duty or a medical condition, then only those members absent due to military duty or a medical condition may

CITY OF CHARLOTTE

COUNCIL POLICY

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participate remotely. Any member of the public body who is not on military duty or does not have a medical condition must be physically present at the meeting to participate.

6. PARTICIPATION BY THE PUBLIC

6.1 Public Input. A public body shall not, as a condition of participating in an electronic meeting of the public body, require a person to register or otherwise provide his or her name or other information to attend the meeting, other than mechanisms established and required by the public body necessary to permit the person to participate in a public comment period of the meeting. The public will have an opportunity for public participation. The public will need to be recognized by the Mayor or Chairperson and may be limited to five minutes. Pursuant to Council Policy 2021-02, a member of the public who wishes to participate in the public comment period will be required to identify themselves by name and city of residence.

6.2 Electronic Participation. All members of the media and public wishing to attend a meeting of any of the City's elected or appointed boards must do so electronically.

6.3 Decorum. During the course of all meetings, the public will conduct itself appropriately so as not to rise to the level of being disorderly or disruptive. Any person speaking out of turn, using foul language, or otherwise being disorderly or disruptive will be ruled out of order and not permitted to participate.

6.4 Closed Session. Members of the general public otherwise participating in a meeting with electronic components are to be excluded from participation in a closed session of the public body.

7. EFFECTIVE DATE

This policy shall become effective upon its approval by the City Council.

8. SUNSET DATE

This policy shall sunset on December 31, 2021.

Introduced:
Adopted:
Effective:

CITY OF CHARLOTTE

ORDINANCE NO. 2021-03

AN ORDINANCE TO AMEND CHAPTER 14 – STATE CONSTRUCTION CODE –OF THE CODE OF THE CITY OF CHARLOTTE BY AMENDING ARTICLE II TO RESCIND THE CITY’S AUTHORITY TO ENFORCE THE STATE CONSTRUCTION CODE.

Councilmember _____ moved that the following ordinance be passed to a second reading:

THE CITY OF CHARLOTTE ORDAINS:

SECTION 1. RESCINDING AUTHORITY TO ENFORCE. Chapter 14, *ARTICLE II. STATE CONSTRUCTION CODE*, Sections listed below shall hereby be rescinded and shall no longer have any force or effect

§ 14-28 AGENCY DESIGNATED.

Pursuant to the provisions of the State Construction Code, in accordance with § 8b(6) of Public Act 230 of 1972, as amended, the Building Official and his or her designees of the city are hereby designated as the enforcing agency to discharge the responsibilities of the city under such act. The city assumes responsibility for the administration and enforcement of such act throughout its corporate limits.

§ 14-29 CHANGES IN CODE.

Sections 14-30 through 14-32 amend sections of the State Construction Code as set forth.

§ 14-30 BOARD OF APPEALS.

The Zoning Board of Appeals is hereby constituted as the Building Code Board of Appeals under the code adopted in this article.

§ 14-31 FEES.

(A) *Generally.* A permit to begin work for new construction, alteration, removal, demolition or other building operation shall not be issued until fees prescribed in this section shall have been paid to the Department of Building Inspection or other authorized agency of the city, nor shall an amendment to a permit necessitating an additional fee, because of an increase in the estimated cost of the work involved, be approved until the additional fee shall have been paid.

(B) *Special fees.* The payment of the fee for the construction, alteration, removal or demolition and for all work done in connection with or concurrently with the work

contemplated by a building permit shall not relieve the applicant or holder of the permit from the payment of other fees that may be prescribed by law or ordinance for water taps, sewer connections, electrical permits, erection of signs and display structures, marquees or other appurtenant structures or fees of inspection, certificates of use and occupancy or other privileges or requirements, both within and without the jurisdiction of the Department of Building Inspection.

(C) *New construction and alterations.* The fees for all building activities permits shall be as prescribed by resolution of the City Council from time to time.

(D) *Fee schedule.* A fee for each plan examination and building permit shall be paid in accordance with a schedule to be adopted by resolution of the City Council.

§ 14-32 CODE APPENDIX ENFORCED.

Pursuant to the provisions of the State Construction Code, in accordance with § 8b(6) of Act 230 of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency with the city.

§ 14-34 VIOLATIONS.

(A) Any person erecting, using, moving, demolishing, occupying or maintaining any building or structure in violation of the code adopted in this article or causing, permitting or suffering any such violation to be committed, shall be punished as prescribed in § 1-16 of this Code.

(B) Any building or structure erected, used, moved, demolished, occupied or maintained in violation of this chapter is hereby declared to be a nuisance per se. Upon application to any court of competent jurisdiction, the court may order the nuisance abated and/or the violation or threatened violation restrained and enjoined.

SECTION 2. EFFECT ON REMAINING SECTIONS. The remaining Sections of Chapter 14, Article II as listed below shall remain in full force and effect.

§ 14-26 ADOPTED.

Pursuant to the provisions of the State Construction Code Act, Public Act 230 of 1972, § 8b(6), as amended, the State Construction Code is hereby adopted by reference subject to the modifications contained in this chapter.

§ 14-27 REFERENCES IN CODE.

References in the State Construction Code to “state” and “Michigan” shall mean the State of Michigan; references to “municipality” shall mean the City of Charlotte; references to the “municipal charter” shall mean the Charter of the City of Charlotte and references to “local ordinances” shall mean the Charlotte City Code.

§ 14-33 DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS.

The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) entitled Eaton County, Michigan (all jurisdictions) dated November 26, 2010 and the Flood Insurance Rate Map(s) (FIRMS) panel numbers 26045C; 303E, 304E, 311E, 312E and 325E dated November 26, 2010 are adopted by reference for the purposes of administration of the Michigan Construction Code and declared to be a part of § 1612.3 of the Michigan Building Code, and to

provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

§§ 14-35 -- 14-55 RESERVED.

SECTION 3. EFFECTIVE DATE. This ordinance shall become effective May 1, 2021.

Second, _____. _____ () Yeas. () Nays.

Dated: _____

Michael Armitage, Mayor

Pearl Tidwell, Clerk



Memo

Date: March 12, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Ordinance to update Chapter 14 – Buildings and Building Regulations

On the agenda for a first reading by Council is an amendment to Chapter 14 Buildings and Building Regulations. This Chapter and accompanying Articles adopted the state construction code and designated the City as the authorized agency to administer and enforce that code. Due to the upcoming retirement of the Building Official, the City does not have personnel on staff who are licensed to continue to perform inspections and administer the state construction code. Accordingly, the city has decided to rescind that authority which would result in the county having jurisdiction over the construction activity in the city limits. The county building department currently administers permitting for trade activities, i.e., plumbing, HVAC, and electrical, for the city. Additionally, they are the agency which issues and enforces the building code for 21 other cities, villages, and townships within the county. The state has advised us that there are two steps to provide the county that jurisdiction; 1 – rescind our ordinance, and 2 – write a letter of intent stating our desire to have the county administer the code within the city limits. Given the timeline to make this change, a first reading is required at this time so that a second reading, public hearing, and notification upon adoption can take place before effective date of May 1st. The language has been reviewed by Attorney Hitch.

Article VI of this chapter establishes the Building Board of Appeals as the appeals body for this section of the code. That Article was adopted in 2015 with a four-year sunset provision. Upon discussion with Attorney Hitch, that section is not in effect and does not require formal rescission by Council. The other articles which outline street numbering and movement of existing houses will remain in effect.

Property maintenance, including blight, are addressed separately under Chapter 52 – Property Maintenance and Nuisance Abatement and will continue to be enforced through the Fire Department pending the outcome of the ad hoc committee discussion of code enforcement.

Procedurally, ordinances except for those related to Zoning are adopted pursuant to the Home Rule City Act, City Charter, and Council Policy 2021-03. A first reading is held at which time Council may set a public hearing and second reading/adoption. Upon Council adoption, the ordinance or a summary must be published and 20 days elapsed prior to the language taking effect.

Council Policy 2021-03 requires a public hearing notice to be published seven days prior to the hearing date. Therefore, I recommend Council schedule a public hearing and second reading for the April 5th meeting.

eel

attachment

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-035

**A RESOLUTION TO SUBMIT APPLICATION TO
MME FELLOWSHIP PROGRAM AS HOST COMMUNITY**

WHEREAS, the City Manager was notified of the opportunity for Charlotte to apply as a host community for a Michigan Municipal Executive Fellowship program; and

WHEREAS, the City would be responsible for a financial commitment of \$6,000 in annual stipend if selected; and

WHEREAS, the Student would benefit from experience in serving the City of Charlotte for one year and gain hands-on municipal skills and future opportunities;

NOW, THEREFORE, BE IT RESOLVED the City Council does hereby authorize the City Manager to submit the application to MME Fellowship program to serve as a host community.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-038

**A RESOLUTION TO AUTHORIZE A CONTRACT WITH
ERIC ROGERS, LLC FOR LAWN CARE SERVICES**

WHEREAS, the City owns various properties and right-of-ways that require mowing at regular intervals;
and

WHEREAS, sealed bids were received on Tuesday, March 9, 2021 for the mowing of the
aforementioned properties; and

WHEREAS, Eric Rogers, LLC submitted the lowest valid price for the weekly and every other week
(parks) mowing listed in Contract A; and

WHEREAS, Eric Rogers, LLC submitted the lowest price for the monthly and three times per year
mowing listed in Contract B; and

WHEREAS, the contract is for one year with the option of 2- one year renewals based on performance
for a total a three year contract; and

WHEREAS, Eric Rogers, LLC was awarded the last City contract for lawn care, and their work was
satisfactory; and

THEREFORE, BE IT RESOLVED that the City enter into a contract with Eric Rogers, LLC for the
weekly mowing listed in Contract A at the stated bid prices.

BE IT FURTHER RESOLVED that the City enter into a contract with Eric Rogers, LLC for the
monthly and three times a year mowing listed in Contract B at the stated bid prices.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-030

A RESOLUTION TO AUTHORIZE A CONTRACT WITH AXON FOR TASERS

WHEREAS, tasers used by officers are essential pieces of equipment; and

WHEREAS, the current department tasers are out of manufacturer's warranty and should be replaced;
and

WHEREAS, the Police Department staff researched and identified that AXON provides the only viable
option for tasers; and

WHEREAS, AXON, the manufacturer of tasers, has submitted a quote to replace the current tasers for a
5-year cost of \$55,200; and

WHEREAS, Section 2-178 of the City Ordinances allows for the waiver of sealed bids.

THEREFORE, BE IT RESOLVED that the City Council authorizes the purchase of 16 tasers from
AXON in the amount of \$55,200 and agrees to waive the sealed bid process.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of
Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the
City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan
Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-043

**A RESOLUTION TO AUTHORIZE A SALE OF DUMP TRUCK AND
MISCELLANEOUS EQUIPMENT**

WHEREAS, the Department of Public Works owns a 2001 Freightliner dump truck and various pieces of old equipment that are no longer needed in the day-to-day operations of the Department; and

WHEREAS, the replacement dump truck was ordered one year ago and should arrive in the next couple of months; and

WHEREAS, the DPW has no other use for other equipment which have also reached the end of their useful lives and are in various states of disrepair; and

WHEREAS, based on the equipment to be sold, the Department would like to sell these items through Sheridan's Auction instead of the online auction we have been using for disposition of equipment; and

WHEREAS, a minimum bid will be set for each item.

THEREFORE, BE IT RESOLVED That the City Council authorizes the sale of Dump Truck #82 and other miscellaneous equipment through Sheridan's Auctions in accordance with City Ordinance 2-185.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-047

**A RESOLUTION TO AWARD PROPERTY AND LIABILITY INSURANCE
FOR THE CITY OF CHARLOTTE 4/24/2021 - 4/24/2022**

WHEREAS, the City of Charlotte requested proposals for Property and Liability Insurance Coverage in 2018 at which time it selected to renew with MML upon comparing coverage options and rates; and

WHEREAS, section 2-178 of the municipal code exempts insurance coverage from competitive bidding process;

THEREFORE, BE IT RESOLVED, that the city council authorize the renewal to Michigan Municipal League for the period of 4/24/2021 – 4/24/2022 as proposed in the amount of \$128,024.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



Memo

Date: April 2, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Renewal of Insurance Policies

The City's liability and property pool insurance is up for renewal on April 24th. This is an annual policy that provides liability coverage for the city and property coverages and related services which are described more fully in the proposal documents. The annual premium for this year's coverage is \$128,024. When compared to last year's cost of \$132,920, it represents a premium decrease of \$4,896. The following exposure, rate and coverage limit adjustments are reflected in this renewal quote:

- MCCA rate change from \$220 per vehicle to \$100 per vehicle
- PIP rate change from \$51 per vehicle to \$80 per vehicle
- Three fewer automobiles (50 – 2020 to 47 – 2021)
- \$38,657 decrease in payroll (\$3,072,403 – 2020 to \$3,033,746 – 2021)
- \$808,257 decrease in agreed amount values (\$4,933,782 – 2020 to \$4,125,525 – 2021)
- \$176,433 decrease in total property values (\$32,790,548 – 2020 to \$32,614,155 – 2021)
- A slight rate increase

In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for members renewing in 2021. The City of Charlotte's portion of the dividend return is \$8,870. The City of Charlotte will receive this dividend in the month following payment of the 2021 renewal premium.

I have included the renewal documents for the policy and a resolution for approval for Council's review. Per Section 2-178, the purchase of insurance coverage does not require competitive bidding.

eel

attachments



michigan municipal league

**MICHIGAN MUNICIPAL LEAGUE
LIABILITY AND PROPERTY POOL**
P.O. Box 972067, Ypsilanti, Michigan 48197-0835
(248) 358-1100, (800) 482-2726

INVOICE

City of Charlotte
111 E. Lawrence Ave.,
Charlotte, MI 488131554

Customer #: 5000360
Policy Term: 04/24/2021 - 04/24/2022
Invoice Date: 03/23/2021
Invoice #: 1591206

Payment Enclosed: \$ _____

PLEASE MAKE CHECKS PAYABLE TO MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

FOR PROPER CREDIT PLEASE DETACH THIS STUB AND RETURN WITH YOUR PAYMENT FOR THE TOTAL AMOUNT DUE

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
P.O. Box 972067, Ypsilanti, Michigan 48197-0835
(248) 358-1100, (800) 482-2726

TRANSACTION EFFECTIVE DATE	POLICY NUMBER	DESCRIPTION	AMOUNT
04/24/2021	MML549520109	Pool Renewal Premium	\$128,024
Total Amount Due			\$128,024

1591206

PREMIUM DUE ON EFFECTIVE DATE SHOWN ABOVE.
NO RECEIPT WILL BE SENT UNLESS REQUESTED.
There will be a 3% late charge on any invoices 30 days past due.

City of Charlotte

Premium Breakdown as of:

April 24, 2021

Liability

Limit of Liability \$ 5,000,000	
Public Officials Errors & Omissions	\$22,698.00
Police Professional	\$18,259.00
General Liability	\$20,354.00
	.
Total Liability	\$61,311.00

Property

Municipal Bldg.	\$7,871.00
Flagpole, Lighting, Sign, Bench, Antenna, Generator	\$51.00
Dpw Garage Bldg. C	\$238.00
Dpw Equipment Storage Bldg. B	\$194.00
Dpw Pole Bldg. D	\$114.00
Dpw Main Office, Garage	\$847.00
Dpw Salt Shed	\$92.00
Dpw Facility Bldg.	\$520.00
Lights, Fence, Fuel Tanks, Sign Etc	\$36.00
Meter Repair Shop	\$31.00
Water Meter Storage Bldg.	\$31.00
Screening Bldg., Main Lift Station	\$344.00
Main Pumping Station	\$466.00
Fence, Antenna, Generator, Bollards	\$68.00
Pumphouse #6	\$182.00
Control Bldg.	\$57.00
Antenna, Fencing, Bollards	\$23.00
Well #6	\$150.00
Control Tower	\$18.00
Well #7	\$150.00
Pump House #7	\$69.00
Airport Terminal	\$514.00
Airport Hangar #1	\$376.00

City of Charlotte
Premium Breakdown as of:
April 24, 2021

Property	
Lights, Fuel Tank, Fence, Flagpole, Antenna	\$144.00
10 Unit T Hangar	\$436.00
Storage Bldg.	\$34.00
Restroom	\$60.00
Pavilion	\$45.00
Park Shelter	\$22.00
Park Equipment	\$62.00
(3) Bridges, Pedestrian & Vehicle	\$55.00
Gazebo	\$19.00
Pavilion & Restroom	\$56.00
Park Equipment	\$25.00
Backup Generator	\$34.00
Wwtp Control Bldg.	\$1,079.00
Grit Bldg. / Garage	\$907.00
Final Clarifier #1	\$301.00
Final Clarifier #2	\$301.00
Pole Bldg.	\$72.00
Primary Clarifier #1	\$301.00
Primary Clarifier #2	\$301.00
Digester Bldgs. / Tanks	\$1,041.00
Chlorine Tank, Drain Pit	\$262.00
Sludge Drying Beds	\$336.00
Sludge Storage Tank #1	\$463.00
Final Clarifier #3	\$301.00
Primary Clarifier #3	\$301.00
Trickle Filter #1	\$450.00
Trickle Filter #2	\$450.00
Odor Control Bldg.	\$286.00
Sludge Storage #2	\$463.00

City of Charlotte
Premium Breakdown as of:
April 24, 2021

Property

Flagpole, Fence, Antenna, Sign, Generator	\$251.00
Uv Disinfection Bldg.	\$455.00
Ferric Chloride Bldg.	\$494.00
Trickling Filter Pump Station	\$156.00
Lansing Road Lift Station	\$216.00
Generator	\$74.00
Bollards	\$1.00
Reynolds Lift Station	\$91.00
Fencing, Generator, Concrete Bollards	\$24.00
Day Lift Station	\$89.00
Concrete Bollards	\$1.00
Generator	\$48.00
County Lift Station	\$81.00
Fencing	\$1.00
Generator	\$48.00
Recycling Bldg.	\$30.00
Pole Barn	\$13.00
Recycling Baler Bldg.	\$25.00
Fire Training Facility	\$29.00
Storage Shed	\$23.00
Pole Storage Bldg.	\$55.00
Fencing	\$6.00
Chad Lift Station	\$86.00
Generator, Fencing, Bollards	\$23.00
Police Range Storage Bldg.	\$49.00
Fencing	\$14.00
Water Tower, South	\$2,139.00
Fencing	\$7.00
West Side Fire Station	\$3,215.00

City of Charlotte
Premium Breakdown as of:
April 24, 2021

Property	
Flagpole, Lights, Sign, Fence, Generator	\$96.00
Meijer Lift Station	\$97.00
Concrete Bollards	\$1.00
Rustic Cabin	\$44.00
Tennis Courts	\$92.00
Water Tower, North	\$1,444.00
Water Tower Control Bldg.	\$60.00
Fencing	\$5.00
Restroom	\$77.00
Skate Park, Lights, Fence, Sign	\$253.00
Hockey Rink	\$28.00
Pavilion	\$38.00
Grill, Picnic Tables	\$0.00
Playground Equipment	\$23.00
Welcome To Charlotte Sign	\$5.00
Northway Lift Station	\$76.00
Pumphouse #5 With Well	\$234.00
Pedestrian Bridge	\$460.00
Old Armory Bldg.	\$1,149.00
Trailer W/generator, Flagpole, Lights, Fence	\$51.00
Charlotte Rising Art Sculpture	\$14.00
Electronic Data Processing	\$272.00
Fire Equipment	\$388.00
Police Equipment	\$168.00
Election Equipment	\$80.00
Contractors Equipment	\$1,612.00
Trailers, Under 2,000 Lbs	\$44.00
1917 White Historical Fire Truck	\$29.00
Boat, Trailer Used By Fire Dept.	\$5.00

City of Charlotte
Premium Breakdown as of:
April 24, 2021

Property

Bronner Santa, In Town Square At Christmas	\$17.00
Automated Weather Observation System	\$201.00
	.
Total Property	\$35,856.00

Crime

Position Bond A	\$25.00
Position Bond B	\$25.00
Position Bond C	\$25.00
Position Bond D	\$25.00
Employee Dishonesty Including Faithful Performance	\$375.00
	.
Total Crime	\$475.00

Automobile

(47) Vehicles	\$30,382.00
Total Automobile	\$30,382.00

TOTAL ANNUAL POOL PREMIUM	\$128,024.00
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MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Additional Interests Schedule for the City of Charlotte
as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109
Effective From: 4/24/2021 to 4/24/2022

**Michigan Municipal League Liability
and Property Pool**
PO Box 2054
Southfield, MI 48037-2054

Additional Interest's Name	Coverage
Canon Financial Services, Inc., Insurance Center	Property
Charlotte Building Authority	Property and General Liability
Charlotte Public Schools	General Liability
Consumers Energy Co.	General Liability
Eaton Area Senior Center, Inc. Authority	General Liability
Eaton County Road Commission	General Liability
Hope Community Church	General Liability
Maple Hill Cemetery	General Liability
Mdot Office Of Aeronautics	Inland Marine and General Liability
Rural Fire Association, Attn: Deborah Granger	Auto
Rural Fire Association, Attn: Deborah Granger	Inland Marine and General Liability
State Of Michigan, Michigan Transportation Commission	General Liability

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Crime Schedule for the City of Charlotte
as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109
Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

DESCRIPTION	LIMITS	DEDUCTIBLE
Depositors Forgery	\$100,000	\$0
Employee Dishonesty	\$100,000	\$0
Money/Securities Loss Inside	\$100,000	\$0
Money/Securities Loss Outside	\$100,000	\$0
Money Orders/Counterfeit	\$100,000	\$0
Computer Fraud	\$100,000	\$0
Funds Transfer Fraud	\$100,000	\$0
Impersonation Fraud	\$100,000	\$0

Bonds

Bond A: Treasurer / Clerk	\$100,000	N/A
Bond B: Deputy Treasurer	\$100,000	N/A
Bond C: Manager	\$100,000	N/A
Bond D: Deputy Clerk	\$100,000	N/A

Total Number of Bonds = 4

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Automobile Schedule for the City of Charlotte
as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109

Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

VEH	INSD#	YEAR	MAKE/MODEL/BODY TYPE	VIN
1		1978	Spartan/Truck W/snorkel, Pumper	00046
	Dept: Fire Out Of Ser		Comp Deduct: \$1,000	Agreed Amount: \$50,000
2	314	1997	Spartan/Chassis Model Ga41m-2142	4S7AT1990VC024063
	Dept: Fire		Comp Deduct: \$1,000	Agreed Amount: \$394,381
3	319	2001	Dodge/Ram Pickup	1B7KF23611J549673
	Dept: Fire, Haz Mat		Comp Deduct: \$1,000	Agreed Amount: \$35,735
4		2003	Qualifier/Hazmat Trailer, 18,000 Lbs	4X4TLFD263NO39602
	Dept: Fire		Comp Deduct: \$1,000	Agreed Amount: \$17,927
5		2008	R & R/Hazmat Trailer, 8,000 Lbs	5KGBJHB2171003294
	Dept: Police		Comp Deduct: \$1,000	Actual Cash Value
6	313	2009	Spartan/Pumper	4S7AU20959C070813
	Dept: Fire		Comp Deduct: \$1,000	Agreed Amount: \$585,830
7		1984	Gmc/Sludge Transport Truck	35412
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
8		1991	Holden/Trailer, 30,610 Lbs	23728
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
9		1993	Hudson/Utility Trailer, 8,100 Lbs	10HTLG16XD1000050
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
10		2001	Sterling /Dump Truck	2FZAASAK01AH93700
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
11		2003	Freightliner/F170 Dump Truck W/equipment	1FVABTBW13HK45868
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
12		2003	Ford/F250 Pickup	1FTNF20L83EB03006
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
13		2003	Sterling/Dump Truck W/hoist	2FZAASAK93AL77953
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
14		2004	Parker/Equipment Trailer, 18,000 Lbs	13ZBC182X41000061
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
15		2005	Ford/F350 Pickup	1FTWF3155EBO3140
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
16		2006	Ford/F750 Bucket Truck	3FRXF75S16V326893
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Automobile Schedule for the City of Charlotte
as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109

Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

VEH	INSD#	YEAR	MAKE/MODEL/BODY TYPE	VIN	
17		2007	Intl/Dump Truck	1HTWAAAN57J535582	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
18		2008	Ford/Srw Pickup	1FTNF21578EC85160	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
19		2009	Intl/Dump Truck	3597	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
20		2009	Ford/F250 Pickup	4920	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
21		2005	Gulfstream/Trailer, 5,000 Lbs	1NL1GTR2651020786	
	Dept: Police		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
22		2007	Harley/Davidson Motorcycle	1HD1FHM1X7Y709811	
	Dept: Police		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
23		2008	Chevy/Impala	2G1WB58K181272220	
	Dept: Police		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
24	311	2010	Ford/F250 Pickup, W/skid Equipment	1FTSX2B5XAEA45038	
	Dept: Fire		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Agreed Amount: \$53,896
25		2011	Ford/Pickup	7330	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
26		2011	Ford/Expedition	3399	
	Dept: Police		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
27		2011	Ford/Crown Victoria	9568	
	Dept: Airport		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
28	312	2011	Ford/F650 Mini Pumper	3FRXX6FL5BV050727	
	Dept: Fire		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Agreed Amount: \$210,898
29		2012	Ford/F250 Pickup 4x2	2453	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
30		2012	Ford/F450 Super Cab, 4x2	1FDOX4GY8CEC99125	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
31		2013	Ford/Pickup	1FTBF2A67DEA18929	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value
32		2013	Ford/F150 Super Cab 4x2 Pickup	1FTEX1CM9DKF74614	
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000	Actual Cash Value

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Automobile Schedule for the City of Charlotte
as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109

Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

VEH	INSD#	YEAR	MAKE/MODEL/BODY TYPE	VIN
33	316	2013	Spartan/Gladiator Truck	4S7AX2E9XDC077092
	Dept: Fire		Comp Deduct: \$1,000	Agreed Amount: \$748,897
34		2015	Ford/F250 Pickup	1FTBF2A62FEB40813
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
35		2015	Ford/F250 Pickup	1FTBF2A64FEB40814
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
36		2015	Great/Dane Trl., 4,000 Lbs	53BLTEA13FA019395
	Dept: Police		Comp Deduct: \$1,000	Actual Cash Value
37		2016	Ford/Explorer	1FM5K8AR4GGB28184
	Dept: Police		Comp Deduct: \$1,000	Agreed Amount: \$55,000
38		2006	Glaval/Entourage Bus	1GDE5V1226F429176
	Dept: Police		Comp Deduct: \$1,000	Actual Cash Value
39		2016	Vactor/Model 2115 Plus, 16-02v-16059	1FVHG3CY2GHHD7622
	Dept: Dpw		Comp Deduct: \$1,000	Actual Cash Value
40		2019	Chevy/Tahoe 2wd	1GNLCDEC8KR200919
	Dept: Police		Comp Deduct: \$1,000	Agreed Amount: \$55,000
41		2019	Ford/Explorer	1FM5K8AR8KGA29408
	Dept: Police		Comp Deduct: \$1,000	Agreed Amount: \$55,000
42	315	2019	Spartan/Spencer Snorkel Gladiator	4S7AW2D92JC085025
	Dept: Fire		Comp Deduct: \$1,000	Agreed Amount: \$1,248,480
43		2020	Freightliner/Dump Truck	1FVHG5FE1LHLM0587
	Dept: Dpw		Comp Deduct: \$1,000	Agreed Amount: \$200,000
44		2020	Chevy/Tahoe	1GNLCDECXLR240646
	Dept: Police		Comp Deduct: \$1,000	Agreed Amount: \$55,000
45		2020	Chevy/Tahoe	1GNSKDEC2LR243703
	Dept: Police		Comp Deduct: \$1,000	Agreed Amount: \$55,000
46		2019	Pelican/Street Sweeper	NP41704
	Dept: Dpw		Comp Deduct: \$1,000	Agreed Amount: \$215,000

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Automobile Schedule for the City of Charlotte
as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109

Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

VEH	INSD#	YEAR	MAKE/MODEL/BODY TYPE	VIN
47		2021	Freightliner/Chassis Truck	1FVHG5FE2MHMP3277
	Dept: Dpw		Comp Deduct: \$1,000	Coll Deduct: \$1,000
				Agreed Amount: \$89,481

47 Vehicles

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Inland Marine Schedule for the City of Charlotte
as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109
Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

DESCRIPTION		
1917 White Historical Fire Truck	\$25,000	\$250
Bronner Santa, In Town Square At Christmas	\$14,495	\$250
Trailers, Under 2,000 Lbs	\$38,094	\$250
Automated Weather Observation System	\$175,000	\$250
Boat, Trailer Used By Fire Dept.	\$4,000	\$250
Police Equipment	\$145,740	\$250
Election Equipment	\$69,400	\$250
Fire Equipment	\$337,300	\$250
Contractors Equipment	\$1,401,750	\$250
9 Inland Marine Items		

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

Property Schedule for the City of Charlotte

as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109
Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #1: 111 E. Lawrence Ave., Charlotte, MI 48813</u>			
Building 1 - Municipal Bldg.			
Boiler	Included	\$250	
Building - Appraisal Date: 2019-07-30	\$6,064,000	\$250	Replacement Cost
Contents	\$412,000	\$250	Replacement Cost
Building 2 - Flagpole, Lighting, Sign, Bench, Antenna, Generator			
Property In The Open	\$55,000	\$250	Replacement Cost
<u>Location #2: 301 Tirrell Hwy., Charlotte, MI 48813</u>			
Building 1 - Dpw Garage Bldg. C			
Building - Appraisal Date: 2019-07-30	\$237,900	\$250	Replacement Cost
Contents	\$21,000	\$250	Replacement Cost
Building 2 - Dpw Equipment Storage Bldg. B			
Building - Appraisal Date: 2019-07-30	\$185,300	\$250	Replacement Cost
Contents	\$26,000	\$250	Replacement Cost
Building 3 - Dpw Pole Bldg. D			
Building - Appraisal Date: 2019-07-30	\$110,400	\$250	Replacement Cost
Contents	\$13,000	\$250	Replacement Cost
Building 4 - Dpw Main Office, Garage			
Building - Appraisal Date: 2019-07-30	\$736,800	\$250	Replacement Cost
Contents	\$184,000	\$250	Replacement Cost
Building 5 - Dpw Salt Shed			
Building - Appraisal Date: 2013-08-12	\$69,156	\$250	Replacement Cost
Contents	\$30,000	\$250	Replacement Cost
Building 6 - Dpw Facility Bldg.			
Building - Appraisal Date: 2019-07-30	\$502,400	\$250	Replacement Cost
Contents	\$63,000	\$250	Replacement Cost
Building 8 - Lights, Fence, Fuel Tanks, Sign Etc			
Property In The Open	\$39,000	\$250	Replacement Cost
<u>Location #3: 313 Tirrell St., Charlotte, MI 48813</u>			
Building 1 - Meter Repair Shop			
Building - Appraisal Date: 2013-08-12	\$27,540	\$250	Replacement Cost
Contents	\$7,000	\$250	Replacement Cost

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
Property Schedule for the City of Charlotte
as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Policy #: MML549520109
Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
and Property Pool
PO Box 2054
Southfield, MI 48037-2054

	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #3: 313 Tirrell St., Charlotte, MI 48813</u>			
Building 2 - Water Meter Storage Bldg.			
Building - Appraisal Date: 2013-08-13	\$27,540	\$250	Replacement Cost
Contents	\$7,000	\$250	Replacement Cost
Building 3 - Screening Bldg., Main Lift Station			
Building - Appraisal Date: 2019-07-30	\$363,000	\$250	Replacement Cost
Contents	\$11,000	\$250	Replacement Cost
Building 4 - Main Pumping Station			
Building - Appraisal Date: 2019-07-30	\$505,400	\$250	Replacement Cost
Contents	\$1,000	\$250	Replacement Cost
Building 6 - Fence, Antenna, Generator, Bollards			
Property In The Open	\$73,900	\$250	Replacement Cost
<u>Location #4: 1311 S. Cochran, Charlotte, MI 48813</u>			
Building 1 - Pumphouse #6			
Building - Appraisal Date: 2019-07-30	\$195,400	\$250	Replacement Cost
Contents	\$2,000	\$250	Replacement Cost
Building 2 - Control Bldg.			
Building - Appraisal Date: 2019-07-30	\$61,600	\$250	Replacement Cost
Building 3 - Antenna, Fencing, Bollards			
Property In The Open	\$25,500	\$250	Replacement Cost
Building 4 - Well #6			
Property In The Open	\$163,200	\$250	Replacement Cost
Building 5 - Control Tower			
Property In The Open	\$20,000	\$250	Replacement Cost
<u>Location #5: 1305 S. Cochran, Charlotte, MI 48813</u>			
Building 1 - Well #7			
Property In The Open	\$163,200	\$250	Replacement Cost
Building 2 - Pump House #7			
Property In The Open	\$75,000	\$250	Replacement Cost
<u>Location #7: 1325 Island Hwy., Fitch H. Beach Airport, Charlotte, MI 48813</u>			
Building 1 - Airport Terminal			
Boiler	Included	\$250	Replacement Cost

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

Property Schedule for the City of Charlotte

as of 4/24/2021

City Of Charlotte
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	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #7: 1325 Island Hwy., Fitch H. Beach Airport, Charlotte, MI 48813</u>			
Building 1 - Airport Terminal			
Building - Appraisal Date: 2019-07-30	\$553,000	\$250	Replacement Cost
Contents	\$5,000	\$250	Replacement Cost
Building 2 - Airport Hangar #1			
Building - Appraisal Date: 2019-07-30	\$408,300	\$250	Replacement Cost
Building 5 - Lights, Fuel Tank, Fence, Flagpole, Antenna			
Property In The Open	\$156,800	\$250	Replacement Cost
Building 7 - 10 Unit T Hangar			
Building - Appraisal Date: 2019-07-30	\$468,500	\$250	Replacement Cost
Contents	\$5,000	\$250	Replacement Cost
<u>Location #8: 1225 S. Cochran, Bennett Park, Charlotte, MI 48813</u>			
Building 1 - Storage Bldg.			
Building	\$36,313	\$250	Replacement Cost
Contents	\$1,473	\$250	Replacement Cost
Building 2 - Restroom			
Building - Appraisal Date: 2004-09-23	\$65,181	\$250	Replacement Cost
Building 3 - Pavilion			
Building	\$48,481	\$250	Replacement Cost
Building 4 - Park Shelter			
Building - Appraisal Date: 2004-09-23	\$24,157	\$250	Replacement Cost
Building 5 - Park Equipment			
Property In The Open	\$67,417	\$250	Replacement Cost
Building 6 - (3) Bridges, Pedestrian & Vehicle			
Property In The Open	\$60,000	\$250	Replacement Cost
<u>Location #9: 230 S. Clinton, Oak Park, Charlotte, MI 48813</u>			
Building 1 - Gazebo			
Building	\$20,957	\$250	Replacement Cost
<u>Location #10: 526 W. Stoddard, Dean Park, Charlotte, MI 48813</u>			
Building 1 - Pavilion & Restroom			
Building	\$61,200	\$250	Replacement Cost

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL
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	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #10: 526 W. Stoddard, Dean Park, Charlotte, MI 48813</u>			
Building 2 - Park Equipment			
Property In The Open	\$26,654	\$250	Replacement Cost
Building 3 - Backup Generator			
Property In The Open	\$36,925	\$250	Replacement Cost
<u>Location #11: 1005 Paine Dr., Charlotte, MI 48813</u>			
Building 1 - Wwtp Control Bldg.			
Boiler	Included	\$250	
Building - Appraisal Date: 2019-07-30	\$1,098,000	\$250	Replacement Cost
Contents	\$75,000	\$250	Replacement Cost
Building 2 - Grit Bldg. / Garage			
Building - Appraisal Date: 2019-07-30	\$963,500	\$250	Replacement Cost
Contents	\$23,000	\$250	Replacement Cost
Building 4 - Final Clarifier #1			
Building - Appraisal Date: 2019-07-30	\$327,500	\$250	Replacement Cost
Building 5 - Final Clarifier #2			
Building - Appraisal Date: 2019-07-30	\$327,500	\$250	Replacement Cost
Building 6 - Pole Bldg.			
Building - Appraisal Date: 2013-08-12	\$68,748	\$250	Replacement Cost
Contents	\$10,000	\$250	Replacement Cost
Building 7 - Primary Clarifier #1			
Building - Appraisal Date: 2019-07-30	\$327,500	\$250	Replacement Cost
Building 8 - Primary Clarifier #2			
Building - Appraisal Date: 2019-07-30	\$327,500	\$250	Replacement Cost
Building 9 - Digester Bldgs. / Tanks			
Building - Appraisal Date: 2019-07-30	\$1,115,500	\$250	Replacement Cost
Contents	\$16,000	\$250	Replacement Cost
Building 11 - Chlorine Tank, Drain Pit			
Building - Appraisal Date: 2019-07-30	\$285,000	\$250	Replacement Cost
Building 12 - Sludge Drying Beds			
Building - Appraisal Date: 2019-07-30	\$365,000	\$250	Replacement Cost

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

Property Schedule for the City of Charlotte

as of 4/24/2021

City Of Charlotte
111 E. Lawrence Ave.
Charlotte, MI 48813-1554

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Effective From: 4/24/2021 to 4/24/2022

Michigan Municipal League Liability
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	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #11: 1005 Paine Dr., Charlotte, MI 48813</u>			
Building 13 - Sludge Storage Tank #1			
Building - Appraisal Date: 2019-07-30	\$503,500	\$250	Replacement Cost
Building 14 - Final Clarifier #3			
Building - Appraisal Date: 2019-07-30	\$327,500	\$250	Replacement Cost
Building 15 - Primary Clarifier #3			
Building - Appraisal Date: 2019-07-30	\$327,500	\$250	Replacement Cost
Building 16 - Trickle Filter #1			
Building - Appraisal Date: 2019-07-30	\$489,000	\$250	Replacement Cost
Building 17 - Trickle Filter #2			
Building - Appraisal Date: 2019-07-30	\$489,000	\$250	Replacement Cost
Building 18 - Odor Control Bldg.			
Building - Appraisal Date: 2019-07-30	\$310,900	\$250	Replacement Cost
Building 20 - Sludge Storage #2			
Building - Appraisal Date: 2019-07-30	\$503,500	\$250	Replacement Cost
Building 21 - Flagpole, Fence, Antenna, Sign, Generator			
Property In The Open	\$272,400	\$250	Replacement Cost
Building 22 - Uv Disinfection Bldg.			
Building - Appraisal Date: 2019-07-30	\$495,000	\$250	Replacement Cost
Building 23 - Ferric Chloride Bldg.			
Building - Appraisal Date: 2019-07-30	\$537,009	\$250	Replacement Cost
Building 24 - Trickling Filter Pump Station			
Building - Appraisal Date: 2019-07-30	\$170,000	\$250	Replacement Cost
<u>Location #12: 544 Lansing Rd., Charlotte, MI 48813</u>			
Building 1 - Lansing Road Lift Station			
Building - Appraisal Date: 2019-07-30	\$233,900	\$250	Replacement Cost
Contents	\$1,000	\$250	Replacement Cost
Building 2 - Generator			
Property In The Open	\$80,000	\$250	Replacement Cost
Building 3 - Bollards			
Property In The Open	\$700	\$250	Replacement Cost

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

Property Schedule for the City of Charlotte

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City Of Charlotte
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Charlotte, MI 48813-1554

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	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #13: 1104 S. Mikesell, Charlotte, MI 48813</u>			
Building 1 - Reynolds Lift Station			
Building - Appraisal Date: 2019-07-30	\$98,800	\$250	Replacement Cost
Building 2 - Fencing, Generator, Concrete Bollards			
Property In The Open	\$25,700	\$250	Replacement Cost
<u>Location #14: 700 E. Shepherd, Charlotte, MI 48813</u>			
Building 1 - Day Lift Station			
Building - Appraisal Date: 2019-07-30	\$96,700	\$250	Replacement Cost
Building 2 - Concrete Bollards			
Property In The Open	\$700	\$250	Replacement Cost
Building 3 - Generator			
Property In The Open	\$52,000	\$250	Replacement Cost
<u>Location #15: 1075 Independence Blvd., Charlotte, MI 48813</u>			
Building 1 - County Lift Station			
Building - Appraisal Date: 2019-07-30	\$88,000	\$250	Replacement Cost
Building 2 - Fencing			
Property In The Open	\$600	\$250	Replacement Cost
Building 3 - Generator			
Property In The Open	\$52,000	\$250	Replacement Cost
<u>Location #16: 201 Hall, Charlotte, MI 48813</u>			
Building 1 - Recycling Bldg.			
Building - Appraisal Date: 2004-09-23	\$32,718	\$250	Replacement Cost
Building 2 - Pole Barn			
Building	\$14,286	\$250	Replacement Cost
Building 3 - Recycling Baler Bldg.			
Building	\$14,000	\$250	Replacement Cost
Contents	\$12,746	\$250	Replacement Cost
<u>Location #17: 1000 Paine Dr., Charlotte, MI 48813</u>			
Building 1 - Fire Training Facility			
Building - Appraisal Date: 2004-09-23	\$32,013	\$250	Replacement Cost

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

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	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #17: 1000 Paine Dr., Charlotte, MI 48813</u>			
Building 2 - Storage Shed			
Building - Appraisal Date: 2004-09-23	\$13,105	\$250	Replacement Cost
Contents	\$12,283	\$250	Replacement Cost
Building 3 - Pole Storage Bldg.			
Building	\$39,000	\$250	Replacement Cost
Contents	\$21,000	\$250	Replacement Cost
Building 4 - Fencing			
Property In The Open	\$6,434	\$250	Replacement Cost
<u>Location #18: 811 Chads Way, Charlotte, MI 48813</u>			
Building 1 - Chad Lift Station			
Building - Appraisal Date: 2019-07-30	\$94,000	\$250	Replacement Cost
Building 3 - Generator, Fencing, Bollards			
Property In The Open	\$25,500	\$250	Replacement Cost
<u>Location #19: 1340 S. Cochran, Charlotte, MI 48813</u>			
Building 1 - Police Range Storage Bldg.			
Building - Appraisal Date: 2013-08-12	\$43,350	\$250	Replacement Cost
Contents	\$10,000	\$250	Replacement Cost
Building 2 - Fencing			
Property In The Open	\$15,000	\$250	Replacement Cost
<u>Location #20: 619 W. Shepherd St., Charlotte, MI 48813</u>			
Building 1 - Water Tower, South			
Property In The Open	\$2,325,000	\$250	Replacement Cost
Building 2 - Fencing			
Property In The Open	\$8,000	\$250	Replacement Cost
<u>Location #21: 911 W. Shepherd St., Charlotte, MI 48813</u>			
Building 1 - West Side Fire Station			
Boiler	Included	\$250	Replacement Cost
Building - Appraisal Date: 2019-07-30	\$2,969,500	\$250	Replacement Cost
Contents	\$525,000	\$250	Replacement Cost

MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

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	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #21: 911 W. Shepherd St., Charlotte, MI 48813</u>			
Building 2 - Flagpole, Lights, Sign, Fence, Generator			
Property In The Open	\$104,500	\$250	Replacement Cost
<u>Location #22: 696 Meijer, Charlotte, MI 48813</u>			
Building 1 - Meijer Lift Station			
Building - Appraisal Date: 2019-07-30	\$105,000	\$250	Replacement Cost
Building 2 - Concrete Bollards			
Property In The Open	\$1,000	\$250	Replacement Cost
<u>Location #23: 1501 S. Cochran, Camp Frances, Charlotte, MI 48813</u>			
Building 1 - Rustic Cabin			
Building	\$38,257	\$250	Replacement Cost
Contents	\$10,000	\$250	Replacement Cost
<u>Location #24: 1149 S. Cochran Ave., Goebel Field, Charlotte, MI 48813</u>			
Building 12 - Tennis Courts			
Property In The Open	\$100,000	\$250	Replacement Cost
<u>Location #25: 508 N. Sheldon, Charlotte, MI 48813</u>			
Building 1 - Water Tower, North			
Property In The Open	\$1,570,000	\$250	Replacement Cost
Building 2 - Water Tower Control Bldg.			
Building - Appraisal Date: 2013-08-12	\$64,974	\$250	Replacement Cost
Building 3 - Fencing			
Property In The Open	\$5,800	\$250	Replacement Cost
<u>Location #27: 620 W. Shepherd, Lincoln Park, Charlotte, MI 48813</u>			
Building 1 - Restroom			
Building - Appraisal Date: 2019-07-30	\$83,500	\$250	Replacement Cost
Building 2 - Skate Park, Lights, Fence, Sign			
Property In The Open	\$275,500	\$250	Replacement Cost
Building 3 - Hockey Rink			
Property In The Open	\$30,000	\$250	Replacement Cost
Building 4 - Pavilion			
Building - Appraisal Date: 2019-07-30	\$41,000	\$250	Replacement Cost

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	LIMITS	DEDUCTIBLE	VALUATION
<u>Location #28: 115 E. Shepherd, Snell Park, Charlotte, MI 48813</u>			
Building 1 - Grill, Picnic Tables			
Property In The Open	\$500	\$250	Replacement Cost
<u>Location #29: 312 W. Third, Southridge Park, Charlotte, MI 48813</u>			
Building 1 - Playground Equipment			
Property In The Open	\$25,000	\$250	Replacement Cost
<u>Location #30: Lansing Rd., Gateway Park, Charlotte, MI 48813</u>			
Building 1 - Welcome To Charlotte Sign			
Property In The Open	\$5,000	\$250	Replacement Cost
<u>Location #32: 1098 Northway, Charlotte, MI 48813</u>			
Building 1 - Northway Lift Station			
Building - Appraisal Date: 2019-07-30	\$83,000	\$250	Replacement Cost
<u>Location #33: 1301 Chocran, Charlotte, MI 48813</u>			
Building 1 - Pumphouse #5 With Well			
Building - Appraisal Date: 2019-07-30	\$254,000	\$250	Replacement Cost
<u>Location #34: Proximity Of 378 State St., Charlotte, MI 48813</u>			
Building 1 - Pedestrian Bridge			
Property In The Open	\$500,000	\$250	Replacement Cost
<u>Location #36: 1310 S. Cochran, Charlotte, MI 48813</u>			
Building 1 - Old Armory Bldg.			
Boiler	Included	\$250	Replacement Cost
Building - Appraisal Date: 2019-07-30	\$1,224,000	\$250	Limited Replacement Cost
Contents	\$25,000	\$250	Replacement Cost
Building 2 - Trailer W/generator, Flagpole, Lights, Fence			
Property In The Open	\$55,400	\$250	Replacement Cost
<u>Location #39: 200 S. Cochran Ave., Charlotte, MI 48813</u>			
Building 1 - Charlotte Rising Art Sculpture			
Property In The Open	\$15,000	\$250	Replacement Cost
Total Property Limit: \$33,838,115			



Liability & Property Pool

RENEWAL CERTIFICATE

IN CONSIDERATION FOR PREMIUM PAID, AND SUBJECT TO ALL OF THE TERMS OF THE EXPIRING COVERAGE DOCUMENT AND ANY ENDORSEMENTS ATTACHED HERETO, WE AGREE TO RENEW YOUR COVERAGES AS STATED IN THIS CERTIFICATE. THESE COVERAGES ARE PROVIDED IN ACCORDANCE WITH THE INTERGOVERNMENTAL CONTRACT WHICH FORMS THE LEGAL BASIS FOR THE OPERATION OF THE POOL.

