



PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
7:00 P.M. Monday, February 16, 2021

PER PA 254 OF 2020 AND THE MICHIGAN OPEN MEETINGS ACT,
THIS MEETING WILL BE HELD ELECTRONICALLY

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Approval of Minutes**
 - a. Approval of February 1, 2021 – 7:00pm meeting minutes
 - b. Approval of February 9, 2021 - 7:00pm meeting minutes
6. **Absence of Council Members**
7. **Public Comment** - Limit presentation to five (5) minutes
8. **Approval of Regular Agenda and Unanimous Consent Agenda**

UNANIMOUS CONSENT PROCEDURE

Mayor asks Council members if there are any items to be added to or removed from the printed agenda and, after receiving a motion and second, conducts a vote to approve the agenda.

Mayor asks Council members if there are items on the printed agenda they wish to take up individually and notes them.

Mayor asks for a motion to approve the remaining items on the printed agenda by unanimous consent. After motion and second, Mayor asks for a roll call vote on the motion for unanimous consent.

9. **Special Presentations**
10. **Expedited Resolutions and Ordinances**
 - a. Consider approval of Resolution No. 2021-016 Approving the Payment of Claims and Accounts
 - b. Consider approval of Resolution No. 2021-015 Authorizing Filling Vacant Positions
 - c. Consider approval of Resolution No. 2021-017 Approving Council Policy 2021-02 Citizen Comments

- d. Consider approval of Resolution No. 2021-018 Approving Council Policy 2021-03 Considering and Adopting Ordinances
- e. Consider approval of Resolution No. 2021-019 Approving Council Policy 2021-04 Order of Business at City Council Meetings
- f. Consider approval of Resolution No. 2021-022 Appointment of Clerk-Treasurer

11. Introduction of Resolutions and Ordinances

- a. Consider 2021-020 Establishing an Ad Hoc Code Enforcement Committee
- b. Consider 2021-021 Authorizing a Petition for the Higby Drain

12. Public Comment - Limit presentation to five (5) minutes

13. Communications and Committee Reports

- a. City Attorney Report
- b. City Manager Report
- c. Finance Report
- d. Councilmember Committee Reports

14. Mayor and Council Comments

15. Adjourn

~Pearl Tidwell, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.

Each citizen may speak for up to 5 minutes during each public hearing and comments period.

Comments made during public hearings shall be relevant to the subject of the public hearing.

Comments shall be made from the podium unless otherwise directed by the Mayor.

Comments shall be directed to the Mayor and Council members.

Speakers shall begin by stating their name and address.

Speakers shall refrain from using vulgarity, hate speech or "fighting words."

Connect to Zoom from your computer, tablet, or smartphone

Website: <https://us02web.zoom.us/j/84453590462>

Meeting ID: 844 5359 0462

Or

Call in by telephone:

Phone number: (312) 626-6799

Webinar ID: 844 5359 0462

**CITY OF CHARLOTTE
COUNCIL PROCEEDINGS**

**Regular Meeting
February 1, 2021**

CALL TO ORDER:

By Mayor Armitage on Monday, February 1, 2021 at 7:02 p.m

PRESENT:

Councilmembers: McRae, Baker, Weissenborn, Hoogstra, VanStee, Mayor Pro-tem Dyer & Mayor Armitage. All reported their remote meeting location as being in the City of Charlotte, County of Eaton and State of Michigan. Staff: Manager LaPere, Clerk Tidwell, Public: Pastor Daniel Longden of First Lutheran Church

INVOCATION:

Pastor Longden gave the invocation.

PLEDGE OF ALLEGIANCE:

Mayor Armitage led the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES:

Motion by Baker, supported by Weissenborn to approve the minutes from January 18, 2021 as presented. Carried. 6 Yes. 0 No. 1 Absent.

PUBLIC COMMENT:

There was no public comment.

**APPROVAL OF REGULAR AGENDA AND UNANIMOUS
CONSENT AGENDA:**

Mayor Armitage added agenda item for the second reading of Resolution 2021-005 Authorizing the contract with Rowe PSC Contract for Engineering Services for Safe Routes for School.

Motion by Baker, supported by VanStee to approve the Regular Meeting Agenda with Resolution 2021-005 added as item 10) g). Carried. 6 Yes. 0 No. 1 Absent.

Mayor Pro-tem Dyer arrived at 7:09pm.

Motion by Hoogstra, supported by Dyer to approve the Unanimous Consent Agenda as presented. Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

ACTION ITEMS RESOLUTIONS AND ORDINANCES:

**A. Consider approval of Resolution No. 2021-010 Approving the
Payment of Claims and Accounts**

RESOLUTION NO. 2021-010

**A RESOLUTION TO APPROVE EXPENDITURES OF THE
CITY OF CHARLOTTE
FOR FEBRUARY 1, 2021**

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds; and

WHEREAS, the January 29, 2021, payroll totaled \$205,151.10; and

WHEREAS, the January 29, 2021, claims total in the amount of \$151,897.12; and

WHEREAS, January 25, 2021, insurance claims totaled \$5,754.68;

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for February 1, 2021, in the amount of \$362,802.90.

The foregoing resolution offered by Council member Hoogstra and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

**B. Consider approval of Resolution No. 2021-006 Authorizing
the Purchase of Dump Truck Box and Associated Equipment**

RESOLUTION NO. 2021-006

**A RESOLUTION TO AUTHORIZE THE PURCHASE OF
DUMP TRUCK BOX AND ASSOCIATED EQUIPMENT**

WHEREAS, the FY 20/21 budget includes the replacement of the dump body on Truck #22 (2007); and

WHEREAS, DPW staff has researched different dump bodies and determined that Truck & Trailer Specialties could best provide and install the equipment that meets their application needs; and

WHEREAS, Truck & Trailer Specialties holds a Cooperative Purchasing Contract through Rochester Hills for the requested equipment; and

WHEREAS, Truck & Trailer Specialties has quoted a price of \$22,124.00 to provide and install the dump box, hoist, tarp and required lights based on the cooperative purchasing contract pricing; and

WHEREAS, the aforementioned equipment will be paid for from the Motor Vehicle Pool fund; and

WHEREAS, Section 2-186 of the City Ordinances allows for the waiver of sealed bids when using a purchasing contract from another governmental agency.

THEREFORE, BE IT RESOLVED That the City Council approve the purchase of the dump truck equipment from Truck & Trailer Specialties agrees to waive the sealed bid process.

The foregoing resolution offered by Council member Hoogstra and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

C. Consider approval of Resolution No. 2021-012 Authorizing Agreement for Ambulance Services with Eaton Area Emergency Medical Services

RESOLUTION NO. 2021-012

A RESOLUTION TO AUTHORIZE EXECUTION OF AN AGREEMENT FOR

**AMBULANCE SERVICES WITH EATON AREA
EMERGENCY MEDICAL SERVICES**

WHEREAS, the City has been party to an agreement with Eaton Area Emergency Medical Services for the provision of ambulance services within the City limits and throughout surrounding areas of Eaton County, which agreement is due to expire on March 31, 2021; and

WHEREAS, the parties to the agreement desire to renew the agreement for a three-year period commencing April 1, 2021; and

WHEREAS, the provision of ambulance services for residents of the city is essential to the public health and welfare and is in the public interest; and

THEREFORE, BE IT RESOLVED that the City Council does hereby approve the agreement for with Eaton Area Emergency Medical Services and authorizes the Mayor to execute the agreement on behalf of the City.

The foregoing resolution offered by Council member Hoogstra and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

D. Consider approval of Resolution No. 2021-013 Approving First Amendment to City Manager Employment Agreement

RESOLUTION 2021-013

FIRST AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT

WHEREAS, pursuant to Section 6.1(b) of the Charter of the City of Charlotte, the City Council of the City of Charlotte entered into an Agreement with Erin E. LaPere ("City Manager"), the commencement date which was January 18, 2021; and,

WHEREAS, the Parties were unaware that the health insurance benefit, as provided in Section 4 thereof, was not

immediately effective from January 18, 2021, and that the City Manager would have no health insurance coverage through the City of Charlotte until March 1, 2021; and,

WHEREAS, it was the intention of the Parties that the City Manager be fully covered from the effective date of the Agreement; and,

WHEREAS, the City Manager is required to make COBRA payments in order to continue her insurance coverage until March 1, 2021, which was not the intention of the City Council; and,

WHEREAS, the City Council has determined that it shall reimburse the City Manager for such COBRA payments.

NOW, THEREFORE, THE COUNCIL AND THE CITY MANAGER COVENANT AND AGREE TO AMEND THE CITY MANAGER EMPLOYMENT AGREEMENT AS FOLLOWS:

1. Upon the submission of the copy of checks paid to continue the insurance coverage that the City Manager had with her former employer, the City shall issue checks to the City Manager for reimbursement of said COBRA payments. The total amount will not exceed \$2,328.23.
2. That the remaining terms and conditions of the City Manager Employment Agreement, effective January 18, 2021, shall be, and hereby remain in full force and effect.

The foregoing resolution offered by Hoogstra and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

E. Consider approval of Resolution No. 2021-014 Authorizing Bank Signatures

RESOLUTION NO. 2021-014

A RESOLUTION TO APPROVE ADDITIONAL AUTHORIZED SIGNER FOR VARIOUS INDEPENDENT BANK ACCOUNTS AND CERTIFICATES OF DEPOSIT

WHEREAS, pursuant to Section 7.7(B) of the City of Charlotte Charter, the City Council has the authority to designate authorized signers for city bank accounts;

NOW, THEREFORE, BE IT RESOLVED that the Charlotte City Council does hereby authorize City Manager, Erin LaPere as an additional signer to Independent Bank accounts and certificates of deposit and removes Interim Manager, Thomas Thomas from all accounts.

The foregoing resolution offered by Hoogstra and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

F. Consider approval of Resolution No. 2021-011 Authorizing a Contract with Nelson Tank Engineering & Consulting, Inc. for Engineering Services Related to Maintenance of North Water Tower

RESOLUTION NO. 2021-011

A RESOLUTION TO AUTHORIZE A CONTRACT WITH NELSON TANK ENGINEERING & CONSULTING, INC. FOR ENGINEERING SERVICES RELATED TO MAINTENANCE OF NORTH WATER TOWER

WHEREAS, an inspection of the north water tower was completed in 2020 by Nelson Tank Engineering & Consulting, Inc. (NTEC) as part of the asset management plan; and

WHEREAS, necessary maintenance identified includes recoating the exterior, replacing the column ladder, and other ancillary items totaling approximately \$145,000; and

WHEREAS, the maintenance will be budgeted and completed in the FY 21/22 portion of 2021 construction season, and

WHEREAS, NTEC has provided tank engineering services for the City and is familiar with EGLE requirements as well as those of the City; and

WHEREAS, NTEC has submitted a proposal for the design and construction engineering for an amount of \$14,330.00, and

WHEREAS, the contract has been reviewed and approved by the City Attorney, and

WHEREAS, funding for the professional services related to the tank maintenance will be charged to the Water and Sewer Fund.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with NTEC to provide the above-mentioned services and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

The foregoing resolution offered by Hoogstra and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

G. Consider approval of Resolution No. 2021-005 Authorizing a contract with Rowe PSC for Engineering Services Related to Safe Routes to School Project

RESOLUTION NO. 2021-005

A RESOLUTION TO AUTHORIZE A CONTRACT WITH ROWE PSC FOR ENGINEERING SERVICES RELATED TO SAFE ROUTES TO SCHOOL PROJECT

WHEREAS, the City Council approved Resolution 2019-59 Supporting a Safe Routes to School Grant Application at their meeting on June 10, 2019 and committed to implementing and maintaining the infrastructure that is part of the grant; and

WHEREAS, the project is a partnership between the Charlotte Public Schools, St. Mary's School, and Sparrow Eaton Hospital with assistance from the Eaton County Road Commission; and

WHEREAS, the Michigan Department of Transportation's (MDOT) has issued a Conditional Commitment for a grant in the amount of \$1,303,706.00; and

WHEREAS, specific dates must be met to secure the zero-match grant; and

WHEREAS, an impact grant of \$75,000 through the Capital Region Community Foundation was secured for engineering costs by project partner HGB; and

WHEREAS, Rowe PSC provides road engineering services for the City and is familiar with the MDOT LAP standards, Safe Routes to School project requirements as well as expectations of the City; and

WHEREAS, Rowe PSC has submitted a proposal for the design and construction engineering for an amount of \$326,000.00 plus the cost of any required easements as outlined in their proposal, and

WHEREAS, funding for the professional services related to engineering of Safe Routes to School project will be charged to the Major and Local Street Funds as appropriate and will be offset by the grant.

THEREFORE, BE IT RESOLVED that the City Council enter into a contract with Rowe PSC to provide the above-mentioned services in accordance with the proposal and that the Mayor or Clerk be directed to sign said contract on behalf of the City.

The foregoing resolution offered by Hoogstra and supported by Dyer. Carried with roll call vote. 7 Yes. 0 No. 0 Absent.

RECESS TO CLOSED SESSION:

Motion by McRae, support by Baker to recess to closed session at 7:12pm. Carried with roll call vote. 7 Yes. 0 No.

RECONVENE TO OPEN SESSION:

Council reconvened at 7:41pm.

Motion by Baker, supported by Weissenborn to approve the IAFF 5290 contract for the fire department as presented. Carried with roll call vote. 7 Yes. 0 No.

PUBLIC COMMENTS:

There was no public comment.

COMMUNICATIONS AND COMMITTEE REPORTS,
COUNCILMEMBER COMMENTS:

The City attorney report was received.

City Manager LaPere stated that West Seminary Street was back open and recognized February as Black History Month.

Baker inquired about the dumpster on the west side of Cochran by the new parking lot. Armitage stated the DDA will address the dumpster.

Weissenborn inquired about the ice rink by the sledding hill. DPW Director Gilson stated that the weather has been prohibitive in putting the rink into service.

Dyer announced he has been reappointed to the Michigan Municipal League Legislative Advisory Committee on Energy and Environment.

McRae gave an update on Eattran Meetings.

Armitage stated he has been attending meetings for the USDA Grant application for the potential trail.

Baker expressed appreciation for the Department of Public Works.

Hoogstra thanked the DPW and welcomed Manager LaPere.

Council discussed the policy regarding the reading of resolutions. Discussion took place to determine if there should be one or two readings of resolutions.

Motion by Dyer, support by McRae to reinstate two readings of resolutions indefinitely. Carried with roll call vote: Yes: Weissenborn, Dyer, McRae, VanStee; No: Hoogstra, Armitage, Baker.

ADJOURNMENT:

Mayor Pro-tem Dyer moved, supported by McRae to adjourn the meeting at 8:19 p.m. Carried. 7 Yes. 0 No. 0 Absent.

Mayor Armitage

Pearl Tidwell, City Clerk

**CITY OF CHARLOTTE
COUNCIL PROCEEDINGS**

**Workshop
February 9, 2021**

CALL TO ORDER:

By Mayor Armitage on Monday, February 1, 2021 at 7:00 p.m

PRESENT:

Councilmembers: McRae, Baker, Weissenborn, Hoogstra, VanStee, Mayor Pro-tem Dyer & Mayor Armitage. All reported their remote meeting location as being in the City of Charlotte, County of Eaton and State of Michigan. Staff: Manager LaPere, Clerk Tidwell,

**DISCUSSION ON OPERATIONAL ANALYSIS, FISCAL
ASSESSMENT AND RECOMMENDATIONS REPORT:**

City Manager LaPere discussed recommendations for administrative office staffing.

Council discussed the needs and roles of office staff.

City Manager LaPere discussed the formation of an Ad Hoc Advisory Board to study options to provide code enforcement services.

Council discussed.

ADJOURNMENT:

Baker moved, supported by Mayor Pro-tem Dyer to adjourn the meeting at 9:15 p.m. Carried. 7 Yes. 0 No. 0 Absent.

Mayor Armitage

Pearl Tidwell, City Clerk

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-016

A RESOLUTION TO APPROVE EXPENDITURES OF THE CITY OF CHARLOTTE

FOR FEBRUARY 16, 2021

WHEREAS, Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds;
and

WHEREAS, the February 12, 2021, payroll totaled \$182,021.94; and

WHEREAS, the February 16, 2021, claims total in the amount of \$160,737.08; and

THEREFORE, BE IT RESOLVED that the City Council approves claims and accounts for February 16, 2021, in the amount of \$342,759.02.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte

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DB: Charlotte

CUSTOM INVOICE REPORT FOR CITY OF CHARLOTTE
EXP CHECK RUN DATES 02/10/2021 - 02/10/2021
UNJOURNALIZED
BOTH OPEN AND PAID

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
VENDOR NAME: ABC FASTENER GROUP INC			
A416424	ABC FASTENER GROUP INC PARTS		139.80
TOTAL VENDOR ABC FASTENER GROUP I			139.80
VENDOR NAME: ADVANCE AUTO PARTS			
5565102551268	ADVANCE AUTO PARTS	WIPER BLADES	72.52
5565102830610	ADVANCE AUTO PARTS	TOWEL	36.78
TOTAL VENDOR ADVANCE AUTO PARTS			109.30
VENDOR NAME: AMAZON CAPITAL SERVICES			
1X3H-4HMX-H4W7	AMAZON CAPITAL SERVICE	OFFICE SUPPLIES	236.84
1NX3-7XKW-GYJP	AMAZON CAPITAL SERVICE	PENS, PLATES, CUTLERY SET	112.58
1P9Q-7KJH-YNL	AMAZON CAPITAL SERVICE	COFFEE MUG WARMER AND MUG SET	39.99
1RKR-JXGH-71WF	AMAZON CAPITAL SERVICE	DUSTER	18.98
1KGL-6PVJ-3K6D	AMAZON CAPITAL SERVICE	RECEIPT BOOK	8.37
1XV9-NL6K-WJWL	AMAZON CAPITAL SERVICE	SCENE LIGHTS-LOWEST OF THREE QUOTES	1,125.80
16CQ-C3HH-3K46	AMAZON CAPITAL SERVICE	BANDAIDS-MEDICAL SUPPLIES	39.22
1C1F-KRRF-3QLV	AMAZON CAPITAL SERVICE	CART & CABINET FOR THE DOWNTOWN STATION	203.39
TOTAL VENDOR AMAZON CAPITAL SERVI			1,785.17
VENDOR NAME: AMBS MESSAGE CENTER INC.			
210111209	AMBS MESSAGE CENTER INC	CALLOUT SERVICES	169.30
TOTAL VENDOR AMBS MESSAGE CENTER			169.30
VENDOR NAME: BRIAN CALLAHAN			
02.01.2021	BRIAN CALLAHAN	BOOT REIMBURSEMENT	200.00
TOTAL VENDOR BRIAN CALLAHAN			200.00
VENDOR NAME: BRIAN MATSON			
12.31.2020	BRIAN MATSON	QUARTERLY STIPEND	258.00
TOTAL VENDOR BRIAN MATSON			258.00
VENDOR NAME: BYRUM ACE HARDWARE			
69653	BYRUM ACE HARDWARE	PAINT BRUSHES	55.11
70969	BYRUM ACE HARDWARE	PARTS	7.96
71003	BYRUM ACE HARDWARE	BUSHINGS	4.78
69761	BYRUM ACE HARDWARE	SUPPLIES	186.42
69988	BYRUM ACE HARDWARE	PAINT SUPPLIES	122.54
70844	BYRUM ACE HARDWARE	COUPLING	2.79
71249	BYRUM ACE HARDWARE	SUPPLIES	83.97
71526	BYRUM ACE HARDWARE	HOOKS AND FASTENERS	34.80
71573	BYRUM ACE HARDWARE	PARTS	0.99
72398	BYRUM ACE HARDWARE	GARDEN HOSE, NIPPLE, BREAKER VACUUM	45.57
72532	BYRUM ACE HARDWARE	LIQUID NAILS	30.36
TOTAL VENDOR BYRUM ACE HARDWARE			575.29
VENDOR NAME: CANDY FORD, INC.			
10458	CANDY FORD, INC.	VEHICLE REPAIR	346.69
TOTAL VENDOR CANDY FORD, INC.			346.69
VENDOR NAME: CHARLOTTE AIR SERVICES LLC			
02.01.2021	CHARLOTTE AIR SERVICES	JANUARY 2021 FUEL FLOWAGE	80.18
TOTAL VENDOR CHARLOTTE AIR SERVIC			80.18
VENDOR NAME: CHRISTOPHER BURT			
12.31.2020	CHRISTOPHER BURT	QUARTERLY STIPEND	387.00
TOTAL VENDOR CHRISTOPHER BURT			387.00
VENDOR NAME: CITY OF CHAR-CLERKS PETTY CASH			
01.27.2021	CITY OF CHAR-CLERKS	PE/PETTY CASH REIMBURSEMENT	992.82
TOTAL VENDOR CITY OF CHAR-CLERKS			992.82
VENDOR NAME: CONSULTANTS ON CALL, LLC			
2021-10253	CONSULTANTS ON CALL, L	MANAGED SERVICE FEES	2,175.00
TOTAL VENDOR CONSULTANTS ON CALL,			2,175.00
VENDOR NAME: COREY SANDERS			
12.31.2020	COREY SANDERS	QUARTERLY STIPEND	387.00

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CUSTOM INVOICE REPORT FOR CITY OF CHARLOTTE
 EXP CHECK RUN DATES 02/10/2021 - 02/10/2021
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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
VENDOR NAME: COREY SANDERS			
	TOTAL VENDOR COREY SANDERS		387.00
VENDOR NAME: DANIEL SOWLES			
12.31.2020	DANIEL SOWLES	QUARTERLY STIPEND	387.00
	TOTAL VENDOR DANIEL SOWLES		387.00
VENDOR NAME: DETROIT SALT			
SI21-03250	DETROIT SALT	ROCK SALT	8,828.42
SI21-03355	DETROIT SALT	ROCK SALT	2,975.21
	TOTAL VENDOR DETROIT SALT		11,803.63
VENDOR NAME: ELECTRICAL TERMINAL SERVICES			
392597-00	ELECTRICAL TERMINAL SE	SUPPLIES	42.50
	TOTAL VENDOR ELECTRICAL TERMINAL		42.50
VENDOR NAME: ERIN LAPERE			
FEBRUARY 2021	ERIN LAPERE	REIMBURSEMENT	1,328.23
	TOTAL VENDOR ERIN LAPERE		1,328.23
VENDOR NAME: ETNA SUPPLY			
S103822330.002	ETNA SUPPLY	SENSUS TOUCHPAD	500.00
	TOTAL VENDOR ETNA SUPPLY		500.00
VENDOR NAME: FISHBECK, THOMPSON, CARR			
398415	FISHBECK, THOMPSON, CA	WW ASSET MANAGEMENT	22,019.00
398337	FISHBECK, THOMPSON, CA	ENGINEERING/PREP OF THE DWAM GRANT APPLI	834.00
	TOTAL VENDOR FISHBECK, THOMPSON,		22,853.00
VENDOR NAME: GALE BRIGGS, INC.			
77374	GALE BRIGGS, INC.	CRUSHED CONCRETE	574.74
77391	GALE BRIGGS, INC.	REROD	57.00
	TOTAL VENDOR GALE BRIGGS, INC.		631.74
VENDOR NAME: GUNTHORPE MECHANICAL			
22567	GUNTHORPE MECHANICAL	BOILER ISSUES	656.00
	TOTAL VENDOR GUNTHORPE MECHANICAL		656.00
VENDOR NAME: H2O COMPLIANCE SERVICES INC			
00007455	H2O COMPLIANCE SERVICE	JANUARY 2021	1,217.70
	TOTAL VENDOR H2O COMPLIANCE SERVI		1,217.70
VENDOR NAME: HASSEL FREE FUELS			
CFSI-4880	HASSEL FREE FUELS	GAS AND DIESEL	308.40
CFSI-4881	HASSEL FREE FUELS	GAS AND DIESEL	1,715.79
	TOTAL VENDOR HASSEL FREE FUELS		2,024.19
VENDOR NAME: JEFFREY WERTZ			
12.31.2020	JEFFREY WERTZ	QUARTERLY STIPEND	387.00
	TOTAL VENDOR JEFFREY WERTZ		387.00
VENDOR NAME: JOSHUA HOUGHTALING			
12.31.2020	JOSHUA HOUGHTALING	QUARTERLY STIPEND	129.00
	TOTAL VENDOR JOSHUA HOUGHTALING		129.00
VENDOR NAME: KIMBALL MIDWEST			
8602191	KIMBALL MIDWEST	PARTS	790.19
	TOTAL VENDOR KIMBALL MIDWEST		790.19
VENDOR NAME: KRISTOFFER HULSEBOS			
12.31.2020	KRISTOFFER HULSEBOS	QUARTERLY STIPEND	387.00
	TOTAL VENDOR KRISTOFFER HULSEBOS		387.00
VENDOR NAME: LANSING UNIFORM CO.			
87888-A	LANSING UNIFORM CO.	UNIFORM ALTERATIONS	574.00
	TOTAL VENDOR LANSING UNIFORM CO.		574.00

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CUSTOM INVOICE REPORT FOR CITY OF CHARLOTTE
EXP CHECK RUN DATES 02/10/2021 - 02/10/2021
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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
VENDOR NAME: LEA'S AUTO BODY			
3646	LEA'S AUTO BODY	BRAKE PAD & ROTORS	415.01
TOTAL VENDOR LEA'S AUTO BODY			415.01
VENDOR NAME: LEXISNEXIS RISK SOLUTIONS			
1275544-20210131	LEXISNEXIS RISK SOLUTI	JANUARY 2021	150.00
801905-20210131	LEXISNEXIS RISK SOLUTI	ANNUAL MAINTENANCE FEE	715.50
TOTAL VENDOR LEXISNEXIS RISK SOLU			865.50
VENDOR NAME: LITES PLUS INC.			
51760	LITES PLUS INC.	LED LIGHTS	360.54
TOTAL VENDOR LITES PLUS INC.			360.54
VENDOR NAME: LYNN PEAHEY COMPANY			
376596	LYNN PEAHEY COMPANY	SUPPLIES	36.25
TOTAL VENDOR LYNN PEAHEY COMPANY			36.25
VENDOR NAME: MATTHEW MITSCHKE			
12.31.2020	MATTHEW MITSCHKE	QUARTERLY STIPEND	387.00
TOTAL VENDOR MATTHEW MITSCHKE			387.00
VENDOR NAME: MATTHEW PRUDEN			
12.31.2020	MATTHEW PRUDEN	QUARTERLY STIPEND	258.00
TOTAL VENDOR MATTHEW PRUDEN			258.00
VENDOR NAME: MCGINTY, HITCH, ET AL., P.C.			
01.31.2021	MCGINTY, HITCH, ET AL.	JANUARY 2021	5,790.08
TOTAL VENDOR MCGINTY, HITCH, ET A			5,790.08
VENDOR NAME: MICH ASSOC. CHIEFS OF POLICE			
200008049	MICH ASSOC. CHIEFS OF	AMT MORNING SESSION (MEYER & BRENTAR)	50.00
TOTAL VENDOR MICH ASSOC. CHIEFS C			50.00
VENDOR NAME: MICHIGAN FIRE INSPECTORS SOCIETY			
02.01.2020	MICHIGAN FIRE INSPECTO	NFPA CERTIFIED TESTING PROGRAM	350.00
TOTAL VENDOR MICHIGAN FIRE INSPEC			350.00
VENDOR NAME: MICHIGAN NETWORK CONSULTANTS			
2021-10254	MICHIGAN NETWORK CONSU	IT SERVICES	3,150.00
TOTAL VENDOR MICHIGAN NETWORK CON			3,150.00
VENDOR NAME: MICHIGAN STATE OF			
761-10604472	STATE OF MICHIGAN	STORMWATER ANNUAL PERMIT FEE	260.00
761-10604471	STATE OF MICHIGAN	STORM WATER ANNUAL PERMIT FEE	260.00
TOTAL VENDOR MICHIGAN STATE OF			520.00
VENDOR NAME: MICHIGAN STATE OF- AIR			
591-10600701	STATE OF MICHIGAN	AERO LOG SPONSOR DEPOSIT	800.00
TOTAL VENDOR MICHIGAN STATE OF- A			800.00
VENDOR NAME: MIKE & SON ASPHALT			
12.18.20	MIKE & SON ASPHALT	PAY APP #5 INDEPENDENCE BLVD	19,523.69
TOTAL VENDOR MIKE & SON ASPHALT			19,523.69
VENDOR NAME: MML WORKERS COMPENSATION FUND			
1150206	MML WORKERS COMPENSATI	19-20 WORKER'S COMPENSATION INSURANCE	1,915.00
TOTAL VENDOR MML WORKERS COMPENSA			1,915.00
VENDOR NAME: NEW PIG CORPORATION			
23239703-00	NEW PIG CORPORATION	SUPPLIES-HAZ MAT CLEAN-UP SUPPLIES	691.64
TOTAL VENDOR NEW PIG CORPORATION			691.64
VENDOR NAME: NUSYSTEMS INC			
4143	NUSYSTEMS INC	TREATMENT FOR LANSING LIFT STATION AND W	1,112.96
TOTAL VENDOR NUSYSTEMS INC			1,112.96

