THE CITY OF CHARLOTTE MICHIGAN

PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, October 17, 2022

Interested persons can participate in-person or via Zoom
Connect to Zoom from your computer, tablet, or smartphone
Website: https://us02web.zoom.us/j/85086718641
One tap mobile: +16465588656,,85086718641#
Telephone: (312) 626-6799 Webinar ID: 850 8671 8641

1. **Call to Order**

2. **Roll Call**

3. **Invocation – Dennis Weeks - Chester Gospel**

4. **Pledge of Allegiance**

5. **Approval of Minutes**
   a. October 03, 2022 Regular Council Meeting
   b. October 13, 2022 Workshop Meeting

6. **Absence of Council Members**

7. **Public Comment** - Limit presentation to five (5) minutes

8. **Approval of Agenda**

9. **Consent Agenda**
   a. Approval of Claims and Expenditures totaling $484,778.22
   b. Resolution 2022-26 approving November meeting date change

10. **Business Agenda**
    a. Consider approval of fourth amendment to Goeble Field lease agreement (postponed from September 6, 2022)
    b. First reading of Ordinance 2022-07 amending Chapter 2 - Administration, Article V – Finance, Division 3 Purchasing, Contracting, and Selling Procedures (postponed from October 3, 2022)

c. Second reading and consider approval of Ordinance 2022-06 amending Chapter 82 - Zoning - Fences
d. Consider approval of contract to Hopkins Mechanical Services LLC for replacement of boilers at City Hall for $35,650.00
e. Consider approval of request to purchase water meters from ETNA Supply for $29,880.00
f. Consider approval of contract to Peerless Midwest, Inc. for $15,868.00 for cleaning and maintenance of Well #6.

11. Communications and Committee Reports

a. City Attorney Report
b. City Manager Report
c. Councilmember Committee Reports

12. Public Comment

13. Mayor and Council Comments

14. Recess to Closed Session

a. Airport easement acquisition

15. Reconvene Open Session

16. Adjourn

~Mary LaRocque, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.
Each citizen may speak for up to 5 minutes during each public hearing and comments period.
Comments made during public hearings shall be relevant to the subject of the public hearing.
Comments shall be made from the podium unless otherwise directed by the Mayor.
Comments shall be directed to the Mayor and Council members.
Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.
Speakers shall refrain from using vulgarity, hate speech or "fighting words."

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting
October 03, 2022

CALL TO ORDER:

By Mayor Armitage on Monday October 03, 2022 7:00 p.m.

ROLL CALL:

Mayor Armitage, Mayor Pro-Tem Weissenborn, Council members Rodriguez, Dyer, Duweck, Van Langevelde and Chin. A quorum was met. Also in attendance were Attorney Gillies, City Manager LaPere, and City Clerk LaRocque.

INVOCATION:

~~Dwight Ezop – St. Mary's Catholic Church~~

PLEDGE OF ALLEGIANCE:

Led by Mayor Armitage

APPROVAL OF MINUTES:

a. September 19, 2022 Regular Council Meeting Minutes

Motion by Dyer supported by Weissenborn to approve the meeting minutes as presented. Carried; Yea 7; Nay 0; Absent 0

EXCUSE ABSENT MEMBERS:

All present

PUBLIC COMMENT:

No comments

APPROVAL OF AGENDA:

Motion by Van Langevelde supported by Dyer to approve the agenda with moving consent agenda item a to the business agenda as requested by Chin. Carried. Yea 7; Nay 0; Absent 0

CONSENT AGENDA:

a. ~~Approval of Claims and Expenditures totaling $280,437.59~~ – moved to business (Chin)

BUSINESS AGENDA:

a. Approval of Claims and Expenditures totaling $280,437.59.

Chin had questions about the DDA purchasing policy in regards to the purchase of refuse containers for downtown.

Motion by Dyer supported by Van Langevelde to approve Claims and Expenditures totaling $280,437.59 Carried by roll call vote. Yea 7; Nay 0; Absent 0

b. Approval of two mini-pumper fire trucks utilizing community enhancement grant funding.

Motion by Dyer supported by Chin to approve mini-pumper purchase with community enhancement grant funding. Carried. Yea 7; Nay 0, Absent 0

c. First reading of proposed amendments to the Purchasing Ordinance

After initial motion to approve it was decided to table the discussion after Chin listed a substantial number of his own proposed changes. Council will be provided a copy for further review

Motion by Dyer supported by Weissenborn to approve the proposed amendments of the Purchasing Ordinance. Motion withdrawn.

Motion by Dyer supported by Van Langevelde to table discussion to the next Council meeting on October 17, 2022. Carried Yea 7; Nay 0; Absent 0

d. Discussion on November and December workshop dates

Council in favor of eliminating the November workshop meeting and moving the regular Council meeting from Monday to Thursday to accommodate the Clerk in the week of the General election.

Motion by Van Langevelde supported by Dyer to approve moving the Council meeting from Monday November 07, 2022 to Thursday November 10, 2022. Carried; Yea (7); Nay (0); Absent 0

COMMUNICATIONS AND COMMITTEE REPORTS:

a. City Attorney report was received

b. City Manager report was received

LaPere gave a status update on the following topics October communications; hydrant flushing; curbside leaf collection; Nov. 8 General election; category B grant funding request; Deputy Treasurer hire; Fire Chief recruitment; city hall projects; code enforcement activity for September; RAVE alerts; volunteer opportunities; and assistance programs.

c. Council member Committee Reports

No reports

PUBLIC COMMENTS:

No Comments.

MAYOR AND COUNCIL COMMENTS:

Van Langevelde – Thank you to DPW for their work on fire hydrant flushing and leaf pick up. Thank you to past Chief Jordan.

Rodriguez – Agrees "professional services" in the purchase policy should be more clearly identified

Weissenborn – No comment

Dyer – No comment

Duweck – No comment

Chin – Henry Street worksite has activity again; attended Can-Do meeting; in regards to the Coyote pack roaming the city, report siting by calling 517-543-3510 (non-emergency police). Cautioned residents to not discharge a firearm within city limits

Armitage – Attended Can-Do meeting; A summary document will be issued in regards to the Town Hall meeting with non-profits. Met with the new CEO of the Capital Area Community Foundation. A congratulations to Eaton County 911 Central Dispatch Director Kelley Cunningham on being named 911 Director of the Year and Eaton County 911 Deputy IT Director Nathan Nighbert on being named 911 Information Technologist of the Year by the Michigan Chapter of the Assn. of Public-Safety Communication Officials (MI-APCO). Awards to be presented October 27th in Frankenmuth.

ADJOURN:

Motion by Weissenborn supported by Duweck to adjourn the meeting at 8:05 p.m. Carried; Yea 6; Nay 0; Absent 1.

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Mayor Michael Armitage

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Mary LaRocque, City Clerk

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Workshop Meeting
October 13, 2022

CALL TO ORDER:

By Mayor Armitage on Thursday October 13, 2022 at 7:05p.m.

ROLL CALL:

Mayor Armitage, Council members Duweck, Chin, and Rodriguez and Dyer. A quorum was met. City staff in attendance were City Manager LaPere, and City Clerk LaRocque and in the audience, Bryan Myrkle

PLEDGE OF ALLEGIANCE

Led by Mayor Armitage

EXCUSE ABSENT COUNCILMEMBERS:

Motion by Chin supported by Duweck to excuse Mayor Pro-Tem Weissenborn and council member Van Langevelde. Carried; Yea 5; Nay 0; Absent 2

PUBLIC COMMENT:

Bryan Miller, business owner, in support of changing ordinance to allow marihuana related business in Charlotte

Mary Rosario, resident, spoke in support of allowing marihuana related business in Charlotte

APPROVE AGENDA:

Motion by Duweck supported by Chin to approve the agenda. Carried; Yea 5, Nay 0, Absent 2

DISCUSSION ITEMS:

a. Discussion on Commercial Marijuana Licensing

The prior council worked to develop this project and produced two ordinance amendment drafts. One for the regulation of commercial marihuana establishments, and the other to authorize and regulate certain medical and recreational marihuana establishments. Because of timing issues, the prior council decided it best to put a hold on the work to allow for the incoming council to consider.

Council member Dyer requested the discussions to begin again and submitted a list of his reasons to allow marihuana business in Charlotte.

Items of discussion were; to include the addition of retail licenses in the discussion; review impacts from other cities that have opted in; gather input from stakeholders; economic development potential; tax revenue benefits; morality issues; attracting jobs; providing patient access; and the element of an urgent need to decide, as the state is discussing limiting the number of licenses allowed.

PUBLIC COMMENT:

Justin Sealy – Potterville – He has several related businesses and has offered his knowledge and contacts as a resource to staff.

MAYOR AND COUNCIL COMMENTS:

Dyer – EATRAN and CATA now share a CEO. EATRAN will provide free rides to and from all Eaton County Election Polls – contact 517-543-4087

Armitage – Topic will be revisited at the January, 2023 workshop giving staff time to compile necessary data

ADJOURNMENT:

Motion by Chin supported by Dyer to adjourn the meeting at 8:27 p.m. Carried. Yea 5; Nay 0; Absent 2

Michael Armitage, Mayor

Mary LaRocque, City Clerk

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage, City Council
From: Mary LaRocque, City Clerk
Date: October 12, 2022
Re: Claims and Expenditures for Council approval on October 17, 2022

Background

Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds.

Recommendation

A report of claims is provided to council for review on the Wednesday preceding a council meeting at which the claims are approved. Questions about these claims should be directed to the Finance Director and answers resolved by the Friday preceding said council meeting. Claims and expenditures are budgeted items and or larger purchases pre-approved by council. While review is recommended, approval should not be hindered.

Financial Impacts

Insurance claims week of October 03, 2022	$ 3,267.46
Insurance claims week of October 10, 2022	$ 0.00
Payroll paid Friday October 07, 2022	$ 93,114.93
Invoiced claims as of October 12, 2022	$388,395.83
Total	**$484,778.22**

Suggested Motion

City Council approves Claims and Expenditures in the amount of **$484,778.22**

Vendor Code	Vendor Name / Invoice	Description	Amount
01691	1ST AYD CORPORATION		
	PSI561241	RUGS	547.45
TOTAL FOR: 1ST AYD CORPORATION			547.45
01683	ACD.NET		
	81518-263	INTERNET & PHONE SERVICE	774.03
	91177-115	WASTE TREATMENT	1,138.15
TOTAL FOR: ACD.NET			1,912.18
01678	ADVANCE AUTO PARTS		
	5565227365432	OIL FILTER- HD	11.55
TOTAL FOR: ADVANCE AUTO PARTS			11.55
01982	ALS GROUP USA, CORP		
	4120-99357251	TOXICITY TEST	945.00
TOTAL FOR: ALS GROUP USA, CORP			945.00
01764	AMAZON CAPITAL SERVICES		
	146K-K9VT-L1N1	PAPER PLATES, GEORGIA PACIFIC BLUE SELECT PAPE	490.28
	173D-PRDN-CTF7	SOLO CUPS	106.26
	1GDY-VVFX-VYWK	COLORE REPLACEMENT INK CARTRIDGES, PILOT PENS,	318.77
	1GGD-9D7G-66F6	OIL BURNER CAD CELL EYE REPLACE HONETWELL	39.95
	1HLJ-YCVN-TTCL	SIDE STEP NERF BAR RUNNUNG BOARDS	213.88
	1LYN-K1NY-177K	WALL CLOCK	26.95
TOTAL FOR: AMAZON CAPITAL SERVICES			1,196.09
01665	AMBS MESSAGE CENTER INC.		
	220911148	ANSWERING SERVICE	130.65
TOTAL FOR: AMBS MESSAGE CENTER INC.			130.65
01915	APEX SEPTIC & EXCAVATING, INC.		
	1354	SERVICE 605 HORATIO ST	2,845.75
TOTAL FOR: APEX SEPTIC & EXCAVATING, INC.			2,845.75
01635	AT&T LONG DISTANCE		
	13573146	CITY HALL MAIN LINE	56.52
TOTAL FOR: AT&T LONG DISTANCE			56.52
01602	BEAVER RESEARCH COMPANY		
	0348797-IN	NUTLESS WONDER TOWELS	163.08
TOTAL FOR: BEAVER RESEARCH COMPANY			163.08
01581	BLUE CARE NETWORK		
	222490012248	MEDICAL COVERAGE 10/1/2022 TO 10/31/2022	47,318.14
	222490012320	MEDICAL COVERAGE 10/01/2022 TO 10/31/2022	3,803.99
TOTAL FOR: BLUE CARE NETWORK			51,122.13

Vendor Code	Vendor Name / Invoice	Description	Amount
01555	BYRUM ACE HARDWARE		
	225395	COUPLING	9.99
	226927	CREDIT OF INVOICE #229458	(3.00)
	227383	MIRROR KIT HEAVY DUTY, ELECTRICAL TAPE	16.98
	227832	TRAY LINERS	14.18
	228175	BATTERY PHOTO	15.99
	228220	BATTERY	79.95
	228350	PALMYRA PUSHBROOM,	56.97
	229196	SAW BLADE, BLACK CABLE TIE	53.82
	229292	ENTRY LOCK	17.99
	229458	ROLLER,BETTER BRUSH, ROLLER FRAME, PAINT TRAY,	193.64
	229476	C+K INT SG DS WHT 1G	43.99
	229835	PESTBLOCK, LIME-RUST REMOVER	129.96
	230372	T POST	39.96
	230413	WATER SOFTNER PELLET	119.85
	230474	BATTERIES	35.17
	230480	BATTERIES	8.59
TOTAL FOR: BYRUM ACE HARDWARE			834.03
01548	CANDY FORD, INC.		
	137450	MIRROR ASSEMBLY	483.09
	137504	TPMS SENSOR KIT	59.79
TOTAL FOR: CANDY FORD, INC.			542.88
01954	CAPITAL CITY JANITORIAL LLC		
	682	CONTRACTUAL CLEANING MONTH OF: SEPTEMBER	940.00
TOTAL FOR: CAPITAL CITY JANITORIAL LLC			940.00
01531	CATHEY COMPANY		
	25239	P2B-SCM-115	414.41
TOTAL FOR: CATHEY COMPANY			414.41
01522	CHARLOTTE AIR SERVICES LLC		
	10.11.2022	HANGER MANAGEMENT SERVICES FOR AUGUST AND SEPT	720.00
	2022 AUGUST	AUGUST FUEL FLOWAGE AUGUST 1-31, 2022	179.74
	2022 SEPTEMBER	FUEL FOR SEPTEMBER 1-30, 2022	125.28
TOTAL FOR: CHARLOTTE AIR SERVICES LLC			1,025.02
01512	CHARLOTTE LITHOGRAPH		
	501472	FIRE DEPT. OPEN HOUSE FLYERS	787.50
TOTAL FOR: CHARLOTTE LITHOGRAPH			787.50
01902	CHRIS SLOAN		
	10.10.2022	2022 Q3 JULY-SEPTEMBER FOOD ALLOWANCE	165.00
TOTAL FOR: CHRIS SLOAN			165.00
01457	CHROUCH COMMUNICATIONS		
	11930100	PARTS FOR NEW COMMAND CAR	7,120.45
TOTAL FOR: CHROUCH COMMUNICATIONS			7,120.45
01884	DAN DALY		
	10.10.2022	2022 Q3 JULY-SEPTEMBER FOOD ALLOWANCE	165.00
TOTAL FOR: DAN DALY			165.00

Vendor Code	Vendor Name / Invoice	Description	Amount
00882	DARRELL SLAUGHTER		
	10.07.2022	MILEAGE REINBURSMENT FOR FIREARM INSTRUCTOR TR	102.60
	10.07.2022	REINBURSEMENT FOR MILEAGE @ 1000 E SOUTH ST J	102.60
TOTAL FOR: DARRELL SLAUGHTER			205.20
01905	DERRICK VIANE		
	10.10.2022	2022 Q3 JULY- SEPTEMBER FOOD ALLOWNACE	165.00
TOTAL FOR: DERRICK VIANE			165.00
01904	DOMINIC CURTIS		
	10.10.2022	2022 Q3 JULY-SEPTEMBER FOOD ALLOWANCE	132.79
TOTAL FOR: DOMINIC CURTIS			132.79
01414	DORNBOS SIGN & SAFETY INC.		
	INV65592	NO PARKING HERE TO CORNER SIGN	15.45
TOTAL FOR: DORNBOS SIGN & SAFETY INC.			15.45
01400	EATON COUNTY-CENTRAL DISPATCH		
	2023-00000002	RAVE CONTRACT REIMB.	1,500.00
TOTAL FOR: EATON COUNTY-CENTRAL DISPATCH			1,500.00
00932	ERIC ROGERS LLC		
	29507	WEEKLY LAWN MOWING	1,868.00
	29531	WATER FLOWERS	190.00
TOTAL FOR: ERIC ROGERS LLC			2,058.00
01365	ETNA SUPPLY		
	S104278770.001	CREDIT BACKFOR INVOICE	(1,256.36)
	S104579082.001	REFUND FOR K SOFT COIL	(3,890.00)
	S104710066.001	6X4 DI MJ RED SEB LESS/ACC	605.00
	S1047101114.001	COUPLINGS	2,255.00
	S104710114.002	L44-44-NL 1CTS X CTS ELBOW NO LEAD	1,180.00
	S104710190.001	SOFT COIL	4,047.30
	S104762815.001	16 TOP SECTION, 26T TOP SECTION + 6 BASE, WATE	1,407.00
	S104762815.002	LID SEWER	168.00
	S104762843.001	1X60FT SOFT COIL	4,794.00
TOTAL FOR: ETNA SUPPLY			9,309.94
01358	FAMILY FARM & HOME		
	001409/C	GRASS SEED	199.98
TOTAL FOR: FAMILY FARM & HOME			199.98
01113	FERGUSON WATER WORKS FKA		
	0153362	LF 3/4 CTS COMP X FIB BV, COUPLER	2,711.46
	0165200	LF 1X3/4 BRS BUSH,LF 3/4X2 BRS NIP GBL	628.20
TOTAL FOR: FERGUSON WATER WORKS FKA			3,339.66
01167	FIRST ADVANTAGE LNS OCC HEALTH		
	2503642209	CLINIC COLLECTION, DRUG TEST	196.64
TOTAL FOR: FIRST ADVANTAGE LNS OCC HEALTH			196.64
01330	FISHBECK, THOMPSON, CARR		
	416010	SERVICEL LINE POTHOLING, WATER AMP UPDATE,	39,894.53
	416082	CHARLOTTE RELIABILITY STUDY	2,926.18
TOTAL FOR: FISHBECK, THOMPSON, CARR			42,820.71