Contract Number: MML549520109

Renewal of Number: MML549520108

Pool Member: City of Charlotte

Mailing Address: 111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Period

From: 4/24/2021

To: 4/24/2022

(12:01 A.M. Standard time at your mailing address shown above)

Liability Coverage Parts	Limit of Liability	Deductible
Municipal General Liability Coverage	\$5,000,000	\$2,500
Public Officials Liability Coverage	\$5,000,000	\$2,500
Law Enforcement Liability Coverage	\$5,000,000	\$2,500
Employee Benefit Liability Coverage	\$1,000,000	\$2,500
Automobile Liability Coverage	\$5,000,000	\$0
Comprehensive and Collision Coverage	Per Schedule	Per Schedule
Combined Liability Policy Limit	\$5,000,000	
Cyber Liability and Data Breach Response Coverage (CYB549520109)	Per Declarations	Per Declarations

The Combined Liability Policy Limit is the most we will pay regardless of the number of Coverage Parts under which coverage may be sought.

COVERAGE UNDER THIS CONTRACT IS:

- ☒ As amended by revised schedule(s) attached.
- ☒ As amended by endorsement(s): ADD: MMP101 (01/11) , MML23 (07/11) , MML301 (07/20), MML307 (12/16)

BY:

Diane Jones
(Authorized Representative)

DATE:

3/23/2021



michigan municipal league

Liability & Property Pool

ADDITIONAL COVERAGES & COVERAGE EXTENSIONS LIMITS OF LIABILITY

CONTRACT NO. MML549520109 **EFFECTIVE DATE:** 4/24/2021
POOL MEMBER City of Charlotte **12:01 A.M. Standard Time**

The Pool shall not be liable under the terms of the Additional Coverages and Coverage Extensions, as described in Sections D. and E., of the Municipal Property Coverage Document, MMP100, for more than the limit specified below:

Coverages	Limits	Deductible
Consequential Damage	☒ \$100,000 ☐ \$	Not Applicable
Debris Removal	☒ 5,000,000 or 25%, as stated in the Contract	Not Applicable
Demolition and Increased Cost of Construction	☒ \$100,000 ☐ \$	Not Applicable
Newly acquired Real or Personal Property and Buildings under construction, including the Member's building supplies and materials	☒ \$500,000 ☐ \$	\$250
Expediting Expense	☒ \$100,000 ☐ \$	Not Applicable
Protection and Preservation of Property	Blanket Limit	Not Applicable
Ornamental Trees, Shrubs, Plants or Lawns	\$5,000 per occurrence, \$10,000 annual aggregate, as stated in the Contract	\$250
Loss of Rents	☒ \$100,000 ☐ \$	Not Applicable
Extra Expense	☒ \$100,000 ☐ \$	Not Applicable
Valuable Papers and Records	☒ \$100,000 ☐ \$	\$250
Earth Movement Coverage	\$2,000,000 each single movement \$2,000,000 annual aggregate	\$5,000
Personal Effects and Property of Others	☒ \$500 any one person, \$2,500 aggregate	\$250
Accounts Receivable	☒ \$100,000 ☐ \$	\$250
Electronic Data Processing Equipment and Media	☐ \$ 25,000 ☒ \$ 261,181	\$250
Fine Arts	☒ \$100,000 ☐ \$	\$250
Loss of Income	☒ \$100,000 ☐ \$	Not Applicable

Coverages	Limits	Deductible
Flood - This policy has a \$1,000,000 annual aggregate for all flood zones or any combination thereof. Flood Coverage for all locations other than flood Zones A, AO, AH, A1-A99, AE, AR as determined by the Federal Emergency Management Agency (FEMA). Flood Coverage for all locations situated in flood Zones A, AO, AH, A1-A99, AE, AR as determined by the Federal Emergency Management Agency (FEMA).	 \$1,000,000 each occurrence \$1,000,000 annual aggregate \$100,000 each occurrence \$100,000 annual aggregate	 \$5,000 \$5,000

A Service of the Michigan Municipal League



Liability & Property Pool

This endorsement changes the Coverage Document.
Please read it carefully.

PROPERTY DAMAGE LIABILITY COVERAGE BUYBACK - MICHIGAN

This endorsement modifies coverage provided under the following:

COMMERCIAL AUTO COVERAGE MML 300, SECTION II

Auto Liability coverage is changed as follows:

For a covered Auto designated or described in the Declarations we will:

- A. pay any amount up to \$3,000 the Member legally must pay as Damages because of Property Damage to a motor vehicle caused by an Occurrence which occurs in Michigan.
- B. pay only to the extent that there is no other coverage available for Damages.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

AUTO AGREED AMOUNT COVERAGE ENDORSEMENT

This endorsement modifies coverage provided under the following:

COMMERCIAL AUTO COVERAGE MML300

This endorsement changes the contract effective on the inception date of the policy unless another date is indicated below.

Contract Number: MML549520109 Effective Date: 4/24/2021
12:01 Standard Time
 Pool Member: City Of Charlotte

SCHEDULE

Vehicle Number	Description of Covered "Auto"	Limit of Coverage	Comprehensive Deductible	Collision Deductible
1	1978/Spartan/Truck w/snorkel, pumper 00046	\$50,000	\$1,000	\$1,000
2	1997/Spartan/Chassis Model GA41M-2142 4S7AT1990VC024063	\$394,381	\$1,000	\$1,000
3	2001/Dodge/Ram Pickup 1B7KF23611J549673	\$35,735	\$1,000	\$1,000
4	2003/Qualifier/Hazmat Trailer, 18,000 lbs 4X4TLFD263NO39602	\$17,927	\$1,000	\$1,000
6	2009/Spartan/Pumper 4S7AU20959C070813	\$585,830	\$1,000	\$1,000
24	2010/Ford/F250 Pickup, w/skid equipment 1FTSX2B5XAEA45038	\$53,896	\$1,000	\$1,000
28	2011/Ford/F650 Mini Pumper 3FRXX6FL5BV050727	\$210,898	\$1,000	\$1,000

For covered any "auto" described in the Schedule above, the **PHYSICAL DAMAGE COVERAGE** Limit of Coverage is replaced by the following:

C. LIMIT OF COVERAGE

1. The most we will pay for "loss" in any one "accident" is the lesser of:
 - a. The cost of repairing or replacing the damaged or stolen "auto" and it's permanently attached equipment.
 - b. The Agreed Amount shown in the Schedule under Limit of Coverage.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

AUTO AGREED AMOUNT COVERAGE ENDORSEMENT

This endorsement modifies coverage provided under the following:

COMMERCIAL AUTO COVERAGE MML300

This endorsement changes the contract effective on the inception date of the policy unless another date is indicated below.

Contract Number: MML549520109 Effective Date: 4/24/2021
12:01 Standard Time
 Pool Member: City Of Charlotte

SCHEDULE

Vehicle Number	Description of Covered "Auto"	Limit of Coverage	Comprehensive Deductible	Collision Deductible
33	2013/Spartan/Gladiator Truck 4S7AX2E9XDC077092	\$748,897	\$1,000	\$1,000
37	2016/Ford/Explorer 1FM5K8AR4GGB28184	\$55,000	\$1,000	\$1,000
40	2019/Chevy/Tahoe 2WD 1GNLCDEC8KR200919	\$55,000	\$1,000	\$1,000
41	2019/Ford/Explorer 1FM5K8AR8KA29408	\$55,000	\$1,000	\$1,000
42	2019/Spartan/Spencer Snorkel Gladiator 4S7AW2D92JC085025	\$1,248,480	\$1,000	\$1,000
43	2020/Freightliner/Dump Truck 1FVHG5FE1LHLM0587	\$200,000	\$1,000	\$1,000
44	2020/Chevy/Tahoe 1GNLCDECXLR240646	\$55,000	\$1,000	\$1,000

For covered any "auto" described in the Schedule above, the **PHYSICAL DAMAGE COVERAGE** Limit of Coverage is replaced by the following:

C. LIMIT OF COVERAGE

1. The most we will pay for "loss" in any one "accident" is the lesser of:
 - a. The cost of repairing or replacing the damaged or stolen "auto" and it's permanently attached equipment.
 - b. The Agreed Amount shown in the Schedule under Limit of Coverage.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

AUTO AGREED AMOUNT COVERAGE ENDORSEMENT

This endorsement modifies coverage provided under the following:

COMMERCIAL AUTO COVERAGE MML300

This endorsement changes the contract effective on the inception date of the policy unless another date is indicated below.

Contract Number: MML549520109 Effective Date: 4/24/2021
12:01 Standard Time
 Pool Member: City Of Charlotte

SCHEDULE

Vehicle Number	Description of Covered "Auto"	Limit of Coverage	Comprehensive Deductible	Collision Deductible
45	2020/Chevy/Tahoe 1GNSKDEC2LR243703	\$55,000	\$1,000	\$1,000
46	2019/Pelican/Street Sweeper NP41704	\$215,000	\$1,000	\$1,000
47	2021/Freightliner/Chassis Truck 1FVHG5FE2MHMP3277	\$89,481	\$1,000	\$1,000

For covered any "auto" described in the Schedule above, the **PHYSICAL DAMAGE COVERAGE** Limit of Coverage is replaced by the following:

C. LIMIT OF COVERAGE

1. The most we will pay for "loss" in any one "accident" is the lesser of:
 - a. The cost of repairing or replacing the damaged or stolen "auto" and it's permanently attached equipment.
 - b. The Agreed Amount shown in the Schedule under Limit of Coverage.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME



Liability & Property Pool

Position Fidelity Bond

Contract Number:	<u>MML549520109-D</u>	Bond Period:	<u>04/24/2021 to 04/24/2022</u>
Pool Member:	<u>City of Charlotte</u>		
Limit:	<u>\$100,000</u>		
Position:	Deputy Clerk		

In consideration of the premium paid and subject to the terms and conditions of this bond coverage, the Michigan Municipal League Liability and Property Pool (Pool) agrees to indemnify the Member for an occurrence of any loss of money or other tangible property belonging to the Member as a result of any fraudulent or dishonest act or acts committed by the person occupying the specified position, or as a result of that person's failure to faithfully perform the duties of the specified position, defined as malfeasance, willful neglect of duty, or bad faith in performance of those duties.

This bond coverage applies only to loss which occurs during the specified bond period.

The limit of the Pool's liability under this bond shall not be cumulative from year to year or period to period. The maximum amount of coverage under this bond shall not exceed the limit shown herein, regardless of whether or not the person occupying the position named acted alone or in collusion with others, and regardless of the number of years this bond or like bond(s), in any amount or limit, have been in-force, or the number of premiums payable or paid.

Coverage under this bond shall not apply immediately upon knowledge or discovery by the Member or an official thereof not in collusion with the person occupying the position named of any fraudulent or dishonest act committed by that person or a failure by that person to faithfully perform the duties of the position named, as defined herein, whether committed before or after that person's date of service on behalf of the Member commenced.

All loss arising out of an act or series of acts, related or not, whether committed by one or more persons, shall be deemed to arise out of one occurrence. Loss is covered under this bond only if discovered not later than one year from the end of the specified bond period. Upon knowledge or discovery of an occurrence that may give rise to a claim under this bond, the Member shall give notice thereof to the Pool as soon as practicable and shall file a detailed proof of loss with the Pool, duly sworn to, not later than four months after acquiring that knowledge of that discovery.

This bond coverage does not apply to:

loss or that part of loss, the proof of which, either as to its existence or as to its amount, is dependent upon any inventory computation or a profit and loss computation;

loss due to an accounting or arithmetical error or omission or to any other good faith error or omission committed by the person named or any other employee of the Member;

loss of manuscripts, books of account or records;

to fees, costs or expenses incurred or paid by the Member in prosecuting or defending any legal proceeding whether or not such proceeding results or would result in a loss covered by this bond;

loss of potential income or value, including but not limited to interest, dividends, investment growth, or appreciation, not realized by the Member because of a loss covered under this bond or otherwise;

to costs, fees and other expenses incurred by the Member in establishing the existence of or amount of loss covered under this bond; or

to loss resulting from the failure of any entity acting as a depository of the Member's property.

In the event of any payment under this bond, the Pool shall be subrogated to the Member's rights of recovery therefore against any person or entity and the Member shall execute and deliver all instruments and papers and do whatever else is necessary to secure such rights. The Member shall do nothing after a loss to prejudice such rights of the Pool.



Liability & Property Pool

Position Fidelity Bond

Contract Number:	<u>MML549520109-A</u>	Bond Period:	<u>04/24/2021 to 04/24/2022</u>
Pool Member:	<u>City of Charlotte</u>		
Limit:	<u>\$100,000</u>		
Position:	Treasurer / Clerk		

In consideration of the premium paid and subject to the terms and conditions of this bond coverage, the Michigan Municipal League Liability and Property Pool (Pool) agrees to indemnify the Member for an occurrence of any loss of money or other tangible property belonging to the Member as a result of any fraudulent or dishonest act or acts committed by the person occupying the specified position, or as a result of that person's failure to faithfully perform the duties of the specified position, defined as malfeasance, willful neglect of duty, or bad faith in performance of those duties.

This bond coverage applies only to loss which occurs during the specified bond period.

The limit of the Pool's liability under this bond shall not be cumulative from year to year or period to period. The maximum amount of coverage under this bond shall not exceed the limit shown herein, regardless of whether or not the person occupying the position named acted alone or in collusion with others, and regardless of the number of years this bond or like bond(s), in any amount or limit, have been in-force, or the number of premiums payable or paid.

Coverage under this bond shall not apply immediately upon knowledge or discovery by the Member or an official thereof not in collusion with the person occupying the position named of any fraudulent or dishonest act committed by that person or a failure by that person to faithfully perform the duties of the position named, as defined herein, whether committed before or after that person's date of service on behalf of the Member commenced.

All loss arising out of an act or series of acts, related or not, whether committed by one or more persons, shall be deemed to arise out of one occurrence. Loss is covered under this bond only if discovered not later than one year from the end of the specified bond period. Upon knowledge or discovery of an occurrence that may give rise to a claim under this bond, the Member shall give notice thereof to the Pool as soon as practicable and shall file a detailed proof of loss with the Pool, duly sworn to, not later than four months after acquiring that knowledge of that discovery.

This bond coverage does not apply to:

loss or that part of loss, the proof of which, either as to its existence or as to its amount, is dependent upon any inventory computation or a profit and loss computation;

loss due to an accounting or arithmetical error or omission or to any other good faith error or omission committed by the person named or any other employee of the Member;

loss of manuscripts, books of account or records;

to fees, costs or expenses incurred or paid by the Member in prosecuting or defending any legal proceeding whether or not such proceeding results or would result in a loss covered by this bond;

loss of potential income or value, including but not limited to interest, dividends, investment growth, or appreciation, not realized by the Member because of a loss covered under this bond or otherwise;

to costs, fees and other expenses incurred by the Member in establishing the existence of or amount of loss covered under this bond; or

to loss resulting from the failure of any entity acting as a depository of the Member's property.

In the event of any payment under this bond, the Pool shall be subrogated to the Member's rights of recovery therefore against any person or entity and the Member shall execute and deliver all instruments and papers and do whatever else is necessary to secure such rights. The Member shall do nothing after a loss to prejudice such rights of the Pool.



Liability & Property Pool

Position Fidelity Bond

Contract Number:	<u>MML549520109-B</u>	Bond Period:	<u>04/24/2021 to 04/24/2022</u>
Pool Member:	<u>City of Charlotte</u>		
Limit:	<u>\$100,000</u>		
Position:	Deputy Treasurer		

In consideration of the premium paid and subject to the terms and conditions of this bond coverage, the Michigan Municipal League Liability and Property Pool (Pool) agrees to indemnify the Member for an occurrence of any loss of money or other tangible property belonging to the Member as a result of any fraudulent or dishonest act or acts committed by the person occupying the specified position, or as a result of that person's failure to faithfully perform the duties of the specified position, defined as malfeasance, willful neglect of duty, or bad faith in performance of those duties.

This bond coverage applies only to loss which occurs during the specified bond period.

The limit of the Pool's liability under this bond shall not be cumulative from year to year or period to period. The maximum amount of coverage under this bond shall not exceed the limit shown herein, regardless of whether or not the person occupying the position named acted alone or in collusion with others, and regardless of the number of years this bond or like bond(s), in any amount or limit, have been in-force, or the number of premiums payable or paid.

Coverage under this bond shall not apply immediately upon knowledge or discovery by the Member or an official thereof not in collusion with the person occupying the position named of any fraudulent or dishonest act committed by that person or a failure by that person to faithfully perform the duties of the position named, as defined herein, whether committed before or after that person's date of service on behalf of the Member commenced.

All loss arising out of an act or series of acts, related or not, whether committed by one or more persons, shall be deemed to arise out of one occurrence. Loss is covered under this bond only if discovered not later than one year from the end of the specified bond period. Upon knowledge or discovery of an occurrence that may give rise to a claim under this bond, the Member shall give notice thereof to the Pool as soon as practicable and shall file a detailed proof of loss with the Pool, duly sworn to, not later than four months after acquiring that knowledge of that discovery.

This bond coverage does not apply to:

loss or that part of loss, the proof of which, either as to its existence or as to its amount, is dependent upon any inventory computation or a profit and loss computation;

loss due to an accounting or arithmetical error or omission or to any other good faith error or omission committed by the person named or any other employee of the Member;

loss of manuscripts, books of account or records;

to fees, costs or expenses incurred or paid by the Member in prosecuting or defending any legal proceeding whether or not such proceeding results or would result in a loss covered by this bond;

loss of potential income or value, including but not limited to interest, dividends, investment growth, or appreciation, not realized by the Member because of a loss covered under this bond or otherwise;

to costs, fees and other expenses incurred by the Member in establishing the existence of or amount of loss covered under this bond; or

to loss resulting from the failure of any entity acting as a depository of the Member's property.

In the event of any payment under this bond, the Pool shall be subrogated to the Member's rights of recovery therefore against any person or entity and the Member shall execute and deliver all instruments and papers and do whatever else is necessary to secure such rights. The Member shall do nothing after a loss to prejudice such rights of the Pool.



Liability & Property Pool

Position Fidelity Bond

Contract Number:	<u>MML549520109-C</u>	Bond Period:	<u>04/24/2021 to 04/24/2022</u>
Pool Member:	<u>City of Charlotte</u>		
Limit:	<u>\$100,000</u>		
Position:	Manager		

In consideration of the premium paid and subject to the terms and conditions of this bond coverage, the Michigan Municipal League Liability and Property Pool (Pool) agrees to indemnify the Member for an occurrence of any loss of money or other tangible property belonging to the Member as a result of any fraudulent or dishonest act or acts committed by the person occupying the specified position, or as a result of that person's failure to faithfully perform the duties of the specified position, defined as malfeasance, willful neglect of duty, or bad faith in performance of those duties.

This bond coverage applies only to loss which occurs during the specified bond period.

The limit of the Pool's liability under this bond shall not be cumulative from year to year or period to period. The maximum amount of coverage under this bond shall not exceed the limit shown herein, regardless of whether or not the person occupying the position named acted alone or in collusion with others, and regardless of the number of years this bond or like bond(s), in any amount or limit, have been in-force, or the number of premiums payable or paid.

Coverage under this bond shall not apply immediately upon knowledge or discovery by the Member or an official thereof not in collusion with the person occupying the position named of any fraudulent or dishonest act committed by that person or a failure by that person to faithfully perform the duties of the position named, as defined herein, whether committed before or after that person's date of service on behalf of the Member commenced.

All loss arising out of an act or series of acts, related or not, whether committed by one or more persons, shall be deemed to arise out of one occurrence. Loss is covered under this bond only if discovered not later than one year from the end of the specified bond period. Upon knowledge or discovery of an occurrence that may give rise to a claim under this bond, the Member shall give notice thereof to the Pool as soon as practicable and shall file a detailed proof of loss with the Pool, duly sworn to, not later than four months after acquiring that knowledge of that discovery.

This bond coverage does not apply to:

loss or that part of loss, the proof of which, either as to its existence or as to its amount, is dependent upon any inventory computation or a profit and loss computation;

loss due to an accounting or arithmetical error or omission or to any other good faith error or omission committed by the person named or any other employee of the Member;

loss of manuscripts, books of account or records;

to fees, costs or expenses incurred or paid by the Member in prosecuting or defending any legal proceeding whether or not such proceeding results or would result in a loss covered by this bond;

loss of potential income or value, including but not limited to interest, dividends, investment growth, or appreciation, not realized by the Member because of a loss covered under this bond or otherwise;

to costs, fees and other expenses incurred by the Member in establishing the existence of or amount of loss covered under this bond; or

to loss resulting from the failure of any entity acting as a depository of the Member's property.

In the event of any payment under this bond, the Pool shall be subrogated to the Member's rights of recovery therefore against any person or entity and the Member shall execute and deliver all instruments and papers and do whatever else is necessary to secure such rights. The Member shall do nothing after a loss to prejudice such rights of the Pool.



Liability & Property Pool

BINDER #: MML549520109

EFFECTIVE DATE: April 24, 2021

This Binder is effective until issuance of Coverage Document

This is a Binder of Coverage provided to the **City of Charlotte**. The coverages and limits provided are those contained in the attached coverage summary and/or current Michigan Municipal League Liability and Property Pool Coverage Document.

No coverage is provided by this Binder except in accordance with the terms and conditions of the Coverage Document of the Michigan Municipal League Liability and Property Pool.

Meadowbrook, Inc., is the authorized administrative representative of the Michigan Municipal League Liability and Property Pool.

Date Issued: March 23, 2021

By: *Diane Jones*
Diane Jones
Authorized Representative

A SERVICE OF THE MICHIGAN MUNICIPAL LEAGUE

CYBER LIABILITY AND DATA BREACH RESPONSE COVERAGE DECLARATIONS

SCHEDULE	Policy #: CYB549520109
Member: City Of Charlotte	
Member Address: 111 E. Lawrence Ave., Charlotte, MI 48813-1554	
Coverage Period: 04/24/2021 to 04/24/2022	
Aggregate Limit of Liability Aggregate for all Loss , including Claims Expenses subject to the following:	\$100,000
Information Security and Privacy Liability Limit:	\$100,000
Regulatory Defense and Penalties Aggregate Sublimit:	\$20,000
Website Media and Content Liability Limit:	\$100,000
PCI Fines, Expenses and Costs Aggregate Sublimit:	\$10,000
Cyber Extortion Aggregate Sublimit:	\$25,000
First Party Data Protection Aggregate Sublimit:	\$25,000
First Party Network Business Interruption Aggregate Sublimit:	\$25,000
Liability Retention Per Claim or Incident	
Information Security and Privacy Liability:	\$0
Regulatory Defense and Penalties:	\$0
Website Media and Content Liability:	\$0
PCI Fines, Expenses and Costs:	\$0
Cyber Extortion:	\$2,500
First Party Data Protection:	\$2,500
First Party Network Business Interruption:	The greater of \$2,500 or income loss during 12 hour waiting period.
Privacy Breach Response Services Limit of Coverage	
Computer Expert Services, Legal Services and Public Relations and Crisis Management Expenses Limit:	\$50,000
Notified Individuals - Notification Services, Call Center Services and Breach Resolution and Mitigation Services Limit	10,000
Privacy Breach Response Services Retention	
Computer Expert Services, Legal Services and Public Relations and Crisis Management Expenses:	\$0
Notified Individuals Threshold:	0
Retroactive Date	09/01/2017



Liability & Property Pool

CERTIFICATE OF COVERAGE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED AS LISTED BELOW.

Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: Plowing roads.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Eaton County Road Commission
1112 Reynolds Road
Charlotte, MI 48813

Date Issued: 3/23/2021

By: Diane Jones
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of 1997 Spartan Chassis Model GA41M-2142, Vin #4S7AT1990VC024063, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit, \$394,381.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of 2001 Dodge Ram Pickup, Vin #1B7KF23611J549673, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit, \$35,735.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of 2003 Qualifier Hazmat Trailer, Vin #4X4TLFD263NO39602, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit, \$17,927.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of 2008 R & R Hazmat Trailer, Vin #5KGBJHB2171003294, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: MDOT Permitted Activities

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

State of Michigan, Michigan Transportation Commission
MDOT
Lansing, MI 48933

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of 2009 Spartan Pumper, Vin #813, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit \$585,830.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED AS LISTED BELOW.

Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of 1978 Spartan Truck with Snorkel Pumper, Vin #00046, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit \$50,000.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of 2010 Ford F250 Pickup, Vin #5038, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit \$50,000.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>			
<u>Other</u>			Bodily Injury & Property Damage Combined Single Limit

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: Cemetery Agreement between City of Charlotte & Maple Hill Cemetery.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Maple Hill Cemetery
801 Tulley Brown Dr.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Other</u> Automobile Coverage includes coverage for Owned, Non-Owned, and Hired Vehicles.			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: License Agreement dated November 1, 2006 for the purposes of easement agreement for property located at a strip of land 33 feet width off the west side of the west 50 acres of the southeast 1/4 section 19, T2N, R2N, Eaton Township, Eaton County, beginning at the east and west 1/4 line and runnign south 82 rods and the strip of land 66 feet wide off the west side of SE 1/4, EATON ESO112.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Consumers Energy Co.
One Energy Plaza
Jackson, MI 49201-2276

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>			
<u>Other</u>			Bodily Injury & Property Damage Combined Single Limit
Property: Blanket Buildings & Contents	MML549520109	4/24/2022	\$33,838,115 Total Blanket Limit

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of DPW Buildings located at 301 Tirrell Hwy., Charlotte, MI 48813 which are leased to the City of Charlotte.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Charlotte Building Authority
111 E. Lawrence Avenue
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

CERTIFICATE OF COVERAGE

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

This is to certify that the coverage listed below has been issued to the participant named above and is in-force at this time. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded herein is subject to all the terms, exclusions and conditions of the Pool contract.

Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>			
<u>Other</u>			Bodily Injury & Property Damage Combined Single Limit

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: Use of premises by the City of Charlotte for Voting Precincts and Community Meetings held throughout the year, as well as the Fire and Police Department's use of the Parking Lot for training purposes.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Charlotte Public Schools
378 State Street
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>			
<u>Other</u>			Bodily Injury & Property Damage Combined Single Limit

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: Use of premises.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Eaton Area Senior Center, Inc. Authority
804 S. Cochran Ave.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Ownership of 2011 Ford F650 Mini Pumper, Vin #3FRXX6FL5BV050727, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit \$210,898.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>			
<u>Other</u>			
Inland Marine: 1917 White Historical Fire Truck	MML549520109	4/24/2022	Bodily Injury & Property Damage Combined Single Limit \$25,000 Total Blanket Limit \$ 250 Deductible

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: 1917 White Historical Fire Truck, Vin #18009

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury & Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: 2013 Spartan Gladiator Fire Truck, Vin #4S7AX2E9XDC077092, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit \$748,897.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	Bodily Injury & Property Damage Combined Single Limit \$33,838,115 Total Blanket Limit
<u>Automobile Liability</u>			
<u>Other</u> Property: Blanket Buildings & Contents			

Description of Operations/Locations/Vehicles:

Certificate Holder Loss Payee solely with respect to: Leased IR4235 Copier, Value of \$10,152 is included in above Total Blanket Limit subject to a \$250 Deductible, Lease No. 0010168765003.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Canon Financial Services, Inc., Insurance Center
15325 S.E. 30th Place, Ste. 100
Bellevue, WA 98007

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>			
<u>Other</u>			
Inland Marine: Automated Weather Observation System	MML549520109	4/24/2022	Bodily Injury & Property Damage Combined Single Limit \$175,000 Total Blanket Limit \$ 250 Deductible

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: Contract No. 2016-0058 effective February 1, 2016 for the purposes of continued operation of the Weather Observation and Data Dissemination System at the Fitch H. Beach Airport, 1325 Island Hwy., Charlotte, MI 48813.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

MDOT Office of Aeronautics
2700 Port Lansing Rd.
Lansing, MI 48906

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded:

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider:

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000
<u>Automobile Liability</u>			
<u>Other</u>			Bodily Injury & Property Damage Combined Single Limit

Description of Operations/Locations/Vehicles:

Certificate Holder Additional Insured solely with respect to: Use of premises by the City of Charlotte as a polling precinct location for elections held throughout the year.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Hope Community Church
436 W. Harris
Charlotte, MI 48813

Date Issued: 3/23/2021

By: _____
Authorized Representative



Liability & Property Pool

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Name and Address of Participant:

City of Charlotte

111 E. Lawrence Ave.
Charlotte, MI 48813-1554

Coverage Afforded

Michigan Municipal League Liability and Property Pool
1675 Green Road
Ann Arbor, MI 48105-2530

Name and Address of Service Provider

Meadowbrook, Inc.
P.O. Box 2054
Southfield, MI 48037-2054

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Coverage	Contract Number	Expiration Date	Limits of Liability
<u>General Liability</u>	MML549520109	4/24/2022	\$5,000,000 Bodily Injury and Property Damage Combined Single Limit
<u>Automobile Liability</u>			
<u>Other</u>			

Description of Operations / Locations/ Vehicles:

Certificate Holder Additional Insured & Loss Payee solely with respect to: 2019 Spartan Spencer Snorkel Gladiator, Vin #4S7AW2D92JC085025, Liability Coverage, Michigan No-Fault Coverages, \$1,000 Deductible Comprehensive, \$1,000 Deductible Broad Form Collision, Mini Tort Liability, Auto Agreed Amount Coverage Limit, \$1,248,480.

CANCELLATION: Should any of the above described coverages be canceled before the expiration date thereof, the administrator will endeavor to mail 60 days' written notice to the certificate holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

Name and Address of Certificate Holder:

Rural Fire Association, Attn: Deborah Granger
2508 E. Five Point Hwy.
Charlotte, MI 48813

Date Issued: 3/23/2021

By: Diane Jones

Authorized Representative

Michigan Department
of Transportation
2020 (11/08)

CERTIFICATE OF INSURANCE FOR PERMITTED ACTIVITIES

IN MICHIGAN DEPARTMENT OF TRANSPORTATION RIGHT OF WAY

ALL INSURANCE INFORMATION MUST BE SUBMITTED ON FORM 2020. ANY OTHER FORM IS INVALID.

The subscribing insurance company certifies that insurance of the types and limits of liability listed below have been issued to the insured named below for the policy period indicated.

Such insurance, here certified, is written in accordance with the company's regular policies and endorsements subject to the company's applicable manuals of rules and rate, except that the insurance shall include, but not be limited to, coverage for: (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition.

- (1) The subscribing company agrees to give 30 days prior written notice to the Michigan Department of Transportation in the event of cancellation or reduction in coverage by the Insurance Company for reasons other than nonpayment of premium.
- (2) The subscribing company agrees to give 10 days prior written notice to the Michigan Department of Transportation in the event of cancellation by the Insurance Company for nonpayment of premium.
- (3) The subscribing company agrees to give immediate written notice to the Michigan Department of Transportation in the event the contractor cancels or reduces the coverage of any insurance certified below.

NAME OF INSURED City of Charlotte	TELEPHONE NUMBER 517-543-8843
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ADDRESS 111 E. Lawrence Ave.,	Street Charlotte	City MI	State 48813-1554	Zip Code
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CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY DATES (MM/DD/YY)		CATEGORY	MIN. LIMITS	POLICY AMOUNTS	
			EFFECTIVE	EXPIRATION				
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL ☒ OCCURRENCE	MML549520109	4/24/2021	4/24/2022	GENERAL AGGREGATE	\$ 2,000,000		A
					PRODUCTS - COMP/OP AGG.			
					PERSONAL AND ADV. INJURY		\$5,000,000	
					EACH OCCURRENCE	\$ 1,000,000	\$5,000,000	
					FIRE DAMAGE (Any one fire)		\$100,000	
					MEDICAL EXP(Any one person)		\$10,000	
AND								
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS ☐ ☐	MML549520109	4/24/2021	4/24/2022	COMBINED SINGLE LIMIT	\$ 1,000,000	\$5,000,000	B
					OR			
					BODILY INJURY (Per person)	\$ 500,000		C
					BODILY INJURY (Per accident)	\$ 1,000,000		
					PROPERTY DAMAGE	\$ 1,000,000		
					OR			
A	EXCESS LIABILITY ☐ UMBRELLA FORM ☐ ☐				EACH OCCURRENCE	\$ 1,000,000		D
					AGGREGATE	\$ 1,000,000		

ADDITIONAL INSURED:

The State of Michigan, Michigan Transportation Commission, Department of Transportation, and governmental agencies performing permit activities under a maintenance contract, and all officers, agents and employees of all the above, for claims arising out of, under, or by reason of operations covered by the permit issued to the permittee. If applicable, Eaton (county) and County Road Commission are also insured.

NAME OF INSURANCE COMPANIES AFFORDING COVERAGE COMPANY Michigan Municipal League Liability and LETTER Property Pool A COMPANY LETTER COMPANY LETTER		NAME OF AGENCY Meadowbrook, Inc ADDRESS P.O. Box 2054 Southfield, MI 48037-2054		
BY: (Authorized Representative Signature) Diane Jones		TITLE ACCOUNT EXECUTIVE	DATE 3/23/2021	TELEPHONE NUMBER 248-358-1100

**INSURANCE REQUIREMENTS FOR ACTIVITIES PERFORMED
PURSUANT TO A PERMIT ISSUED BY THE
MICHIGAN DEPARTMENT OF TRANSPORTATION**

The permittee shall have as a minimum an insurance policy as described below, and the insurance company shall be licensed by the State of Michigan.

1. The insurance shall include, but not be limited to, coverage for:
 - Underground damage to facilities due to drilling and excavating with mechanical equipment, and
 - Collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition, and
 - According to the following formula: **A+B or A+C or D**
 - A. Commercial general liability: The minimum limits shall be \$1,000,000 each occurrence and \$2,000,000 aggregate.
 - B. Combined single limit for bodily injury and property damage liability: \$1,000,000 each occurrence
 - C. Automobile Liability (Minimum Limits):
 - Bodily injury: \$500,000 per person
 - \$1,000,000 each occurrence
 - Property damage: \$1,000,000 each occurrence
 - D. The insurance limits, above, may be attained through an umbrella policy.
2. NO WORK IS TO BE PERFORMED WITHOUT THE ABOVE POLICIES BEING CURRENTLY IN EFFECT.
3. Should the policy be canceled or expire, all activities authorized by the permit shall cease and the authority to continue operating within the right of way is deemed of no effect pending reinstatement of such policy in conformity with the above.
4. Proof of insurance shall be the Michigan Department of Transportation (MDOT) Certificate of Insurance for Permitted Activities in MDOT Right of Way form (form #2020), and should the department elect, a copy of the policy.
5. All certificates of insurance will be received by the permit issuing offices unless otherwise arranged with the Lansing Utilities and Permits Section.

CERTIFICATE OF INSURANCE
FOR STATE HIGHWAY MAINTENANCE CONTRACT
Information required by MDOT to report insurance coverage.

DISTRIBUTION:
Original - Maintenance Div.
Copy - Insured Party
Copy - Insurance Agency
Copy - Insurance Company

TO MICHIGAN DEPARTMENT OF TRANSPORTATION: The subscribing insurance company certifies that the motor vehicle insurance for limits of liability as indicated, herein, has been procured by and furnished in behalf of the named insured.

NAME OF INSURED	ADDRESS
City of Charlotte	111 E. Lawrence Ave., , Charlotte, MI 48813-1554

TYPE OF INSURANCE							
INSURANCE	POLICY NO.	EFFECTIVE DATE	EXPIRATION DATE	COVER-AGE	* LIMITS OF LIABILITY		
					EACH PERSON	EACH ACCIDENT	AGGREGATE
Automobile Liability Insurance with respect to owned, hired and non-owned automobiles.	MML549520109	4/24/2021	4/24/2022	B. 1.	\$5,000,000	CSL	
				P. D.			

The subscribing company agrees that the policy referred to herein shall not be changed or cancelled until thirty (30) days written notice has been given to the MICHIGAN DEPARTMENT OF TRANSPORTATION, Lansing, Michigan.

INSURANCE COMPANY	ADDRESS
Michigan Municipal League	Liability and Property Pool P.O. Box 2054, Southfield, MI 48037-2054

AUTHORIZED REPRESENTATIVE SIGNATURE (Do not stamp.)	DATE
<i>Diane Jones</i>	3/23/2021

* This limits of liability shall be no less than \$250,000 each person and \$500,000 each accident for Bodily Injury.



MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
BUREAU OF EMS, TRAUMA AND PREPAREDNESS
EMERGENCY MEDICAL SERVICES SECTION
PO BOX 30207
LANSING, MI 48909
(517) 241-3025

CERTIFICATE OF INSURANCE/COVERAGE FOR LIFE SUPPORT AGENCIES

(Authority: Act 368 of P.A. of 1978 as amended)

(To be completed by insurance or participating plan company and returned to the insured)

The subscribed insurance or participating plan provider certifies that insurance/coverage of the kinds and types and for limits of liability covering the life support vehicles designated has been procured by and furnished on behalf of the insured/covered named below.

NAME OF INSURED/COVERED		
City of Charlotte		
ADDRESS OF INSURED/COVERED		
111 E. Lawrence Ave.		
CITY	STATE	ZIP
Charlotte	MI	48813-1554

Life support vehicle liability coverage with respect to owned, hired, and non-owned vehicles.

POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE
MML549520109	4/24/2021	4/24/2022

***Limits of liability**

BODILY INJURY COVERAGE FOR EACH PERSON	BODILY INJURY COVERAGE FOR EACH CRASH	PROPERTY DAMAGE COVERAGE FOR EACH CRASH
\$5,000,000	CSL	Included

Provide a certificate of no fault insurance or coverage with residual liability coverage of not less than one million dollars (\$1,000,000) per crash (accident) or is under a self-insured program.

Rotary winged aircraft shall include residual liability coverage of not less than five million dollars (\$5,000,000) per crash (accident) or is under a self-insured program. Fixed wing aircraft shall include residual liability coverage of not less than ten million dollars (\$10,000,000) per crash (accident) or is under a self-insured program.

Is this a fleet policy?

X Yes

- No - Attach a list of life support vehicles used by the covered entity named. Include year, make, vehicle type, and vehicle identification number.