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CUSTOM INVOICE REPORT FOR CITY OF CHARLOTTE
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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
VENDOR NAME: PEERLESS MIDWEST INC			
528783	PEERLESS MIDWEST INC	WELL #5 CLEANING AND PUMP OVERHAUL	28,101.96
TOTAL VENDOR PEERLESS MIDWEST INC			28,101.96
VENDOR NAME: PEOPLE FACTS LLC			
2021010355	PEOPLE FACTS LLC	JANUARY 2021	16.67
TOTAL VENDOR PEOPLE FACTS LLC			16.67
VENDOR NAME: PROFESSIONAL MAINTENANCE			
124315	PROFESSIONAL MAINTENANCE	DISINFECTING OF POLICE VEHICLES	25.00
TOTAL VENDOR PROFESSIONAL MAINTENANCE			25.00
VENDOR NAME: PVS TECHNOLOGIES INC			
281798	PVS TECHNOLOGIES INC	FERRIC CHLORIDE SOLUTION	5,127.28
TOTAL VENDOR PVS TECHNOLOGIES INC			5,127.28
VENDOR NAME: REVITALIZE, LLC			
4	REVITALIZE, LLC	BEACH MARKET REDEVELOPMENT	1,460.00
TOTAL VENDOR REVITALIZE, LLC			1,460.00
VENDOR NAME: ROAD EQUIPMENT PARTS CENTER			
KL561132	ROAD EQUIPMENT PARTS CENTER	PARTS	551.04
KL560449	ROAD EQUIPMENT PARTS CENTER	BLADES	25.00
KL560425	ROAD EQUIPMENT PARTS CENTER	WINCH STRAP	31.16
TOTAL VENDOR ROAD EQUIPMENT PARTS			607.20
VENDOR NAME: ROBERT RICH			
12.31.2020	ROBERT RICH	QUARTERLY STIPEND	258.00
TOTAL VENDOR ROBERT RICH			258.00
VENDOR NAME: ROGERS LLC ERIC			
24671	ERIC ROGERS LLC	6TH OF 10 PAYMENTS FOR DOWNTOWN SNOW REM	1,180.00
TOTAL VENDOR ROGERS LLC ERIC			1,180.00
VENDOR NAME: RONALD SMITH			
12.31.2020	RONALD SMITH	QUARTERLY STIPEND	387.00
TOTAL VENDOR RONALD SMITH			387.00
VENDOR NAME: ROOT SPRING SCRAPER CO			
79449	ROOT SPRING SCRAPER CO	SCRAPER SHOCK ABSORBER	1,070.10
TOTAL VENDOR ROOT SPRING SCRAPER			1,070.10
VENDOR NAME: ROY GILBERTSON			
12.31.2020	ROY GILBERTSON	QUARTERLY STIPEND	258.00
TOTAL VENDOR ROY GILBERTSON			258.00
VENDOR NAME: SAWYER TROPP			
12.31.2020	SAWYER TROPP	QUARTERLY STIPEND	258.00
TOTAL VENDOR SAWYER TROPP			258.00
VENDOR NAME: SHERWIN WILLIAMS CO.			
5722-4	SHERWIN WILLIAMS CO.	PAINT	134.22
TOTAL VENDOR SHERWIN WILLIAMS CO.			134.22
VENDOR NAME: SHRED-IT USA LLC			
8181286399	SHRED-IT USA LLC	SHREDDING	135.95
TOTAL VENDOR SHRED-IT USA LLC			135.95
VENDOR NAME: SPARTAN TOOL			
663933	SPARTAN TOOL	ANCHOR	123.49
TOTAL VENDOR SPARTAN TOOL			123.49
VENDOR NAME: ST. REGIS CULVERT INC.			
114613	ST. REGIS CULVERT INC.	CURB RUNNERS FOR POLAR FLEX	198.00
TOTAL VENDOR ST. REGIS CULVERT INC.			198.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
VENDOR NAME: SUPERIOR SIGNALS, INC.			
16798801	SUPERIOR SIGNALS, INC.	LED ARROW	60.50
TOTAL VENDOR SUPERIOR SIGNALS, IN			60.50
VENDOR NAME: TCI, INC.			
2020 #558	TCI, INC.	113 HARRIS ST.	4,204.29
2020 #559	TCI, INC.	4TH ST. REPAIR	17,040.32
TOTAL VENDOR TCI, INC.			21,244.61
VENDOR NAME: THAD BRIGGS			
12.31.2020	THAD BRIGGS	QUARTERLY STIPEND	387.00
TOTAL VENDOR THAD BRIGGS			387.00
VENDOR NAME: THE PARTS PLACE			
197512	THE PARTS PLACE	FILTERS	626.62
197284	THE PARTS PLACE	BATTERY & CORE	257.98
197032	THE PARTS PLACE	ANTIFREEZE & LUBE	44.46
197522	THE PARTS PLACE	4 BATTERIES FOR MAN LIFT	633.96
197535	THE PARTS PLACE	CORE CREDIT FOR 4 BATTERIES	(108.00)
197339	THE PARTS PLACE	CLEANER	19.98
196739	THE PARTS PLACE	CLEANING RAGS	16.67
TOTAL VENDOR THE PARTS PLACE			1,491.67
VENDOR NAME: THE VISITING ARBORISTS			
1213	THE VISITING ARBORISTS	TREE RISK ASSESSMENT	150.00
TOTAL VENDOR THE VISITING ARBORIS			150.00
VENDOR NAME: TODD HAMILTON			
12.31.2020	TODD HAMILTON	QUARTERLY STIPEND	258.00
TOTAL VENDOR TODD HAMILTON			258.00
VENDOR NAME: TRACE ANALYTICAL LABORATORIES			
1010892	TRACE ANALYTICAL LABOR.	1ST QUARTER SAMPLES- INFLUENT/EFFLUENT	167.00
1010901	TRACE ANALYTICAL LABOR.	WATER QUALITY	93.00
TOTAL VENDOR TRACE ANALYTICAL LAE			260.00
VENDOR NAME: TRINITY JENSON			
12.31.2020	TRINITY JENSON	QUARTERLY STIPEND	387.00
TOTAL VENDOR TRINITY JENSON			387.00
VENDOR NAME: TSC TRACTOR SUPPLY			
378981	TSC TRACTOR SUPPLY	SUPPLIES	36.48
379366	TSC TRACTOR SUPPLY	HUB	15.48
TOTAL VENDOR TSC TRACTOR SUPPLY			51.96
VENDOR NAME: TYLER DEWATERS			
12.31.2020	TYLER DEWATERS	QUARTERLY STIPEND	387.00
TOTAL VENDOR TYLER DEWATERS			387.00
VENDOR NAME: USA BLUE BOOK			
484682	USA BLUE BOOK	CLEAR SUCTION TUBING	572.58
TOTAL VENDOR USA BLUE BOOK			572.58
VENDOR NAME: VAL-MATIC VALVE AND MANUFACTURING			
388194	VAL-MATIC VALVE AND MA	INDICATOR KIT	832.51
TOTAL VENDOR VAL-MATIC VALVE AND			832.51
VENDOR NAME: VISION SERVICE PLAN			
2021 FEBRUARY	VISION SERVICE PLAN	2021 FEBRUARY	683.22
2021 FEBRUARY SG	VISION SERVICE PLAN	2021 FEBRUARY	418.07
TOTAL VENDOR VISION SERVICE PLAN			1,101.29
VENDOR NAME: WADE NICHOLS			
12.31.2020	WADE NICHOLS	QUARTERLY STIPEND	387.00
TOTAL VENDOR WADE NICHOLS			387.00
VENDOR NAME: WALDRON FUELS			
1926	WALDRON FUELS	PREMIUM DIESEL	720.72

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
VENDOR NAME: WALDRON FUELS			
	TOTAL VENDOR WALDRON FUELS		720.72
VENDOR NAME: WASTE MANAGEMENT-			
8421735-1710-8	WASTE MANAGEMENT-	REFUSE PICKUP	1,107.07
	TOTAL VENDOR WASTE MANAGEMENT-		1,107.07
VENDOR NAME: WEST MICHIGAN INTERNATIONAL LLC			
X105021922:03	WEST MICHIGAN INTERNAT MIRROR		888.16
X105022586:01	WEST MICHIGAN INTERNAT MIRROR PARTS		576.84
	TOTAL VENDOR WEST MICHIGAN INTERN		1,465.00
VENDOR NAME: WINDEMULLER			
209506	WINDEMULLER	WIRING NEW ROTORK VALVE	480.00
209752	WINDEMULLER	REMOVE AND INSTALL PARTS	1,845.00
	TOTAL VENDOR WINDEMULLER		2,325.00
VENDOR NAME: ZOLL MEDICAL CORPORATION			
3215340	ZOLL MEDICAL CORPORATI	BATTERY, POWERHEART G5	664.90
	TOTAL VENDOR ZOLL MEDICAL CORPORA		664.90
GRAND TOTAL:			160,737.08

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2020-015

A RESOLUTION TO AUTHORIZE FILLING VACANT POSITIONS

WHEREAS, the City Council implemented a hiring freeze at the council meeting on June 8, 2020; and

WHEREAS, the Deputy Clerk position and the Accounting Clerk position is vacant; and

WHEREAS, both the Deputy Clerk and Accounting Clerk are crucial positions related to the operation and administrative support to the City of Charlotte; and

WHEREAS, the City Manager is requesting permission to fill the Deputy Clerk and Accounting Clerk position to make the administrative support staff whole.

THEREFORE, BE IT RESOLVED that the City Council approve the hiring of the Deputy Clerk and Accounting Clerk for the City of Charlotte.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Tuesday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-017

A RESOLUTION TO APPROVE COUNCIL POLICY 2021-01 CITIZEN COMMENTS

WHEREAS, on July 25, 2016, the City Council approved Council Policy 2016-02 regarding standards for citizen conduct at Council meetings; and

WHEREAS, said policy sunset on September 30, 2020; and

WHEREAS, the City Council desires to make modifications to said policy and eliminate its sunset date;

THEREFORE, BE IT RESOLVED that Council Policy 2021-02 Citizen Comments at Council meetings is hereby approved.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
CITIZEN COMMENTS	2021-02	02/16/2021	1 of 3

1. PURPOSE

The purpose of this policy is to establish standards for citizens making comments to the City Council in a manner that enhances citizen involvement in the process of governance.

2. AUTHORITY

This policy is adopted pursuant to the provisions of section 15.263(5) of Public Act 267 of 1976 as amended (Open Meetings Act) and section 4.7(I) of the City Charter.

3. BACKGROUND

The right to address one's elected officials has been a fundamental characteristic of American democracy since the nation's founding. The opportunity for citizens to make comments at specific times has been a feature of City Council meetings for a long time. The wide availability of electronic communications has created additional opportunities for citizens to comment upon matters under consideration by the City Council. It is desirable to establish rules and procedures so that these comments can be made and received in a manner that permits Council to effectively and efficiently complete the public business.

4. CITIZEN COMMENTS AT COUNCIL MEETINGS

Except as provided in section 4.3, citizens shall be permitted to make comments to the City Council only at such times as are provided for that purpose on the agenda and in accordance with the following rules:

- 4.1. Public Hearings. Each citizen who desires to speak during a public hearing shall be provided one opportunity of not more than five minutes duration. Comments made during a public hearing shall be relevant to the subject for which the public hearing is held.
- 4.2 Public Comments. Each citizen who desires to speak during the public comments portion of a meeting shall be afforded one opportunity during each such public comments portion of not more than five minutes duration. Comments made during public comments may be on any topic except for matters on which public hearings have been held during the same meeting.
- 4.3 Other Comments. The mayor or other presiding officer, in his or her sole discretion, shall have the authority to provide a citizen an opportunity to

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
CITIZEN COMMENTS	2021-02	02/16/2021	2 of 3

address City Council at times other than those provided in 4.1 and 4.2 for the purpose of providing information relevant to matters before the City Council. This opportunity for other comments shall not be used by the mayor or other presiding officer to circumvent the limitations on public comments provided in 4.1 and 4.2 above.

- 4.4 Decorum. Citizens who address the City Council shall do so from the podium or such other location as directed by the mayor or other presiding officer. Each citizen shall, at the beginning of his or her remarks, state his or her name and residence address. Comments shall be directed to the City Council. Comments shall be made using language free from vulgarity, hate speech or language that would constitute “fighting words.”
- 4.5 Preserving Order at Meetings. The mayor or other presiding officer shall have the right to declare out of order any citizen who fails to comply with these rules and shall offer the individual an opportunity to comply with these rules. If the citizen fails or refuses to do so, he or she will be requested to return to his or her seat and shall forfeit his or her opportunity to make citizen comments for the duration of the meeting.
- 4.6 Response to Comments. Members of Council, staff and the audience shall refrain from responding to comments other than at times set aside for their comments. Questions raised by speakers during public hearings or public comments may be answered, as directed by the mayor or other presiding officer, but only at the conclusion of the public hearing or public comments.

5. WRITTEN COMMENTS TO THE CITY COUNCIL

The City Manager shall formulate and implement procedures for the receipt of written comments from citizens in accordance with the following requirements:

- 5.1 Written communications, including emails and similar electronic communications, containing the citizen’s name and address that are addressed to the City Council and received prior to noon on the Friday before a City Council meeting shall be copied and included with other written materials distributed to the City Council and the public in the agenda packet for the City Council meeting.
- 5.2 Written comments, including emails and similar electronic communications, containing the citizen’s name and address that are addressed to the City

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
CITIZEN COMMENTS	2021-02	02/16/2021	3 of 3

Council or reference a matter on the Council’s agenda and received between noon on the Friday before a City Council meeting and 4:00 p.m. on the day of a City Council meeting shall be assembled into a digest in a form that generally conforms to the agenda for the meeting and distributed to Council members immediately prior to the meeting.

6. CITIZEN COMMENTS INFORMATION ON THE CITY’S WEBSITE

The City Manager shall cause a page to be maintained on the City’s website that provides information to citizens about the opportunities, rules and procedures for making oral and written comments to the City Council.

7. POLICY SUPERSEDED

This policy supersedes Council Policy 2016-02

8. EFFECTIVE DATE

This policy shall become effective upon its approval by City Council.

~~9. SUNSET DATE~~

~~This policy shall sunset on September 30, 2020.~~

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-018

**A RESOLUTION TO APPROVE COUNCIL POLICY 2021-03 PROCEDURE FOR
CONSIDERING AND ADOPTING ORDINANCES**

WHEREAS, on July 25, 2016, the City Council approved Council Policy 2016-03 regarding procedures for considering and adopting ordinances at Council meetings; and

WHEREAS, said policy sunset on September 30, 2020; and

WHEREAS, the City Council desires to make modifications to said policy and eliminate its sunset date;

THEREFORE, BE IT RESOLVED that Council Policy 2021-03 Procedure for Considering and Adopting Ordinances is hereby approved.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
PROCEDURE FOR CONSIDERING AND ADOPTING ORDINANCES	2021-03	02/16/2021	1 of 4

1. PURPOSE

The purpose of this policy is to set forth the procedure for the adoption of ordinances and shall be considered a part of the rules of the City Council.

2. AUTHORITY

This policy is adopted pursuant to section 5.5 of the Charter of the City of Charlotte.

3. PROCEDURE

3.1 Introduction and First Reading

- 3.1.1** To be placed on the Council agenda, a proposed ordinance must have been prepared by the City Attorney or reviewed by the City Attorney and approved as to form. Ordinances offered for first reading shall be listed in the agenda under “Introduction of Ordinances and Resolutions” unless the ordinance is to be considered for emergency adoption in which case it shall be listed under “Expedited Resolutions and Ordinances.”
- 3.1.2** The Mayor, or the presiding officer in the absence of the Mayor, will announce the first reading of the proposed ordinance. It is not necessary to read the ordinance at length. He/she may call for a report from the appropriate staff member and then provide an opportunity for discussion by Council members.
- 3.1.3** Motions regarding ordinances shall be made in accordance with Council’s rules of procedure. Except those instances in which an ordinance is declared to be an emergency ordinance, a motion to approve the first reading of an ordinance shall require a second reading of the ordinance at a subsequent Council meeting.
- 3.1.4** In approving the first reading of an ordinance, Council shall set a date for a public hearing on the ordinance. If the ordinance amends the zoning ordinance or the zoning map, a date for a public hearing by the Planning Commission shall be included as a part of the motion approving the first reading. The motion to approve the first reading of an ordinance may

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
PROCEDURE FOR CONSIDERING AND ADOPTING ORDINANCES	2021-03	02/16/2021	2 of 4

waive the requirement for a public hearing only if approved by a vote of not less than five members of the Council.

3.2 Public Hearing. Public hearings shall be held in accordance with rules and procedures established by the City Council.

3.3 Second Reading

- 3.3.1** Unless another date is established by the Council, the second reading of a proposed ordinance, other than an amendment to the zoning ordinance or zoning map, shall take place during the next regular Council meeting following the approval of the first reading. The second reading of an amendment to the zoning ordinance or zoning map shall take place during the next regular Council meeting following a decision by the Planning Commission regarding its recommendation on the amendment. Ordinances offered for second reading shall be listed on the agenda under “Action Items—Resolutions and Ordinances.”
- 3.3.2** The Mayor, or the presiding officer in the absence of the Mayor, will announce the second reading of the ordinance. It is not necessary to read the ordinance at length. He/she may call for a report from the appropriate staff member.
- 3.3.3** Council may take action regarding the approval of the proposed ordinance, may postpone such action to a later date, may refer back to the Planning Commission a zoning ordinance amendment or zoning map amendment or may take no action. If Council votes to postpone action to a later date, it may also direct that a public hearing be held upon reconsideration of the ordinance.

3.4 Subsequent Readings

- 3.4.1** If, as a consequence of action by the City Council, readings subsequent to the second reading are required prior to final action on a proposed ordinance, those procedures shall be the same as for the second reading.

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
PROCEDURE FOR CONSIDERING AND ADOPTING ORDINANCES	2021-03	02/16/2021	3 of 4

3.5 Publication Requirements

- 3.5.1** Unless additional notices are desired by the City Council, the City Clerk shall publish a notice of any public hearings set by the Council and a notice of the final adoption of the ordinance. Except as otherwise directed in the Charter, state statute or local ordinance, public hearing notices shall be published at least seven days before the date of the hearing. Pursuant to section 5.4 of the Charter and section 3(k) of the Home Rule City Act (P.A. 279 of 1909), notices of public hearings and final adoption of ordinances need not include a true copy of the ordinance but shall include a statement of purpose of the ordinance and the address where a true copy of the ordinance can be inspected.

4. ORDINANCE FORMAT

Ordinances shall be presented in a format approved by the City Attorney and shall contain the following elements in addition to the language of the ordinance itself:

- 4.1 Preamble.** The preamble may be one or more sections and shall provide the following information as appropriate:

- Information about the circumstances giving rise to the ordinance; and
- Statement(s) about the purposes the ordinance is intended to serve.

- 4.2 Outcomes.** When feasible, the ordinance shall contain statements providing information about the outcomes intended to be achieved through its implementation including objective measures for assessing its success.

- ~~**4.3 Sunset Date.** Unless another date is set or Council votes to waive the requirement for a sunset date, all ordinances except those amending the zoning map shall sunset four years after their adoption.~~

5. POLICY SUPERSEDED

This policy supersedes Council Policy 2016-03.

6. EFFECTIVE DATE

This policy shall be effective upon its approval by the City Council.

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
PROCEDURE FOR CONSIDERING AND ADOPTING ORDINANCES	2021-03	02/16/2021	4 of 4

~~7. SUNSET DATE~~

~~This policy shall sunset on September 30, 2020.~~



Memo

Date: February 11, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Council Policies for Meetings

On the agenda for Council's consideration are three resolutions related to procedures for Council meetings. As discussed at the Council meeting held February 1st, the policy that required a first and second reading of a resolution prior to adoption sunset September 30, 2020. Council voted to reinstate that policy with no sunset date. I have attached a copy of that adopted policy language with corrected dates and removal of the sunset date. Additionally, I have consulted with Attorney Hitch regarding proper form of motions at the first and second readings of resolutions. He advised that when making a motion on resolution at the first reading, Council word the motion to "conduct a first reading of a resolution" or similar to accurately convey intent.

In review of the other policies adopted at that time, there are three Council policies that outline the protocols for Council meetings which have sunset. First is the policy which outlines the procedure for receiving comments during meetings as well as distribution of written comments to Council. I have updated that language with current dates and proposed Council remove the sunset provision. A copy of this language is attached as Policy 2021-02 Citizen Comments.

The next policy for consideration is Policy 2021-03 Procedure for Considering and Adopting Ordinances which dictates the process of approval and the format of ordinance language. One element for discussion on this policy is Section 4.3 Sunset Date that dictates all ordinances must sunset within four years unless that provision is waived by Council or the ordinance is amending the zoning map. My recommendation would be to eliminate this requirement. There is no statutory requirement to limit the dates all laws are in effect in the city, and a sunset date could be included for specific ordinances where Council determined one was necessary. The administrative task of overseeing a multitude of sunset dates is labor intensive and leaves the city open to gaps in its laws if those ordinances are not reenacted. Additionally, that concern grows if there is staff turnover, outsourcing of tasks, or other changes in administration. I have updated that policy language with current dates, the proposed removal of sunset dates for ordinances, and removal of the sunset date of that policy.

The third and final policy for consideration is Policy 2021-04 Order of Business at City Council Meetings. This policy outlines the agenda format, manner in which items may be placed onto the agenda, and distribution of agenda items. I have updated that policy language with current dates and proposed Council remove the sunset provision.

A resolution of approval for each policy is also included for your review and consideration.

eel

attachments

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
RESOLUTIONS	2021-01	02/01/2021	1 of 2

1. PURPOSE

The purpose of this policy is to describe the requirements for drafting resolutions.

2. AUTHORITY

This policy is adopted pursuant to Section 4.7(I) of the Charter of the City of Charlotte.

3. BACKGROUND

Robert’s Rules of Order states that “a main motion—particularly an original main motion—is frequently offered as a *resolution*, either because of its importance or because of its complexity.” The Charlotte City Council considers resolutions from time to time but the majority of its actions have historically taken the form of oral motions. These motions do not necessarily convey all the information that an observer of a meeting would need to understand the purpose the contemplated action is intended to serve. In an effort encourage greater citizen participation in the affairs of the city government, it was proposed that Council’s actions take the form of either resolutions or ordinances.

4. FORMAT

Resolutions shall be in writing, generally conform to the format described in Robert’s Rules of Order and contain the following elements:

4.1 Preamble. Resolutions for routine matters such as approval of claims or appointment of board and commission members require no preamble. Other resolutions shall include a preamble of one or more paragraphs that contain background information describing the reason the resolution is proposed.

4.2 Resolving Clauses. In addition to stating the specific action that Council is authorizing, one or more resolving clauses shall be used, when practical, to provide information about the outcomes intended to be achieved through its implementation including objective measures for assessing its success.

5. NUMBERING

Resolutions shall be numbered in the order in which they are introduced each year using the form YYYY:NN (2016-01, for example).

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
RESOLUTIONS	2021-01	02/01/2021	2 of 2

6. POLICY SUPERSEDED

This policy shall supersede Council Policy 2016-05.

7. EFFECTIVE DATE

This policy shall become effective upon its approval by the City Council.

~~7. SUNSET DATE~~

~~This policy shall sunset on September 30, 2020.~~

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-019

A RESOLUTION TO APPROVE COUNCIL POLICY 2021-04 ORDER OF BUSINESS AT CITY COUNCIL MEETINGS

WHEREAS, on July 25, 2016, the City Council approved Council Policy 2016-04 regarding order of business at Council meetings; and

WHEREAS, said policy sunset on September 30, 2020; and

WHEREAS, the City Council desires to make modifications to said policy and eliminate its sunset date;

THEREFORE, BE IT RESOLVED that Council Policy 2021-04 regarding order of business at Council meetings is hereby approved.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
ORDER OF BUSINESS AT CITY COUNCIL MEETINGS	2021-04	02/16/2021	1 of 6

1. PURPOSE

The purpose of this policy is to describe the order of business at City Council meetings to be used in preparing meeting agendas, the procedures for managing the listing of items on the agenda and the approval of the agenda.

2. AUTHORITY

This policy is adopted pursuant to Section 4.7(I) of the Charter of the City of Charlotte.

3. ORDER OF BUSINESS

3.1 Agenda Format

- 3.1.1** The City Clerk shall prepare an agenda for each City Council meeting in the following format:

Call to Order
Roll Call
Invocation
Pledge of Allegiance
Approval of Minutes
Absence of Council Members
Public Hearings
Public Comment
Approval of the Agenda
Special Presentations
Expedited Resolutions and Ordinances
Action Items—Resolutions and Ordinances
Introduction of Resolutions and Ordinances
Communications and Committee Reports
Public Comment
Mayor and Council Comments
Recess to Closed Session
Reconvene Open Session
Adjourn

- 3.1.1.1** If no agenda items are received for a particular agenda category, the City Clerk may omit that category from the printed agenda.

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
ORDER OF BUSINESS AT CITY COUNCIL MEETINGS	2021-04	02/16/2021	2 of 6

3.2 Special Presentations

- 3.2.1 Purpose.** This portion of the agenda is intended for longer presentations by staff members, council members and guests for which no resolution or ordinance has been introduced. This portion of the agenda may also be used for ceremonial presentations.

3.3 Expedited Resolutions and Ordinances

- 3.3.1 Purpose.** This portion of the agenda is for the consideration of resolutions and ordinances that are requested to be approved after a single reading. It is generally reserved for resolutions that are routine, such as the approval of claims and accounts, mayoral appointments and ceremonial resolutions and proclamations and for resolutions that are of an urgent nature and for emergency ordinances.
- 3.3.2 Removal of Expedited Resolutions and Ordinances.** A majority of Council may vote to remove an expedited resolution or ordinance to “Introduction of Resolutions and Ordinances.”

3.4 Action Items—Resolutions and Ordinances

- 3.4.1 Purpose.** This portion of the agenda is intended for consideration of resolutions and ordinances that have had a first reading pursuant to the section 3.5 below.
- 3.4.2 Order.** As a courtesy to citizens who might be in attendance, those matters that are expected to be of greater interest should be listed earlier on the agenda.
- 3.4.3 Actions Permitted; Removal from the Agenda.** Resolutions and ordinances considered under this portion of the agenda may be discussed, amended, tabled or removed from the agenda. If no action is taken, the resolution or ordinance will be placed on the agenda under Action Items for the following meeting. If no action has been taken after having been placed on the Action Items agenda for two consecutive regular meetings, it will be removed from the agenda but may be reintroduced at a subsequent meeting.

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
ORDER OF BUSINESS AT CITY COUNCIL MEETINGS	2021-04	02/16/2021	3 of 6

3.5 Introduction of Resolutions and Ordinances

- 3.5.1 Purpose.** This portion of the agenda is intended for the introduction, first reading, discussion and amendment of resolutions and ordinances other than those introduced under “Expedited Resolutions and Ordinances.”
- 3.5.2 Form.** Resolutions shall be presented in the form prescribed in Council Policy 2015-06 Resolutions. Ordinances shall be presented in the form prescribed in Council Policy 2015-04 Procedure for Considering and Adopting Ordinances.
- 3.5.3 Actions Permitted; Removal from the Agenda.** Resolutions and ordinances considered under this portion of the agenda may be discussed, amended, tabled or removed from the agenda. Unless another date is specified, a motion to accept the first reading of a resolution advances the resolution to “Action Items—Resolutions and Ordinances” on the agenda for the subsequent regular Council meeting. A motion to accept the first reading of an ordinance shall advance the ordinance in accordance with the provisions of Council Policy 2015-04 Procedure for Considering and Adopting Ordinances. If no action is taken, the resolution or ordinance may be reintroduced at a subsequent meeting.

3.6 Communications and Committee Reports

- 3.6.1 Purpose.** This portion of the agenda is for oral and written reports to be provided to the Council by staff members, communications received that are addressed to or might be of interest to Council members, and reports by Council members of meetings of boards and commissions attended by them. Matters included under communications and committee reports generally require no action.

4. APPROVAL OF THE AGENDA

- 4.1 Meaning.** In approving the agenda, City Council is indicating its willingness to consider the items on the agenda in the order in which they are presented. The approval of the agenda does not preclude the consideration of or action on matters brought to the Council’s attention through public comments, special

CITY OF CHARLOTTE

COUNCIL POLICY

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presentations, staff reports or Mayor and Council comments but such action shall be made in a manner consistent with this policy.

4.2 Additions to the Agenda. The Mayor, Council members, or City Manager may request during consideration of the approval of the agenda that additional items be included that were not listed on the printed agenda. Section 4.7(M) of the Charter requires the affirmative vote of five or more members of the Council to consider the addition to the agenda of any item not received by the City Clerk by noon on the Friday preceding the Council meeting.

4.3. Form of Motion. A motion to approve the agenda should follow an opportunity for Council members to request additions to the agenda, to request a change in the order in which items are considered, or to make corrections. The motion should take the general form “I move the agenda be approved as printed with the following changes: [list changes].”