Vendor Code	Vendor Name / Invoice	Description	Amount
MISC	FRANKLIN BEERS		
	10.12.12	REINBURSEMENT FOR PERMIT	100.00
TOTAL FOR: FRANKLIN BEERS			100.00
01322	GALE BRIGGS, INC.		
	81880	CONCRETE, LIMESTONE	191.25
	81900	PEASTONE	244.92
	81975	CONCRETE, CHLORIDE,	458.26
TOTAL FOR: GALE BRIGGS, INC.			894.43
01308	GRAINGER PRODUCTS		
	9437293336	PART	20.43
TOTAL FOR: GRAINGER PRODUCTS			20.43
01297	H2O COMPLIANCE SERVICES INC		
	00008319	CROSS CONNECTION CONTROL PROGRAM	1,217.70
	00008371	CROSS CONNECTION CONTROL PROGRAM MANAGEMENT	1,217.70
TOTAL FOR: H2O COMPLIANCE SERVICES INC			2,435.40
01438	HASSEL FREE FUELS		
	CFSI-7988	FUEL	1,454.54
	CFSI-8043	FUEL-FIRE	1,268.62
TOTAL FOR: HASSEL FREE FUELS			2,723.16
01252	INDEPENDENT BANK		
	586708.12.2022	AUGUST 2022	3,051.71
TOTAL FOR: INDEPENDENT BANK			3,051.71
01250	INSTY PRINTS		
	92950	WORK ORDERS,	517.93
TOTAL FOR: INSTY PRINTS			517.93
00838	IRON HORSE EXCAVATION LLC.		
	22-643	EXCAVATION- 312 E HENRY ST	3,488.33
	22-644	REPAIR 4" WATER MAIN 9/15/2022	12,637.00
	22-645	403 LANSING RD-CONNECT	14,319.92
TOTAL FOR: IRON HORSE EXCAVATION LLC.			30,445.25
01903	JUSTIN EMERY		
	10.10.2022	2022 Q3 JULY-SEPTEMBER FOOD ALLOWANCE	165.00
TOTAL FOR: JUSTIN EMERY			165.00
01215	KANE'S HEATING INC.		
	1955-6253	PART- GAS IGNITION CONTROL	447.06
TOTAL FOR: KANE'S HEATING INC.			447.06
01976	KENT COMMUNICATIONS INC		
	314357	NOVEMBER 2022 AV VOTER APPLICATION	1,177.29
	314930	UTILITY BILLS	349.38
TOTAL FOR: KENT COMMUNICATIONS INC			1,526.67
00781	KNIGHT WATCH, INC.		
	INV035327	PROJECT NAME; CITY OF CHARLOTTE KEYLESS ENTRY	40,289.84
TOTAL FOR: KNIGHT WATCH, INC.			40,289.84

Vendor Code	Vendor Name / Invoice	Description	Amount
01767	LANSING COMMUNITY COLLEGE		
	X00828122	JEFFREY LEACH TUITION & COURSE FEES	11,086.00
TOTAL FOR: LANSING COMMUNITY COLLEGE			11,086.00
01186	LANSING SECURITY & LOCKSMITH		
	20220956	BENNETT PARK #5 PUMP HOUSE	2,400.00
TOTAL FOR: LANSING SECURITY & LOCKSMITH			2,400.00
01173	LEA'S AUTO BODY		
	6099	NEW STARTER FOR 2021 TAHOE	325.45
	7373	REPLACE REAR APPLIQUE 2019 FORD EXPLORER	264.71
TOTAL FOR: LEA'S AUTO BODY			590.16
01684	LEXISNEXIS RISK SOLUTIONS		
	1275544-20220930	SEPTEMBER 2022 COMMITMENT	150.00
TOTAL FOR: LEXISNEXIS RISK SOLUTIONS			150.00
01303	MATT D. GRIFFITH		
	10.07.2022	SECTION II-MWEA TRAINING 9/16/22 MILEAGE REIN	118.44
	10.07.2022	MERS CONFERENCE MLEAGE 09.25.22 THRU 09.27.22	234.60
TOTAL FOR: MATT D. GRIFFITH			353.04
01137	MCGINTY, HITCH, ET AL., P.C.		
	09.01.2022	AUGUST 1-31,2022	13,278.01
	10.10.2022	SEPTEMBER 1-30, 2022 ATTORNEY FEES	13,792.75
TOTAL FOR: MCGINTY, HITCH, ET AL., P.C.			27,070.76
00316	MICH ASSOC. CHIEFS OF POLICE		
	200010566	WIN 23- FULL CONFERENCE REGISTRATION (ATTENDE	280.00
	200010575	WIN 23-FULL CONFERENCE REGISTRATION (ATTENDEE)	280.00
TOTAL FOR: MICH ASSOC. CHIEFS OF POLICE			560.00
01795	MICHIGAN DEPARTMENT OF STATE		
	08.11.2022	MUNICIPAL PLATES FIRE	65.00
TOTAL FOR: MICHIGAN DEPARTMENT OF STATE			65.00
01129	MICHIGAN DEPT OF TRANS.		
	591-11023561	COSTS FOR WEATHER OBSERVATION AND DATA DISSEMI	566.99
TOTAL FOR: MICHIGAN DEPT OF TRANS.			566.99
01082	MICHIGAN NETWORK CONSULTANTS		
	2022-23112	IT SERVICES	3,150.00
TOTAL FOR: MICHIGAN NETWORK CONSULTANTS			3,150.00
01073	MML UNEMPLOYMENT COMP		
	10.12.2022	2022 QUARTER ENDING 09/30/2022	23.98
TOTAL FOR: MML UNEMPLOYMENT COMP			23.98
01054	MOTION INDUSTRIES, INC.		
	MI06-00529344	MP-31 PIL BLK	572.84
TOTAL FOR: MOTION INDUSTRIES, INC.			572.84
01040	NALCO CROSSBOW WATER		
	2643306	CARBON CARTRIDGE, FILTERS-DT-016F-00-1101-XX	669.35
TOTAL FOR: NALCO CROSSBOW WATER			669.35

Vendor Code	Vendor Name / Invoice	Description	Amount
01021	NORTHERN SAFETY CO., INC.		
	904953327/102620	VISION CLS 3 RAIN WEAR, TWO TONE VESTS, HARD H	535.58
TOTAL FOR: NORTHERN SAFETY CO., INC.			535.58
01007	O'REILLY AUTOMOTIVE INC		
	4651350483	PART	21.99
TOTAL FOR: O'REILLY AUTOMOTIVE INC			21.99
01708	PENN VALLEY PUMP CO., INC.		
	17265	GASKETS,63 DUROMETER FITTING MODELS MK3 AND M	4,498.60
TOTAL FOR: PENN VALLEY PUMP CO., INC.			4,498.60
MISC	PENNY WRIGHT		
	10.12.2022	REFUND CHECK WAS MADE OT TO CITY	100.00
TOTAL FOR: PENNY WRIGHT			100.00
00979	PLUMMERS ENVIRONMENTAL		
	22156945	CLEANED AND TELEVISED 13' OF 4" PIPE TO PREP L	3,700.00
TOTAL FOR: PLUMMERS ENVIRONMENTAL			3,700.00
00973	PREIN & NEWHOF, P.C.		
	70117	FPK EASEMENT ACQUISITION	2,292.31
TOTAL FOR: PREIN & NEWHOF, P.C.			2,292.31
00183	PVS TECHNOLOGIES INC		
	320144	FERRIC CHLORIDE SOLUTION DWG BULK ANALYSIS	6,142.87
TOTAL FOR: PVS TECHNOLOGIES INC			6,142.87
01030	QUADIENT FINANCE USA, INC.		
	7900044417194903	2022 SEPTEMBER	1,266.35
TOTAL FOR: QUADIENT FINANCE USA, INC.			1,266.35
00744	SPARKS HEATING		
	368762	REPLACED WATER HEATER	3,500.00
TOTAL FOR: SPARKS HEATING			3,500.00
00867	SPEED-TECH EQUIPMENT		
	1102671	SERVICE FOR CARA	325.00
TOTAL FOR: SPEED-TECH EQUIPMENT			325.00
00865	SPENCER MANUFACTURING INC		
	16211	2- 1/2" PRESSURE GAUGE, INTAKE VALVE REPAIR KI	3,225.04
TOTAL FOR: SPENCER MANUFACTURING INC			3,225.04
01125	STATE OF MICHIGAN		
	10.12.2022	BROWNFIELD REDEVELOPMENT FUND	5,494.00
TOTAL FOR: STATE OF MICHIGAN			5,494.00
00848	SUPERFLEET MASTERCARD PROG.		
	FB749-10.01.2022	FUEL	3,568.74
TOTAL FOR: SUPERFLEET MASTERCARD PROG.			3,568.74
00841	T&W ELECTRONICS INC		
	54152	AMM 28 QPN MOTOROLA XPR 5550E, PROGRAM UNIT	972.08
TOTAL FOR: T&W ELECTRONICS INC			972.08

Vendor Code	Vendor Name / Invoice	Description	Amount
01536	THE PARTS PLACE		
	238340	SPARK PLUGS, FUSE	22.79
	238365	PART	48.94
	238529	SWITCH	21.41
	238622	NAPA OIL FILTER, GEL- KOTE WHITE	184.33
	238924	TOOL	15.60
	239014	PREM START FL.,GUNK CARB MEDIC,NAPA 10W30	31.95
TOTAL FOR: THE PARTS PLACE			325.02
01466	TODD COTTER		
	10.11.2022	AUGUST AND SEPTEMBER AIRPORT MANAGEMENT	1,666.66
TOTAL FOR: TODD COTTER			1,666.66
00820	TRACE ANALYTICAL LABORATORIES		
	2090843	WATER QUALITY SAMPLES 09/14/22	96.25
TOTAL FOR: TRACE ANALYTICAL LABORATORIES			96.25
00811	TROJAN UV		
	200/3056	GREASE,CLEANER,	536.67
TOTAL FOR: TROJAN UV			536.67
00809	TRUGREEN #2801		
	166406634	LAWN SERVICE	35.96
TOTAL FOR: TRUGREEN #2801			35.96
00808	TSC TRACTOR SUPPLY		
	529910	GRASS SEED	119.99
TOTAL FOR: TSC TRACTOR SUPPLY			119.99
01325	TYGER FULLERTON		
	10.10.2022	2022 Q3 JULY-SEPTEMBER FOOD ALLOWANCE	165.00
TOTAL FOR: TYGER FULLERTON			165.00
00777	WALDRON FUELS		
	4284	FUEL	958.94
TOTAL FOR: WALDRON FUELS			958.94
01817	WEATHER SHIELD ROOFING SYSTEMS		
	PS-INV107721	PARTIAL PAYMENT FOR ROOF	79,641.50
TOTAL FOR: WEATHER SHIELD ROOFING SYSTEMS			79,641.50
01999	WEATHERPROOFING TECHNOLOGIES,INC		
	96801186	PATCH & REPAIR SERVICES - REPAIRED AREA ON ED	2,495.00
TOTAL FOR: WEATHERPROOFING TECHNOLOGIES,INC			2,495.00
00761	WILLIAMS FARM MACHINERY, INC.		
	1878	FINGER-PLA	655.20
	PC09549A	RETURN OF CHAIN	(40.04)
TOTAL FOR: WILLIAMS FARM MACHINERY, INC.			615.16
00758	WINDEMULLER		
	221143	ELECTRICAL SERVICES TO PERFORM ANNUAL IR SCANS	1,376.00
	221270	TROUBLESHOOT AND REPAIR EQ MIX BLOWER 2 OPERAT	1,064.00
	223209	ANALOG CARD FOR PLANT AMPSS READOUT ON SCADA	786.06
	223219	AUTOMATION SERVICES PROVIDED TO WIRE AND PROGR	2,128.00
TOTAL FOR: WINDEMULLER			5,354.06

Vendor Code / Vendor Name / Invoice	Description	Amount
TOTAL - ALL VENDORS		388,395.83
PAYMENT TYPE TOTAI		
Paper Check		385,287.60
EFT Transfer		3,108.23

COMMERCIAL CREDIT CARD STATEMENT AUGUST 2022					
	DATE	**VENDOR**	**DESCRIPTION**	**ACCOUNT #**	**AMOUNT**
E LaPere					
	7/20/2022	ICMA Online		101-150-000-748-000	$ 149.00
			Subtotal		**$ 149.00**
S Perry	7/27/2022	Menards	water heater	510-675-731-000	$ 499.00
			Subtotal		**$ 499.00**
A Gilson	8/10/2022	Altogas		500-841-000-731-000	$ 26.43
			Subtotal		**$ 26.43**
M Jordan	7/13/2022	POTAWATOMI INN		206-000-000-014-000	$ (167.99)
	07/14/2022	ACTIVE 911		206-350-000-735-000	$ 40.60
	7/15/2022	Best Buy		206-250-000-744-000	$ 90.08
	08/09/2022	CITGO		206-350-000-734-000	$ 78.45
			Subtotal		**$ 41.14**
T Fullerton	8/8/2022	PAYPAL MFIS		206-350-000-748-000	$ 300.00
	8/8/2022	PAYPAL MFIS		206-350-000-748-000	$ 300.00
			Subtotal		**$ 600.00**
M.Griffith	7/21/2022	MERS of Michigan	Conference	510-610-000-748-000	$ 205.00
			Subtotal		**$ 205.00**
A. Smith	7/26/2022	Bailey International		601-712-000-731-000	$ 180.47
	8/4/2022	EB Enerco Boiler System		601-713-000-731-000	$ 120.00
			Subtotal		**$ 300.47**
P. Brentar	7/20/2022	Primary Arms		101-300-000-731-000	$ 328.59
	7/20/2022	FedEx		101-300-000-732-000	$ 33.65
	8/3/2022	GALLS		101-300-000-731-000	$ 32.31
			Subtotal		**$ 394.55**
J.Falk	8/3/2022	MR. Pizza		240-302-000-748-302	$ 25.71
	8/4/2022	TST LOGAN'S Alley		240-302-000-748-302	$ 39.41
	8/5/2022	Hampton Inn		240-302-000-748-302	$ 401.50
	8/5/2022	Hampton Inn		240-302-000-748-302	$ 369.50
			Subtotal		**$ 836.12**
			Total		**$3,051.71**

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Manager LaPere, MPAP
Date: October 13, 2022
Re: November Council Meeting Date Change

Background
City Code, Chapter 2, Section 2-32 (a) Meeting Days states:

> All regular meetings of the City Council shall be held in the established Council Chamber in City Hall on the first and third Monday of each calendar month, except where modified by resolution of the City Council.

At the Council meeting held October 3, 2022 City Council voted to cancel the workshop scheduled for November 10, 2022 and instead hold the regular Council meeting on that date to allow City Clerk's Office sufficient time to prepare the room for use during the general election on November 8th. As a matter of technicality, per our ordinance a resolution of Council is required and is presented for consent approval.

Suggested Motion
Adopt Resolution 2022-26 as presented to change the date of the first regular Council meeting in November 2022 from Monday, November 7th to Thursday, November 10th.

eel

CITY OF CHARLOTTE
RESOLUTION 2022-26

A RESOLUTION TO CHANGE THE COUNCIL MEETING SCHEDULE

WHEREAS, There is a state General Election scheduled November 8, 2022, and

WHEREAS, A Council meeting is scheduled Monday November 7, 2022 and a Workshop meeting is scheduled for Thursday November 10, 2022 the same week as the General Election, and

WHEREAS, City Council has discussed and approved canceling the Workshop on November 10, 2022 and moving the Monday Council meeting to Thursday November 10, 2022, and

WHEREAS, City Ordinance Chapter 2. 2-32 (a) Meeting Days. All regular meetings of the City Council shall be held in the established Council Chamber in City Hall on the first and third Monday of each calendar month, *except where modified by resolution of the City Council,*

NOW THEREFORE BE IT RESOLVED, that Council recommends the cancellation of the Workshop meeting November 10, 2021 and to reschedule the regular Council Meeting *from* Monday, November 7, 2022 *to* Thursday, November 10, 2022

The foregoing resolution was offered by ____ and supported by _____ .
Upon roll call vote, the following voted: Yea ( ); Nay ( ); Absent ( )

I, the undersigned, the duly qualified and acting Clerk of the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Council of the City of Charlotte at a regularly scheduled meeting held on Monday, October 17, 2022 relevant to the Michigan Open Meetings Act, the original of which is on file in my office as part of council minutes.

IN WITNESS WHEREOF, I have hereunto set my official signature this 18 th day of October, 2022

____

Mary LaRocque, City Clerk,
City of Charlotte, Michigan

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council

From: City Manager LaPere, MPAP

Date: October 10, 2022

Re: Goeble Field Lease Agreement (4th Amendment)

Background
On August 28, 2002 the City entered into a lease agreement with Charlotte Junior Orioles for the use of Goeble Field. Two previous amendments to extend the term of the lease have been approved and recorded. The current lease term expired August 29, 2022 and was extended through December 31, 2022 to provide an opportunity for administration and CJO to discuss questions raised by Council. There were three main areas of concern: insurance limits, use by other entities, and length of lease term.

CJO Commissioner Mike Bialkowski and I have met to discuss the lease terms and related matters. Regarding the use by other entities, he has clarified that any use of the field by other entities is not on a sub-lease arrangement but was permitted as a courtesy by the CJO. They have agreed to not permit other entities to use the field.

CJO has expressed a desire to maintain a 10-year lease term as it provides the organization with a reliable field to use for their program and it supports the long-range planning of their program. Furthermore, the long-term agreement incentives their investment to maintain and improve the field and structures. CJO has undertaken many site improvements to the buildings and consistently maintains the property. This is beneficial to the City who has a recreational site being used, maintained, and improved at no expense to the taxpayers.

I have also discussed the questions related to the insurance coverage and liability with the City's insurance agent. She noted the city's limit is $5mill and both the city and CJO policies would provide protection to the city. She also conferred with their risk management specialist and they offered the following suggestions:

- The City of Charlotte has $5M in municipal general liability limits. Consider whether to word the contracts so that the insurance required is primary.
- Require appropriate protective gear such as helmets and pads. Even with flag football you could still receive injuries. **(Already done by CJO)**
- Do the participants receive physicals before playing? This is a suggestion.
- Have a list of rules for the players and hold everyone accountable to them. **(Already done by CJO)**
- Do the referees have any training in how to handle irate parents? **(Already done by CJO)**
- Do they sign waivers to play? This may or may not apply legally and we suggest checking with an attorney. **(Already done by CJO)**

- Does the program check the field before each game to make sure there is no debris or other problems with the field? Is there a checklist that they use for this purpose? **(Already done by CJO)**
- Are water fountains available and working or is there an understanding that water is provided by the entity using the field? **(Already done by CJO)**

I will also note, the current insurance levels required are consistent with the city's other lease agreement for use of the softball field by CARC. I have added language that permits the City to review the insurance coverage at the 5-year mark and other language that was found in the CARC lease agreement to provide a more comprehensive agreement. CJO has reviewed the proposed amendment and is agreeable to the changes suggested.

Attached is a draft amendment for Council's consideration.