The subscribing company agrees that no policy referred to herein shall be changed or canceled until ten (10) days written notice has been given to the EMS Section of the Michigan Department of Health & Human Services

NAME OF COMPANY	AGENTS NAME		
Michigan Municipal League Liability & Property Pool	Diane Jones		
 Signature of Authorized Representative	AGENTS ADDRESS		
	26255 American Drive		
3/23/2021 Date	CITY	STATE	ZIP
	Southfield	MI	48037

CERTIFICATE OF FLEET COVERAGE

This is to certify that the Michigan Municipal League Liability and Property Pool located in Ann Arbor, Michigan, has issued a policy, **No. MML549520109** covering all vehicles owned by or leased by:

**CITY OF CHARLOTTE
111 E. LAWRENCE AVE.
CHARLOTTE, MI 48813-1554**

and said policy complies with ACT 294, P.A. 1972, as amended.

This said Policy expires on **April 24, 2022**.

Date Issued: March 23, 2021

By: Diane Jones
Diane Jones
Authorized Representative

A SERVICE OF THE MICHIGAN MUNICIPAL LEAGUE

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-048

A RESOLUTION TO APPROVE TRAFFIC CONTROL ORDER #21-01

WHEREAS, the Uniform Traffic Code allows for placement of “No Stopping, Standing or Parking Signs” under section 257.942, Sec. 2, (c), (f), (g), and (i) of the Michigan Vehicle Code; and

WHEREAS, the City of Charlotte Police Chief has issued Traffic Control Order #21-01; and

WHEREAS, Traffic Control Order #21-01 provides that additional “No Stopping, Standing or Parking Signs” will be placed on the south side of East Seminary St. from Cochran Ave. to Washington St., specifically the 100 Block; and

WHEREAS, the purpose of these signs will be to provide greater visibility for the CVS drive-through and for traffic to be able to flow through more easily; and

WHEREAS, Traffic Control Order #21-01 issues the removal of one “No Stopping, Standing or Parking Signs” located in the 200 Block of East Seminary on the south side of the road allowing parking from Washington St. to Horatio St. on the south side of the road for the residents; and

WHEREAS, Traffic Control Order #21-01 provides for the placement of one additional “No Stopping, Standing, or Parking Sign” to be placed on the north side of East Seminary St between Washington St. and Horatio St. thereby prohibiting parking for the entire block on the north side of the street allowing for parking on the south side of the street; and

WHEREAS, that the City Council does hereby authorize the Police Chief to issue Traffic Control Order #21-01; and

NOW, THEREFORE, BE IT RESOLVED, Traffic Control Order #21-01 becomes effective immediately upon signage changes and any previous traffic control orders conflicting with Traffic Control Order #21-01 are hereby rescinded and superseded.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

Memo

To: Erin LaPere, City Manager
From: Paul Brentar, Chief of Police
Date: 03-15-2021
Re: Traffic Control Order # 21-01

As provided in the Uniform Traffic Code, I hereby authorize the placement of "No Stopping, Standing, or Parking Signs" on the south side of East Seminary St. from Cochran Ave. to Washington St., specifically the 100 Block. The purpose of these signs will be to provide greater visibility for the CVS drive-through and for traffic to be able to flow through more easily.

I also hereby authorize the removal of one "No Stopping, Standing, or Parking Signs", which is located in the 200 Block of East Seminary on the south side of the road, thereby allowing parking from Washington St. to Horatio St. on the south side of the road for the residents that live there.

Finally, I hereby authorize the placement of one "No Stopping, Standing, or Parking Sign" to be placed, along with two others currently there, on the north side of East Seminary St between Washington St. and Horatio St. thereby prohibiting parking for the entire block on the north side of the street allowing for parking on the south side of the street.

This order is authorized under section 257.942, Sec. 2, (c), (f), (g), and (i) of the Michigan Vehicle Code by reference. Any previous traffic control orders conflicting with this order are hereby rescinded and superseded.

This order becomes effective immediately once the signs have been changed.

Paul M. Brentar

Chief of Police

Approved by Council (if applicable) (Date) _____

Copy to City Clerk (Date) _____

Copy to DPW Director (Date) _____

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-051

A RESOLUTION TO APPROVE THE PURCHASE OF PRIMARY SAMPLER

WHEREAS, the primary sampler (Sampler) at the wastewater treatment plant was last replaced in 1998 and is in need of replacement because it requires frequent repairs; and

WHEREAS, the Sampler is used to automatically sample and refrigerate the incoming wastewater on a flow proportional pace; and

WHEREAS, the sampler is a vital part of our compliance reporting for the discharge permit; and

WHEREAS, preparation of a detailed specification for bids would be time consuming and broad in nature for a specialized piece of equipment; and

WHEREAS, staff obtained three proposals for the Sampler that ranged in price from \$5,614.58 to \$8,185.00 including shipping; and

WHEREAS, USA Bluebook presented the lowest cost for the Sampler; and

WHEREAS, cost for the Sampler has been budgeted for and will be charged to the Water and Sewer Fund and will be installed by staff at the wastewater plant.

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of \$5,000.

THEREFORE, BE IT RESOLVED That the City Council authorizes the purchase of a new primary sampler in the amount of \$5,614.58 from USA Bluebook and agrees to waive the sealed bid process.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-052

**A RESOLUTION TO RENEW THE AIRPORT MANAGER
CONTRACT WITH TODD COTTER**

WHEREAS, Todd Cotter, has provided Airport Manager services at Fitch H. Beach Municipal Airport since 2009; and

WHEREAS, the contract for these services is in need of renewal; and

WHEREAS, Todd Cotter has satisfactorily met the obligations required under the existing contract; and

WHEREAS, terms of a contract renewal have been negotiated and agreed to by both parties.

THEREFORE, BE IT RESOLVED that the contract between the City of Charlotte and Todd Cotter for the provision of Airport Manager services at Fitch H. Beach Municipal Airport be renewed for an additional three years.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



TO: City of Charlotte City Council
FROM: Bryan Myrkle, Community Development Director
SUBJECT: Updated airport agreements for renewal
DATE: APRIL 1, 2021

There are three contracts related to the airport included for review and approval included on your next City Council agenda. They include minor changes that I will detail in this memo, but they are largely the same as before.

The agreements have been reviewed by City Attorney Hitch as to form and content; and they have also been reviewed by the city's airport consultant Prein & Newhof for compliance with FAA regulations and adherence to best practices of airport management.

The agreements outline the relationship between the City of Charlotte and its Airport Manager Todd Cotter; as well as the Fixed Base Operation by Charlotte Air Services (Mr. Cotter's private business); and the hangar ground lease with Grant Emfield.

FBO Agreement – This agreement has been updated in paragraph 49 to state that Charlotte Air Services will receive a flat rate for hangar management that could be adjusted on a pro rata basis if any individual hangar remains vacant for more than 90 days.

Airport Manager Agreement – This agreement has been updated to include an option for a three-year renewal at the end of the term covered in this contract.

Private Hangar Ground Lease – This agreement has been updated at the recommendation of the Airport Advisory Board to allow certain commercial activities to take place in this privately-owned hangar that are typically excluded from our ground leases. In case you are not aware, the City leases small portions of ground at the airport where private parties can construct and own their own individual hangars. There are three of these hangars on the airfield.

The hangar covered by this lease agreement recently changed hands, and is now owned by Grant Emfield, the operator of Sterling Flight Service, the flight school at the airport. The lease changes include allowing him to store and maintain any aircraft associated with the flight school in the hangar, and allows him to engage in commercial activity related to the flight school.

AIRPORT MANAGEMENT CONTRACT

FITCH H. BEACH MUNICIPAL AIRPORT

AGREEMENT effective April 1, 2021, made by and between the City of Charlotte, 111 E. Lawrence Avenue, Charlotte, MI 48813 (“City”), and Charlotte Air Services, LLC, 1325 Island Highway, Charlotte, MI 48813 (“Airport Manager”).

WITNESSETH,

WHEREAS, the City owns and operates the Fitch H. Beach Municipal Airport, which provides general aviation services to the public at large; and

WHEREAS, as required by the Federal Aviation Administration (“FAA”), the City has established the Airport Manager position, which duties and responsibilities include assistance in the development of goals, objectives and priorities for the Airport as overseen by the City Administration, and provides for the compliance with all local, state and federal regulations which pertain to the operation and maintenance of the Fitch H. Beach Municipal Airport; and

WHEREAS, Charlotte Air Services, LLC is the company chosen to provide the identified services at the Airport in accordance with the terms and provisions of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is hereby agreed between the parties as follows:

1. SERVICES TO BE PROVIDED. Airport Manager is hereby engaged by City to perform the following services at the Airport, together with such other incidental services as are reasonably and necessarily related to the services itemized below:

1.1 *Security.* Airport Manager shall provide periodic condition and security inspections of all City owned and privately owned buildings on the Airport site for needed

repairs and/or security corrections. Airport Manager will help the City to develop, coordinate and implement an Airport Security Plan in accordance with guidelines set forth by the Office of Homeland Security and FAA. Additionally, Airport Manager will help the City to develop an emergency action plan for the Airport in conjunction with local police and fire agencies.

1.2 *Maintenance.*

a) Airport Manager shall provide reasonable maintenance services at the Airport, including keeping the property neat and tidy, free from refuse, litter and navigational hazards, keeping restrooms cleaned and serviced with necessary supplies as provided by the City, ensuring that all runway lights are in operation and replacing any burned out bulbs, perform incidental sweeping on an as-needed basis, and such other general maintenance obligations as may from time to time be required by the City. All materials and supplies necessary for general, minor maintenance of the Airport will be provided by the City. Airport Manager shall monitor and report on the condition of Airport buildings, airfield, fuel pumps, and other facilities. Airport Manager shall operate the Airport radio facility (UNICOM). On a daily basis, Airport Manager shall provide monitoring of runway and taxiway conditions, including lights and rotating beacon, FAA equipment such as the AWOS facility, and timely reporting of discrepancies to the Public Works Director and appropriate authorities for correction.

b) Airport Manager will notify the City Manager, or his designee, of any major maintenance item or issue within a reasonably prompt and prudent time frame.

c) It will be the City's responsibility to provide for the mowing and maintenance of the grass, the removal of weeds, and the removal of snow.

1.3 *Information.* Airport Manager shall supply information and assistance to transient users of the Airport concerning the Airport and the Charlotte area. Additionally, Airport Manager shall attend quarterly Airport Advisory Committee meetings and such other special meetings as directed by the City Manager; he shall brief committee members and others on activities and programs at the Airport. Airport Manager will, in conjunction with the City, help coordinate and develop activities designed to promote increased general Airport usage, Airport Revenue and increased community awareness of the Airport.

1.4 *Radio.* Airport Manager shall be responsible for operating the City's UNICOM radio and shall advise the City of any maintenance required for the radio. Airport Manager shall not operate the radio in any manner that would place the City in violation of any applicable FAA, FCC and OAD requirements.

1.5 *Entry Gate(s).* Airport Manager shall establish and maintain procedures in cooperation with City staff, including controls, for the issuance of gate access cards to all users of the Airport. He shall also maintain records and complete annual accounting of all gate access cards in June of each year.

1.6 *Notices to Airmen.* Airport Manager shall compose and timely send NOTAMS (Notices to Airmen) regarding Airport facilities and conditions, as required.

1.7 *Association.* Airport Manager shall develop and maintain an effective working relationship with the FAA, MDOT, the City, and adjacent Airport managers.

1.8 *Inspections and Reports.* Airport Manager shall conduct inspections to ensure compliance with City, State and Federal regulations. He shall ensure that all necessary reports

and records are maintained and transmitted in a timely manner to the appropriate authority (MDOT, DEQ and FAA).

1.9 *Courtesy Automobile.* Airport Manager shall supervise the provision of courtesy car services at the Airport. The City shall be responsible for the automobile maintenance.

1.10 *Airport Operations.* Airport Manager is responsible for managing and running the Airport. Airport Manager shall open and operate the terminal, provide the services necessary for local and transitory pilots to use the Airport, and to do all things reasonably necessary for the Airport to be a functioning Airport.

2. TIE-DOWNS. Tie-downs shall be installed and maintained by the City, at its expense and discretion. Airport Manager shall advise City of any maintenance required for tie-downs.

3. RECORDS AND INSPECTION. Airport Manager shall maintain such records concerning operations under this Agreement as City may require from time to time and shall make such reports to City, both oral and written, as City shall require, but in any event, no less than quarterly. City shall have the right at reasonable times, during normal business hours, to examine and inspect the records required under this paragraph, and to make copies thereof.

4. INDEPENDENT CONTRACTOR STATUS. Airport Manager shall be deemed to be with respect to the parties' respective rights and obligations under this Agreement, an independent contractor for all purposes.

4.1 *Responsibility.* Except as otherwise expressly provided in this Agreement, neither party shall have the right to act for the other in any manner or degree or to incur obligations or debts that will be binding on the other and neither party will be responsible for the obligations or expenses of the other. Each party shall hold the other harmless with respect to that party's

obligations and responsibilities under this Agreement.

4.2 *Personnel.* Airport Manager may employ as Airport Manager's own employees or agents sufficient personnel to perform all of Airport Manager's obligations in accordance with the terms of the Agreement. Airport Manager shall be solely responsible for all matters pertaining to such personnel, including payment or compensation, benefits, taxes and withholdings.

4.3 *Workers' Compensation.* At such time as Airport Manager hires employees, Airport Manager shall obtain, and maintain throughout the term of this Agreement, workers' compensation insurance covering all of Airport Manager's employees, and shall provide evidence of such coverage to City as City may require from time to time.

4.4 *Equipment Provided.* Airport Manager will have use of City-owned equipment as necessary for use in maintenance of Airport. City shall provide fuel maintenance and repair of City-owned equipment and Airport Manager shall provide labor. City shall also provide a City-owned AWOS computer, UNICOM radio, a desk top computer, and DSL service and a router.

5. STANDARD OF PERFORMANCE. The following standards shall apply to Airport Manager's performance under this Agreement.

5.1 *Laws and Regulations.* Airport Manager shall comply with all applicable laws, ordinances, rules and regulations of all governing authorities, including rules and regulations promulgated and modified from time to time by City concerning the operation of the Airport, rules and regulations of the FAA, FCC and other governing authorities, and the laws of the State of Michigan governing public contracts, the provisions of which are hereby incorporated by this reference. The Airport Manager shall obtain and maintain all permits or licenses, as may be

required by the FAA and MDOT.

5.2 *Promotion and Best Efforts.* Airport Manager acknowledges that good public relations are necessary in the proper operation of the Airport and in furthering the public interest served by the Airport. Therefore, Airport Manager will at all times during this Agreement strive for and develop good public relations and require the same of FBO operators, Airport Manager agents and employees in all aspects of its activities under this Agreement.

5.3 *Maintenance and Security Standards.* Airport Manager shall perform the maintenance and security services required under this Agreement in a manner consistent with accepted standards for an Airport of similar size. The building and grounds furnish a primary entry point into the City for use by the flying public. Airport Manager will keep the Airport terminal building clean and well maintained, free from dirt, dust and clutter. Restrooms will be cleaned regularly and paper products and hand soap kept fresh and in constant supply, which supplies shall be provided by the City.

5.4 *Hours of Operation.* Airport Manager, or designee, shall be available by phone or in person between 9:00 a.m. and 5:00 p.m., Monday through Friday (excluding holidays), and outside such normal hours, shall be available by phone in case of an emergency. The terminal and other Airport facilities shall be accessible to pilots at all hours.

6. DAMAGE TO AIRPORT PROPERTY AND EQUIPMENT. Airport Manager shall use reasonable care in use of the Airport and its facilities, improvements, equipment and other personal property belonging to City. Airport Manager shall be responsible for promptly repairing all damage to Airport property and equipment if such damage results from any error or omission, either negligent or intentional, on the part of Airport Manager or Airport Manager's

agents and employees. Airport Manager shall use reasonable care in protecting the Airport and shall promptly notify City of any damage to the Airport, its facilities or equipment, however and by whomsoever such damage was caused.

7. INDEMNIFICATION. Airport Manager will indemnify, defend and hold City harmless from and against all claims, liabilities, costs and expenses, including attorney fees, arising out of or in any manner related to Airport Manager's activities at the Airport, Airport Manager's performance of responsibilities under this Agreement, and the activities of Airport Manager's employees and agents.

8. LIABILITY INSURANCE. City shall add Airport Manager as an additional insured on the City's comprehensive public liability insurance policy.

9. CITY'S OBLIGATIONS. City shall be responsible for the following:

9.1 Foreign object removal from runway, taxiway and paved surfaces on an as needed basis. Airport Manager shall promptly notify the City when any such removal is necessary.

9.2 Construction, maintenance and repair of all runways, taxiways and other hard surface areas, when and as such matters are considered necessary by City.

9.3 Grading and graveling all roads and graveled areas on a regular basis, as considered necessary by the City.

9.4 Providing, maintaining and repairing all tie-downs and all equipment that the Airport Manager may require in carrying out Airport Manager's obligations under this Agreement, except such maintenance and repair that are the specific obligations of Airport Manager under this Agreement.

9.5 Provide, maintain and repair existing office space for use by Airport Manager.

9.6 Provide, maintain and repair fuel tanks including pumps, hoses and the like.

10. COMPENSATION. As compensation for Airport Manager's services under this Agreement, City shall pay to Airport Manager the sum of \$10,000 a year. Monthly payments will be made on a schedule as determined by the City.

11. TERM. The term of this Agreement shall be for three years. If City is satisfied with Airport Manager's performance, the City may enter into a three year renewal option.

12. NOTICES. Any notice required or permitted under this Agreement shall be given when actually delivered or when deposited with postage prepaid in the United States mail, as certified or registered mail, addressed as follows:

CITY: City Manager
City of Charlotte
111 E. Lawrence
Charlotte, MI 48813

AIRPORT Charlotte Aviation Services, LLC
MANAGER: Attn: Todd Cotter
1325 Island Hwy.
Charlotte, MI 48813

or to such other address as may be specified from time to time by either of the parties in writing.

13. ALTERATIONS OF IMPROVEMENTS. Airport Manager shall not make any alterations or improvements to any of the buildings or facilities at the Airport without first obtaining City's written permission.

14. RESTRICTION ON TRANSFER. This Agreement is personal between the parties and shall not be assigned by Airport Manager without the prior written consent of the City.

15. NON-DISCRIMINATION. Airport Manager, in the operation and use of the premises and facilities of the Airport shall not, on the grounds of race, color, national origins, sex or disability discrimination or permit discrimination against any person or group of persons in any manner prohibited by applicable law and, if applicable, shall abide by the provisions Par 21 of the Rules and Regulations of the Office of the Secretary of Transportation, effectuating Title VI

of the Civil Rights Acts of 1964 and the Americans With Disabilities Act of 1990.

16. TERMINATION OF AGREEMENT.

16.1 *Notice of Termination.* Either party, upon 60 days written notice to the other, may terminate this Agreement. In case of a material breach of this contract which jeopardizes public safety or the City's property, or if the Airport Manager engages in conduct which, without limitation, includes insubordination, dishonesty, fraud, a serious dereliction of duty, criminal activity, acts of moral turpitude, or a conviction, or a plea of guilty or *nolo contendere* to a high misdemeanor or a felony, the contract may be terminated without notice.

16.2 *Remedies.* Any claim for damages or other relief resulting from a parties' breach of this Agreement shall survive termination of this Agreement.

16.3 *Waiver.* A parties' election not to terminate this Agreement or not to pursue any remedies available on account of the breach by the other shall not be construed as a waiver, nor shall it preclude the party from terminating this Agreement or pursuing any available remedies for any similar, subsequent breach of the Agreement.

16.4 *Costs and Attorney Fees.* In the event any action or proceeding is commenced to declare, enforce, or obtain any remedy as a result of any breach or default by either party under this Agreement, the prevailing party shall be entitled to recover, in addition to its cost and disbursements, its reasonable attorney fees incurred in prosecuting the action or proceedings, including any such fees incurred on appeal.

17. FBO OPERATIONS. Airport Manager shall not allow anyone, including himself, to engage in any business activities for profit at the Airport without first obtaining City's written consent and without first securing a separate Fixed Base Operator Agreement (FBO Agreement)

in a form approved by the City. Any such FBO operations, including one engaged in by Airport Manager, would require a separate indemnification agreement and a comprehensive public liability insurance policy purchased by the operators required in an FBO Agreement.

CITY OF CHARLOTTE

CHARLOTTE AVIATION SERVICES, LLC

Michael Armitage, Mayor

Todd Cotter, Manager

DATED: _____

DATED: _____

Approved as to form:

Thomas M. Hitch, City Attorney

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-053

**A RESOLUTION TO RENEW THE FIXED BASED OPERATOR CONTRACT WITH
CHARLOTTE AIR SERVICES**

WHEREAS, Charlotte Air Services and its owner, Todd Cotter, has provided Fixed Base Operator services at Fitch H. Beach Municipal Airport since 2009; and

WHEREAS, the contract for these services is in need of renewal; and

WHEREAS, Charlotte Air Services has satisfactorily met the obligations required under the existing contract; and

WHEREAS, terms of a contract renewal have been negotiated and agreed to by both parties.

THEREFORE, BE IT RESOLVED that the contract between the City of Charlotte and Charlotte Air Services for the provision of Fixed Base Operator services at Fitch H. Beach Municipal Airport be renewed for an additional three years.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



TO: City of Charlotte City Council
FROM: Bryan Myrkle, Community Development Director
SUBJECT: Updated airport agreements for renewal
DATE: APRIL 1, 2021

There are three contracts related to the airport included for review and approval included on your next City Council agenda. They include minor changes that I will detail in this memo, but they are largely the same as before.

The agreements have been reviewed by City Attorney Hitch as to form and content; and they have also been reviewed by the city's airport consultant Prein & Newhof for compliance with FAA regulations and adherence to best practices of airport management.

The agreements outline the relationship between the City of Charlotte and its Airport Manager Todd Cotter; as well as the Fixed Base Operation by Charlotte Air Services (Mr. Cotter's private business); and the hangar ground lease with Grant Emfield.

FBO Agreement – This agreement has been updated in paragraph 49 to state that Charlotte Air Services will receive a flat rate for hangar management that could be adjusted on a pro rata basis if any individual hangar remains vacant for more than 90 days.

Airport Manager Agreement – This agreement has been updated to include an option for a three-year renewal at the end of the term covered in this contract.

Private Hangar Ground Lease – This agreement has been updated at the recommendation of the Airport Advisory Board to allow certain commercial activities to take place in this privately-owned hangar that are typically excluded from our ground leases. In case you are not aware, the City leases small portions of ground at the airport where private parties can construct and own their own individual hangars. There are three of these hangars on the airfield.

The hangar covered by this lease agreement recently changed hands, and is now owned by Grant Emfield, the operator of Sterling Flight Service, the flight school at the airport. The lease changes include allowing him to store and maintain any aircraft associated with the flight school in the hangar, and allows him to engage in commercial activity related to the flight school.

FIXED BASED OPERATOR LEASE AND OPERATING AGREEMENT

This Fixed Based Operator Lease and Operating Agreement (“Lease”) made and entered into this 1st day of April, 2021, by and between the City of Charlotte, a Michigan municipal corporation (“City”), and Charlotte Air Services, LLC, a Michigan limited liability company (“FBO”).

WITNESSETH:

WHEREAS, the City owns and operates the Fitch H. Beach Municipal Airport; and

WHEREAS, the FBO desires to lease space and provide commercial services to the general public at the airport; and the parties agree to abide by the terms and conditions as set forth herein;

NOW, THEREFORE, in consideration of good and valuable consideration, the receipt and adequacy of which is hereby acknowledged and the promises and covenants contained herein, the City and the FBO agree as follows:

ARTICLE I - GENERAL

1. **PREMISES.** The City hereby leases to the FBO, and FBO hereby leases from the City the following facilities:

A. **Hangar Facilities.** Hangar attached to the terminal and the associated ramp area and one enclosed T-Hangar.

B. **Building Premises.** A nonexclusive right to the terminal building.

C. **Airfield Premises.** Those portions of the airport delineated in Exhibit A1, attached hereto and forming a part hereof by reference.

2. **MANAGED PREMISES.** In addition to the lease of the hangar premises and building premises, the City hereby grants the FBO the right to operate and manage facilities at the airport, as assistant airport manager.

3. **APPURTENANT PRIVILEGES.** The FBO shall be entitled, in common with others so authorized, to the use of all facilities and improvements of a public nature which now are or may hereafter be connected with or appurtenant to the airport.

4. **EFFECTIVE DATE.** This Lease shall be effective on the date that the last one of the parties has executed this Lease (“effective date”).

5. **TERM.** The term of this Lease shall be for five years commencing on the 1st day

of April 2021 (“Commencement Date”) and expiring at the end of the third year, as hereafter defined, at 12:00 midnight. Provided, however, either party may terminate this Lease upon 60 days written notice with valid cause.

6. RENEWAL. The parties hereby agree to negotiate in good faith for a renewal of this Lease, with additions or deletions, as the parties may mutually agree, commencing not less than 60 days prior to the expiration date. It is the intention of the parties to improve service to the flying public, and the general public at large, and to provide the FBO with an opportunity to build and expand its business. It is the intention of the parties, consistent with the City’s obligation, under 29 USC §40103, to provide the FBO with the optimum opportunity to succeed in providing services to the general public.

7. INTENDED USE. The FBO shall use the premises in such a manner as may be consistent with this Lease and the nature of its operation, including but not limited to the following:

A. Minimum Services. The FBO shall provide, at a minimum, the following services, including but not limited to:

- 1) Aircraft ramp services (towing, parking, guidance, etc.).
- 2) Maintenance, repair and servicing of aircraft.
- 3) Oversight of the hangar and tie-down rental on behalf of the City, including management and subleasing of airport T-Hangars and tie- downs.
- 4) Management of the fuel concession, and emergency service to disabled general aviation aircraft (i.e., towing, transporting disabled aircraft).
- 5) Management of the physical plant, including janitorial services. Communication with the City personnel to ensure notification of the necessity of repairs or maintenance.

B. Optional Aeronautic Services. The FBO may also provide the following optional aeronautic services:

- 1) Flight training.
- 2) Aircraft rental.
- 3) Sightseeing.
- 4) Aircraft charter.

8. PROHIBITED USE. The FBO shall not permit the premises to be used in any manner which may be in violation of this Lease, or relevant federal, state, county or municipal laws and regulations, including but not limited to any environmental laws as defined in Section 37, Hazardous Substances, of this Lease, the fire regulations of the City, and the Michigan Building Code as it may pertain to its use and occupancy of the premises.

9. HOURS OF OPERATION. The FBO shall be open for the conduct of its business on the premises 8:00 a.m. to 5:00 p.m., Monday through Friday, and weekends as needed. Any reduction in the days or hours of operation must be approved by the City, which may approve or disapprove of such reduction in its sole discretion.

10. LEASEHOLD IMPROVEMENTS. Except as may be permitted by this Lease, no improvements, additions or changes shall be made to the premises without the earlier written approval of the City. Any such improvements will be made by the FBO at its own expense, and may or may not remain the property of the FBO, as agreed by the parties. All permitted improvements shall fully comply with all applicable building codes and fire protection codes in effect in the City.

11. SIGNAGE. During the term, FBO shall have the right, at its expense, to place in or on the premises and the building a sign or signs identifying FBO. Said sign or signs shall be of a size, shape and design and at a location or locations permitted by law and subject to the approval of the City which shall be granted or denied in its sole discretion. All FBO signage on the building shall be in compliance with the City's criteria for building signage and all signage shall comply with applicable governmental codes and shall be maintained by FBO in a good and clean condition. Upon City's written consent, FBO shall obtain such building permits or licenses as may be required for the erection and maintenance of any such signs and shall pay any required fees.

12. RENT. In partial consideration for the provision of management services by the FBO to the City, the FBO shall pay no rent to the City.

13. FINANCIAL RECORDS, DATA, REPORTS, FEES AND DISPUTES.

Reports. Hangar rent, tie-downs, shade shelter, and fuel concession reports shall be provided quarterly.

14. LEASE YEAR. For purposes of this Lease, a lease year shall be defined as that twelve calendar month period during the term or renewal period then in effect commencing on the commencement date or the annual anniversary thereof, as may be applicable.

15. COMMON AREAS.

A. Nonexclusive Rights. FBO and its officers, directors, vendors, contractors, customers and employees (collectively "users") are hereby granted during the term or any renewal term then in effect, the nonexclusive right in common with the City and other tenants of the airport to use all exterior walkways, driveways and access areas (including curb cuts), sidewalks, service areas and rear doors for deliveries, parking areas and other areas in the airport designated by the City or otherwise available for the common use of the

tenants of the airport (“common areas”) for the normal and intended purposes of such areas.

B. Parking. The employees of the FBO may utilize parking areas as designated by the City.

16. RETURN OF PREMISES.

A. Condition of Premises. The FBO, on or before the expiration of this Lease, or any renewal term then in effect, or its early termination, shall remove all personal property of the FBO, repair any damage caused by such removal in a workmanlike manner and surrender and deliver of the premises, broom clean and in good order, condition and repair, less ordinary wear and tear. Any personal property not removed within thirty days after the expiration of this Lease, or its earlier termination, shall be deemed to have been abandoned by the FBO and may be retained or disposed of by the City in its sole discretion.

B. Contracts and Encumbrances. The FBO shall return the premises free and clear of any contractual obligations or other legal encumbrances not approved in writing by the City.

17. TAXES.

A. Personal Property Taxes. The FBO shall pay all fees and taxes as required by law, including personal property taxes, sales taxes, and the like, and shall deliver to the City the appropriate receipts which demonstrate the payment.

18. UTILITIES AND OTHER SERVICES.

A. Utilities. The City shall pay for all utilities on the property for the term of this Lease.

B. Pest Control. The City shall, at its sole cost and expense, be responsible for pest control in all structures included in the premises.

19. SECURITY. The FBO shall be responsible, at its sole cost and expense, for protecting the premises and the property located therein from theft and robbery, and shall keep all doors and windows securely fastened when not in use.

20. GOVERNMENTAL REGULATIONS.

A. Airport Rules and Regulations. The FBO shall comply with the airport rules and regulations as may be promulgated from time to time by the City, and the minimum standards and requirements of the conduct of commercial and noncommercial aeronautic services that may likewise be promulgated from time to time.

B. Compliance with Regulations. The FBO shall obtain, at FBO's expense, all licenses and permits required for, and comply with all federal, state and local laws, ordinances, orders, rules and regulations pertaining to the operation of the premises, for the intended use, now or hereafter in force. The City shall also make, at City's expense, all improvements, repairs and alterations to the premises, equipment and personal property that are required to comply with or conform to any such statutes, regulations and ordinances. Provided, however, the FBO shall be responsible for compliance with all statutes, regulations and codes which arise solely due to FBO's business operation on the premises.

21. LIENS.

A. No Liens. The FBO shall have no power to subject the premises to construction, mechanics or materialmen's liens or any other type of lien. The existence of any such lien, which lien is not discharged by the FBO, or bonded off, within 30 days of such party's receipt of notice of filing, shall be a material default of this Lease. All contracts for work on the premises performed on behalf of the FBO must contain a waiver of lien by FBO's contractor against the premises. All persons performing work, labor or supplying materials on behalf of the FBO or City shall look solely to the interests of such party and not to that of the other party for amounts owed.

B. City Lien Waiver. The City acknowledges that FBO may enter into a personal property lease agreement or financing for its business or equipment to be physically located on the premises. In the event that a lender or equipment lessor requires a landlord waiver or subordination agreement to be executed by the FBO's landlord, the City shall, upon written request, execute a landlord waiver and subordination agreement. The terms may be as mutually agreed upon.

22. MAINTENANCE AND CLEANING SERVICES.

A. City's Obligation. The City, upon due notification by the FBO, shall make all necessary repairs and perform all necessary maintenance to the premises.

B. Cleaning Services. The FBO shall perform all necessary cleaning and janitorial services to the premises.

C. FBO's Failure to Perform. In the event the FBO fails to clean and properly maintain the premises, the City may, after notice, enter the premises or permit entry by contractor to perform such cleaning services and bill FBO for the actual costs incurred.

23. INSURANCE.

A. FBO's Obligation. The FBO, as of the commencement date, shall, from that time until the expiration or earlier termination of this Lease, maintain for itself and require

any contractor doing work on the premises to maintain the following insurance:

	<u>Type of Insurance</u>	<u>Limit of Liability</u>
1)	Workers Compensation Employer's Liability	Statutory Coverage \$500,000
2)	Public Liability (includes products and completed operations liability)	
	Bodily Injury	\$500,000 each person \$500,000 each accident
	Property Damage	\$1,000,000 each accident \$2,000,000 each aggregate
3)	Automobile Liability (includes hired cars and automobile non-ownership)	
	Bodily Injury	\$500,000 each person \$500,000 each occurrence
	Property Damage	\$500,000 each accident \$1,000,000 each aggregate

B. Policy Requirements. All of the insurance required under this paragraph shall be affected under enforceable policies issued by insurers licensed to do business in the State of Michigan. All policies, except workers' compensation policies, shall name the City as an additional insured, be an occurrence form, provide contractual liability covering the liability assumed in this Lease and shall not exclude any activity that would normally be associated with use of the premises without the prior written consent of the City which maybe withheld by the City at its sole discretion. All policies shall provide that they shall not be subject to cancellation or material change which affects the City, except upon at least 30 days prior written notice to the City.

C. FBO Reporting Requirement. The FBO shall provide City duly executed certificates of all insurance required by this Lease, and endorsements, enhancements and exclusions, together with satisfactory evidence of the payment of the premiums thereon prior to the commencement date. The FBO shall maintain current certificates of insurance on file with the City and, not less than 30 days prior to the expiration of the term of such policies during the term or any renewal term, a certificate showing the renewal coverage shall be delivered to the City.

24. INDEMNIFICATION.

A. Indemnification. FBO shall, on behalf of the City, defend, indemnify, and hold harmless the City, its members, officers, agents, and employees from and against any and all claims for loss, liability, and damages of whatever nature, to persons and property, including but not limited to death of any person and loss of the use of any property and costs related thereto, including but not limited to reasonable attorneys fees arising out of the business operation of the FBO at the airport. FBO shall defend all such claims, demands, and suits, whether or not a suit is filed. Procurement of insurance shall not release FBO of its duties herein.

B. Additional Indemnification. In addition to the indemnification set forth in paragraph A above, and not as a limitation of any kind, FBO shall indemnify, hold harmless, and defend City, its officers, agents and employees, from and against any and all loss, liability, and damages arising out of or in any manner related to:

1) Any breach by FBO, its agents, employees, contractors or subcontractors whether approved or unapproved of any of the terms and conditions, or other provisions of this Lease.

2) Any and all claims or liability for compensation under any workers' compensation statute arising out of injuries sustained by any employee of FBO or of any licensee, contractor, subcontractor, tenant, or subtenant of FBO.

3) Any and all taxes, fees and assessments of every kind, including taxes imposed or which may be imposed by the County of Eaton, the State of Michigan, and/or any other taxing authority which by law may be levied or assessed on the real property or personal property of the FBO pursuant to this Lease, or which arise out of the operations of FBO, or by reason of occupancy by FBO or any of FBO's agents, licensees, invitees, contractors, subcontractors, tenants, or subtenants, whether or not approved by the City. FBO shall be responsible for obtaining bills for all of said taxes and assessments directly from the taxing or assessing authority, and shall promptly deliver to the City copies of receipts of payment.

4) Any materially inaccurate representation or warranty made by FBO in or under this Lease.

5) The violation of any law of the United States, State of Michigan, or any municipal, county, state or federal authorities which is directly or indirectly related to the business operations of the FBO, its employees, agents, or those holding or occupying under the FBO, including but not limited to air and noise pollution.

C. City's Attorney Fees. FBO's obligations to pay on behalf of, defend,

indemnify, and hold harmless, as set forth in this paragraph, shall include any and all attorney's fees and costs incurred by City in enforcing and obtaining compliance with this Lease.

D. No Insurance Limitations. The provisions of this paragraph are independent of, and shall not be limited by, any insurance obligations in this Lease, and shall survive the expiration or earlier termination of this Lease with respect to any claims or liability arising in connection with any event occurring prior to such expiration or termination. The purpose of insurance coverage required by this Lease, or otherwise, shall not relieve FBO of any duties set forth in this paragraph.

25. RISK OF LOSS. FBO shall store its property in and shall occupy the premises and the common areas at its own risk.

26. THIRD PERSONS. Neither the City nor the FBO shall be responsible or liable to the other party for any damage to either person or property that maybe occasioned by or through the acts or omissions of third parties.

27. DISCLAIMER OF WARRANTIES.

A. Writing Required. No representations or warranties shall be binding upon City unless expressed in writing herein or in a duly executed amendment hereof.

B. Disclaimer. Without limiting the generality of the foregoing, the City does not warrant, and hereby disclaims any and all liability and responsibility for or with respect to or on account of:

1) Except as agreed to by the parties, the condition of the premises, or the airport or any portions thereof, or for or on account of anything affecting such conditions.

2) Noise, noise pollution, air quality, air pollution or pollution of the land.

3) The existence or non-existence of any rights-of-way, zoning ordinances, easements, restrictions or covenants running with the land affecting the premises.

C. Premises "As Is". City makes no representation or promise with respect to the premises, fixtures and/or equipment located thereon except as herein expressly set forth. FBO accepts the premises and all that is located thereon in an "As Is" condition and at no cost to the City, except as may be amended from time to time by mutual agreement of the parties.

D. Indirect, Consequential and Incidental Damages. The City shall have no liability for any indirect, consequential, or incidental damages to FBO, its agents, servants, employees, guests, tenants, or subtenant, whether authorized or not, caused by or arising out of any condition, failure, or activity enumerated in this paragraph.

E. Failure to Utilize Premises. The City shall not be liable for the failure or inability of FBO to utilize all of the premises and FBO does hereby release and discharge City from all claims of every kind growing out of the condition of the premises or facilities located thereon.

F. Defects. The City shall not be responsible or liable for any defect in any building or the common areas or any of the equipment, machinery, utilities, appliances or apparatus therein, nor shall it be responsible or liable for any damage to any person or to any property of FBO or other person caused by or resulting from burst, broken or leaking pipes or by or from, steam or the running, backing up, seepage, or overflow of water or sewage in any part of the premises or for any damage caused by or resulting from acts of God or the elements, the failure of any public utility in supplying utilities to premises or for any damage caused by or resulting from any defect or negligence in the occupancy, construction, operation or use of any of the premises or the common areas, or the operation of any machinery, apparatus, or requirement by any other person or by or from the acts of negligence of any occupancy of premises.

28. NOTICE OF CLAIM. FBO shall give prompt notice to City in case of fire or accidents or other casualties in or about premises, or of any defects in any fixtures or equipment therein.

29. WAIVER OF SUBROGATION. City and FBO hereby waive any rights each may have against the other on account of any loss or damage incurred by City or FBO, as the case may be, to their respective property, the building, the premises, or its contents arising from any risk generally covered by fire, and extended coverage insurance policies. The parties each, on behalf of their respective insurance companies insuring the property of either City or FBO against any such loss or damage, waive any right of subrogation that such companies may have against City or FBO, as the case may be.

30. ASSIGNMENT AND SUBLEASE.

A. FBO's Assignment.

1) FBO may not assign this Lease, without the prior written consent of the City, which consent may be withheld or granted in the City Council's sole discretion. Any transfer of FBO's interest in this Lease or the premises by operation of law, regardless of whether the same is characterized as voluntary or involuntary, shall be construed as an assignment governed by this paragraph. City's written

consent to any one assignment shall not act as a waiver of the requirements of consent with respect to any subsequent assignment.

2) Upon a permitted assignment under this paragraph, the assignee shall assume all rights and obligations of FBO under this Lease. Any assignee of FBO shall deliver to City an assumption agreement in a form reasonably satisfactory to City within ten days after approval by the City Council of such assignment. Notwithstanding anything to the contrary contained in this Lease, upon a permitted assignment of this Lease, the assigning FBO's liability under this Lease shall not terminate.

B. Sublease. Except as set out herein, FBO shall not have the right to sublease or otherwise dispose of the premises or this Lease or any part thereof, or of its right, title or interest therein, or its power to execute this Lease or any amendment or modification thereto, to any person(s) or business entity(ies), company or corporation. Any sublease or other disposition shall be void and shall be deemed a material breach of this Lease and cause for immediate termination.

C. City's Assignment. The City may, at any time, with or without notice, assign, transfer, or delegate any or all of its rights hereunder.

31. DEFAULT.

A. Default by FBO.

1) Subject to FBO's right to notice and opportunity to cure specified in subsection (2) of this paragraph, FBO shall be deemed to be in default of its obligations under this Lease upon the occurrence of any of the following:

a) FBO's failure to perform any material covenant, promise or obligation contained in this Lease.

b) The appointment of a receiver or trustee for all or substantially all of FBO's assets.

c) The filing of a voluntary or involuntary petition on behalf of the FBO for relief under any bankruptcy or insolvency law.

d) The sale of FBO's interest under this Lease by execution or other legal process.

e) The seizure, sequestration or impounding by virtue or under authority of any legal proceeding of all or substantially all of the personal

property or fixtures of FBO used in or incident to the operation of the premises.

f) FBO's making an assignment of this Lease for the benefit of creditors.

g) Any sale, transfer, assignment, subleasing, concession, license, or other disposition prohibited under this paragraph of the Lease.

h) FBO doing or permitting to be done anything that creates a lien upon the premises and shall fail to obtain the release of any such lien or bond off any such lien as required herein.

2) FBO shall only be deemed in default of this Lease upon the FBO's failure within 30 days after receipt of notice from the City of a default of any provision of this Lease, or if such default cannot be reasonably cured within such 30 day period, then within such additional time up to 60 days as is reasonably necessary provided that the FBO continuously and in good faith proceeds to cure such default.

3) Upon FBO's default hereunder City may exercise all remedies available at law or in equity. All such remedies shall be cumulative and non-exclusive.

B. Default by City.

1) City shall be in default under this Lease if City fails to perform any of its obligations or breaches any of its covenants contained in this Lease and said failure or breach continues for a period of 30 days after written notice of such default from FBO, provided this 30 day cure period shall be extended for such reasonable period of time as is necessary to cure the default, if the alleged default is not reasonably capable of cure within said 30 day period and City commences and continues to diligently cure the alleged default.

2) Upon City's default hereunder, FBO may exercise all remedies available at law or in equity. All such remedies shall be cumulative and non-exclusive.

32. ACCESS BY CITY. The City and persons duly authorized by the City shall, upon reasonable notice to FBO, have free access over the premises at reasonable times, accompanied by FBO's representatives, for the purpose of:

A. Inspections. Inspecting the premises for violation of any of the covenants or conditions of this Lease.

B. Repairs. Making repairs as required by this Lease and local, state and federal laws and regulations. City shall be allowed to take all material into and upon the premises that may be required for all reasonable repairs to be made by City under this Lease, without the same constituting an eviction of FBO. City shall use its best efforts to do all repairs when FBO is not open to the public and to conduct all such repairs in a manner so as to minimize any disruption to FBO's business.