4.4 Changes Following Agenda Approval. When the Mayor or presiding officer determines that public interest in a particular agenda item warrants changing the order in which it is brought forth for consideration, he/she may move an item forward on the agenda.

5. PLACING ITEMS ON THE AGENDA

5.1 Principle. As a general rule, items that are appropriate for placing on the agenda for Council consideration and action are those that, as a matter of law, ordinance, rule or policy, require Council approval, those that involve the consideration of policy matters, and those related to Council’s responsibility for overseeing the administration in its execution of policy. Other matters should generally take the form of a report or communication to the Council, be the subject of public comment, or be addressed as a part of Mayor and Council comments.

5.2 Responsibility of the City Manager. The City Manager shall be responsible for determining whether items of business brought forward by administrative staff members are appropriate for inclusion on the agenda. He/she shall have the responsibility for insuring that matters of importance are placed on the agenda so that they can receive timely consideration by the Council.

CITY OF CHARLOTTE

COUNCIL POLICY

SUBJECT	POLICY NO.	APP. DATE	PAGE
ORDER OF BUSINESS AT CITY COUNCIL MEETINGS	2021-04	02/16/2021	5 of 6

5.3 Requests from the Mayor and Council Members. The Mayor and Council members shall be permitted to present matters to the City Clerk that they wish to have listed on the agenda.

5.4 Requests from Citizens. On occasion, members of the general public request that an item of concern to them be given a place on the Council's agenda. Such requests shall be made in writing to the Council or in person during public comment. Unless Council determines that there is some urgency in taking up such a matter immediately, such requests should be included on a subsequent agenda, subject to Council approval.

6. AGENDA DISTRIBUTION

Except as provided below, a copy of the agenda and related documents will be distributed to Council members in electronic form on the last work day of the week preceding the Council meeting. Council members may request the city clerk to print all or any portion of the agenda packet and related documents.

6.1 Claims. To provide additional time for Council members to seek and receive information regarding claims submitted for payment, a list of claims will be distributed to Council members via electronic mail not later than 5:00 p.m. on the Wednesday preceding the City Council meeting at which approval is to be sought.

6.1.1. Questions regarding claims should be submitted to the Finance Director. Questions may be submitted via electronic mail or telephone.

6.1.2. Responses to questions regarding claims received prior to noon on the Friday before the Council meeting will be distributed to the entire City Council in a memorandum published as part of the agenda packet for the meeting at which approval is sought. The Finance Director may also respond directly to the Council member submitting a question.

7. POLICY REPLACED

This policy replaces Council Policy 2016-05.

8. EFFECTIVE DATE

This policy shall be effective with the Council meeting following its approval.

CITY OF CHARLOTTE

COUNCIL POLICY

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~~9. SUNSET DATE~~

~~This policy shall sunset on September 30, 2020.~~



Memo

Date: February 11, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Appointment of Clerk-Treasurer

On the agenda for Council's consideration is a resolution to appoint the current City Clerk, Pearl Tidwell, as the Clerk-Treasurer per the discussion at the February 9th study session. The City Charter outlines the offices of Clerk and Treasurer are appointed by the City Manager upon confirmation by City Council. It is my recommendation that Ms. Tidwell be appointed Clerk-Treasurer with the duties and responsibilities of those offices as outlined in the Charter and City Ordinance along with any applicable duties outlined in job descriptions or other applicable city policies. Ms. Tidwell has held a similar role in prior communities and has been exemplary in her role as Clerk. Additionally, she is well-versed in municipal finances and has already taken on many of the duties and responsibilities of these roles.

A resolution of approval of this appointment is included for your review and consideration.

eel

attachment

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-022

**A RESOLUTION TO CONFIRM THE APPOINTMENT OF PEARL
TIDWELL AS CITY CLERK-TREASURER**

WHEREAS, the City Council confirmed the hire of Pearl Tidwell as the City Clerk at the regular meeting held December 7, 2020 which has created a vacancy in the office of Treasurer, a position that is essential to the efficient and effective functioning of Charlotte City government; and

WHEREAS, the City Charter has the role of Treasurer as an appointed officer of the City and the City Ordinance designates those duties and responsibilities to one office, known as Clerk-Treasurer; and

WHEREAS, City Manager LaPere has reviewed the skills and experience as they related to the position of interim city clerk-treasurer and has determined that Pearl Tidwell is well qualified to fulfill the responsibilities of the position; and

WHEREAS, the City Charter requires that City Council confirm the city manager's appointment of city officers including the city clerk and city treasurer;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby confirm City Manager LaPere's appointment of Pearl Tidwell as City Clerk-Treasurer.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte



Memo

Date: February 11, 2021
To: Honorable Mayor Armitage; City Council
From: Erin LaPere, City Manager
Re: Code Enforcement Ad-Hoc Committee

On the agenda for Council's consideration is a resolution to form an ad-hoc committee to study options to provide code enforcement services as discussed at the February 9th study session. The deadline for final recommendation is May 1, 2021 which will provide staff appropriate time to include any projected allocation into the FY21-22 budget, if necessary. For the membership, the discussion called for 6 members (2 council, 1 staff, and 3 citizens) which poses a procedural issue as a tie-vote on matters would not pass. To avoid this situation, I suggested 5 members (2 council, 1 staff, 2 citizens); however, if Council desires 3 citizen members, I would recommend adding another representative from staff.

A resolution of approval of this committee is included for your review and consideration.

eel

attachment

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-020

A RESOLUTION TO ESTABLISH AN AD HOC CODE ENFORCEMENT COMMITTEE

WHEREAS, City Council and the City administration have received input from the citizenry through the Vision 2025 strategic planning process, among other input methods, of the desire to see a proactive code enforcement presence in the community; and

WHEREAS, City Council wishes to ensure that code enforcement policies and practices, along with the methods used by the City and its departments to implement them, are effective and consistent for residents and staff, and that those methods are cost efficient to administer; and

WHEREAS, City Council believes that it is prudent to undertake an evaluation of the City's current code enforcement policies, practices, and methods by forming an ad hoc committee to review them and make recommendations to the City Council;

NOW, THEREFORE, BE IT RESOLVED that there is hereby established the Ad Hoc Code Enforcement Committee, the membership of which shall be appointed by the Mayor subject to the approval of the City Council and shall include 2 members of the City Council, 1 city employee, and 2 citizens of the city representing diverse socioeconomic or other demographic sections of the population; and

BE IT FURTHER RESOLVED that the Ad Hoc Code Enforcement Committee shall have the authority to elect its own chairman, promulgate its own rules of order and develop its own schedule of meetings, which meetings shall be conducted in accordance with the Open Meetings Act; and

BE IT FURTHER RESOLVED that the Ad Hoc Code Enforcement Committee shall 1) evaluate and make recommendations to the City Council on code enforcement operations; 2) develop a projected cost estimate for providing such services as deemed necessary; and 3) make a recommendation to City Council for alternatives to provide such services; and

BE IT FURTHER RESOLVED that the Ad Hoc Code Enforcement Committee shall issue a final written report of its findings and recommendations to the City Council not later May 1, 2021.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte

Memo

To: City Council
From: Amy E. Gilson, P.E., Director of Public Works
Date: February 11, 2021
Re: Higby Drain Petition

In your packet you will find a resolution to approve petitioning the Eaton County Drain Commission (ECDC) for improvements to the Higby Drain. The ECDC has been performing piecemeal repairs to the Drain as allowed under the Drain Code. The most recent required repair crosses the west side of the Airport. Apparently in the 1970's when the City constructed their sanitary sewer, they crossed the drain at the same elevation as the 1912 drain in what is called a conflict structure. This structure does not meet current best practices. Because the Drain Code only allows the ECDC to replace a drain at the same elevation and route, the changes required would need to be paid for solely by the City. Even if the City were to pay for the required changes at the Airport property, it does nothing to help the businesses located upstream.

After meetings with the ECDC, it has been determined that the best course of action would be to petition the project so that everyone in the Drainage District will get relief. Several of the businesses that are currently experiencing flooding in their buildings are located in the City. Additionally, there are opportunities to make minor adjustments to the alignment of the drain that will move it from underneath one building, make one vacant lot more saleable, and it could cross the grass runway closer to the end of it. Additionally, it will better drain the airport property allowing for more area to be leased for farming.

Once the project is petitioned, the ECDC will hold a Board of Determination to see if the project is warranted. If it is deemed necessary, the project will move to the engineering phase and construction phase. If it is not, then the project will die, but the City would still need to pay to resolve the utility conflict. If the project moves to the bidding phase, there will be a Day of Review for the affected property owners to review their assessments and costs for the project. It will be at that time that we know the City's portion of the project cost.

Because the ECDC would sell bonds for the project, the City would be assessed their costs over 10-15 years instead of having to come up with more than \$60,000 this year to complete the fix at the Airport.

Therefore, we are recommending that Council approve the petition for the improvements to the Higby Drain.

Please let me know if you have any questions.

M:\Memo\2021\council memo regarding Higby Drain Petition.doc

CITY OF CHARLOTTE, COUNTY OF EATON, STATE OF MICHIGAN

RESOLUTION NO. 2021-021

A RESOLUTION TO AUTHORIZE A PETITION FOR THE HIGBY DRAIN

WHEREAS, the Higby Drain is a County Drain that traverses the Airport and continues northeast to Parish Highway following Lansing Road; and

WHEREAS, the Eaton County Drain Commission had started a maintenance project on the Airport property until they encountered a direct conflict with City sanitary sewer; and

WHEREAS, there are several businesses along Lansing Road that are currently being adversely affected by the deteriorated 1912 drain; and

WHEREAS, according to the Drain Code of 1956, a municipality can petition the Drain Commission for a drain to be fixed; and

WHEREAS, it is recommended that the appropriate way to properly fix this drain and utility conflict would be for the City to petition the Eaton County Drain Commission to fix the Higby Drain.

THEREFORE, BE IT RESOLVED That the City Council approve the petition to the Eaton County Drain Commission for the improvements to the Higby Drain.

The foregoing resolution offered by Council member _____ and supported by _____.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Charlotte at a regularly scheduled meeting held on Monday, February 16, 2021, relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 16th day of February 2021.

Pearl Tidwell, City Clerk
City of Charlotte

MEMORANDUM

TO: Charlotte City Council

FROM: Thomas M. Hitch, City Attorney

RE: **CITY ATTORNEY REPORT**

DATE: February 11, 2021

The following is my report to the City Council on issues in which our office has been engaged since the last Council meeting:

1. Extension of water main along Lansing Road. I have been contacted by Amy Gilson, Director of the Department of Public Works, about contact made by the owners of 1761 Lansing Road. They would like to have water extended to their property. There may be interest from the mobile home park and another business in that area.

I will be working with Ms. Gilson regarding development for an agreement for the project and making sure that all of the engineering requirements of the City are met. I will keep the Council advised.

2. Contacts with the City Manager I continue to have contacts with the City Manager regarding various matters ongoing in the City. The Mayor has also request that I be in attendance for the meeting this coming Tuesday night.

TMH:cf



Manager's Report February 16th Council Meeting

Ice Rink

The ice rink is frozen and open for skaters. A big kudos to the Department of Public Works and Fire Department for their hard work to get the rink ready for use. Enjoy some outdoor winter fun!

Fire Department Report

The year-to-date run totals and historical run totals for the fire department are included for Council's review.

Building Permit Services

Discussions with the county's building official have begun regarding transition of building permitting services upon the departure of the Fire Chief/Building Official. This process will include considerations for the transition of building permit data via BS&A software, process for managing open permits, process for managing new submittals and coordination of service with the Community Development Director, among others. Given that the County currently issues our trade permits, we anticipate this will be accomplished with minimal-no disruption to services. The process will include the City formally sending notice to the state that we would like the County to administer our construction code and we will have to rescind our ordinance.

IT Update

A recent NY Times article reported on a recent attack on a water plant in Florida. The persons infiltrated the system and attempted to change levels of chemical treatments such that could have posed harm to public health. Fortunately for the citizens of that community, the attack was caught before anyone was harmed. These types of incidents serve as important reminders to the critical role IT plays in the safe and effective operations of municipal government. I am proud to report the City of Charlotte has robust protection of its digital infrastructure, including safeguards that would prevent against this style of attack on our systems. I have included the detailed response from our IT consultant about this matter for Council's review.

JOINT CYBERSECURITY ADVISORY

Co-Authored by:

TLP:WHITE

Product ID: AA21-042A

February 11, 2021



Compromise of U.S. Water Treatment Facility

SUMMARY

On February 5, 2021, unidentified cyber actors obtained unauthorized access to the supervisory control and data acquisition (SCADA) system at a U.S. drinking water treatment plant. The unidentified actors used the SCADA system's software to increase the amount of sodium hydroxide, also known as lye, a caustic chemical, as part of the water treatment process. Water treatment plant personnel immediately noticed the change in dosing amounts and corrected the issue before the SCADA system's software detected the manipulation and alarmed due to the unauthorized change. As a result, the water treatment process remained unaffected and continued to operate as normal. The cyber actors likely accessed the system by exploiting cybersecurity weaknesses, including poor password security, and an outdated operating system. Early information indicates it is possible that a desktop sharing software, such as TeamViewer, may have been used to gain unauthorized access to the system. Onsite response to the incident included Pinellas County Sheriff Office (PCSO), U.S. Secret Service (USSS), and the Federal Bureau of Investigation (FBI).

The FBI, the Cybersecurity and Infrastructure Security Agency (CISA), the Environmental Protection Agency (EPA), and the Multi-State Information Sharing and Analysis Center (MS-ISAC) have observed cyber criminals targeting and exploiting desktop sharing software and computer networks running operating systems with end of life status to gain unauthorized access to systems. Desktop sharing software, which has multiple legitimate uses—such as enabling telework, remote technical support, and file transfers—can also be exploited through malicious actors' use of social engineering tactics and other illicit measures. Windows 7 will become more susceptible to exploitation due to lack of security updates and the discovery of new vulnerabilities. Microsoft and other industry professionals strongly recommend upgrading computer systems to an actively supported operating system. Continuing to use any operating system within an enterprise beyond the end of life status may provide cyber criminals access into computer systems.

To report suspicious or criminal activity related to information found in this Joint Cybersecurity Advisory, contact your local FBI field office at www.fbi.gov/contact-us/field-offices, or the FBI's 24/7 Cyber Watch (CyWatch) at (855) 292-3937 or by e-mail at CyWatch@fbi.gov or your local WMD Coordinator. When available, please include the following information regarding the incident: date, time, and location of the incident; type of activity; number of people affected; type of equipment used for the activity; the name of the submitting company or organization; and a designated point of contact. To request incident response resources or technical assistance related to these threats, contact CISA at Central@cisa.gov.

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THREAT OVERVIEW

Desktop Sharing Software

The FBI, CISA, EPA, and MS-ISAC have observed corrupt insiders and outside cyber actors using desktop sharing software to victimize targets in a range of organizations, including those in the critical infrastructure sectors. In addition to adjusting system operations, cyber actors also use the following techniques:

- Use access granted by desktop sharing software to perform fraudulent wire transfers.
- Inject malicious code that allows the cyber actors to
 - Hide desktop sharing software windows;
 - Protect malicious files from being detected; and,
 - Control desktop sharing software startup parameters to obfuscate their activity.
- Move laterally across a network to increase the scope of activity.

TeamViewer, a desktop sharing software, is a legitimate popular tool that has been exploited by cyber actors engaged in targeted social engineering attacks, as well as large scale, indiscriminate phishing campaigns. Desktop sharing software can also be used by employees with vindictive and/or larcenous motivations against employers.

Beyond its legitimate uses, TeamViewer allows cyber actors to exercise remote control over computer systems and drop files onto victim computers, making it functionally similar to Remote Access Trojans (RATs). TeamViewer's legitimate use, however, makes anomalous activity less suspicious to end users and system administrators compared to RATs.

Windows 7 End of Life

On January 14, 2020, Microsoft ended support for the Windows 7 operating system, which includes security updates and technical support unless certain customers purchased an Extended Security Update (ESU) plan. The ESU plan is paid per-device and available for Windows 7 Professional and Enterprise versions, with an increasing price the longer a customer continues use. Microsoft will only offer the ESU plan until January 2023. Continued use of Windows 7 increases the risk of cyber actor exploitation of a computer system.

Cyber actors continue to find entry points into legacy Windows operating systems and leverage Remote Desktop Protocol (RDP) exploits. Microsoft released an emergency patch for its older operating systems, including Windows 7, after an information security researcher discovered an RDP vulnerability in May 2019. Since the end of July 2019, malicious RDP activity has increased with the development of a working commercial exploit for the vulnerability. Cyber actors often use misconfigured or improperly secured RDP access controls to conduct cyberattacks. The xDedic Marketplace, taken down by law enforcement in 2019, flourished by compromising RDP vulnerabilities around the world.

MITIGATIONS

General Recommendations

The following cyber hygiene measures may help protect against the aforementioned scheme:

- Update to the latest version of the operating system (e.g. Windows 10).
- Use multiple-factor authentication.
- Use strong passwords to protect Remote Desktop Protocol (RDP) credentials.
- Ensure anti-virus, spam filters, and firewalls are up to date, properly configured and secure.
- Audit network configurations and isolate computer systems that cannot be updated.
- Audit your network for systems using RDP, closing unused RDP ports, applying multiple-factor authentication wherever possible, and logging RDP login attempts.
- Audit logs for all remote connection protocols.
- Train users to identify and report attempts at social engineering.
- Identify and suspend access of users exhibiting unusual activity.

Water and Wastewater Systems Security Recommendations

The following physical security measures serve as additional protective measures:

Install independent cyber-physical safety systems. These are systems that physically prevent dangerous conditions from occurring if the control system is compromised by a threat actor.

- Examples of cyber-physical safety system controls include:
 - Size of the chemical pump
 - Size of the chemical reservoir
 - Gearing on valves
 - Pressure switches, etc.

The benefit of these types of controls in the water sector is that smaller systems, with limited cybersecurity capability, can assess their system from a worst-case scenario. The operators can take physical steps to limit the damage. If, for example, cyber actors gain control of a sodium hydroxide pump, they will be unable to raise the pH to dangerous levels.

TeamViewer Software Recommendations

For a more secured implementation of TeamViewer software:

- Do not use unattended access features, such as “Start TeamViewer with Windows” and “Grant easy access.”
- Configure TeamViewer service to “manual start,” so that the application and associated background services are stopped when not in use.
- Set random passwords to generate 10-character alphanumeric passwords.
- If using personal passwords, utilize complex rotating passwords of varying lengths. **Note:** TeamViewer allows users to change connection passwords for each new session. If an end user chooses this option, never save connection passwords as an option as they can be leveraged for persistence.

- When configuring access control for a host, utilize custom settings to tier the access a remote party may attempt to acquire.
- Require remote party to receive confirmation from the host to gain any access other than “view only.” Doing so will ensure that, if an unauthorized party is able to connect via TeamViewer, they will only see a locked screen and will not have keyboard control.
- Utilize the ‘Block and Allow’ list which enables a user to control which other organizational users of TeamViewer may request access to the system. This list can also be used to block users suspected of unauthorized access.

CHARLOTTE FIRE DEPARTMENT

FIRE RUN TOTALS

	2016			2017			2018			2019			2020			2021		
	RUNS	YEAR		RUNS	YEAR		RUNS	YEAR		RUNS	YEAR		RUNS	YEAR		RUNS	YEAR	
	THIS	TO		THIS	TO		THIS	TO		THIS	TO		THIS	TO		THIS	TO	
	MONTH	DATE		MONTH	DATE		MONTH	DATE		MONTH	DATE		MONTH	DATE		MONTH	DATE	
JANUARY	46	--	46	65	--	65	67	--	67	70	--	70	42	--	42	71	--	71
FEBRUARY	60	--	106	42	--	107	55	--	122	55	--	125	58	--	100	--	--	--
MARCH	50	--	156	86	--	193	63	--	185	66	--	191	47	--	147	--	--	--
APRIL	44	--	200	47	--	240	99	--	284	53	--	244	51	--	198	--	--	--
MAY	50	--	250	59	--	299	67	--	351	56	--	300	54	--	252	--	--	--
JUNE	46	--	296	52	--	351	59	--	410	73	--	373	99	--	351	--	--	--
JULY	56	--	352	84	--	435	81	--	491	72	--	445	80	--	431	--	--	--
AUGUST	49	--	401	57	--	492	71	--	562	58	--	503	64	--	495	--	--	--
SEPTEMBER	54	--	455	81	--	573	53	--	615	58	--	561	74	--	569	--	--	--
OCTOBER	47	--	502	64	--	637	48	--	663	59	--	620	64	--	633	--	--	--
NOVEMBER	56	--	558	56	--	693	59	--	722	56	--	676	85	--	718	--	--	--
DECEMBER	55	--	613	62	--	755	50	--	772	57	--	733	67	--	785	--	--	--

	2021			DEVIATION FROM LAST YEAR			5 YEAR AVERAGE			DEVIATION FROM 5 YR AVERAGE			15 YEAR AVERAGE			DEVIATION FROM 15 YR AVERAGE		
	RUNS	YEAR		RUNS	YEAR		RUNS	YEAR		RUNS	YEAR		RUNS	YEAR		RUNS	YEAR	
	THIS	TO		THIS	TO		THIS	TO		THIS	TO		THIS	TO		THIS	TO	
	MONTH	DATE		MONTH	DATE		MONTH	DATE		MONTH	DATE		MONTH	DATE		MONTH	DATE	
JANUARY	71	--	71	29		29	58		58	13		13	47		47	24		24
FEBRUARY	--		--				54		112				43		90			
MARCH	--		--				62		174				53		142			
APRIL	--		--				59		233				50		192			
MAY	--		--				57		290				51		244			
JUNE	--		--				66		356				49		293			
JULY	--		--				75		431				60		352			
AUGUST	--		--				60		491				48		401			
SEPTEMBER	--		--				64		555				51		451			
OCTOBER	--		--				56		611				49		501			
NOVEMBER	--		--				62		673				48		549			
DECEMBER	--		--				58		732				57		606			

MOST / LEAST RUNS PER MONTH 1976 THRU 2021

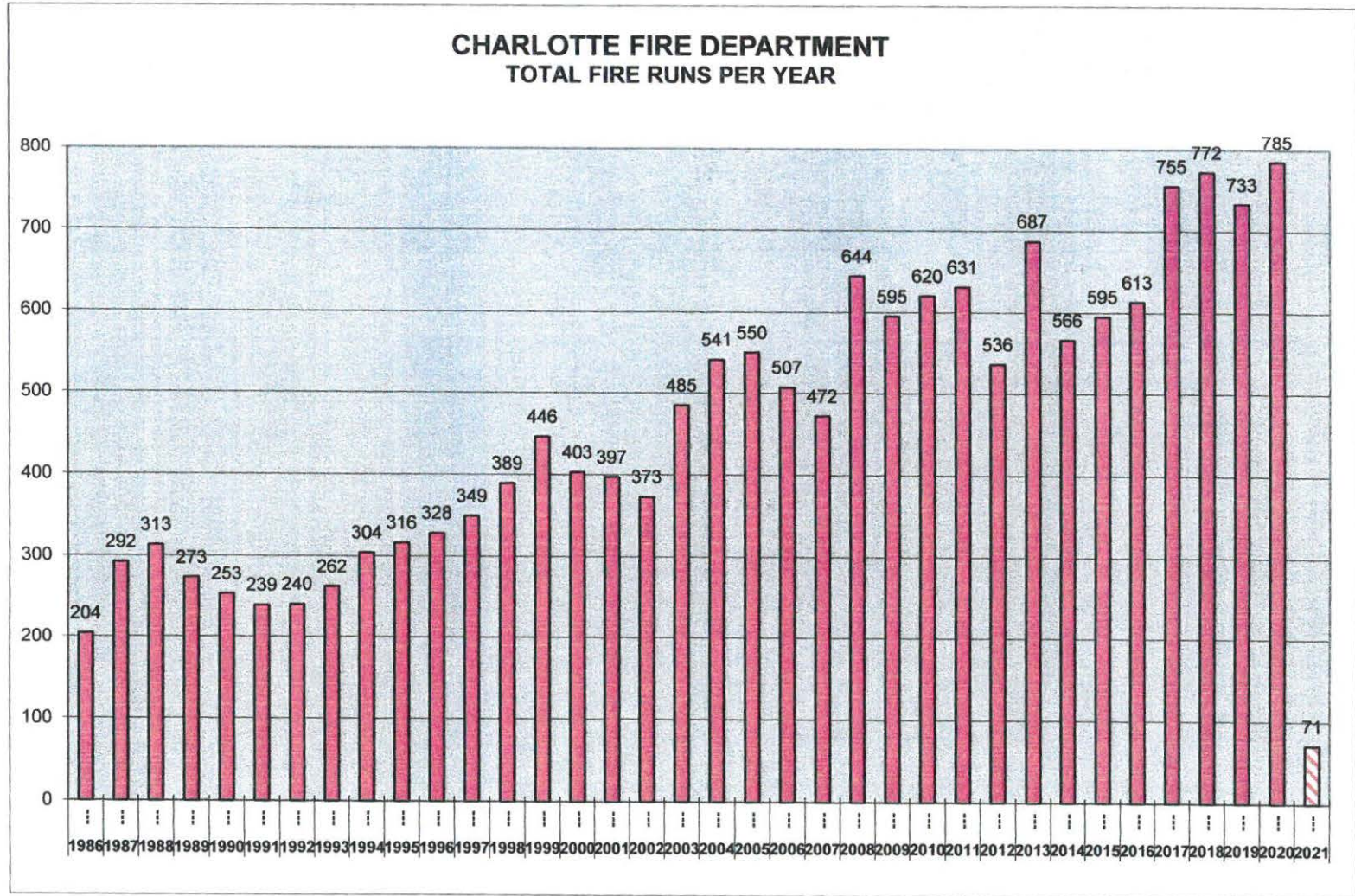
	MOST		LEAST		TOTAL		TOTAL		TOTAL	
	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS	YEAR	RUNS
JANUARY	2021	= 71	1976	= 7	1986	= 204	1998	= 389	2010	= 620
FEBRUARY	2016	= 60	1986	= 9	1987	= 292	1999	= 446	2011	= 631
MARCH	2017	= 86	1980	= 15	1988	= 313	2000	= 403	2012	= 536
APRIL	2018	= 99	1983	= 10	1989	= 273	2001	= 397	2013	= 687
MAY	2018	= 67	1983	= 9	1990	= 253	2002	= 373	2014	= 566
JUNE	2020	= 99	1993	= 13	1991	= 239	2003	= 485	2015	= 595
JULY	2012	= 89	1982	= 11	1992	= 240	2004	= 541	2016	= 613
AUGUST	2018	= 71	1978	= 14	1993	= 262	2005	= 550	2017	= 755
SEPTEMBER	2017	= 81	1977	= 8	1994	= 304	2006	= 507	2018	= 772
OCTOBER	2010	= 67	1985	= 6	1995	= 316	2007	= 472	2019	= 733
NOVEMBER	2020	= 85	1985	= 6	1996	= 328	2008	= 644	2020	= 785
DECEMBER	2013	= 156	1982	= 9	1997	= 349	2009	= 595	2021	= 71
TOTAL		1031	TOTAL	117						

Total Fire Runs since January 1, 1976 = 17972
Average per year = 399

CHARLOTTE FIRE DEPARTMENT

FIRE RUN TOTALS -- JANUARY 1986 THROUGH JANUARY 2021

YEAR	TOTAL RUNS
1986	204
1987	292
1988	313
1989	273
1990	253
1991	239
1992	240
1993	262
1994	304
1995	316
1996	328
1997	349
1998	389
1999	446
2000	403
2001	397
2002	373
2003	485
2004	541
2005	550
2006	507
2007	472
2008	644
2009	595
2010	620
2011	631
2012	536
2013	687
2014	566
2015	595
2016	613
2017	755
2018	772
2019	733
2020	785
2021	71



Re cyber attack on Florida water plant

4 messages

Perry Thompson <perry@4coc.com>

Fri, Feb 12, 2021 at 12:40 PM

To: Erin LaPere <elapere@charlottemi.org>

Cc: Ron Kramer <kramer@charlottemi.org>, Amy Gilson <AGilson@charlottemi.org>

Ms. LaPere,

You recently asked about the security of our water treatment plant in light of the cyber-attack on a water facility in Florida. I have attached a pdf report from the US Cybersecurity & Infrastructure Security Agency. As part of our ongoing efforts to secure the City of Charlotte from cyber attacks, we regularly follow reports such as this without bothering you with details about all of them. But because of your inquiry I am attaching the report about this particular incident for your reference.

The short answer is that we are not susceptible to this attack. As the report indicates, remote access software was used to access a computer with outdated security and the ability to physically control the municipality's water treatment system.

Computer resources used to control physical plant are referred to as Operational Technology (OT) as opposed to the much more commonly discussed Information Technology (IT). Manipulating OT can cause direct physical harm either by making machines run out of control to damage themselves or by making them operate in an unintended way to cause other harm, such as changing the lye levels in the water supply.