Recommendation
Charlotte Junior Orioles have made good use of the field for many years and have been a good steward of the property. I recommend Council adopt the amendment to provide detailed insurance requirements and a ten (10) year lease extension expiring December 31, 2032.

Financial Impacts
N/A

Suggested Motion
The Council hereby approves the 4th Amendment of the Goeble Field lease for another 10-year term expiring December 31, 2032 with the addition of language regarding insurance coverage review after 5 years.

eel

attachment

<u>GOEBLE FIELD LEASE - FOURTH AMENDMENT</u>

THIS AMENDMENT, entered into on the 17th day of October, 2022, by and between the CITY OF CHARLOTTE (Charlotte) and CHARLOTTE JUNIOR ORIOLES (CJO);

WITNESSETH:

WHEREAS, Charlotte and the CJO previously entered into a lease agreement dated August 28, 2002, which provided for the lease of Goeble Field within the city; and

WHEREAS, Charlotte and CJO amended the lease on October 23, 2003, again on April 28, 2014 to extend the terms of the lease agreement and modify the annual rent, and again on September 6, 2022 to extend the terms of the lease agreement; and

WHEREAS, the parties desire to extend the terms of the lease a fourth time and clarify insurance requirements as set forth hereinafter;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Paragraph 12 of the lease shall be amended and replaced in its entirety to read as follows:

> 12. <u>Liability and Insurance Indemnity:</u> Lessee hereby covenants and agrees to indemnify and save harmless, the City of Charlotte, Michigan, its departments, officers, employees and agents, from any and all claims and demands, for all loss, injury, death or damage, that any person or entity may have or make, in any manner, arising out of any occurrence related to (1) issuance of this Lease; (2) the activities authorized by this Lease; and (3) the use or occupancy of the Premises which are the subject of this Lease by the Lessee, its employees, contractors, or its authorized representatives.
>
> Lessee hereby releases, waives, discharges and covenants not to sue the City of Charlotte, Michigan, its departments, officers, employees and agents, from any and all liability to Lessee, its officers, employees and agents, for all losses, injury, death or damage, and any claims or demands thereto, on account of injury to person or property, or resulting in death of Lessee, its officers, employees or agents, in reference to the activities authorized by this Lease. Lessee shall report to the Lessor any incident that may result in personal injury or property damage. Lessee shall make complete reports in writing to the City Manager on forms provided by the City or such other form approved by the Lessor within twenty-four (24) hours of any such incident. Incidents resulting in serious

personal injury, death, or property damage estimated to exceed $100 are to be reported to the City Manager immediately, by telephone or in person. A written report is to follow as described above.

Lessee shall provide certificates of insurance listing the City of Charlotte, Michigan, its departments, boards, agencies, commissions, officers, and employees as additional insureds, to Lessor within thirty (30) calendar days following the execution and delivery of this Lease to Lessee, and every year thereafter, for the following insurance coverage. The insurance policies shall provide that they may not be modified, canceled, or allowed to expire without thirty (30) days' prior written notice given to the Lessor.

A. Lessee shall obtain General Liability Insurance, naming Lessor, its officers and employees as additional insureds and protecting against all claims, demands, suits, actions or causes of action and judgments, settlements or recoveries, for bodily injury or property damage arising out of a condition of the Premises, or arising in connection with or as a direct or indirect result of the Lessee's use and occupancy of the Premises or its exercise of the right and privileges granted in the Lease. Lessee agrees to maintain a minimum policy limit, in the amount of:

$ 500,000 per occurrence for property damage
$1,000,000 per occurrence for bodily injury
$2,000,000 aggregate

B. Lessee covenants that it will, during the continuance of the term of this Lease, keep the buildings and improvements now or hereafter located on the Premises, insured by an insurance company or companies that has a rating of A- (A minus) or better, as listed by AM Best Co., against loss or damage for all risks as are currently embraced in the standard extended coverage endorsement in the State of Michigan, and in an amount equal to the full replacement value of said buildings and improvements.

C. As required by law, Lessee shall obtain Workers' Compensation Insurance for Lessee's employees' claims under Michigan Workers' Compensation Act or similar employee benefit act or any other state act applicable to an employee, along with Employer's Liability Insurance for claims for damages because of bodily injury, occupational sickness or disease or death of an employee when Workers Compensation may not be an exclusive remedy, subject to a limit of liability of not less than $100,000 each accident.

E. Lessor reserves the right to reassess the minimum policy limits requirement set forth above every five (5) years, or as determined necessary by the Lessor.

1. Paragraph 21 of the lease shall be amended to read as follows:

> 21. Term and Expiration of Agreement: The term of lease shall be 10 (ten) years expiring December 31, 2032. This agreement may be renewed for an additional period of time upon agreement of the City Council.

2. Notwithstanding the foregoing, all other terms of the lease shall remain in full force and effect.

3. This amendment shall be attached to the Goeble Field lease agreement and shall become a part of that lease agreement as if originally included in it.

IN WITNESS WHEREOF, the parties have caused this amendment to be executed in Charlotte, Michigan, County of Eaton, State of Michigan, on the date first above written.

CITY OF CHARLOTTE

By ________________________________
Mayor, Michael Armitage

By ________________________________
City Clerk, Mary LaRocque

CHARLOTTE JUNIOR ORIOLES

By ____________________________
CJO Commissioner, Mike Bialkowski

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council

From: City Manager LaPere, MPAP

Date: October 14, 2022

Re: Purchasing Ordinance and Policy Manual

City Council has asked Administration to review the city's purchasing ordinance and policy for discussion on potential amendments. On September 8th, City Council held a workshop discussion on this manner. There were a number of items discussed, including the threshold for bids, threshold for approval of purchase, and other purchasing policies. On October 3, 2022 Council held discussion and first reading on proposed amendments to the city's purchasing ordinance. At that meeting, Councilmember Chin has suggested a number of changes to the proposed language. The draft submitted to Council and a copy of Mr. Chin's suggested changes are attached. Additionally, I have received correspondence from Councilmember Dyer seeking addition of language favoring local businesses in the process.

In regards to those suggestions, I have a few comments. First, in the definition of lowest competent bidder, I would recommend the addition of "the following, as applicable" to the sentence "…the purchasing agent shall consider". I concur that all of those factors are relevant, and are part of our current vetting process, but they are not all applicable to each and every project.

Next, I respectfully disagree with the removal of professional services and insurance coverage purchases as allowable to be purchased without competitive bidding. Regarding the former, professional services are those which require specialized training, licensure, or expertise and are not selling a good or product, but rather providing their unique services to the city. These are services for which pricing is not always comparable, and more importantly, pricing is not the primary consideration in awarding the contract. Examples of professional services would include the City Attorney, City Assessor, and City Engineer. The individuals/companies are often providing services that larger communities and organizations would employ directly as full-time employees but, due to the size of our community/organization, are performed contractually. Other examples would include professional technicians that specialize in maintenance and repair of specialized equipment systems. Operationally, the requirement to competitively bid out every professional service would destabilize critical long-term professional arrangements and overwhelm staff with the need to constantly undergo these types of procurement processes to conduct ongoing operations. Given that price is not the sole or primary factor for consideration of professional services, the value to this additional bureaucracy seems limited, if any. Our long-term professional service providers also offer institutional knowledge that is invaluable. Currently, Council has the authority to approve these contracts and may require competitive bidding when/where it finds that process to be appropriate or necessary. In looking at comparable communities such as Grand Ledge, Hastings, Hillsdale, Ionia, Howell, and Tecumseh, all provide for exemption of professional services from competitive bidding. The city's administrative staff have decades of municipal experience and we have found this is a very common exemption for local governments. Therefore, I recommend we retain the current ordinance language.

Regarding the insurance coverage, first and foremost, the City currently has four union contracts that cover the majority of the city staff. Those contracts detail the types and levels of insurance coverage and, for some insurance provisions, it also states who shall be the provider of that insurance. That coverage cannot be changed without engaging in negotiations with the unions. We also have coverage needs that are specific to our community and staffing, including short/long term disability; medical, dental, and vision; liability and property coverage; death/disability; and life insurance. Additionally, state laws also dictate certain insurance requirements, such as workers compensation. The city renews its insurance policies on an annual basis. In summary, the requirement to bid out all of those insurance coverages annually is simply not feasible, and the requirement to request permission to waive the bidding process each and every year for all of these services is impractical and would unduly burden the staff and Council.

Regarding this statement on page3, "A written record of completing the proper purchasing procedure should be kept for financial audit purposes with the purchase order, which will subsequently be connected with the resulting expenditures to fulfill invoices received." I am unclear of the intent of the language as the City has an annual audit and there have never been findings of improper purchasing procedure, nor have the auditors expressed any concerns with the record-keeping of our purchases. Furthermore, we currently follow records retention as outlined in the state's records retention schedules. For this section, I would recommend we instead include language that states "in accordance with the adopted Purchasing Manual" as it details the operational processes for seeking out best pricing as well as recordkeeping.

Finally, I respectfully disagree with the requirement to post every bid opportunity in the local newspaper. The City does utilize the local newspaper for items which have potential for local interest, such as bidding out farm lease at the airport and the sale of firewood from tree removal work. However, the cost of placing an ad is currently ~$75 or more, and we do not have reason to believe vendors will be utilizing the local newspaper to find bid opportunities. Additionally, for certain projects, such as construction work utilizing MDOT grant funds, we are required to utilize MDOT processes for the bidding letting.

In conclusion, the City administration is making recommendations on appropriate procurement ordinance language and procedures as the professionals who are engaged in operations daily and understand the organizational structure as well as other legal requirements that must be followed. Furthermore, the city staff have and will continue to always work diligently to procure goods and services at the best value for the city.

I welcome further discussion by the entire Council regarding all of the proposed amendments.

eel

attachments

DIVISION 3. PURCHASING, CONTRACTING AND SELLING PROCEDURES

§ 2-176 DEFINITIONS.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

AGENT. The Clerk, Deputy Clerk or any other officer or employee designated by the ~~Council~~ City Manager to act as purchasing agent.

CONTRACT. Includes contracts for services, subject to the exclusion mentioned in this division, and shall include any type of service, leases for grounds, buildings, offices or maintenance of equipment, machinery and other city-owned personal property. The term contract shall not include professional and other contract services which may be unique and not subject to competition.

§ 2-177 PURCHASING AGENT.

The purchasing agent shall prepare rules concerning purchasing, the necessary forms therefor and a purchasing manual. Copies of the manual shall be issued to all departments of the city, to the members of the Council and to the Manager. The rules, forms and manual shall be in effect, except as and when amended by the majority vote of the Council.

§ 2-178 GENERAL PURCHASING POLICY.

(A) Competitive prices for all purchases and public improvements shall be obtained and the purchase made from or the contract awarded to the lowest competent bidder.

(B) Formal sealed bids shall be obtained in all transactions involving the expenditure of $~~5~~10,000 or more or such other amount which may be established by the Council by resolution.

(C) When other considerations are equal, contracts shall be awarded to local vendors.

(D) If the lowest competent bids are for the same amount, the purchasing agent shall negotiate with the low bidders for a reduced bid and shall make or recommend purchase which shall appear to be to the advantage of the city.

(E) Competitive bidding may not be required in the following cases:

(1) Where the subject of the contract is other than a public work or improvement and the product or material contracted for is not competitive in nature or no advantage to the city would result from requiring competitive bidding and the Council by resolution authorizes execution of a contract without competitive bidding;

(2) In the employment of professional services;

(3) Where the city elects to do, with city forces, work suitable for contracting, provided such work is authorized by the Council;

(4) In purchasing any type of insurance coverage.

§ 2-179 PURCHASES OR CONTRACTS UNDER $~~5~~10,000.

(A) Purchases of supplies, materials or equipment, the cost of which is less than $~~5~~10,000 or such other amount which may be established by the Council by resolution, may be made in the open market by the purchasing agent, but such purchase shall be based on competitive prices and shall be awarded to the lowest competent bidder, except as otherwise provided in this section.

(B) The agent may solicit prices verbally, by telephone or by written communication, provided that where bids are solicited by written communication, a copy of such request for bids shall be posted in the City Hall.

(C) In determining the competency of a bidder, the agent shall be guided by his judgment of the ability of the bidder to provide the required material or services in compliance with the specifications set forth. If the purchase is not made from the lowest bidder, a statement of the reasons for placing the order with a higher bidder shall be prepared by the agent, provided that when the amount of the transaction shall be $500 or more or such other amount which may be established by the Council by resolution, the agent shall report such purchase to the Council with a copy of the required statement.

§ 2-180 PURCHASES OR CONTRACTS OVER $~~5~~10,000.

(A) Any expenditure for supplies, materials, equipment, construction projects or contracts obligating the city, where the amount of the city obligation is in excess of $~~5~~10,000 or such other amount which may be established by the Council by resolution, must be approved by the Council.

(B) Sealed bids shall be requested by the purchasing agent by electronically noticing the request, mailing a copy of the specifications or requirements to such qualified vendors as may be known, ~~to him~~ and by posting a copy of the request in the City Hall.

(C) Unless fixed by the Council, the agent with the concurrence of the Manager shall prescribe the amount of any security to be deposited with any bid and, in the case of construction contracts, the amount of labor and material or performance bonds to be required of the successful bidder. Such security shall be in the form of certified or cashier's check or bond written by a surety company authorized to do business in the state.

(D) Bids shall be opened in public at the time and place designated in the notice requesting bids. Bids shall be opened in the presence of the agent and at least 1 other city employee. Immediately following the opening, the bids shall be examined, tabulated and made available for inspection.

(E) The full tabulation of all bids shall be submitted to the meeting of the Council next following the opening of bids, together with the recommendation of the agent, department head or City Manager. The Council in its discretion may accept the low bid, reject all bids or determine the low bid to be unsatisfactory and make the award to the lowest competent bidder.

(F) After the opening of the submitted bids, such bids may not be withdrawn without forfeiture of the bid deposit. Deposits of security accompanying the 3 low bids shall be retained until the contract is awarded and signed, other deposits shall be returned to the unsuccessful bidders immediately after the bids have been tabulated. If any successful bidder fails or refuses to enter into the contract awarded to him within 10 days after being notified of such an award or file any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the Council may, in its discretion, award the contract to the next lowest bidder or readvertise the project.

(G) At the time the contract of a construction project is executed by the contractor, he shall file a bond executed by a surety company authorized to do business in the state, assuring payment of all just debts incurred in the performance of the contract, including wages and material bills, and shall file a performance bond when one is required in the bid specification. The contractor shall also file evidence of public liability insurance and workers' compensation insurance in an amount satisfactory to the Manager and shall also protect the city from loss or damage caused to any person or property by reason of negligence of the contractor or his employees.

(H) The Council shall reserve the right to accept or reject any or all bids as submitted if in the Council's discretion such action would be in the best interests of the city.

§ 2-181 PROHIBITIONS.

(A) No contract or purchase shall be subdivided to avoid the requirements of this division.

(B) The purchasing agent and every officer and employee of the city are expressly prohibited from accepting, directly or indirectly, from any person doing business or contemplating doing business with the city, any rebate, gift, money or anything of value.

§ 2-182. EMERGENCY PURCHASES.

In an emergency or an apparent emergency endangering the public peace, health or safety of the city, the purchasing agent~~, the Manager~~ or any department head may purchase directly any supplies, materials or equipment which he deems immediately necessary upon approval by the City Manager. The ~~agent~~ City Manager shall advise the Council of the purchase no later than the next regular meeting of the Council.

§ 2-183 INSPECTION OF MATERIALS.

The responsibility for the inspection and acceptance of all materials, supplies and equipment purchased under this division shall rest with the department head.

§ 2-184 SALE OF PERSONAL PROPERTY.

(A) Whenever any city personal property is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 15.2 and in accordance with the adopted Purchasing Manual.

(B) The purchasing agent, City Manager, or designee shall have the authority to initiate the disposal of obsolete or excess materials or equipment.

(C) Sealed bids shall be taken if the estimated value of the materials or equipment is $2,500 or more.

(D) Verbal bids may be taken if the estimated value of the materials or equipment is less than $2,500.

(E) City Council approval is required prior to disposal if the estimated value of the materials or equipment is greater than $10,000.

§ 2-185 SALE OF REAL PROPERTY.

Whenever any city real property or utility plant is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 8.24, 14.12, and 15.3 (B) ~~14.12~~.

§ 2-186 COOPERATIVE PURCHASES.

The Council or purchasing agent shall have the power to enter into purchase contracts with and from other governmental agencies, should there be an opportunity for a saving to the city or where the Council determines that it would be in the best interests of the city. However, the Council shall give its prior approval to such purchases, and all such purchases shall be in compliance with the provisions of this division and the Charter.

§§ 2-187 -- 2-195 RESERVED.

City Purchasing Policy Manual
Adopted [DATE] 2022

Introduction

This policy establishes transparent and standard guidelines of the procurement and disposal of personal property and related purchases to support the operations of the City of Charlotte in coordination with established governmental best practices and ensures the best overall value for the acquisition of goods and services. Adhering to the policy shall result in financial accountability and efficient use of funds. Policy utilization occurs for every expenditure by City regardless of the funding source.

Section 1. Procurement of Personal Property

Principal procurement for the City requires that each department is responsible policy adherence and acquisition of goods and services. It is the expectation of the City Manager that all purchases are budgeted and properly documented. The procedure and documentation may vary depending upon the nature of the purchase as defined within this policy. All purchases are ultimately the responsibility of the City Manager and may be approved or disapproved by him/her or his/her designee, in accordance with the provision of this policy and limitation of the City budget. The interpretation of requirements contained herein and any revision to this policy shall be approved by the City Council.

		DOCUMENTATION		APPROVAL		
	Amount/Type	Sealed Bid	Written Quote	City Council	City Manager	Department Head
Purchases	$0 - $4,999					X
	$4,999 - $9,999		X		X	X
Competitive Purchases	$10,000+	X	X	X	X	X
Exceptions	Cooperative Procurement		X	≥$10,000	X	X
	Sole Source Vendor		X	≥$10,000	X	X
	Emergency Purchase	At the sole discretion of the City Manager, per City Ordinance, Sec. 2-71. He/she shall notify City Council of these expenditures.				
	Budgeted Capital	X >10,000	X <10,000	≥$10,000	X	X

PURCHASES

Less than $5,000

Department Heads may make and authorize purchases less than $5,000 in consultation with the City Manager, but without prior approval of the City Council.

Between $5,000 - $9,999

The City Manager may make and authorize Department Heads to complete purchases up to, but not exceeding $10,000 without prior approval of the City Council.

COMPETITIVE PURCHASES

Between $5,000 - $9,999

Written quotes are required from vendors for products and services except when a Department Head or the City Manager determines that no advantage to the City would result from acquiring multiple quotes, or when the purchase is for the acquisition of professional services. Quotes from prospective vendors may be requested in person, by telephone, and/or by written communication. Quote evaluation and approval will typically be executed by the City Manager with technical assistance/approval from the Department Head. A purchase shall be made from the vendor who quotes the best overall value while meeting specifications. Applicable contracts shall be executed by the City Manager, unless otherwise approved by City Council.