C. Development. Carrying out airport development projects and other City sponsored or approved construction.

D. Showing. Showing all or part of the premises to prospective tenants.

33. ACCESS BY FBO.

A. Ingress and Egress. The City shall maintain FBO's ingress and egress to and from the premises uninterrupted at the level presently provided, except as otherwise provided in this Lease.

B. Airport Closure. The City may close the airport, or any portion thereof, from time to time. The number and duration of such closures shall be determined by the City in its sole discretion.

34. DESTRUCTION OF PREMISES.

A. Total Destruction. If the premises are totally destroyed by fire or other casualty or if the premises are partially destroyed to an extent that the premises are not suitable for the operation of FBO's business, then the City or the FBO shall have the option of terminating this Lease upon written notice to the other party, within 60 days after such casualty loss, in which event all obligations herein shall cease as of the date of such casualty, and neither City nor FBO shall have any further obligations or rights hereunder except for any obligations existing at the time of the termination. If this Lease is terminated pursuant to this paragraph, all casualty insurance proceeds from FBO's insurance policies shall be paid to the FBO for loss of FBO's property, and to the City for such property insured by the City.

35. REPRESENTATIONS AND WARRANTIES.

A. FBO. FBO hereby represents and warrants to City that: (i) FBO is a duly authorized and validly existing limited liability company qualified to do business in the State of Michigan; (ii) FBO has the full right and authority to enter into this Lease; (iii) each of the persons executing this Lease on behalf of FBO is authorized to do so; and (iv) this Lease constitutes a valid and legally binding obligation of FBO, enforceable in accordance with its terms.

B. City. The City represents and warrants to FBO that: (i) City is the fee simple owner of the premises; (ii) except as set out herein, there are no agreements, contracts, covenants, conditions or exclusions which would, if enforced, prohibit or restrict the operation of the premises for the intended use; (iii) City is a duly authorized and existing municipal corporation under the laws of the State of Michigan; (iv) City has the full right and authority to enter into this Lease; (v) each of the persons executing this Lease on behalf of the City is authorized to do so; and (vi) this Lease constitutes a valid and legally binding obligation on City, enforceable in accordance with its terms.

36. HAZARDOUS SUBSTANCES.

A. Definitions. For the purposes of this Lease, the term “Hazardous Substance” shall mean (i) any chemical compound, material, mixture or substance that is now or hereafter defined or listed in, or otherwise classified pursuant to, any local government, state or federal environmental laws as a “hazardous substance,” “hazardous material,” “hazardous waste,” “extremely hazardous waste,” “infectious waste,” “toxic substance,” “toxic pollutant,” “radioactive” or any other formulation intended to define, list, or classify substance by reason of deleterious properties, such as ignitability, radioactivity, corrosivity, reactivity, carcinogenicity, toxicity, or “EP toxicity”; (ii) asbestos; and (iii) any petroleum, natural gas, natural gas liquids, liquified natural gas, or synthetic gas for fuel (or mixtures of natural gas and such synthetic gas).

B. FBO’s Duties. FBO shall not cause or permit any hazardous substance to be used, stored, generated, or disposed of on, in or about the premises (except those commonly or properly used in connection with the operation of an FBO and which are used in accordance with all applicable government laws and regulations), without obtaining City’s prior written consent. If the premises become contaminated in any manner as a result of any breach of the foregoing covenant or any act or omission of FBO or any of its agents, employees or contractors, FBO shall indemnify, pay on behalf of, defend and hold harmless City from any and all claims, demands, actions, damages, fines, judgments, penalties, costs (including attorneys’, consultants’, and experts’ fees), liabilities, losses and expenses arising during or after the term of any renewal term then in effect and arising as a result of such contamination. This indemnification includes, without limitation, any and all costs incurred due to any investigation of the site or any cleanup, removal, or restoration mandated by any federal, state, or local agency or political subdivision. Without limitation of the foregoing, if FBO causes or permits the prevention of any hazardous substance on, in or about the premises that results in contamination, FBO, at its sole expense, shall complete all required clean up, removal and remediation. FBO shall first obtain City’s approval for any such remedial action. Notwithstanding the foregoing, this indemnification shall only apply to contamination by hazardous substances resulting from FBO’s use and operation of the premises. Nothing herein contained shall be held to indemnify City from liability or to create any liability on FBO for hazardous substances contamination resulting from City’s ownership, use or operation, or the use of operation by any third party in, on or under the

premises or the building. The provisions of this paragraph shall survive the expiration or earlier termination of this Lease.

37. AIRPORT PROTECTION.

A. City's Rights. It shall be a condition of this Lease, that the City reserves unto itself, its successors and assigns, for the use and benefit of the public:

1) The right of flight for the passage of aircraft in the airspace above the surface of the airport, together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used, for navigation of or flight in the said airspace and for use of said airspace for landing on, taking off from or operating on the airport; and

2) The right to take any action it considers necessary to protect the airspace and approaches of the airport against obstruction, together with the right to prevent FBO from erecting, or permitting to be erected, or locating any building, object structure on the premises adjacent to the airport, which, in the opinion of the City, would limit the usefulness of the airport or constitute a hazard.

B. FBO's Duties. The FBO, for itself, its successors and assigns, shall:

1) Restrict the height of structures and other obstructions on the herein described premises to such a height so as to comply with Federal Aviation Regulations, Part 17.

2) Prevent any use of the premises which would interfere with or adversely affect the operation or maintenance of the airport, or otherwise constitute an airport hazard.

38. NON-EXCLUSIVE RIGHTS. Notwithstanding anything contained in this Lease:

A. FBO's Rights. The rights granted under this Lease are non-exclusive and the City reserves the right to grant similar privileges to another FBO or other tenants on other parts of the airport; and

B. Private Party Rights. No right or privilege has been granted to FBO which would operate to prevent any person, firm or corporation operating aircraft at the airport from performing any services on its own aircraft with its own regular employees (including, but not limited to, maintenance and repair) that it may choose to perform.

39. NO THIRD PARTY BENEFICIARIES. This Lease sets forth the agreement between the parties and all rights and benefits established herein are established solely for the benefit of the

parties and are not intended to establish any rights or benefits in any other person or entity.

40. NOTICES. Any notice, demand, request or other instrument which may be or is required to be given or delivered under this Lease shall be deemed to be delivered (i) whether or not actually received, five days after deposited in the United States mail, postage prepaid, certified or registered mail, return receipt requested, or (ii) when received (or when receipt is refused) if delivered personally or sent by a nationally recognized overnight courier, all charges prepaid, to the addresses of City and FBO as set forth in this paragraph. Such addresses may be changed by written notice to the other party in accordance with this paragraph. The parties acknowledge that copies of any notice sent by facsimile or e-mail are for convenience only, and shall be deemed to be proper notice required hereunder.

CITY: City of Charlotte
111 E. Lawrence Avenue
Charlotte, MI 48813

517/543-8843 (phone)
517/543-8845 (fax)

FBO: Charlotte Air Services, LLC
1325 Island Highway
Charlotte, MI 48813

517/543-2299 (public line)
517/712-8177 (Personal
Line)

41. WAIVER. The waiver by City or FBO of any breach or default of any term, covenant, or condition shall not be deemed to be a waiver of any subsequent breach or default of the same or any other terms, covenant or condition, nor shall the acceptance or payment of rent or other payment be deemed to be a waiver of any such breach or default. No term, covenant or condition of this Lease shall be deemed to have been waived by City or FBO, unless such waiver is in writing.

42. PARAGRAPH NUMBERS AND CAPTIONS. The paragraph numbers and captions appearing in this Lease are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such sections.

43. ENTIRE AGREEMENT. This Lease and any attachments hereto and forming a part hereof set forth all the covenants, promises, agreements, conditions, and understandings between City and FBO concerning the premises and there are no covenants, promises, agreements, conditions or understandings, either oral or written, other than as herein set forth. No subsequent alteration, amendment, change or addition to this Lease shall be binding upon City or

FBO until reduced to writing and signed by City and FBO.

44. SEVERABILITY. If any term, covenant or condition of this Lease, or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease or the application of such term, covenant, or condition to persons or circumstances other than those as to which it was held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this Lease shall be valid and be enforced to the fullest extent permitted by law.

45. APPLICABLE LAW, VENUE AND JURISDICTION. This Lease shall be governed by and be interpreted in accordance with the laws of the State of Michigan. Venue for state court actions shall be in Eaton County. Venue for federal court actions shall be in the Western District of Michigan. Each party waives any defense of improperly or inconvenient venue as to either court and consents to personal jurisdiction in either court.

46. SUCCESSORS. The provisions of this Lease shall inure to the benefit of the City and FBO and be binding upon the respective successors and permitted assigns.

47. FORCE MAJEURE. In the event that either party hereto shall be delayed or hindered in or prevented from the performance required hereunder by reason of strikes, lockouts, labor troubles, failure of power, riots, insurrection, war, acts of God, or other reason of like nature not the fault of the party delayed in performing work or doing acts ("Permitted Delay"), such party shall be excused for the period of time equivalent to the delay caused by such permitted delay. Notwithstanding the foregoing, any extension of time for a permitted delay shall be conditioned upon the party seeking an extension of time delivering written notice of such permitted delay to the other party within ten days of the event causing the permitted delay, and the maximum period of time which a party may delay any act or performance of work due to a permitted delay shall be 60 days.

48. EXERCISE OF CITY'S RIGHTS. All rights reserved to City under this Lease shall be exercised in a reasonable manner and in a manner so as to minimize any adverse impact to FBO's business or FBO's use or enjoyment of the premises.

ARTICLE II - MANAGEMENT OBLIGATIONS

49. AIRCRAFT STORAGE, END STORAGE UNITS/OFFICES AND TERMINAL RAMP. FBO shall manage the rental of T-Hangars on behalf of the City, based on full occupancy. The FBO shall receive, in acting as the rental agent of the City, 15% of the gross rent, as that rent is established by the City. It is assumed that all T-Hangars will be continuously occupied by rent-paying tenants and compensation shall be paid to the FBO accordingly. FBO shall provide quarterly occupancy reports, and if any T-Hangar remains unoccupied for a period of 90 days in any year, compensation to the FBO shall be adjusted pro rata.

50. STORAGE UNIT MAINTENANCE. FBO shall be responsible for the general

cleanliness, including but not limited to the policing of trash and debris in and around the storage units. No additions or modifications shall be made to the managed premises without the prior written consent of the City, which consent may be withheld at the sole discretion of the City. FBO shall be responsible for damages caused by improper or abusive use of the premises.

51. COMPLIANCE WITH STORAGE UNIT REGULATIONS. FBO shall comply with and assist the City in ensuring that tenants comply with any and all rules and/or regulations which exist or may be established for the use and/or occupancy of the storage units by the City. The FBO shall promptly notify the City and other appropriate agencies of any observed violation of any of the rules and regulations of the FAA, MDOT, NTSB and the City.

52. FUEL FARM OPERATIONS. FBO shall manage the fuel storage facility ("Fuel Farm") on the airport for the purpose of conducting in-to-aircraft fuel services at the airport. The fuel farm is part of the managed premises. FBO shall train personnel in fueling operations in accordance with written procedures promulgated by the FBO. A copy of such written procedures shall be provided to the City on or before the commencement date and at any time that the written procedures are modified.

53. FUEL FARM FEES. FBO shall receive a fuel flow fee of \$0.15 per gallon on all fuel sold on the premises.

54. ASSISTANT AIRPORT MANAGER. Subject to the approval of the City Manager, an assignee of the FBO Principal shall act as Assistant Manager of the airport. They shall manage hangar and tie-down rentals, and manage the fuel concession for the City, and such other management functions, as set forth above.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed by their duly authorized representatives on the day and date first written above.

CITY OF CHARLOTTE

CHARLOTTE AIR SERVICES, LLC, FBO

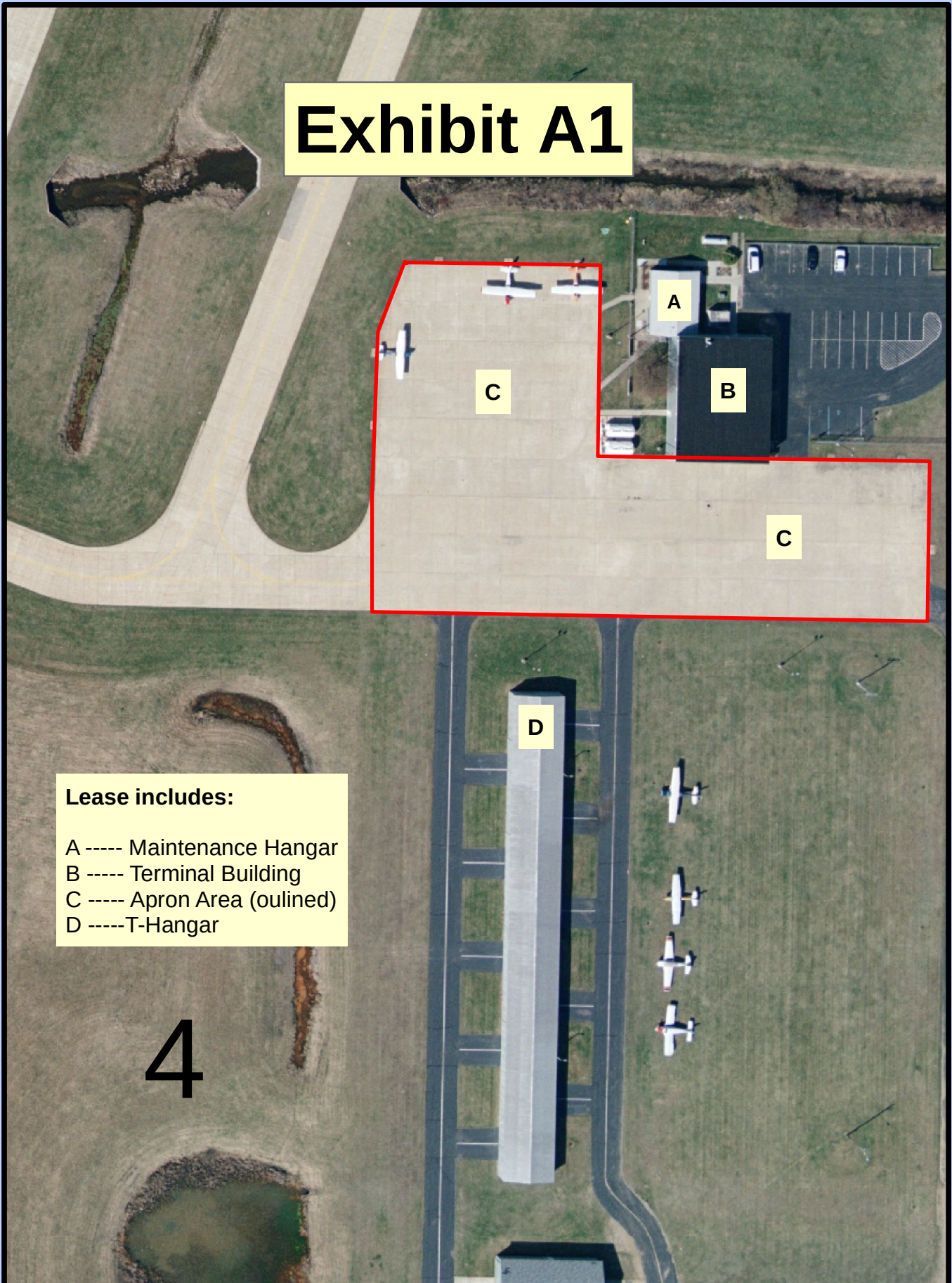
Michael Armitage,
Mayor

By:_____

Its:_____

Pearl Tidwell, City Clerk

Exhibit A1



Lease includes:

- A ----- Maintenance Hangar
- B ----- Terminal Building
- C ----- Apron Area (outlined)
- D ----- T-Hangar

4

Exhibit 2

Improvements to Beach Airport Facilities

Terminal Building

- Lobby
 - o Paint/Repair wall surfaces
 - o Clean carpeting*
 - o Remove or cover-over wood paneling
 - o Paint/Repair trim*
 - o Install protective vinyl strip for carpeting
 - o Replace four chairs
 - o Paint/Replace electrical outlet covers
 - o Repair/Replace light fixtures
 - o Repair/Replace bad windows & screens
 - o Replace interior office door and repair door frame
 - o Paint drinking fountain and test water for potability*
- Office
 - o Remove temporary wall in office
 - o Replace/Repair ceiling tile
 - o Repair/replace light fixtures
 - o Remove shelving behind door
 - o Secure service counter with window, gate or other appropriate device
- Mechanical
 - o Inspect/repair electrical
 - o Inspect/repair HVAC*
 - o Label electrical panel and switches throughout
 - o Remove dead phone cable and electrical wiring throughout
 - o Relocate sink away from electrical panel
 - o Paint mechanical room walls
 - o Replace mechanical room door
- Hallway/Restroom Area
 - o Paint/Repair block walls*
 - o Paint/Repair bathroom walls and fixtures*
 - o Repaint security door to hangar area*
- Exterior
 - o Repaint exterior of building
 - o Repair/Replace bench outside back door
 - o Repair cracked concrete outside back door
 - o Repair/Replace light fixtures at back door
 - o Prune large tree beside hangar*
 - o Test/Inspect/repair water well, drains, septic*

Maintenance Hangar

- Offices
 - o Repair/Replace phone jacks & cables
 - o Clean carpet & walls
 - o Paint ceiling and walls
 - o Replace four chairs
 - o Replace one desk
 - o Remove broken desk and chairs*
 - o Repair/Replace light fixtures
 - o Paint/Repair doors
- Workroom
 - o Replace/Upgrade interior doors to be lockable/secure
 - o Remove built-in cabinets and workbenches*
 - o Remove pegboard, 'key board' and other unnecessary fixtures*
 - o Check apparent water damage*
 - o Replace light fixtures in this room
 - o Repair/Repaint walls
 - o Repair exterior door in this room
 - o Inspect/Repair electrical outlets and circuit boxes in this area
- Mezzanine
 - o Remove everything from this area*
 - o Remove all dead cable and wiring
 - o Repair/Replace light fixtures & switches
- Main Bay
 - o Install new light fixtures (fixtures provided by tenant)
 - o Install new electrical outlet on east wall
 - o Repair furnaces*
 - o Repair ceiling ventilation fan (vents to outside)
 - o Dust ceiling fans*
 - o Repair/replace floor-level wall boards
 - o Repaint all walls
 - o Inspect and repair main hangar door (bi-fold door)
 - o Repair stairway to mezzanine
 - o Remove air compressor*

Other

- Fuel Farm
 - o Self-serve fuel delivery system with credit/debit card reader

* Indicates completed item (as of April 4, 2008)

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-054

**A RESOLUTION TO AUTHORIZE THE LEASE OF GROUND AT FITCH H. BEACH
MUNICIPAL AIRPORT**

WHEREAS, Grant Emfield recently purchased a private hangar at Fitch H. Beach Municipal Airport; and
WHEREAS, it is necessary to update the ground lease associated with this hangar to reflect new ownership;
and

WHEREAS, the terms of this ground lease have been negotiated and agreed to by both parties.

THEREFORE, BE IT RESOLVED that the ground lease between the City of Charlotte and Grant Emfield for occupancy of a private hangar at Fitch H. Beach Municipal Airport is hereby authorized for execution by the Charlotte City Council.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



TO: City of Charlotte City Council
FROM: Bryan Myrkle, Community Development Director
SUBJECT: Updated airport agreements for renewal
DATE: APRIL 1, 2021

There are three contracts related to the airport included for review and approval included on your next City Council agenda. They include minor changes that I will detail in this memo, but they are largely the same as before.

The agreements have been reviewed by City Attorney Hitch as to form and content; and they have also been reviewed by the city's airport consultant Prein & Newhof for compliance with FAA regulations and adherence to best practices of airport management.

The agreements outline the relationship between the City of Charlotte and its Airport Manager Todd Cotter; as well as the Fixed Base Operation by Charlotte Air Services (Mr. Cotter's private business); and the hangar ground lease with Grant Emfield.

FBO Agreement – This agreement has been updated in paragraph 49 to state that Charlotte Air Services will receive a flat rate for hangar management that could be adjusted on a pro rata basis if any individual hangar remains vacant for more than 90 days.

Airport Manager Agreement – This agreement has been updated to include an option for a three-year renewal at the end of the term covered in this contract.

Private Hangar Ground Lease – This agreement has been updated at the recommendation of the Airport Advisory Board to allow certain commercial activities to take place in this privately-owned hangar that are typically excluded from our ground leases. In case you are not aware, the City leases small portions of ground at the airport where private parties can construct and own their own individual hangars. There are three of these hangars on the airfield.

The hangar covered by this lease agreement recently changed hands, and is now owned by Grant Emfield, the operator of Sterling Flight Service, the flight school at the airport. The lease changes include allowing him to store and maintain any aircraft associated with the flight school in the hangar, and allows him to engage in commercial activity related to the flight school.

AIRPORT LEASE

IT IS HEREBY AGREED, Between the City of Charlotte, Michigan, party of the first part and Grant Emfield, party of the second part, as follows:

That said party of the first part, in consideration of rents and covenants herein specified, does hereby Let and Lease to the party of the second part, the following described premises, situated and being in the City of Charlotte, Eaton, Michigan, and described as follows :

Commencing 405 ft. Wand 265 ft. N of the SE corner of W $\frac{1}{2}$ of the E $\frac{1}{2}$ of SW $\frac{1}{4}$, Section 8. Thence W 72 ft., thence N 160 ft. To the beginning of this description. Thence N 50 ft., E 72 ft., S 50 ft., W 72 ft. To the beginning with rights of ingress and egress. Section 8, T2N, R4W, City of Charlotte .

for the term of (5) five years from and after the day of April 1, 2021, on the terms and conditions hereinafter mentioned, to be occupied for the storage of aircraft personally owned or used by the second party, and the erection of a hangar or building for same and used for such commercial purposes as may be necessary for the operation of a flight school at the airport.

The party of the second part do covenant and promise to pay to the part of the first part, its representatives and assigns, for rent of said premises for said term, the sum of 16 cents per square foot per year when the premises is served on at least two sides by a city installed paved taxi-street, or the sum of 13 cents per square foot per year when the premises is served on one side by a city installed paved taxi-street, or the sum of 10 cents per square foot per year when not served on at least one side by a city installed paved taxi-street, during the term of this agreement until such time as it is changed. Said payment to be made payable in advance on the first of the signing of this contract and the annual anniversary of said signing. In the case where a paved taxi-street is installed by the City during the year for which rent has already been paid, the party of the second part shall pay additional rent equivalent to the difference between the lower and higher rental rate, prorated on a daily basis for the remainder of the rental year, from the date when the taxi-street(s) is put into service. The rental rates in this contract may be changed by the party of the first part, with increases not to exceed the rate of inflation as measured by the United States Government and published as the Consumer Price Index (CPI). The party of the first part shall provide notice of any rent increase to the party of the second part with said notice sent by First Class Mail sixty (60) days prior to the annual anniversary date.

II.

PROVIDED, in the event rent shall be delinquent, or if default shall be made in any of the covenants herein contained, it shall be lawful for the party of the first part, its certain attorney, representatives or assigns to re-renter into and repossess the premises, and require party of the second part, and/or any other occupant, to vacate the premises. The above action shall terminate the Lease. First party may proceed to recover all damages occasioned by this termination.

In the event of breach of this lease for non-payment of the rent, or in the event of the breach of any other covenant or condition herein contained, a lien for all damage shall forthwith attach to all hangars, building, structures or fixtures placed or erected on said premises by the party of the second part, and the party of the first part may prevent the removal thereof from said premises by the party of the second part. Party of the first part, its agents or representatives may take possession of said property and dispose of them in the same manner and subject to the same conditions as is provided for the seizure and disposal of goods and chattels subject to the Security Interest.

The second party further agree to abide by and comply with all ordinances, rules or regulations which are now, or which may hereafter be made applicable to the use and occupancy of said premises and the operation and control of Airport; second party also agree that an authorized representative of the City of Charlotte, may at any reasonable time enter upon said premises for the purpose of making any inspection deemed necessary in order to determine whether Federal, State, or Municipal rules and regulations governing the operation of aircraft and the use and occupancy of leasehold interests have been followed.

III.

Said party of the second part further covenant that they will not assign nor transfer this lease, or sub-let said premises, or any part thereof, without the written consent of said party of the first part.

IV.

Second party agrees to install and/or maintain on all buildings proper obstacle lights as may be required by the first party, or other appropriate authority.

No building shall be erected by the second party, nor other installations made, until the plans for such building, installation or advertising shall have first been approved by the party of the first part as being in accord with all pertinent local building, sanitary and health codes, airport regulations and airport zoning.

The party of the second part will, at their own expense, during the continuance of this Lease, keep said premises and every part thereof, clean, free from debris, in good repair, and the grounds mowed. At the expiration of the term, party of the second part will deliver said premises in the same condition as when taken, reasonable use and wear thereof and damage by the elements excepted.

The party of the second part, their guests or others using their aircraft storage structure or aircraft shall not park automobiles or other vehicles on airport property except in designated parking areas or inside of the aircraft storage structure. The party of the first part may have vehicles parked on airport property contrary to this provision towed away at the expense of the vehicle owner.

VI.

Second party shall, and will at all times hereinafter, indemnify and save harmless the party of the first part from or against all damages, losses, claims, demands, suits and expenses which the first party may suffer, sustain, or be subject to as a result of any act or omission to act on the part of the second party or their employees, agents, guests or representatives in connection with the use of the premises as aforesaid and shall carry liability insurance with a company approved by the Michigan Insurance Commission and party of the first part. The party of the second part must also file a copy of said liability insurance with the City Clerk's office. Second party further agree to pay all real estate and personal property taxes which may be levied on the premises on time and when due.

VII.

This lease shall be subordinate to the provisions of any existing or future agreement between the party of the first part and the United States, relative to the operation or maintenance of the Airport.

The party of the first part reserves the right to further develop or improve the landing area of the Airport without interference by said second parties; and reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction. This includes the right to prevent the party of the second part from erecting any structure on the Airport which, in the opinion of the party of the first part, would limit the usefulness of the Airport or constitute a hazard to aircraft, including the right to remove structures.

VII.

At the expiration of the Lease, first party covenants and agrees that in the event it does not desire to renew or extend the Lease, it will purchase any structure which second party may have erected on the premises for the taxable true-cash-value (TCV) then on the assessment roll of the City Assessor.

Second party agree that if the operator of said Airport is providing the services of a licensed aircraft mechanic for persons using the facilities of said Airport, then second party will not allow another mechanic to provide services on the leased premises, or any portion of the Airport except for work performed on aircraft owned, or personally used, by the party of the second part.

The party of the first part agrees to maintain the said airport as a public facility.

The covenants, conditions and agreements, made and entered into by the several party hereto, are declared binding on their respective heirs, representatives and assigns.

WITNESS our hands and seals, this day of , 2021

Grand Emfield

Michael Armitage, Mayor

Witness

Pearl Tidwell, City Clerk

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-055

**A RESOLUTION TO AUTHORIZE CORRESPONDENCE TO THE STATE FOR THE
TRANSFER OF CONSTRUCTION CODE ADMINISTRATION TO EATON COUNTY**

WHEREAS, the City has historically administered the state construction code through a division of the Fire Department and the Fire Chief has held the necessary license to administer such code; and

WHEREAS, the Fire Chief/Building Official will be retiring effective April 30, 2021 and no other members of the fire department are licensed to administer the construction code as required by the state; and

WHEREAS, the City has been utilizing the Department of Construction Codes of Eaton County to administer the plumbing, electrical, and mechanical codes for properties within the city's jurisdiction; and

WHEREAS, Eaton County officials have communicated their willingness to administer the construction code for the City of Charlotte and officials from both municipalities have been coordinating the transition of services; and

WHEREAS, the State of Michigan requires the City rescind its ordinance granting city officials the authority to administer the construction code and the City held a first reading on March 15, 2021 and will hold a second reading and consider adoption of such ordinance on April 5, 2021 that shall be effective May 1, 2021; and

WHEREAS, the State of Michigan requires correspondence from the City indicating its intent to have the County administer the construction code; and

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby authorize the City Manager to send such correspondence to the State with the copies of the ordinance rescinding our authority to administer the construction code effective May 1, 2021.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, April 5, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in m48.y office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 5th day of April 2021.

Pearl Tidwell, City Clerk / Treasurer
City of Charlotte



Memo

Date: April 2, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Building Department Services

The City met with Eaton County representative to finalize details on the transition of building department services effective May 1st. We are required to submit correspondence to the state indicating our desire to have Eaton County administer the construction code, a resolution for consideration is on the April 5th agenda as introduction to authorize that correspondence.

Additionally, we are required to rescind the portions of our ordinance which state that we will administer the construction code. The first reading was held on March 15th for updates to that section of the ordinance and the public hearing and second reading is scheduled for April 5th for adoption of this amendment to the ordinance.

I have included a resolution for approval for Council's review.

eel

attachment

MEMORANDUM

TO: Charlotte City Council

FROM: Thomas M. Hitch, City Attorney

RE: **CITY ATTORNEY REPORT**

DATE: March 31, 2021

The following is my report to the City Council on issues in which our office has been engaged since the last Council meeting:

1. **Special Assessment District for Fire Department.** I have been working with the City Manager regarding the special assessment process. As this Council is well aware, at this upcoming meeting, it will be adopting a resolution to set a public hearing regarding the costs and the determination of necessity as it pertains to funding the Fire Department.

2. **The Fitch H. Beach Municipal Airport.** I have been conferring with the City Manager and Bryan Myrkle regarding several issues involving the airport. The first is the tree removal project which the City intends to proceed on this year. I have been in contact with attorney Alan Ackerman, who is representing The Meadows. I will be in conversations with both Mr. Ackerman and Bryan Myrkle, as well as the City Manager, as this project proceeds.

The other issue is a housekeeping matter with the Federal Government. The City has some grant money that can only be used for removing trees, but it is not enough money to materially assist the City in the aforementioned project. MDOT has asked the City to return the money, as to let it lapse, meant the money could never be used. MDOT desires to assist another airport where the money would make more of an impact.

**McGINTY, HITCH, PERSON,
YEADON & ANDERSON, P.C.**

3. **Contacts with the City Manager.** I continue to have contacts with the City Manager regarding various matters ongoing in the City. As it pertains to anything of issue of particular interest for Council, we will keep you apprised.

TMH:cf



Manager's Report April 5th Council Meeting

Fiscal Year 21-22 Budget Draft

Administration will provide a budget draft to Council pursuant to the requirements of the Charter at the first meeting of April. A detailed presentation will take place at the study session of April 13th which will provide Council a full week to review the document and prepare for further discussion.

Harris Street Construction Update

The construction on Harris Street began March 29th and is proceeding on schedule. Installation of the storm sewer construction is set to begin the week of April 5th with the sanitary sewer construction to follow.

Yard Waste Collection

The City will be hosting two curbside yard waste collections this spring. Week 1: Monday, April 12th through Thursday, April 15th, and week 2: Monday, May 3rd through Thursday, May 6th. We remind residents to please place leaves in brown, paper bags and neatly stack brush for collection. Residents may also drop off their yard waste at the DPW garage from 8am to 4pm, Monday through Friday.

Building Dept

Attached is the building permit activity for March 2021 and year to date activity. The City met with Eaton County representative to finalize details on the transition of building department services effective May 1st. We are required to submit correspondence to the state indicating our desire to have Eaton County administer the construction code, a resolution for consideration is on the April 5th agenda as introduction. Additionally, we are required to rescind the portions of our ordinance which state we will administer the construction code. The first reading was held on March 15th for updates to that section of the ordinance, and the public hearing and second reading is scheduled for April 5th for consideration of adoption of this amendment to the ordinance.

The only outstanding matter is to determine how to coordinate the expense to the County for inspection/closure of open permits issued by the City prior to transfer of services. We are discussing the appropriate rate per inspection but we do not expect the total amount to exceed \$3,500. Funds for this would come from revenues the city collected for those permits.

Grant Application – FDCVT FY 21

Michigan Department of Treasury is accepting applications through May 17th to provide grants to financially distressed cities, villages, or townships to pay for specific projects or services that will move

111 E. Lawrence Hwy., Charlotte, MI 48813
T: 517-543-8843 W: www.charlottemi.org

the community towards financial stability. Charlotte can submit multiple proposals, and each project is to be submitted individually, and the maximum award is \$2.0 million. Eligible expenditures include payments to reduce unfunded accrued liability, repair or replace critical infrastructure or equipment, reduce debt obligations, costs to transition to shared services with another jurisdiction, or other projects which improve financial stability. Administration is working on submitting a few proposal requests for funding. Treasury has stated preference is given to the repair or replacement of obsolete critical infrastructure/equipment or service consolidation projects. Historically, awards have been granted for purchase of public safety equipment and water/sewer infrastructure equipment.

Federal Stimulus Update

On Thursday, March 11th President Biden signed the American Rescue Plan Act of 2021. This latest stimulus package includes \$65 billion to be paid to local governments nationwide. There have been various reports of funding allocations. To date, we do not have an exact dollar figure that Charlotte could expect to receive. The amounts being reported are congressional estimates and final allocation will come from the US Treasury. We expect the actual allocation amount, requirements for eligible expenditures, and reporting requirements to be issued by mid-late April. Any funding received would be passed through by the State, and while states have a timeline to disperse the funding upon receipt the exact dates are not yet known. The funding will be dispersed in two payments, half this year and half next year. As mentioned previously, the legislation clearly states that no stimulus funding can be deposited into a pension fund. As we proceed, the city must carefully and deliberately consider the potential investment of these dollars within the dictated parameters.

In addition to funding for municipalities, the stimulus package includes a number of funding allocations for a wide variety of organizations and programs including support for broadband, unemployment insurance, small businesses and rental assistance, money for K-12 schools, additional allocations for vaccine distribution, and individual stimulus checks, insurance subsidies, and various tax credits.

Permit Category Totals

04/01/2021

Permit.DateIssued in <Previous
month> [03/01/21 - 03/31/21]

Construction Value

Permit Fees

Number of Permits

Commercial, Add/Alter/Repair

\$3,800

\$60.00

1

Deck

\$0

\$120.00

1

Fence < 6'6"

\$1,200

\$60.00

3

Pool - Inground

\$40,000

\$50.00

1

Res. Add/Alter/Repair

\$85,206

\$1,430.00

7

Res. Single Family

\$122,000

\$1,255.00

2

Roof

\$30,845

\$375.00

8

Siding

\$17,000

\$50.00

1

Windows

\$0

\$50.00

1

Grand Totals

\$300,051

\$3,450.00

25

Permit Category Totals

04/01/2021

Permit.DateIssued in <This year-to-date> [01/01/21 - 04/01/21]

Construction Value

Permit Fees

Number of Permits

Commercial, Add/Alter/Repair

\$1,075,208

\$12,275.00

9

Deck

\$0

\$120.00

1

Fence < 6'6"

\$1,200

\$60.00

3

Industrial, Add/Alter/Repair

\$250,000

\$2,520.00

1

Permit Renewal

\$15,000

\$10.00

1

Pool - Inground

\$40,000

\$50.00

1

Res. Add/Alter/Repair

\$100,206

\$1,770.00

9

Res. Single Family

\$576,000

\$5,985.00

6

Roof

\$2,251,845

\$2,475.00

50

Shed > 200 sf.

\$17,000

\$185.00

1

Siding

\$17,000

\$50.00

1

Signs

\$0

\$80.00

2

Windows

\$0

\$130.00

3

Grand Totals

\$4,343,459

\$25,710.00

88

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/21 INCR (DECR)	YTD BALANCE 03/31/2021 NORM (ABNORM)	2020-21 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Dept 000.000							
101-000.000-411.000	CURRENT PROPERTY TAXES	3,083,058.17	0.00	3,096,906.71	3,200,000.00	103,093.29	96.78
101-000.000-411.100	YARD WASTE PROPERTY TAX	35,473.00	0.00	35,089.58	40,400.00	5,310.42	86.86
101-000.000-412.000	TRAILER PARK TAXES	3,490.81	384.00	4,884.00	1,000.00	(3,884.00)	488.40
101-000.000-413.000	TAXES - COLLECTION FEES	113,697.80	0.00	91,566.82	110,000.00	18,433.18	83.24
101-000.000-414.000	TAXES - INTEREST & PENALTIES	17,513.46	0.00	4,173.68	7,000.00	2,826.32	59.62
101-000.000-415.000	SPECIAL ASSESSMENT REVENUE	0.00	0.00	0.00	330,000.00	330,000.00	0.00
101-000.000-416.000	DELINQUENT PROPERTY TAXES	31.98	0.00	0.00	250.00	250.00	0.00
101-000.000-425.000	BUILDING PERMITS	39,924.00	16,360.00	37,905.00	40,000.00	2,095.00	94.76
101-000.000-426.000	GUN PERMITS	41.00	0.00	25.00	0.00	(25.00)	100.00
101-000.000-429.000	OTHER PERMITS & FEES	1,020.00	550.00	1,690.00	0.00	(1,690.00)	100.00
101-000.000-432.000	LIQUOR LICENSE	10,398.85	0.00	10,042.45	10,000.00	(42.45)	100.42
101-000.000-433.000	STATE REV SHARING-SALES TAX	908,125.00	0.00	518,781.00	790,000.00	271,219.00	65.67
101-000.000-437.000	STATE GRANTS	0.00	0.00	41,591.00	30,000.00	(11,591.00)	138.64
101-000.000-438.000	COUNTY/LOCAL GRANTS	0.00	0.00	12,979.77	0.00	(12,979.77)	100.00
101-000.000-439.005	FEDERAL - DOJ	732.50	0.00	0.00	0.00	0.00	0.00
101-000.000-441.000	LOCAL COMM STBLZTN SHARE TAX	246,256.19	0.00	198,110.30	150,000.00	(48,110.30)	132.07
101-000.000-442.000	RURAL FIRE ASSOCIATION	327,395.00	303,965.64	303,965.64	507,500.00	203,534.36	59.89
101-000.000-443.000	CABLE FRANCHISE FEES	40,192.96	0.00	31,589.92	40,000.00	8,410.08	78.97
101-000.000-447.000	ACCIDENT, FOIA, COPIES	2,394.32	122.37	2,163.19	2,500.00	336.81	86.53
101-000.000-448.000	PAYMENT IN LIEU OF TAXES	0.00	0.00	0.00	5,000.00	5,000.00	0.00
101-000.000-450.000	SCHOOL PARTICIPATION REIMB.	84,339.40	0.00	0.00	47,500.00	47,500.00	0.00
101-000.000-471.000	PARKING FINES	4,027.00	960.00	4,260.00	0.00	(4,260.00)	100.00
101-000.000-472.000	DISTRICT COURT FINES	6,719.30	851.73	4,341.69	7,500.00	3,158.31	57.89
101-000.000-473.000	CIVIL INFRACTIONS	600.00	0.00	300.00	0.00	(300.00)	100.00
101-000.000-474.000	OIL COST RECOVERY	1,766.25	0.00	(171.25)	0.00	171.25	100.00
101-000.000-501.000	INTEREST INCOME	28,911.05	0.00	1,559.93	3,000.00	1,440.07	52.00
101-000.000-543.000	STATE GRANTS - PUBLIC SAFETY	0.00	0.00	171,958.00	0.00	(171,958.00)	100.00
101-000.000-577.000	STATE GRANTS - ELECTION REIMBURSEMENT	0.00	0.00	11,682.65	0.00	(11,682.65)	100.00
101-000.000-593.000	RENT EARNED-CITY PROPERTY	460.00	20.00	(140.00)	1,000.00	1,140.00	(14.00)
101-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	12,540.00	0.00	0.00	0.00	0.00	0.00
101-000.000-596.000	SUNDRY REVENUE	31,015.26	55,063.18	74,753.03	20,000.00	(54,753.03)	373.77
101-000.000-602.000	CONTRIBUTIONS FROM RETIREES	1,320.00	0.00	0.00	0.00	0.00	0.00
101-000.000-603.000	CONTRIBUTIONS FROM OTHERS	84,888.43	0.00	0.00	0.00	0.00	0.00
101-000.000-604.000	CONTRIBUTIONS - SCIENCE CAMP	2,175.00	0.00	0.00	0.00	0.00	0.00
101-000.000-605.270	CONTRIB FROM INDSTRL PRK FUND	24,996.00	2,083.00	18,747.00	25,000.00	6,253.00	74.99
101-000.000-605.500	CONTRIB FROM RECYCLING FUND	8,400.00	0.00	0.00	0.00	0.00	0.00
101-000.000-605.510	CONTRIBUTION FROM W & S FUND	390,396.00	31,250.00	281,250.00	375,000.00	93,750.00	75.00
101-000.000-605.601	CONTRIB FROM MVP FUND	15,000.00	1,208.00	10,872.00	14,500.00	3,628.00	74.98
101-000.000-606.000	LOAN PROCEEDS	0.00	0.00	0.00	182,500.00	182,500.00	0.00
101-000.000-859.403	CONTRIBUTION TO REVOLVING FUND SPEC ACCT	800,000.00	0.00	0.00	0.00	0.00	0.00
101-000.000-859.736	CONTRIBUTION TO OPEB TRUST	0.00	0.00	200,000.00	0.00	(200,000.00)	100.00
101-000.000-999.999	ADDED FOR CR RECEIPT - EXRMB	(24,457.95)	(258.00)	(9,214.36)	0.00	9,214.36	100.00
Net - Dept 000.000		4,751,756.68	413,075.92	4,780,091.47	5,939,650.00	1,159,558.53	
Dept 100.000 - MAYOR, CITY COUCIL & BOARDS							
101-100.000-708.000	COUNCIL COMPENSATION	12,945.00	1,075.00	10,201.66	12,500.00	2,298.34	81.61
101-100.000-721.000	FICA/MEDICARE - CITY SHARE	1,009.14	82.25	780.43	950.00	169.57	82.15
101-100.000-731.000	MATERIALS & SUPPLIES	66.48	0.00	122.00	100.00	(22.00)	122.00
101-100.000-735.000	DUES & SUBSCRIPTIONS	4,776.00	0.00	170.00	5,000.00	4,830.00	3.40
101-100.000-744.000	TELEPHONE & INTERNET	4,816.06	0.00	0.00	0.00	0.00	0.00
101-100.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	16,806.40	30,000.00	13,193.60	56.02
101-100.000-748.000	CONFERENCES & TRAINING	1,882.07	0.00	0.00	2,000.00	2,000.00	0.00
101-100.000-751.000	MEETING EXPENSE	0.00	0.00	0.00	200.00	200.00	0.00
101-100.000-972.000	MISCELLANEOUS	685.62	0.00	1,963.39	500.00	(1,463.39)	392.68