Consistent with cybersecurity best practices, the OT network at our water treatment plant is separated from the IT portion of the network. Additionally, the OT network is not accessible from and does not communicate in any way with the IT network or the public Internet. We maintain a separate wireless network at WWTP so that while on premises WWTP personnel can remotely monitor and control devices in different buildings. For example, WWTP personnel frequently need to turn on a pump located in one building while monitoring an event in another building or in the outside tanks. Before this wireless network two people would be required to do the job or the results would be left unmonitored while the pump was activated.

To ensure security of the physical operations, this network is inaccessible outside the physical WWTP plant. The only link it has to the outside world is software that allows the control computer to place a phone call over the public switched telephone network in the event of an after hours alarm condition. These calls are made to specific numbers on a phone tree and use "plain old telephone service" (POTS), so they are not available as an attack vector for potential hackers.

The network I just described is at WWTP and thus these comments do not specifically address the city water supply. The security of the water supply "network" is even more clear. The one computer involved in management and monitoring of that system is located in a building that does not even have an internet connection or phone line. It is not connected in any way to the outside world. Thus the network is just the one computer and the machines it controls.

I will also point out that the attached report does mention some other things that will sound familiar from our IT network. For example, they mention that TeamViewer or similar remote access software seems to have been used to gain access to the machine and that the attacked machine appears to have been a Windows 7 machine with security vulnerabilities. While we do use several remote access products on the city's IT network for various reasons, these products are kept as secure as they can possibly be kept. For example, accounts that could be used to access or manage large portions of the network are protected by several two factor authentication mechanisms. Additionally, users in general have the least amount of authority needed to let them do their job. Thus if a hacker gained access to a particular account, they would not necessarily have access to the entire network. Finally, all servers and workstations on the city's network are protected by two of the best security products in the industry. I would prefer not to identify the specific products in a memo that I expect will become part of your report to the City Council, and thus readily available to the public. Revealing the exact security software used gives hackers an advantage when they are looking for weaknesses in your system.

Please let me know if you have any further questions, whether about this incident or cybersecurity in general.

Perry Thompson



Memo

Date: February 12, 2021
To: Honorable Mayor Armitage; City Council
From: Pearl Tidwell, City Clerk
Re: Revenue and Expenditure Report

Enclosed is the revenue expenditure report thru December 2020. We've working with our accounting firm to compile data thru December 2020 which gives a snapshot of where the city financially stands six months into Fiscal Year 2020-2021.

The tax collection period was almost complete for the fiscal year at December 31 and is represented on the report at 96% of tax revenue received. While State Revenue Sharing reflects 46% of the budget received, consensus revenue projections from the State of Michigan is currently reflecting approximately \$22,000 over the city's anticipated FY budget of \$790,000. However, the projected amounts, recently updated in January, may change due to changes by the legislature or the economy. I will keep council informed as the fiscal year progresses.

Also impacting the general fund revenue is the public safety health reimbursement grant, and election grant and a greater than anticipated distribution of the local community stabilization share tax. These revenues put the city at 72% of the projected revenues for the fiscal year, while expenditures are on target at 51% of the appropriations budgeted.

The Major Street fund budget reflected shows a somewhat lower revenue due to the Metro Act disbursement and county road millage funding not coming until later in the fiscal year (June). Even with delayed revenue sources, the Major Street expenditures are lower than revenues at December 31. The Local Street fund is on target with revenues at 53% and expenditures at 52%, half -way into the fiscal year.

The Water and Sewer Fund revenues adequately reflect the anticipated budget with 52% of revenues received. Expenditures are at 35% of the budget at December 31, however, anticipated budgeted Capital Improvement Projects will move forward this fiscal year to maintain and improve current infrastructure.

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			12/31/2020	MONTH 12/31/2020	BALANCE	
Fund 101 - GENERAL FUND						
Dept 000.000						
101-000.000-411.000	CURRENT PROPERTY TAXES	3,200,000.00	3,091,555.23	2,732.69	108,444.77	96.61
101-000.000-411.100	YARD WASTE PROPERTY TAX	40,400.00	35,022.19	34.44	5,377.81	86.69
101-000.000-412.000	TRAILER PARK TAXES	1,000.00	3,732.00	624.00	(2,732.00)	373.20
101-000.000-413.000	TAXES - COLLECTION FEES	110,000.00	79,452.56	67.04	30,547.44	72.23
101-000.000-414.000	TAXES - INTEREST & PENALTIES	7,000.00	3,742.76	147.85	3,257.24	53.47
101-000.000-415.000	SPECIAL ASSESSMENT REVENUE	330,000.00	0.00	0.00	330,000.00	0.00
101-000.000-416.000	DELINQUENT PROPERTY TAXES	250.00	0.00	0.00	250.00	0.00
101-000.000-425.000	BUILDING PERMITS	40,000.00	12,855.00	2,180.00	27,145.00	32.14
101-000.000-426.000	GUN PERMITS	0.00	20.00	0.00	(20.00)	100.00
101-000.000-429.000	OTHER PERMITS & FEES	0.00	940.00	75.00	(940.00)	100.00
101-000.000-432.000	LIQUOR LICENSE	10,000.00	10,042.45	0.00	(42.45)	100.42
101-000.000-433.000	STATE REV SHARING-SALES TAX	790,000.00	361,974.00	177,508.00	428,026.00	45.82
101-000.000-437.000	STATE GRANTS	30,000.00	41,591.00	0.00	(11,591.00)	138.64
101-000.000-438.000	COUNTY/LOCAL GRANTS	0.00	12,979.77	7,979.77	(12,979.77)	100.00
101-000.000-441.000	LOCAL COMM STBLZTN SHARE TAX	150,000.00	198,110.30	0.00	(48,110.30)	132.07
101-000.000-442.000	RURAL FIRE ASSOCIATION	507,500.00	0.00	0.00	507,500.00	0.00
101-000.000-443.000	CABLE FRANCHISE FEES	40,000.00	21,249.45	0.00	18,750.55	53.12
101-000.000-447.000	ACCIDENT, FOIA, COPIES	2,500.00	1,712.02	229.79	787.98	68.48
101-000.000-448.000	PAYMENT IN LIEU OF TAXES	5,000.00	0.00	0.00	5,000.00	0.00
101-000.000-450.000	SCHOOL PARTICIPATION REIMB.	47,500.00	0.00	0.00	47,500.00	0.00
101-000.000-471.000	PARKING FINES	0.00	1,160.00	1,150.00	(1,160.00)	100.00
101-000.000-472.000	DISTRICT COURT FINES	7,500.00	2,634.27	758.01	4,865.73	35.12
101-000.000-473.000	CIVIL INFRACTIONS	0.00	300.00	0.00	(300.00)	100.00
101-000.000-474.000	OUIL COST RECOVERY	0.00	(171.25)	(62.50)	171.25	100.00
101-000.000-501.000	INTEREST INCOME	3,000.00	1,144.68	270.51	1,855.32	38.16
101-000.000-543.000	STATE GRANTS - PUBLIC SAFETY	0.00	171,958.00	0.00	(171,958.00)	100.00
101-000.000-577.000	STATE GRANTS - ELECTION REIMBURSEMENT	0.00	11,682.65	0.00	(11,682.65)	100.00
101-000.000-593.000	RENT EARNED-CITY PROPERTY	1,000.00	(160.00)	0.00	1,160.00	(16.00)
101-000.000-596.000	SUNDRY REVENUE	20,000.00	18,199.82	8,494.07	1,800.18	91.00
101-000.000-605.270	CONTRIB FROM INDSTRL PRK FUND	25,000.00	12,498.00	2,083.00	12,502.00	49.99
101-000.000-605.510	CONTRIBUTION FROM W & S FUND	375,000.00	187,500.00	31,250.00	187,500.00	50.00
101-000.000-605.601	CONTRIB FROM MVP FUND	14,500.00	7,248.00	1,208.00	7,252.00	49.99
101-000.000-606.000	LOAN PROCEEDS	182,500.00	0.00	0.00	182,500.00	0.00
101-000.000-859.736	CONTRIBUTION TO OPEB TRUST	0.00	200,000.00	0.00	(200,000.00)	100.00
101-000.000-999.999	ADDED FOR CR RECEIPT - EXRMB	0.00	(8,563.16)	(1,271.88)	8,563.16	100.00
Net - Dept 000.000		5,939,650.00	4,097,536.06	238,001.55	1,842,113.94	
Dept 100.000 - MAYOR, CITY COUCIL & BOARDS						
101-100.000-708.000	COUNCIL COMPENSATION	12,500.00	6,336.66	720.00	6,163.34	50.69
101-100.000-721.000	FICA/MEDICARE - CITY SHARE	950.00	484.74	55.09	465.26	51.03
101-100.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-100.000-735.000	DUES & SUBSCRIPTIONS	5,000.00	170.00	85.00	4,830.00	3.40
101-100.000-746.000	PROFESSIONAL SERVICES	30,000.00	11,358.40	7,608.40	18,641.60	37.86
101-100.000-748.000	CONFERENCES & TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-751.000	MEETING EXPENSE	200.00	0.00	0.00	200.00	0.00
101-100.000-972.000	SUNDRY	500.00	1,962.73	0.00	(1,462.73)	392.55
Net - Dept 100.000 - MAYOR, CITY COUCIL & BOARDS		(51,250.00)	(20,312.53)	(8,468.49)	(30,937.47)	
Dept 150.000 - CITY MANAGER						
101-150.000-703.000	ADMINSTRATIVE SALARIES	100,000.00	27,554.29	0.00	72,445.71	27.55
101-150.000-704.200	HOLIDAY COMPENSATION	0.00	707.70	0.00	(707.70)	100.00
101-150.000-710.000	COMPENSATED ABSENCES	0.00	21,276.09	10,615.20	(21,276.09)	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-150.000-718.000	AUTO ALLOWANCE	3,900.00	1,200.00	0.00	2,700.00	30.77
101-150.000-721.000	FICA/MEDICARE - CITY SHARE	8,000.00	3,852.84	812.06	4,147.16	48.16
101-150.000-723.000	VISION CARE	210.00	102.66	17.11	107.34	48.89
101-150.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,000.00	260.52	43.97	739.48	26.05
101-150.000-725.604	DENTAL & HEALTH BENEFITS	15,100.00	6,412.73	1,217.35	8,687.27	42.47
101-150.000-728.000	RETIREMENT PLANS (CITY SHARE)	10,000.00	4,953.84	1,061.52	5,046.16	49.54
101-150.000-731.000	MATERIALS & SUPPLIES	200.00	46.24	0.00	153.76	23.12
101-150.000-732.000	POSTAGE	200.00	163.53	15.00	36.47	81.77
101-150.000-735.000	DUES & SUBSCRIPTIONS	1,200.00	736.00	0.00	464.00	61.33
101-150.000-737.000	PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00
101-150.000-744.000	TELEPHONE & INTERNET	5,100.00	2,550.00	425.00	2,550.00	50.00
101-150.000-746.000	PROFESSIONAL SERVICES	0.00	74,514.86	31,526.86	(74,514.86)	100.00
101-150.000-747.000	INSURANCE & BONDS	0.00	(2.00)	0.00	2.00	100.00
101-150.000-748.000	CONFERENCES & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-150.000-751.000	MEETING EXPENSE	400.00	0.00	0.00	400.00	0.00
101-150.000-972.000	SUNDRY	400.00	291.57	0.00	108.43	72.89
Net - Dept 150.000 - CITY MANAGER		(146,960.00)	(144,620.87)	(45,734.07)	(2,339.13)	
Dept 200.000 - CITY CLERK						
101-200.000-703.000	ADMINSTRATIVE SALARIES	83,250.00	57,469.22	5,961.54	25,780.78	69.03
101-200.000-704.000	STAFF WAGES	49,500.00	16.28	0.00	49,483.72	0.03
101-200.000-704.100	STAFF - OVERTIME	2,250.00	374.06	0.00	1,875.94	16.62
101-200.000-704.200	HOLIDAY COMPENSATION	0.00	793.85	0.00	(793.85)	100.00
101-200.000-706.000	CITY LABOR - DPW	2,000.00	702.77	0.00	1,297.23	35.14
101-200.000-707.000	PART-TIME STAFF WAGES	15,000.00	0.00	0.00	15,000.00	0.00
101-200.000-710.000	COMPENSATED ABSENCES	0.00	59,748.25	46,737.64	(59,748.25)	100.00
101-200.000-711.000	LONGEVITY	1,500.00	1,500.00	1,500.00	0.00	100.00
101-200.000-714.000	UNUSED SICK & VACATION LEAVE	2,000.00	0.00	0.00	2,000.00	0.00
101-200.000-715.000	HEALTH REIMBURSEMENT	0.00	2,506.45	0.00	(2,506.45)	100.00
101-200.000-721.000	FICA/MEDICARE - CITY SHARE	10,500.00	8,598.87	3,698.92	1,901.13	81.89
101-200.000-723.000	VISION CARE	575.00	51.33	17.11	523.67	8.93
101-200.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,225.00	235.08	39.73	989.92	19.19
101-200.000-725.603	RETIREMENT HEALTH BENEFITS	11,800.00	2,423.78	514.65	9,376.22	20.54
101-200.000-725.604	DENTAL & HEALTH BENEFITS	35,100.00	14,906.31	2,829.71	20,193.69	42.47
101-200.000-728.000	RETIREMENT PLANS (CITY SHARE)	48,500.00	33,559.18	4,701.55	14,940.82	69.19
101-200.000-728.001	RETIRMENT HEALTH SAVINGS	4,250.00	0.00	0.00	4,250.00	0.00
101-200.000-731.000	MATERIALS & SUPPLIES	6,000.00	6,060.57	129.98	(60.57)	101.01
101-200.000-732.000	POSTAGE	11,500.00	325.54	25.00	11,174.46	2.83
101-200.000-735.000	DUES & SUBSCRIPTIONS	700.00	135.00	60.00	565.00	19.29
101-200.000-737.000	PRINTING & PUBLISHING	9,000.00	2,673.60	0.00	6,326.40	29.71
101-200.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	200.00	0.00	0.00	200.00	0.00
101-200.000-744.000	TELEPHONE & INTERNET	34,300.00	17,365.03	2,817.71	16,934.97	50.63
101-200.000-746.000	PROFESSIONAL SERVICES	67,500.00	37,326.24	3,908.70	30,173.76	55.30
101-200.000-747.000	INSURANCE & BONDS	0.00	(8.00)	0.00	8.00	100.00
101-200.000-748.000	CONFERENCES & TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
101-200.000-749.000	CONTRACTUAL SERVICES	20,500.00	24,555.37	2,405.00	(4,055.37)	119.78
101-200.000-750.000	OTHER COMPENSATION	15,000.00	14,303.00	0.00	697.00	95.35
101-200.000-751.000	MEETING EXPENSE	50.00	0.00	0.00	50.00	0.00
101-200.000-753.000	SPECIAL PURPOSE EXPENSES	6,000.00	7,304.66	0.00	(1,304.66)	121.74
101-200.000-851.000	MVP EQUIPMENT RENTAL	500.00	434.88	0.00	65.12	86.98
101-200.000-864.000	CAPITAL OUTLAY - EQUIPMENT	8,600.00	0.00	0.00	8,600.00	0.00
101-200.000-970.000	MILEAGE ALLOWANCE	600.00	0.00	0.00	600.00	0.00
101-200.000-972.000	SUNDRY	200.00	0.00	0.00	200.00	0.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Net - Dept 200.000 - CITY CLERK		(453,100.00)	(293,361.32)	(75,347.24)	(159,738.68)	
Dept 210.000 - CITY ASSESSOR						
101-210.000-704.000	STAFF WAGES	49,300.00	22,312.42	5,389.36	26,987.58	45.26
101-210.000-704.200	HOLIDAY COMPENSATION	0.00	371.68	0.00	(371.68)	100.00
101-210.000-709.000	OTHER COMPENSATION	825.00	280.00	70.00	545.00	33.94
101-210.000-710.000	COMPENSATED ABSENCES	0.00	3,333.51	185.84	(3,333.51)	100.00
101-210.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-210.000-721.000	FICA/MEDICARE - CITY SHARE	3,900.00	2,055.03	415.78	1,844.97	52.69
101-210.000-723.000	VISION CARE	210.00	102.66	17.11	107.34	48.89
101-210.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	750.00	151.71	25.56	598.29	20.23
101-210.000-725.604	DENTAL & HEALTH BENEFITS	15,100.00	6,412.69	1,217.33	8,687.31	42.47
101-210.000-728.000	RETIREMENT PLANS (CITY SHARE)	21,200.00	10,859.60	2,327.10	10,340.40	51.22
101-210.000-731.000	MATERIALS & SUPPLIES	890.00	666.23	0.00	223.77	74.86
101-210.000-732.000	POSTAGE	0.00	177.76	15.00	(177.76)	100.00
101-210.000-735.000	DUES & SUBSCRIPTIONS	500.00	265.00	90.00	235.00	53.00
101-210.000-737.000	PRINTING & PUBLISHING	3,550.00	0.00	0.00	3,550.00	0.00
101-210.000-744.000	TELEPHONE & INTERNET	14,600.00	7,302.00	1,217.00	7,298.00	50.01
101-210.000-746.000	PROFESSIONAL SERVICES	0.00	1,102.00	0.00	(1,102.00)	100.00
101-210.000-748.000	CONFERENCES & TRAINING	2,985.00	0.00	0.00	2,985.00	0.00
101-210.000-749.000	CONTRACTUAL SERVICES	50,200.00	22,752.00	6,232.00	27,448.00	45.32
101-210.000-864.000	CAPITAL OUTLAY - EQUIPMENT	600.00	0.00	0.00	600.00	0.00
101-210.000-972.000	SUNDRY	100.00	0.00	0.00	100.00	0.00
Net - Dept 210.000 - CITY ASSESSOR		(166,210.00)	(79,644.29)	(17,202.08)	(86,565.71)	
Dept 220.000 - FINANCE & TREASURY						
101-220.000-704.000	STAFF WAGES	55,600.00	20,999.03	3,792.00	34,600.97	37.77
101-220.000-704.100	STAFF - OVERTIME	1,750.00	540.06	179.57	1,209.94	30.86
101-220.000-704.200	HOLIDAY COMPENSATION	0.00	1,552.14	886.93	(1,552.14)	100.00
101-220.000-706.000	CITY LABOR - DPW	0.00	3,856.00	562.21	(3,856.00)	100.00
101-220.000-710.000	COMPENSATED ABSENCES	0.00	4,582.35	1,410.69	(4,582.35)	100.00
101-220.000-711.000	LONGEVITY	1,625.00	1,645.95	0.00	(20.95)	101.29
101-220.000-719.000	CLOTHING ALLOWANCE	500.00	300.00	0.00	200.00	60.00
101-220.000-721.000	FICA/MEDICARE - CITY SHARE	4,600.00	2,354.58	478.38	2,245.42	51.19
101-220.000-723.000	VISION CARE	300.00	102.66	17.11	197.34	34.22
101-220.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	650.00	152.03	25.88	497.97	23.39
101-220.000-725.604	DENTAL & HEALTH BENEFITS	17,000.00	7,219.59	1,370.52	9,780.41	42.47
101-220.000-728.000	RETIREMENT PLANS (CITY SHARE)	12,000.00	7,016.38	1,413.38	4,983.62	58.47
101-220.000-728.001	RETIRMENT HEALTH SAVINGS	2,000.00	1,077.02	230.79	922.98	53.85
101-220.000-731.000	MATERIALS & SUPPLIES	3,500.00	416.32	0.00	3,083.68	11.89
101-220.000-732.000	POSTAGE	3,200.00	2,641.74	25.00	558.26	82.55
101-220.000-735.000	DUES & SUBSCRIPTIONS	1,000.00	499.00	499.00	501.00	49.90
101-220.000-737.000	PRINTING & PUBLISHING	2,000.00	680.03	0.00	1,319.97	34.00
101-220.000-744.000	TELEPHONE & INTERNET	32,200.00	16,098.00	2,683.00	16,102.00	49.99
101-220.000-746.000	PROFESSIONAL SERVICES	240,000.00	152,305.42	17,113.12	87,694.58	63.46
101-220.000-747.000	INSURANCE & BONDS	40,000.00	(2,982.00)	0.00	42,982.00	(7.46)
101-220.000-749.003	ANNEXATION TAX SHARING	67,500.00	53,986.36	0.00	13,513.64	79.98
101-220.000-972.000	SUNDRY	3,000.00	4,503.38	2,361.04	(1,503.38)	150.11
101-220.000-972.999	SUNDRY - MISC CLEARING	0.00	137.32	0.00	(137.32)	100.00
Net - Dept 220.000 - FINANCE & TREASURY		(488,425.00)	(279,683.36)	(33,048.62)	(208,741.64)	
Dept 230.000 - COMMUNITY DEVELOPMENT						
101-230.000-703.000	ADMINSTRATIVE SALARIES	69,700.00	33,867.64	7,613.66	35,832.36	48.59

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
			12/31/2020	MONTH 12/31/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
			NORMAL (ABNORMAL)					
Fund 101 - GENERAL FUND								
101-230.000-704.200	HOLIDAY COMPENSATION	0.00	525.08	0.00		(525.08)	100.00	
101-230.000-706.000	CITY LABOR - DPW	5,750.00	2,183.71	805.77		3,566.29	37.98	
101-230.000-710.000	COMPENSATED ABSENCES	0.00	4,791.54	262.54		(4,791.54)	100.00	
101-230.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00		0.00	100.00	
101-230.000-714.000	UNUSED SICK & VACATION LEAVE	2,000.00	0.00	0.00		2,000.00	0.00	
101-230.000-721.000	FICA/MEDICARE - CITY SHARE	6,500.00	3,115.90	629.24		3,384.10	47.94	
101-230.000-722.000	ICMA - CITY SHARE	100.00	30.75	14.84		69.25	30.75	
101-230.000-723.000	VISION CARE	400.00	184.08	30.68		215.92	46.02	
101-230.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	750.00	201.39	33.84		548.61	26.85	
101-230.000-725.604	DENTAL & HEALTH BENEFITS	20,100.00	8,536.10	1,620.43		11,563.90	42.47	
101-230.000-728.000	RETIREMENT PLANS (CITY SHARE)	31,200.00	18,551.30	3,460.73		12,648.70	59.46	
101-230.000-728.001	RETIRMENT HEALTH SAVINGS	2,100.00	0.00	0.00		2,100.00	0.00	
101-230.000-731.000	MATERIALS & SUPPLIES	750.00	236.47	29.95		513.53	31.53	
101-230.000-732.000	POSTAGE	250.00	118.51	10.00		131.49	47.40	
101-230.000-735.000	DUES & SUBSCRIPTIONS	400.00	95.00	0.00		305.00	23.75	
101-230.000-737.000	PRINTING & PUBLISHING	250.00	160.00	160.00		90.00	64.00	
101-230.000-744.000	TELEPHONE & INTERNET	19,100.00	9,914.82	1,652.48		9,185.18	51.91	
101-230.000-746.000	PROFESSIONAL SERVICES	38,000.00	0.00	0.00		38,000.00	0.00	
101-230.000-747.000	INSURANCE & BONDS	0.00	(2.00)	0.00		2.00	100.00	
101-230.000-748.000	CONFERENCES & TRAINING	500.00	0.00	0.00		500.00	0.00	
101-230.000-749.000	CONTRACTUAL SERVICES	0.00	50.20	0.00		(50.20)	100.00	
101-230.000-753.000	SPECIAL PURPOSE EXPENSES	5,000.00	0.00	0.00		5,000.00	0.00	
101-230.000-755.000	CONTRIBUTION TO OTHERS	36,000.00	25,000.00	0.00		11,000.00	69.44	
101-230.000-850.000	RENTAL EXPENSE	2,448.00	133.33	0.00		2,314.67	5.45	
101-230.000-851.000	MVP EQUIPMENT RENTAL	7,500.00	2,830.64	905.38		4,669.36	37.74	
101-230.000-972.000	SUNDRY	0.00	9.18	0.00		(9.18)	100.00	
Net - Dept 230.000 - COMMUNITY DEVELOPMENT		(250,298.00)	(112,033.64)	(17,229.54)		(138,264.36)		
Dept 300.000 - POLICE DEPARTMENT								
101-300.000-703.000	ADMINISTRATIVE SALARIES	83,250.00	37,292.26	9,012.30		45,957.74	44.80	
101-300.000-704.000	STAFF WAGES	850,000.00	375,534.70	79,106.80		474,465.30	44.18	
101-300.000-704.100	STAFF - OVERTIME	108,000.00	54,014.49	9,516.88		53,985.51	50.01	
101-300.000-704.200	HOLIDAY COMPENSATION	0.00	27,674.19	15,211.86		(27,674.19)	100.00	
101-300.000-706.000	CITY LABOR - DPW	250.00	56.43	0.00		193.57	22.57	
101-300.000-710.000	COMPENSATED ABSENCES	0.00	74,525.26	15,414.31		(74,525.26)	100.00	
101-300.000-711.000	LONGEVITY	12,000.00	11,975.96	0.00		24.04	99.80	
101-300.000-712.000	SPECIAL COMPENSATION	3,000.00	1,000.00	1,000.00		2,000.00	33.33	
101-300.000-715.000	HEALTH REIMBURSEMENT	6,000.00	4,500.00	750.00		1,500.00	75.00	
101-300.000-719.000	CLOTHING ALLOWANCE	500.00	375.00	125.00		125.00	75.00	
101-300.000-721.000	FICA/MEDICARE - CITY SHARE	18,000.00	10,132.42	2,274.68		7,867.58	56.29	
101-300.000-722.000	ICMA - CITY SHARE	24,500.00	14,967.00	6,816.00		9,533.00	61.09	
101-300.000-723.000	VISION CARE	5,000.00	2,318.70	379.96		2,681.30	46.37	
101-300.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	33,000.00	2,591.08	445.58		30,408.92	7.85	
101-300.000-725.603	RETIREMENT HEALTH BENEFITS	31,200.00	6,408.59	1,360.78		24,791.41	20.54	
101-300.000-725.604	DENTAL & HEALTH BENEFITS	245,000.00	104,047.01	19,751.56		140,952.99	42.47	
101-300.000-728.000	RETIREMENT PLANS (CITY SHARE)	375,000.00	227,499.19	50,412.39		147,500.81	60.67	
101-300.000-730.000	SAFETY SUPPLIES	11,000.00	3,791.99	0.00		7,208.01	34.47	
101-300.000-731.000	MATERIALS & SUPPLIES	12,500.00	3,914.29	870.34		8,585.71	31.31	
101-300.000-732.000	POSTAGE	3,500.00	2,061.75	170.00		1,438.25	58.91	
101-300.000-733.000	UNIFORM & CLEANING	27,000.00	4,148.00	343.05		22,852.00	15.36	
101-300.000-734.000	GASOLINE & OIL	28,000.00	10,007.82	1,658.67		17,992.18	35.74	
101-300.000-735.000	DUES & SUBSCRIPTIONS	1,500.00	420.00	0.00		1,080.00	28.00	
101-300.000-737.000	PRINTING & PUBLISHING	4,500.00	0.00	0.00		4,500.00	0.00	
101-300.000-740.000	VEHICLE MAINTENANCE	16,000.00	5,886.44	1,456.66		10,113.56	36.79	
101-300.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	350.00	0.00	0.00		350.00	0.00	