Over $10,000

Sealed competitive, written bids are required for all purchases and/or contracts over $10,000, with the exception of professional service contracts. Sealed bids/proposals shall be solicited from a reasonable number of known, qualified, prospective vendors by distributing electronic and/or written notices. The amount of each proposal, the vendor name, and relevant information shall be recorded and read aloud during bid opening. The City Manager and/or the appropriate Department Head may request clarification on bids if deemed non-comparable. Alternatively, the City Manager and/or the appropriate Department Head may reject all bids and seek new sealed, competitive bids. Applicable contracts shall be executed by the City Clerk and Mayor, unless otherwise approved by City Council.

Applicable invoices for all purchases shall be reviewed by the appropriate Department Head and the Finance Director or City Manager.

EXCEPTIONS TO STANDARD PURCHASING PROCEDURE

Cooperative Purchase

City Council determines, based on the recommendation of the City Manager, that the public interest and cost effectiveness will be best served by purchase from or joint purchase with another unit of government. Examples include: MiDeal and other governmental entities contracts offered as cooperative and of value to the City. The City Council may award a contract to a public entity or approved vendor of the cooperative contract. When applicable, an award will be made by complying with the terms of the stated cooperative contract. Applicable invoices shall be reviewed based on the cost of the purchase.

Sole Source Purchase

For purchases or contracts that the City Manager and/or appropriate Department Head determines in writing, after a good faith review of potential vendors, that there is only one vendor for the required product or service, especially when the procurement is for a product that is a part of a system in which selection of an alternative brand would alter the ability of the using department to operate and/or maintain the system. Applicable invoices shall be reviewed based on the cost of purchase.

Emergency Purchase

In the sole discretion of the City Manager, immediate procurement action is required to prevent delays of

City services that may adversely affect the life, health, or safety of the pubic or the security of City-owned assets. The City Manager shall notify City Council at times when immediate procurement action is required. Applicable invoices shall be reviewed based on the cost of service.

Budgeted Capital Purchase

For purchases of capital assets that are less than or equal to the amount presented in the City's Annual Budget, procurement may proceed with a request made to the City Manager in accordance with approval requirements above. Applicable invoices shall be reviewed based on cost of the purchase.

Section 2. Surplus Property Disposition

Trash

Personal property which a reasonable person would feel no longer has any value, may be discarded as trash by any City official or employee. If anyone is interested in acquiring the property or retrieving it from the trash, then it cannot be assumed that it has no value.

Declaration

Each department head shall be responsible for identifying property within his or her department that is obsolete, surplus or salvage property. The department head shall estimate the fair market value of such property in "as is, where is" condition.

Disposition

For all such property, the department head will notify the City Manager, who will first attempt to find a use for the property in another department. Personal property which a reasonable person would feel is at the end of its useful life, but that the cost of sale or disposal exceeds any sales value, shall be considered of "nominal value" and may be sold, donated or discarded at the discretion of the City Manager. Personal property which a reasonable person would feel has remaining value in excess of the nominal value defined above shall be subject to disposition in any manner deemed by the City Manager to be in the City's best interest, including:

1. Trade-in for other equipment
2. Auction or sale on a first come-first served basis (public or online)
3. Solicitation of written bids
4. Negotiated sale to one or more designated buyers
5. Sale as scrap
6. Recycling, salvaging or junking
7. Transfer to another government or nonprofit organization

Substantial Value.

Disposition of any one item of personal property with an estimated value of $10,000 or more must first be approved by the City Council.

Conflict of Interest

City elected officials and staff are prohibited from acquiring any personal property of the City if they participated in the disposition process described herein. The City Council may grant a written exemption to this prohibition, if they can verify the propriety of, and are not a party to, the disposition.

Penalty for Failure to Comply

Any official or employee of the City of Charlotte who violates the provisions of this policy may be subject to civil and/or criminal action. Employees responsible for violating this policy shall also be subject to disciplinary actions provided for by City policies and applicable laws, up to and including dismissal or discharge.

Introduced: October 3, 2022
Adopted:
Effective:

CITY OF CHARLOTTE

ORDINANCE NO. 2022-07

AN ORDINANCE TO AMEND CHAPTER 2 - ADMINISTRATION - OF THE CODE OF THE CITY OF CHARLOTTE BY AMENDING ARTICLE V – FINANCE, DIVISION 3 PURCHASING, CONTRACTING AND SELLING PROCEDURES.

Councilmember ___________ moved that the following ordinance be moved to a second reading and a public hearing be scheduled for October 17, 2022:

THE CITY OF CHARLOTTE ORDAINS:

SECTION 1. PURPOSE. The purpose of this ordinance is to update the provisions of the City Ordinance related to procurement.

SECTION 2. DIVISION 3. PURCHASING, CONTRACTING AND SELLING PROCEDURES of Article V of Chapter 2 shall be amended as follows:

§ 2-176 DEFINITIONS.

AGENT. The Clerk, Deputy Clerk or any other officer or employee designated by the City Manager to act as purchasing agent.

§ 2-178 GENERAL PURCHASING POLICY.

(B) Formal sealed bids shall be obtained in all transactions involving the expenditure of $10,000 or more or such other amount which may be established by the Council by resolution.

§ 2-179 PURCHASES OR CONTRACTS UNDER $10,000.

(A) Purchases of supplies, materials or equipment, the cost of which is less than $10,000 or such other amount which may be established by the Council by resolution, may be made in the open market by the purchasing agent, but such purchase shall be based on competitive prices and shall be awarded to the lowest competent bidder, except as otherwise provided in this section.

§ 2-180 PURCHASES OR CONTRACTS OVER $10,000.

(A) Any expenditure for supplies, materials, equipment, construction projects or contracts obligating the city, where the amount of the city obligation is in excess of $10,000 or such other amount which may be established by the Council by resolution, must be approved by the Council.

(B) Sealed bids shall be requested by the purchasing agent by electronically noticing the request, mailing a copy of the specifications or requirements to such qualified vendors as may be known, and by posting a copy of the request in the City Hall.

§ 2-182. EMERGENCY PURCHASES.

In an emergency or an apparent emergency endangering the public peace, health or safety of the city, the purchasing agent or any department head may purchase directly any supplies, materials or equipment which he deems immediately necessary upon approval by the City Manager. The City Manager shall advise the Council of the purchase no later than the next regular meeting of the Council.

§ 2-184 SALE OF PERSONAL PROPERTY.

(A) Whenever any city personal property is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 15.2 and in accordance with the adopted Purchasing Manual.

(B) The purchasing agent, City Manager, or designee shall have the authority to initiate the disposal of obsolete or excess materials or equipment.

(E) City Council approval is required prior to disposal if the estimated value of the materials or equipment is greater than $10,000.

§ 2-185 SALE OF REAL PROPERTY.

Whenever any city real property or utility plant is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 8.24, 14.12, and 15.3 (B)

SECTION 3. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by any court of competent jurisdiction, said section, clause or provision declared to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

SECTION 4. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

SECTION 5. REPEALER. Any Ordinance conflicting with this Ordinance be and the same is hereby repealed.

SECTION 6. EFFECTIVE DATE. This ordinance shall become effective 20 days after publication.

Second, _____________. ( ) Yeas. ( ) Nays. ( ) Absent.

DIVISION 3. PURCHASING, CONTRACTING AND SELLING PROCEDURES

§ 2-176 DEFINITIONS.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

AGENT. The Clerk, Deputy Clerk or any other officer or employee designated by the ~~Council~~ City Manager to act as purchasing agent.

CONTRACT. Includes contracts for services, subject to the exclusion mentioned in this division, and shall include any type of service, leases for grounds, buildings, offices or maintenance of equipment, machinery and other city-owned personal property~~. The term contract shall not include professional and other contract services which may be unique and not subject to competition.~~

LOWEST COMPETENT BIDDER. Contracts shall be awarded to the lowest competent bidder. In determining the lowest competent bidder, in addition to price, the purchasing agent shall consider:

- The ability, capacity and skill of the bidder to perform the contract or provide the service required
- Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;
- The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- The quality of performance of previous contracts or services;
- The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
- The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- The quality, availability and adaptability of the supplies, or the contractual services to the particular use required;
- The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
- The number and scope of conditions attached to the bid.

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§ 2-177 PURCHASING AGENT.

The purchasing agent shall prepare rules concerning purchasing, the necessary forms therefor and a purchasing manual. Copies of the manual shall be issued to all departments of the city, to the members of the Council and to the Manager. The rules, forms and manual shall be in effect, except as and when amended by the majority vote of the Council.

§ 2-178 GENERAL PURCHASING POLICY.

(A) Competitive prices for all purchases and public improvements shall be obtained and the purchase made from or the contract awarded to the lowest competent bidder.

(B) Formal sealed bids shall be obtained in all transactions involving the expenditure of $~~5~~10,000 or more or such other amount which may be established by the Council by resolution.

(C) When other considerations are equal, contracts shall be awarded to local vendors.

(D) If the lowest competent bids are for the same amount, the purchasing agent shall negotiate with the low bidders for a reduced bid and shall make or recommend purchase which shall appear to be to the advantage of the city.

(E) Competitive bidding may not be required in the following cases:

~~(1) Where the subject of the contract is other than a public work or improvement and the product or material contracted for is not competitive in nature or no advantage to the city would result from requiring competitive bidding and the Council by resolution authorizes execution of a contract without competitive bidding;~~

~~(2) In the employment of professional services;~~

1. Where the City Manager submits to Council a written recommendation that the supply or service is not competitive in nature, unique in nature to a specific vendor, and there would be no advantage to the city from requiring competitive bidding.

(3) Where the city elects to do, with city forces, work suitable for contracting, provided such work is authorized by the Council;

~~(4) In purchasing any type of insurance coverage.~~

§ 2-179 PURCHASES OR CONTRACTS UNDER $~~5~~10,000.

(A) Purchases of supplies, materials or equipment, the cost of which is less than $~~5~~10,000 or such other amount which may be established by the Council by resolution, may be made in the open market by the purchasing agent, but such purchase shall be based on competitive prices and shall be awarded to the lowest competent bidder, except as otherwise provided in this section.

~~(B) The agent may solicit prices verbally, by telephone or by written communication, provided that where bids are solicited by written communication, a copy of such request for bids shall be posted in the City Hall.~~

(B) Requirements as follows:

- Below $2500.00 by good business practice.
- $2,500.00 to $4,999.00 on an informal competitive basis such as handwritten record of telephone calls to three sources, to be placed in file.

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- $5,000.00 to $10,000.00 through written quotations sought from at least three sources.

- A written record of completing the proper purchasing procedure should be kept for financial audit purposes with the purchase order, which will subsequently be connected with the resulting expenditures to fulfill invoices received.

(C~~) In determining the competency of a bidder, the agent shall be guided by his judgment of the ability of the bidder to provide the required material or services in compliance with the specifications set forth.~~ If the purchase is not made from the lowest competent bidder, a statement of the reasons for placing the order with a higher bidder shall be prepared by the agent, provided that when the amount of the transaction shall be ~~$500~~ $2500 or more or such other amount which may be established by the Council by resolution, the agent shall report such purchase to the Council with a copy of the required statement.

§ 2-180 PURCHASES OR CONTRACTS OVER $~~5~~10,000.

(A) Any expenditure for supplies, materials, services, equipment, construction projects or contracts obligating the city, where the amount of the city obligation is in excess of $~~5~~10,000 or such other amount which may be established by the Council by resolution, must be approved by the Council.

~~(B) Sealed bids shall be requested by the purchasing agent by electronically noticing the request, mailing a copy of the specifications or requirements to such qualified vendors as may be known, to him andknown, and by posting a copy of the request in the City Hall.~~

(B) Sealed bids shall be requested by the purchasing agent by:

- Electronic submission or mailing a copy of the specifications or requirements to such qualified vendors as may be known.

- posting a copy of the request in the City Hall.

- Notice inviting bids shall be published once in at least one official newspaper in the city and at least five days preceding the last day set for the receipt of proposals. The newspaper notice required herein shall include a general description of the articles to be purchased or sold, shall state where bid blanks and specifications may be secured, and the time and place for opening bids.

(C) Unless fixed by the Council, the agent with the concurrence of the Manager shall prescribe the amount of any security to be deposited with any bid and, in the case of construction contracts, the amount of labor and material or performance bonds to be required of the successful bidder. Such security shall be in the form of certified or cashier's check or bond written by a surety company authorized to do business in the state.

(D) Bids shall be opened in public at the time and place designated in the notice requesting bids. Bids shall be opened in the presence of the agent and at least 1 other

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city employee. Immediately following the opening, the bids shall be examined, tabulated and made available for inspection.

(E) The full tabulation of all bids shall be submitted to the meeting of the Council next following the opening of bids, together with the recommendation of the agent, department head or City Manager. The Council in its discretion may accept the low bid, reject all bids or determine the low bid to be unsatisfactory and make the award to the lowest competent bidder.

(F) After the opening of the submitted bids, such bids may not be withdrawn without forfeiture of the bid deposit. Deposits of security accompanying the 3 low bids shall be retained until the contract is awarded and signed, other deposits shall be returned to the unsuccessful bidders immediately after the bids have been tabulated. If any successful bidder fails or refuses to enter into the contract awarded to him within 10 days after being notified of such an award or file any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the Council may, in its discretion, award the contract to the next lowest bidder or readvertise the project.

(G) At the time the contract of a construction project is executed by the contractor, he shall file a bond executed by a surety company authorized to do business in the state, assuring payment of all just debts incurred in the performance of the contract, including wages and material bills, and shall file a performance bond when one is required in the bid specification. The contractor shall also file evidence of public liability insurance and workers' compensation insurance in an amount satisfactory to the Manager and shall also protect the city from loss or damage caused to any person or property by reason of negligence of the contractor or his employees.

(H) The Council shall reserve the right to accept or reject any or all bids as submitted if in the Council's discretion such action would be in the best interests of the city.

§ 2-181 PROHIBITIONS.

(A) No contract or purchase shall be subdivided to avoid the requirements of this division.

(B) The purchasing agent and every officer and employee of the city are expressly prohibited from accepting, directly or indirectly, from any person doing business or contemplating doing business with the city, any rebate, gift, money or anything of value.

(C) No member of the Council, the Manager, or any other officer or employee of the City, shall be personally interested in any contract with or for the City nor in the expenditures of any money on the part of the City, and violation of this provision shall render such contract void.

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§ 2-182. EMERGENCY PURCHASES.

In an emergency or an apparent emergency endangering the public peace, health or safety of the city, the purchasing agent~~, the Manager~~ or any department head may purchase directly any supplies, materials or equipment which he deems immediately necessary upon approval by the City Manager. The ~~agent~~ City Manager shall advise the Council of the purchase no later than the next regular meeting of the Council.

§ 2-183 INSPECTION OF MATERIALS.

The responsibility for the inspection and acceptance of all materials, supplies and equipment purchased under this division shall rest with the department head.

§ 2-184 SALE OF PERSONAL PROPERTY.

(A) Whenever any city personal property is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 15.2 and in accordance with the adopted Purchasing Manual.

(B) The purchasing agent, City Manager, or designee shall have the authority to initiate the disposal of obsolete or excess materials or equipment.

(C) Sealed bids shall be taken if the estimated value of the materials or equipment is $2,500 or more.

(D) Verbal bids may be taken if the estimated value of the materials or equipment is less than $2,500.

(E) City Council approval is required prior to disposal if the estimated value of the materials or equipment is greater than $10,000.

(F) The City Manager may notify other governmental units or non-profit organizations of available surplus and recommend for City Council approval, the sale or donation to them

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§ 2-185 SALE OF REAL PROPERTY.

Whenever any city real property or utility plant is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 8.24, 14.12, and 15.3 (B) ~~14.12.~~

§ 2-186 COOPERATIVE PURCHASES.

The Council or purchasing agent shall have the power to enter into purchase contracts with and from other governmental agencies, should there be an opportunity for a saving to the city or where the Council determines that it would be in the best interests of the city. However, the Council shall give its prior approval to such purchases, and all such purchases shall be in compliance with the provisions of this division and the Charter.

§§ 2-187 -- 2-195 RESERVED.

THE CITY OF CHARLOTTE MICHIGAN

City Purchasing Policy Manual
Adopted [DATE] 2022

Introduction

This policy establishes transparent and standard guidelines of the procurement and disposal of personal property and related purchases to support the operations of the City of Charlotte in coordination with established governmental best practices and ensures the best overall value for the acquisition of goods and services. Adhering to the policy shall result in financial accountability and efficient use of funds. Policy utilization occurs for every expenditure by City regardless of the funding source.

Section 1. Procurement of Personal Property

Principal procurement for the City requires that each department is responsible policy adherence and acquisition of goods and services. It is the expectation of the City Manager that all purchases are budgeted and properly documented. The procedure and documentation may vary depending upon the nature of the purchase as defined within this policy. All purchases are ultimately the responsibility of the City Manager and may be approved or disapproved by him/her or his/her designee, in accordance with the provision of this policy and limitation of the City budget. The interpretation of requirements contained herein and any revision to this policy shall be approved by the City Council.

		DOCUMENTATION		APPROVAL		
	Amount/Type	Sealed Bid	Written Quote	City Council	City Manager	Department Head
Purchases	$0 - ~~$4,999~~$2,499					X
	$2,500-$4,999(documented informal)				X	
	$5,000 - $9,999		X		X	X
Competitive Purchases	$10,000+		X	X	X	X
Exceptions	Cooperative Procurement		X	≥$10,000	X	X
	Sole Source Vendor (Documentation required)		X	~~≥$10,000~~$5,000 X	X	X
	Emergency Purchase	At the sole discretion of the City Manager, per City Ordinance, Sec. 2-71. He/she shall notify City Council of these expenditures.				
	Budgeted Capital		X	≥$10,000	X	X

PURCHASES

Less than ~~$5,000~~ $2500

Department Heads may make and authorize purchases less than $5,000 in consultation with the City Manager, but without prior approval of the City Council.

Between ~~$5,000~~ $2,500- ~~$9,999~~ $4,999

The City Manager may make and authorize Department Heads to complete purchases up to, but not exceeding $5,000 without prior approval of the City Council. Informal quotes are required from vendors for products and services. Quotes should be solicited from at least 3 vendors, if possible. Records of solicitation, quotes, and award should be kept.

COMPETITIVE PURCHASES

Between $5,000 - $9,999

Written quotes are required from vendors for products and services~~. except when a Department Head or the City Manager determines that no advantage to the City would result from acquiring multiple quotes, or when the purchase is for the acquisition of professional services.~~ Quotes from prospective vendors may be requested in person, by telephone, and/or by written communication. Quote evaluation and approval will typically be executed by the City Manager with technical assistance/approval from the Department Head. A purchase shall be made from the lowest competent bidder. ~~vendor who quotes the best overall value while meeting specifications~~. Applicable contracts shall be executed by the City Manager, unless otherwise approved by City Council.