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/21 INCR (DECR)	YTD BALANCE 03/31/2021 NORM (ABNORM)	2020-21 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Net - Dept 100.000 - MAYOR, CITY COUCIL & BOARDS		(26,180.37)	(1,157.25)	(30,043.88)	(51,250.00)	(21,206.12)	
Dept 150.000 - CITY MANAGER							
101-150.000-703.000	ADMINSTRATIVE SALARIES	86,161.60	7,692.30	44,285.04	100,000.00	55,714.96	44.29
101-150.000-704.200	HOLIDAY COMPENSATION	4,139.93	0.00	1,092.32	0.00	(1,092.32)	100.00
101-150.000-710.000	COMPENSATED ABSENCES	4,175.32	0.00	36,801.61	0.00	(36,801.61)	100.00
101-150.000-718.000	AUTO ALLOWANCE	3,930.00	0.00	1,200.00	3,900.00	2,700.00	30.77
101-150.000-721.000	FICA/MEDICARE - CITY SHARE	7,419.27	588.47	6,349.87	8,000.00	1,650.13	79.37
101-150.000-723.000	VISION CARE	201.07	0.00	116.23	210.00	93.77	55.35
101-150.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	819.19	0.00	141.06	1,000.00	858.94	14.11
101-150.000-725.604	DENTAL & HEALTH BENEFITS	15,530.90	0.00	9,643.32	15,100.00	5,456.68	63.86
101-150.000-728.000	RETIREMENT PLANS (CITY SHARE)	9,455.79	769.24	8,217.95	10,000.00	1,782.05	82.18
101-150.000-731.000	MATERIALS & SUPPLIES	305.34	56.00	165.24	200.00	34.76	82.62
101-150.000-732.000	POSTAGE	229.91	0.00	222.76	200.00	(22.76)	111.38
101-150.000-735.000	DUES & SUBSCRIPTIONS	916.00	0.00	736.00	1,200.00	464.00	61.33
101-150.000-737.000	PRINTING & PUBLISHING	46.86	0.00	0.00	250.00	250.00	0.00
101-150.000-744.000	TELEPHONE & INTERNET	4,520.67	425.00	4,341.46	5,100.00	758.54	85.13
101-150.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	86,599.44	0.00	(86,599.44)	100.00
101-150.000-747.000	INSURANCE & BONDS	25.10	0.00	(2.00)	0.00	2.00	100.00
101-150.000-748.000	CONFERENCES & TRAINING	2,496.01	0.00	0.00	1,000.00	1,000.00	0.00
101-150.000-751.000	MEETING EXPENSE	153.83	0.00	0.00	400.00	400.00	0.00
101-150.000-972.000	MISCELLANEOUS	494.32	0.00	291.57	400.00	108.43	72.89
Net - Dept 150.000 - CITY MANAGER		(141,021.11)	(9,531.01)	(200,201.87)	(146,960.00)	53,241.87	
Dept 200.000 - CITY CLERK							
101-200.000-703.000	ADMINSTRATIVE SALARIES	72,278.92	5,067.31	73,565.38	83,250.00	9,684.62	88.37
101-200.000-704.000	STAFF WAGES	37,596.91	0.00	16.28	49,500.00	49,483.72	0.03
101-200.000-704.100	STAFF - OVERTIME	2,349.99	0.00	374.06	2,250.00	1,875.94	16.62
101-200.000-704.200	HOLIDAY COMPENSATION	5,467.13	0.00	1,688.08	0.00	(1,688.08)	100.00
101-200.000-706.000	CITY LABOR - DPW	238.10	0.00	702.77	2,000.00	1,297.23	35.14
101-200.000-707.000	PART-TIME STAFF WAGES	0.00	0.00	0.00	15,000.00	15,000.00	0.00
101-200.000-710.000	COMPENSATED ABSENCES	13,377.87	894.23	60,642.48	0.00	(60,642.48)	100.00
101-200.000-711.000	LONGEVITY	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00
101-200.000-714.000	UNUSED SICK & VACATION LEAVE	0.00	0.00	0.00	2,000.00	2,000.00	0.00
101-200.000-715.000	HEALTH REIMBURSEMENT	4,400.28	0.00	2,506.45	0.00	(2,506.45)	100.00
101-200.000-721.000	FICA/MEDICARE - CITY SHARE	9,442.21	440.77	9,928.80	10,500.00	571.20	94.56
101-200.000-722.000	ICMA - CITY SHARE	18.91	0.00	0.00	0.00	0.00	0.00
101-200.000-723.000	VISION CARE	626.13	0.00	146.91	575.00	428.09	25.55
101-200.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,052.72	0.00	167.78	1,225.00	1,057.22	13.70
101-200.000-725.603	RETIREMENT HEALTH BENEFITS	7,839.28	0.00	2,925.36	11,800.00	8,874.64	24.79
101-200.000-725.604	DENTAL & HEALTH BENEFITS	22,149.79	0.00	19,328.32	35,100.00	15,771.68	55.07
101-200.000-728.000	RETIREMENT PLANS (CITY SHARE)	36,707.29	584.22	35,311.84	48,500.00	13,188.16	72.81
101-200.000-728.001	RETIRMMENT HEALTH SAVINGS	4,080.00	0.00	0.00	4,250.00	4,250.00	0.00
101-200.000-730.000	SAFETY SUPPLIES	195.00	0.00	0.00	0.00	0.00	0.00
101-200.000-731.000	MATERIALS & SUPPLIES	4,671.54	72.81	6,460.73	6,000.00	(460.73)	107.68
101-200.000-732.000	POSTAGE	1,444.65	0.00	426.34	11,500.00	11,073.66	3.71
101-200.000-735.000	DUES & SUBSCRIPTIONS	660.00	0.00	155.00	700.00	545.00	22.14
101-200.000-737.000	PRINTING & PUBLISHING	5,852.72	0.00	3,158.08	9,000.00	5,841.92	35.09
101-200.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	0.00	0.00	0.00	200.00	200.00	0.00
101-200.000-744.000	TELEPHONE & INTERNET	31,498.18	2,858.00	25,939.03	34,300.00	8,360.97	75.62
101-200.000-746.000	PROFESSIONAL SERVICES	71,003.23	0.00	54,221.56	67,500.00	13,278.44	80.33
101-200.000-747.000	INSURANCE & BONDS	112.13	0.00	(8.00)	0.00	8.00	100.00
101-200.000-748.000	CONFERENCES & TRAINING	2,968.55	0.00	450.00	5,000.00	4,550.00	9.00
101-200.000-749.000	CONTRACTUAL SERVICES	5,375.54	0.00	24,555.37	20,500.00	(4,055.37)	119.78

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
101-200.000-750.000	OTHER COMPENSATION	9,801.60	0.00	14,303.00	15,000.00	697.00	95.35
101-200.000-751.000	MEETING EXPENSE	0.00	0.00	0.00	50.00	50.00	0.00
101-200.000-753.000	SPECIAL PURPOSE EXPENSES	6,203.70	0.00	7,580.69	6,000.00	(1,580.69)	126.34
101-200.000-851.000	MVP EQUIPMENT RENTAL	86.56	0.00	434.88	500.00	65.12	86.98
101-200.000-864.000	CAPITAL OUTLAY - EQUIPMENT	0.00	0.00	0.00	8,600.00	8,600.00	0.00
101-200.000-970.000	MILEAGE ALLOWANCE	484.06	0.00	0.00	600.00	600.00	0.00
101-200.000-972.000	MISCELLANEOUS	268.62	0.00	0.00	200.00	200.00	0.00
Net - Dept 200.000 - CITY CLERK		(359,751.61)	(9,917.34)	(346,481.19)	(453,100.00)	(106,618.81)	
Dept 210.000 - CITY ASSESSOR							
101-210.000-704.000	STAFF WAGES	40,380.74	3,623.88	31,813.49	49,300.00	17,486.51	64.53
101-210.000-704.200	HOLIDAY COMPENSATION	2,174.33	0.00	557.52	0.00	(557.52)	100.00
101-210.000-709.000	OTHER COMPENSATION	407.72	0.00	280.00	825.00	545.00	33.94
101-210.000-710.000	COMPENSATED ABSENCES	6,135.09	92.92	4,797.00	0.00	(4,797.00)	100.00
101-210.000-711.000	LONGEVITY	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00
101-210.000-721.000	FICA/MEDICARE - CITY SHARE	3,730.70	284.33	2,908.03	3,900.00	991.97	74.56
101-210.000-723.000	VISION CARE	201.07	0.00	136.88	210.00	73.12	65.18
101-210.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	460.36	0.00	208.20	750.00	541.80	27.76
101-210.000-725.604	DENTAL & HEALTH BENEFITS	15,530.94	0.00	8,315.05	15,100.00	6,784.95	55.07
101-210.000-728.000	RETIREMENT PLANS (CITY SHARE)	16,338.94	1,551.40	15,513.80	21,200.00	5,686.20	73.18
101-210.000-731.000	MATERIALS & SUPPLIES	1,341.23	0.00	666.23	890.00	223.77	74.86
101-210.000-732.000	POSTAGE	2,030.21	0.00	2,577.20	0.00	(2,577.20)	100.00
101-210.000-735.000	DUES & SUBSCRIPTIONS	285.00	0.00	265.00	500.00	235.00	53.00
101-210.000-737.000	PRINTING & PUBLISHING	932.19	0.00	1,499.25	3,550.00	2,050.75	42.23
101-210.000-744.000	TELEPHONE & INTERNET	13,048.30	1,217.00	10,953.00	14,600.00	3,647.00	75.02
101-210.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	1,102.00	0.00	(1,102.00)	100.00
101-210.000-748.000	CONFERENCES & TRAINING	1,236.91	0.00	0.00	2,985.00	2,985.00	0.00
101-210.000-749.000	CONTRACTUAL SERVICES	45,406.00	0.00	25,868.00	50,200.00	24,332.00	51.53
101-210.000-864.000	CAPITAL OUTLAY - EQUIPMENT	0.00	0.00	0.00	600.00	600.00	0.00
101-210.000-972.000	MISCELLANEOUS	0.00	0.00	0.00	100.00	100.00	0.00
Net - Dept 210.000 - CITY ASSESSOR		(151,139.73)	(6,769.53)	(108,960.65)	(166,210.00)	(57,249.35)	
Dept 220.000 - FINANCE & TREASURY							
101-220.000-703.000	ADMINISTRATIVE SALARIES	581.27	0.00	0.00	0.00	0.00	0.00
101-220.000-704.000	STAFF WAGES	37,301.45	3,679.43	30,153.17	55,600.00	25,446.83	54.23
101-220.000-704.100	STAFF - OVERTIME	631.57	104.43	972.58	1,750.00	777.42	55.58
101-220.000-704.200	HOLIDAY COMPENSATION	2,449.17	0.00	2,217.33	0.00	(2,217.33)	100.00
101-220.000-706.000	CITY LABOR - DPW	5,294.60	624.61	5,472.57	0.00	(5,472.57)	100.00
101-220.000-710.000	COMPENSATED ABSENCES	6,673.33	147.06	6,460.79	0.00	(6,460.79)	100.00
101-220.000-711.000	LONGEVITY	1,449.55	0.00	1,645.95	1,625.00	(20.95)	101.29
101-220.000-715.000	HEALTH REIMBURSEMENT	300.00	0.00	0.00	0.00	0.00	0.00
101-220.000-719.000	CLOTHING ALLOWANCE	600.00	0.00	450.00	500.00	50.00	90.00
101-220.000-721.000	FICA/MEDICARE - CITY SHARE	3,709.43	324.90	3,346.85	4,600.00	1,253.15	72.76
101-220.000-723.000	VISION CARE	266.11	0.00	136.88	300.00	163.12	45.63
101-220.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	853.89	0.00	222.40	650.00	427.60	34.22
101-220.000-725.604	DENTAL & HEALTH BENEFITS	21,889.26	0.00	9,361.32	17,000.00	7,638.68	55.07
101-220.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,355.73	942.97	9,892.44	12,000.00	2,107.56	82.44
101-220.000-728.001	RETIRMENT HEALTH SAVINGS	1,965.27	153.86	1,538.60	2,000.00	461.40	76.93
101-220.000-731.000	MATERIALS & SUPPLIES	2,921.33	36.69	525.05	3,500.00	2,974.95	15.00
101-220.000-732.000	POSTAGE	3,480.37	0.00	2,740.46	3,200.00	459.54	85.64
101-220.000-735.000	DUES & SUBSCRIPTIONS	836.25	0.00	499.00	1,000.00	501.00	49.90
101-220.000-737.000	PRINTING & PUBLISHING	1,966.21	0.00	680.03	2,000.00	1,319.97	34.00
101-220.000-744.000	TELEPHONE & INTERNET	28,907.28	2,683.00	24,147.00	32,200.00	8,053.00	74.99

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
101-220.000-746.000	PROFESSIONAL SERVICES	287,219.26	17,046.85	206,092.86	240,000.00	33,907.14	85.87
101-220.000-747.000	INSURANCE & BONDS	43,662.54	0.00	(2,982.00)	40,000.00	42,982.00	(7.46)
101-220.000-749.000	CONTRACTUAL SERVICES	18,230.10	0.00	39.99	0.00	(39.99)	100.00
101-220.000-749.003	ANNEXATION TAX SHARING	65,855.34	0.00	53,986.36	67,500.00	13,513.64	79.98
101-220.000-972.000	MISCELLANEOUS	2,116.25	0.00	4,582.59	3,000.00	(1,582.59)	152.75
101-220.000-972.999	SUNDRY - MISC CLEARING	893.58	0.00	137.32	0.00	(137.32)	100.00
Net - Dept 220.000 - FINANCE & TREASURY		(551,409.14)	(25,743.80)	(362,319.54)	(488,425.00)	(126,105.46)	
Dept 221.000 - PAYROLL TO BE DISTRIBUTED							
101-221.000-704.100	STAFF - OVERTIME	0.00	234.90	234.90	0.00	(234.90)	100.00
101-221.000-706.000	CITY LABOR - DPW	596.03	0.00	0.00	0.00	0.00	0.00
101-221.000-710.000	COMPENSATED ABSENCES	2,179.36	5,176.42	5,176.42	0.00	(5,176.42)	100.00
101-221.000-712.000	SPECIAL COMPENSATION	24.00	360.00	360.00	0.00	(360.00)	100.00
101-221.000-715.000	HEALTH REIMBURSEMENT	50.00	250.00	250.00	0.00	(250.00)	100.00
101-221.000-721.000	FICA/MEDICARE - CITY SHARE	213.64	462.44	462.44	0.00	(462.44)	100.00
101-221.000-722.000	ICMA - CITY SHARE	(13.69)	64.08	64.08	0.00	(64.08)	100.00
101-221.000-723.000	VISION CARE	0.00	0.00	167.48	0.00	(167.48)	100.00
101-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	704.58	1,335.21	1,335.21	0.00	(1,335.21)	100.00
101-221.000-851.000	MVP EQUIPMENT RENTAL	0.00	23.80	23.80	0.00	(23.80)	100.00
Net - Dept 221.000 - PAYROLL TO BE DISTRIBUTED		(3,753.92)	(7,906.85)	(8,074.33)	0.00	8,074.33	
Dept 230.000 - COMMUNITY DEVELOPMENT							
101-230.000-703.000	ADMINISTRATIVE SALARIES	58,230.57	4,988.26	48,832.42	69,700.00	20,867.58	70.06
101-230.000-704.100	STAFF - OVERTIME	142.85	0.00	0.00	0.00	0.00	0.00
101-230.000-704.200	HOLIDAY COMPENSATION	3,071.95	0.00	787.62	0.00	(787.62)	100.00
101-230.000-706.000	CITY LABOR - DPW	5,259.95	34.15	2,573.97	5,750.00	3,176.03	44.76
101-230.000-710.000	COMPENSATED ABSENCES	9,651.35	262.54	5,316.62	0.00	(5,316.62)	100.00
101-230.000-711.000	LONGEVITY	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00
101-230.000-714.000	UNUSED SICK & VACATION LEAVE	0.00	0.00	0.00	2,000.00	2,000.00	0.00
101-230.000-721.000	FICA/MEDICARE - CITY SHARE	5,636.58	387.03	4,298.81	6,500.00	2,201.19	66.14
101-230.000-722.000	ICMA - CITY SHARE	69.65	0.00	31.45	100.00	68.55	31.45
101-230.000-723.000	VISION CARE	360.56	0.00	245.44	400.00	154.56	61.36
101-230.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	644.05	0.00	277.54	750.00	472.46	37.01
101-230.000-725.604	DENTAL & HEALTH BENEFITS	20,846.90	0.00	11,068.38	20,100.00	9,031.62	55.07
101-230.000-728.000	RETIREMENT PLANS (CITY SHARE)	24,387.49	2,200.10	25,221.50	31,200.00	5,978.50	80.84
101-230.000-728.001	RETIRMENT HEALTH SAVINGS	2,047.81	0.00	0.00	2,100.00	2,100.00	0.00
101-230.000-731.000	MATERIALS & SUPPLIES	461.97	0.00	236.47	750.00	513.53	31.53
101-230.000-732.000	POSTAGE	139.00	0.00	158.00	250.00	92.00	63.20
101-230.000-735.000	DUES & SUBSCRIPTIONS	95.00	0.00	95.00	400.00	305.00	23.75
101-230.000-737.000	PRINTING & PUBLISHING	27.60	0.00	160.00	250.00	90.00	64.00
101-230.000-744.000	TELEPHONE & INTERNET	17,740.00	1,592.00	14,811.88	19,100.00	4,288.12	77.55
101-230.000-746.000	PROFESSIONAL SERVICES	20,000.00	0.00	0.00	38,000.00	38,000.00	0.00
101-230.000-747.000	INSURANCE & BONDS	26.28	0.00	(2.00)	0.00	2.00	100.00
101-230.000-748.000	CONFERENCES & TRAINING	177.74	0.00	0.00	500.00	500.00	0.00
101-230.000-749.000	CONTRACTUAL SERVICES	0.00	0.00	50.20	0.00	(50.20)	100.00
101-230.000-753.000	SPECIAL PURPOSE EXPENSES	303.36	0.00	0.00	5,000.00	5,000.00	0.00
101-230.000-755.000	CONTRIBUTION TO OTHERS	36,000.00	0.00	28,000.00	36,000.00	8,000.00	77.78
101-230.000-850.000	RENTAL EXPENSE	1,466.63	0.00	133.33	2,448.00	2,314.67	5.45
101-230.000-851.000	MVP EQUIPMENT RENTAL	4,612.62	11.90	3,274.90	7,500.00	4,225.10	43.67
101-230.000-864.000	CAPITAL OUTLAY - EQUIPMENT	0.00	0.00	2,750.00	0.00	(2,750.00)	100.00
101-230.000-972.000	MISCELLANEOUS	180.00	0.00	9.18	0.00	(9.18)	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/21 INCR (DECR)	YTD BALANCE 03/31/2021 NORM (ABNORM)	2020-21 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Net - Dept 230.000 - COMMUNITY DEVELOPMENT		(213,079.91)	(9,475.98)	(149,830.71)	(250,298.00)	(100,467.29)	
Dept 300.000 - POLICE DEPARTMENT							
101-300.000-703.000	ADMINISTRATIVE SALARIES	71,152.45	5,904.61	54,073.78	83,250.00	29,176.22	64.95
101-300.000-704.000	STAFF WAGES	723,464.46	61,154.20	553,483.49	850,000.00	296,516.51	65.12
101-300.000-704.100	STAFF - OVERTIME	94,839.91	11,621.59	77,388.85	108,000.00	30,611.15	71.66
101-300.000-704.200	HOLIDAY COMPENSATION	47,885.73	0.00	35,799.45	0.00	(35,799.45)	100.00
101-300.000-706.000	CITY LABOR - DPW	192.25	76.85	133.28	250.00	116.72	53.31
101-300.000-710.000	COMPENSATED ABSENCES	110,668.93	5,562.99	95,462.30	0.00	(95,462.30)	100.00
101-300.000-711.000	LONGEVITY	12,212.78	0.00	11,975.96	12,000.00	24.04	99.80
101-300.000-712.000	SPECIAL COMPENSATION	12,915.20	500.00	1,500.00	3,000.00	1,500.00	50.00
101-300.000-715.000	HEALTH REIMBURSEMENT	8,400.00	250.00	5,250.00	6,000.00	750.00	87.50
101-300.000-719.000	CLOTHING ALLOWANCE	500.00	0.00	500.00	500.00	0.00	100.00
101-300.000-721.000	FICA/MEDICARE - CITY SHARE	21,151.16	1,470.25	14,438.11	18,000.00	3,561.89	80.21
101-300.000-722.000	ICMA - CITY SHARE	26,469.95	1,482.00	19,413.00	24,500.00	5,087.00	79.24
101-300.000-723.000	VISION CARE	4,607.99	0.00	3,089.83	5,000.00	1,910.17	61.80
101-300.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	25,309.24	0.00	4,162.63	33,000.00	28,837.37	12.61
101-300.000-725.603	RETIREMENT HEALTH BENEFITS	16,562.55	0.00	7,734.80	31,200.00	23,465.20	24.79
101-300.000-725.604	DENTAL & HEALTH BENEFITS	255,374.51	0.00	134,913.06	245,000.00	110,086.94	55.07
101-300.000-728.000	RETIREMENT PLANS (CITY SHARE)	376,773.17	33,429.75	326,236.59	375,000.00	48,763.41	87.00
101-300.000-728.001	RETIREMENT HEALTH SAVINGS	4,080.00	0.00	0.00	0.00	0.00	0.00
101-300.000-730.000	SAFETY SUPPLIES	5,115.19	0.00	9,047.37	11,000.00	1,952.63	82.25
101-300.000-731.000	MATERIALS & SUPPLIES	12,024.25	41.75	8,159.54	12,500.00	4,340.46	65.28
101-300.000-732.000	POSTAGE	2,681.29	0.00	2,733.05	3,500.00	766.95	78.09
101-300.000-733.000	UNIFORM & CLEANING	6,956.10	594.20	6,943.10	27,000.00	20,056.90	25.72
101-300.000-734.000	GASOLINE & OIL	24,759.46	0.00	13,938.89	28,000.00	14,061.11	49.78
101-300.000-735.000	DUES & SUBSCRIPTIONS	915.00	0.00	735.00	1,500.00	765.00	49.00
101-300.000-737.000	PRINTING & PUBLISHING	339.79	0.00	171.03	4,500.00	4,328.97	3.80
101-300.000-740.000	VEHICLE MAINTENANCE	9,504.97	9.18	9,886.05	16,000.00	6,113.95	61.79
101-300.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	0.00	0.00	0.00	350.00	350.00	0.00
101-300.000-744.000	TELEPHONE & INTERNET	85,762.20	7,483.00	70,878.16	89,800.00	18,921.84	78.93
101-300.000-746.000	PROFESSIONAL SERVICES	80,754.13	0.00	22,599.48	80,400.00	57,800.52	28.11
101-300.000-747.000	INSURANCE & BONDS	27,196.79	0.00	(1,858.00)	0.00	1,858.00	100.00
101-300.000-748.000	CONFERENCES & TRAINING	2,819.01	0.00	890.00	3,000.00	2,110.00	29.67
101-300.000-749.000	CONTRACTUAL SERVICES	29,474.22	403.67	5,945.80	26,000.00	20,054.20	22.87
101-300.000-850.000	RENTAL EXPENSE	7,150.00	0.00	650.00	31,456.80	30,806.80	2.07
101-300.000-851.000	MVP EQUIPMENT RENTAL	109.62	131.42	131.42	100.00	(31.42)	131.42
101-300.000-862.000	CAP. OUTLAY-IMPROVEMENTS	879.75	0.00	0.00	12,000.00	12,000.00	0.00
101-300.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	70,255.00	0.00	0.00	95,000.00	95,000.00	0.00
101-300.000-864.000	CAPITAL OUTLAY - EQUIPMENT	3,100.00	0.00	14,000.00	68,000.00	54,000.00	20.59
101-300.000-970.000	MILEAGE ALLOWANCE	441.12	0.00	0.00	1,000.00	1,000.00	0.00
101-300.000-972.000	MISCELLANEOUS	68.25	0.00	20.00	500.00	480.00	4.00

Net - Dept 300.000 - POLICE DEPARTMENT	(2,182,866.42)	(130,115.46)	(1,510,426.02)	(2,306,306.80)	(795,880.78)	
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Dept 350.000 - FIRE DEPARTMENT

101-350.000-703.000	ADMINISTRATIVE SALARIES	0.00	0.00	124.95	17,250.00	17,125.05	0.72
101-350.000-704.000	STAFF WAGES	280,063.72	23,264.74	215,103.16	295,000.00	79,896.84	72.92
101-350.000-704.100	STAFF - OVERTIME	71,792.20	7,947.88	72,164.36	66,000.00	(6,164.36)	109.34
101-350.000-704.200	HOLIDAY COMPENSATION	20,010.99	0.00	16,962.52	17,000.00	37.48	99.78
101-350.000-706.000	CITY LABOR - DPW	2,204.56	0.00	0.00	200.00	200.00	0.00
101-350.000-707.000	PART-TIME STAFF WAGES	17,172.06	1,266.88	7,923.10	23,500.00	15,576.90	33.72
101-350.000-710.000	COMPENSATED ABSENCES	15,691.49	290.16	15,738.60	0.00	(15,738.60)	100.00
101-350.000-711.000	LONGEVITY	4,064.79	0.00	2,611.97	2,650.00	38.03	98.56
101-350.000-712.000	SPECIAL COMPENSATION	0.00	0.00	3,000.00	0.00	(3,000.00)	100.00
101-350.000-721.000	FICA/MEDICARE - CITY SHARE	9,646.32	554.96	5,317.95	7,400.00	2,082.05	71.86

User: ptidwell

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/21 INCR (DECR)	YTD BALANCE 03/31/2021 NORM (ABNORM)	2020-21 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
101-350.000-722.000	ICMA - CITY SHARE	5,406.00	260.00	2,590.00	3,500.00	910.00	74.00
101-350.000-723.000	VISION CARE	1,973.65	0.00	1,274.40	2,000.00	725.60	63.72
101-350.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	17,987.64	0.00	1,584.47	18,700.00	17,115.53	8.47
101-350.000-725.603	RETIREMENT HEALTH BENEFITS	24,316.25	0.00	8,887.58	35,850.00	26,962.42	24.79
101-350.000-725.604	DENTAL & HEALTH BENEFITS	92,247.55	0.00	55,066.56	100,000.00	44,933.44	55.07
101-350.000-728.000	RETIREMENT PLANS (CITY SHARE)	184,855.61	15,290.42	152,960.03	180,000.00	27,039.97	84.98
101-350.000-728.001	RETIRMENT HEALTH SAVINGS	2,940.00	150.00	975.00	1,000.00	25.00	97.50
101-350.000-731.000	MATERIALS & SUPPLIES	4,903.85	0.00	3,202.60	6,000.00	2,797.40	53.38
101-350.000-732.000	POSTAGE	997.78	0.00	1,054.46	1,000.00	(54.46)	105.45
101-350.000-733.000	UNIFORM & CLEANING	18,287.36	0.00	10,155.17	24,000.00	13,844.83	42.31
101-350.000-734.000	GASOLINE & OIL	8,794.76	0.00	4,726.03	9,500.00	4,773.97	49.75
101-350.000-735.000	DUES & SUBSCRIPTIONS	1,694.95	0.00	505.00	2,500.00	1,995.00	20.20
101-350.000-737.000	PRINTING & PUBLISHING	351.06	0.00	26.20	1,000.00	973.80	2.62
101-350.000-738.000	OPERATING SUPPLIES	9,907.13	0.00	3,582.26	9,000.00	5,417.74	39.80
101-350.000-738.001	HAZ-MAT SUPPLIES	3,613.58	0.00	2,434.62	5,000.00	2,565.38	48.69
101-350.000-740.000	VEHICLE MAINTENANCE	30,799.46	0.00	5,014.73	25,000.00	19,985.27	20.06
101-350.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	3,525.19	0.00	2,359.34	20,000.00	17,640.66	11.80
101-350.000-744.000	TELEPHONE & INTERNET	47,296.90	4,242.00	45,477.31	50,900.00	5,422.69	89.35
101-350.000-745.000	UTILITIES	35,781.61	0.00	17,658.64	35,000.00	17,341.36	50.45
101-350.000-746.000	PROFESSIONAL SERVICES	46,120.08	0.00	38,047.72	46,000.00	7,952.28	82.71
101-350.000-747.000	INSURANCE & BONDS	15,081.57	0.00	(1,056.00)	0.00	1,056.00	100.00
101-350.000-748.000	CONFERENCES & TRAINING	920.20	0.00	1,839.10	8,000.00	6,160.90	22.99
101-350.000-749.000	CONTRACTUAL SERVICES	21,215.93	0.00	14,096.48	23,000.00	8,903.52	61.29
101-350.000-750.000	OTHER COMPENSATION	47,044.00	0.00	22,408.00	50,000.00	27,592.00	44.82
101-350.000-756.000	AMBULANCE EXPENSE	32,293.00	0.00	32,293.00	32,300.00	7.00	99.98
101-350.000-851.000	MVP EQUIPMENT RENTAL	562.39	0.00	0.00	750.00	750.00	0.00
101-350.000-853.000	HYDRANT RENTAL	7,704.00	725.00	5,800.00	8,700.00	2,900.00	66.67
101-350.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	0.00	0.00	0.00	365,000.00	365,000.00	0.00
101-350.000-864.000	CAPITAL OUTLAY - EQUIPMENT	15,645.00	842.95	3,260.67	25,700.00	22,439.33	12.69
101-350.000-865.000	CAP. OUTLAY - COMPUTER EQUIP	391.27	0.00	208.16	0.00	(208.16)	100.00
101-350.000-871.000	PRINCIPAL	31,668.00	2,691.00	24,219.00	32,300.00	8,081.00	74.98
101-350.000-872.000	INTEREST EXPENSE	2,844.00	185.00	1,665.00	2,211.00	546.00	75.31
101-350.000-970.000	MILEAGE ALLOWANCE	0.00	0.00	0.00	1,000.00	1,000.00	0.00
101-350.000-972.000	MISCELLANEOUS	750.00	0.00	1,040.50	2,000.00	959.50	52.03
Net - Dept 350.000 - FIRE DEPARTMENT		(1,138,565.90)	(57,710.99)	(802,302.64)	(1,555,911.00)	(753,608.36)	
Dept 410.000 - PUBLIC WORKS ADMINISTRATION							
101-410.000-703.000	ADMINISTRATIVE SALARIES	30,409.97	2,435.15	25,305.05	30,000.00	4,694.95	84.35
101-410.000-704.000	STAFF WAGES	4,546.63	0.00	3,099.08	6,300.00	3,200.92	49.19
101-410.000-704.100	STAFF - OVERTIME	840.68	26.48	549.64	225.00	(324.64)	244.28
101-410.000-704.200	HOLIDAY COMPENSATION	8,453.30	0.00	1,000.33	0.00	(1,000.33)	100.00
101-410.000-706.000	CITY LABOR - DPW	9,055.44	1,052.77	9,602.58	10,000.00	397.42	96.03
101-410.000-710.000	COMPENSATED ABSENCES	33,868.11	536.84	11,284.40	0.00	(11,284.40)	100.00
101-410.000-711.000	LONGEVITY	2,297.71	0.00	2,042.12	1,700.00	(342.12)	120.12
101-410.000-712.000	SPECIAL COMPENSATION	1,048.77	24.00	573.78	1,000.00	426.22	57.38
101-410.000-714.000	UNUSED SICK & VACATION LEAVE	0.00	0.00	0.00	2,000.00	2,000.00	0.00
101-410.000-715.000	HEALTH REIMBURSEMENT	778.21	0.00	603.15	0.00	(603.15)	100.00
101-410.000-718.000	AUTO ALLOWANCE	833.91	69.89	698.83	800.00	101.17	87.35
101-410.000-719.000	CLOTHING ALLOWANCE	1,165.38	0.00	721.86	800.00	78.14	90.23
101-410.000-721.000	FICA/MEDICARE - CITY SHARE	8,710.87	318.73	4,235.22	4,000.00	(235.22)	105.88
101-410.000-722.000	ICMA - CITY SHARE	442.98	40.00	423.08	0.00	(423.08)	100.00
101-410.000-723.000	VISION CARE	540.66	0.00	239.29	500.00	260.71	47.86
101-410.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	6,243.15	0.00	1,413.73	4,300.00	2,886.27	32.88
101-410.000-725.603	RETIREMENT HEALTH BENEFITS	16,674.02	0.00	6,755.56	27,250.00	20,494.44	24.79
101-410.000-725.604	DENTAL & HEALTH BENEFITS	43,945.27	0.00	3,854.65	7,000.00	3,145.35	55.07

PERIOD ENDING 03/31/2021

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Fund 101 - GENERAL FUND							
101-410.000-728.000	RETIREMENT PLANS (CITY SHARE)	32,193.85	1,455.22	17,883.11	14,500.00	(3,383.11)	123.33
101-410.000-728.001	RETIRMENT HEALTH SAVINGS	1,310.42	0.00	0.00	1,250.00	1,250.00	0.00
101-410.000-730.000	SAFETY SUPPLIES	36.44	0.00	0.00	80.00	80.00	0.00
101-410.000-731.000	MATERIALS & SUPPLIES	2,319.63	0.00	185.92	3,800.00	3,614.08	4.89
101-410.000-732.000	POSTAGE	2,682.43	0.00	2,801.08	3,400.00	598.92	82.38
101-410.000-735.000	DUES & SUBSCRIPTIONS	1,350.00	0.00	1,070.25	1,500.00	429.75	71.35
101-410.000-737.000	PRINTING & PUBLISHING	916.84	0.00	436.94	3,900.00	3,463.06	11.20
101-410.000-744.000	TELEPHONE & INTERNET	34,314.66	2,992.00	28,572.33	35,900.00	7,327.67	79.59
101-410.000-747.000	INSURANCE & BONDS	856.19	0.00	(62.00)	1,000.00	1,062.00	(6.20)
101-410.000-748.000	CONFERENCES & TRAINING	6,047.42	0.00	1,778.69	5,000.00	3,221.31	35.57
101-410.000-749.000	CONTRACTUAL SERVICES	6,293.97	116.92	3,659.80	7,000.00	3,340.20	52.28
101-410.000-864.000	CAPITAL OUTLAY - EQUIPMENT	0.00	0.00	0.00	200.00	200.00	0.00
101-410.000-868.000	EATON COUNTY DRAIN ASSESSMENT	5,409.54	0.00	0.00	6,500.00	6,500.00	0.00
101-410.000-972.000	MISCELLANEOUS	78.07	0.00	8.99	300.00	291.01	3.00
Net - Dept 410.000 - PUBLIC WORKS ADMINISTRATION		(263,664.52)	(9,068.00)	(128,737.46)	(180,205.00)	(51,467.54)	
Dept 422.000 - LEAF COLLECTION							
101-422.000-704.100	STAFF - OVERTIME	2,406.20	0.00	1,505.10	1,100.00	(405.10)	136.83
101-422.000-706.000	CITY LABOR - DPW	7,884.36	0.00	6,185.03	10,150.00	3,964.97	60.94
101-422.000-721.000	FICA/MEDICARE - CITY SHARE	774.73	0.00	588.03	850.00	261.97	69.18
101-422.000-722.000	ICMA - CITY SHARE	59.06	0.00	57.17	200.00	142.83	28.59
101-422.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,546.40	0.00	1,833.71	2,600.00	766.29	70.53
101-422.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	0.00	500.00	500.00	0.00
101-422.000-749.000	CONTRACTUAL SERVICES	3,600.00	0.00	13,650.00	16,000.00	2,350.00	85.31
101-422.000-851.000	MVP EQUIPMENT RENTAL	10,877.63	0.00	8,091.07	9,000.00	908.93	89.90
Net - Dept 422.000 - LEAF COLLECTION		(28,148.38)	0.00	(31,910.11)	(40,400.00)	(8,489.89)	
Dept 424.000 - PARKING SERVICES							
101-424.000-704.100	STAFF - OVERTIME	176.34	0.00	391.36	0.00	(391.36)	100.00
101-424.000-706.000	CITY LABOR - DPW	1,772.13	0.00	727.76	3,650.00	2,922.24	19.94
101-424.000-721.000	FICA/MEDICARE - CITY SHARE	148.05	0.00	85.34	275.00	189.66	31.03
101-424.000-722.000	ICMA - CITY SHARE	37.14	0.00	8.93	60.00	51.07	14.88
101-424.000-728.000	RETIREMENT PLANS (CITY SHARE)	452.34	0.00	271.54	850.00	578.46	31.95
101-424.000-731.000	MATERIALS & SUPPLIES	1,600.61	0.00	533.91	1,600.00	1,066.09	33.37
101-424.000-745.000	UTILITIES	7,664.09	0.00	4,245.46	6,300.00	2,054.54	67.39
101-424.000-746.000	PROFESSIONAL SERVICES	39,368.75	0.00	9,000.00	0.00	(9,000.00)	100.00
101-424.000-749.000	CONTRACTUAL SERVICES	1,072.00	0.00	482.00	900.00	418.00	53.56
101-424.000-851.000	MVP EQUIPMENT RENTAL	3,195.40	0.00	599.46	5,700.00	5,100.54	10.52
101-424.000-862.000	CAP. OUTLAY-IMPROVEMENTS	362,984.59	0.00	181,555.41	0.00	(181,555.41)	100.00
101-424.000-862.001	UST REMOVAL	16,574.45	0.00	28,291.03	0.00	(28,291.03)	100.00
101-424.000-871.000	PRINCIPAL	0.00	0.00	0.00	50,000.00	50,000.00	0.00
Net - Dept 424.000 - PARKING SERVICES		(435,045.89)	0.00	(226,192.20)	(69,335.00)	156,857.20	
Dept 425.000 - PARKING SERVICES/WINTER MAINT.							
101-425.000-704.100	STAFF - OVERTIME	1,601.82	0.00	1,607.11	1,000.00	(607.11)	160.71
101-425.000-704.200	CASH - POOLED ACCOUNT	746.74	0.00	0.00	0.00	0.00	0.00
101-425.000-706.000	CITY LABOR - DPW	2,303.48	81.99	3,054.12	7,000.00	3,945.88	43.63
101-425.000-721.000	FICA/MEDICARE - CITY SHARE	355.54	6.36	357.10	600.00	242.90	59.52
101-425.000-722.000	ICMA - CITY SHARE	60.33	1.71	41.09	150.00	108.91	27.39
101-425.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,072.37	18.00	1,086.68	1,800.00	713.32	60.37
101-425.000-731.000	MATERIALS & SUPPLIES	5,927.81	2,117.52	7,945.94	8,000.00	54.06	99.32

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/21 INCR (DECR)	YTD BALANCE 03/31/2021 NORM (ABNORM)	2020-21 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
101-425.000-851.000	MVP EQUIPMENT RENTAL	8,782.32	118.60	10,789.36	11,000.00	210.64	98.09
Net - Dept 425.000 - PARKING SERVICES/WINTER MAINT.		(20,850.41)	(2,344.18)	(24,881.40)	(29,550.00)	(4,668.60)	
Dept 440.000 - SIDEWALK MAINTENANCE							
101-440.000-706.000	CITY LABOR - DPW	37.62	0.00	0.00	0.00	0.00	0.00
101-440.000-721.000	FICA/MEDICARE - CITY SHARE	2.81	0.00	0.00	0.00	0.00	0.00
101-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	9.58	0.00	0.00	0.00	0.00	0.00
Net - Dept 440.000 - SIDEWALK MAINTENANCE		(50.01)	0.00	0.00	0.00	0.00	
Dept 452.000 - TREE WORK							
101-452.000-704.100	STAFF - OVERTIME	698.05	67.86	699.87	3,000.00	2,300.13	23.33
101-452.000-706.000	CITY LABOR - DPW	37,062.72	4,147.25	25,586.43	30,000.00	4,413.57	85.29
101-452.000-721.000	FICA/MEDICARE - CITY SHARE	2,861.09	319.63	1,998.21	2,500.00	501.79	79.93
101-452.000-722.000	ICMA - CITY SHARE	258.09	3.85	167.09	550.00	382.91	30.38
101-452.000-728.000	RETIREMENT PLANS (CITY SHARE)	9,304.93	1,035.43	6,316.23	7,500.00	1,183.77	84.22
101-452.000-731.000	MATERIALS & SUPPLIES	1,315.87	0.00	1,222.46	5,000.00	3,777.54	24.45
101-452.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	150.00	0.00	(150.00)	100.00
101-452.000-749.000	CONTRACTUAL SERVICES	12,772.26	0.00	3,440.00	15,000.00	11,560.00	22.93
101-452.000-851.000	MVP EQUIPMENT RENTAL	60,981.33	15,231.80	70,489.90	70,000.00	(489.90)	100.70
Net - Dept 452.000 - TREE WORK		(125,254.34)	(20,805.82)	(110,070.19)	(133,550.00)	(23,479.81)	
Dept 561.000 - TRUNKLINE MAINTENANCE							
101-561.000-706.000	CITY LABOR - DPW	18.81	0.00	0.00	0.00	0.00	0.00
101-561.000-721.000	FICA/MEDICARE - CITY SHARE	1.41	0.00	0.00	0.00	0.00	0.00
101-561.000-728.000	RETIREMENT PLANS (CITY SHARE)	4.79	0.00	0.00	0.00	0.00	0.00
Net - Dept 561.000 - TRUNKLINE MAINTENANCE		(25.01)	0.00	0.00	0.00	0.00	
Dept 663.000 - CITY PROPERTY MAINTENANCE							
101-663.000-731.000	MATERIALS & SUPPLIES	72.75	0.00	0.00	0.00	0.00	0.00
101-663.000-745.000	UTILITIES	69,693.05	0.00	47,694.85	90,000.00	42,305.15	52.99
101-663.000-749.000	CONTRACTUAL SERVICES	6,473.23	0.00	2,508.23	1,900.00	(608.23)	132.01
Net - Dept 663.000 - CITY PROPERTY MAINTENANCE		(76,239.03)	0.00	(50,203.08)	(91,900.00)	(41,696.92)	
Dept 664.000 - CITY HALL BUILDING & GROUNDS							
101-664.000-706.000	CITY LABOR - DPW	171.54	0.00	253.08	2,000.00	1,746.92	12.65
101-664.000-721.000	FICA/MEDICARE - CITY SHARE	12.97	0.00	19.10	150.00	130.90	12.73
101-664.000-722.000	ICMA - CITY SHARE	1.75	0.00	0.00	20.00	20.00	0.00
101-664.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.31	0.00	0.67	0.00	(0.67)	100.00
101-664.000-728.000	RETIREMENT PLANS (CITY SHARE)	41.51	0.00	62.43	750.00	687.57	8.32
101-664.000-731.000	MATERIALS & SUPPLIES	4,035.55	0.00	6,086.98	7,000.00	913.02	86.96
101-664.000-744.000	TELEPHONE & INTERNET	4,854.58	458.00	4,122.00	5,500.00	1,378.00	74.95
101-664.000-745.000	UTILITIES	58,404.76	0.00	33,217.11	64,000.00	30,782.89	51.90
101-664.000-747.000	INSURANCE & BONDS	3,837.81	0.00	(203.00)	2,300.00	2,503.00	(8.83)
101-664.000-749.000	CONTRACTUAL SERVICES	63,883.19	0.00	7,033.26	46,100.00	39,066.74	15.26
101-664.000-851.000	MVP EQUIPMENT RENTAL	10.17	0.00	132.64	500.00	367.36	26.53
101-664.000-862.000	CAP. OUTLAY-IMPROVEMENTS	52,240.00	0.00	35,196.75	44,500.00	9,303.25	79.09
101-664.000-972.000	MISCELLANEOUS	0.00	0.00	250.00	1,000.00	750.00	25.00