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-300.000-744.000	TELEPHONE & INTERNET	89,800.00	47,658.31	7,867.76	42,141.69	53.07
101-300.000-746.000	PROFESSIONAL SERVICES	80,400.00	18,140.48	400.00	62,259.52	22.56
101-300.000-747.000	INSURANCE & BONDS	0.00	(1,858.00)	0.00	1,858.00	100.00
101-300.000-748.000	CONFERENCES & TRAINING	3,000.00	840.00	0.00	2,160.00	28.00
101-300.000-749.000	CONTRACTUAL SERVICES	26,000.00	3,829.37	820.42	22,170.63	14.73
101-300.000-850.000	RENTAL EXPENSE	31,456.80	650.00	0.00	30,806.80	2.07
101-300.000-851.000	MVP EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
101-300.000-862.000	CAP. OUTLAY-IMPROVEMENTS	12,000.00	0.00	0.00	12,000.00	0.00
101-300.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	95,000.00	0.00	0.00	95,000.00	0.00
101-300.000-864.000	CAPITAL OUTLAY - EQUIPMENT	68,000.00	14,000.00	0.00	54,000.00	20.59
101-300.000-970.000	MILEAGE ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-300.000-972.000	SUNDRY	500.00	0.00	0.00	500.00	0.00
Net - Dept 300.000 - POLICE DEPARTMENT		(2,306,306.80)	(1,068,402.73)	(225,165.00)	(1,237,904.07)	
Dept 350.000 - FIRE DEPARTMENT						
101-350.000-703.000	ADMINSTRATIVE SALARIES	17,250.00	124.95	0.00	17,125.05	0.72
101-350.000-704.000	STAFF WAGES	295,000.00	149,325.60	33,703.72	145,674.40	50.62
101-350.000-704.100	STAFF - OVERTIME	66,000.00	45,703.19	9,276.86	20,296.81	69.25
101-350.000-704.200	HOLIDAY COMPENSATION	17,000.00	11,824.48	6,811.20	5,175.52	69.56
101-350.000-706.000	CITY LABOR - DPW	200.00	0.00	0.00	200.00	0.00
101-350.000-707.000	PART-TIME STAFF WAGES	23,500.00	4,635.36	899.76	18,864.64	19.72
101-350.000-710.000	COMPENSATED ABSENCES	0.00	11,871.80	826.20	(11,871.80)	100.00
101-350.000-711.000	LONGEVITY	2,650.00	2,611.97	0.00	38.03	98.56
101-350.000-721.000	FICA/MEDICARE - CITY SHARE	7,400.00	3,547.61	799.17	3,852.39	47.94
101-350.000-722.000	ICMA - CITY SHARE	3,500.00	1,810.00	380.00	1,690.00	51.71
101-350.000-723.000	VISION CARE	2,000.00	984.12	145.14	1,015.88	49.21
101-350.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	18,700.00	810.08	134.13	17,889.92	4.33
101-350.000-725.603	RETIREMENT HEALTH BENEFITS	35,850.00	7,363.71	1,563.58	28,486.29	20.54
101-350.000-725.604	DENTAL & HEALTH BENEFITS	100,000.00	42,468.17	8,061.86	57,531.83	42.47
101-350.000-728.000	RETIREMENT PLANS (CITY SHARE)	180,000.00	102,400.28	24,582.21	77,599.72	56.89
101-350.000-728.001	RETIRMMENT HEALTH SAVINGS	1,000.00	525.00	0.00	475.00	52.50
101-350.000-731.000	MATERIALS & SUPPLIES	6,000.00	1,919.40	97.96	4,080.60	31.99
101-350.000-732.000	POSTAGE	1,000.00	770.28	65.00	229.72	77.03
101-350.000-733.000	UNIFORM & CLEANING	24,000.00	3,632.12	576.95	20,367.88	15.13
101-350.000-734.000	GASOLINE & OIL	9,500.00	3,300.12	620.10	6,199.88	34.74
101-350.000-735.000	DUES & SUBSCRIPTIONS	2,500.00	380.00	180.00	2,120.00	15.20
101-350.000-737.000	PRINTING & PUBLISHING	1,000.00	26.20	0.00	973.80	2.62
101-350.000-738.000	OPERATING SUPPLIES	9,000.00	2,525.71	456.55	6,474.29	28.06
101-350.000-738.001	HAZ-MAT SUPPLIES	5,000.00	1,742.98	0.00	3,257.02	34.86
101-350.000-740.000	VEHICLE MAINTENANCE	25,000.00	4,430.18	45.39	20,569.82	17.72
101-350.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	20,000.00	1,461.15	12.58	18,538.85	7.31
101-350.000-744.000	TELEPHONE & INTERNET	50,900.00	27,269.23	4,387.04	23,630.77	53.57
101-350.000-745.000	UTILITIES	35,000.00	4,540.01	0.00	30,459.99	12.97
101-350.000-746.000	PROFESSIONAL SERVICES	46,000.00	30,361.04	3,843.34	15,638.96	66.00
101-350.000-747.000	INSURANCE & BONDS	0.00	(1,056.00)	0.00	1,056.00	100.00
101-350.000-748.000	CONFERENCES & TRAINING	8,000.00	1,479.10	925.00	6,520.90	18.49
101-350.000-749.000	CONTRACTUAL SERVICES	23,000.00	3,547.35	257.29	19,452.65	15.42
101-350.000-750.000	OTHER COMPENSATION	50,000.00	16,474.00	0.00	33,526.00	32.95
101-350.000-756.000	AMBULANCE EXPENSE	32,300.00	0.00	0.00	32,300.00	0.00
101-350.000-851.000	MVP EQUIPMENT RENTAL	750.00	0.00	0.00	750.00	0.00
101-350.000-853.000	HYDRANT RENTAL	8,700.00	3,625.00	725.00	5,075.00	41.67
101-350.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	365,000.00	0.00	0.00	365,000.00	0.00
101-350.000-864.000	CAPITAL OUTLAY - EQUIPMENT	25,700.00	1,028.25	0.00	24,671.75	4.00
101-350.000-865.000	CAP.OUTLAY - COMPUTER EQUIP	0.00	15.99	15.99	(15.99)	100.00
101-350.000-871.000	PRINCIPAL	32,300.00	16,146.00	2,691.00	16,154.00	49.99

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-350.000-872.000	INTEREST EXPENSE	2,211.00	1,110.00	185.00	1,101.00	50.20
101-350.000-970.000	MILEAGE ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-350.000-972.000	SUNDRY	2,000.00	615.00	0.00	1,385.00	30.75
Net - Dept 350.000 - FIRE DEPARTMENT		(1,555,911.00)	(511,349.43)	(102,268.02)	(1,044,561.57)	
Dept 410.000 - PUBLIC WORKS ADMINISTRATION						
101-410.000-703.000	ADMINSTRATIVE SALARIES	30,000.00	17,913.83	3,876.40	12,086.17	59.71
101-410.000-704.000	STAFF WAGES	6,300.00	2,104.51	1,221.78	4,195.49	33.40
101-410.000-704.100	STAFF - OVERTIME	225.00	310.46	58.00	(85.46)	137.98
101-410.000-704.200	HOLIDAY COMPENSATION	0.00	700.25	400.17	(700.25)	100.00
101-410.000-706.000	CITY LABOR - DPW	10,000.00	6,580.07	1,178.79	3,419.93	65.80
101-410.000-710.000	COMPENSATED ABSENCES	0.00	8,553.06	1,519.52	(8,553.06)	100.00
101-410.000-711.000	LONGEVITY	1,700.00	2,042.12	0.00	(342.12)	120.12
101-410.000-712.000	SPECIAL COMPENSATION	1,000.00	425.59	99.08	574.41	42.56
101-410.000-714.000	UNUSED SICK & VACATION LEAVE	2,000.00	0.00	0.00	2,000.00	0.00
101-410.000-715.000	HEALTH REIMBURSEMENT	0.00	505.87	93.85	(505.87)	100.00
101-410.000-718.000	AUTO ALLOWANCE	800.00	489.18	104.82	310.82	61.15
101-410.000-719.000	CLOTHING ALLOWANCE	800.00	446.17	0.00	353.83	55.77
101-410.000-721.000	FICA/MEDICARE - CITY SHARE	4,000.00	3,050.72	648.47	949.28	76.27
101-410.000-722.000	ICMA - CITY SHARE	0.00	279.13	33.74	(279.13)	100.00
101-410.000-723.000	VISION CARE	500.00	195.11	25.15	304.89	39.02
101-410.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	4,300.00	1,037.59	178.63	3,262.41	24.13
101-410.000-725.603	RETIREMENT HEALTH BENEFITS	27,250.00	5,597.24	1,188.50	21,652.76	20.54
101-410.000-725.604	DENTAL & HEALTH BENEFITS	7,000.00	2,972.76	564.33	4,027.24	42.47
101-410.000-728.000	RETIREMENT PLANS (CITY SHARE)	14,500.00	12,844.25	2,714.96	1,655.75	88.58
101-410.000-728.001	RETIRMENT HEALTH SAVINGS	1,250.00	0.00	0.00	1,250.00	0.00
101-410.000-730.000	SAFETY SUPPLIES	80.00	0.00	0.00	80.00	0.00
101-410.000-731.000	MATERIALS & SUPPLIES	3,800.00	106.23	0.00	3,693.77	2.80
101-410.000-732.000	POSTAGE	3,400.00	2,110.03	175.00	1,289.97	62.06
101-410.000-735.000	DUES & SUBSCRIPTIONS	1,500.00	795.50	15.00	704.50	53.03
101-410.000-737.000	PRINTING & PUBLISHING	3,900.00	335.64	0.00	3,564.36	8.61
101-410.000-744.000	TELEPHONE & INTERNET	35,900.00	19,070.03	3,220.99	16,829.97	53.12
101-410.000-747.000	INSURANCE & BONDS	1,000.00	(62.00)	0.00	1,062.00	(6.20)
101-410.000-748.000	CONFERENCES & TRAINING	5,000.00	847.50	0.00	4,152.50	16.95
101-410.000-749.000	CONTRACTUAL SERVICES	7,000.00	3,199.76	112.82	3,800.24	45.71
101-410.000-864.000	CAPITAL OUTLAY - EQUIPMENT	200.00	0.00	0.00	200.00	0.00
101-410.000-868.000	EATON COUNTY DRAIN ASSESSMENT	6,500.00	0.00	0.00	6,500.00	0.00
101-410.000-972.000	SUNDRY	300.00	0.00	0.00	300.00	0.00
Net - Dept 410.000 - PUBLIC WORKS ADMINISTRATION		(180,205.00)	(92,450.60)	(17,430.00)	(87,754.40)	
Dept 422.000 - LEAF COLLECTION						
101-422.000-704.100	STAFF - OVERTIME	1,100.00	1,505.10	0.00	(405.10)	136.83
101-422.000-706.000	CITY LABOR - DPW	10,150.00	5,688.27	1,463.81	4,461.73	56.04
101-422.000-721.000	FICA/MEDICARE - CITY SHARE	850.00	550.07	112.31	299.93	64.71
101-422.000-722.000	ICMA - CITY SHARE	200.00	57.17	15.86	142.83	28.59
101-422.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,600.00	1,711.17	342.22	888.83	65.81
101-422.000-731.000	MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-422.000-749.000	CONTRACTUAL SERVICES	16,000.00	0.00	0.00	16,000.00	0.00
101-422.000-851.000	MVP EQUIPMENT RENTAL	9,000.00	7,659.37	2,229.58	1,340.63	85.10
Net - Dept 422.000 - LEAF COLLECTION		(40,400.00)	(17,171.15)	(4,163.78)	(23,228.85)	

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Dept 424.000 - PARKING SERVICES						
101-424.000-704.100	STAFF - OVERTIME	0.00	391.36	0.00	(391.36)	100.00
101-424.000-706.000	CITY LABOR - DPW	3,650.00	727.76	0.00	2,922.24	19.94
101-424.000-721.000	FICA/MEDICARE - CITY SHARE	275.00	85.34	0.00	189.66	31.03
101-424.000-722.000	ICMA - CITY SHARE	60.00	8.93	0.00	51.07	14.88
101-424.000-728.000	RETIREMENT PLANS (CITY SHARE)	850.00	271.54	0.00	578.46	31.95
101-424.000-731.000	MATERIALS & SUPPLIES	1,600.00	533.91	0.00	1,066.09	33.37
101-424.000-745.000	UTILITIES	6,300.00	1,185.92	0.00	5,114.08	18.82
101-424.000-746.000	PROFESSIONAL SERVICES	0.00	9,000.00	2,000.00	(9,000.00)	100.00
101-424.000-749.000	CONTRACTUAL SERVICES	900.00	482.00	0.00	418.00	53.56
101-424.000-851.000	MVP EQUIPMENT RENTAL	5,700.00	599.46	0.00	5,100.54	10.52
101-424.000-862.000	CAP. OUTLAY-IMPROVEMENTS	0.00	181,555.41	0.00	(181,555.41)	100.00
101-424.000-862.001	UST REMOVAL	0.00	28,291.03	10,519.96	(28,291.03)	100.00
101-424.000-871.000	PRINCIPAL	50,000.00	0.00	0.00	50,000.00	0.00
Net - Dept 424.000 - PARKING SERVICES		(69,335.00)	(223,132.66)	(12,519.96)	153,797.66	
Dept 425.000 - PARKING SERVICES/WINTER MAINT.						
101-425.000-704.100	STAFF - OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
101-425.000-706.000	CITY LABOR - DPW	7,000.00	240.69	20.95	6,759.31	3.44
101-425.000-721.000	FICA/MEDICARE - CITY SHARE	600.00	18.23	1.57	581.77	3.04
101-425.000-722.000	ICMA - CITY SHARE	150.00	0.00	0.00	150.00	0.00
101-425.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,800.00	59.36	5.16	1,740.64	3.30
101-425.000-731.000	MATERIALS & SUPPLIES	8,000.00	0.00	0.00	8,000.00	0.00
101-425.000-851.000	MVP EQUIPMENT RENTAL	11,000.00	797.44	65.08	10,202.56	7.25
Net - Dept 425.000 - PARKING SERVICES/WINTER MAINT.		(29,550.00)	(1,115.72)	(92.76)	(28,434.28)	
Dept 452.000 - TREE WORK						
101-452.000-704.100	STAFF - OVERTIME	3,000.00	632.01	55.08	2,367.99	21.07
101-452.000-706.000	CITY LABOR - DPW	30,000.00	14,700.25	3,327.62	15,299.75	49.00
101-452.000-721.000	FICA/MEDICARE - CITY SHARE	2,500.00	1,164.19	258.04	1,335.81	46.57
101-452.000-722.000	ICMA - CITY SHARE	550.00	122.05	34.48	427.95	22.19
101-452.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,500.00	3,675.04	790.72	3,824.96	49.00
101-452.000-731.000	MATERIALS & SUPPLIES	5,000.00	1,222.46	355.51	3,777.54	24.45
101-452.000-749.000	CONTRACTUAL SERVICES	15,000.00	12,490.00	0.00	2,510.00	83.27
101-452.000-851.000	MVP EQUIPMENT RENTAL	70,000.00	34,167.75	11,055.88	35,832.25	48.81
Net - Dept 452.000 - TREE WORK		(133,550.00)	(68,173.75)	(15,877.33)	(65,376.25)	
Dept 663.000 - CITY PROPERTY MAINTENANCE						
101-663.000-745.000	UTILITIES	90,000.00	13,154.96	0.00	76,845.04	14.62
101-663.000-749.000	CONTRACTUAL SERVICES	1,900.00	2,508.23	0.00	(608.23)	132.01
Net - Dept 663.000 - CITY PROPERTY MAINTENANCE		(91,900.00)	(15,663.19)	0.00	(76,236.81)	
Dept 664.000 - CITY HALL BUILDING & GROUNDS						
101-664.000-706.000	CITY LABOR - DPW	2,000.00	237.71	57.27	1,762.29	11.89
101-664.000-721.000	FICA/MEDICARE - CITY SHARE	150.00	17.93	4.32	132.07	11.95
101-664.000-722.000	ICMA - CITY SHARE	20.00	0.00	0.00	20.00	0.00
101-664.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.00	0.33	0.33	(0.33)	100.00
101-664.000-728.000	RETIREMENT PLANS (CITY SHARE)	750.00	58.63	14.13	691.37	7.82
101-664.000-731.000	MATERIALS & SUPPLIES	7,000.00	5,160.26	51.54	1,839.74	73.72

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE		
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 101 - GENERAL FUND							
101-664.000-744.000	TELEPHONE & INTERNET	5,500.00	2,748.00		458.00	2,752.00	49.96
101-664.000-745.000	UTILITIES	64,000.00	9,704.61		0.00	54,295.39	15.16
101-664.000-747.000	INSURANCE & BONDS	2,300.00	(203.00)		0.00	2,503.00	(8.83)
101-664.000-749.000	CONTRACTUAL SERVICES	46,100.00	4,122.04		894.29	41,977.96	8.94
101-664.000-851.000	MVP EQUIPMENT RENTAL	500.00	120.74		0.00	379.26	24.15
101-664.000-862.000	CAP. OUTLAY-IMPROVEMENTS	44,500.00	35,196.75		11,991.00	9,303.25	79.09
101-664.000-972.000	SUNDRY	1,000.00	250.00		0.00	750.00	25.00
Net - Dept 664.000 - CITY HALL BUILDING & GROUNDS		(173,820.00)	(57,414.00)		(13,470.88)	(116,406.00)	
Dept 825.000 - PARKS & RECREATION							
101-825.000-704.100	STAFF - OVERTIME	1,800.00	0.00		0.00	1,800.00	0.00
101-825.000-706.000	CITY LABOR - DPW	17,000.00	6,137.51		824.64	10,862.49	36.10
101-825.000-707.000	PART-TIME STAFF WAGES	11,000.00	0.00		0.00	11,000.00	0.00
101-825.000-721.000	FICA/MEDICARE - CITY SHARE	2,300.00	469.41		63.51	1,830.59	20.41
101-825.000-722.000	ICMA - CITY SHARE	300.00	59.38		15.35	240.62	19.79
101-825.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,400.00	1,453.36		185.35	2,946.64	33.03
101-825.000-731.000	MATERIALS & SUPPLIES	9,000.00	27.31		0.00	8,972.69	0.30
101-825.000-745.000	UTILITIES	6,800.00	921.59		0.00	5,878.41	13.55
101-825.000-747.000	INSURANCE & BONDS	1,400.00	(94.00)		0.00	1,494.00	(6.71)
101-825.000-749.000	CONTRACTUAL SERVICES	19,300.00	8,216.79		85.39	11,083.21	42.57
101-825.000-753.000	SPECIAL PURPOSE EXPENSES	1,500.00	0.00		0.00	1,500.00	0.00
101-825.000-755.000	CONTRIBUTION TO OTHERS	15,000.00	0.00		0.00	15,000.00	0.00
101-825.000-757.000	SCIENCE CAMP EXPENSES	3,000.00	0.00		0.00	3,000.00	0.00
101-825.000-851.000	MVP EQUIPMENT RENTAL	24,000.00	7,723.52		990.88	16,276.48	32.18
101-825.000-864.000	CAPITAL OUTLAY - EQUIPMENT	2,000.00	0.00		0.00	2,000.00	0.00
101-825.000-864.008	CAPITAL OUTLAY - POCKET PARK	0.00	243.48		0.00	(243.48)	100.00
Net - Dept 825.000 - PARKS & RECREATION		(118,800.00)	(25,158.35)		(2,165.12)	(93,641.65)	
Dept 999.000 - GASB 34							
101-999.000-859.203	CONTRIB. TO LOCAL STREET FUND	15,000.00	7,500.00		1,250.00	7,500.00	50.00
101-999.000-859.240	CONTRIB. TO POL. TRAINING FUN	3,000.00	1,500.00		250.00	1,500.00	50.00
101-999.000-859.280	CONTRIB TO AIRPORT FUND	100,000.00	49,998.00		8,333.00	50,002.00	50.00
Net - Dept 999.000 - GASB 34		(118,000.00)	(58,998.00)		(9,833.00)	(59,002.00)	
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		5,939,650.00	4,288,972.90		236,729.67	1,650,677.10	72.21
TOTAL EXPENDITURES		6,374,020.80	3,260,122.43		598,744.01	3,113,898.37	51.15
NET OF REVENUES & EXPENDITURES		(434,370.80)	1,028,850.47		(362,014.34)	(1,463,221.27)	236.86

PERIOD ENDING 12/31/2020

		2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND						
Dept 000.000						
202-000.000-418.000	COUNTY ROAD MILLAGE FUNDS	319,000.00	0.00	0.00	319,000.00	0.00
202-000.000-431.000	STATE AID	640,000.00	346,148.83	57,204.33	293,851.17	54.09
202-000.000-435.000	STATE REV SHARING-TRUNKLINES	15,000.00	10,244.81	0.00	4,755.19	68.30
202-000.000-436.000	METRO ACT	29,500.00	0.00	0.00	29,500.00	0.00
202-000.000-501.000	INTEREST INCOME	2,000.00	430.20	68.08	1,569.80	21.51
202-000.000-596.000	SUNDRY REVENUE	8,000.00	0.00	0.00	8,000.00	0.00
Net - Dept 000.000		1,013,500.00	356,823.84	57,272.41	656,676.16	
Dept 430.000 - STORM SEWERS						
202-430.000-704.100	STAFF - OVERTIME	125.00	0.00	0.00	125.00	0.00
202-430.000-706.000	CITY LABOR - DPW	1,150.00	977.40	276.71	172.60	84.99
202-430.000-721.000	FICA/MEDICARE - CITY SHARE	100.00	74.25	21.15	25.75	74.25
202-430.000-722.000	ICMA - CITY SHARE	20.00	3.30	2.40	16.70	16.50
202-430.000-728.000	RETIREMENT PLANS (CITY SHARE)	300.00	237.64	63.26	62.36	79.21
202-430.000-731.000	MATERIALS & SUPPLIES	300.00	0.00	0.00	300.00	0.00
202-430.000-851.000	MVP EQUIPMENT RENTAL	3,000.00	1,646.18	124.66	1,353.82	54.87
Net - Dept 430.000 - STORM SEWERS		(4,995.00)	(2,938.77)	(488.18)	(2,056.23)	
Dept 440.000 - SIDEWALK MAINTENANCE						
202-440.000-706.000	CITY LABOR - DPW	5,600.00	1,897.03	0.00	3,702.97	33.88
202-440.000-721.000	FICA/MEDICARE - CITY SHARE	425.00	144.85	0.00	280.15	34.08
202-440.000-722.000	ICMA - CITY SHARE	100.00	27.11	0.00	72.89	27.11
202-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,300.00	446.22	0.00	853.78	34.32
202-440.000-731.000	MATERIALS & SUPPLIES	0.00	1,126.26	0.00	(1,126.26)	100.00
202-440.000-749.000	CONTRACTUAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
202-440.000-851.000	MVP EQUIPMENT RENTAL	0.00	1,462.06	0.00	(1,462.06)	100.00
Net - Dept 440.000 - SIDEWALK MAINTENANCE		(10,425.00)	(5,103.53)	0.00	(5,321.47)	
Dept 520.000 - STREET ADMINISTRATION						
202-520.000-703.000	ADMINSTRATIVE SALARIES	25,000.00	11,387.68	2,440.15	13,612.32	45.55
202-520.000-704.000	STAFF WAGES	2,100.00	677.37	381.67	1,422.63	32.26
202-520.000-704.100	STAFF - OVERTIME	100.00	250.00	45.85	(150.00)	250.00
202-520.000-704.200	HOLIDAY COMPENSATION	0.00	600.86	343.30	(600.86)	100.00
202-520.000-706.000	CITY LABOR - DPW	0.00	4,883.57	892.32	(4,883.57)	100.00
202-520.000-710.000	COMPENSATED ABSENCES	3,000.00	3,801.95	707.81	(801.95)	126.73
202-520.000-711.000	LONGEVITY	1,200.00	1,042.39	0.00	157.61	86.87
202-520.000-712.000	SPECIAL COMPENSATION	300.00	196.68	43.88	103.32	65.56
202-520.000-715.000	HEALTH REIMBURSEMENT	300.00	181.21	29.32	118.79	60.40
202-520.000-718.000	AUTO ALLOWANCE	600.00	244.56	52.41	355.44	40.76
202-520.000-719.000	CLOTHING ALLOWANCE	550.00	179.42	0.00	370.58	32.62
202-520.000-721.000	FICA/MEDICARE - CITY SHARE	2,200.00	1,792.85	375.67	407.15	81.49
202-520.000-722.000	ICMA - CITY SHARE	150.00	203.26	21.29	(53.26)	135.51
202-520.000-723.000	VISION CARE	400.00	104.25	14.24	295.75	26.06
202-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	4,500.00	100.28	16.69	4,399.72	2.23
202-520.000-725.604	DENTAL & HEALTH BENEFITS	18,250.00	7,750.43	1,471.29	10,499.57	42.47
202-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,400.00	7,780.25	1,617.09	3,619.75	68.25
202-520.000-728.001	RETIRMMENT HEALTH SAVINGS	1,100.00	0.00	0.00	1,100.00	0.00
202-520.000-748.000	CONFERENCES & TRAINING	200.00	60.00	0.00	140.00	30.00
202-520.000-972.000	SUNDRY	50.00	5.27	0.00	44.73	10.54

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Net - Dept 520.000 - STREET ADMINISTRATION		(71,400.00)	(41,242.28)	(8,452.98)	(30,157.72)	
Dept 522.000 - STREET REPAIR						
202-522.000-706.000	CITY LABOR - DPW	13,500.00	0.00	0.00	13,500.00	0.00
202-522.000-721.000	FICA/MEDICARE - CITY SHARE	1,000.00	0.00	0.00	1,000.00	0.00
202-522.000-722.000	ICMA - CITY SHARE	250.00	0.00	0.00	250.00	0.00
202-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,200.00	0.00	0.00	3,200.00	0.00
202-522.000-851.000	MVP EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00
Net - Dept 522.000 - STREET REPAIR		(22,950.00)	0.00	0.00	(22,950.00)	
Dept 524.000 - STREET MAINTENANCE						
202-524.000-704.100	STAFF - OVERTIME	700.00	0.00	0.00	700.00	0.00
202-524.000-706.000	CITY LABOR - DPW	6,600.00	1,633.37	0.00	4,966.63	24.75
202-524.000-721.000	FICA/MEDICARE - CITY SHARE	550.00	124.72	0.00	425.28	22.68
202-524.000-722.000	ICMA - CITY SHARE	120.00	9.74	0.00	110.26	8.12
202-524.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,700.00	395.23	0.00	1,304.77	23.25
202-524.000-731.000	MATERIALS & SUPPLIES	11,000.00	3,105.08	0.00	7,894.92	28.23
202-524.000-746.000	PROFESSIONAL SERVICES	70,000.00	30,510.00	14,050.00	39,490.00	43.59
202-524.000-749.000	CONTRACTUAL SERVICES	2,500.00	1,875.00	0.00	625.00	75.00
202-524.000-851.000	MVP EQUIPMENT RENTAL	12,000.00	2,972.90	0.00	9,027.10	24.77
202-524.000-862.000	CAP. OUTLAY-IMPROVEMENTS	450,000.00	105,562.64	0.00	344,437.36	23.46
Net - Dept 524.000 - STREET MAINTENANCE		(555,170.00)	(146,188.68)	(14,050.00)	(408,981.32)	
Dept 526.000 - STREET SWEEPING						
202-526.000-704.100	STAFF - OVERTIME	650.00	0.00	0.00	650.00	0.00
202-526.000-706.000	CITY LABOR - DPW	6,100.00	1,195.87	15.37	4,904.13	19.60
202-526.000-721.000	FICA/MEDICARE - CITY SHARE	500.00	90.48	1.17	409.52	18.10
202-526.000-722.000	ICMA - CITY SHARE	110.00	6.95	0.00	103.05	6.32
202-526.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,600.00	284.27	3.79	1,315.73	17.77
202-526.000-749.000	CONTRACTUAL SERVICES	3,000.00	2,625.14	0.00	374.86	87.50
202-526.000-851.000	MVP EQUIPMENT RENTAL	20,000.00	4,155.46	80.52	15,844.54	20.78
202-526.000-853.000	HYDRANT RENTAL	8,400.00	3,500.00	700.00	4,900.00	41.67
Net - Dept 526.000 - STREET SWEEPING		(40,360.00)	(11,858.17)	(800.85)	(28,501.83)	
Dept 530.000 - WINTER STREET MAINTENANCE						
202-530.000-704.100	STAFF - OVERTIME	1,400.00	173.19	173.19	1,226.81	12.37
202-530.000-706.000	CITY LABOR - DPW	13,400.00	150.17	54.49	13,249.83	1.12
202-530.000-721.000	FICA/MEDICARE - CITY SHARE	1,100.00	24.73	17.31	1,075.27	2.25
202-530.000-722.000	ICMA - CITY SHARE	250.00	3.59	0.00	246.41	1.44
202-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,400.00	72.81	53.66	3,327.19	2.14
202-530.000-731.000	MATERIALS & SUPPLIES	18,000.00	0.00	0.00	18,000.00	0.00
202-530.000-851.000	MVP EQUIPMENT RENTAL	15,000.00	446.12	446.12	14,553.88	2.97
Net - Dept 530.000 - WINTER STREET MAINTENANCE		(52,550.00)	(870.61)	(744.77)	(51,679.39)	
Dept 540.000 - TRAFFIC SERVICES						
202-540.000-704.100	STAFF - OVERTIME	300.00	0.00	0.00	300.00	0.00
202-540.000-706.000	CITY LABOR - DPW	2,900.00	1,366.46	23.92	1,533.54	47.12
202-540.000-721.000	FICA/MEDICARE - CITY SHARE	250.00	104.32	1.85	145.68	41.73