Over $10,000

Sealed competitive, written bids are required for all purchases and/or contracts over $10,000~~, with the exception of professional service contracts~~. Sealed bids/proposals shall be solicited from a reasonable number of known, qualified, prospective vendors by distributing electronic and/or written notices, posting at city hall, publication in the local newspaper. The amount of each proposal, the vendor name, and relevant information shall be recorded and read aloud during bid opening. The City Manager and/or the appropriate Department Head may request clarification on bids if deemed non-comparable. Alternatively, the City Manager and/or the appropriate Department Head may reject all bids and seek new sealed, competitive bids. Applicable contracts shall be executed by the City Clerk and Mayor, unless otherwise approved by City Council.

Applicable invoices for all purchases shall be reviewed by the appropriate Department Head and the Finance Director or City Manager.

EXCEPTIONS TO STANDARD PURCHASING PROCEDURE

Cooperative Purchase

City Council determines, based on the recommendation of the City Manager, that the public interest and cost effectiveness will be best served by purchase from or joint purchase with another unit of government. Examples include: MiDeal and other governmental entities contracts offered as cooperative and of value to the City. The City Council may award a contract to a public entity or approved vendor of the cooperative contract. When applicable, an award will be made by complying with the terms of the stated cooperative contract. Applicable invoices shall be reviewed based on the cost of the purchase.

Sole Source Purchase

For purchases or contracts under $5,000 that the City Manager and/or appropriate Department Head determines in writing, after a good faith review of potential vendors, that there is only one vendor for the required product or service, especially when the procurement is for a product that is a part of a system in which selection of an alternative brand would alter the ability of the using department to operate and/or maintain the system. For purchases or contracts $5,000 or above, City Council approval is required. Applicable invoices shall be reviewed based on the cost of purchase.

Emergency Purchase

In the sole discretion of the City Manager, immediate procurement action is required to prevent delays of City services that may adversely affect the life, health, or safety of the pubic or the security of City-owned assets. The City Manager shall notify City Council at times when immediate procurement action is required. Applicable invoices shall be reviewed based on the cost of service.

Budgeted Capital Purchase

For purchases of capital assets that are less than or equal to the amount presented in the City's Annual Budget, procurement may proceed with a request made to the City Manager in accordance with approval requirements above. Applicable invoices shall be reviewed based on cost of the purchase.

Section 2. Surplus Property Disposition

Trash

Personal property which a reasonable person would feel no longer has any value, may be discarded as trash by any City official or employee. If anyone is interested in acquiring the property or retrieving it from the trash, then it cannot be assumed that it has no value.

Declaration

Each department head shall be responsible for identifying property within his or her department that is obsolete, surplus or salvage property. The department head shall estimate the fair market value of such property in "as is, where is" condition.

Disposition

For all such property, the department head will notify the City Manager, who will first attempt to find a use for the property in another department. Personal property which a reasonable person would feel is at the end of its useful life, but that the cost of sale or disposal exceeds any sales value, shall be considered of "nominal value" and may be sold, donated or discarded at the discretion of the City Manager. Personal property which a reasonable person would feel has remaining value in excess of the nominal value defined above shall be subject to disposition in any manner deemed by the City Manager to be in the City's best interest, including:

1. Trade-in for other equipment
2. Auction or sale on a first come-first served basis (public or online)
3. Solicitation of written bids
4. Negotiated sale to one or more designated buyers

5. Sale as scrap
6. Recycling, salvaging or junking
7. Transfer to another government or nonprofit organization

Substantial Value.

Disposition of any one item of personal property with an estimated value of $10,000 or more must first be approved by the City Council.

Conflict of Interest

City elected officials and staff are prohibited from acquiring any personal property of the City if they participated in the disposition process described herein. The City Council may grant a written exemption to this prohibition, if they can verify the propriety of, and are not a party to, the disposition.

Penalty for Failure to Comply

Any official or employee of the City of Charlotte who violates the provisions of this policy may be subject to civil and/or criminal action. Employees responsible for violating this policy shall also be subject to disciplinary actions provided for by City policies and applicable laws, up to and including dismissal or discharge.

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Bryan Myrkle, Community Development Director
Date: October 13, 2022
Re: Staff report on proposed fence ordinance

Background
The City of Charlotte Planning Commission held the required public hearing on the proposed new fence ordinance at its October meeting. The Commission did hear from a few residents on the matter, and subsequently voted 7-2 to recommend adoption of the ordinance as presented.

The primary points of discussion during the meeting were the provision allowing the Planning Commission to consider exceptions to the regulations when requested by property owners, and whether chain-link fences should be allowed in front yards in the same way that ornamental fences are.

I do want to provide additional information for your reference and consideration prior to the October 17 meeting.

1 - 319 Warren Avenue -- While the proposed fence at 319 Warren is the specific issue that triggered this review of the fence ordinance, I caution you against focusing your attention specifically on that single address as you consider a regulation that will affect every property owner in the City. The new ordinance, as drafted, provides an opportunity for the property owners of 319 Warren to have their specific request considered individually.

2 - Taxes on corner lots -- It has been asserted several times during this discussion, both in writing and in person, that property owners of corner lots 'pay more in taxes' than other property owners. I did not believe this to be true, at least not for Charlotte, and I verified with City Assessor Randy Jewell that this is not the case. The only circumstance in which a corner lot property would be subject to higher taxation is if it became subject to a special assessment based on street frontage.

3 - Consideration of 'exceptions' for fences -- One concern repeatedly expressed is that enacting a system to consider exceptions to the rules will be a 'Pandora's Box' or become burdensome with too many requests.

I spoke with the Planning and Zoning Official for Hinckley, Minnesota where this language for exceptions originates. Although smaller than Charlotte, it is similar in character, being a rural, Midwestern small town. He confirmed that Hinckley has the same zoning dynamic in pace where corner lots are considered to have 'two front yards;' and that the ability to consider exceptions for the height and materials for fences was enacted specifically to address these circumstances.

He said that the rule has been in place since 2007 and that he has been the administrator of the regulation since that time. Far from being burdensome, he said that it has been so rarely used that he could not remember a single application coming before the Planning Commission in that time. He did say that is generally the case that the elected and appointed leadership of his community has a general preference for allowing residents to do what they want with their own properties as long as it does not unreasonably interfere with the character and use of the rest of the neighborhood. Because of this, he believes that they would be willing to fairly consider exceptions if a resident applied for one.

It is also important to consider that trying to apply an untested, one-size-fits-all solution to this issue may open a different kind of 'Pandora's Box,' when it comes to possible unexpected consequences.

Finally, it is the Planning Commission that would hear these requests and while exceptions were discussed, the Planning Commission did not reject the proposed ordinance, and certainly not on that basis.

4 - Exceptions vs. Variances -- There was discussion at the last City Council meeting on the difference between variances and the proposed exceptions.

There are at least two important differences.

The first, as discussed last time, is that a variance is to address a hardship that is not of the property owner's creation, such as an odd-shaped lot or a unique topographic characteristic. In contrast, an exception is to address a perceived need that may be of the property owner's own creation.

The second, which has not been previously discussed, is the matter of permanence. A variance is a permanent, irrevocable change to the zoning of the property. As such, it should only be granted when precipitated by unique circumstances of the property itself that are unlikely to change, and when upholding strict compliance with the zoning would render an undue burden upon any owner of the property, present or future. The variance should be based upon established legal precedence.

An exception, however, is granted by the Planning Commission as a Conditional Use Permit that can be revoked or time-limited. The standards for granting such an exception are discretionary, require a lesser burden of hardship, and may take into account other factors deemed relevant, such as public safety and welfare, but which are not necessarily unique to the property in question, and do not have to exclude those factors which are self-created or due to individual circumstances.

5- Setbacks, generally -- As this issue involves the required 'setback' for fences, and several members of the Planning Commission and City Council have requested clarification on the need for, or purpose of, setbacks, I want to provide information on that topic.

In general, the reason for structural setbacks (the distance any structure can be from property lines, easements and other structures) is to help address issues of home security, privacy, uniform appearance, neighborhood visibility, sight line preservation, sunlight, air circulation, lot coverage, access to utilities, and even environmental concerns.

While setbacks may seem arbitrary in some circumstances, there are rules throughout the code that also may seem arbitrary when considered alone, but when taken together are intended to protect the overall appearance and desirability of our neighborhoods.

Neighborhood character is important to the overall perception of neighborhood quality and desirability, and communities need to strike a careful balance between uniqueness and uniformity. Neighborhood quality impacts property values and the ability to attract and retain residents.

When considering urban design, visual sight lines and perspectives are important to the feel of a neighborhood. These perspectives are difficult to establish if they have not been considered when building homes and neighborhoods; and they are tough to maintain or recreate if they are not considered for preservation as a neighborhood matures.

Similarly, the readability of, and way-finding within, a community or neighborhood are affected by structural setbacks and need to be considered. Most residents and visitors would prefer a familiar set of neighborhood circumstances, a block pattern that can be easily deciphered, and a generally predictable visual landscape that helps people find their way intuitively over one that is so unique or disjointed as to be unfamiliar or overly surprising.

I hope this information is helpful to you. Please feel free to contact me with any questions about this memo.

Recommendation
Approve the proposed fence ordinance as recommended by the City of Charlotte Planning Commission.

Financial Impacts
There are no direct financial impacts to the City.

Suggested Motion
I move that the City Council approve the second reading and adoption of the proposed amendment to the Charlotte City Code, Chapter 82 – Zoning, regarding regulations for fences.

Introduced:
Adopted:
Effective:

CITY OF CHARLOTTE

ORDINANCE NO. 2022-06

AN ORDINANCE TO AMEND CHAPTER 82 - ZONING, SECTION 82-465 REGULATIONS REGARDING FENCING.

Councilmember ______________ moved the following:

THE CITY OF CHARLOTTE ORDAINS:

Section 1. Regulations related to fencing, being part of Chapter 82 - Zoning, of the Code of the City of Charlotte, is hereby amended as follows:

82-465 FENCES

(1) PURPOSE.

It is in the best interest of all city residents to ensure attractive and safe neighborhoods. Fence regulations help preserve the aesthetic quality of the city's neighborhoods while protecting the health, safety and welfare of all residents.

(2) DEFINITIONS.

(A) The following definitions shall be used in interpretation and enforcement of this chapter. If a term is not defined herein, the definition stated in the city's subdivision or zoning regulations shall be used.

(B) If the term is not defined in the subdivision or zoning regulations, the common meaning of the term, as stated in a generally accepted dictionary, shall be used.

(C) For the purpose of this subchapter, the following definitions apply unless the context clearly indicates or requires a different meaning.

BUILDING CODE. The current building code adopted and enforced by the city or its designee.

CLEAR-VIEW TRIANGLE (CVT). The triangular area near driveways openings and street intersections intended to provide the required corner clearance, as described in 82-463 Corner Clearance.

FENCE. A structure serving as an enclosure, barrier or boundary, usually made of posts, boards, chain link, masonry, wire, vinyl or rails, with a height of at least 24 inches.

FENCE, ORNAMENTAL. A manmade structure, the surface area of which is more than 50% open. Ornamental fences do not include chain link fences or fences of wire construction.

FINISHED SIDE. The side of a fence that covers the posts and support structures.

FRONT YARD. The setback area required by the zoning ordinance for the zoning district in which the property is located, or the area between the property line and the principal structure on a parcel, whichever is less. A corner property has FRONT YARD areas along both street frontages.

HEIGHT. The vertical distance from the adjacent grade to the highest portion of a fence.

REAR YARD. The area of a parcel from the required front yard area or front of a structure to the back property boundary, and excluding defined side yard areas.

RIGHT-OF-WAY (ROW). Land dedicated to the public for public use as streets, utility areas, sidewalks, alleys or pedestrian ways.

SIDE YARD. The setback area between structures on a parcel and the side property lines as required by the zoning ordinance for the zoning district in which the property is located.

(3) PERMITTED FENCE MATERIALS.

(A) (1) All fences shall be constructed in a workman-like manner, and of generally accepted fencing materials such as painted or treated wood, chain link, brick, stone, vinyl and wrought iron.

(2) Other material that is generally acceptable for fencing shall be considered as well. The City of Charlotte Zoning Official shall make the determination as to whether a proposed material is appropriate.

(B) No fence shall constitute a blighting influence, nuisance or hazard.

(C) Barbed wire shall not be permitted in a residential zoning district, and shall be a minimum of six feet high on security fencing in commercial and industrial areas. Barbed wire must not project over any public right of way.

(D) Chain link fences must be constructed so as to have the barbed end at the bottom of the fence.

(E) Fences shall not have any sharp points, nor be electrified nor carry any charge of electricity intended as a security measure.

(4) RESIDENTIAL ZONING DISTRICTS.

(A) Residential uses in residential zoning districts shall be permitted fencing as follows.

(1) Front yard. Ornamental fencing, not exceeding 42 inches in height as measured from the established sidewalk or curb grade may be located within a front yard. Ornamental fences shall be faced decorative side outward. Front yard fencing shall not intrude or interfere with any CVT area, as described in this chapter.

(2) Side yard. Fencing shall not exceed six feet, six inches in height in any side yard area.

(3) Rear yard. Fencing shall not exceed six feet, six inches in height in any rear yard areas.

(4) Recorded lots having a lot area in excess of 2 acres and a frontage of at least 200 feet are excluded from these regulations.

(B) No fence that obstructs view of an intersection or creates a visual safety hazard shall be permitted. In those cases where a determination is required, the City of Charlotte Chief of Police or designee shall make such determination.

(1) A CVT shall be required at all intersections and driveways.

(2) No fencing shall be permitted in the CVT area.

(C) No fence shall be erected where it would unreasonably obstruct the continued use of, or safe access to any abutting property.

(D) In those cases where a fence has an identifiable finished side, the fence shall be installed so that the finished side faces outward.

(5) COMMERCIAL, BUSINESS AND INDUSTRIAL ZONING DISTRICTS.

(A) All fencing shall meet the requirements of the Building Code.

(B) No fence that obstructs view of an intersection or creates a visual safety hazard shall be permitted.

(1) A CVT shall be required at all intersections and driveways.

(2) No fencing shall be permitted in the CVT area.

(C) No fence shall be erected where it would unreasonably obstruct the continued use of, or safe access to any abutting property.

(D) In those cases where a fence has an identifiable finished side, the fence shall be installed so that the finished side faces outward.

(E) In those cases where screening is required between land uses, the standards of 82-467 shall be followed.

(6) SWIMMING POOLS.

All swimming pool fencing shall comply with state statutory and Building Code requirements.

(7) TEMPORARY FENCES.

Temporary fences, including the use of wood or plastic snow fences to limit the drifting of snow between November 1 and April 1, chain link fences to protect construction and excavation sites, and fences to protect plants and/or landscaping during construction projects, shall be permitted without a permit; provided, the fence is not more than five feet in height.

(8) EXCEPTIONS TO HEIGHT AND MATERIALS.

Limits on heights and materials permitted by this chapter may be changed or exceeded upon issuance of a conditional use permit by the City of Charlotte Planning Commission provided that:

(A) The increase in height or change in material will not obstruct vision at street intersections, driveways, sidewalks and other traffic areas;

(B) A detailed drawing shall be submitted with the application for review and approval by the city;

(C) The fence shall be set back from the property line an adequate distance to provide for clear vision of street intersections and driveway openings, and to maintain an attractive relationship to the fence's external appearance;

(D) The fence shall not have a negative impact on adjacent properties or create a blighting influence on the neighborhood in which it is located;

(E) Additional landscaping may be required by the City of Charlotte Planning Commission in cases where a height or material exception is requested.

(9) PROPERTY LINES AND EASEMENT AREAS.

(A) Property lines.

(1) Property owners are responsible for locating property boundaries.

(2) A fence may be allowed on a property boundary if written permission is received from the abutting property owner, and submitted to the city with the fence permit application.

(3) The applicant is responsible for fence maintenance of a fence on a property boundary. In those cases where the original applicant no longer owns a property, the current owner of the applicant property will be responsible for fence maintenance.

(4) If written permission is not obtained from the neighboring property owner, the fence shall be placed a minimum of one foot from the property boundary.

(5) If a neighboring property owner disputes the proposed fence location due to unknown property boundaries, or if the City of Charlotte Zoning Official requires one, a

certificate of survey from a state-registered land surveyor shall be required prior to issuance of a fence permit.

(6) City staff may attempt to assist a property owner in locating known property boundaries, but this does not constitute a survey if the boundary is disputed by an abutting property owner.

(B) Easement areas.

(1) Fencing proposed for easement areas shall be reviewed on a case-by-case basis to determine its impact on the easement areas.

(2) Even if the fence is approved for an easement area by the city, it shall be the responsibility of the property owner to remove and replace the fence should access or maintenance of the easement area be necessary.

(3) A fence proposed for an easement area may be denied if it will obstruct drainage or negatively affect the easement area. A permit may be issued if the applicant has the written permission of the easement holder.

(10) MAINTENANCE.

(A) All fences shall be maintained in an upright, vertical condition and shall not create a blighting influence on the surrounding neighborhood or area.

(B) Maintenance must be done on a regular basis to prevent the fence from being in a state of disrepair.

(C) Failure to maintain or repair a fence, once notified by the city that maintenance or repairs are necessary, shall constitute a violation of this chapter.

(11) PERMIT REQUIREMENTS AND FEE.

(A) Permit requirements.

(1) A permit is required when constructing a new fence or extending an existing fence.

(2) A permit is also required when reconstructing more than half of the linear length of an entire fence.

(3) A site plan or plot drawing shall be required before issuance of a fence permit.

(a) The plan or drawing shall show the location and dimension of the fence, location of property line and distance to all structures on the property.

(b) The fence height and material shall also be noted on the site plan, drawing and/or application form.

(B) Fee.

(1) A fence permit application fee set by City Council from time to time shall also be required with the fence permit application.

(2) This fee shall help cover costs of review of the fence permit application and is not refundable, even if the fence permit is not approved.

(12) NONCONFORMING FENCES.

(A) Any nonconforming fence may be repaired like-for-like in height, location and material, up to 50% of the overall linear footage of the nonconforming section. In no case shall a nonconforming fence be enlarged or extended, and shall not be replaced except in a conforming manner. City of Charlotte staff can approve repair to a nonconforming fence under these criteria.

(13) VARIANCES.

(A) Conditions of variances. Where there are practical difficulties or unnecessary hardships in carrying out the strict letter of the provisions of this chapter, a variance may be granted; provided that, all the following conditions are true.