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/21 INCR (DECR)	YTD BALANCE 03/31/2021 NORM (ABNORM)	2020-21 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Net - Dept 664.000 - CITY HALL BUILDING & GROUNDS		(187,494.14)	(458.00)	(86,171.02)	(173,820.00)	(87,648.98)	
Dept 825.000 - PARKS & RECREATION							
101-825.000-704.100	STAFF - OVERTIME	159.42	0.00	0.00	1,800.00	1,800.00	0.00
101-825.000-706.000	CITY LABOR - DPW	15,635.82	1,593.08	8,565.51	17,000.00	8,434.49	50.39
101-825.000-707.000	PART-TIME STAFF WAGES	0.00	0.00	0.00	11,000.00	11,000.00	0.00
101-825.000-721.000	FICA/MEDICARE - CITY SHARE	1,202.32	122.95	656.33	2,300.00	1,643.67	28.54
101-825.000-722.000	ICMA - CITY SHARE	125.48	30.15	94.76	300.00	205.24	31.59
101-825.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,763.30	356.31	2,006.75	4,400.00	2,393.25	45.61
101-825.000-731.000	MATERIALS & SUPPLIES	1,946.28	0.00	127.48	9,000.00	8,872.52	1.42
101-825.000-745.000	UTILITIES	6,840.92	0.00	3,908.42	6,800.00	2,891.58	57.48
101-825.000-746.000	PROFESSIONAL SERVICES	2,954.75	0.00	0.00	0.00	0.00	0.00
101-825.000-747.000	INSURANCE & BONDS	1,301.76	0.00	(94.00)	1,400.00	1,494.00	(6.71)
101-825.000-749.000	CONTRACTUAL SERVICES	14,230.30	0.00	8,218.98	19,300.00	11,081.02	42.59
101-825.000-753.000	SPECIAL PURPOSE EXPENSES	0.00	0.00	0.00	1,500.00	1,500.00	0.00
101-825.000-755.000	CONTRIBUTION TO OTHERS	14,972.10	0.00	0.00	15,000.00	15,000.00	0.00
101-825.000-757.000	SCIENCE CAMP EXPENSES	745.01	0.00	0.00	3,000.00	3,000.00	0.00
101-825.000-851.000	MVP EQUIPMENT RENTAL	18,296.81	1,373.08	10,532.67	24,000.00	13,467.33	43.89
101-825.000-864.000	CAPITAL OUTLAY - EQUIPMENT	0.00	0.00	0.00	2,000.00	2,000.00	0.00
101-825.000-864.002	CAPITAL OUTLAY - BENNETT PARK	3,765.09	0.00	0.00	0.00	0.00	0.00
101-825.000-864.006	DEAN/PARK	15,077.96	0.00	0.00	0.00	0.00	0.00
101-825.000-864.008	CAPITAL OUTLAY - POCKET PARK	146,650.66	0.00	243.48	0.00	(243.48)	100.00
Net - Dept 825.000 - PARKS & RECREATION		(246,667.98)	(3,475.57)	(34,260.38)	(118,800.00)	(84,539.62)	
Dept 830.000 - AIRPORT							
101-830.000-749.000	CONTRACTUAL SERVICES	0.00	0.00	119.57	0.00	(119.57)	100.00
Net - Dept 830.000 - AIRPORT		0.00	0.00	(119.57)	0.00	119.57	
Dept 950.000 - HEALTH INSURANCE EXPENSES							
101-950.000-725.000	MEDICAL CLAIMS DEDUCTABLE	0.00	18,123.00	18,123.00	0.00	(18,123.00)	100.00
101-950.000-727.000	HEALTH INSURANCE PREMIUMS	0.00	84,565.88	84,565.88	0.00	(84,565.88)	100.00
101-950.000-729.000	DENTAL PREMIUMS	0.00	4,088.43	4,088.43	0.00	(4,088.43)	100.00
Net - Dept 950.000 - HEALTH INSURANCE EXPENSES		0.00	(106,777.31)	(106,777.31)	0.00	106,777.31	
Dept 955.000 - RETIREMENT HEALTH BENEFITS							
101-955.000-725.000	MEDICAL CLAIMS DEDUCTABLE	0.00	6,158.23	6,158.23	0.00	(6,158.23)	100.00
101-955.000-727.000	HEALTH INSURANCE PREMIUMS	0.00	7,134.14	7,134.14	0.00	(7,134.14)	100.00
Net - Dept 955.000 - RETIREMENT HEALTH BENEFITS		0.00	(13,292.37)	(13,292.37)	0.00	13,292.37	
Dept 999.000 - GASB 34							
101-999.000-859.203	CONTRIB. TO LOCAL STREET FUND	15,000.00	1,250.00	11,250.00	15,000.00	3,750.00	75.00
101-999.000-859.240	CONTRIB. TO POL. TRAINING FUN	15,504.00	250.00	2,250.00	3,000.00	750.00	75.00
101-999.000-859.260	CONTRIBUTION TO DDA	4,373.46	0.00	0.00	0.00	0.00	0.00
101-999.000-859.280	CONTRIB TO AIRPORT FUND	45,000.00	8,333.00	74,997.00	100,000.00	25,003.00	75.00
101-999.000-859.500	CONTRIB TO RECYCLING FUND	9,204.00	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Net - Dept 999.000 - GASB 34		(89,081.46)	(9,833.00)	(88,497.00)	(118,000.00)	(29,503.00)	
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		5,527,298.73	412,817.92	4,970,877.11	5,939,650.00	968,772.89	83.69
TOTAL EXPENDITURES		7,015,831.33	424,124.46	4,610,538.56	6,374,020.80	1,763,482.24	72.33
NET OF REVENUES & EXPENDITURES		(1,488,532.60)	(11,306.54)	360,338.55	(434,370.80)	(794,709.35)	82.96

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Dept 000.000							
202-000.000-418.000	COUNTY ROAD MILLAGE FUNDS	320,310.32	0.00	105,087.24	319,000.00	213,912.76	32.94
202-000.000-431.000	STATE AID	664,746.70	59,711.52	516,082.51	640,000.00	123,917.49	80.64
202-000.000-435.000	STATE REV SHARING-TRUNKLINES	16,410.04	0.00	10,244.81	15,000.00	4,755.19	68.30
202-000.000-436.000	METRO ACT	32,552.52	0.00	0.00	29,500.00	29,500.00	0.00
202-000.000-437.000	STATE GRANTS	409.25	0.00	0.00	0.00	0.00	0.00
202-000.000-501.000	INTEREST INCOME	9,995.12	0.00	546.67	2,000.00	1,453.33	27.33
202-000.000-596.000	SUNDRY REVENUE	4,723.11	947.80	1,209.81	8,000.00	6,790.19	15.12
Net - Dept 000.000		1,049,147.06	60,659.32	633,171.04	1,013,500.00	380,328.96	
Dept 430.000 - STORM SEWERS							
202-430.000-704.100	STAFF - OVERTIME	0.00	0.00	0.00	125.00	125.00	0.00
202-430.000-706.000	CITY LABOR - DPW	946.99	46.59	1,023.99	1,150.00	126.01	89.04
202-430.000-721.000	FICA/MEDICARE - CITY SHARE	71.62	3.62	77.87	100.00	22.13	77.87
202-430.000-722.000	ICMA - CITY SHARE	6.03	0.96	4.26	20.00	15.74	21.30
202-430.000-728.000	RETIREMENT PLANS (CITY SHARE)	233.02	10.38	248.02	300.00	51.98	82.67
202-430.000-731.000	MATERIALS & SUPPLIES	479.31	0.00	0.00	300.00	300.00	0.00
202-430.000-851.000	MVP EQUIPMENT RENTAL	1,982.52	11.90	1,658.08	3,000.00	1,341.92	55.27
Net - Dept 430.000 - STORM SEWERS		(3,719.49)	(73.45)	(3,012.22)	(4,995.00)	(1,982.78)	
Dept 440.000 - SIDEWALK MAINTENANCE							
202-440.000-706.000	CITY LABOR - DPW	2,045.68	68.30	2,026.81	5,600.00	3,573.19	36.19
202-440.000-721.000	FICA/MEDICARE - CITY SHARE	154.88	5.23	154.78	425.00	270.22	36.42
202-440.000-722.000	ICMA - CITY SHARE	26.19	0.00	27.11	100.00	72.89	27.11
202-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	487.91	16.85	478.23	1,300.00	821.77	36.79
202-440.000-731.000	MATERIALS & SUPPLIES	4,802.47	0.00	1,126.26	0.00	(1,126.26)	100.00
202-440.000-749.000	CONTRACTUAL SERVICES	3,150.00	0.00	0.00	3,000.00	3,000.00	0.00
202-440.000-851.000	MVP EQUIPMENT RENTAL	2,488.32	23.80	1,521.56	0.00	(1,521.56)	100.00
Net - Dept 440.000 - SIDEWALK MAINTENANCE		(13,155.45)	(114.18)	(5,334.75)	(10,425.00)	(5,090.25)	
Dept 520.000 - STREET ADMINISTRATION							
202-520.000-703.000	ADMINSTRATIVE SALARIES	22,154.53	1,591.02	16,183.58	25,000.00	8,816.42	64.73
202-520.000-704.000	STAFF WAGES	1,479.69	0.00	971.81	2,100.00	1,128.19	46.28
202-520.000-704.100	STAFF - OVERTIME	479.80	21.32	444.50	100.00	(344.50)	444.50
202-520.000-704.200	HOLIDAY COMPENSATION	454.81	0.00	858.37	0.00	(858.37)	100.00
202-520.000-706.000	CITY LABOR - DPW	7,999.60	785.50	7,169.76	0.00	(7,169.76)	100.00
202-520.000-710.000	COMPENSATED ABSENCES	5,759.31	352.04	5,071.06	3,000.00	(2,071.06)	169.04
202-520.000-711.000	LONGEVITY	1,107.82	0.00	1,042.39	1,200.00	157.61	86.87
202-520.000-712.000	SPECIAL COMPENSATION	365.09	20.40	254.18	300.00	45.82	84.73
202-520.000-715.000	HEALTH REIMBURSEMENT	282.78	0.00	210.03	300.00	89.97	70.01
202-520.000-718.000	AUTO ALLOWANCE	475.18	34.92	349.32	600.00	250.68	58.22
202-520.000-719.000	CLOTHING ALLOWANCE	504.59	0.00	275.65	550.00	274.35	50.12
202-520.000-721.000	FICA/MEDICARE - CITY SHARE	2,898.57	216.42	2,516.57	2,200.00	(316.57)	114.39
202-520.000-722.000	ICMA - CITY SHARE	135.09	34.00	312.42	150.00	(162.42)	208.28
202-520.000-723.000	VISION CARE	239.29	0.00	130.70	400.00	269.30	32.68
202-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	3,235.66	0.00	226.38	4,500.00	4,273.62	5.03
202-520.000-725.604	DENTAL & HEALTH BENEFITS	16,052.13	0.00	10,049.64	18,250.00	8,200.36	55.07
202-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	10,780.69	967.36	10,902.42	11,400.00	497.58	95.64
202-520.000-728.001	RETIRMENT HEALTH SAVINGS	655.20	0.00	0.00	1,100.00	1,100.00	0.00
202-520.000-748.000	CONFERENCES & TRAINING	20.00	0.00	60.00	200.00	140.00	30.00
202-520.000-972.000	MISCELLANEOUS	0.00	0.00	5.27	50.00	44.73	10.54

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/21 INCR (DECR)	YTD BALANCE 03/31/2021 NORM (ABNORM)	2020-21 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Net - Dept 520.000 - STREET ADMINISTRATION		(75,079.83)	(4,022.98)	(57,034.05)	(71,400.00)	(14,365.95)	
Dept 522.000 - STREET REPAIR							
202-522.000-706.000	CITY LABOR - DPW	214.68	0.00	0.00	13,500.00	13,500.00	0.00
202-522.000-721.000	FICA/MEDICARE - CITY SHARE	16.43	0.00	0.00	1,000.00	1,000.00	0.00
202-522.000-722.000	ICMA - CITY SHARE	0.00	0.00	0.00	250.00	250.00	0.00
202-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	54.67	0.00	0.00	3,200.00	3,200.00	0.00
202-522.000-851.000	MVP EQUIPMENT RENTAL	4,707.80	0.00	0.00	5,000.00	5,000.00	0.00
Net - Dept 522.000 - STREET REPAIR		(4,993.58)	0.00	0.00	(22,950.00)	(22,950.00)	
Dept 524.000 - STREET MAINTENANCE							
202-524.000-704.100	STAFF - OVERTIME	233.38	0.00	0.00	700.00	700.00	0.00
202-524.000-706.000	CITY LABOR - DPW	6,383.68	968.63	3,264.59	6,600.00	3,335.41	49.46
202-524.000-721.000	FICA/MEDICARE - CITY SHARE	500.35	74.32	249.84	550.00	300.16	45.43
202-524.000-722.000	ICMA - CITY SHARE	14.24	7.70	19.18	120.00	100.82	15.98
202-524.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,668.15	230.08	785.97	1,700.00	914.03	46.23
202-524.000-731.000	MATERIALS & SUPPLIES	8,850.56	688.50	4,793.76	11,000.00	6,206.24	43.58
202-524.000-746.000	PROFESSIONAL SERVICES	127,350.00	0.00	30,510.00	70,000.00	39,490.00	43.59
202-524.000-749.000	CONTRACTUAL SERVICES	2,532.00	0.00	1,875.00	2,500.00	625.00	75.00
202-524.000-851.000	MVP EQUIPMENT RENTAL	11,266.07	1,616.16	5,814.06	12,000.00	6,185.94	48.45
202-524.000-862.000	CAP. OUTLAY-IMPROVEMENTS	738,596.07	0.00	125,086.33	450,000.00	324,913.67	27.80
Net - Dept 524.000 - STREET MAINTENANCE		(897,394.50)	(3,585.39)	(172,398.73)	(555,170.00)	(382,771.27)	
Dept 526.000 - STREET SWEEPING							
202-526.000-704.100	STAFF - OVERTIME	0.00	0.00	0.00	650.00	650.00	0.00
202-526.000-706.000	CITY LABOR - DPW	4,425.48	0.00	1,195.87	6,100.00	4,904.13	19.60
202-526.000-721.000	FICA/MEDICARE - CITY SHARE	327.13	0.00	90.48	500.00	409.52	18.10
202-526.000-722.000	ICMA - CITY SHARE	7.87	0.00	6.95	110.00	103.05	6.32
202-526.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,118.21	0.00	284.27	1,600.00	1,315.73	17.77
202-526.000-749.000	CONTRACTUAL SERVICES	3,184.39	0.00	2,625.14	3,000.00	374.86	87.50
202-526.000-851.000	MVP EQUIPMENT RENTAL	21,657.44	0.00	4,155.46	20,000.00	15,844.54	20.78
202-526.000-853.000	HYDRANT RENTAL	8,604.00	700.00	5,600.00	8,400.00	2,800.00	66.67
Net - Dept 526.000 - STREET SWEEPING		(39,324.52)	(700.00)	(13,958.17)	(40,360.00)	(26,401.83)	
Dept 530.000 - WINTER STREET MAINTENANCE							
202-530.000-704.100	STAFF - OVERTIME	1,607.07	35.21	2,794.00	1,400.00	(1,394.00)	199.57
202-530.000-704.200	HOLIDAY COMPENSATION	927.43	0.00	0.00	0.00	0.00	0.00
202-530.000-706.000	CITY LABOR - DPW	1,726.29	485.41	2,394.69	13,400.00	11,005.31	17.87
202-530.000-721.000	FICA/MEDICARE - CITY SHARE	323.98	39.86	396.88	1,100.00	703.12	36.08
202-530.000-722.000	ICMA - CITY SHARE	4.04	2.41	15.79	250.00	234.21	6.32
202-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,066.61	125.65	1,252.84	3,400.00	2,147.16	36.85
202-530.000-731.000	MATERIALS & SUPPLIES	14,963.68	7,411.33	13,274.38	18,000.00	4,725.62	73.75
202-530.000-851.000	MVP EQUIPMENT RENTAL	10,934.76	1,036.27	12,962.45	15,000.00	2,037.55	86.42
Net - Dept 530.000 - WINTER STREET MAINTENANCE		(31,553.86)	(9,136.14)	(33,091.03)	(52,550.00)	(19,458.97)	
Dept 540.000 - TRAFFIC SERVICES							
202-540.000-704.100	STAFF - OVERTIME	146.84	0.00	0.00	300.00	300.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
Fund 202 - MAJOR STREET FUND							
202-540.000-706.000	CITY LABOR - DPW	2,120.36	70.03	1,459.16	2,900.00	1,440.84	50.32
202-540.000-721.000	FICA/MEDICARE - CITY SHARE	173.10	5.41	111.46	250.00	138.54	44.58
202-540.000-722.000	ICMA - CITY SHARE	14.12	0.85	24.24	50.00	25.76	48.48
202-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	560.03	16.16	337.55	720.00	382.45	46.88
202-540.000-731.000	MATERIALS & SUPPLIES	1,377.04	0.00	0.00	3,500.00	3,500.00	0.00
202-540.000-749.000	CONTRACTUAL SERVICES	8,937.31	0.00	0.00	8,500.00	8,500.00	0.00
202-540.000-851.000	MVP EQUIPMENT RENTAL	2,178.36	75.64	1,430.16	1,200.00	(230.16)	119.18
Net - Dept 540.000 - TRAFFIC SERVICES		(15,507.16)	(168.09)	(3,362.57)	(17,420.00)	(14,057.43)	
Dept 561.000 - TRUNKLINE MAINTENANCE							
202-561.000-704.100	STAFF - OVERTIME	456.85	0.00	0.00	50.00	50.00	0.00
202-561.000-706.000	CITY LABOR - DPW	599.37	0.00	753.83	500.00	(253.83)	150.77
202-561.000-721.000	FICA/MEDICARE - CITY SHARE	79.58	0.00	56.70	50.00	(6.70)	113.40
202-561.000-722.000	ICMA - CITY SHARE	7.24	0.00	0.00	10.00	10.00	0.00
202-561.000-728.000	RETIREMENT PLANS (CITY SHARE)	260.27	0.00	188.27	120.00	(68.27)	156.89
202-561.000-851.000	MVP EQUIPMENT RENTAL	1,873.72	0.00	2,552.16	3,500.00	947.84	72.92
202-561.000-853.000	HYDRANT RENTAL	3,096.00	250.00	2,000.00	3,000.00	1,000.00	66.67
Net - Dept 561.000 - TRUNKLINE MAINTENANCE		(6,373.03)	(250.00)	(5,550.96)	(7,230.00)	(1,679.04)	
Dept 562.000 - TRUNKLINE WINTER MAINTENANCE							
202-562.000-704.100	STAFF - OVERTIME	727.14	0.00	1,674.33	300.00	(1,374.33)	558.11
202-562.000-706.000	CITY LABOR - DPW	643.37	0.00	58.57	2,900.00	2,841.43	2.02
202-562.000-721.000	FICA/MEDICARE - CITY SHARE	104.66	0.00	132.41	250.00	117.59	52.96
202-562.000-722.000	ICMA - CITY SHARE	11.87	0.00	8.65	50.00	41.35	17.30
202-562.000-728.000	RETIREMENT PLANS (CITY SHARE)	320.35	0.00	411.12	750.00	338.88	54.82
202-562.000-851.000	MVP EQUIPMENT RENTAL	3,634.24	0.00	3,322.99	4,200.00	877.01	79.12
Net - Dept 562.000 - TRUNKLINE WINTER MAINTENANCE		(5,441.63)	0.00	(5,608.07)	(8,450.00)	(2,841.93)	
Dept 563.000 - TRUNKLINE TRAFFIC SERVICES							
202-563.000-706.000	CITY LABOR - DPW	75.47	0.00	0.00	100.00	100.00	0.00
202-563.000-721.000	FICA/MEDICARE - CITY SHARE	5.49	0.00	0.00	10.00	10.00	0.00
202-563.000-728.000	RETIREMENT PLANS (CITY SHARE)	19.22	0.00	0.00	25.00	25.00	0.00
202-563.000-745.000	UTILITIES	4,908.25	0.00	2,621.43	4,000.00	1,378.57	65.54
202-563.000-851.000	MVP EQUIPMENT RENTAL	0.00	0.00	0.00	50.00	50.00	0.00
Net - Dept 563.000 - TRUNKLINE TRAFFIC SERVICES		(5,008.43)	0.00	(2,621.43)	(4,185.00)	(1,563.57)	
Dept 564.000 - TRUNKLINE STORM SEWER							
202-564.000-706.000	CITY LABOR - DPW	0.00	0.00	0.00	100.00	100.00	0.00
202-564.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	0.00	0.00	10.00	10.00	0.00
202-564.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	0.00	0.00	25.00	25.00	0.00
Net - Dept 564.000 - TRUNKLINE STORM SEWER		0.00	0.00	0.00	(135.00)	(135.00)	
Dept 650.000 - WATER "MISS DIG" OPERATION							
202-650.000-706.000	CITY LABOR - DPW	44.44	0.00	0.00	0.00	0.00	0.00
202-650.000-721.000	FICA/MEDICARE - CITY SHARE	3.38	0.00	0.00	0.00	0.00	0.00
202-650.000-728.000	RETIREMENT PLANS (CITY SHARE)	11.32	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 202 - MAJOR STREET FUND							
Net - Dept 650.000 - WATER "MISS DIG" OPERATION		(59.14)	0.00	0.00	0.00	0.00	
Dept 654.000 - WATER METER READING							
202-654.000-706.000 CITY LABOR - DPW		44.44	0.00	0.00	0.00	0.00	0.00
202-654.000-721.000 FICA/MEDICARE - CITY SHARE		3.38	0.00	0.00	0.00	0.00	0.00
202-654.000-728.000 RETIREMENT PLANS (CITY SHARE)		11.32	0.00	0.00	0.00	0.00	0.00
Net - Dept 654.000 - WATER METER READING		(59.14)	0.00	0.00	0.00	0.00	
Dept 999.000 - GASB 34							
202-999.000-859.203 CONTRIB. TO LOCAL STREET FUND		99,996.00	8,333.00	74,997.00	100,000.00	25,003.00	75.00
Net - Dept 999.000 - GASB 34		(99,996.00)	(8,333.00)	(74,997.00)	(100,000.00)	(25,003.00)	
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,049,147.06	60,659.32	633,171.04	1,013,500.00	380,328.96	62.47
TOTAL EXPENDITURES		1,197,665.76	26,383.23	376,968.98	895,270.00	518,301.02	42.11
NET OF REVENUES & EXPENDITURES		(148,518.70)	34,276.09	256,202.06	118,230.00	(137,972.06)	216.70

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Dept 000.000							
203-000.000-415.000	SPECIAL ASSESSMENT REVENUE	5,549.92	0.00	5,332.64	4,000.00	(1,332.64)	133.32
203-000.000-431.000	STATE AID	255,795.20	22,975.75	198,582.45	250,000.00	51,417.55	79.43
203-000.000-501.000	INTEREST INCOME	4,449.20	0.00	231.41	0.00	(231.41)	100.00
203-000.000-502.000	ASSESSMENT/LIEN INTEREST	464.51	0.00	535.77	500.00	(35.77)	107.15
203-000.000-596.000	SUNDRY REVENUE	86.00	7,391.25	8,115.45	500.00	(7,615.45)	1,623.09
203-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	15,000.00	1,250.00	11,250.00	15,000.00	3,750.00	75.00
203-000.000-605.202	CONTRIBUTION FROM MAJOR STREE	99,996.00	8,333.00	74,997.00	100,000.00	25,003.00	75.00
Net - Dept 000.000		381,340.83	39,950.00	299,044.72	370,000.00	70,955.28	
Dept 430.000 - STORM SEWERS							
203-430.000-704.100	STAFF - OVERTIME	92.43	0.00	0.00	525.00	525.00	0.00
203-430.000-704.200	HOLIDAY COMPENSATION	281.64	0.00	0.00	0.00	0.00	0.00
203-430.000-706.000	CITY LABOR - DPW	4,146.72	102.45	4,024.63	5,200.00	1,175.37	77.40
203-430.000-721.000	FICA/MEDICARE - CITY SHARE	343.49	7.84	304.99	425.00	120.01	71.76
203-430.000-722.000	ICMA - CITY SHARE	24.04	0.00	15.26	100.00	84.74	15.26
203-430.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,123.06	25.27	986.14	1,300.00	313.86	75.86
203-430.000-731.000	MATERIALS & SUPPLIES	215.00	0.00	757.58	600.00	(157.58)	126.26
203-430.000-851.000	MVP EQUIPMENT RENTAL	14,514.04	205.20	14,478.53	13,000.00	(1,478.53)	111.37
203-430.000-868.000	EATON COUNTY DRAIN ASSESSMENT	0.00	0.00	0.00	3,000.00	3,000.00	0.00
Net - Dept 430.000 - STORM SEWERS		(20,740.42)	(340.76)	(20,567.13)	(24,150.00)	(3,582.87)	
Dept 440.000 - SIDEWALK MAINTENANCE							
203-440.000-704.100	STAFF - OVERTIME	88.30	0.00	0.00	600.00	600.00	0.00
203-440.000-706.000	CITY LABOR - DPW	3,291.37	0.00	4,333.93	6,000.00	1,666.07	72.23
203-440.000-721.000	FICA/MEDICARE - CITY SHARE	256.17	0.00	329.49	500.00	170.51	65.90
203-440.000-722.000	ICMA - CITY SHARE	23.61	0.00	32.99	100.00	67.01	32.99
203-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	831.94	0.00	1,057.53	1,500.00	442.47	70.50
203-440.000-731.000	MATERIALS & SUPPLIES	1,853.17	0.00	1,817.13	5,000.00	3,182.87	36.34
203-440.000-851.000	MVP EQUIPMENT RENTAL	3,532.38	0.00	3,518.90	7,000.00	3,481.10	50.27
Net - Dept 440.000 - SIDEWALK MAINTENANCE		(9,876.94)	0.00	(11,089.97)	(20,700.00)	(9,610.03)	
Dept 520.000 - STREET ADMINISTRATION							
203-520.000-703.000	ADMINSTRATIVE SALARIES	22,270.78	1,591.04	16,183.70	25,000.00	8,816.30	64.73
203-520.000-704.000	STAFF WAGES	2,026.06	0.00	2,258.34	2,100.00	(158.34)	107.54
203-520.000-704.100	STAFF - OVERTIME	260.37	25.96	541.41	100.00	(441.41)	541.41
203-520.000-704.200	HOLIDAY COMPENSATION	558.32	0.00	940.55	0.00	(940.55)	100.00
203-520.000-706.000	CITY LABOR - DPW	9,796.83	933.61	8,571.16	0.00	(8,571.16)	100.00
203-520.000-710.000	COMPENSATED ABSENCES	7,303.04	368.50	7,881.02	3,000.00	(4,881.02)	262.70
203-520.000-711.000	LONGEVITY	1,296.17	0.00	1,506.59	1,300.00	(206.59)	115.89
203-520.000-712.000	SPECIAL COMPENSATION	482.91	25.20	469.59	300.00	(169.59)	156.53
203-520.000-715.000	HEALTH REIMBURSEMENT	360.30	0.00	452.64	300.00	(152.64)	150.88
203-520.000-718.000	AUTO ALLOWANCE	475.18	34.92	349.22	600.00	250.78	58.20
203-520.000-719.000	CLOTHING ALLOWANCE	642.17	0.00	565.53	650.00	84.47	87.00
203-520.000-721.000	FICA/MEDICARE - CITY SHARE	3,196.07	230.33	3,046.53	2,200.00	(846.53)	138.48
203-520.000-722.000	ICMA - CITY SHARE	182.00	42.00	418.28	150.00	(268.28)	278.85
203-520.000-723.000	VISION CARE	282.23	0.00	193.46	400.00	206.54	48.37
203-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	3,953.63	0.00	404.82	5,200.00	4,795.18	7.79
203-520.000-725.604	DENTAL & HEALTH BENEFITS	26,579.79	0.00	11,563.98	21,000.00	9,436.02	55.07
203-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,658.00	1,002.15	12,425.12	11,400.00	(1,025.12)	108.99
203-520.000-728.001	RETIRMENT HEALTH SAVINGS	655.20	0.00	0.00	1,100.00	1,100.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Net - Dept 520.000 - STREET ADMINISTRATION		(91,979.05)	(4,253.71)	(67,771.94)	(74,800.00)	(7,028.06)	
Dept 522.000 - STREET REPAIR							
203-522.000-706.000	CITY LABOR - DPW	194.56	0.00	15.37	15,700.00	15,684.63	0.10
203-522.000-721.000	FICA/MEDICARE - CITY SHARE	14.69	0.00	1.17	1,200.00	1,198.83	0.10
203-522.000-722.000	ICMA - CITY SHARE	0.00	0.00	0.00	250.00	250.00	0.00
203-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	49.55	0.00	3.91	3,700.00	3,696.09	0.11
203-522.000-851.000	MVP EQUIPMENT RENTAL	4,707.80	0.00	0.00	5,500.00	5,500.00	0.00
Net - Dept 522.000 - STREET REPAIR		(4,966.60)	0.00	(20.45)	(26,350.00)	(26,329.55)	
Dept 524.000 - STREET MAINTENANCE							
203-524.000-704.100	STAFF - OVERTIME	328.66	0.00	0.00	1,000.00	1,000.00	0.00
203-524.000-706.000	CITY LABOR - DPW	10,269.25	1,582.30	9,250.60	9,500.00	249.40	97.37
203-524.000-721.000	FICA/MEDICARE - CITY SHARE	802.20	120.86	701.28	800.00	98.72	87.66
203-524.000-722.000	ICMA - CITY SHARE	28.18	7.70	10.31	170.00	159.69	6.06
203-524.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,665.94	381.47	2,275.01	2,400.00	124.99	94.79
203-524.000-731.000	MATERIALS & SUPPLIES	11,647.18	688.50	4,714.04	8,000.00	3,285.96	58.93
203-524.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	10,440.00	20,000.00	9,560.00	52.20
203-524.000-851.000	MVP EQUIPMENT RENTAL	17,392.84	2,822.16	16,416.38	16,000.00	(416.38)	102.60
203-524.000-862.000	CAP. OUTLAY-IMPROVEMENTS	0.00	0.00	169,462.07	296,000.00	126,537.93	57.25
Net - Dept 524.000 - STREET MAINTENANCE		(43,134.25)	(5,602.99)	(213,269.69)	(353,870.00)	(140,600.31)	
Dept 526.000 - STREET SWEEPING							
203-526.000-704.100	STAFF - OVERTIME	136.89	0.00	0.00	1,150.00	1,150.00	0.00
203-526.000-706.000	CITY LABOR - DPW	6,222.61	0.00	8,332.86	11,300.00	2,967.14	73.74
203-526.000-721.000	FICA/MEDICARE - CITY SHARE	476.08	0.00	627.00	1,000.00	373.00	62.70
203-526.000-722.000	ICMA - CITY SHARE	10.59	0.00	5.95	200.00	194.05	2.98
203-526.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,607.81	0.00	2,051.90	2,900.00	848.10	70.76
203-526.000-749.000	CONTRACTUAL SERVICES	3,184.39	0.00	2,625.14	2,500.00	(125.14)	105.01
203-526.000-851.000	MVP EQUIPMENT RENTAL	32,922.08	0.00	30,800.82	37,000.00	6,199.18	83.25
203-526.000-853.000	HYDRANT RENTAL	16,500.00	1,317.00	10,536.00	15,800.00	5,264.00	66.68
Net - Dept 526.000 - STREET SWEEPING		(61,060.45)	(1,317.00)	(54,979.67)	(71,850.00)	(16,870.33)	
Dept 529.000 - GRAVEL STREET MAINTENANCE							
203-529.000-704.100	STAFF - OVERTIME	0.00	0.00	0.00	400.00	400.00	0.00
203-529.000-706.000	CITY LABOR - DPW	2,099.36	191.36	1,071.21	3,800.00	2,728.79	28.19
203-529.000-721.000	FICA/MEDICARE - CITY SHARE	161.23	15.04	82.33	300.00	217.67	27.44
203-529.000-722.000	ICMA - CITY SHARE	55.63	6.83	18.87	75.00	56.13	25.16
203-529.000-728.000	RETIREMENT PLANS (CITY SHARE)	469.76	38.31	235.36	1,000.00	764.64	23.54
203-529.000-731.000	MATERIALS & SUPPLIES	1,113.58	0.00	574.74	6,000.00	5,425.26	9.58
203-529.000-749.000	CONTRACTUAL SERVICES	2,600.00	0.00	0.00	1,400.00	1,400.00	0.00
203-529.000-851.000	MVP EQUIPMENT RENTAL	6,346.46	644.16	3,407.63	7,000.00	3,592.37	48.68
Net - Dept 529.000 - GRAVEL STREET MAINTENANCE		(12,846.02)	(895.70)	(5,390.14)	(19,975.00)	(14,584.86)	
Dept 530.000 - WINTER STREET MAINTENANCE							
203-530.000-704.100	STAFF - OVERTIME	1,587.68	35.21	3,301.11	1,000.00	(2,301.11)	330.11
203-530.000-704.200	HOLIDAY COMPENSATION	1,032.32	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
203-530.000-706.000	CITY LABOR - DPW	1,519.19	854.00	3,293.25	8,500.00	5,206.75	38.74
203-530.000-721.000	FICA/MEDICARE - CITY SHARE	313.44	68.07	504.05	700.00	195.95	72.01
203-530.000-722.000	ICMA - CITY SHARE	5.38	2.41	21.02	150.00	128.98	14.01
203-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,032.56	216.59	1,593.72	2,200.00	606.28	72.44
203-530.000-731.000	MATERIALS & SUPPLIES	23,905.72	7,411.33	13,274.40	17,000.00	3,725.60	78.08
203-530.000-851.000	MVP EQUIPMENT RENTAL	8,378.12	1,899.49	16,098.50	11,000.00	(5,098.50)	146.35
Net - Dept 530.000 - WINTER STREET MAINTENANCE		(37,774.41)	(10,487.10)	(38,086.05)	(40,550.00)	(2,463.95)	
Dept 540.000 - TRAFFIC SERVICES							
203-540.000-704.100	STAFF - OVERTIME	317.45	0.00	0.00	200.00	200.00	0.00
203-540.000-706.000	CITY LABOR - DPW	2,397.59	62.85	1,366.92	2,000.00	633.08	68.35
203-540.000-721.000	FICA/MEDICARE - CITY SHARE	204.28	4.81	103.41	150.00	46.59	68.94
203-540.000-722.000	ICMA - CITY SHARE	9.52	0.00	0.90	50.00	49.10	1.80
203-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	680.44	15.50	343.75	500.00	156.25	68.75
203-540.000-731.000	MATERIALS & SUPPLIES	743.73	0.00	430.40	2,000.00	1,569.60	21.52
203-540.000-749.000	CONTRACTUAL SERVICES	7,484.00	0.00	1,271.00	7,500.00	6,229.00	16.95
203-540.000-851.000	MVP EQUIPMENT RENTAL	1,679.01	563.55	1,431.81	1,500.00	68.19	95.45
Net - Dept 540.000 - TRAFFIC SERVICES		(13,516.02)	(646.71)	(4,948.19)	(13,900.00)	(8,951.81)	
Dept 654.000 - WATER METER READING							
203-654.000-706.000	CITY LABOR - DPW	64.08	0.00	0.00	0.00	0.00	0.00
203-654.000-721.000	FICA/MEDICARE - CITY SHARE	4.90	0.00	0.00	0.00	0.00	0.00
203-654.000-728.000	RETIREMENT PLANS (CITY SHARE)	16.32	0.00	0.00	0.00	0.00	0.00
Net - Dept 654.000 - WATER METER READING		(85.30)	0.00	0.00	0.00	0.00	
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		381,340.83	39,950.00	299,044.72	370,000.00	70,955.28	80.82
TOTAL EXPENDITURES		295,979.46	23,543.97	416,123.23	646,145.00	230,021.77	64.40
NET OF REVENUES & EXPENDITURES		85,361.37	16,406.03	(117,078.51)	(276,145.00)	(159,066.49)	42.40

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 230 - POLICE DRUG ENFORCEMENT							
Dept 000.000							
230-000.000-501.000	INTEREST INCOME	620.96	0.00	5.64	0.00	(5.64)	100.00
230-000.000-581.000	FORFEITURES	60.00	0.00	0.00	0.00	0.00	0.00
230-000.000-596.000	SUNDRY REVENUE	0.00	2,750.00	2,780.00	0.00	(2,780.00)	100.00
Net - Dept 000.000		680.96	2,750.00	2,785.64	0.00	(2,785.64)	
Dept 301.000 - DRUG ENFORCEMENT							
230-301.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	2,713.40	1,500.00	(1,213.40)	180.89
230-301.000-759.000	FORFEITURE REIMBURSEMENTS	0.00	0.00	0.00	500.00	500.00	0.00
Net - Dept 301.000 - DRUG ENFORCEMENT		0.00	0.00	(2,713.40)	(2,000.00)	713.40	
Fund 230 - POLICE DRUG ENFORCEMENT:							
TOTAL REVENUES		680.96	2,750.00	2,785.64	0.00	(2,785.64)	100.00
TOTAL EXPENDITURES		0.00	0.00	2,713.40	2,000.00	(713.40)	135.67
NET OF REVENUES & EXPENDITURES		680.96	2,750.00	72.24	(2,000.00)	(2,072.24)	3.61

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 240 - ACT 302 POLICE TRAINING							
Dept 000.000							
240-000.000-431.000	STATE AID	2,257.92	0.00	2,885.22	2,500.00	(385.22)	115.41
240-000.000-501.000	INTEREST INCOME	91.34	0.00	4.03	0.00	(4.03)	100.00
240-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	15,504.00	250.00	2,250.00	3,000.00	750.00	75.00
Net - Dept 000.000		17,853.26	250.00	5,139.25	5,500.00	360.75	
Dept 302.000 - ACT 302 POLICE TRAINING							
240-302.000-748.000	CONFERENCES & TRAINING	15,738.92	0.00	2,062.25	2,500.00	437.75	82.49
240-302.000-748.302	302 TRAINING	3,470.46	0.00	0.00	3,000.00	3,000.00	0.00
Net - Dept 302.000 - ACT 302 POLICE TRAINING		(19,209.38)	0.00	(2,062.25)	(5,500.00)	(3,437.75)	
Fund 240 - ACT 302 POLICE TRAINING:							
TOTAL REVENUES		17,853.26	250.00	5,139.25	5,500.00	360.75	93.44
TOTAL EXPENDITURES		19,209.38	0.00	2,062.25	5,500.00	3,437.75	37.50
NET OF REVENUES & EXPENDITURES		(1,356.12)	250.00	3,077.00	0.00	(3,077.00)	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Dept 000.000							
243-000.000-411.200	TAX CAPTURE	93,349.35	0.00	0.00	94,000.00	94,000.00	0.00
243-000.000-501.000	INTEREST INCOME	304.95	0.00	52.19	0.00	(52.19)	100.00
243-000.000-603.001	CONTRIBUTION FROM OTHERS - SPARTAN	0.00	0.00	65,459.75	0.00	(65,459.75)	100.00
243-000.000-802.000	TAX EXPENDITURES	81,274.82	0.00	81,274.82	86,000.00	4,725.18	94.51
Net - Dept 000.000		12,379.48	0.00	(15,762.88)	8,000.00	23,762.88	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		93,654.30	0.00	65,511.94	94,000.00	28,488.06	69.69
TOTAL EXPENDITURES		81,274.82	0.00	81,274.82	86,000.00	4,725.18	94.51
NET OF REVENUES & EXPENDITURES		12,379.48	0.00	(15,762.88)	8,000.00	23,762.88	197.04