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE		
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 202 - MAJOR STREET FUND							
202-540.000-722.000	ICMA - CITY SHARE	50.00	23.39		0.96	26.61	46.78
202-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	720.00	315.80		4.79	404.20	43.86
202-540.000-731.000	MATERIALS & SUPPLIES	3,500.00	0.00		0.00	3,500.00	0.00
202-540.000-749.000	CONTRACTUAL SERVICES	8,500.00	0.00		0.00	8,500.00	0.00
202-540.000-851.000	MVP EQUIPMENT RENTAL	1,200.00	1,335.86		56.60	(135.86)	111.32
Net - Dept 540.000 - TRAFFIC SERVICES		(17,420.00)	(3,145.83)		(88.12)	(14,274.17)	
Dept 561.000 - TRUNKLINE MAINTENANCE							
202-561.000-704.100	STAFF - OVERTIME	50.00	0.00		0.00	50.00	0.00
202-561.000-706.000	CITY LABOR - DPW	500.00	753.83		312.88	(253.83)	150.77
202-561.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	56.70		23.58	(6.70)	113.40
202-561.000-722.000	ICMA - CITY SHARE	10.00	0.00		0.00	10.00	0.00
202-561.000-728.000	RETIREMENT PLANS (CITY SHARE)	120.00	188.27		77.19	(68.27)	156.89
202-561.000-851.000	MVP EQUIPMENT RENTAL	3,500.00	2,552.16		1,177.92	947.84	72.92
202-561.000-853.000	HYDRANT RENTAL	3,000.00	1,250.00		250.00	1,750.00	41.67
Net - Dept 561.000 - TRUNKLINE MAINTENANCE		(7,230.00)	(4,800.96)		(1,841.57)	(2,429.04)	
Dept 562.000 - TRUNKLINE WINTER MAINTENANCE							
202-562.000-704.100	STAFF - OVERTIME	300.00	0.00		0.00	300.00	0.00
202-562.000-706.000	CITY LABOR - DPW	2,900.00	37.62		0.00	2,862.38	1.30
202-562.000-721.000	FICA/MEDICARE - CITY SHARE	250.00	2.83		0.00	247.17	1.13
202-562.000-722.000	ICMA - CITY SHARE	50.00	0.00		0.00	50.00	0.00
202-562.000-728.000	RETIREMENT PLANS (CITY SHARE)	750.00	9.58		0.00	740.42	1.28
202-562.000-851.000	MVP EQUIPMENT RENTAL	4,200.00	0.00		0.00	4,200.00	0.00
Net - Dept 562.000 - TRUNKLINE WINTER MAINTENANCE		(8,450.00)	(50.03)		0.00	(8,399.97)	
Dept 563.000 - TRUNKLINE TRAFFIC SERVICES							
202-563.000-706.000	CITY LABOR - DPW	100.00	0.00		0.00	100.00	0.00
202-563.000-721.000	FICA/MEDICARE - CITY SHARE	10.00	0.00		0.00	10.00	0.00
202-563.000-728.000	RETIREMENT PLANS (CITY SHARE)	25.00	0.00		0.00	25.00	0.00
202-563.000-745.000	UTILITIES	4,000.00	743.73		0.00	3,256.27	18.59
202-563.000-851.000	MVP EQUIPMENT RENTAL	50.00	0.00		0.00	50.00	0.00
Net - Dept 563.000 - TRUNKLINE TRAFFIC SERVICES		(4,185.00)	(743.73)		0.00	(3,441.27)	
Dept 564.000 - TRUNKLINE STORM SEWER							
202-564.000-706.000	CITY LABOR - DPW	100.00	0.00		0.00	100.00	0.00
202-564.000-721.000	FICA/MEDICARE - CITY SHARE	10.00	0.00		0.00	10.00	0.00
202-564.000-728.000	RETIREMENT PLANS (CITY SHARE)	25.00	0.00		0.00	25.00	0.00
Net - Dept 564.000 - TRUNKLINE STORM SEWER		(135.00)	0.00		0.00	(135.00)	
Dept 999.000 - GASB 34							
202-999.000-859.203	CONTRIB. TO LOCAL STREET FUND	100,000.00	49,998.00		8,333.00	50,002.00	50.00
Net - Dept 999.000 - GASB 34		(100,000.00)	(49,998.00)		(8,333.00)	(50,002.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF CHARLOTTE
PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 202 - MAJOR STREET FUND								
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		1,013,500.00	356,823.84	57,272.41	656,676.16	35.21		
TOTAL EXPENDITURES		895,270.00	266,940.59	34,799.47	628,329.41	29.82		
NET OF REVENUES & EXPENDITURES		118,230.00	89,883.25	22,472.94	28,346.75	76.02		

User: ptidwell

DB: Charlotte

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Dept 000.000						
203-000.000-415.000	SPECIAL ASSESSMENT REVENUE	4,000.00	5,332.64	0.00	(1,332.64)	133.32
203-000.000-431.000	STATE AID	250,000.00	133,195.24	22,011.32	116,804.76	53.28
203-000.000-501.000	INTEREST INCOME	0.00	187.75	25.64	(187.75)	100.00
203-000.000-502.000	ASSESSMENT/LIEN INTEREST	500.00	535.77	0.00	(35.77)	107.15
203-000.000-596.000	SUNDRY REVENUE	500.00	724.20	472.72	(224.20)	144.84
203-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	15,000.00	7,500.00	1,250.00	7,500.00	50.00
203-000.000-605.202	CONTRIBUTION FROM MAJOR STREE	100,000.00	49,998.00	8,333.00	50,002.00	50.00
Net - Dept 000.000		370,000.00	197,473.60	32,092.68	172,526.40	
Dept 430.000 - STORM SEWERS						
203-430.000-704.100	STAFF - OVERTIME	525.00	0.00	0.00	525.00	0.00
203-430.000-706.000	CITY LABOR - DPW	5,200.00	3,922.18	567.60	1,277.82	75.43
203-430.000-721.000	FICA/MEDICARE - CITY SHARE	425.00	297.15	43.43	127.85	69.92
203-430.000-722.000	ICMA - CITY SHARE	100.00	15.26	3.83	84.74	15.26
203-430.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,300.00	960.87	135.57	339.13	73.91
203-430.000-731.000	MATERIALS & SUPPLIES	600.00	724.04	51.54	(124.04)	120.67
203-430.000-851.000	MVP EQUIPMENT RENTAL	13,000.00	14,273.33	1,580.88	(1,273.33)	109.79
203-430.000-868.000	EATON COUNTY DRAIN ASSESSMENT	3,000.00	0.00	0.00	3,000.00	0.00
Net - Dept 430.000 - STORM SEWERS		(24,150.00)	(20,192.83)	(2,382.85)	(3,957.17)	
Dept 440.000 - SIDEWALK MAINTENANCE						
203-440.000-704.100	STAFF - OVERTIME	600.00	0.00	0.00	600.00	0.00
203-440.000-706.000	CITY LABOR - DPW	6,000.00	4,042.13	0.00	1,957.87	67.37
203-440.000-721.000	FICA/MEDICARE - CITY SHARE	500.00	307.41	0.00	192.59	61.48
203-440.000-722.000	ICMA - CITY SHARE	100.00	32.99	0.00	67.01	32.99
203-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,500.00	985.55	0.00	514.45	65.70
203-440.000-731.000	MATERIALS & SUPPLIES	5,000.00	1,817.13	0.00	3,182.87	36.34
203-440.000-851.000	MVP EQUIPMENT RENTAL	7,000.00	3,092.72	0.00	3,907.28	44.18
Net - Dept 440.000 - SIDEWALK MAINTENANCE		(20,700.00)	(10,277.93)	0.00	(10,422.07)	
Dept 520.000 - STREET ADMINISTRATION						
203-520.000-703.000	ADMINSTRATIVE SALARIES	25,000.00	11,387.76	2,440.18	13,612.24	45.55
203-520.000-704.000	STAFF WAGES	2,100.00	1,596.45	897.79	503.55	76.02
203-520.000-704.100	STAFF - OVERTIME	100.00	304.09	55.51	(204.09)	304.09
203-520.000-704.200	HOLIDAY COMPENSATION	0.00	658.39	376.25	(658.39)	100.00
203-520.000-706.000	CITY LABOR - DPW	0.00	5,842.14	1,076.53	(5,842.14)	100.00
203-520.000-710.000	COMPENSATED ABSENCES	3,000.00	6,086.65	1,138.84	(3,086.65)	202.89
203-520.000-711.000	LONGEVITY	1,300.00	1,506.59	0.00	(206.59)	115.89
203-520.000-712.000	SPECIAL COMPENSATION	300.00	361.88	80.36	(61.88)	120.63
203-520.000-715.000	HEALTH REIMBURSEMENT	300.00	387.91	68.97	(87.91)	129.30
203-520.000-718.000	AUTO ALLOWANCE	600.00	244.46	52.38	355.54	40.74
203-520.000-719.000	CLOTHING ALLOWANCE	650.00	377.38	0.00	272.62	58.06
203-520.000-721.000	FICA/MEDICARE - CITY SHARE	2,200.00	2,199.70	470.84	0.30	99.99
203-520.000-722.000	ICMA - CITY SHARE	150.00	276.37	31.10	(126.37)	184.25
203-520.000-723.000	VISION CARE	400.00	159.36	20.09	240.64	39.84
203-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	5,200.00	221.94	38.23	4,978.06	4.27
203-520.000-725.604	DENTAL & HEALTH BENEFITS	21,000.00	8,918.32	1,692.99	12,081.68	42.47
203-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,400.00	8,959.62	1,894.86	2,440.38	78.59
203-520.000-728.001	RETIRMENT HEALTH SAVINGS	1,100.00	0.00	0.00	1,100.00	0.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Net - Dept 520.000 - STREET ADMINISTRATION		(74,800.00)	(49,489.01)	(10,334.92)	(25,310.99)	
Dept 522.000 - STREET REPAIR						
203-522.000-706.000	CITY LABOR - DPW	15,700.00	15.37	0.00	15,684.63	0.10
203-522.000-721.000	FICA/MEDICARE - CITY SHARE	1,200.00	1.17	0.00	1,198.83	0.10
203-522.000-722.000	ICMA - CITY SHARE	250.00	0.00	0.00	250.00	0.00
203-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,700.00	3.91	0.00	3,696.09	0.11
203-522.000-851.000	MVP EQUIPMENT RENTAL	5,500.00	0.00	0.00	5,500.00	0.00
Net - Dept 522.000 - STREET REPAIR		(26,350.00)	(20.45)	0.00	(26,329.55)	
Dept 524.000 - STREET MAINTENANCE						
203-524.000-704.100	STAFF - OVERTIME	1,000.00	0.00	0.00	1,000.00	0.00
203-524.000-706.000	CITY LABOR - DPW	9,500.00	6,191.07	2,270.97	3,308.93	65.17
203-524.000-721.000	FICA/MEDICARE - CITY SHARE	800.00	467.29	171.73	332.71	58.41
203-524.000-722.000	ICMA - CITY SHARE	170.00	0.87	0.00	169.13	0.51
203-524.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,400.00	1,531.89	551.38	868.11	63.83
203-524.000-731.000	MATERIALS & SUPPLIES	8,000.00	3,025.32	0.00	4,974.68	37.82
203-524.000-746.000	PROFESSIONAL SERVICES	20,000.00	10,440.00	0.00	9,560.00	52.20
203-524.000-851.000	MVP EQUIPMENT RENTAL	16,000.00	10,814.46	4,223.00	5,185.54	67.59
203-524.000-862.000	CAP. OUTLAY-IMPROVEMENTS	296,000.00	169,462.07	0.00	126,537.93	57.25
Net - Dept 524.000 - STREET MAINTENANCE		(353,870.00)	(201,932.97)	(7,217.08)	(151,937.03)	
Dept 526.000 - STREET SWEEPING						
203-526.000-704.100	STAFF - OVERTIME	1,150.00	0.00	0.00	1,150.00	0.00
203-526.000-706.000	CITY LABOR - DPW	11,300.00	8,207.16	1,465.82	3,092.84	72.63
203-526.000-721.000	FICA/MEDICARE - CITY SHARE	1,000.00	617.60	110.11	382.40	61.76
203-526.000-722.000	ICMA - CITY SHARE	200.00	5.95	0.00	194.05	2.98
203-526.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,900.00	2,020.90	361.62	879.10	69.69
203-526.000-749.000	CONTRACTUAL SERVICES	2,500.00	2,625.14	0.00	(125.14)	105.01
203-526.000-851.000	MVP EQUIPMENT RENTAL	37,000.00	30,511.80	6,840.04	6,488.20	82.46
203-526.000-853.000	HYDRANT RENTAL	15,800.00	6,585.00	1,317.00	9,215.00	41.68
Net - Dept 526.000 - STREET SWEEPING		(71,850.00)	(50,573.55)	(10,094.59)	(21,276.45)	
Dept 529.000 - GRAVEL STREET MAINTENANCE						
203-529.000-704.100	STAFF - OVERTIME	400.00	0.00	0.00	400.00	0.00
203-529.000-706.000	CITY LABOR - DPW	3,800.00	611.42	379.41	3,188.58	16.09
203-529.000-721.000	FICA/MEDICARE - CITY SHARE	300.00	46.87	28.94	253.13	15.62
203-529.000-722.000	ICMA - CITY SHARE	75.00	10.50	3.83	64.50	14.00
203-529.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,000.00	133.05	83.60	866.95	13.31
203-529.000-731.000	MATERIALS & SUPPLIES	6,000.00	0.00	0.00	6,000.00	0.00
203-529.000-749.000	CONTRACTUAL SERVICES	1,400.00	0.00	0.00	1,400.00	0.00
203-529.000-851.000	MVP EQUIPMENT RENTAL	7,000.00	1,891.76	1,207.80	5,108.24	27.03
Net - Dept 529.000 - GRAVEL STREET MAINTENANCE		(19,975.00)	(2,693.60)	(1,703.58)	(17,281.40)	
Dept 530.000 - WINTER STREET MAINTENANCE						
203-530.000-704.100	STAFF - OVERTIME	1,000.00	218.82	218.82	781.18	21.88
203-530.000-706.000	CITY LABOR - DPW	8,500.00	453.01	255.67	8,046.99	5.33
203-530.000-721.000	FICA/MEDICARE - CITY SHARE	700.00	51.53	36.22	648.47	7.36

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
203-530.000-722.000	ICMA - CITY SHARE	150.00	7.61	0.00	142.39	5.07
203-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,200.00	154.45	114.95	2,045.55	7.02
203-530.000-731.000	MATERIALS & SUPPLIES	17,000.00	0.00	0.00	17,000.00	0.00
203-530.000-851.000	MVP EQUIPMENT RENTAL	11,000.00	1,150.50	808.29	9,849.50	10.46
Net - Dept 530.000 - WINTER STREET MAINTENANCE		(40,550.00)	(2,035.92)	(1,433.95)	(38,514.08)	
Dept 540.000 - TRAFFIC SERVICES						
203-540.000-704.100	STAFF - OVERTIME	200.00	0.00	0.00	200.00	0.00
203-540.000-706.000	CITY LABOR - DPW	2,000.00	1,048.46	0.00	951.54	52.42
203-540.000-721.000	FICA/MEDICARE - CITY SHARE	150.00	79.04	0.00	70.96	52.69
203-540.000-722.000	ICMA - CITY SHARE	50.00	0.90	0.00	49.10	1.80
203-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	265.20	0.00	234.80	53.04
203-540.000-731.000	MATERIALS & SUPPLIES	2,000.00	332.55	0.00	1,667.45	16.63
203-540.000-749.000	CONTRACTUAL SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
203-540.000-851.000	MVP EQUIPMENT RENTAL	1,500.00	592.24	0.00	907.76	39.48
Net - Dept 540.000 - TRAFFIC SERVICES		(13,900.00)	(2,318.39)	0.00	(11,581.61)	
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		370,000.00	197,473.60	32,092.68	172,526.40	53.37
TOTAL EXPENDITURES		646,145.00	339,534.65	33,166.97	306,610.35	52.55
NET OF REVENUES & EXPENDITURES		(276,145.00)	(142,061.05)	(1,074.29)	(134,083.95)	51.44

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 230 - POLICE DRUG ENFORCEMENT						
Dept 000.000						
230-000.000-501.000	INTEREST INCOME	0.00	4.61	0.66	(4.61)	100.00
Net - Dept 000.000		0.00	4.61	0.66	(4.61)	
Dept 301.000 - DRUG ENFORCEMENT						
230-301.000-731.000	MATERIALS & SUPPLIES	1,500.00	2,713.40	0.00	(1,213.40)	180.89
230-301.000-759.000	FORFEITURE REIMBURSEMENTS	500.00	0.00	0.00	500.00	0.00
Net - Dept 301.000 - DRUG ENFORCEMENT		(2,000.00)	(2,713.40)	0.00	713.40	
Fund 230 - POLICE DRUG ENFORCEMENT:						
TOTAL REVENUES		0.00	4.61	0.66	(4.61)	100.00
TOTAL EXPENDITURES		2,000.00	2,713.40	0.00	(713.40)	135.67
NET OF REVENUES & EXPENDITURES		(2,000.00)	(2,708.79)	0.66	708.79	135.44

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 240 - ACT 302 POLICE TRAINING						
Dept 000.000						
240-000.000-431.000	STATE AID	2,500.00	2,885.22	0.00	(385.22)	115.41
240-000.000-501.000	INTEREST INCOME	0.00	3.11	0.58	(3.11)	100.00
240-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	3,000.00	1,500.00	250.00	1,500.00	50.00
Net - Dept 000.000		5,500.00	4,388.33	250.58	1,111.67	
Dept 302.000 - ACT 302 POLICE TRAINING						
240-302.000-748.000	CONFERENCES & TRAINING	2,500.00	1,921.57	0.00	578.43	76.86
240-302.000-748.302	302 TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
Net - Dept 302.000 - ACT 302 POLICE TRAINING		(5,500.00)	(1,921.57)	0.00	(3,578.43)	
Fund 240 - ACT 302 POLICE TRAINING:						
TOTAL REVENUES		5,500.00	4,388.33	250.58	1,111.67	79.79
TOTAL EXPENDITURES		5,500.00	1,921.57	0.00	3,578.43	34.94
NET OF REVENUES & EXPENDITURES		0.00	2,466.76	250.58	(2,466.76)	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND								
Dept 000.000								
243-000.000-411.200	TAX CAPTURE	94,000.00	0.00	0.00		94,000.00	0.00	
243-000.000-501.000	INTEREST INCOME	0.00	41.63	6.76		(41.63)	100.00	
243-000.000-603.001	CONTRIBUTION FROM OTHERS - SPARTAN	0.00	65,459.75	0.00		(65,459.75)	100.00	
243-000.000-802.000	TAX EXPENDITURES	86,000.00	81,274.82	0.00		4,725.18	94.51	
Net - Dept 000.000		8,000.00	(15,773.44)	6.76		23,773.44		
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:								
TOTAL REVENUES		94,000.00	65,501.38	6.76		28,498.62	69.68	
TOTAL EXPENDITURES		86,000.00	81,274.82	0.00		4,725.18	94.51	
NET OF REVENUES & EXPENDITURES		8,000.00	(15,773.44)	6.76		23,773.44	197.17	

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 260 - DDA FUND						
Dept 000.000						
260-000.000-411.000	CURRENT PROPERTY TAXES	0.00	13,565.75	0.00	(13,565.75)	100.00
260-000.000-424.000	PARKING PERMITS	0.00	1,200.00	810.00	(1,200.00)	100.00
260-000.000-501.000	INTEREST INCOME	0.00	3.62	0.46	(3.62)	100.00
Net - Dept 000.000		0.00	14,769.37	810.46	(14,769.37)	
Dept 800.000 - ECONOMIC DEVELOPMENT						
260-800.000-704.100	STAFF - OVERTIME	0.00	95.78	0.00	(95.78)	100.00
260-800.000-706.000	CITY LABOR - DPW	0.00	5,152.69	1,326.66	(5,152.69)	100.00
260-800.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	399.69	100.53	(399.69)	100.00
260-800.000-722.000	ICMA - CITY SHARE	0.00	39.28	1.86	(39.28)	100.00
260-800.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	1,239.38	312.83	(1,239.38)	100.00
260-800.000-731.000	MATERIALS & SUPPLIES	0.00	2,471.54	138.53	(2,471.54)	100.00
260-800.000-737.000	PRINTING & PUBLISHING	0.00	226.93	0.00	(226.93)	100.00
260-800.000-746.000	PROFESSIONAL SERVICES	0.00	935.00	0.00	(935.00)	100.00
260-800.000-749.000	CONTRACTUAL SERVICES	0.00	8,280.90	2,592.35	(8,280.90)	100.00
260-800.000-851.000	MVP EQUIPMENT RENTAL	0.00	2,620.43	751.94	(2,620.43)	100.00
Net - Dept 800.000 - ECONOMIC DEVELOPMENT		0.00	(21,461.62)	(5,224.70)	21,461.62	
Fund 260 - DDA FUND:						
TOTAL REVENUES		0.00	14,769.37	810.46	(14,769.37)	100.00
TOTAL EXPENDITURES		0.00	21,461.62	5,224.70	(21,461.62)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(6,692.25)	(4,414.24)	6,692.25	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 261 - LDFA						
Dept 000.000						
261-000.000-501.000	INTEREST INCOME	0.00	498.54	78.39	(498.54)	100.00
261-000.000-607.000	LOAN REPAYMENT	0.00	1,110.00	185.00	(1,110.00)	100.00
Net - Dept 000.000		0.00	1,608.54	263.39	(1,608.54)	
Dept 800.000 - ECONOMIC DEVELOPMENT						
261-800.000-735.000	DUES & SUBSCRIPTIONS	350.00	0.00	0.00	350.00	0.00
261-800.000-746.000	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
261-800.000-749.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
261-800.000-972.000	SUNDRY	100.00	0.00	0.00	100.00	0.00
Net - Dept 800.000 - ECONOMIC DEVELOPMENT		(6,450.00)	0.00	0.00	(6,450.00)	
Fund 261 - LDFA:						
TOTAL REVENUES		0.00	1,608.54	263.39	(1,608.54)	100.00
TOTAL EXPENDITURES		6,450.00	0.00	0.00	6,450.00	0.00
NET OF REVENUES & EXPENDITURES		(6,450.00)	1,608.54	263.39	(8,058.54)	24.94

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 270 - ECONOMIC DEVELOPMENT FUND						
Dept 000.000						
270-000.000-501.000	INTEREST INCOME	0.00	21.68	2.94	(21.68)	100.00
270-000.000-593.000	RENT EARNED-CITY PROPERTY	9,500.00	600.00	0.00	8,900.00	6.32
Net - Dept 000.000		9,500.00	621.68	2.94	8,878.32	
Dept 800.000 - ECONOMIC DEVELOPMENT						
270-800.000-731.000	MATERIALS & SUPPLIES	250.00	12.54	0.00	237.46	5.02
270-800.000-748.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00
270-800.000-749.000	CONTRACTUAL SERVICES	2,000.00	2,953.00	0.00	(953.00)	147.65
Net - Dept 800.000 - ECONOMIC DEVELOPMENT		(2,750.00)	(2,965.54)	0.00	215.54	
Dept 999.000 - GASB 34						
270-999.000-859.101	CONTRIB. TO GENERAL FUND	25,000.00	12,498.00	2,083.00	12,502.00	49.99
Net - Dept 999.000 - GASB 34		(25,000.00)	(12,498.00)	(2,083.00)	(12,502.00)	
Fund 270 - ECONOMIC DEVELOPMENT FUND:						
TOTAL REVENUES		9,500.00	621.68	2.94	8,878.32	6.54
TOTAL EXPENDITURES		27,750.00	15,463.54	2,083.00	12,286.46	55.72
NET OF REVENUES & EXPENDITURES		(18,250.00)	(14,841.86)	(2,080.06)	(3,408.14)	81.33

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 280 - AIRPORT FUND						
Dept 000.000						
280-000.000-444.000	AIRPORT HANGER RENT	35,000.00	17,223.00	3,455.00	17,777.00	49.21
280-000.000-592.000	FUEL SALES	35,000.00	33,428.63	3,373.41	1,571.37	95.51
280-000.000-593.000	RENT EARNED-CITY PROPERTY	10,400.00	0.00	0.00	10,400.00	0.00
280-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	100,000.00	49,998.00	8,333.00	50,002.00	50.00
Net - Dept 000.000		180,400.00	100,649.63	15,161.41	79,750.37	
Dept 830.000 - AIRPORT						
280-830.000-706.000	CITY LABOR - DPW	4,000.00	1,711.10	544.96	2,288.90	42.78
280-830.000-721.000	FICA/MEDICARE - CITY SHARE	300.00	129.30	40.57	170.70	43.10
280-830.000-722.000	ICMA - CITY SHARE	0.00	15.80	0.00	(15.80)	100.00
280-830.000-728.000	RETIREMENT PLANS (CITY SHARE)	600.00	403.04	128.87	196.96	67.17
280-830.000-731.000	MATERIALS & SUPPLIES	1,500.00	646.25	229.75	853.75	43.08
280-830.000-734.000	GASOLINE & OIL	35,000.00	1,785.20	173.37	33,214.80	5.10
280-830.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	3,500.00	852.17	0.00	2,647.83	24.35
280-830.000-743.000	TAXES	9,000.00	8,939.98	2,958.93	60.02	99.33
280-830.000-744.000	TELEPHONE & INTERNET	5,000.00	5,596.44	1,058.77	(596.44)	111.93
280-830.000-745.000	UTILITIES	15,000.00	3,012.85	1,008.93	11,987.15	20.09
280-830.000-746.000	PROFESSIONAL SERVICES	17,500.00	4,491.65	250.00	13,008.35	25.67
280-830.000-747.000	INSURANCE & BONDS	8,500.00	(162.00)	0.00	8,662.00	(1.91)
280-830.000-749.000	CONTRACTUAL SERVICES	16,000.00	10,378.52	1,576.43	5,621.48	64.87
280-830.000-851.000	MVP EQUIPMENT RENTAL	5,000.00	4,059.28	1,837.22	940.72	81.19
280-830.000-862.000	CAP. OUTLAY-IMPROVEMENTS	57,000.00	0.00	0.00	57,000.00	0.00
280-830.000-972.000	SUNDRY	0.00	1,600.76	226.73	(1,600.76)	100.00
Net - Dept 830.000 - AIRPORT		(177,900.00)	(43,460.34)	(10,034.53)	(134,439.66)	
Fund 280 - AIRPORT FUND:						
TOTAL REVENUES		180,400.00	100,649.63	15,161.41	79,750.37	55.79
TOTAL EXPENDITURES		177,900.00	43,460.34	10,034.53	134,439.66	24.43
NET OF REVENUES & EXPENDITURES		2,500.00	57,189.29	5,126.88	(54,689.29)	2,287.57