(1) The particular physical surroundings, shape or topographical conditions of the specific parcel of land involved cause a particular hardship to the owner, as distinguished from a mere inconvenience, if the strict letter of this chapter were to be carried out.

(2) The conditions upon which a petition for a variation is based are unique to the parcel of land for which the variance is sought, and are not generally applicable to other property within the same zoning classification.

(3) The alleged difficulty or hardship must be caused by this chapter and not by any person presently having an interest in the parcel of land.

(4) The granting of the variance will not be detrimental to the public welfare or injurious to other land or improvements in the neighborhood in which the parcel of land is located.

(5) The proposed variance will not impair an adequate supply of light and air to adjacent properties, will not increase the congestion of the public streets, will not endanger the public safety, or will not diminish or impair property values within the neighborhood.

(B) Variance procedures.

(1) A person desiring to secure a variance from any provisions of this chapter shall fill out and submit to the Zoning Administrator a variance form, together with the required filing fee as set by the City Council.

(2) The fee for the variance application shall be the same as the fee set by the City Council for a variance from the Zoning Ordinance.

(3) Notice of the variance proceedings shall be mailed to adjacent property owners within 300 feet of the property seeking the variance at least fifteen days prior to the variance being heard.

(4) The request for variance shall be heard and determined by the City of Charlotte Zoning Board of Appeals following the required public hearing.

SECTION 2. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by any court of competent jurisdiction, said section, clause or provision declared to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

SECTION 3. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

SECTION 4. REPEALER. Any Ordinance conflicting with this Ordinance be and the same is hereby repealed.

SECTION 5. EFFECTIVE DATE. This ordinance shall become effective 20 days after publication.

Second, ___________. ( ) Yeas; ( ) Nays; ( ) Absent.

Dated:

____

Mayor, Michael Armitage

____

City Clerk, Mary LaRocque

PLANNING COMMISSION MINUTES

Regular Meeting

October 4th, 2022

CALL TO ORDER: The meeting was called to order by Commissioner Brummette at 7:00 P.M.

PRESENT: Chairperson Brummette, Commissioners McRae, Bliven, Clarke, Snyder, J. Christensen, N. Christensen, Lester, Garrett, Council Member Duweck; Also present: City Manager LaPere, Community Development Director Myrkle, Deputy City Clerk Middaugh, all present in the City of Charlotte, Eaton County, Michigan.

ABSENT: None

Commissioners cited the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion by Commissioner Lester, second by J. Christensen to approve the minutes of September 13, 2022. Carried. 9 Yes. 0 No. 0 Absent.

EARLY PUBLIC COMMENT:

Julie Kimmer- 201 W. Seminary St.

Expressing concern on the current fence ordinance, asked the Planning Commission to reconsider chain link fence.

James Higashino- 319 Warren Ave.

Expressed concern on the current fence ordinance, asking the Planning Commission to take a closer look at the fence ordinance guidelines.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - FENCES:

Community Development Director Myrkle gave a brief overview of the amendment to the zoning ordinance.

The Planning Commission had a discussion about the current zoning ordinance and amendment to the zoning ordinance. Asking for clarification from Community Development Director Myrkle and City Manager LaPere.

Motion by Commissioner McRae, second by Snyder to recommend the amendment to zoning ordinance to Council. Carried. 7 Yes. 1 No. 0 Absent

DISCUSSION - ZONING ORDINANCE REGULATIONS ON DOMESTIC ANIMALS:

Community Development Director Myrkle mentioned this will be one of the topics the Planning Commission will be visiting in future meetings to come.

REPORTS, COMMENTS AND CORRESPONDENCE

None

LATE PUBLIC COMMENT:

James Higashino - 319 Warren Ave.

Asked Community Development Director Myrkle to share the diagram with the Planning Commission.

Julie Kimmer - 201 W. Seminary St.

Thanked the Planning Commission for their consideration.

There being no further business, Commissioner Garrett, supported by Bliven, moved to adjourn at 8:28p.m.

THE CITY OF
CHARLOTTE
MICHIGAN

Erin LaPere <elapere@charlottemi.org>

Fwd: FW: Additional Comments Update on Fence Ordinance - 319 Warren

Michael Armitage <marmitage@charlottemi.org> Wed, Oct 12, 2022 at 7:55 PM
To: Erin LaPere <elapere@charlottemi.org>

Erin,
Can you make sure all these correspondence emails get included in the packet, please?

---------- Forwarded message ---------
From: **Higashino, Gail** <HigashG@losrios.edu>
Date: Wed, Oct 12, 2022 at 18:35
Subject: RE: FW: Additional Comments Update on Fence Ordinance - 319 Warren
To: Bryan Myrkle <BMyrkle@charlottemi.org>
CC: JA.Higashino@gmail.com <JA.Higashino@gmail.com>, marmitage@charlottemi.org <marmitage@charlottemi.org>, elepere@charlottemi.org <elepere@charlottemi.org>, bdyer@charlottemi.org <bdyer@charlottemi.org>, arodriguez@charlottemi.org <arodriguez@charlottemi.org>, avanlangevelde@charlottemi.org <avanlangevelde@charlottemi.org>, mduweck@charlottemi.org <mduweck@charlottemi.org>, tweissenborn@charlottemi.org <tweissenborn@charlottemi.org>, jchin@charlottemi.org <jchin@charlottemi.org>

Hello Again to All,

I hope this attachment helps to clarify what should be considered Back/Side Yard. I have taken the updated illustration that was presented by Bryan at the last Planning Commission meeting and included a little more detail designating where the Front Door is, as that is what should be considered Front yard and added in the areas that I (and many others) feel should be considered Back/Side Yards. I have also added in a designation for the Sidewalk.

Is the October 17th City Council an open meeting and/or remote access? Will this attachment be considered at this meeting?

Thank you for your willingness to continue to evaluate the suggestions we have been making.

Respectfully –

Gail

From: Bryan Myrkle <BMyrkle@charlottemi.org>
Sent: Wednesday, October 5, 2022 9:30 AM
To: Higashino, Gail <HigashG@losrios.edu>
Cc: JA.Higashino@gmail.com; marmitage@charlottemi.org; elepere@charlottemi.org; bdyer@charlottemi.org; arodriguez@charlottemi.org; avanlangevelde@charlottemi.org; mduweck@charlottemi.org;

tweissenborn@charlottemi.org; jchin@charlottemi.org
Subject: Re: FW: Additional Comments Update on Fence Ordinance - 319 Warren

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk" , and then select "Block Sender".**

Hello Gail -

There are no remote meeting links for Planning Commission meetings. Participation in those meetings is in-person only. City Council is the only City meeting with remote access.

However, your son James did attend the meeting and represented his interests in the matter personally.

The Planning Commission did vote to recommend approval of the new fence ordinance to the City Council, who will have an opportunity to adopt it formally at its next meeting on October 17.

If it is passed by Council, then James will be able to seek approval of his fence plan from the Planning Commission and the PC will have a legal avenue through which they can review and authorize it.

Bryan Myrkle

Community Development Director

City of Charlotte

111 E. Lawrence Ave.

Charlotte, MI 48813

(517) 543-8853

On Tue, Oct 4, 2022 at 8:05 PM Higashino, Gail <HigashG@losrios.edu> wrote:

Hello Again Bryan and Board Members,

It is 10/4/22, 4:50 pm, CA time, 7:50pm, MI time. I have tried for an hour to join the mtg tonight but could not find any information on the website or the web except about the meeting last night and the one a year ago. I did send an email earlier today requesting information to be able to be part of this meeting since it has a major impact on our family and the property that we own and pay taxes on there in Charlotte.

I am hoping that all the Board members took time to read the previous emails I sent over yesterday and today. Since I was not able to join the meeting via Zoom or FB, I would like to express another few comments. I am really trying to understand why would the Board ever vote "NO" on something where someone is wanting to make improvements to their property that they are paying taxes on? The only time it should be a "NO" is if it poses a safety issue or make the neighborhood worse (an "eye sore") or impacts another neighbor in a negative way. In no way does the request we made do any of those things, in fact, the neighbors have all been thrilled with what has already been done and they voice their opinions that they think it makes since to take it over closer to the sidewalk.

I feel before it goes to a final vote on 10/17 that there should be a chance for those who could not view or join tonight be able to have their voices and comments heard

Please update me on how the meeting went tonight since I was unable to join via Zoom/FB.

Thank you –

Gail

From: Higashino, Gail
Sent: Tuesday, October 4, 2022 1:04 AM
To: Bryan Myrkle <BMyrkle@charlottemi.org>
Cc: JA.Higashino@gmail.com; marmitage@charlottemi.org; elepere@charlottemi.org; bdyer@charlottemi.org; arodriguez@charlottemi.org; avanlangevelde@charlottemi.org; mduweck@charlottemi.org; tweissenborn@charlottemi.org; jchin@charlottemi.org
Subject: Additional Comments Update on Fence Ordinance - 319 Warren
Importance: High

Hello Bryan and Board Members,

In addition to the two emails sent yesterday, I am sending this 3rd email with two additional attachments of what we submitted with our variance proposal request back in May. I hope these attachments help to shed light on how it would not impact the neighborhood in any unsafe manner but improve the neighborhood and would give the family the use of their back yard/side yard to the fullest extent as possible. A yard that is charged extra in taxes since it is a corner lot.

I would greatly appreciate it if someone could print these attachments and bring them to the meeting tonight. I plan on joining via online. Will there be a link on the webpage to access via Zoom or whatever platform that you will be using.

Please, I am urging you to give this serious consideration.

Thank you for your time –

Gail

From: Higashino, Gail
Sent: Monday, October 3, 2022 4:49 PM
To: Bryan Myrkle <BMyrkle@charlottemi.org>
Cc: JA.Higashino@gmail.com; marmitage@charlottemi.org; elepere@charlottemi.org; bdyer@charlottemi.org; arodriguez@charlottemi.org; avanlangevelde@charlottemi.org; mduweck@charlottemi.org; tweissenborn@charlottemi.org; jchin@charlottemi.org
Subject: FW: Update on Fence Ordinance - 319 Warren
Importance: High

Hello Bryan and Board Members,

I would like to add another comment in addition to the email that I sent earlier. I have gone to the City's web site and pulled up the drawing "Fence-ordinance-illustration-October-2022", (which I have attached) that will be presented at the meeting tomorrow night, 10/04/2022 at 7pm. My comment is that this is a "rubber stamping" of all corner lots. Each lot is unique and this graph does not take into account or show where the true "Front Yard" is, which would be where the front door faces the street, the other side would "technically" be the "Side Yard". It only takes into account where the driveway is.

There is a reason for the ability to request a "Variance" and no one should ever be "talked out of it". Yes, it may take the city a little extra time to evaluated each one individually but it is by looking at these variance requests individually that the city can see what people are looking for in their neighborhoods. As long as the variance does not pose any safety issues but actually improves the neighborhood I would think the city would want to work with the residence of Charlotte.

Respectfully –

Gail

From: Higashino, Gail
Sent: Monday, October 3, 2022 3:48 PM
To: Bryan Myrkle <BMyrkle@charlottemi.org>
Cc: JA.Higashino@gmail.com; marmitage@charlottemi.org; elepere@charlottemi.org; bdyer@charlottemi.org; arodriguez@charlottemi.org; avanlangevelde@charlottemi.org; mduweck@charlottemi.org; tweissenborn@charlottemi.org; jchin@charlottemi.org

Subject: RE: Update on Fence Ordinance - 319 Warren
Importance: High

Hello Bryan and Board Members,

I was able to join the meeting on 9/17/2022 via Zoom, but at the end when it was opened for comments, I had my hand raised but I never got called on.

Here are some of the points/comments that I wanted to make, especially since the one gentleman on the board was not at the first meeting which James and I attended in person in June where we showed our proposal drawings and photos of the high end Certeed vinyl fence materials that we are using. Since then we have installed the one side, back section and section with gates by the parking pad. See photos attached.

I am thinking that so much of this could be resolved if the terminology of "Front Yard", "Side Yard" and "Back Yard" was changed/addressed. From what I understand, since the side yard is on a corner lot and there is a side street the side yard is considered "Front Yard". As the house is on a corner lot, and as the side yard is positioned parallel with a "side street" it has the effect of portraying the "side yard" as part of the "front yard". If we were willing to go with the short 4' open slat fencing along the side yard we could take the fencing right up to the sidewalk but to go with the taller privacy fencing it would have to be setback from the sidewalk by about 16' to 18' to be in alignment with the side of the house.

Someone mentioned the standards in other states, and much of what I commented on at the first meeting in June did have to do with the standards around the Sacramento area. As well, they also have similar "setback/safety" standards, however, their terminology is: the "side yard" is designated as a "side yard" rather than as a "front yard. The fence setback in most of the areas is 8' to 10' from the edge of the edge of the side street to the fence. Which I believe most of your side streets have approximately a 4' sidewalk and a 5' grass strip with trees planted by the city?

Could not a corner lot "front yard" be designated with a 25' setback from the front street along the side street, as it currently is, and anything past the 25' be designated as the "Side Yard"? If so, then could not the ordinance be read or interpreted that the "Side Yard" fencing could begin at 25' or the front edge of the house, which ever one meets the higher standard?

If the ordinance pertaining to the "Side Yard" was more like 8' or 10' setback from the edge of the side street, it would automatically include the sidewalk and grass strips along the sidewalks where the trees that the city maintain are planted. This type of setback would maintain the "Safety Standards" of 25' setback for the corner lots.

Someone mentioned the houses needing to be inline, however, this was not at all part of the issue.

The topic of the dogs was brought up several times but it is so much more than just the dogs. Other considerations:

1) Corner lots pay a higher tax but have a much smaller "private" use of their "side/back yards".

2) Safety for the family, "few unknown eyes" watching children playing in their side/back yards.

3) Protects the family from being attacked by someone else's dog from the street.

    a. This happened to use while we were working on the fencing in June. Someone's large 100lb. dog pulled loose from it's owner and charged at us. Luckily we had some old fence boards my husband was able to fend off the dog.

4) Keeps the side entrances safer from a break-ins.

5) Home values increase with nice privacy fencing.

6) Attracts younger family oriented owners to the neighborhood which helps regenerate the older neighborhoods.

I've talked to many of the neighbors who have expressed enthusiasm for the fencing and are hoping the city will approve the side/back yard along the side street. In fact, since we did the first sections of fencing we have had people stop as they are walking and driving to say how great it looks and ask for the fencing companies info because they want to do the same. These are the people of Charlotte who pay taxes and give the city revenue. We would appreciate your consideration of our rational plans that we believe serve both the interests of our local neighborhood as well as the town's administration. I have attached photos of the section of fence we have installed to this point. Hoping for good news so we can complete the "Side Yard" fencing to match.

Would it help for us to get some type of petition going or could there be some type of ad placed in the paper or a "RAVE" announcement so the people of the city of Charlotte can have a say?

Please let me know when the next hearing on this matter will be, I think I saw something about October.

Thank you for your consideration and working with us on our matter. If the town administrators would find a solution that would also equitably serve owners of corner lots it couldn't be anything but a positive thing.

Respectfully –

LOS RIOS COMMUNITY COLLEGE DISTRICT

Gail Higashino

Administrative Assistant III

LRCCD | Facilities Management

she/her/hers

Phone: (916) 856-3426 / **Email:** HigashG@losrios.edu

3753 Bradview Drive, Sacramento, CA 95825

From: Bryan Myrkle <BMyrkle@charlottemi.org>
Sent: Wednesday, September 14, 2022 4:44 PM
To: Higashino, Gail <HigashG@losrios.edu>
Cc: arodriguez@charlottemi.org; JA.Higashino@gmail.com; Erin LaPere <elapere@charlottemi.org>
Subject: Re: Update on Fence Ordinance

The City of Charlotte Planning Commission completed its work on a proposed draft of a new fence ordinance at its meeting last night, and it will be submitted to the City Council for a first reading at its meeting next Monday.

If the Council approves of the draft, it will set a public hearing (required) for the October meeting of the Planning Commission, at which time any interested member of the public will be able to comment on it. Following the hearing, the Planning Commission will make a recommendation to the City Council as to whether the draft should be approved as it is, approved with changes, or not approved.

The City Council will then be able to hold a final reading and adoption of the new ordinance as soon as its next meeting after the hearing, which would be October 17. The new ordinance would go into effect shortly thereafter.

The new ordinance provides the Planning Commission with the ability to consider special exceptions to the basic fence rules regarding height and materials, which would provide the relief you need to complete your fence. This could not be considered until the Commission's meeting the first week in November, however I will be happy to work with you to prepare the request and put it in the best position for approval.