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	
Fund 260 - DDA FUND							
Dept 000.000							
260-000.000-411.000	CURRENT PROPERTY TAXES	13,667.46	0.00	13,715.31	0.00	(13,715.31)	100.00
260-000.000-411.200	TAX CAPTURE	10,123.78	0.00	0.00	0.00	0.00	0.00
260-000.000-415.000	SPECIAL ASSESSMENT REVENUE	13,390.82	0.00	3,608.82	0.00	(3,608.82)	100.00
260-000.000-424.000	PARKING PERMITS	910.00	30.00	1,350.00	0.00	(1,350.00)	100.00
260-000.000-501.000	INTEREST INCOME	232.62	0.00	4.36	0.00	(4.36)	100.00
260-000.000-603.000	CONTRIBUTIONS FROM OTHERS	2,075.00	0.00	0.00	0.00	0.00	0.00
260-000.000-605.101	CONTRIBUTION FROM GENERAL FUND	4,373.46	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000		44,773.14	30.00	18,678.49	0.00	(18,678.49)	
Dept 800.000 - ECONOMIC DEVELOPMENT							
260-800.000-704.100	STAFF - OVERTIME	135.54	0.00	95.78	0.00	(95.78)	100.00
260-800.000-706.000	CITY LABOR - DPW	3,856.81	297.17	5,923.45	0.00	(5,923.45)	100.00
260-800.000-721.000	FICA/MEDICARE - CITY SHARE	303.12	22.88	458.78	0.00	(458.78)	100.00
260-800.000-722.000	ICMA - CITY SHARE	26.85	2.56	41.84	0.00	(41.84)	100.00
260-800.000-728.000	RETIREMENT PLANS (CITY SHARE)	979.53	69.98	1,426.20	0.00	(1,426.20)	100.00
260-800.000-731.000	MATERIALS & SUPPLIES	3,543.07	0.00	2,489.03	0.00	(2,489.03)	100.00
260-800.000-737.000	PRINTING & PUBLISHING	0.00	0.00	337.66	0.00	(337.66)	100.00
260-800.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	935.00	0.00	(935.00)	100.00
260-800.000-749.000	CONTRACTUAL SERVICES	20,074.12	0.00	13,471.16	0.00	(13,471.16)	100.00
260-800.000-753.000	SPECIAL PURPOSE EXPENSES	2,635.00	0.00	0.00	0.00	0.00	0.00
260-800.000-851.000	MVP EQUIPMENT RENTAL	3,155.54	130.90	2,787.03	0.00	(2,787.03)	100.00
260-800.000-862.000	CAP. OUTLAY-IMPROVEMENTS	14,489.75	0.00	0.00	0.00	0.00	0.00
Net - Dept 800.000 - ECONOMIC DEVELOPMENT		(49,199.33)	(523.49)	(27,965.93)	0.00	27,965.93	
Fund 260 - DDA FUND:							
TOTAL REVENUES		44,773.14	30.00	18,678.49	0.00	(18,678.49)	100.00
TOTAL EXPENDITURES		49,199.33	523.49	27,965.93	0.00	(27,965.93)	100.00
NET OF REVENUES & EXPENDITURES		(4,426.19)	(493.49)	(9,287.44)	0.00	9,287.44	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 261 - LDFA							
Dept 000.000							
261-000.000-501.000	INTEREST INCOME	13,094.73	0.00	621.46	0.00	(621.46)	100.00
261-000.000-607.000	LOAN REPAYMENT	2,850.00	185.00	1,665.00	0.00	(1,665.00)	100.00
Net - Dept 000.000		15,944.73	185.00	2,286.46	0.00	(2,286.46)	
Dept 800.000 - ECONOMIC DEVELOPMENT							
261-800.000-735.000	DUES & SUBSCRIPTIONS	305.00	0.00	0.00	350.00	350.00	0.00
261-800.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	5,000.00	5,000.00	0.00
261-800.000-749.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	1,000.00	1,000.00	0.00
261-800.000-972.000	MISCELLANEOUS	0.00	0.00	0.00	100.00	100.00	0.00
Net - Dept 800.000 - ECONOMIC DEVELOPMENT		(305.00)	0.00	0.00	(6,450.00)	(6,450.00)	
Fund 261 - LDFA:							
TOTAL REVENUES		15,944.73	185.00	2,286.46	0.00	(2,286.46)	100.00
TOTAL EXPENDITURES		305.00	0.00	0.00	6,450.00	6,450.00	0.00
NET OF REVENUES & EXPENDITURES		15,639.73	185.00	2,286.46	(6,450.00)	(8,736.46)	35.45

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 270 - ECONOMIC DEVELOPMENT FUND							
Dept 000.000							
270-000.000-501.000	INTEREST INCOME	868.28	0.00	27.06	0.00	(27.06)	100.00
270-000.000-593.000	RENT EARNED-CITY PROPERTY	0.00	0.00	10,400.00	9,500.00	(900.00)	109.47
270-000.000-596.000	SUNDRY REVENUE	535.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000		1,403.28	0.00	10,427.06	9,500.00	(927.06)	
Dept 800.000 - ECONOMIC DEVELOPMENT							
270-800.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.00	0.00	0.13	0.00	(0.13)	100.00
270-800.000-728.000	RETIREMENT PLANS (CITY SHARE)	4.00	0.00	0.00	0.00	0.00	0.00
270-800.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	12.54	250.00	237.46	5.02
270-800.000-748.000	CONFERENCES & TRAINING	0.00	0.00	0.00	500.00	500.00	0.00
270-800.000-749.000	CONTRACTUAL SERVICES	2,264.00	0.00	2,953.00	2,000.00	(953.00)	147.65
Net - Dept 800.000 - ECONOMIC DEVELOPMENT		(2,268.00)	0.00	(2,965.67)	(2,750.00)	215.67	
Dept 999.000 - GASB 34							
270-999.000-859.101	CONTRIB. TO GENERAL FUND	24,996.00	2,083.00	18,747.00	25,000.00	6,253.00	74.99
Net - Dept 999.000 - GASB 34		(24,996.00)	(2,083.00)	(18,747.00)	(25,000.00)	(6,253.00)	
Fund 270 - ECONOMIC DEVELOPMENT FUND:							
TOTAL REVENUES		1,403.28	0.00	10,427.06	9,500.00	(927.06)	109.76
TOTAL EXPENDITURES		27,264.00	2,083.00	21,712.67	27,750.00	6,037.33	78.24
NET OF REVENUES & EXPENDITURES		(25,860.72)	(2,083.00)	(11,285.61)	(18,250.00)	(6,964.39)	61.84

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
Fund 280 - AIRPORT FUND							
Dept 000.000							
280-000.000-444.000	AIRPORT HANGER RENT	28,337.58	3,455.00	27,588.00	35,000.00	7,412.00	78.82
280-000.000-501.000	INTEREST INCOME	(362.06)	0.00	0.00	0.00	0.00	0.00
280-000.000-592.000	FUEL SALES	42,501.10	3,853.24	40,050.23	35,000.00	(5,050.23)	114.43
280-000.000-593.000	RENT EARNED-CITY PROPERTY	0.00	0.00	0.00	10,400.00	10,400.00	0.00
280-000.000-596.000	SUNDRY REVENUE	(2,610.00)	0.00	0.00	0.00	0.00	0.00
280-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	45,000.00	8,333.00	74,997.00	100,000.00	25,003.00	75.00
Net - Dept 000.000		112,866.62	15,641.24	142,635.23	180,400.00	37,764.77	
Dept 830.000 - AIRPORT							
280-830.000-704.100	STAFF - OVERTIME	146.35	0.00	558.96	0.00	(558.96)	100.00
280-830.000-706.000	CITY LABOR - DPW	4,497.99	95.68	2,706.71	4,000.00	1,293.29	67.67
280-830.000-721.000	FICA/MEDICARE - CITY SHARE	352.78	7.52	248.41	300.00	51.59	82.80
280-830.000-722.000	ICMA - CITY SHARE	58.80	3.42	25.93	0.00	(25.93)	100.00
280-830.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,111.81	19.15	771.54	600.00	(171.54)	128.59
280-830.000-731.000	MATERIALS & SUPPLIES	3,113.45	50.53	1,296.78	1,500.00	203.22	86.45
280-830.000-734.000	GASOLINE & OIL	45,959.41	0.00	1,968.45	35,000.00	33,031.55	5.62
280-830.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	10,036.81	0.00	852.17	3,500.00	2,647.83	24.35
280-830.000-743.000	TAXES	8,864.94	0.00	8,939.98	9,000.00	60.02	99.33
280-830.000-744.000	TELEPHONE & INTERNET	6,645.89	417.00	8,970.00	5,000.00	(3,970.00)	179.40
280-830.000-745.000	UTILITIES	13,080.03	0.00	8,688.79	15,000.00	6,311.21	57.93
280-830.000-746.000	PROFESSIONAL SERVICES	11,269.96	0.00	7,066.64	17,500.00	10,433.36	40.38
280-830.000-747.000	INSURANCE & BONDS	9,399.67	0.00	(162.00)	8,500.00	8,662.00	(1.91)
280-830.000-749.000	CONTRACTUAL SERVICES	18,378.23	0.00	11,898.77	16,000.00	4,101.23	74.37
280-830.000-851.000	MVP EQUIPMENT RENTAL	7,378.13	212.52	6,969.96	5,000.00	(1,969.96)	139.40
280-830.000-862.000	CAP. OUTLAY-IMPROVEMENTS	0.00	0.00	1,600.00	57,000.00	55,400.00	2.81
280-830.000-970.000	MILEAGE ALLOWANCE	0.00	0.00	38.64	0.00	(38.64)	100.00
280-830.000-972.000	MISCELLANEOUS	2,142.69	78.50	1,956.83	0.00	(1,956.83)	100.00
Net - Dept 830.000 - AIRPORT		(142,436.94)	(884.32)	(64,396.56)	(177,900.00)	(113,503.44)	
Fund 280 - AIRPORT FUND:							
TOTAL REVENUES		112,866.62	15,641.24	142,635.23	180,400.00	37,764.77	79.07
TOTAL EXPENDITURES		142,436.94	884.32	64,396.56	177,900.00	113,503.44	36.20
NET OF REVENUES & EXPENDITURES		(29,570.32)	14,756.92	78,238.67	2,500.00	(75,738.67)	3,129.55

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 285 - CAMP FRANCES							
Dept 000.000							
285-000.000-501.000	INTEREST INCOME	227.27	0.00	9.63	0.00	(9.63)	100.00
285-000.000-593.000	RENT EARNED-CITY PROPERTY	3,120.00	0.00	0.00	0.00	0.00	0.00
285-000.000-596.000	SUNDRY REVENUE	(20.00)	0.00	0.00	0.00	0.00	0.00
285-000.000-603.000	CONTRIBUTIONS FROM OTHERS	105.00	375.00	4,332.25	0.00	(4,332.25)	100.00
Net - Dept 000.000		3,432.27	375.00	4,341.88	0.00	(4,341.88)	
Dept 825.000 - PARKS & RECREATION							
285-825.000-731.000	MATERIALS & SUPPLIES	129.91	0.00	1,284.60	0.00	(1,284.60)	100.00
285-825.000-734.000	GASOLINE & OIL	124.95	0.00	0.00	0.00	0.00	0.00
285-825.000-745.000	UTILITIES	1,172.90	0.00	554.05	0.00	(554.05)	100.00
285-825.000-747.000	INSURANCE & BONDS	42.50	0.00	(3.00)	0.00	3.00	100.00
285-825.000-749.000	CONTRACTUAL SERVICES	5,020.76	0.00	20.00	0.00	(20.00)	100.00
285-825.000-972.000	MISCELLANEOUS	80.00	0.00	20.00	0.00	(20.00)	100.00
Net - Dept 825.000 - PARKS & RECREATION		(6,571.02)	0.00	(1,875.65)	0.00	1,875.65	
Fund 285 - CAMP FRANCES:							
TOTAL REVENUES		3,432.27	375.00	4,341.88	0.00	(4,341.88)	100.00
TOTAL EXPENDITURES		6,571.02	0.00	1,875.65	0.00	(1,875.65)	100.00
NET OF REVENUES & EXPENDITURES		(3,138.75)	375.00	2,466.23	0.00	(2,466.23)	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 290 - FEDERAL & STATE GRANTS FUND							
Dept 000.000							
290-000.000-437.006	STATE GRANT - MSHDA	0.00	0.00	46,450.67	0.00	(46,450.67)	100.00
290-000.000-439.007	CDBG	0.00	0.00	1,460.00	0.00	(1,460.00)	100.00
290-000.000-501.000	INTEREST INCOME	(185.83)	0.00	14.54	0.00	(14.54)	100.00
Net - Dept 000.000		(185.83)	0.00	47,925.21	0.00	(47,925.21)	
Dept 890.002 - CDBG							
290-890.002-746.000	PROFESSIONAL SERVICES	740.00	0.00	52,350.67	0.00	(52,350.67)	100.00
Net - Dept 890.002 - CDBG		(740.00)	0.00	(52,350.67)	0.00	52,350.67	
Fund 290 - FEDERAL & STATE GRANTS FUND:							
TOTAL REVENUES		(185.83)	0.00	47,925.21	0.00	(47,925.21)	100.00
TOTAL EXPENDITURES		740.00	0.00	52,350.67	0.00	(52,350.67)	100.00
NET OF REVENUES & EXPENDITURES		(925.83)	0.00	(4,425.46)	0.00	4,425.46	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 330 - 2008 FACILITY BLDG G.O. BOND							
Dept 000.000							
330-000.000-411.000	CURRENT PROPERTY TAXES	205,779.35	0.00	196,444.16	202,200.00	5,755.84	97.15
330-000.000-441.000	LOCAL COMM STBLZTN SHARE TAX	10,126.83	0.00	0.00	0.00	0.00	0.00
330-000.000-501.000	INTEREST INCOME	2,428.49	0.00	97.44	0.00	(97.44)	100.00
330-000.000-596.000	SUNDRY REVENUE	5,479.10	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000		223,813.77	0.00	196,541.60	202,200.00	5,658.40	
Dept 826.000 - DEBT SERVICE							
330-826.000-871.000	PRINCIPAL	140,000.00	0.00	0.00	145,000.00	145,000.00	0.00
330-826.000-872.000	INTEREST EXPENSE	59,500.00	0.00	28,350.00	56,700.00	28,350.00	50.00
330-826.000-873.000	PAYING AGENT FEES	0.00	0.00	0.00	500.00	500.00	0.00
Net - Dept 826.000 - DEBT SERVICE		(199,500.00)	0.00	(28,350.00)	(202,200.00)	(173,850.00)	
Dept 878.000 - G.O. BONDS 78							
330-878.000-972.000	MISCELLANEOUS	0.00	0.00	109.05	0.00	(109.05)	100.00
Net - Dept 878.000 - G.O. BONDS 78		0.00	0.00	(109.05)	0.00	109.05	
Fund 330 - 2008 FACILITY BLDG G.O. BOND:							
TOTAL REVENUES		223,813.77	0.00	196,541.60	202,200.00	5,658.40	97.20
TOTAL EXPENDITURES		199,500.00	0.00	28,459.05	202,200.00	173,740.95	14.07
NET OF REVENUES & EXPENDITURES		24,313.77	0.00	168,082.55	0.00	(168,082.55)	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 403 - REVOLVING FUND SPECIAL ACCOUNT							
Dept 000.000							
403-000.000-501.000	INTEREST INCOME	12,030.17	0.00	240.73	0.00	(240.73)	100.00
403-000.000-605.101	CONTRIBUTION FROM GENERAL FUND	800,000.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000		812,030.17	0.00	240.73	0.00	(240.73)	
Fund 403 - REVOLVING FUND SPECIAL ACCOUNT:							
TOTAL REVENUES		812,030.17	0.00	240.73	0.00	(240.73)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		812,030.17	0.00	240.73	0.00	(240.73)	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)	
Fund 500 - RECYCLING FUND							
Dept 000.000							
500-000.000-411.000	CURRENT PROPERTY TAXES	0.00	0.00	15,923.15	0.00	(15,923.15)	100.00
500-000.000-438.000	COUNTY/LOCAL GRANTS	26,122.98	0.00	18,773.56	25,000.00	6,226.44	75.09
500-000.000-501.000	INTEREST INCOME	178.11	0.00	17.42	250.00	232.58	6.97
500-000.000-595.000	SALE OF RECYCLABLE MATERIAL	8,996.11	2,398.91	12,335.49	14,000.00	1,664.51	88.11
500-000.000-596.000	SUNDRY REVENUE	11,918.18	1,493.77	19,305.68	14,000.00	(5,305.68)	137.90
500-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	9,204.00	0.00	0.00	0.00	0.00	0.00
500-000.000-972.000	MISCELLANEOUS	4,634.31	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000		51,785.07	3,892.68	66,355.30	53,250.00	(13,105.30)	
Dept 841.000 - HALL STREET RECYCLING CENTER							
500-841.000-704.000	STAFF WAGES	0.00	0.00	44.44	0.00	(44.44)	100.00
500-841.000-706.000	CITY LABOR - DPW	970.32	134.97	1,123.23	2,100.00	976.77	53.49
500-841.000-707.000	PART-TIME STAFF WAGES	35,126.03	3,171.11	32,331.27	42,000.00	9,668.73	76.98
500-841.000-721.000	FICA/MEDICARE - CITY SHARE	2,761.44	253.17	2,563.42	3,300.00	736.58	77.68
500-841.000-722.000	ICMA - CITY SHARE	25.06	4.27	26.51	30.00	3.49	88.37
500-841.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,057.56	0.00	34.43	2,000.00	1,965.57	1.72
500-841.000-728.000	RETIREMENT PLANS (CITY SHARE)	(731.91)	27.73	255.60	500.00	244.40	51.12
500-841.000-731.000	MATERIALS & SUPPLIES	2,457.56	0.00	855.41	3,000.00	2,144.59	28.51
500-841.000-745.000	UTILITIES	2,978.92	0.00	1,858.54	2,500.00	641.46	74.34
500-841.000-747.000	INSURANCE & BONDS	63.50	0.00	(4.00)	70.00	74.00	(5.71)
500-841.000-749.000	CONTRACTUAL SERVICES	3,827.13	0.00	2,033.62	5,000.00	2,966.38	40.67
500-841.000-851.000	MVP EQUIPMENT RENTAL	1,285.17	135.00	1,151.53	1,300.00	148.47	88.58
Net - Dept 841.000 - HALL STREET RECYCLING CENTER		(49,820.78)	(3,726.25)	(42,274.00)	(61,800.00)	(19,526.00)	
Dept 999.000 - GASB 34							
500-999.000-859.101	CONTRIB. TO GENERAL FUND	8,400.00	0.00	0.00	7,700.00	7,700.00	0.00
Net - Dept 999.000 - GASB 34		(8,400.00)	0.00	0.00	(7,700.00)	(7,700.00)	
Fund 500 - RECYCLING FUND:							
TOTAL REVENUES		56,419.38	3,892.68	66,355.30	53,250.00	(13,105.30)	124.61
TOTAL EXPENDITURES		62,855.09	3,726.25	42,274.00	69,500.00	27,226.00	60.83
NET OF REVENUES & EXPENDITURES		(6,435.71)	166.43	24,081.30	(16,250.00)	(40,331.30)	148.19

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 510 - WATER & SEWER FUND							
Dept 000.000							
510-000.000-437.661	STATE GRANT-WELLHEAD PROTECT	14,401.71	0.00	546.44	1,000.00	453.56	54.64
510-000.000-501.000	INTEREST INCOME	16,626.30	172.31	2,253.15	30,000.00	27,746.85	7.51
510-000.000-551.000	WATER-UTILITY BILLING	1,369,639.86	254,714.21	1,252,466.46	1,510,000.00	257,533.54	82.94
510-000.000-551.001	WATER BILLING - SPRINKLING	54,115.96	194.72	77,867.31	65,000.00	(12,867.31)	119.80
510-000.000-552.000	WATER SYSTEM EQUITY CHARGE	14,050.00	0.00	2,950.00	10,800.00	7,850.00	27.31
510-000.000-552.001	WATER TAP FEE	50.00	0.00	0.00	0.00	0.00	0.00
510-000.000-553.000	WATER - SALES TO CITY	78,312.00	6,575.00	52,600.00	79,000.00	26,400.00	66.58
510-000.000-554.000	WATER - MISCELLANEOUS CHARGES	3,356.71	0.00	150.00	6,400.00	6,250.00	2.34
510-000.000-555.000	WATER - METERS SOLD	5,527.80	0.00	2,023.00	5,000.00	2,977.00	40.46
510-000.000-556.000	WATER-PENALTIES AND FINES	15,053.36	0.00	0.00	19,000.00	19,000.00	0.00
510-000.000-557.000	WATER-SUNDRY	1,829.95	0.00	507.64	900.00	392.36	56.40
510-000.000-561.000	SEWER-UTILITY BILLING	2,292,575.74	433,336.49	2,152,706.60	2,350,000.00	197,293.40	91.60
510-000.000-562.000	SEWER SYSTEM EQUITY CHARGE	22,600.00	0.00	8,800.00	19,200.00	10,400.00	45.83
510-000.000-562.001	SEWER TAP FEES	0.00	0.00	0.00	2,000.00	2,000.00	0.00
510-000.000-563.000	SEWER-CLEANOUT & AUGERING	7,587.50	825.00	7,725.00	10,000.00	2,275.00	77.25
510-000.000-564.000	SEWER-PENALTIES & FINES	24,871.46	0.00	0.00	27,000.00	27,000.00	0.00
510-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	4,688.25	0.00	0.00	500.00	500.00	0.00
510-000.000-596.000	SUNDRY REVENUE	15,015.39	30.00	12,307.85	9,000.00	(3,307.85)	136.75
Net - Dept 000.000		3,940,301.99	695,847.73	3,572,903.45	4,144,800.00	571,896.55	
Dept 221.000 - PAYROLL TO BE DISTRIBUTED							
510-221.000-706.000	CITY LABOR - DPW	0.00	0.00	617.04	0.00	(617.04)	100.00
510-221.000-721.000	FICA/MEDICARE - CITY SHARE	2.52	0.00	49.03	0.00	(49.03)	100.00
510-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	8.49	0.00	132.03	0.00	(132.03)	100.00
Net - Dept 221.000 - PAYROLL TO BE DISTRIBUTED		(11.01)	0.00	(798.10)	0.00	798.10	
Dept 522.000 - STREET REPAIR							
510-522.000-706.000	CITY LABOR - DPW	44.44	0.00	0.00	0.00	0.00	0.00
510-522.000-721.000	FICA/MEDICARE - CITY SHARE	3.38	0.00	0.00	0.00	0.00	0.00
510-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	7.32	0.00	0.00	0.00	0.00	0.00
Net - Dept 522.000 - STREET REPAIR		(55.14)	0.00	0.00	0.00	0.00	
Dept 610.000 - SEWER ADMINISTRATION							
510-610.000-703.000	ADMINSTRATIVE SALARIES	102,123.22	7,896.63	67,278.08	121,000.00	53,721.92	55.60
510-610.000-704.000	STAFF WAGES	25,927.33	0.00	9,493.07	10,000.00	506.93	94.93
510-610.000-704.100	STAFF - OVERTIME	173.54	29.63	607.14	1,000.00	392.86	60.71
510-610.000-704.200	HOLIDAY COMPENSATION	6,851.93	0.00	1,714.66	0.00	(1,714.66)	100.00
510-610.000-706.000	CITY LABOR - DPW	20,938.64	1,566.31	14,325.47	12,600.00	(1,725.47)	113.69
510-610.000-710.000	COMPENSATED ABSENCES	45,638.30	1,236.85	36,936.72	0.00	(36,936.72)	100.00
510-610.000-711.000	LONGEVITY	4,847.79	0.00	5,391.32	5,300.00	(91.32)	101.72
510-610.000-712.000	SPECIAL COMPENSATION	2,087.11	20.41	1,562.44	1,500.00	(62.44)	104.16
510-610.000-715.000	HEALTH REIMBURSEMENT	1,558.34	0.00	1,972.40	1,500.00	(472.40)	131.49
510-610.000-718.000	AUTO ALLOWANCE	633.49	46.61	465.92	975.00	509.08	47.79
510-610.000-719.000	CLOTHING ALLOWANCE	3,452.44	0.00	2,630.50	3,000.00	369.50	87.68
510-610.000-721.000	FICA/MEDICARE - CITY SHARE	14,668.22	824.15	10,841.18	11,200.00	358.82	96.80
510-610.000-722.000	ICMA - CITY SHARE	892.32	34.00	571.38	1,000.00	428.62	57.14
510-610.000-723.000	VISION CARE	3,035.55	0.00	1,829.24	1,850.00	20.76	98.88
510-610.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	6,601.98	0.00	1,399.00	18,500.00	17,101.00	7.56
510-610.000-725.604	DENTAL & HEALTH BENEFITS	116,513.31	0.00	55,066.56	100,000.00	44,933.44	55.07
510-610.000-728.000	RETIREMENT PLANS (CITY SHARE)	35,392.43	3,074.90	40,547.14	41,500.00	952.86	97.70

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 510 - WATER & SEWER FUND							
510-610.000-728.001	RETIRMENT HEALTH SAVINGS	2,098.62	0.00	0.00	3,400.00	3,400.00	0.00
510-610.000-731.000	MATERIALS & SUPPLIES	870.60	0.00	199.97	1,000.00	800.03	20.00
510-610.000-732.000	POSTAGE	3,804.72	0.00	2,685.91	3,000.00	314.09	89.53
510-610.000-735.000	DUES & SUBSCRIPTIONS	1,621.90	0.00	1,153.00	1,600.00	447.00	72.06
510-610.000-737.000	PRINTING & PUBLISHING	2,249.89	0.00	2,654.54	1,500.00	(1,154.54)	176.97
510-610.000-744.000	TELEPHONE & INTERNET	1,078.80	3,483.00	31,347.00	41,800.00	10,453.00	74.99
510-610.000-746.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	500.00	0.00
510-610.000-747.000	INSURANCE & BONDS	9,634.67	0.00	(646.00)	13,500.00	14,146.00	(4.79)
510-610.000-748.000	CONFERENCES & TRAINING	4,964.92	0.00	228.57	3,500.00	3,271.43	6.53
510-610.000-850.000	RENTAL EXPENSE	3,666.63	0.00	333.33	4,080.00	3,746.67	8.17
510-610.000-853.000	HYDRANT RENTAL	21,204.00	1,792.00	14,336.00	21,500.00	7,164.00	66.68
510-610.000-871.000	PRINCIPAL	0.00	0.00	0.00	460,000.00	460,000.00	0.00
510-610.000-872.000	INTEREST EXPENSE	84,841.00	0.00	26,275.00	52,550.00	26,275.00	50.00
510-610.000-971.000	DEPRECIATION EXPENSE	686,816.89	0.00	0.00	0.00	0.00	0.00
510-610.000-972.000	MISCELLANEOUS	0.00	0.00	0.00	500.00	500.00	0.00
510-610.000-987.000	OPEB Expense	(55,176.00)	0.00	0.00	0.00	0.00	0.00
Net - Dept 610.000 - SEWER ADMINISTRATION		(1,159,512.58)	(20,004.49)	(331,199.54)	(939,355.00)	(608,155.46)	
Dept 620.000 - SEWER "MISS DIG" OPERATIONS							
510-620.000-704.100	STAFF - OVERTIME	94.80	0.00	189.99	1,500.00	1,310.01	12.67
510-620.000-706.000	CITY LABOR - DPW	11,090.65	1,213.78	10,845.81	15,100.00	4,254.19	71.83
510-620.000-721.000	FICA/MEDICARE - CITY SHARE	851.54	92.58	842.03	1,250.00	407.97	67.36
510-620.000-722.000	ICMA - CITY SHARE	12.63	0.00	2.66	280.00	277.34	0.95
510-620.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,255.63	299.45	2,744.55	3,900.00	1,155.45	70.37
510-620.000-731.000	MATERIALS & SUPPLIES	187.13	0.00	761.76	300.00	(461.76)	253.92
510-620.000-851.000	MVP EQUIPMENT RENTAL	8,337.50	725.27	7,201.80	10,500.00	3,298.20	68.59
Net - Dept 620.000 - SEWER "MISS DIG" OPERATIONS		(22,829.88)	(2,331.08)	(22,588.60)	(32,830.00)	(10,241.40)	
Dept 621.000 - SEWER MAINTENANCE MAINS							
510-621.000-704.100	STAFF - OVERTIME	180.42	0.00	0.00	1,900.00	1,900.00	0.00
510-621.000-704.200	HOLIDAY COMPENSATION	246.48	0.00	0.00	0.00	0.00	0.00
510-621.000-706.000	CITY LABOR - DPW	14,073.82	2,628.60	10,750.30	19,000.00	8,249.70	56.58
510-621.000-721.000	FICA/MEDICARE - CITY SHARE	1,093.14	201.05	818.69	1,550.00	731.31	52.82
510-621.000-722.000	ICMA - CITY SHARE	61.03	1.92	20.54	400.00	379.46	5.14
510-621.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,750.18	646.28	2,632.33	4,800.00	2,167.67	54.84
510-621.000-731.000	MATERIALS & SUPPLIES	720.50	0.00	1,945.61	1,600.00	(345.61)	121.60
510-621.000-851.000	MVP EQUIPMENT RENTAL	56,995.45	13,104.33	48,007.30	46,000.00	(2,007.30)	104.36
Net - Dept 621.000 - SEWER MAINTENANCE MAINS		(76,121.02)	(16,582.18)	(64,174.77)	(75,250.00)	(11,075.23)	
Dept 622.000 - SEWER MAINTENANCE SERVICES							
510-622.000-704.100	STAFF - OVERTIME	292.25	635.01	880.25	1,700.00	819.75	51.78
510-622.000-704.200	HOLIDAY COMPENSATION	50.00	0.00	83.80	0.00	(83.80)	100.00
510-622.000-706.000	CITY LABOR - DPW	6,163.06	705.77	5,621.91	17,000.00	11,378.09	33.07
510-622.000-721.000	FICA/MEDICARE - CITY SHARE	490.81	102.31	502.89	1,400.00	897.11	35.92
510-622.000-722.000	ICMA - CITY SHARE	25.11	3.52	18.62	300.00	281.38	6.21
510-622.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,286.06	326.17	1,608.93	4,300.00	2,691.07	37.42
510-622.000-731.000	MATERIALS & SUPPLIES	4,920.14	0.00	770.87	3,000.00	2,229.13	25.70
510-622.000-749.000	CONTRACTUAL SERVICES	1,548.00	0.00	300.00	0.00	(300.00)	100.00
510-622.000-851.000	MVP EQUIPMENT RENTAL	12,169.53	2,660.18	8,979.01	18,500.00	9,520.99	48.54

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 510 - WATER & SEWER FUND							
Net - Dept 622.000 - SEWER MAINTENANCE SERVICES		(26,944.96)	(4,432.96)	(18,766.28)	(46,200.00)	(27,433.72)	
Dept 623.000 - DAY LIFT STATION							
510-623.000-704.100	STAFF - OVERTIME	41.22	0.00	0.00	0.00	0.00	0.00
510-623.000-706.000	CITY LABOR - DPW	911.50	102.84	663.36	850.00	186.64	78.04
510-623.000-721.000	FICA/MEDICARE - CITY SHARE	72.49	8.02	50.55	75.00	24.45	67.40
510-623.000-722.000	ICMA - CITY SHARE	15.47	3.60	6.00	20.00	14.00	30.00
510-623.000-728.000	RETIREMENT PLANS (CITY SHARE)	169.20	20.58	143.69	200.00	56.31	71.85
510-623.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	0.00	100.00	100.00	0.00
510-623.000-745.000	UTILITIES	1,743.95	0.00	1,269.48	1,800.00	530.52	70.53
510-623.000-749.000	CONTRACTUAL SERVICES	565.40	0.00	942.14	700.00	(242.14)	134.59
510-623.000-851.000	MVP EQUIPMENT RENTAL	1,339.80	70.24	845.63	800.00	(45.63)	105.70
Net - Dept 623.000 - DAY LIFT STATION		(4,859.03)	(205.28)	(3,920.85)	(4,545.00)	(624.15)	
Dept 624.000 - REYNOLDS LIFT STATION							
510-624.000-704.100	STAFF - OVERTIME	0.00	0.00	0.00	90.00	90.00	0.00
510-624.000-706.000	CITY LABOR - DPW	603.77	151.46	752.21	900.00	147.79	83.58
510-624.000-721.000	FICA/MEDICARE - CITY SHARE	46.07	11.51	57.04	70.00	12.96	81.49
510-624.000-722.000	ICMA - CITY SHARE	10.75	0.00	0.97	20.00	19.03	4.85
510-624.000-728.000	RETIREMENT PLANS (CITY SHARE)	112.91	31.90	171.30	200.00	28.70	85.65
510-624.000-731.000	MATERIALS & SUPPLIES	16.18	0.00	501.42	200.00	(301.42)	250.71
510-624.000-745.000	UTILITIES	2,649.79	0.00	2,278.55	3,200.00	921.45	71.20
510-624.000-749.000	CONTRACTUAL SERVICES	886.94	0.00	919.59	900.00	(19.59)	102.18
510-624.000-851.000	MVP EQUIPMENT RENTAL	418.49	87.51	377.98	400.00	22.02	94.50
Net - Dept 624.000 - REYNOLDS LIFT STATION		(4,744.90)	(282.38)	(5,059.06)	(5,980.00)	(920.94)	
Dept 625.000 - MEIJER LIFT STATION							
510-625.000-704.100	STAFF - OVERTIME	68.86	0.00	0.00	120.00	120.00	0.00
510-625.000-704.200	HOLIDAY COMPENSATION	216.04	0.00	0.00	0.00	0.00	0.00
510-625.000-706.000	CITY LABOR - DPW	679.58	0.00	368.45	1,200.00	831.55	30.70
510-625.000-721.000	FICA/MEDICARE - CITY SHARE	74.35	0.00	27.92	100.00	72.08	27.92
510-625.000-722.000	ICMA - CITY SHARE	29.71	0.00	1.81	20.00	18.19	9.05
510-625.000-728.000	RETIREMENT PLANS (CITY SHARE)	167.60	0.00	83.62	300.00	216.38	27.87
510-625.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	0.00	100.00	100.00	0.00
510-625.000-745.000	UTILITIES	943.39	0.00	414.42	700.00	285.58	59.20
510-625.000-749.000	CONTRACTUAL SERVICES	1,811.90	0.00	484.40	600.00	115.60	80.73
510-625.000-851.000	MVP EQUIPMENT RENTAL	496.37	0.00	205.97	600.00	394.03	34.33
Net - Dept 625.000 - MEIJER LIFT STATION		(4,487.80)	0.00	(1,586.59)	(3,740.00)	(2,153.41)	
Dept 626.000 - LANSING LIFT STATION							
510-626.000-704.100	STAFF - OVERTIME	0.00	77.13	283.55	0.00	(283.55)	100.00
510-626.000-706.000	CITY LABOR - DPW	1,505.25	129.53	1,094.48	3,000.00	1,905.52	36.48
510-626.000-721.000	FICA/MEDICARE - CITY SHARE	117.84	15.98	104.76	250.00	145.24	41.90
510-626.000-722.000	ICMA - CITY SHARE	68.13	4.91	10.52	50.00	39.48	21.04
510-626.000-728.000	RETIREMENT PLANS (CITY SHARE)	269.20	41.36	298.57	700.00	401.43	42.65
510-626.000-731.000	MATERIALS & SUPPLIES	5,640.75	0.00	2,496.80	9,000.00	6,503.20	27.74
510-626.000-745.000	UTILITIES	9,165.17	0.00	5,477.15	9,000.00	3,522.85	60.86
510-626.000-749.000	CONTRACTUAL SERVICES	12,722.16	0.00	6,629.40	8,500.00	1,870.60	77.99
510-626.000-851.000	MVP EQUIPMENT RENTAL	884.42	104.78	747.45	1,100.00	352.55	67.95

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PERIOD ENDING 03/31/2021

		END BALANCE	ACTIVITY FOR	YTD BALANCE	AVAILABLE		
		06/30/2020	MONTH 03/31/21	03/31/2021	2020-21	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 510 - WATER & SEWER FUND							
Net - Dept 626.000 - LANSING LIFT STATION		(30,372.92)	(373.69)	(17,142.68)	(31,600.00)	(14,457.32)	
Dept 627.000 - BEECH LIFT STATION							
510-627.000-704.100	STAFF - OVERTIME	612.95	53.73	1,036.51	250.00	(786.51)	414.60
510-627.000-706.000	CITY LABOR - DPW	4,182.42	889.57	1,768.23	2,500.00	731.77	70.73
510-627.000-721.000	FICA/MEDICARE - CITY SHARE	365.17	72.80	214.55	200.00	(14.55)	107.28
510-627.000-722.000	ICMA - CITY SHARE	94.55	13.22	26.18	50.00	23.82	52.36
510-627.000-728.000	RETIREMENT PLANS (CITY SHARE)	856.37	206.76	615.16	600.00	(15.16)	102.53
510-627.000-731.000	MATERIALS & SUPPLIES	5,249.18	0.00	0.00	200.00	200.00	0.00
510-627.000-745.000	UTILITIES	3,106.14	0.00	2,118.92	3,300.00	1,181.08	64.21
510-627.000-749.000	CONTRACTUAL SERVICES	987.40	0.00	6,394.61	700.00	(5,694.61)	913.52
510-627.000-851.000	MVP EQUIPMENT RENTAL	3,085.75	1,313.62	3,422.71	750.00	(2,672.71)	456.36
Net - Dept 627.000 - BEECH LIFT STATION		(18,539.93)	(2,549.70)	(15,596.87)	(8,550.00)	7,046.87	
Dept 628.000 - TIRRELL LIFT STATION							
510-628.000-704.100	STAFF - OVERTIME	1,102.06	99.44	1,571.88	800.00	(771.88)	196.49
510-628.000-704.200	HOLIDAY COMPENSATION	302.79	0.00	206.46	0.00	(206.46)	100.00
510-628.000-706.000	CITY LABOR - DPW	7,191.41	287.35	7,557.93	7,750.00	192.07	97.52
510-628.000-721.000	FICA/MEDICARE - CITY SHARE	664.93	29.78	705.83	650.00	(55.83)	108.59
510-628.000-722.000	ICMA - CITY SHARE	335.13	5.90	39.89	150.00	110.11	26.59
510-628.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,485.27	83.41	2,088.47	2,000.00	(88.47)	104.42
510-628.000-731.000	MATERIALS & SUPPLIES	3,498.07	0.00	6,587.71	4,500.00	(2,087.71)	146.39
510-628.000-745.000	UTILITIES	54,369.40	0.00	23,973.16	32,000.00	8,026.84	74.92
510-628.000-749.000	CONTRACTUAL SERVICES	1,557.45	0.00	9,470.00	31,000.00	21,530.00	30.55
510-628.000-851.000	MVP EQUIPMENT RENTAL	3,577.28	181.19	3,420.84	2,700.00	(720.84)	126.70
Net - Dept 628.000 - TIRRELL LIFT STATION		(74,083.79)	(687.07)	(55,622.17)	(81,550.00)	(25,927.83)	
Dept 629.000 - CHAD LIFT STATION							
510-629.000-704.100	STAFF - OVERTIME	28.36	39.16	197.73	0.00	(197.73)	100.00
510-629.000-706.000	CITY LABOR - DPW	797.46	114.02	709.42	1,300.00	590.58	54.57
510-629.000-721.000	FICA/MEDICARE - CITY SHARE	63.39	11.62	68.85	100.00	31.15	68.85
510-629.000-722.000	ICMA - CITY SHARE	22.95	0.00	5.29	20.00	14.71	26.45
510-629.000-728.000	RETIREMENT PLANS (CITY SHARE)	140.58	31.72	200.31	300.00	99.69	66.77
510-629.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	0.00	200.00	200.00	0.00
510-629.000-745.000	UTILITIES	2,005.41	0.00	1,167.86	1,800.00	632.14	64.88
510-629.000-749.000	CONTRACTUAL SERVICES	841.90	0.00	1,511.09	1,100.00	(411.09)	137.37
510-629.000-851.000	MVP EQUIPMENT RENTAL	517.13	70.82	369.64	450.00	80.36	82.14
Net - Dept 629.000 - CHAD LIFT STATION		(4,417.18)	(267.34)	(4,230.19)	(5,270.00)	(1,039.81)	
Dept 630.000 - NORTHWAY LIFT STATION							
510-630.000-704.100	STAFF - OVERTIME	158.40	0.00	77.72	75.00	(2.72)	103.63
510-630.000-706.000	CITY LABOR - DPW	930.29	35.82	785.63	600.00	(185.63)	130.94
510-630.000-721.000	FICA/MEDICARE - CITY SHARE	79.79	2.74	65.37	50.00	(15.37)	130.74
510-630.000-722.000	ICMA - CITY SHARE	57.26	0.00	5.78	10.00	4.22	57.80
510-630.000-728.000	RETIREMENT PLANS (CITY SHARE)	178.47	8.84	181.39	150.00	(31.39)	120.93
510-630.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	7.99	100.00	92.01	7.99
510-630.000-745.000	UTILITIES	0.00	0.00	0.00	350.00	350.00	0.00
510-630.000-749.000	CONTRACTUAL SERVICES	1,194.65	0.00	347.40	300.00	(47.40)	115.80
510-630.000-851.000	MVP EQUIPMENT RENTAL	428.66	23.80	513.70	300.00	(213.70)	171.23