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
Fund 285 - CAMP FRANCES						
Dept 000.000						
285-000.000-501.000	INTEREST INCOME	0.00	7.47	1.40	(7.47)	100.00
285-000.000-603.000	CONTRIBUTIONS FROM OTHERS	0.00	3,877.25	4,067.25	(3,877.25)	100.00
Net - Dept 000.000		0.00	3,884.72	4,068.65	(3,884.72)	
Dept 825.000 - PARKS & RECREATION						
285-825.000-731.000	MATERIALS & SUPPLIES	0.00	1,186.88	0.00	(1,186.88)	100.00
285-825.000-745.000	UTILITIES	0.00	175.63	0.00	(175.63)	100.00
285-825.000-747.000	INSURANCE & BONDS	0.00	(3.00)	0.00	3.00	100.00
285-825.000-749.000	CONTRACTUAL SERVICES	0.00	20.00	20.00	(20.00)	100.00
285-825.000-972.000	SUNDRY	0.00	20.00	0.00	(20.00)	100.00
Net - Dept 825.000 - PARKS & RECREATION		0.00	(1,399.51)	(20.00)	1,399.51	
Fund 285 - CAMP FRANCES:						
TOTAL REVENUES						
		0.00	3,884.72	4,068.65	(3,884.72)	100.00
TOTAL EXPENDITURES						
		0.00	1,399.51	20.00	(1,399.51)	100.00
NET OF REVENUES & EXPENDITURES						
		0.00	2,485.21	4,048.65	(2,485.21)	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 290 - FEDERAL & STATE GRANTS FUND						
Dept 000.000						
290-000.000-437.006	STATE GRANT - MSHDA	0.00	3,460.00	0.00	(3,460.00)	100.00
290-000.000-501.000	INTEREST INCOME	0.00	10.18	1.56	(10.18)	100.00
Net - Dept 000.000		0.00	3,470.18	1.56	(3,470.18)	
Dept 890.002 - CDBG						
290-890.002-746.000	PROFESSIONAL SERVICES	0.00	2,720.00	0.00	(2,720.00)	100.00
Net - Dept 890.002 - CDBG		0.00	(2,720.00)	0.00	2,720.00	
Fund 290 - FEDERAL & STATE GRANTS FUND:						
TOTAL REVENUES		0.00	3,470.18	1.56	(3,470.18)	100.00
TOTAL EXPENDITURES		0.00	2,720.00	0.00	(2,720.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	750.18	1.56	(750.18)	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE		
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 330 - 2008 FACILITY BLDG G.O. BOND							
Dept 000.000							
330-000.000-411.000	CURRENT PROPERTY TAXES	202,200.00	196,080.94		181.19	6,119.06	96.97
330-000.000-501.000	INTEREST INCOME	0.00	73.70		15.18	(73.70)	100.00
Net - Dept 000.000		202,200.00	196,154.64		196.37	6,045.36	
Dept 826.000 - DEBT SERVICE							
330-826.000-871.000	PRINCIPAL	145,000.00	0.00		0.00	145,000.00	0.00
330-826.000-872.000	INTEREST EXPENSE	56,700.00	28,350.00		0.00	28,350.00	50.00
330-826.000-873.000	PAYING AGENT FEES	500.00	0.00		0.00	500.00	0.00
Net - Dept 826.000 - DEBT SERVICE		(202,200.00)	(28,350.00)		0.00	(173,850.00)	
Dept 878.000 - G.O. BONDS 78							
330-878.000-972.000	SUNDRY	0.00	109.05		0.00	(109.05)	100.00
Net - Dept 878.000 - G.O. BONDS 78		0.00	(109.05)		0.00	109.05	
Fund 330 - 2008 FACILITY BLDG G.O. BOND:							
TOTAL REVENUES		202,200.00	196,154.64		196.37	6,045.36	97.01
TOTAL EXPENDITURES		202,200.00	28,459.05		0.00	173,740.95	14.07
NET OF REVENUES & EXPENDITURES		0.00	167,695.59		196.37	(167,695.59)	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 403 - REVOLVING FUND SPECIAL ACCOUNT						
Dept 000.000						
403-000.000-501.000	INTEREST INCOME	0.00	193.52	30.22	(193.52)	100.00
Net - Dept 000.000		0.00	193.52	30.22	(193.52)	
Fund 403 - REVOLVING FUND SPECIAL ACCOUNT:						
TOTAL REVENUES		0.00	193.52	30.22	(193.52)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	193.52	30.22	(193.52)	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 500 - RECYCLING FUND						
Dept 000.000						
500-000.000-411.000	CURRENT PROPERTY TAXES	0.00	15,895.92	14.67	(15,895.92)	100.00
500-000.000-438.000	COUNTY/LOCAL GRANTS	0.00	7,097.95	0.00	(7,097.95)	100.00
500-000.000-501.000	INTEREST INCOME	0.00	11.81	2.98	(11.81)	100.00
500-000.000-595.000	SALE OF RECYCLABLE MATERIAL	0.00	7,816.28	1,639.08	(7,816.28)	100.00
500-000.000-596.000	SUNDRY REVENUE	0.00	13,352.29	1,377.20	(13,352.29)	100.00
Net - Dept 000.000		0.00	44,174.25	3,033.93	(44,174.25)	
Dept 841.000 - HALL STREET RECYCLING CENTER						
500-841.000-706.000	CITY LABOR - DPW	0.00	784.06	151.91	(784.06)	100.00
500-841.000-707.000	PART-TIME STAFF WAGES	0.00	23,669.55	4,686.84	(23,669.55)	100.00
500-841.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	1,871.01	370.19	(1,871.01)	100.00
500-841.000-722.000	ICMA - CITY SHARE	0.00	17.92	1.86	(17.92)	100.00
500-841.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.00	0.65	0.65	(0.65)	100.00
500-841.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	173.21	35.25	(173.21)	100.00
500-841.000-731.000	MATERIALS & SUPPLIES	0.00	122.94	0.00	(122.94)	100.00
500-841.000-745.000	UTILITIES	0.00	488.10	0.00	(488.10)	100.00
500-841.000-747.000	INSURANCE & BONDS	0.00	(4.00)	0.00	4.00	100.00
500-841.000-749.000	CONTRACTUAL SERVICES	0.00	1,673.81	180.22	(1,673.81)	100.00
500-841.000-851.000	MVP EQUIPMENT RENTAL	0.00	865.09	202.55	(865.09)	100.00
Net - Dept 841.000 - HALL STREET RECYCLING CENTER		0.00	(29,662.34)	(5,629.47)	29,662.34	
Fund 500 - RECYCLING FUND:						
TOTAL REVENUES		0.00	44,174.25	3,033.93	(44,174.25)	100.00
TOTAL EXPENDITURES		0.00	29,662.34	5,629.47	(29,662.34)	100.00
NET OF REVENUES & EXPENDITURES		0.00	14,511.91	(2,595.54)	(14,511.91)	100.00

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PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 510 - WATER & SEWER FUND						
Dept 000.000						
510-000.000-437.661	STATE GRANT-WELLHEAD PROTECT	1,000.00	546.44	0.00	453.56	54.64
510-000.000-501.000	INTEREST INCOME	30,000.00	1,558.98	288.22	28,441.02	5.20
510-000.000-551.000	WATER-UTILITY BILLING	1,510,000.00	751,784.29	154,634.97	758,215.71	49.79
510-000.000-551.001	WATER BILLING - SPRINKLING	65,000.00	73,623.96	9,099.01	(8,623.96)	113.27
510-000.000-552.000	WATER SYSTEM EQUITY CHARGE	10,800.00	2,950.00	2,850.00	7,850.00	27.31
510-000.000-553.000	WATER - SALES TO CITY	79,000.00	32,875.00	6,575.00	46,125.00	41.61
510-000.000-554.000	WATER - MISCELLANEOUS CHARGES	6,400.00	150.00	0.00	6,250.00	2.34
510-000.000-555.000	WATER - METERS SOLD	5,000.00	2,023.00	867.00	2,977.00	40.46
510-000.000-556.000	WATER-PENALTIES AND FINES	19,000.00	0.00	0.00	19,000.00	0.00
510-000.000-557.000	WATER-SUNDRY	900.00	457.64	70.60	442.36	50.85
510-000.000-561.000	SEWER-UTILITY BILLING	2,350,000.00	1,285,326.59	253,287.31	1,064,673.41	54.69
510-000.000-562.000	SEWER SYSTEM EQUITY CHARGE	19,200.00	8,800.00	5,250.00	10,400.00	45.83
510-000.000-562.001	SEWER TAP FEES	2,000.00	0.00	0.00	2,000.00	0.00
510-000.000-563.000	SEWER-CLEANOUT & AUGERING	10,000.00	4,725.00	375.00	5,275.00	47.25
510-000.000-564.000	SEWER-PENALTIES & FINES	27,000.00	0.00	0.00	27,000.00	0.00
510-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	500.00	0.00	0.00	500.00	0.00
510-000.000-596.000	SUNDRY REVENUE	9,000.00	7,172.72	3,315.52	1,827.28	79.70
Net - Dept 000.000		4,144,800.00	2,171,993.62	436,612.63	1,972,806.38	
Dept 221.000 - PAYROLL TO BE DISTRIBUTED						
510-221.000-706.000	CITY LABOR - DPW	0.00	411.36	411.36	(411.36)	100.00
510-221.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	33.30	30.78	(33.30)	100.00
510-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	90.85	82.36	(90.85)	100.00
Net - Dept 221.000 - PAYROLL TO BE DISTRIBUTED		0.00	(535.51)	(524.50)	535.51	
Dept 610.000 - SEWER ADMINISTRATION						
510-610.000-703.000	ADMINSTRATIVE SALARIES	121,000.00	47,542.75	8,478.86	73,457.25	39.29
510-610.000-704.000	STAFF WAGES	10,000.00	6,402.52	3,508.98	3,597.48	64.03
510-610.000-704.100	STAFF - OVERTIME	1,000.00	349.72	70.34	650.28	34.97
510-610.000-704.200	HOLIDAY COMPENSATION	0.00	1,081.79	618.11	(1,081.79)	100.00
510-610.000-706.000	CITY LABOR - DPW	12,600.00	10,018.50	1,648.83	2,581.50	79.51
510-610.000-710.000	COMPENSATED ABSENCES	0.00	29,528.27	4,938.78	(29,528.27)	100.00
510-610.000-711.000	LONGEVITY	5,300.00	5,391.32	0.00	(91.32)	101.72
510-610.000-712.000	SPECIAL COMPENSATION	1,500.00	1,155.62	236.06	344.38	77.04
510-610.000-715.000	HEALTH REIMBURSEMENT	1,500.00	1,670.09	269.56	(170.09)	111.34
510-610.000-718.000	AUTO ALLOWANCE	975.00	326.07	69.87	648.93	33.44
510-610.000-719.000	CLOTHING ALLOWANCE	3,000.00	1,741.25	0.00	1,258.75	58.04
510-610.000-721.000	FICA/MEDICARE - CITY SHARE	11,200.00	8,000.48	1,504.72	3,199.52	71.43
510-610.000-722.000	ICMA - CITY SHARE	1,000.00	394.85	56.47	605.15	39.49
510-610.000-723.000	VISION CARE	1,850.00	1,469.00	160.52	381.00	79.41
510-610.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	18,500.00	923.29	148.59	17,576.71	4.99
510-610.000-725.604	DENTAL & HEALTH BENEFITS	100,000.00	42,468.17	8,061.86	57,531.83	42.47
510-610.000-728.000	RETIREMENT PLANS (CITY SHARE)	41,500.00	29,683.94	5,840.22	11,816.06	71.53
510-610.000-728.001	RETIRMENT HEALTH SAVINGS	3,400.00	0.00	0.00	3,400.00	0.00
510-610.000-731.000	MATERIALS & SUPPLIES	1,000.00	127.93	0.00	872.07	12.79
510-610.000-732.000	POSTAGE	3,000.00	1,842.51	264.98	1,157.49	61.42
510-610.000-735.000	DUES & SUBSCRIPTIONS	1,600.00	231.00	0.00	1,369.00	14.44
510-610.000-737.000	PRINTING & PUBLISHING	1,500.00	1,779.78	216.22	(279.78)	118.65
510-610.000-744.000	TELEPHONE & INTERNET	41,800.00	20,898.00	3,483.00	20,902.00	50.00
510-610.000-746.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
510-610.000-747.000	INSURANCE & BONDS	13,500.00	(646.00)	0.00	14,146.00	(4.79)
510-610.000-748.000	CONFERENCES & TRAINING	3,500.00	0.00	0.00	3,500.00	0.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 510 - WATER & SEWER FUND						
510-610.000-850.000	RENTAL EXPENSE	4,080.00	333.33	0.00	3,746.67	8.17
510-610.000-853.000	HYDRANT RENTAL	21,500.00	8,960.00	1,792.00	12,540.00	41.67
510-610.000-871.000	PRINCIPAL	460,000.00	0.00	0.00	460,000.00	0.00
510-610.000-872.000	INTEREST EXPENSE	52,550.00	26,275.00	26,275.00	26,275.00	50.00
510-610.000-972.000	SUNDRY	500.00	0.00	0.00	500.00	0.00
Net - Dept 610.000 - SEWER ADMINISTRATION		(939,355.00)	(247,949.18)	(67,642.97)	(691,405.82)	
Dept 620.000 - SEWER "MISS DIG" OPERATIONS						
510-620.000-704.100	STAFF - OVERTIME	1,500.00	99.62	23.06	1,400.38	6.64
510-620.000-706.000	CITY LABOR - DPW	15,100.00	8,263.26	1,273.58	6,836.74	54.72
510-620.000-721.000	FICA/MEDICARE - CITY SHARE	1,250.00	638.04	98.79	611.96	51.04
510-620.000-722.000	ICMA - CITY SHARE	280.00	1.80	0.00	278.20	0.64
510-620.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,900.00	2,086.83	319.88	1,813.17	53.51
510-620.000-731.000	MATERIALS & SUPPLIES	300.00	704.76	542.69	(404.76)	234.92
510-620.000-851.000	MVP EQUIPMENT RENTAL	10,500.00	5,338.27	1,082.28	5,161.73	50.84
Net - Dept 620.000 - SEWER "MISS DIG" OPERATIONS		(32,830.00)	(17,132.58)	(3,340.28)	(15,697.42)	
Dept 621.000 - SEWER MAINTENANCE MAINS						
510-621.000-704.100	STAFF - OVERTIME	1,900.00	0.00	0.00	1,900.00	0.00
510-621.000-706.000	CITY LABOR - DPW	19,000.00	6,340.13	1,698.24	12,659.87	33.37
510-621.000-721.000	FICA/MEDICARE - CITY SHARE	1,550.00	481.31	129.53	1,068.69	31.05
510-621.000-722.000	ICMA - CITY SHARE	400.00	16.31	0.00	383.69	4.08
510-621.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,800.00	1,549.85	418.97	3,250.15	32.29
510-621.000-731.000	MATERIALS & SUPPLIES	1,600.00	1,727.23	0.00	(127.23)	107.95
510-621.000-851.000	MVP EQUIPMENT RENTAL	46,000.00	27,138.75	8,246.02	18,861.25	59.00
Net - Dept 621.000 - SEWER MAINTENANCE MAINS		(75,250.00)	(37,253.58)	(10,492.76)	(37,996.42)	
Dept 622.000 - SEWER MAINTENANCE SERVICES						
510-622.000-704.100	STAFF - OVERTIME	1,700.00	199.13	0.00	1,500.87	11.71
510-622.000-704.200	HOLIDAY COMPENSATION	0.00	83.80	83.80	(83.80)	100.00
510-622.000-706.000	CITY LABOR - DPW	17,000.00	3,985.86	789.01	13,014.14	23.45
510-622.000-721.000	FICA/MEDICARE - CITY SHARE	1,400.00	325.84	66.53	1,074.16	23.27
510-622.000-722.000	ICMA - CITY SHARE	300.00	11.57	0.00	288.43	3.86
510-622.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,300.00	1,046.31	215.32	3,253.69	24.33
510-622.000-731.000	MATERIALS & SUPPLIES	3,000.00	756.30	251.14	2,243.70	25.21
510-622.000-851.000	MVP EQUIPMENT RENTAL	18,500.00	4,000.31	653.96	14,499.69	21.62
Net - Dept 622.000 - SEWER MAINTENANCE SERVICES		(46,200.00)	(10,409.12)	(2,059.76)	(35,790.88)	
Dept 623.000 - DAY LIFT STATION						
510-623.000-706.000	CITY LABOR - DPW	850.00	444.24	196.64	405.76	52.26
510-623.000-721.000	FICA/MEDICARE - CITY SHARE	75.00	33.67	15.00	41.33	44.89
510-623.000-722.000	ICMA - CITY SHARE	20.00	2.40	2.40	17.60	12.00
510-623.000-728.000	RETIREMENT PLANS (CITY SHARE)	200.00	99.83	44.33	100.17	49.92
510-623.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00
510-623.000-745.000	UTILITIES	1,800.00	306.11	0.00	1,493.89	17.01
510-623.000-749.000	CONTRACTUAL SERVICES	700.00	942.14	0.00	(242.14)	134.59
510-623.000-851.000	MVP EQUIPMENT RENTAL	800.00	721.84	407.56	78.16	90.23

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 510 - WATER & SEWER FUND						
Net - Dept 623.000 - DAY LIFT STATION		(4,545.00)	(2,550.23)	(665.93)	(1,994.77)	
Dept 624.000 - REYNOLDS LIFT STATION						
510-624.000-704.100	STAFF - OVERTIME	90.00	0.00	0.00	90.00	0.00
510-624.000-706.000	CITY LABOR - DPW	900.00	459.58	45.34	440.42	51.06
510-624.000-721.000	FICA/MEDICARE - CITY SHARE	70.00	34.77	3.42	35.23	49.67
510-624.000-722.000	ICMA - CITY SHARE	20.00	0.97	0.00	19.03	4.85
510-624.000-728.000	RETIREMENT PLANS (CITY SHARE)	200.00	106.39	11.19	93.61	53.20
510-624.000-731.000	MATERIALS & SUPPLIES	200.00	501.42	0.00	(301.42)	250.71
510-624.000-745.000	UTILITIES	3,200.00	551.34	0.00	2,648.66	17.23
510-624.000-749.000	CONTRACTUAL SERVICES	900.00	484.40	0.00	415.60	53.82
510-624.000-851.000	MVP EQUIPMENT RENTAL	400.00	139.54	23.80	260.46	34.89
Net - Dept 624.000 - REYNOLDS LIFT STATION		(5,980.00)	(2,278.41)	(83.75)	(3,701.59)	
Dept 625.000 - MEIJER LIFT STATION						
510-625.000-704.100	STAFF - OVERTIME	120.00	0.00	0.00	120.00	0.00
510-625.000-706.000	CITY LABOR - DPW	1,200.00	287.29	158.29	912.71	23.94
510-625.000-721.000	FICA/MEDICARE - CITY SHARE	100.00	21.71	11.91	78.29	21.71
510-625.000-722.000	ICMA - CITY SHARE	20.00	1.81	0.00	18.19	9.05
510-625.000-728.000	RETIREMENT PLANS (CITY SHARE)	300.00	63.59	35.47	236.41	21.20
510-625.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00
510-625.000-745.000	UTILITIES	700.00	92.44	0.00	607.56	13.21
510-625.000-749.000	CONTRACTUAL SERVICES	600.00	484.40	0.00	115.60	80.73
510-625.000-851.000	MVP EQUIPMENT RENTAL	600.00	119.95	70.24	480.05	19.99
Net - Dept 625.000 - MEIJER LIFT STATION		(3,740.00)	(1,071.19)	(275.91)	(2,668.81)	
Dept 626.000 - LANSING LIFT STATION						
510-626.000-704.100	STAFF - OVERTIME	0.00	206.42	0.00	(206.42)	100.00
510-626.000-706.000	CITY LABOR - DPW	3,000.00	636.91	171.75	2,363.09	21.23
510-626.000-721.000	FICA/MEDICARE - CITY SHARE	250.00	63.62	12.85	186.38	25.45
510-626.000-722.000	ICMA - CITY SHARE	50.00	2.73	0.00	47.27	5.46
510-626.000-728.000	RETIREMENT PLANS (CITY SHARE)	700.00	185.33	36.90	514.67	26.48
510-626.000-731.000	MATERIALS & SUPPLIES	9,000.00	1,383.84	544.48	7,616.16	15.38
510-626.000-745.000	UTILITIES	9,000.00	1,496.07	0.00	7,503.93	16.62
510-626.000-749.000	CONTRACTUAL SERVICES	8,500.00	6,629.40	4,820.00	1,870.60	77.99
510-626.000-851.000	MVP EQUIPMENT RENTAL	1,100.00	369.85	88.67	730.15	33.62
Net - Dept 626.000 - LANSING LIFT STATION		(31,600.00)	(10,974.17)	(5,674.65)	(20,625.83)	
Dept 627.000 - BEECH LIFT STATION						
510-627.000-704.100	STAFF - OVERTIME	250.00	879.94	0.00	(629.94)	351.98
510-627.000-706.000	CITY LABOR - DPW	2,500.00	602.44	47.16	1,897.56	24.10
510-627.000-721.000	FICA/MEDICARE - CITY SHARE	200.00	112.81	3.59	87.19	56.41
510-627.000-722.000	ICMA - CITY SHARE	50.00	9.60	0.00	40.40	19.20
510-627.000-728.000	RETIREMENT PLANS (CITY SHARE)	600.00	322.10	11.64	277.90	53.68
510-627.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
510-627.000-745.000	UTILITIES	3,300.00	610.67	0.00	2,689.33	18.51
510-627.000-749.000	CONTRACTUAL SERVICES	700.00	796.16	0.00	(96.16)	113.74
510-627.000-851.000	MVP EQUIPMENT RENTAL	750.00	1,528.14	32.44	(778.14)	203.75
Net - Dept 627.000 - BEECH LIFT STATION		(8,550.00)	(4,861.86)	(94.83)	(3,688.14)	

PERIOD ENDING 12/31/2020

		2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 510 - WATER & SEWER FUND						
Dept 628.000 - TIRRELL LIFT STATION						
510-628.000-704.100	STAFF - OVERTIME	800.00	1,191.28	197.03	(391.28)	148.91
510-628.000-704.200	HOLIDAY COMPENSATION	0.00	129.33	103.62	(129.33)	100.00
510-628.000-706.000	CITY LABOR - DPW	7,750.00	6,485.46	829.13	1,264.54	83.68
510-628.000-721.000	FICA/MEDICARE - CITY SHARE	650.00	588.36	85.00	61.64	90.52
510-628.000-722.000	ICMA - CITY SHARE	150.00	26.38	1.44	123.62	17.59
510-628.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,000.00	1,759.63	249.52	240.37	87.98
510-628.000-731.000	MATERIALS & SUPPLIES	4,500.00	6,533.95	4,034.00	(2,033.95)	145.20
510-628.000-745.000	UTILITIES	32,000.00	8,534.82	0.00	23,465.18	26.67
510-628.000-749.000	CONTRACTUAL SERVICES	31,000.00	8,915.00	0.00	22,085.00	28.76
510-628.000-851.000	MVP EQUIPMENT RENTAL	2,700.00	2,708.96	491.90	(8.96)	100.33
Net - Dept 628.000 - TIRRELL LIFT STATION		(81,550.00)	(36,873.17)	(5,991.64)	(44,676.83)	
Dept 629.000 - CHAD LIFT STATION						
510-629.000-704.100	STAFF - OVERTIME	0.00	158.57	0.00	(158.57)	100.00
510-629.000-706.000	CITY LABOR - DPW	1,300.00	472.93	181.46	827.07	36.38
510-629.000-721.000	FICA/MEDICARE - CITY SHARE	100.00	47.75	13.70	52.25	47.75
510-629.000-722.000	ICMA - CITY SHARE	20.00	2.78	0.00	17.22	13.90
510-629.000-728.000	RETIREMENT PLANS (CITY SHARE)	300.00	141.96	43.57	158.04	47.32
510-629.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
510-629.000-745.000	UTILITIES	1,800.00	200.92	0.00	1,599.08	11.16
510-629.000-749.000	CONTRACTUAL SERVICES	1,100.00	493.40	0.00	606.60	44.85
510-629.000-851.000	MVP EQUIPMENT RENTAL	450.00	245.85	77.72	204.15	54.63
Net - Dept 629.000 - CHAD LIFT STATION		(5,270.00)	(1,764.16)	(316.45)	(3,505.84)	
Dept 630.000 - NORTHWAY LIFT STATION						
510-630.000-704.100	STAFF - OVERTIME	75.00	77.72	0.00	(2.72)	103.63
510-630.000-706.000	CITY LABOR - DPW	600.00	525.20	133.61	74.80	87.53
510-630.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	45.55	10.03	4.45	91.10
510-630.000-722.000	ICMA - CITY SHARE	10.00	5.78	0.00	4.22	57.80
510-630.000-728.000	RETIREMENT PLANS (CITY SHARE)	150.00	124.42	27.58	25.58	82.95
510-630.000-731.000	MATERIALS & SUPPLIES	100.00	7.99	7.99	92.01	7.99
510-630.000-745.000	UTILITIES	350.00	0.00	0.00	350.00	0.00
510-630.000-749.000	CONTRACTUAL SERVICES	300.00	347.40	0.00	(47.40)	115.80
510-630.000-851.000	MVP EQUIPMENT RENTAL	300.00	267.54	61.61	32.46	89.18
Net - Dept 630.000 - NORTHWAY LIFT STATION		(1,935.00)	(1,401.60)	(240.82)	(533.40)	
Dept 631.000 - W.W.T.P. OPERATIONS						
510-631.000-704.100	STAFF - OVERTIME	19,000.00	5,775.99	1,070.25	13,224.01	30.40
510-631.000-704.200	HOLIDAY COMPENSATION	0.00	1,837.11	1,451.46	(1,837.11)	100.00
510-631.000-706.000	CITY LABOR - DPW	190,000.00	79,622.31	16,337.16	110,377.69	41.91
510-631.000-721.000	FICA/MEDICARE - CITY SHARE	15,500.00	6,602.12	1,422.66	8,897.88	42.59
510-631.000-722.000	ICMA - CITY SHARE	6,000.00	526.04	74.39	5,473.96	8.77
510-631.000-728.000	RETIREMENT PLANS (CITY SHARE)	48,000.00	19,335.48	4,066.24	28,664.52	40.28
510-631.000-731.000	MATERIALS & SUPPLIES	55,000.00	37,983.02	2,095.84	17,016.98	69.06
510-631.000-738.000	OPERATING SUPPLIES	48,000.00	35,619.78	1,097.13	12,380.22	74.21
510-631.000-739.000	LABORATORY SUPPLIES	28,000.00	11,736.19	3,687.32	16,263.81	41.91
510-631.000-744.000	TELEPHONE & INTERNET	3,000.00	2,203.22	366.42	796.78	73.44
510-631.000-745.000	UTILITIES	122,000.00	24,895.26	0.00	97,104.74	20.41
510-631.000-746.000	PROFESSIONAL SERVICES	130,000.00	43,782.90	1,885.00	86,217.10	33.68
510-631.000-748.000	CONFERENCES & TRAINING	4,000.00	0.00	0.00	4,000.00	0.00

PERIOD ENDING 12/31/2020

		2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 510 - WATER & SEWER FUND						
510-631.000-749.000	CONTRACTUAL SERVICES	90,000.00	45,313.76	12,838.73	44,686.24	50.35
510-631.000-851.000	MVP EQUIPMENT RENTAL	16,000.00	2,391.19	409.70	13,608.81	14.94
Net - Dept 631.000 - W.W.T.P. OPERATIONS		(774,500.00)	(317,624.37)	(46,802.30)	(456,875.63)	
Dept 632.000 - WWTP BLDG & YARD MAINTENANCE						
510-632.000-704.100	STAFF - OVERTIME	800.00	48.94	0.00	751.06	6.12
510-632.000-706.000	CITY LABOR - DPW	7,600.00	16,747.40	2,829.42	(9,147.40)	220.36
510-632.000-721.000	FICA/MEDICARE - CITY SHARE	650.00	1,265.46	213.25	(615.46)	194.69
510-632.000-722.000	ICMA - CITY SHARE	200.00	136.72	11.51	63.28	68.36
510-632.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,000.00	3,433.57	588.91	(1,433.57)	171.68
510-632.000-731.000	MATERIALS & SUPPLIES	2,000.00	2,272.10	345.42	(272.10)	113.61
510-632.000-749.000	CONTRACTUAL SERVICES	6,000.00	3,319.69	131.07	2,680.31	55.33
510-632.000-851.000	MVP EQUIPMENT RENTAL	3,000.00	988.86	59.50	2,011.14	32.96
Net - Dept 632.000 - WWTP BLDG & YARD MAINTENANCE		(22,250.00)	(28,212.74)	(4,179.08)	5,962.74	
Dept 640.000 - WATER ADMINISTRATION						
510-640.000-703.000	ADMINSTRATIVE SALARIES	92,000.00	36,093.71	7,514.60	55,906.29	39.23
510-640.000-704.000	STAFF WAGES	11,000.00	5,285.76	3,239.74	5,714.24	48.05
510-640.000-704.100	STAFF - OVERTIME	1,000.00	417.36	82.40	582.64	41.74
510-640.000-704.200	HOLIDAY COMPENSATION	0.00	1,153.77	659.34	(1,153.77)	100.00
510-640.000-706.000	CITY LABOR - DPW	0.00	11,075.80	1,863.34	(11,075.80)	100.00
510-640.000-710.000	COMPENSATED ABSENCES	12,600.00	20,554.11	4,231.16	(7,954.11)	163.13
510-640.000-711.000	LONGEVITY	5,000.00	4,420.29	0.00	579.71	88.41
510-640.000-712.000	SPECIAL COMPENSATION	1,500.00	919.40	225.49	580.60	61.29
510-640.000-715.000	HEALTH REIMBURSEMENT	0.00	1,240.94	248.87	(1,240.94)	100.00
510-640.000-718.000	AUTO ALLOWANCE	975.00	326.17	69.90	648.83	33.45
510-640.000-719.000	CLOTHING ALLOWANCE	2,500.00	1,240.87	0.00	1,259.13	49.63
510-640.000-721.000	FICA/MEDICARE - CITY SHARE	10,100.00	6,290.79	1,375.07	3,809.21	62.29
510-640.000-722.000	ICMA - CITY SHARE	1,000.00	395.84	58.45	604.16	39.58
510-640.000-723.000	VISION CARE	1,500.00	646.59	100.29	853.41	43.11
510-640.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	15,500.00	692.63	137.51	14,807.37	4.47
510-640.000-725.604	DENTAL & HEALTH BENEFITS	80,600.00	34,229.35	6,497.86	46,370.65	42.47
510-640.000-728.000	RETIREMENT PLANS (CITY SHARE)	41,400.00	26,520.43	5,639.52	14,879.57	64.06
510-640.000-728.001	RETIRMENT HEALTH SAVINGS	3,000.00	0.00	0.00	3,000.00	0.00
510-640.000-731.000	MATERIALS & SUPPLIES	400.00	53.59	0.00	346.41	13.40
510-640.000-732.000	POSTAGE	3,000.00	1,842.51	264.99	1,157.49	61.42
510-640.000-735.000	DUES & SUBSCRIPTIONS	2,000.00	95.00	0.00	1,905.00	4.75
510-640.000-737.000	PRINTING & PUBLISHING	1,500.00	1,803.12	216.21	(303.12)	120.21
510-640.000-744.000	TELEPHONE & INTERNET	1,300.00	648.00	108.00	652.00	49.85
510-640.000-746.000	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
510-640.000-747.000	INSURANCE & BONDS	4,200.00	(266.00)	0.00	4,466.00	(6.33)
510-640.000-748.000	CONFERENCES & TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
510-640.000-749.000	CONTRACTUAL SERVICES	18,000.00	9,088.90	2,435.40	8,911.10	50.49
510-640.000-850.000	RENTAL EXPENSE	5,304.00	225.00	0.00	5,079.00	4.24
510-640.000-853.000	HYDRANT RENTAL	21,500.00	8,955.00	1,791.00	12,545.00	41.65
510-640.000-972.000	SUNDRY	50.00	0.00	0.00	50.00	0.00
Net - Dept 640.000 - WATER ADMINISTRATION		(341,429.00)	(173,948.93)	(36,759.14)	(167,480.07)	
Dept 650.000 - WATER "MISS DIG" OPERATION						
510-650.000-704.100	STAFF- OVERTIME	1,700.00	148.05	23.06	1,551.95	8.71
510-650.000-706.000	CITY LABOR - DPW	17,000.00	8,503.45	1,273.58	8,496.55	50.02