Thank you -

Bryan Myrkle

Community Development Director

City of Charlotte

111 E. Lawrence Ave.

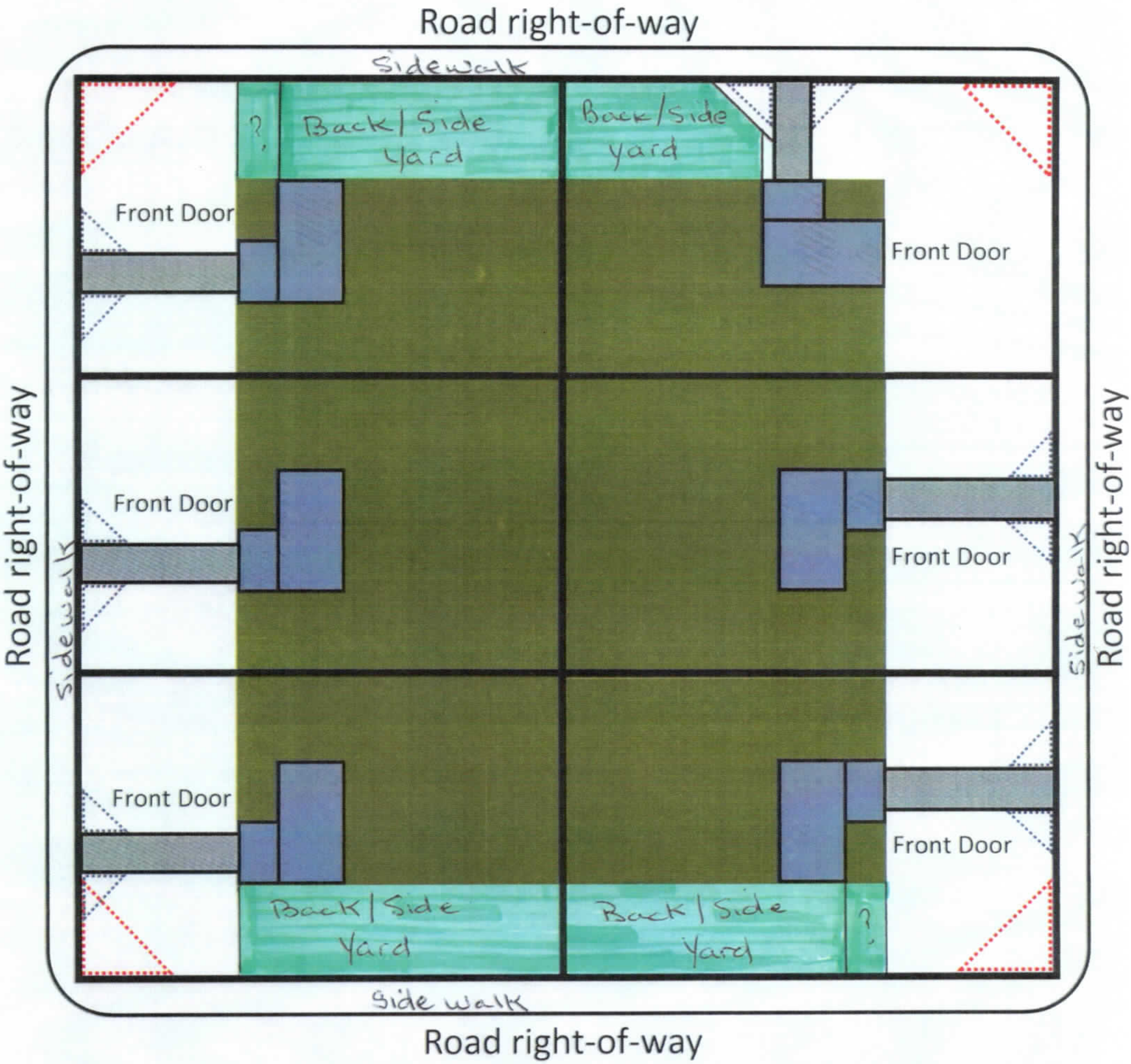
Charlotte, MI 48813

(517) 543-8853

--

Michael Armitage, MPA
Mayor
City of Charlotte
111 E. Lawrence Ave.
Charlotte MI 48813

Fence-ordinance-illustration-October-2022_Front Doors All Same Direction_Back-Side Yard Designated.pdf
427K

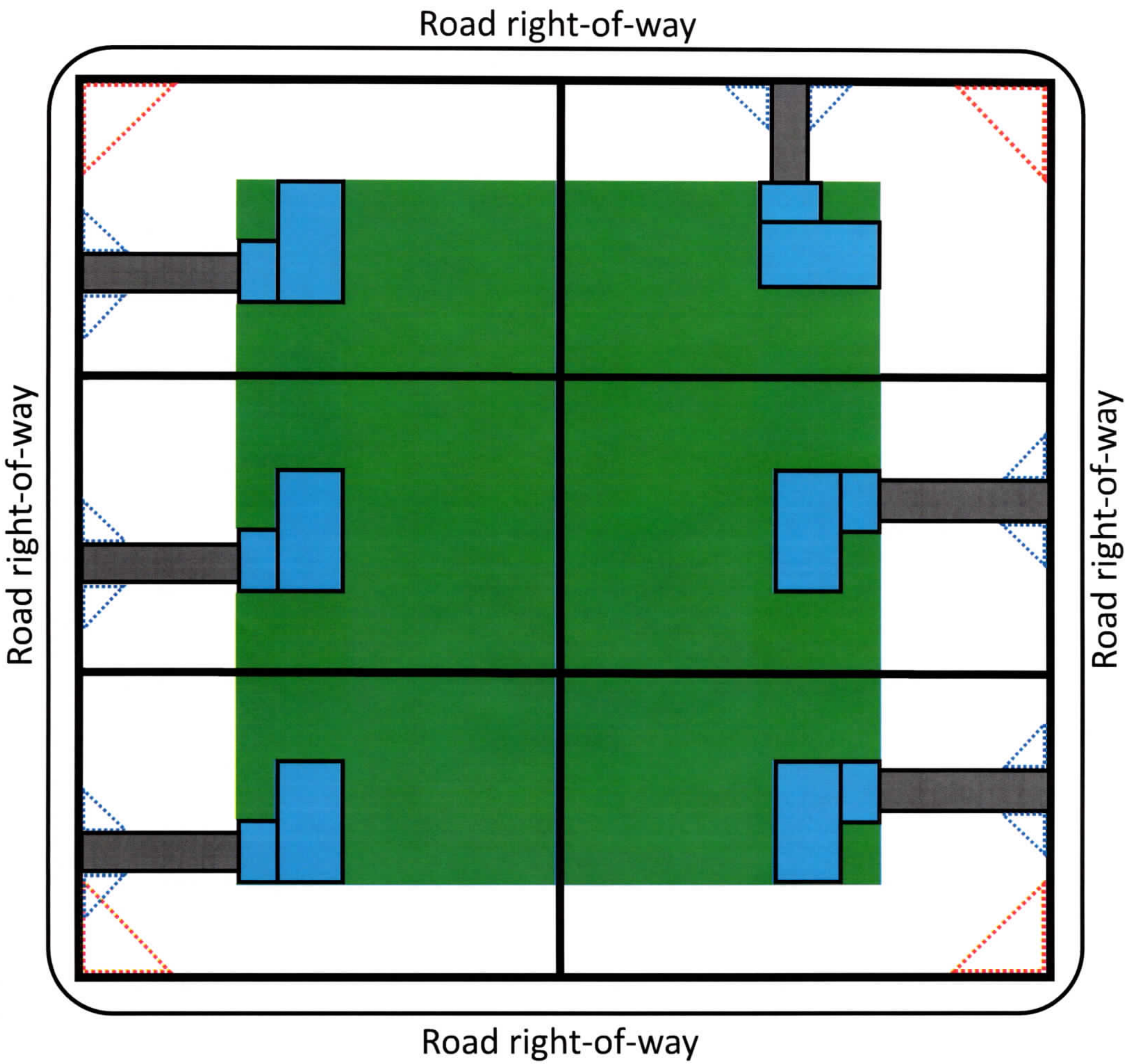


Front yard area — 42 inch maximum fence height. Ornamental fence required.

Side and rear yard area — 6 foot, 6 inch maximum fence height. Privacy fence allowed.

25 foot intersection clear view triangle area. 24 inch maximum height restriction in effect.

15 foot driveway clear view triangle area. 24 inch maximum height restriction in effect.



Front yard area — 42 inch maximum fence height. Ornamental fence required.

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25 foot intersection clear view triangle area. 24 inch maximum height restriction in effect.

15 foot driveway clear view triangle area. 24 inch maximum height restriction in effect.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council

From: Manager LaPere, MPAP

Date: October 14, 2022

Re: City Hall Boiler Project

Background
Earlier this year, the City Council decided to utilize ARPA funding to replace the aging boilers at City Hall. The existing boilers are 20 years old and we have been advised by the state inspectors that they have reached the end of their useful life. City Hall is the main governmental building for the city and is the location of our administrative offices, elections, community room, police headquarters, fire station, and Council Chambers. The repairs required are estimated to exceed 50% of the cost of replacement.

The City issued an invitation to bid for sealed bids for this project. As part of the bid process, interested vendors were required to complete a site visit. Five companies conducted a site visit and we received three bids (bid tab attached). All three companies are well-qualified and two have been previously used by the city for other projects. The low bid was received from Hopkins Mechanical Services LLC in the amount of $35,650 to replace the boilers with the same make as currently installed. Most recently, the city utilized Hopkins to install a gas line as part of the methane boiler replacement project at the wastewater treatment plant and we were satisfied with the work performed. We also contacted the references provided who reported excellent reviews of their experience utilizing the company.

Recommendation
I recommend the City Council award the contract to replace the boilers at City Hall to Hopkins Mechanical Services LLC in the amount of $35,650 using ARPA funds.

Financial Impacts
The City will be using ARPA funds already received for this project.

Suggested Motion
City Council moves to award the contract to replace the boilers at City Hall to Hopkins Mechanical Services LLC in the amount of $35,650 using ARPA funds.

eel

attachment

Attachment

Bid Tabulation
ITB 2022-02
Bid Opening: October 13, 2022 at 4:00 pm

Company Name	Boilers Make/Model	Lump Sum Price
Hopkins Mechanical Services, LLC	Raypak Model, H3-724	$35,650
T.H. Eifert Mechanical Contractors	Raypak Model H3-724	$59,650
Gunthorpe Plumbing & Heating	Lochinvar FTX 725N-M13 FTXL	$110,000

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Amy E. Gilson, PE - Director of Public Works
Date: October 6, 2022
Re: Staff report on Water Meter Purchase

Background

The City utilizes a single brand of water meters throughout the City to keep costs low and efficiencies high. the DPW is continually replacing and upgrading old meters to maintain accuracy. the FY 2022-2023 budget includes funding for the purchase of meters, wire, remote readers, meter transceivers as well as other related equipment. DPW staff has received a quote in the amount of $29,880.00 from ETNA Supply for meters to meet the future needs. With supply chain issues, estimated delivery is 18 months which pushes into the next fiscal year. We are still waiting for delivery of the meters ordered this past February.

ETNA Supply is the sole vendor for the lower peninsula of Michigan authorized to sell this brand of equipment in our region of the United States. Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of $5,000 and the required three quotes for purchases over $2,500.

Recommendation

City council authorize the purchase of the meters from ETNA Supply in the amount of $29,880.00 and agrees to waive the sealed bid process because the equipment is available only through a single vendor. There are no competitive quotes available.

Financial Impacts

The purchase will be charged to the Water & Sewer Fund where $45,000.00 has been budgeted for purchasing new meters.

Suggested Motion

City council authorizes the purchase of the meters and appurtenances from ETNA Supply in the amount of $29,880.00 and agrees to waive the sealed bid process in accordance with the City Ordinances.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Amy E. Gilson, PE - Director of Public Works
Date: October 12, 2022
Re: Staff report on Well #6 Cleaning

Background
The City has three water supply wells. Pump tests are run each year to determine the operating characteristics of each well. The tests are also indicators of the condition of the well casing and screen and/ or the pump. This year's test indicates that Well #6 needs to be cleaned. As part of the cleaning, the pump is removed and preventative maintenance and any necessary repairs are performed. That work is not part of the base bid, but is paid for on a time and material basis. The two bids received are:

Peerless Midwest, Inc.: $15,868.00
Northern Pump & Well, Inc.: $18,041.00

Recommendation
Award the contract for the Well #6 cleaning and pump maintenance to Peerless Midwest, Inc. in the amount of $15,868.00.

Financial Impacts
The project was budgeted in the Water and Sewer Fund and will have no effect on the General Fund. There is $30,000 budgeted.

Suggested Motion
City Council approves the contract with Peerless Midwest, Inc. in the amount of $15,868.00 with funds available in the Water and Sewer Fund.

McGINTY, HITCH, PERSON, ANDERSON & REVORE, P.C.

MEMORANDUM

TO: Charlotte City Council

FROM: Thomas M. Hitch, City Attorney

RE: CITY ATTORNEY REPORT

DATE: October 13, 2022

The following is my report to the City Council on issues in which our office has been engaged since the last Council meeting:

1. Charlotte Estates, LLC. I have had several conversations with the attorney representing Charlotte Estates, the City Manager and Tim Davis, regarding the issues surrounding obtaining an easement and agreeing to, short of litigation, an amount to acquire the avigation easement. This past Wednesday, the City team, including Erin LaPere, Bryan Myrkle, Tim Davis, and the airport engineer, Jon VanDuinen, held a video conference regarding the matter. Elsewhere in the packet is a memo by me outlining issues which we will discuss in a closed session at this meeting.

2. Goeble Field Lease. I have been asked to review the lease that was originally drafted in 2002. We have leased the field to the Charlotte Junior Orioles for flag football.

3. Conversations with the City Manager. From time to time, I continue to have conversations with the City Manager regarding a variety of City matters.

TMH:cf

Manager's Report
October 17th Council Meeting

Curbside Leaf Collection

Curbside collection of bagged leaves will take place on the following dates:

- Monday, October 17th to Thursday, October 20th
- Monday, October 31st to Thursday, November 3rd
- Monday, November 21st to Wednesday, November 23rd

Bags must be placed curbside, no plastic please. Please, leaves only. Brush will **not** be collected curbside but may be taken to drop-off site.

DPW garage drop-off hours are Monday through Friday, 8a to 4p and Saturday from 8a to 11:30a. Please note: Saturday, Nov 5th is final weekend for DPW garage drop-off until spring. Winter drop-off hours are Monday through Friday, 8a to 4p.

Revenue and Expense Report

Finance Director/Treasurer Smith has prepared the September and Y-T-D revenue and expense report for Council's review, attached. Please let me or Finance Director/Treasurer Smith know if you have any questions.

November 8th General Election

The City Clerk will conduct the state-wide general election on Tuesday, November 8th. Polls are open from 7am to 8pm, and absentee ballots must be received by the Clerk no later than close of polls on election day. To date, we have sent out 1,404 absentee ballots and have already received 336 voted ballots (approx 24%). Information about voting, including a sample ballot can be found online at www.michigan.gov/vote

In addition to state-wide elections, the City has a ballot proposal asking voters to consider amending the City Charter to make the mayoral term length four (4) years, beginning with the 2023 mayoral election. The current mayoral term length is two (2) years and City Council members current term length is four (4) years. Passage of this amendment would not affect the current term of the Mayor or the terms of City Council members.

RAVE Alerts – Water Utility Bill Notification Feature

The City participates in RAVE Alerts which provides alert notifications to participants via voice, email, text, and posts to social media. We have expanded the service options to include targeted text and email messaging for quarterly utility billing. We will send out a notice to registered users when we send out the bills for their cycle area. This alert will notify them the bill has been mailed and provide other billing related information. If you're already registered for alerts, make sure your address information is up-to-date. There are several ways to register: Text CHARLOTTE to 67283; Download the Smart911 app; or Register for a free and secure safety profile online at Smart911.com.

General information about utility billing can be found on the city's website here: http://www.charlottemi.org/serviceadministration/finance/utility-information/ and you can check your utility billing information anytime online here: www.bsaonline.com

Volunteer Opportunities

The City has open opportunities for citizens to participate in their local government. We are seeking volunteers to serve on the Camp Frances Board and Board of Review. Interested persons can find more information here: https://www.charlottemi.org/volunteer-opportunities/

Assistance Programs

For persons who may be facing financial difficulties with utilities, mortgage/rent, or other hardships, there are a number of assistance programs available. More information can be found on the city's website: https://www.charlottemi.org/assistance-programs-available/

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Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-411.000	CURRENT PROPERTY TAXES	3,408,900.00	3,329,673.53	1,406,598.20	79,226.47	97.68
101-000.000-411.100	YARD WASTE PROPERTY TAX	43,385.00	21,195.62	0.00	22,189.38	48.85
101-000.000-412.000	TRAILER PARK TAXES	5,000.00	1,431.00	480.00	3,569.00	28.62
101-000.000-413.000	TAXES - COLLECTION FEES	126,000.00	89,930.58	39,151.48	36,069.42	71.37
101-000.000-414.000	TAXES - INTEREST & PENALTIES	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-425.000	BUILDING PERMITS	20.00	30.00	0.00	(10.00)	150.00
101-000.000-429.000	OTHER PERMITS & FEES	750.00	95.00	55.00	655.00	12.67
101-000.000-432.000	LIQUOR LICENSE	10,970.00	8,629.99	0.00	2,340.01	78.67
101-000.000-433.000	STATE REV SHARING-SALES TAX	994,165.00	0.00	0.00	994,165.00	0.00
101-000.000-441.000	LOCAL COMM STBLZTN SHARE TAX	191,525.00	0.00	0.00	191,525.00	0.00
101-000.000-443.000	CABLE FRANCHISE FEES	38,000.00	7,694.30	0.00	30,305.70	20.25
101-000.000-447.000	ACCIDENT, FOIA, COPIES	3,500.00	765.59	136.97	2,734.41	21.87
101-000.000-450.000	SCHOOL PARTICIPATION REIMB.	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-471.000	PARKING FINES	4,750.00	670.00	570.00	4,080.00	14.11
101-000.000-472.000	DISTRICT COURT FINES	5,500.00	1,744.88	374.55	3,755.12	31.73
101-000.000-473.000	CIVIL INFRACTIONS	0.00	50.00	0.00	(50.00)	100.00
101-000.000-501.000	INTEREST INCOME	2,175.00	0.00	0.00	2,175.00	0.00
101-000.000-528.000	FEDERAL GRANTS - OTHER	477,635.00	0.00	0.00	477,635.00	0.00
101-000.000-593.000	RENT EARNED-CITY PROPERTY	1,000.00	160.00	40.00	840.00	16.00
101-000.000-596.000	SUNDRY REVENUE	85,180.00	60,812.68	7,712.85	24,367.32	71.39
101-000.000-602.000	CONTRIBUTIONS FROM RETIREES	5,665.00	0.00	0.00	5,665.00	0.00
101-000.000-605.510	CONTRIBUTION FROM W & S FUND	350,000.00	87,498.00	29,166.00	262,502.00	25.00
101-000.000-628.000	RENTAL REGISTRATION FEE	5,000.00	9,400.00	6,100.00	(4,400.00)	188.00
Total Dept 000.000		5,801,120.00	3,619,781.17	1,490,385.05	2,181,338.83	62.40
TOTAL REVENUES		5,801,120.00	3,619,781.17	1,490,385.05	2,181,338.83	62.40
Expenditures						
Dept 000.000						
101-000.000-999.999	ADDED FOR CR RECEIPT - EXRMB	0.00	(417.51)	0.00	417.51	100.00
Total Dept 000.000		0.00	(417.51)	0.00	417.51	100.00
Dept 100.000 - MAYOR, CITY COUCIL & BOARDS						
101-100.000-708.000	COUNCIL COMPENSATION	16,500.00	1,880.00	990.00	14,620.00	11.39
101-100.000-721.000	FICA/MEDICARE - CITY SHARE	1,300.00	143.82	75.74	1,156.18	11.06
101-100.000-735.000	DUES & SUBSCRIPTIONS	5,300.00	0.00	0.00	5,300.00	0.00
101-100.000-748.000	CONFERENCES & TRAINING	500.00	0.00	0.00	500.00	0.00
101-100.000-972.000	MISCELLANEOUS	277,635.00	0.00	0.00	277,635.00	0.00
Total Dept 100.000 - MAYOR, CITY COUCIL & BOARDS		301,235.00	2,023.82	1,065.74	299,211.18	0.67
Dept 150.000 - CITY MANAGER						
101-150.000-703.000	ADMINSTRATIVE SALARIES	90,000.00	18,494.52	7,257.70	71,505.48	20.55
101-150.000-704.200	HOLIDAY COMPENSATION	4,710.00	644.51	392.31	4,065.49	13.68
101-150.000-710.000	COMPENSATED ABSENCES	10,100.00	2,998.35	196.15	7,101.65	29.69
101-150.000-721.000	FICA/MEDICARE - CITY SHARE	8,020.00	1,610.49	570.81	6,409.51	20.08
101-150.000-723.000	VISION CARE	665.00	91.95	30.65	573.05	13.83
101-150.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	555.00	176.04	58.68	378.96	31.72
101-150.000-725.604	DENTAL & HEALTH BENEFITS	17,785.00	4,885.12	1,761.90	12,899.88	27.47