PERIOD ENDING 03/31/2021

		END BALANCE	ACTIVITY FOR	YTD BALANCE	AVAILABLE		
		06/30/2020	MONTH 03/31/21	03/31/2021	2020-21	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 510 - WATER & SEWER FUND							
Net - Dept 630.000 - NORTHWAY LIFT STATION		(3,027.52)	(71.20)	(1,984.98)	(1,935.00)	49.98	
Dept 631.000 - W.W.T.P. OPERATIONS							
510-631.000-704.100	STAFF - OVERTIME	9,617.03	502.26	7,481.55	19,000.00	11,518.45	39.38
510-631.000-704.200	HOLIDAY COMPENSATION	5,948.06	0.00	2,994.06	0.00	(2,994.06)	100.00
510-631.000-706.000	CITY LABOR - DPW	159,671.76	15,032.55	116,183.83	190,000.00	73,816.17	61.15
510-631.000-710.000	COMPENSATED ABSENCES	75.63	0.00	0.00	0.00	0.00	0.00
510-631.000-715.000	HEALTH REIMBURSEMENT	500.00	0.00	0.00	0.00	0.00	0.00
510-631.000-721.000	FICA/MEDICARE - CITY SHARE	13,426.07	1,191.69	9,625.80	15,500.00	5,874.20	62.10
510-631.000-722.000	ICMA - CITY SHARE	4,886.25	126.01	826.98	6,000.00	5,173.02	13.78
510-631.000-728.000	RETIREMENT PLANS (CITY SHARE)	30,639.67	3,387.66	27,896.33	48,000.00	20,103.67	58.12
510-631.000-731.000	MATERIALS & SUPPLIES	38,893.25	204.78	45,869.66	55,000.00	9,130.34	83.40
510-631.000-738.000	OPERATING SUPPLIES	34,173.87	0.00	43,940.55	48,000.00	4,059.45	91.54
510-631.000-739.000	LABORATORY SUPPLIES	30,754.95	42.66	13,348.76	28,000.00	14,651.24	47.67
510-631.000-744.000	TELEPHONE & INTERNET	2,797.69	250.00	3,186.30	3,000.00	(186.30)	106.21
510-631.000-745.000	UTILITIES	166,907.82	0.00	86,806.06	122,000.00	35,193.94	71.15
510-631.000-746.000	PROFESSIONAL SERVICES	56,269.93	0.00	94,803.03	130,000.00	35,196.97	72.93
510-631.000-748.000	CONFERENCES & TRAINING	4,890.01	0.00	1,705.60	4,000.00	2,294.40	42.64
510-631.000-749.000	CONTRACTUAL SERVICES	96,827.83	1,552.40	51,816.23	90,000.00	38,183.77	57.57
510-631.000-851.000	MVP EQUIPMENT RENTAL	15,266.18	361.22	3,515.00	16,000.00	12,485.00	21.97
510-631.000-970.000	MILEAGE ALLOWANCE	0.00	0.00	106.03	0.00	(106.03)	100.00
Net - Dept 631.000 - W.W.T.P. OPERATIONS		(671,546.00)	(22,651.23)	(510,105.77)	(774,500.00)	(264,394.23)	
Dept 632.000 - WWTP BLDG & YARD MAINTENANCE							
510-632.000-704.100	STAFF - OVERTIME	160.71	0.00	48.94	800.00	751.06	6.12
510-632.000-706.000	CITY LABOR - DPW	8,651.28	560.48	23,865.15	7,600.00	(16,265.15)	314.02
510-632.000-721.000	FICA/MEDICARE - CITY SHARE	670.41	42.55	1,811.99	650.00	(1,161.99)	278.77
510-632.000-722.000	ICMA - CITY SHARE	166.08	0.00	203.91	200.00	(3.91)	101.96
510-632.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,553.94	116.43	4,931.58	2,000.00	(2,931.58)	246.58
510-632.000-731.000	MATERIALS & SUPPLIES	14,088.64	10.99	4,517.07	2,000.00	(2,517.07)	225.85
510-632.000-749.000	CONTRACTUAL SERVICES	9,523.81	0.00	3,585.17	6,000.00	2,414.83	59.75
510-632.000-851.000	MVP EQUIPMENT RENTAL	7,247.83	0.00	1,107.29	3,000.00	1,892.71	36.91
Net - Dept 632.000 - WWTP BLDG & YARD MAINTENANCE		(42,062.70)	(730.45)	(40,071.10)	(22,250.00)	17,821.10	
Dept 640.000 - WATER ADMINISTRATION							
510-640.000-703.000	ADMINSTRATIVE SALARIES	75,728.24	5,358.11	51,513.44	92,000.00	40,486.56	55.99
510-640.000-704.000	STAFF WAGES	22,864.11	0.00	7,361.38	11,000.00	3,638.62	66.92
510-640.000-704.100	STAFF - OVERTIME	170.22	35.40	728.24	1,000.00	271.76	72.82
510-640.000-704.200	HOLIDAY COMPENSATION	956.69	0.00	1,690.56	0.00	(1,690.56)	100.00
510-640.000-706.000	CITY LABOR - DPW	20,005.39	1,751.36	15,936.18	0.00	(15,936.18)	100.00
510-640.000-710.000	COMPENSATED ABSENCES	24,288.14	1,257.34	26,605.45	12,600.00	(14,005.45)	211.15
510-640.000-711.000	LONGEVITY	4,011.39	0.00	4,420.29	5,000.00	579.71	88.41
510-640.000-712.000	SPECIAL COMPENSATION	1,640.26	26.40	1,205.18	1,500.00	294.82	80.35
510-640.000-715.000	HEALTH REIMBURSEMENT	1,897.31	0.00	1,443.97	0.00	(1,443.97)	100.00
510-640.000-718.000	AUTO ALLOWANCE	633.49	46.58	465.91	975.00	509.09	47.79
510-640.000-719.000	CLOTHING ALLOWANCE	2,538.11	0.00	1,881.56	2,500.00	618.44	75.26
510-640.000-721.000	FICA/MEDICARE - CITY SHARE	10,248.70	647.25	8,624.24	10,100.00	1,475.76	85.39
510-640.000-722.000	ICMA - CITY SHARE	780.84	44.00	577.89	1,000.00	422.11	57.79
510-640.000-723.000	VISION CARE	1,339.75	0.00	824.65	1,500.00	675.35	54.98
510-640.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	7,349.83	0.00	1,089.99	15,500.00	14,410.01	7.03
510-640.000-725.604	DENTAL & HEALTH BENEFITS	58,694.45	0.00	44,383.65	80,600.00	36,216.35	55.07
510-640.000-728.000	RETIREMENT PLANS (CITY SHARE)	28,109.00	2,869.60	36,432.45	41,400.00	4,967.55	88.00
510-640.000-728.001	RETIRMENT HEALTH SAVINGS	1,875.91	0.00	0.00	3,000.00	3,000.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21 AMENDED BUDGET	AVAILABLE	% BDGT USED
		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 510 - WATER & SEWER FUND							
510-640.000-731.000	MATERIALS & SUPPLIES	763.85	0.00	53.59	400.00	346.41	13.40
510-640.000-732.000	POSTAGE	3,778.33	0.00	1,897.51	3,000.00	1,102.49	63.25
510-640.000-735.000	DUES & SUBSCRIPTIONS	640.00	0.00	95.00	2,000.00	1,905.00	4.75
510-640.000-737.000	PRINTING & PUBLISHING	2,654.07	0.00	2,461.84	1,500.00	(961.84)	164.12
510-640.000-744.000	TELEPHONE & INTERNET	37,398.27	108.00	972.00	1,300.00	328.00	74.77
510-640.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	834.00	2,000.00	1,166.00	41.70
510-640.000-747.000	INSURANCE & BONDS	4,009.00	0.00	(266.00)	4,200.00	4,466.00	(6.33)
510-640.000-748.000	CONFERENCES & TRAINING	1,403.08	0.00	0.00	2,500.00	2,500.00	0.00
510-640.000-749.000	CONTRACTUAL SERVICES	19,310.42	1,217.70	11,524.30	18,000.00	6,475.70	64.02
510-640.000-850.000	RENTAL EXPENSE	2,475.00	0.00	225.00	5,304.00	5,079.00	4.24
510-640.000-853.000	HYDRANT RENTAL	21,204.00	1,791.00	14,328.00	21,500.00	7,172.00	66.64
510-640.000-972.000	MISCELLANEOUS	0.00	0.00	0.00	50.00	50.00	0.00
Net - Dept 640.000 - WATER ADMINISTRATION		(356,767.85)	(15,152.74)	(237,310.27)	(341,429.00)	(104,118.73)	
Dept 650.000 - WATER "MISS DIG" OPERATION							
510-650.000-704.100	STAFF - OVERTIME	296.97	0.00	246.92	1,700.00	1,453.08	14.52
510-650.000-706.000	CITY LABOR - DPW	12,332.01	1,234.73	11,215.14	17,000.00	5,784.86	65.97
510-650.000-721.000	FICA/MEDICARE - CITY SHARE	953.95	94.17	874.66	1,400.00	525.34	62.48
510-650.000-722.000	ICMA - CITY SHARE	13.30	0.00	2.67	300.00	297.33	0.89
510-650.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,514.48	304.60	2,850.82	4,400.00	1,549.18	64.79
510-650.000-731.000	MATERIALS & SUPPLIES	697.87	0.00	576.69	700.00	123.31	82.38
510-650.000-851.000	MVP EQUIPMENT RENTAL	8,884.24	699.75	7,320.90	10,000.00	2,679.10	73.21
Net - Dept 650.000 - WATER "MISS DIG" OPERATION		(25,692.82)	(2,333.25)	(23,087.80)	(35,500.00)	(12,412.20)	
Dept 651.000 - WATER MAINTENANCE MAINS							
510-651.000-704.100	STAFF - OVERTIME	850.29	602.72	4,744.05	2,600.00	(2,144.05)	182.46
510-651.000-706.000	CITY LABOR - DPW	9,190.33	713.29	11,983.95	25,500.00	13,516.05	47.00
510-651.000-721.000	FICA/MEDICARE - CITY SHARE	765.43	101.74	1,283.29	200.00	(1,083.29)	641.65
510-651.000-722.000	ICMA - CITY SHARE	143.26	20.72	237.12	500.00	262.88	47.42
510-651.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,866.02	294.30	3,767.93	6,500.00	2,732.07	57.97
510-651.000-731.000	MATERIALS & SUPPLIES	15,654.55	0.00	10,482.25	20,000.00	9,517.75	52.41
510-651.000-749.000	CONTRACTUAL SERVICES	7,216.96	0.00	99.00	7,000.00	6,901.00	1.41
510-651.000-851.000	MVP EQUIPMENT RENTAL	12,815.90	2,219.42	20,775.59	24,000.00	3,224.41	86.56
Net - Dept 651.000 - WATER MAINTENANCE MAINS		(48,502.74)	(3,952.19)	(53,373.18)	(86,300.00)	(32,926.82)	
Dept 652.000 - WATER MAINTENANCE SERVICES							
510-652.000-704.100	STAFF - OVERTIME	268.78	8.50	487.37	4,500.00	4,012.63	10.83
510-652.000-704.200	HOLIDAY COMPENSATION	28.22	0.00	83.80	0.00	(83.80)	100.00
510-652.000-706.000	CITY LABOR - DPW	11,203.89	2,453.89	12,390.20	43,000.00	30,609.80	28.81
510-652.000-721.000	FICA/MEDICARE - CITY SHARE	876.62	188.63	988.52	3,500.00	2,511.48	28.24
510-652.000-722.000	ICMA - CITY SHARE	106.57	12.19	64.83	800.00	735.17	8.10
510-652.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,260.48	593.01	3,148.34	11,000.00	7,851.66	28.62
510-652.000-731.000	MATERIALS & SUPPLIES	10,589.84	0.00	7,345.66	13,000.00	5,654.34	56.51
510-652.000-851.000	MVP EQUIPMENT RENTAL	28,174.28	5,497.03	27,297.59	30,000.00	2,702.41	90.99
Net - Dept 652.000 - WATER MAINTENANCE SERVICES		(53,508.68)	(8,753.25)	(51,806.31)	(105,800.00)	(53,993.69)	
Dept 653.000 - WATER METER MAINTENANCE							
510-653.000-704.100	STAFF - OVERTIME	0.00	0.00	0.00	200.00	200.00	0.00
510-653.000-706.000	CITY LABOR - DPW	1,972.75	156.17	3,560.68	2,000.00	(1,560.68)	178.03

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		06/30/2020 NORM (ABNORM)	MONTH 03/31/21 INCR (DECR)	03/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 510 - WATER & SEWER FUND							
510-653.000-721.000	FICA/MEDICARE - CITY SHARE	154.51	12.05	276.60	150.00	(126.60)	184.40
510-653.000-722.000	ICMA - CITY SHARE	62.01	1.79	76.50	50.00	(26.50)	153.00
510-653.000-728.000	RETIREMENT PLANS (CITY SHARE)	348.55	36.13	773.84	500.00	(273.84)	154.77
510-653.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	1,468.95	50.00	(1,418.95)	2,937.90
510-653.000-749.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	500.00	500.00	0.00
510-653.000-851.000	MVP EQUIPMENT RENTAL	623.15	117.10	2,041.08	700.00	(1,341.08)	291.58
Net - Dept 653.000 - WATER METER MAINTENANCE		(3,160.97)	(323.24)	(8,197.65)	(4,150.00)	4,047.65	
Dept 654.000 - WATER METER READING							
510-654.000-704.100	STAFF - OVERTIME	188.92	0.00	0.00	3,000.00	3,000.00	0.00
510-654.000-704.200	HOLIDAY COMPENSATION	83.33	0.00	0.00	0.00	0.00	0.00
510-654.000-706.000	CITY LABOR - DPW	28,308.94	1,839.31	20,778.39	28,500.00	7,721.61	72.91
510-654.000-721.000	FICA/MEDICARE - CITY SHARE	2,218.60	142.93	1,615.11	2,300.00	684.89	70.22
510-654.000-722.000	ICMA - CITY SHARE	644.91	41.30	481.81	500.00	18.19	96.36
510-654.000-728.000	RETIREMENT PLANS (CITY SHARE)	5,089.07	397.56	4,472.89	7,200.00	2,727.11	62.12
510-654.000-851.000	MVP EQUIPMENT RENTAL	16,239.75	898.42	10,844.43	20,000.00	9,155.57	54.22
Net - Dept 654.000 - WATER METER READING		(52,773.52)	(3,319.52)	(38,192.63)	(61,500.00)	(23,307.37)	
Dept 661.000 - WATER PRODUCTION & OPERATION							
510-661.000-704.100	STAFF - OVERTIME	1,692.94	484.40	5,020.50	8,000.00	2,979.50	62.76
510-661.000-704.200	HOLIDAY COMPENSATION	1,952.43	0.00	946.22	0.00	(946.22)	100.00
510-661.000-706.000	CITY LABOR - DPW	71,570.82	5,119.86	51,564.52	78,000.00	26,435.48	66.11
510-661.000-721.000	FICA/MEDICARE - CITY SHARE	5,729.42	432.16	4,409.26	6,400.00	1,990.74	68.89
510-661.000-722.000	ICMA - CITY SHARE	854.55	60.47	619.37	1,400.00	780.63	44.24
510-661.000-728.000	RETIREMENT PLANS (CITY SHARE)	14,267.10	1,300.36	13,383.30	20,000.00	6,616.70	66.92
510-661.000-731.000	MATERIALS & SUPPLIES	6,309.01	0.00	200.46	5,000.00	4,799.54	4.01
510-661.000-738.000	OPERATING SUPPLIES	49,141.04	0.00	31,779.20	48,000.00	16,220.80	66.21
510-661.000-739.000	LABORATORY SUPPLIES	2,342.66	0.00	1,905.12	2,200.00	294.88	86.60
510-661.000-744.000	TELEPHONE & INTERNET	1,273.70	167.00	2,212.39	2,000.00	(212.39)	110.62
510-661.000-745.000	UTILITIES	70,525.73	0.00	55,269.24	84,000.00	28,730.76	65.80
510-661.000-746.000	PROFESSIONAL SERVICES	16,616.13	0.00	2,740.72	12,000.00	9,259.28	22.84
510-661.000-748.000	CONFERENCES & TRAINING	1,133.65	0.00	1,085.00	2,500.00	1,415.00	43.40
510-661.000-749.000	CONTRACTUAL SERVICES	16,061.66	0.00	46,653.37	38,000.00	(8,653.37)	122.77
510-661.000-851.000	MVP EQUIPMENT RENTAL	19,308.62	2,100.35	20,564.17	19,000.00	(1,564.17)	108.23
Net - Dept 661.000 - WATER PRODUCTION & OPERATION		(278,779.46)	(9,664.60)	(238,352.84)	(326,500.00)	(88,147.16)	
Dept 662.000 - BUILDING & GROUNDS MAINTENANCE							
510-662.000-706.000	CITY LABOR - DPW	339.28	184.00	360.93	1,600.00	1,239.07	22.56
510-662.000-721.000	FICA/MEDICARE - CITY SHARE	25.68	14.19	27.99	120.00	92.01	23.33
510-662.000-722.000	ICMA - CITY SHARE	1.79	1.79	6.29	30.00	23.71	20.97
510-662.000-728.000	RETIREMENT PLANS (CITY SHARE)	67.08	43.00	79.47	400.00	320.53	19.87
510-662.000-731.000	MATERIALS & SUPPLIES	2,054.33	0.00	516.31	600.00	83.69	86.05
510-662.000-749.000	CONTRACTUAL SERVICES	386.00	0.00	421.00	800.00	379.00	52.63
510-662.000-851.000	MVP EQUIPMENT RENTAL	94.20	172.71	251.42	100.00	(151.42)	251.42
Net - Dept 662.000 - BUILDING & GROUNDS MAINTENANCE		(2,968.36)	(415.69)	(1,663.41)	(3,650.00)	(1,986.59)	
Dept 671.000 - SEWER NEW SERVICE							
510-671.000-706.000	CITY LABOR - DPW	0.00	0.00	0.00	200.00	200.00	0.00
510-671.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	0.00	0.00	15.00	15.00	0.00

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Fund 510 - WATER & SEWER FUND							
510-671.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	0.00	0.00	50.00	50.00	0.00
Net - Dept 671.000 - SEWER NEW SERVICE		0.00	0.00	0.00	(265.00)	(265.00)	
Dept 673.000 - SEWER REPLACEMENT MAINS							
510-673.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	8.99	0.00	(8.99)	100.00
Net - Dept 673.000 - SEWER REPLACEMENT MAINS		0.00	0.00	(8.99)	0.00	8.99	
Dept 674.000 - SEWER REPLACEMENT SERVICES							
510-674.000-706.000	CITY LABOR - DPW	0.00	0.00	0.00	550.00	550.00	0.00
510-674.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	0.00	0.00	40.00	40.00	0.00
510-674.000-722.000	ICMA - CITY SHARE	0.00	0.00	0.00	10.00	10.00	0.00
510-674.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	0.00	0.00	120.00	120.00	0.00
510-674.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	0.00	100.00	100.00	0.00
Net - Dept 674.000 - SEWER REPLACEMENT SERVICES		0.00	0.00	0.00	(820.00)	(820.00)	
Dept 675.000 - SEWER REPLACEMENT EQUIPMENT							
510-675.000-731.000	MATERIALS & SUPPLIES	8,954.95	0.00	6,763.92	15,000.00	8,236.08	45.09
Net - Dept 675.000 - SEWER REPLACEMENT EQUIPMENT		(8,954.95)	0.00	(6,763.92)	(15,000.00)	(8,236.08)	
Dept 677.000 - WATER NEW SERVICES							
510-677.000-706.000	CITY LABOR - DPW	0.00	0.00	62.85	200.00	137.15	31.43
510-677.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	0.00	4.80	20.00	15.20	24.00
510-677.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	0.00	16.01	50.00	33.99	32.02
510-677.000-851.000	MVP EQUIPMENT RENTAL	0.00	0.00	55.98	200.00	144.02	27.99
Net - Dept 677.000 - WATER NEW SERVICES		0.00	0.00	(139.64)	(470.00)	(330.36)	
Dept 678.000 - WATER NEW EQUIPMENT							
510-678.000-731.000	MATERIALS & SUPPLIES	(3,870.30)	0.00	0.00	1,000.00	1,000.00	0.00
Net - Dept 678.000 - WATER NEW EQUIPMENT		3,870.30	0.00	0.00	(1,000.00)	(1,000.00)	
Dept 679.000 - WATER NEW METERS							
510-679.000-706.000	CITY LABOR - DPW	0.00	0.00	0.00	200.00	200.00	0.00
510-679.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	0.00	0.00	20.00	20.00	0.00
510-679.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	0.00	0.00	50.00	50.00	0.00
510-679.000-731.000	MATERIALS & SUPPLIES	22,490.00	0.00	22,030.00	30,000.00	7,970.00	73.43
Net - Dept 679.000 - WATER NEW METERS		(22,490.00)	0.00	(22,030.00)	(30,270.00)	(8,240.00)	
Dept 680.000 - WATER NEW HYDRANTS							
510-680.000-731.000	MATERIALS & SUPPLIES	1,510.36	0.00	447.00	2,000.00	1,553.00	22.35
Net - Dept 680.000 - WATER NEW HYDRANTS		(1,510.36)	0.00	(447.00)	(2,000.00)	(1,553.00)	

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Fund 510 - WATER & SEWER FUND							
Dept 681.000 - WATER TOWER							
510-681.000-706.000	CITY LABOR - DPW	0.00	0.00	0.00	550.00	550.00	0.00
510-681.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	0.00	0.00	50.00	50.00	0.00
510-681.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	0.00	0.00	120.00	120.00	0.00
510-681.000-746.000	PROFESSIONAL SERVICES	0.00	0.00	6,040.00	0.00	(6,040.00)	100.00
510-681.000-749.000	CONTRACTUAL SERVICES	2,121.00	0.00	345.00	600.00	255.00	57.50
Net - Dept 681.000 - WATER TOWER		(2,121.00)	0.00	(6,385.00)	(1,320.00)	5,065.00	
Dept 682.000 - WATER REPLACEMENT MAINS							
510-682.000-706.000	CITY LABOR - DPW	0.00	0.00	0.00	300.00	300.00	0.00
510-682.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	0.00	0.00	25.00	25.00	0.00
510-682.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	0.00	0.00	80.00	80.00	0.00
Net - Dept 682.000 - WATER REPLACEMENT MAINS		0.00	0.00	0.00	(405.00)	(405.00)	
Dept 683.000 - WATER REPLACEMENT SERVICES							
510-683.000-704.100	STAFF - OVERTIME	0.00	0.00	117.87	3,000.00	2,882.13	3.93
510-683.000-706.000	CITY LABOR - DPW	2,311.89	0.00	1,189.73	28,500.00	27,310.27	4.17
510-683.000-721.000	FICA/MEDICARE - CITY SHARE	176.18	0.00	100.18	25,000.00	24,899.82	0.40
510-683.000-722.000	ICMA - CITY SHARE	34.53	0.00	30.72	500.00	469.28	6.14
510-683.000-728.000	RETIREMENT PLANS (CITY SHARE)	468.00	0.00	292.15	7,200.00	6,907.85	4.06
510-683.000-731.000	MATERIALS & SUPPLIES	7,710.15	0.00	179.00	12,000.00	11,821.00	1.49
510-683.000-749.000	CONTRACTUAL SERVICES	35,594.66	0.00	59,488.25	25,000.00	(34,488.25)	237.95
510-683.000-851.000	MVP EQUIPMENT RENTAL	4,577.57	0.00	950.58	10,000.00	9,049.42	9.51
Net - Dept 683.000 - WATER REPLACEMENT SERVICES		(50,872.98)	0.00	(62,348.48)	(111,200.00)	(48,851.52)	
Dept 684.000 - WATER REPLACEMENT EQUIPMENT							
510-684.000-731.000	MATERIALS & SUPPLIES	0.00	0.00	99.12	1,200.00	1,100.88	8.26
Net - Dept 684.000 - WATER REPLACEMENT EQUIPMENT		0.00	0.00	(99.12)	(1,200.00)	(1,100.88)	
Dept 685.000 - WATER REPLACEMENT HYDRANTS							
510-685.000-706.000	CITY LABOR - DPW	416.76	0.00	46.11	200.00	153.89	23.06
510-685.000-721.000	FICA/MEDICARE - CITY SHARE	32.43	0.00	3.53	20.00	16.47	17.65
510-685.000-722.000	ICMA - CITY SHARE	11.43	0.00	0.00	0.00	0.00	0.00
510-685.000-728.000	RETIREMENT PLANS (CITY SHARE)	72.73	0.00	11.37	50.00	38.63	22.74
510-685.000-731.000	MATERIALS & SUPPLIES	45.98	0.00	1,997.05	0.00	(1,997.05)	100.00
510-685.000-851.000	MVP EQUIPMENT RENTAL	1,694.96	0.00	235.20	0.00	(235.20)	100.00
Net - Dept 685.000 - WATER REPLACEMENT HYDRANTS		(2,274.29)	0.00	(2,293.26)	(270.00)	2,023.26	
Dept 686.000 - WELLHEAD PROTECTION							
510-686.000-731.000	MATERIALS & SUPPLIES	791.20	0.00	716.62	1,400.00	683.38	51.19
510-686.000-749.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	500.00	500.00	0.00
Net - Dept 686.000 - WELLHEAD PROTECTION		(791.20)	0.00	(716.62)	(1,900.00)	(1,183.38)	
Dept 910.000 - SEWER CAPITAL OUTLAY							
510-910.000-864.623	CAPITAL OUTLAY - DAY LIFT STATION	0.00	0.00	42,190.00	0.00	(42,190.00)	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	
Fund 510 - WATER & SEWER FUND							
510-910.000-864.627	CAPITAL OUTLAY - COUNTY LIFT STATION	0.00	0.00	41,840.00	0.00	(41,840.00)	100.00
510-910.000-864.628	CAPITAL OUTLAY - TIRRELL LIFT	6,037.50	0.00	0.00	48,000.00	48,000.00	0.00
510-910.000-864.631	CAPITAL OUTLAY - WWTP	45,942.56	0.00	32,497.44	341,400.00	308,902.56	9.52
510-910.000-864.673	CAP OUTLAY - SEWER RPL MAINS	0.00	0.00	7,600.00	160,000.00	152,400.00	4.75
Net - Dept 910.000 - SEWER CAPITAL OUTLAY		(51,980.06)	0.00	(124,127.44)	(549,400.00)	(425,272.56)	
Dept 940.000 - WATER CAPITAL OUTLAY							
510-940.000-864.661	CAPITAL OUTLAY - WATER P&O	0.00	0.00	0.00	10,000.00	10,000.00	0.00
510-940.000-864.682	CAPITAL OUTLAY - WTR RPLC MAI	0.00	0.00	20,040.32	278,000.00	257,959.68	7.21
Net - Dept 940.000 - WATER CAPITAL OUTLAY		0.00	0.00	(20,040.32)	(288,000.00)	(267,959.68)	
Dept 999.000 - GASB 34							
510-999.000-859.101	CONTRIB. TO GENERAL FUND	390,396.00	31,250.00	281,250.00	375,000.00	93,750.00	75.00
Net - Dept 999.000 - GASB 34		(390,396.00)	(31,250.00)	(281,250.00)	(375,000.00)	(93,750.00)	
Fund 510 - WATER & SEWER FUND:							
TOTAL REVENUES		3,940,301.99	695,847.73	3,572,903.45	4,144,800.00	571,896.55	86.20
TOTAL EXPENDITURES		3,493,291.30	146,333.53	2,271,481.43	4,376,904.00	2,105,422.57	51.90
NET OF REVENUES & EXPENDITURES		447,010.69	549,514.20	1,301,422.02	(232,104.00)	(1,533,526.02)	560.71

DB: Charlotte

		END BALANCE	ACTIVITY FOR	YTD BALANCE	AVAILABLE		
		06/30/2020	MONTH 03/31/21	03/31/2021	2020-21	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 601 - MOTOR VEHICLE POOL							
Dept 000.000							
601-000.000-501.000	INTEREST INCOME	5,380.51	0.00	57.61	3,000.00	2,942.39	1.92
601-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	43,825.00	0.00	1,164.70	20,000.00	18,835.30	5.82
601-000.000-596.000	SUNDRY REVENUE	10,701.00	0.00	(2,215.19)	800.00	3,015.19	(276.90)
601-000.000-600.000	REIMBURSEMENTS	16,764.12	0.00	1,341.66	0.00	(1,341.66)	100.00
601-000.000-601.000	BILLINGS TO DEPARTMENTS	472,535.92	56,675.09	404,029.37	513,000.00	108,970.63	78.76
Net - Dept 000.000		549,206.55	56,675.09	404,378.15	536,800.00	132,421.85	
Dept 710.000 - MVP ADMINISTRATION							
601-710.000-703.000	ADMINSTRATIVE SALARIES	3,164.61	248.97	2,354.05	3,800.00	1,445.95	61.95
601-710.000-704.100	STAFF - OVERTIME	18.64	3.46	72.75	0.00	(72.75)	100.00
601-710.000-704.200	HOLIDAY COMPENSATION	2,245.91	0.00	1,718.60	0.00	(1,718.60)	100.00
601-710.000-706.000	CITY LABOR - DPW	577.24	111.06	1,017.15	0.00	(1,017.15)	100.00
601-710.000-710.000	COMPENSATED ABSENCES	5,566.94	48.94	3,542.27	0.00	(3,542.27)	100.00
601-710.000-711.000	LONGEVITY	712.91	0.00	666.31	75.00	(591.31)	888.41
601-710.000-712.000	SPECIAL COMPENSATION	404.88	3.59	254.79	0.00	(254.79)	100.00
601-710.000-715.000	HEALTH REIMBURSEMENT	323.04	0.00	317.80	0.00	(317.80)	100.00
601-710.000-719.000	CLOTHING ALLOWANCE	472.31	0.00	349.89	0.00	(349.89)	100.00
601-710.000-721.000	FICA/MEDICARE - CITY SHARE	1,149.42	32.27	793.47	300.00	(493.47)	264.49
601-710.000-722.000	ICMA - CITY SHARE	178.96	6.00	96.38	0.00	(96.38)	100.00
601-710.000-723.000	VISION CARE	180.92	0.00	151.30	0.00	(151.30)	100.00
601-710.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,045.84	0.00	254.90	4,000.00	3,745.10	6.37
601-710.000-725.604	DENTAL & HEALTH BENEFITS	13,029.31	0.00	10,462.63	19,000.00	8,537.37	55.07
601-710.000-728.000	RETIREMENT PLANS (CITY SHARE)	8,905.00	145.31	2,938.46	1,600.00	(1,338.46)	183.65
601-710.000-728.001	RETIRMENT HEALTH SAVINGS	0.00	0.00	0.00	120.00	120.00	0.00
601-710.000-972.000	MISCELLANEOUS	705.96	0.00	0.00	700.00	700.00	0.00
Net - Dept 710.000 - MVP ADMINISTRATION		(39,681.89)	(599.60)	(24,990.75)	(29,595.00)	(4,604.25)	
Dept 712.000 - MVP EQUIPMENT MAINTENANCE							
601-712.000-704.100	STAFF - OVERTIME	945.39	0.00	44.85	4,400.00	4,355.15	1.02
601-712.000-704.200	HOLIDAY COMPENSATION	2,558.81	0.00	0.00	0.00	0.00	0.00
601-712.000-706.000	CITY LABOR - DPW	40,334.12	2,294.86	25,518.81	43,600.00	18,081.19	58.53
601-712.000-710.000	COMPENSATED ABSENCES	3,642.85	0.00	100.84	0.00	(100.84)	100.00
601-712.000-711.000	LONGEVITY	1,415.79	0.00	0.00	600.00	600.00	0.00
601-712.000-712.000	SPECIAL COMPENSATION	840.00	0.00	120.00	0.00	(120.00)	100.00
601-712.000-719.000	CLOTHING ALLOWANCE	500.00	0.00	125.00	475.00	350.00	26.32
601-712.000-721.000	FICA/MEDICARE - CITY SHARE	4,034.94	175.93	1,991.77	3,600.00	1,608.23	55.33
601-712.000-722.000	ICMA - CITY SHARE	2,663.55	6.62	174.99	800.00	625.01	21.87
601-712.000-728.000	RETIREMENT PLANS (CITY SHARE)	25,516.45	558.36	6,078.03	11,200.00	5,121.97	54.27
601-712.000-731.000	MATERIALS & SUPPLIES	43,823.94	1,150.07	49,094.05	40,000.00	(9,094.05)	122.74
601-712.000-734.000	GASOLINE & OIL	30,811.79	0.00	17,144.88	37,000.00	19,855.1	

Dept 713.000 - DPW GARAGE BLDG & GROUNDS

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	
Fund 601 - MOTOR VEHICLE POOL							
601-713.000-704.100	STAFF - OVERTIME	188.25	0.00	0.00	2,150.00	2,150.00	0.00
601-713.000-706.000	CITY LABOR - DPW	16,824.67	675.90	10,120.75	21,500.00	11,379.25	47.07
601-713.000-721.000	FICA/MEDICARE - CITY SHARE	1,186.45	52.46	769.88	1,750.00	980.12	43.99
601-713.000-722.000	ICMA - CITY SHARE	256.48	19.00	118.30	400.00	281.70	29.58
601-713.000-728.000	RETIREMENT PLANS (CITY SHARE)	9,163.68	143.09	2,316.96	5,500.00	3,183.04	42.13
601-713.000-731.000	MATERIALS & SUPPLIES	4,546.00	83.53	4,785.76	6,000.00	1,214.24	79.76
601-713.000-744.000	TELEPHONE & INTERNET	4,340.87	408.00	3,672.00	4,900.00	1,228.00	74.94
601-713.000-745.000	UTILITIES	29,007.41	0.00	14,759.40	30,000.00	15,240.60	49.20
601-713.000-746.000	PROFESSIONAL SERVICES	0.00	2,693.70	2,693.70	0.00	(2,693.70)	100.00
601-713.000-749.000	CONTRACTUAL SERVICES	18,018.44	50.00	4,818.98	18,000.00	13,181.02	26.77
601-713.000-862.000	CAP. OUTLAY-IMPROVEMENTS	0.00	0.00	0.00	10,000.00	10,000.00	0.00
Net - Dept 713.000 - DPW GARAGE BLDG & GROUNDS		(83,532.25)	(4,125.68)	(44,055.73)	(100,200.00)	(56,144.27)	
Dept 999.000 - GASB 34							
601-999.000-859.101	CONTRIB. TO GENERAL FUND	15,000.00	1,208.00	10,872.00	14,500.00	3,628.00	74.98
Net - Dept 999.000 - GASB 34		(15,000.00)	(1,208.00)	(10,872.00)	(14,500.00)	(3,628.00)	
Fund 601 - MOTOR VEHICLE POOL:							
TOTAL REVENUES		549,206.55	56,675.09	404,378.15	536,800.00	132,421.85	75.33
TOTAL EXPENDITURES		479,516.18	10,119.12	346,052.84	579,070.00	233,017.16	59.76
NET OF REVENUES & EXPENDITURES		69,690.37	46,555.97	58,325.31	(42,270.00)	(100,595.31)	137.98

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 666 - INFORMATION TECHNOLOGY POOL FUND							
Dept 000.000							
666-000.000-501.000	INTEREST INCOME	0.00	0.00	19.08	0.00	(19.08)	100.00
666-000.000-601.000	BILLINGS TO DEPARTMENTS	304,760.00	28,783.00	259,047.00	340,000.00	80,953.00	76.19
Net - Dept 000.000		304,760.00	28,783.00	259,066.08	340,000.00	80,933.92	
Dept 228.000 - INFORMATION TECHNOLOGY							
666-228.000-731.000	MATERIALS & SUPPLIES	40,628.21	6,080.92	28,246.08	50,000.00	21,753.92	56.49
666-228.000-744.000	TELEPHONE & INTERNET	12,958.05	941.91	11,273.75	15,000.00	3,726.25	75.16
666-228.000-746.000	PROFESSIONAL SERVICES	125,549.50	3,150.00	79,156.60	100,000.00	20,843.40	79.16
666-228.000-749.000	CONTRACTUAL SERVICES	85,959.65	2,175.00	57,575.02	101,250.00	43,674.98	56.86
666-228.000-865.000	CAP. OUTLAY - COMPUTER EQUIP	35,096.79	0.00	269.99	62,350.00	62,080.01	0.43
666-228.000-972.000	MISCELLANEOUS	0.00	0.00	0.00	1,000.00	1,000.00	0.00
Net - Dept 228.000 - INFORMATION TECHNOLOGY		(300,192.20)	(12,347.83)	(176,521.44)	(329,600.00)	(153,078.56)	
Fund 666 - INFORMATION TECHNOLOGY POOL FUND:							
TOTAL REVENUES		304,760.00	28,783.00	259,066.08	340,000.00	80,933.92	76.20
TOTAL EXPENDITURES		300,192.20	12,347.83	176,521.44	329,600.00	153,078.56	53.56
NET OF REVENUES & EXPENDITURES		4,567.80	16,435.17	82,544.64	10,400.00	(72,144.64)	793.70

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 701 - TRUST & AGENCY FUND							
Dept 000.000							
701-000.000-501.000	INTEREST INCOME	7,542.13	364.77	2,147.54	0.00	(2,147.54)	100.00
Net - Dept 000.000		7,542.13	364.77	2,147.54	0.00	(2,147.54)	
Fund 701 - TRUST & AGENCY FUND:							
TOTAL REVENUES							
		7,542.13	364.77	2,147.54	0.00	(2,147.54)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		7,542.13	364.77	2,147.54	0.00	(2,147.54)	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND							
Dept 000.000							
736-000.000-605.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	200,000.00	0.00	(200,000.00)	100.00
Net - Dept 000.000		0.00	0.00	200,000.00	0.00	(200,000.00)	
Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND:							
TOTAL REVENUES		0.00	0.00	200,000.00	0.00	(200,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	200,000.00	0.00	(200,000.00)	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	USED
Fund 800 - CHARLOTTE AREA REC CO-OP							
Dept 000.000							
800-000.000-603.000	CONTRIBUTIONS FROM OTHERS	31,039.01	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000		31,039.01	0.00	0.00	0.00	0.00	
Dept 825.000 - PARKS & RECREATION							
800-825.000-731.000	MATERIALS & SUPPLIES	366.32	0.00	0.00	0.00	0.00	0.00
800-825.000-746.000	PROFESSIONAL SERVICES	(1,472.00)	0.00	0.00	0.00	0.00	0.00
800-825.000-747.000	INSURANCE & BONDS	2,089.00	0.00	2,324.00	0.00	(2,324.00)	100.00
800-825.000-749.000	CONTRACTUAL SERVICES	370.00	0.00	2,400.00	0.00	(2,400.00)	100.00
800-825.000-755.000	CONTRIBUTION TO OTHERS	39,908.50	0.00	0.00	0.00	0.00	0.00
800-825.000-864.004	FACILITY DEVELOPMENT	6,882.50	0.00	0.00	0.00	0.00	0.00
Net - Dept 825.000 - PARKS & RECREATION		(48,144.32)	0.00	(4,724.00)	0.00	4,724.00	
Fund 800 - CHARLOTTE AREA REC CO-OP:							
TOTAL REVENUES		31,039.01	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		48,144.32	0.00	4,724.00	0.00	(4,724.00)	100.00
NET OF REVENUES & EXPENDITURES		(17,105.31)	0.00	(4,724.00)	0.00	4,724.00	100.00

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	END BALANCE	ACTIVITY FOR	YTD BALANCE	2020-21	AVAILABLE	% BDGT
		06/30/2020	MONTH 03/31/21	03/31/2021		BALANCE	
Fund 900 - GASB 34							
Dept 000.000							
900-000.000-415.000	SPECIAL ASSESSMENT REVENUE	(6,190.83)	0.00	0.00	0.00	0.00	0.00
900-000.000-596.000	SUNDRY REVENUE	36,955.00	0.00	0.00	0.00	0.00	0.00
900-000.000-608.000	Amort of prem on issue of bon	8,548.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000		39,312.17	0.00	0.00	0.00	0.00	
Dept 999.000 - GASB 34							
900-999.000-866.002	CAPITAL OUTLAY - PUBLIC SAFET	(83,180.00)	0.00	0.00	0.00	0.00	0.00
900-999.000-866.003	CAPITAL OUTLAY - PUBLIC WORKS	(1,233,189.04)	0.00	0.00	0.00	0.00	0.00
900-999.000-866.005	CAPITAL OUTLAY - RECREATION	(173,222.51)	0.00	0.00	0.00	0.00	0.00
900-999.000-871.000	PRINCIPAL	(171,668.00)	0.00	0.00	0.00	0.00	0.00
900-999.000-872.000	INTEREST EXPENSE	2,070.00	0.00	0.00	0.00	0.00	0.00
900-999.000-971.001	DEPRECIATION - GENERAL GOV'T.	38,563.52	0.00	0.00	0.00	0.00	0.00
900-999.000-971.002	DEPRECIATION - PUBLIC SAFETY	248,127.52	0.00	0.00	0.00	0.00	0.00
900-999.000-971.003	DEPRECIATION - PUBLIC WORKS	1,042,739.68	0.00	0.00	0.00	0.00	0.00
900-999.000-971.005	DEPRECIATION - RECREATION	128,178.28	0.00	0.00	0.00	0.00	0.00
900-999.000-975.001	ISF NET INCOME - GENERAL GOVT	(5,657.00)	0.00	0.00	0.00	0.00	0.00
900-999.000-975.002	ISF NET INCOME - PUBLIC SAFETY	(7,189.00)	0.00	0.00	0.00	0.00	0.00
900-999.000-975.003	ISF NET INCOME - PUBLIC WORKS	(14,687.00)	0.00	0.00	0.00	0.00	0.00
900-999.000-975.005	ISF NET INCOME - RECREATION	(1,738.00)	0.00	0.00	0.00	0.00	0.00
900-999.000-975.006	ISF NET INCOME - ELIMINATE	29,271.00	0.00	0.00	0.00	0.00	0.00
900-999.000-986.001	PENSION EXP - GENERAL GOVT	89,415.00	0.00	0.00	0.00	0.00	0.00
900-999.000-986.002	PENSION EXP - ECONOMIC DEV	4.00	0.00	0.00	0.00	0.00	0.00
900-999.000-986.003	PENSION EXP - PUBLIC SAFETY	443,036.00	0.00	0.00	0.00	0.00	0.00
900-999.000-986.004	PENSION EXP - PUBLIC WORKS	55,770.00	0.00	0.00	0.00	0.00	0.00
900-999.000-986.005	PENSION EXP - RECREATION	2,213.00	0.00	0.00	0.00	0.00	0.00
900-999.000-987.000	OPEB Expense	(35,325.00)	0.00	0.00	0.00	0.00	0.00
900-999.000-987.001	OPEB Expense Public Works	(116,807.00)	0.00	0.00	0.00	0.00	0.00
900-999.000-990.001	COMP ABS - GENERAL GOVERNMENT	25,869.00	0.00	0.00	0.00	0.00	0.00
900-999.000-990.002	COMP ABS - ECONOMIC DEV.	5,709.00	0.00	0.00	0.00	0.00	0.00
900-999.000-990.003	COMP ABS - PUBLIC SAFETY	12,323.00	0.00	0.00	0.00	0.00	0.00
900-999.000-990.004	COMP ABS - PUBLIC WORKS	2,043.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 999.000 - GASB 34		(282,669.45)	0.00	0.00	0.00	0.00	
Fund 900 - GASB 34:							
TOTAL REVENUES		39,312.17	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		282,669.45	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(243,357.28)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		13,212,634.52	1,318,221.75	10,904,456.88	12,889,600.00	1,985,143.12	84.60
TOTAL EXPENDITURES - ALL FUNDS		13,702,645.58	650,069.20	8,527,495.48	13,778,309.80	5,250,814.32	61.89
NET OF REVENUES & EXPENDITURES		(490,011.06)	668,152.55	2,376,961.40	(888,709.80)	(3,265,671.20)	267.46



TO: City Manager LaPere & City Council
FROM: Bryan Myrkle, Community Development Director
SUBJECT: Electric Vehicle Charging Stations - update
DATE: MARCH 29, 2021

You may remember that, last fall, the City of Charlotte authorized an agreement with Red E Charging to install a two-bay, level 2 electric vehicle charging station in the City's public parking lot on Bostwick Street (the one with the USPS box in it).

Unbeknownst to me, and to Red E, the Charlotte Community Library was working on a proposal to Consumers Energy for the installation of a charging station at the same time. Because there is no established demand for these chargers in Charlotte as of yet, this created a bit of a dilemma.

Neither Consumers Energy (which provides the financial incentive making this possible), nor Red E (which would own and maintain the charging station), wants to pursue both proposals at the same time. This remains a speculative exercise for Charlotte, and two charging stations would effectively double the risk.

From a Community Development perspective, it doesn't make very much difference if the charging station is in one location or another, as long as it is downtown and publicly available. In fact, it seems likely that the station would be monitored better in the library parking lot than in one of our public lots.

As a result, our agreement with Red E and Consumers will be put 'on hold' for the time being, while the charging station at the library is established. If there is sufficient demand, there is a chance it might be revisited; if not, there will still be a publicly available electric vehicle charging station downtown, which was the goal all along.

Please feel free to contact me if you have any questions about this, thank you.

I'm sending this letter to ask you to consider not correcting your budget short fall by taking it out on the fire department. The fire department is the one department that gives you 100% return on your investment. The one thing you should consider is a straight across the board cut on all city departments to balance the budget. The one thing for sure is don't mess up the partnership that we have with the Rural Fire Association. Any fire department would give anything to have a partnership like we have with the rural townships. It allows the city and the townships to share expenses on operations and equipment saving money for both. With the partnership gives us the ability to have the best equipment and it most definitely helps us draw people to be volunteers which is the backbone of the Charlotte Fire Department.

My name is Fred Wieting I live at 221 high st. I'm a retired fire captain for Charlotte Fire Department I have lived in Charlotte my whole life.