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 510 - WATER & SEWER FUND						
510-650.000-721.000	FICA/MEDICARE - CITY SHARE	1,400.00	660.17	98.80	739.83	47.16
510-650.000-722.000	ICMA - CITY SHARE	300.00	1.80	0.00	298.20	0.60
510-650.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,400.00	2,159.13	319.88	2,240.87	49.07
510-650.000-731.000	MATERIALS & SUPPLIES	700.00	576.69	448.42	123.31	82.38
510-650.000-851.000	MVP EQUIPMENT RENTAL	10,000.00	5,384.92	1,082.28	4,615.08	53.85
Net - Dept 650.000 - WATER "MISS DIG" OPERATION		(35,500.00)	(17,434.21)	(3,246.02)	(18,065.79)	
Dept 651.000 - WATER MAINTENANCE MAINS						
510-651.000-704.100	STAFF - OVERTIME	2,600.00	2,607.25	297.35	(7.25)	100.28
510-651.000-706.000	CITY LABOR - DPW	25,500.00	7,365.33	482.92	18,134.67	28.88
510-651.000-721.000	FICA/MEDICARE - CITY SHARE	200.00	763.67	59.25	(563.67)	381.84
510-651.000-722.000	ICMA - CITY SHARE	500.00	159.06	0.00	340.94	31.81
510-651.000-728.000	RETIREMENT PLANS (CITY SHARE)	6,500.00	2,216.70	180.24	4,283.30	34.10
510-651.000-731.000	MATERIALS & SUPPLIES	20,000.00	5,763.18	0.00	14,236.82	28.82
510-651.000-749.000	CONTRACTUAL SERVICES	7,000.00	99.00	99.00	6,901.00	1.41
510-651.000-851.000	MVP EQUIPMENT RENTAL	24,000.00	7,293.99	900.12	16,706.01	30.39
Net - Dept 651.000 - WATER MAINTENANCE MAINS		(86,300.00)	(26,268.18)	(2,018.88)	(60,031.82)	
Dept 652.000 - WATER MAINTENANCE SERVICES						
510-652.000-704.100	STAFF - OVERTIME	4,500.00	355.29	86.68	4,144.71	7.90
510-652.000-704.200	HOLIDAY COMPENSATION	0.00	83.80	83.80	(83.80)	100.00
510-652.000-706.000	CITY LABOR - DPW	43,000.00	9,196.38	827.14	33,803.62	21.39
510-652.000-721.000	FICA/MEDICARE - CITY SHARE	3,500.00	733.66	76.22	2,766.34	20.96
510-652.000-722.000	ICMA - CITY SHARE	800.00	48.94	0.96	751.06	6.12
510-652.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,000.00	2,347.31	245.04	8,652.69	21.34
510-652.000-731.000	MATERIALS & SUPPLIES	13,000.00	7,345.66	4,306.16	5,654.34	56.51
510-652.000-851.000	MVP EQUIPMENT RENTAL	30,000.00	20,669.44	733.83	9,330.56	68.90
Net - Dept 652.000 - WATER MAINTENANCE SERVICES		(105,800.00)	(40,780.48)	(6,359.83)	(65,019.52)	
Dept 653.000 - WATER METER MAINTENANCE						
510-653.000-704.100	STAFF - OVERTIME	200.00	0.00	0.00	200.00	0.00
510-653.000-706.000	CITY LABOR - DPW	2,000.00	3,299.76	1,128.39	(1,299.76)	164.99
510-653.000-721.000	FICA/MEDICARE - CITY SHARE	150.00	256.54	87.90	(106.54)	171.03
510-653.000-722.000	ICMA - CITY SHARE	50.00	74.71	29.40	(24.71)	149.42
510-653.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	711.89	231.76	(211.89)	142.38
510-653.000-731.000	MATERIALS & SUPPLIES	50.00	1,414.99	625.00	(1,364.99)	2,829.98
510-653.000-749.000	CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
510-653.000-851.000	MVP EQUIPMENT RENTAL	700.00	1,830.68	753.27	(1,130.68)	261.53
Net - Dept 653.000 - WATER METER MAINTENANCE		(4,150.00)	(7,588.57)	(2,855.72)	3,438.57	
Dept 654.000 - WATER METER READING						
510-654.000-704.100	STAFF - OVERTIME	3,000.00	0.00	0.00	3,000.00	0.00
510-654.000-706.000	CITY LABOR - DPW	28,500.00	15,049.61	2,582.30	13,450.39	52.81
510-654.000-721.000	FICA/MEDICARE - CITY SHARE	2,300.00	1,169.09	199.82	1,130.91	50.83
510-654.000-722.000	ICMA - CITY SHARE	500.00	339.08	48.78	160.92	67.82
510-654.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,200.00	3,256.88	566.50	3,943.12	45.23
510-654.000-851.000	MVP EQUIPMENT RENTAL	20,000.00	7,837.83	1,734.47	12,162.17	39.19

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 510 - WATER & SEWER FUND						
Net - Dept 654.000 - WATER METER READING		(61,500.00)	(27,652.49)	(5,131.87)	(33,847.51)	
Dept 661.000 - WATER PRODUCTION & OPERATION						
510-661.000-704.100	STAFF - OVERTIME	8,000.00	2,921.03	998.75	5,078.97	36.51
510-661.000-704.200	HOLIDAY COMPENSATION	0.00	637.70	417.60	(637.70)	100.00
510-661.000-706.000	CITY LABOR - DPW	78,000.00	36,814.39	7,120.98	41,185.61	47.20
510-661.000-721.000	FICA/MEDICARE - CITY SHARE	6,400.00	3,086.35	649.52	3,313.65	48.22
510-661.000-722.000	ICMA - CITY SHARE	1,400.00	438.74	54.33	961.26	31.34
510-661.000-728.000	RETIREMENT PLANS (CITY SHARE)	20,000.00	9,398.51	1,984.21	10,601.49	46.99
510-661.000-731.000	MATERIALS & SUPPLIES	5,000.00	283.49	0.00	4,716.51	5.67
510-661.000-738.000	OPERATING SUPPLIES	48,000.00	19,544.40	860.00	28,455.60	40.72
510-661.000-739.000	LABORATORY SUPPLIES	2,200.00	1,905.12	422.75	294.88	86.60
510-661.000-744.000	TELEPHONE & INTERNET	2,000.00	1,631.37	207.03	368.63	81.57
510-661.000-745.000	UTILITIES	84,000.00	20,729.62	5,364.94	63,270.38	24.68
510-661.000-746.000	PROFESSIONAL SERVICES	12,000.00	2,740.72	0.00	9,259.28	22.84
510-661.000-748.000	CONFERENCES & TRAINING	2,500.00	735.00	0.00	1,765.00	29.40
510-661.000-749.000	CONTRACTUAL SERVICES	38,000.00	15,018.57	4,555.00	22,981.43	39.52
510-661.000-851.000	MVP EQUIPMENT RENTAL	19,000.00	14,158.34	3,359.81	4,841.66	74.52
Net - Dept 661.000 - WATER PRODUCTION & OPERATION		(326,500.00)	(130,043.35)	(25,994.92)	(196,456.65)	
Dept 662.000 - BUILDING & GROUNDS MAINTENANCE						
510-662.000-706.000	CITY LABOR - DPW	1,600.00	154.26	0.00	1,445.74	9.64
510-662.000-721.000	FICA/MEDICARE - CITY SHARE	120.00	12.06	0.00	107.94	10.05
510-662.000-722.000	ICMA - CITY SHARE	30.00	4.50	0.00	25.50	15.00
510-662.000-728.000	RETIREMENT PLANS (CITY SHARE)	400.00	30.88	0.00	369.12	7.72
510-662.000-731.000	MATERIALS & SUPPLIES	600.00	516.31	17.97	83.69	86.05
510-662.000-749.000	CONTRACTUAL SERVICES	800.00	421.00	163.00	379.00	52.63
510-662.000-851.000	MVP EQUIPMENT RENTAL	100.00	47.60	0.00	52.40	47.60
Net - Dept 662.000 - BUILDING & GROUNDS MAINTENANCE		(3,650.00)	(1,186.61)	(180.97)	(2,463.39)	
Dept 671.000 - SEWER NEW SERVICE						
510-671.000-706.000	CITY LABOR - DPW	200.00	0.00	0.00	200.00	0.00
510-671.000-721.000	FICA/MEDICARE - CITY SHARE	15.00	0.00	0.00	15.00	0.00
510-671.000-728.000	RETIREMENT PLANS (CITY SHARE)	50.00	0.00	0.00	50.00	0.00
Net - Dept 671.000 - SEWER NEW SERVICE		(265.00)	0.00	0.00	(265.00)	
Dept 673.000 - SEWER REPLACEMENT MAINS						
510-673.000-731.000	MATERIALS & SUPPLIES	0.00	8.99	0.00	(8.99)	100.00
Net - Dept 673.000 - SEWER REPLACEMENT MAINS		0.00	(8.99)	0.00	8.99	
Dept 674.000 - SEWER REPLACEMENT SERVICES						
510-674.000-706.000	CITY LABOR - DPW	550.00	0.00	0.00	550.00	0.00
510-674.000-721.000	FICA/MEDICARE - CITY SHARE	40.00	0.00	0.00	40.00	0.00
510-674.000-722.000	ICMA - CITY SHARE	10.00	0.00	0.00	10.00	0.00
510-674.000-728.000	RETIREMENT PLANS (CITY SHARE)	120.00	0.00	0.00	120.00	0.00
510-674.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00
Net - Dept 674.000 - SEWER REPLACEMENT SERVICES		(820.00)	0.00	0.00	(820.00)	

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 510 - WATER & SEWER FUND						
Dept 675.000 - SEWER REPLACEMENT EQUIPMENT						
510-675.000-731.000	MATERIALS & SUPPLIES	15,000.00	6,763.92	0.00	8,236.08	45.09
Net - Dept 675.000 - SEWER REPLACEMENT EQUIPMENT		(15,000.00)	(6,763.92)	0.00	(8,236.08)	
Dept 677.000 - WATER NEW SERVICES						
510-677.000-706.000	CITY LABOR - DPW	200.00	62.85	0.00	137.15	31.43
510-677.000-721.000	FICA/MEDICARE - CITY SHARE	20.00	4.80	0.00	15.20	24.00
510-677.000-728.000	RETIREMENT PLANS (CITY SHARE)	50.00	16.01	0.00	33.99	32.02
510-677.000-851.000	MVP EQUIPMENT RENTAL	200.00	55.98	0.00	144.02	27.99
Net - Dept 677.000 - WATER NEW SERVICES		(470.00)	(139.64)	0.00	(330.36)	
Dept 678.000 - WATER NEW EQUIPMENT						
510-678.000-731.000	MATERIALS & SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
Net - Dept 678.000 - WATER NEW EQUIPMENT		(1,000.00)	0.00	0.00	(1,000.00)	
Dept 679.000 - WATER NEW METERS						
510-679.000-706.000	CITY LABOR - DPW	200.00	0.00	0.00	200.00	0.00
510-679.000-721.000	FICA/MEDICARE - CITY SHARE	20.00	0.00	0.00	20.00	0.00
510-679.000-728.000	RETIREMENT PLANS (CITY SHARE)	50.00	0.00	0.00	50.00	0.00
510-679.000-731.000	MATERIALS & SUPPLIES	30,000.00	20,189.00	0.00	9,811.00	67.30
Net - Dept 679.000 - WATER NEW METERS		(30,270.00)	(20,189.00)	0.00	(10,081.00)	
Dept 680.000 - WATER NEW HYDRANTS						
510-680.000-731.000	MATERIALS & SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
Net - Dept 680.000 - WATER NEW HYDRANTS		(2,000.00)	0.00	0.00	(2,000.00)	
Dept 681.000 - WATER TOWER						
510-681.000-706.000	CITY LABOR - DPW	550.00	0.00	0.00	550.00	0.00
510-681.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	0.00	0.00	50.00	0.00
510-681.000-728.000	RETIREMENT PLANS (CITY SHARE)	120.00	0.00	0.00	120.00	0.00
510-681.000-746.000	PROFESSIONAL SERVICES	0.00	2,600.00	0.00	(2,600.00)	100.00
510-681.000-749.000	CONTRACTUAL SERVICES	600.00	345.00	0.00	255.00	57.50
Net - Dept 681.000 - WATER TOWER		(1,320.00)	(2,945.00)	0.00	1,625.00	
Dept 682.000 - WATER REPLACEMENT MAINS						
510-682.000-706.000	CITY LABOR - DPW	300.00	0.00	0.00	300.00	0.00
510-682.000-721.000	FICA/MEDICARE - CITY SHARE	25.00	0.00	0.00	25.00	0.00
510-682.000-728.000	RETIREMENT PLANS (CITY SHARE)	80.00	0.00	0.00	80.00	0.00
Net - Dept 682.000 - WATER REPLACEMENT MAINS		(405.00)	0.00	0.00	(405.00)	
Dept 683.000 - WATER REPLACEMENT SERVICES						
510-683.000-704.100	STAFF- OVERTIME	3,000.00	117.87	117.87	2,882.13	3.93
510-683.000-706.000	CITY LABOR - DPW	28,500.00	1,189.73	334.88	27,310.27	4.17

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 510 - WATER & SEWER FUND						
510-683.000-721.000	FICA/MEDICARE - CITY SHARE	25,000.00	100.18	35.09	24,899.82	0.40
510-683.000-722.000	ICMA - CITY SHARE	500.00	30.72	16.19	469.28	6.14
510-683.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,200.00	292.15	92.77	6,907.85	4.06
510-683.000-731.000	MATERIALS & SUPPLIES	12,000.00	179.00	0.00	11,821.00	1.49
510-683.000-749.000	CONTRACTUAL SERVICES	25,000.00	45,393.42	16,233.74	(20,393.42)	181.57
510-683.000-851.000	MVP EQUIPMENT RENTAL	10,000.00	950.58	645.22	9,049.42	9.51
Net - Dept 683.000 - WATER REPLACEMENT SERVICES		(111,200.00)	(48,253.65)	(17,475.76)	(62,946.35)	
Dept 684.000 - WATER REPLACEMENT EQUIPMENT						
510-684.000-731.000	MATERIALS & SUPPLIES	1,200.00	99.12	0.00	1,100.88	8.26
Net - Dept 684.000 - WATER REPLACEMENT EQUIPMENT		(1,200.00)	(99.12)	0.00	(1,100.88)	
Dept 685.000 - WATER REPLACEMENT HYDRANTS						
510-685.000-706.000	CITY LABOR - DPW	200.00	46.11	46.11	153.89	23.06
510-685.000-721.000	FICA/MEDICARE - CITY SHARE	20.00	3.53	3.53	16.47	17.65
510-685.000-728.000	RETIREMENT PLANS (CITY SHARE)	50.00	11.37	11.37	38.63	22.74
510-685.000-731.000	MATERIALS & SUPPLIES	0.00	1,997.05	0.00	(1,997.05)	100.00
510-685.000-851.000	MVP EQUIPMENT RENTAL	0.00	235.20	235.20	(235.20)	100.00
Net - Dept 685.000 - WATER REPLACEMENT HYDRANTS		(270.00)	(2,293.26)	(296.21)	2,023.26	
Dept 686.000 - WELLHEAD PROTECTION						
510-686.000-731.000	MATERIALS & SUPPLIES	1,400.00	716.62	0.00	683.38	51.19
510-686.000-749.000	CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
Net - Dept 686.000 - WELLHEAD PROTECTION		(1,900.00)	(716.62)	0.00	(1,183.38)	
Dept 910.000 - SEWER CAPITAL OUTLAY						
510-910.000-864.623	CAPITAL OUTLAY - DAY LIFT STATION	0.00	42,190.00	0.00	(42,190.00)	100.00
510-910.000-864.627	CAPITAL OUTLAY - COUNTY LIFT STATION	0.00	41,840.00	0.00	(41,840.00)	100.00
510-910.000-864.628	CAPITAL OUTLAY - TIRRELL LIFT	48,000.00	0.00	0.00	48,000.00	0.00
510-910.000-864.631	CAPITAL OUTLAY - WWTP	341,400.00	28,236.44	0.00	313,163.56	8.27
510-910.000-864.673	CAP OUTLAY - SEWER RPL MAINS	160,000.00	7,600.00	0.00	152,400.00	4.75
Net - Dept 910.000 - SEWER CAPITAL OUTLAY		(549,400.00)	(119,866.44)	0.00	(429,533.56)	
Dept 940.000 - WATER CAPITAL OUTLAY						
510-940.000-864.661	CAPITAL OUTLAY - WATER P&O	10,000.00	0.00	0.00	10,000.00	0.00
510-940.000-864.682	CAPITAL OUTLAY - WTR RPLC MAI	278,000.00	3,000.00	3,000.00	275,000.00	1.08
Net - Dept 940.000 - WATER CAPITAL OUTLAY		(288,000.00)	(3,000.00)	(3,000.00)	(285,000.00)	
Dept 999.000 - GASB 34						
510-999.000-859.101	CONTRIB. TO GENERAL FUND	375,000.00	187,500.00	31,250.00	187,500.00	50.00
Net - Dept 999.000 - GASB 34		(375,000.00)	(187,500.00)	(31,250.00)	(187,500.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF CHARLOTTE
PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2020	MONTH	12/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 510 - WATER & SEWER FUND							
Fund 510 - WATER & SEWER FUND:							
TOTAL REVENUES		4,144,800.00	2,171,993.62	436,612.63		1,972,806.38	52.40
TOTAL EXPENDITURES		4,376,904.00	1,537,570.33	282,954.95		2,839,333.67	35.13
NET OF REVENUES & EXPENDITURES		(232,104.00)	634,423.29	153,657.68		(866,527.29)	273.34

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 601 - MOTOR VEHICLE POOL						
Dept 000.000						
601-000.000-501.000	INTEREST INCOME	3,000.00	55.80	2.87	2,944.20	1.86
601-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	20,000.00	1,164.70	0.00	18,835.30	5.82
601-000.000-596.000	SUNDRY REVENUE	800.00	(2,215.19)	0.00	3,015.19	(276.90)
601-000.000-600.000	REIMBURSEMENTS	0.00	1,341.66	0.00	(1,341.66)	100.00
601-000.000-601.000	BILLINGS TO DEPARTMENTS	513,000.00	243,199.76	55,733.94	269,800.24	47.41
Net - Dept 000.000		536,800.00	243,546.73	55,736.81	293,253.27	
Dept 710.000 - MVP ADMINISTRATION						
601-710.000-703.000	ADMINSTRATIVE SALARIES	3,800.00	1,620.51	334.62	2,179.49	42.65
601-710.000-704.100	STAFF - OVERTIME	0.00	40.64	7.23	(40.64)	100.00
601-710.000-704.200	HOLIDAY COMPENSATION	0.00	1,108.22	595.07	(1,108.22)	100.00
601-710.000-706.000	CITY LABOR - DPW	0.00	685.01	131.53	(685.01)	100.00
601-710.000-710.000	COMPENSATED ABSENCES	0.00	2,651.34	455.84	(2,651.34)	100.00
601-710.000-711.000	LONGEVITY	75.00	666.31	0.00	(591.31)	888.41
601-710.000-712.000	SPECIAL COMPENSATION	0.00	180.80	35.13	(180.80)	100.00
601-710.000-715.000	HEALTH REIMBURSEMENT	0.00	263.97	39.43	(263.97)	100.00
601-710.000-719.000	CLOTHING ALLOWANCE	0.00	214.89	0.00	(214.89)	100.00
601-710.000-721.000	FICA/MEDICARE - CITY SHARE	300.00	572.68	122.45	(272.68)	190.89
601-710.000-722.000	ICMA - CITY SHARE	0.00	64.86	8.77	(64.86)	100.00
601-710.000-723.000	VISION CARE	0.00	69.02	6.52	(69.02)	100.00
601-710.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	4,000.00	143.58	21.76	3,856.42	3.59
601-710.000-725.604	DENTAL & HEALTH BENEFITS	19,000.00	8,068.94	1,531.75	10,931.06	42.47
601-710.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,600.00	2,137.03	442.24	(537.03)	133.56
601-710.000-728.001	RETIRMENT HEALTH SAVINGS	120.00	0.00	0.00	120.00	0.00
601-710.000-972.000	SUNDRY	700.00	0.00	0.00	700.00	0.00
Net - Dept 710.000 - MVP ADMINISTRATION		(29,595.00)	(18,487.80)	(3,732.34)	(11,107.20)	
Dept 712.000 - MVP EQUIPMENT MAINTENANCE						
601-712.000-704.100	STAFF - OVERTIME	4,400.00	44.85	0.00	4,355.15	1.02
601-712.000-706.000	CITY LABOR - DPW	43,600.00	16,647.03	2,130.01	26,952.97	38.18
601-712.000-710.000	COMPENSATED ABSENCES	0.00	100.84	0.00	(100.84)	100.00
601-712.000-711.000	LONGEVITY	600.00	0.00	0.00	600.00	0.00
601-712.000-712.000	SPECIAL COMPENSATION	0.00	120.00	0.00	(120.00)	100.00
601-712.000-719.000	CLOTHING ALLOWANCE	475.00	125.00	0.00	350.00	26.32
601-712.000-721.000	FICA/MEDICARE - CITY SHARE	3,600.00	1,312.17	162.97	2,287.83	36.45
601-712.000-722.000	ICMA - CITY SHARE	800.00	156.56	3.83	643.44	19.57
601-712.000-728.000	RETIREMENT PLANS (CITY SHARE)	11,200.00	3,912.70	360.35	7,287.30	34.93
601-712.000-731.000	MATERIALS & SUPPLIES	40,000.00	31,763.02	8,607.76	8,236.98	79.41
601-712.000-734.000	GASOLINE & OIL	37,000.00	11,028.45	1,662.96	25,971.55	29.81
601-712.000-739.000	LABORATORY SUPPLIES	300.00	0.00	0.00	300.00	0.00
601-712.000-747.000	INSURANCE & BONDS	17,000.00	(1,297.00)	0.00	18,297.00	(7.63)
601-712.000-748.000	CONFERENCES & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
601-712.000-749.000	CONTRACTUAL SERVICES	8,300.00	2,560.14	1,373.76	5,739.86	30.85
601-712.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	231,500.00	160,556.00	0.00	70,944.00	69.35
601-712.000-864.000	CAPITAL OUTLAY - EQUIPMENT	35,000.00	3,777.00	0.00	31,223.00	10.79
Net - Dept 712.000 - MVP EQUIPMENT MAINTENANCE		(434,775.00)	(230,806.76)	(14,301.64)	(203,968.24)	
Dept 713.000 - DPW GARAGE BLDG & GROUNDS						
601-713.000-704.100	STAFF- OVERTIME	2,150.00	0.00	0.00	2,150.00	0.00
601-713.000-706.000	CITY LABOR - DPW	21,500.00	2,966.11	865.99	18,533.89	13.80

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	
		AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE		
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 601 - MOTOR VEHICLE POOL							
601-713.000-721.000	FICA/MEDICARE - CITY SHARE	1,750.00	222.52		65.42	1,527.48	12.72
601-713.000-722.000	ICMA - CITY SHARE	400.00	53.17		13.35	346.83	13.29
601-713.000-728.000	RETIREMENT PLANS (CITY SHARE)	5,500.00	650.67		183.96	4,849.33	11.83
601-713.000-731.000	MATERIALS & SUPPLIES	6,000.00	1,738.18		431.02	4,261.82	28.97
601-713.000-744.000	TELEPHONE & INTERNET	4,900.00	2,448.00		408.00	2,452.00	49.96
601-713.000-745.000	UTILITIES	30,000.00	2,383.36		0.00	27,616.64	7.94
601-713.000-749.000	CONTRACTUAL SERVICES	18,000.00	4,529.13		283.25	13,470.87	25.16
601-713.000-862.000	CAP. OUTLAY-IMPROVEMENTS	10,000.00	0.00		0.00	10,000.00	0.00
Net - Dept 713.000 - DPW GARAGE BLDG & GROUNDS		(100,200.00)	(14,991.14)		(2,250.99)	(85,208.86)	
Dept 999.000 - GASB 34							
601-999.000-859.101	CONTRIB. TO GENERAL FUND	14,500.00	7,248.00		1,208.00	7,252.00	49.99
Net - Dept 999.000 - GASB 34		(14,500.00)	(7,248.00)		(1,208.00)	(7,252.00)	
Fund 601 - MOTOR VEHICLE POOL:							
TOTAL REVENUES		536,800.00	243,546.73		55,736.81	293,253.27	45.37
TOTAL EXPENDITURES		579,070.00	271,533.70		21,492.97	307,536.30	46.89
NET OF REVENUES & EXPENDITURES		(42,270.00)	(27,986.97)		34,243.84	(14,283.03)	66.21

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2020 NORMAL (ABNORMAL)	MONTH 12/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 666 - INFORMATION TECHNOLOGY POOL FUND						
Dept 000.000						
666-000.000-501.000	INTEREST INCOME	0.00	11.19	3.03	(11.19)	100.00
666-000.000-601.000	BILLINGS TO DEPARTMENTS	340,000.00	172,698.00	28,783.00	167,302.00	50.79
Net - Dept 000.000		340,000.00	172,709.19	28,786.03	167,290.81	
Dept 228.000 - INFORMATION TECHNOLOGY						
666-228.000-731.000	MATERIALS & SUPPLIES	50,000.00	22,165.16	7,982.27	27,834.84	44.33
666-228.000-744.000	TELEPHONE & INTERNET	15,000.00	7,262.87	1,158.23	7,737.13	48.42
666-228.000-746.000	PROFESSIONAL SERVICES	100,000.00	63,356.60	9,365.00	36,643.40	63.36
666-228.000-749.000	CONTRACTUAL SERVICES	101,250.00	43,317.59	2,616.23	57,932.41	42.78
666-228.000-865.000	CAP. OUTLAY - COMPUTER EQUIP	62,350.00	0.00	0.00	62,350.00	0.00
666-228.000-972.000	SUNDRY	1,000.00	0.00	0.00	1,000.00	0.00
Net - Dept 228.000 - INFORMATION TECHNOLOGY		(329,600.00)	(136,102.22)	(21,121.73)	(193,497.78)	
Fund 666 - INFORMATION TECHNOLOGY POOL FUND:						
TOTAL REVENUES		340,000.00	172,709.19	28,786.03	167,290.81	50.80
TOTAL EXPENDITURES		329,600.00	136,102.22	21,121.73	193,497.78	41.29
NET OF REVENUES & EXPENDITURES		10,400.00	36,606.97	7,664.30	(26,206.97)	351.99

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 701 - TRUST & AGENCY FUND						
Dept 000.000						
701-000.000-501.000	INTEREST INCOME	0.00	1,182.45	59.36	(1,182.45)	100.00
Net - Dept 000.000		0.00	1,182.45	59.36	(1,182.45)	
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES		0.00	1,182.45	59.36	(1,182.45)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,182.45	59.36	(1,182.45)	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND						
Dept 000.000						
736-000.000-605.101	CONTRIBUTION FROM GENERAL FUND	0.00	200,000.00	0.00	(200,000.00)	100.00
Net - Dept 000.000		0.00	200,000.00	0.00	(200,000.00)	
Fund 736 - PUBLIC EMPLOYEE HEALTH CARE FUND:						
TOTAL REVENUES		0.00	200,000.00	0.00	(200,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	200,000.00	0.00	(200,000.00)	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 800 - CHARLOTTE AREA REC CO-OP						
Dept 825.000 - PARKS & RECREATION						
800-825.000-747.000 INSURANCE & BONDS		0.00	2,324.00	0.00	(2,324.00)	100.00
800-825.000-749.000 CONTRACTUAL SERVICES		0.00	2,400.00	0.00	(2,400.00)	100.00
Net - Dept 825.000 - PARKS & RECREATION		0.00	(4,724.00)	0.00	4,724.00	
Fund 800 - CHARLOTTE AREA REC CO-OP:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	4,724.00	0.00	(4,724.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(4,724.00)	0.00	4,724.00	100.00
TOTAL REVENUES - ALL FUNDS		12,836,350.00	8,068,123.18	871,116.52	4,768,226.82	62.85
TOTAL EXPENDITURES - ALL FUNDS		13,708,809.80	6,045,064.11	1,015,271.80	7,663,745.69	44.10
NET OF REVENUES & EXPENDITURES		(872,459.80)	2,023,059.07	(144,155.28)	(2,895,518.87)	231.88