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Fund 101 - GENERAL FUND						
Expenditures						
101-150.000-728.000	RETIREMENT PLANS (CITY SHARE)	10,900.00	2,213.75	784.62	8,686.25	20.31
101-150.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-150.000-732.000	POSTAGE	200.00	28.47	0.00	171.53	14.24
101-150.000-735.000	DUES & SUBSCRIPTIONS	1,200.00	0.00	0.00	1,200.00	0.00
101-150.000-737.000	PRINTING & PUBLISHING	200.00	0.00	0.00	200.00	0.00
101-150.000-744.000	TELEPHONE & INTERNET	7,540.00	1,883.08	618.51	5,656.92	24.97
101-150.000-746.000	PROFESSIONAL SERVICES	100,000.00	4,631.63	184.30	95,368.37	4.63
101-150.000-747.000	INSURANCE & BONDS	25.00	0.00	0.00	25.00	0.00
101-150.000-748.000	CONFERENCES & TRAINING	1,000.00	149.00	0.00	851.00	14.90
101-150.000-972.000	MISCELLANEOUS	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 150.000 - CITY MANAGER		403,100.00	37,806.91	11,855.63	365,293.09	9.38
Dept 200.000 - CITY CLERK						
101-200.000-703.000	ADMINSTRATIVE SALARIES	58,905.00	12,695.36	3,570.00	46,209.64	21.55
101-200.000-704.000	STAFF WAGES	46,230.00	9,819.65	2,933.35	36,410.35	21.24
101-200.000-704.100	STAFF - OVERTIME	1,530.00	1,065.43	92.43	464.57	69.64
101-200.000-704.200	HOLIDAY COMPENSATION	5,500.00	740.43	452.20	4,759.57	13.46
101-200.000-706.000	CITY LABOR - DPW	255.00	0.00	0.00	255.00	0.00
101-200.000-710.000	COMPENSATED ABSENCES	6,750.00	2,224.56	2,088.45	4,525.44	32.96
101-200.000-711.000	LONGEVITY	1,005.00	0.00	0.00	1,005.00	0.00
101-200.000-719.000	CLOTHING ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-200.000-721.000	FICA/MEDICARE - CITY SHARE	9,195.00	1,986.73	683.34	7,208.27	21.61
101-200.000-723.000	VISION CARE	770.00	78.98	34.18	691.02	10.26
101-200.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	995.00	166.65	55.55	828.35	16.75
101-200.000-725.603	RETIREMENT HEALTH BENEFITS	9,000.00	2,113.03	706.32	6,886.97	23.48
101-200.000-725.604	DENTAL & HEALTH BENEFITS	36,400.00	9,998.21	3,606.05	26,401.79	27.47
101-200.000-728.000	RETIREMENT PLANS (CITY SHARE)	21,800.00	8,682.69	1,845.30	13,117.31	39.83
101-200.000-731.000	MATERIALS & SUPPLIES	8,000.00	605.80	296.50	7,394.20	7.57
101-200.000-732.000	POSTAGE	4,000.00	47.44	0.00	3,952.56	1.19
101-200.000-735.000	DUES & SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00
101-200.000-737.000	PRINTING & PUBLISHING	6,600.00	1,750.70	495.00	4,849.30	26.53
101-200.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	500.00	0.00	0.00	500.00	0.00
101-200.000-744.000	TELEPHONE & INTERNET	23,460.00	5,442.03	1,814.01	18,017.97	23.20
101-200.000-746.000	PROFESSIONAL SERVICES	15,000.00	7,391.05	0.00	7,608.95	49.27
101-200.000-747.000	INSURANCE & BONDS	130.00	0.00	0.00	130.00	0.00
101-200.000-748.000	CONFERENCES & TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
101-200.000-749.000	CONTRACTUAL SERVICES	15,600.00	1,091.59	0.00	14,508.41	7.00
101-200.000-750.000	OTHER COMPENSATION	14,000.00	6,927.71	297.00	7,072.29	49.48
101-200.000-753.000	SPECIAL PURPOSE EXPENSES	5.00	1,079.37	0.00	(1,074.37)	!1,587.40
101-200.000-851.000	MVP EQUIPMENT RENTAL	450.00	0.00	0.00	450.00	0.00
101-200.000-970.000	MILEAGE ALLOWANCE	200.00	0.00	0.00	200.00	0.00
101-200.000-972.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
Total Dept 200.000 - CITY CLERK		290,980.00	73,907.41	18,969.68	217,072.59	25.40
Dept 210.000 - CITY ASSESSOR						
101-210.000-704.000	STAFF WAGES	38,505.00	9,171.89	3,189.63	29,333.11	23.82
101-210.000-704.200	HOLIDAY COMPENSATION	2,130.00	317.58	193.31	1,812.42	14.91
101-210.000-709.000	OTHER COMPENSATION	1,495.00	52.50	0.00	1,442.50	3.51
101-210.000-710.000	COMPENSATED ABSENCES	9,225.00	1,418.74	483.27	7,806.26	15.38
101-210.000-711.000	LONGEVITY	1,500.00	0.00	0.00	1,500.00	0.00
101-210.000-721.000	FICA/MEDICARE - CITY SHARE	3,765.00	834.49	295.77	2,930.51	22.16
101-210.000-723.000	VISION CARE	235.00	51.27	17.09	183.73	21.82

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Fund 101 - GENERAL FUND						
Expenditures						
101-210.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	515.00	76.89	25.63	438.11	14.93
101-210.000-725.604	DENTAL & HEALTH BENEFITS	15,600.00	4,284.95	1,545.45	11,315.05	27.47
101-210.000-728.000	RETIREMENT PLANS (CITY SHARE)	25,615.00	5,651.55	2,003.08	19,963.45	22.06
101-210.000-731.000	MATERIALS & SUPPLIES	740.00	0.00	0.00	740.00	0.00
101-210.000-732.000	POSTAGE	0.00	28.47	0.00	(28.47)	100.00
101-210.000-735.000	DUES & SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00
101-210.000-737.000	PRINTING & PUBLISHING	3,000.00	0.00	0.00	3,000.00	0.00
101-210.000-744.000	TELEPHONE & INTERNET	6,700.00	1,554.21	518.07	5,145.79	23.20
101-210.000-748.000	CONFERENCES & TRAINING	820.00	0.00	0.00	820.00	0.00
101-210.000-749.000	CONTRACTUAL SERVICES	56,185.00	17,066.00	3,262.00	39,119.00	30.37
Total Dept 210.000 - CITY ASSESSOR		166,530.00	40,508.54	11,533.30	126,021.46	24.33
Dept 220.000 - FINANCE & TREASURY						
101-220.000-703.000	ADMINSTRATIVE SALARIES	69,620.00	15,289.29	5,400.00	54,330.71	21.96
101-220.000-704.000	STAFF WAGES	65,000.00	7,434.33	2,620.80	57,565.67	11.44
101-220.000-704.100	STAFF - OVERTIME	510.00	6.83	6.83	503.17	1.34
101-220.000-704.200	HOLIDAY COMPENSATION	7,000.00	730.21	445.60	6,269.79	10.43
101-220.000-710.000	COMPENSATED ABSENCES	10,000.00	7,533.45	445.60	2,466.55	75.33
101-220.000-711.000	LONGEVITY	1,500.00	739.73	0.00	760.27	49.32
101-220.000-715.000	HEALTH REIMBURSEMENT	3,000.00	660.71	250.00	2,339.29	22.02
101-220.000-719.000	CLOTHING ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-220.000-721.000	FICA/MEDICARE - CITY SHARE	12,060.00	2,434.20	685.82	9,625.80	20.18
101-220.000-723.000	VISION CARE	415.00	125.55	41.85	289.45	30.25
101-220.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,030.00	167.70	55.90	862.30	16.28
101-220.000-725.604	DENTAL & HEALTH BENEFITS	31,200.00	8,569.90	3,090.90	22,630.10	27.47
101-220.000-728.000	RETIREMENT PLANS (CITY SHARE)	29,700.00	8,493.91	1,631.46	21,206.09	28.60
101-220.000-728.001	RETIREMENT HEALTH SAVINGS	6,000.00	0.00	0.00	6,000.00	0.00
101-220.000-731.000	MATERIALS & SUPPLIES	3,000.00	475.27	0.00	2,524.73	15.84
101-220.000-732.000	POSTAGE	5,000.00	47.44	0.00	4,952.56	0.95
101-220.000-735.000	DUES & SUBSCRIPTIONS	900.00	0.00	0.00	900.00	0.00
101-220.000-737.000	PRINTING & PUBLISHING	3,500.00	105.00	0.00	3,395.00	3.00
101-220.000-744.000	TELEPHONE & INTERNET	13,405.00	3,109.56	1,036.52	10,295.44	23.20
101-220.000-746.000	PROFESSIONAL SERVICES	70,000.00	38,580.40	38,007.00	31,419.60	55.11
101-220.000-747.000	INSURANCE & BONDS	43,725.00	0.00	0.00	43,725.00	0.00
101-220.000-748.000	CONFERENCES & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-220.000-749.000	CONTRACTUAL SERVICES	2,500.00	(103.02)	0.00	2,603.02	(4.12)
101-220.000-749.003	ANNEXATION TAX SHARING	75,625.00	51,163.12	51,163.12	24,461.88	67.65
101-220.000-864.000	CAPITAL OUTLAY - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-220.000-972.000	MISCELLANEOUS	5,000.00	1,347.47	861.71	3,652.53	26.95
Total Dept 220.000 - FINANCE & TREASURY		462,690.00	146,911.05	105,743.11	315,778.95	31.75
Dept 221.000 - PAYROLL TO BE DISTRIBUTED						
101-221.000-704.200	HOLIDAY COMPENSATION	0.00	(716.43)	0.00	716.43	100.00
101-221.000-710.000	COMPENSATED ABSENCES	0.00	(3,170.45)	0.00	3,170.45	100.00
101-221.000-712.000	SPECIAL COMPENSATION	0.00	(282.86)	0.00	282.86	100.00
101-221.000-719.000	CLOTHING ALLOWANCE	0.00	(1,625.00)	0.00	1,625.00	100.00
101-221.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	(448.05)	0.00	448.05	100.00
101-221.000-722.000	ICMA - CITY SHARE	0.00	(107.38)	0.00	107.38	100.00
101-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	(1,129.43)	0.00	1,129.43	100.00
Total Dept 221.000 - PAYROLL TO BE DISTRIBUTED		0.00	(7,479.60)	0.00	7,479.60	100.00

PERIOD ENDING 09/30/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 230.000 - COMMUNITY DEVELOPMENT						
101-230.000-703.000	ADMINSTRATIVE SALARIES	60,820.00	12,450.76	4,137.12	48,369.24	20.47
101-230.000-704.000	STAFF WAGES	65,000.00	8,454.89	3,264.50	56,545.11	13.01
101-230.000-704.100	STAFF - OVERTIME	510.00	263.94	263.94	246.06	51.75
101-230.000-704.200	HOLIDAY COMPENSATION	7,000.00	1,034.37	639.01	5,965.63	14.78
101-230.000-706.000	CITY LABOR - DPW	5,125.00	2,007.61	1,346.88	3,117.39	39.17
101-230.000-710.000	COMPENSATED ABSENCES	9,690.00	4,350.26	1,103.23	5,339.74	44.89
101-230.000-711.000	LONGEVITY	1,500.00	0.00	0.00	1,500.00	0.00
101-230.000-721.000	FICA/MEDICARE - CITY SHARE	11,450.00	2,135.97	805.14	9,314.03	18.65
101-230.000-722.000	ICMA - CITY SHARE	75.00	0.00	0.00	75.00	0.00
101-230.000-723.000	VISION CARE	415.00	91.95	30.65	323.05	22.16
101-230.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	555.00	102.24	34.08	452.76	18.42
101-230.000-725.604	DENTAL & HEALTH BENEFITS	19,760.00	5,427.60	1,957.57	14,332.40	27.47
101-230.000-728.000	RETIREMENT PLANS (CITY SHARE)	43,600.00	9,608.98	3,332.77	33,991.02	22.04
101-230.000-731.000	MATERIALS & SUPPLIES	1,000.00	930.44	0.00	69.56	93.04
101-230.000-732.000	POSTAGE	800.00	18.98	0.00	781.02	2.37
101-230.000-735.000	DUES & SUBSCRIPTIONS	400.00	0.00	0.00	400.00	0.00
101-230.000-737.000	PRINTING & PUBLISHING	2,500.00	0.00	0.00	2,500.00	0.00
101-230.000-744.000	TELEPHONE & INTERNET	12,300.00	3,129.08	1,011.57	9,170.92	25.44
101-230.000-746.000	PROFESSIONAL SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
101-230.000-747.000	INSURANCE & BONDS	30.00	0.00	0.00	30.00	0.00
101-230.000-748.000	CONFERENCES & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-230.000-749.000	CONTRACTUAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
101-230.000-755.000	CONTRIBUTION TO OTHERS	36,000.00	8,000.00	0.00	28,000.00	22.22
101-230.000-851.000	MVP EQUIPMENT RENTAL	5,500.00	3,370.78	2,007.57	2,129.22	61.29
Total Dept 230.000 - COMMUNITY DEVELOPMENT		337,030.00	61,377.85	19,934.03	275,652.15	18.21
Dept 300.000 - POLICE DEPARTMENT						
101-300.000-703.000	ADMINSTRATIVE SALARIES	72,500.00	14,618.83	6,143.14	57,881.17	20.16
101-300.000-704.000	STAFF WAGES	775,000.00	152,747.71	56,589.74	622,252.29	19.71
101-300.000-704.100	STAFF - OVERTIME	120,000.00	30,265.25	13,781.11	89,734.75	25.22
101-300.000-704.200	HOLIDAY COMPENSATION	47,430.00	3,539.55	1,755.80	43,890.45	7.46
101-300.000-706.000	CITY LABOR - DPW	300.00	0.00	0.00	300.00	0.00
101-300.000-710.000	COMPENSATED ABSENCES	142,135.00	49,606.11	10,438.58	92,528.89	34.90
101-300.000-711.000	LONGEVITY	15,270.00	1,137.33	0.00	14,132.67	7.45
101-300.000-712.000	SPECIAL COMPENSATION	3,000.00	0.00	0.00	3,000.00	0.00
101-300.000-715.000	HEALTH REIMBURSEMENT	6,000.00	660.71	250.00	5,339.29	11.01
101-300.000-719.000	CLOTHING ALLOWANCE	500.00	0.00	0.00	500.00	0.00
101-300.000-721.000	FICA/MEDICARE - CITY SHARE	17,140.00	4,340.98	1,529.69	12,799.02	25.33
101-300.000-722.000	ICMA - CITY SHARE	25,100.00	3,517.07	1,182.00	21,582.93	14.01
101-300.000-723.000	VISION CARE	5,200.00	1,060.97	340.69	4,139.03	20.40
101-300.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	29,870.00	1,252.92	410.38	28,617.08	4.19
101-300.000-725.603	RETIREMENT HEALTH BENEFITS	15,000.00	3,521.68	1,177.19	11,478.32	23.48
101-300.000-725.604	DENTAL & HEALTH BENEFITS	213,200.00	58,560.99	21,121.16	154,639.01	27.47
101-300.000-728.000	RETIREMENT PLANS (CITY SHARE)	506,850.00	114,843.74	43,122.65	392,006.26	22.66
101-300.000-730.000	SAFETY SUPPLIES	12,000.00	0.00	0.00	12,000.00	0.00
101-300.000-731.000	MATERIALS & SUPPLIES	12,500.00	1,938.94	418.62	10,561.06	15.51
101-300.000-732.000	POSTAGE	3,500.00	356.26	0.00	3,143.74	10.18
101-300.000-733.000	UNIFORM & CLEANING	16,000.00	973.20	179.50	15,026.80	6.08
101-300.000-734.000	GASOLINE & OIL	50,000.00	8,267.95	3,412.76	41,732.05	16.54
101-300.000-735.000	DUES & SUBSCRIPTIONS	1,500.00	170.00	170.00	1,330.00	11.33
101-300.000-737.000	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
101-300.000-740.000	VEHICLE MAINTENANCE	18,000.00	3,668.73	1,381.39	14,331.27	20.38
101-300.000-744.000	TELEPHONE & INTERNET	66,350.00	16,582.64	5,520.04	49,767.36	24.99

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-300.000-746.000	PROFESSIONAL SERVICES	60,000.00	1,855.64	686.64	58,144.36	3.09
101-300.000-747.000	INSURANCE & BONDS	26,065.00	0.00	0.00	26,065.00	0.00
101-300.000-748.000	CONFERENCES & TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
101-300.000-749.000	CONTRACTUAL SERVICES	25,000.00	6,001.63	423.00	18,998.37	24.01
101-300.000-851.000	MVP EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
101-300.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	110,000.00	39,694.00	0.00	70,306.00	36.09
101-300.000-864.000	CAPITAL OUTLAY - EQUIPMENT	53,375.00	0.00	0.00	53,375.00	0.00
101-300.000-970.000	MILEAGE ALLOWANCE	500.00	0.00	0.00	500.00	0.00
101-300.000-972.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
Total Dept 300.000 - POLICE DEPARTMENT		2,453,885.00	519,182.83	170,034.08	1,934,702.17	21.16
Dept 350.000 - FIRE DEPARTMENT						
101-350.000-745.000	UTILITIES	0.00	0.00	(1,150.44)	0.00	0.00
Total Dept 350.000 - FIRE DEPARTMENT		0.00	0.00	(1,150.44)	0.00	0.00
Dept 410.000 - PUBLIC WORKS ADMINISTRATION						
101-410.000-703.000	ADMINSTRATIVE SALARIES	32,640.00	9,268.09	3,292.33	23,371.91	28.39
101-410.000-704.000	STAFF WAGES	3,775.00	587.77	283.72	3,187.23	15.57
101-410.000-704.100	STAFF - OVERTIME	765.00	242.83	96.28	522.17	31.74
101-410.000-704.200	HOLIDAY COMPENSATION	1,275.00	199.53	121.78	1,075.47	15.65
101-410.000-706.000	CITY LABOR - DPW	6,885.00	2,171.92	791.49	4,713.08	31.55
101-410.000-710.000	COMPENSATED ABSENCES	23,785.00	4,165.18	743.72	19,619.82	17.51
101-410.000-711.000	LONGEVITY	2,280.00	0.00	0.00	2,280.00	0.00
101-410.000-712.000	SPECIAL COMPENSATION	765.00	238.71	72.06	526.29	31.20
101-410.000-715.000	HEALTH REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
101-410.000-718.000	AUTO ALLOWANCE	935.00	197.18	69.89	737.82	21.09
101-410.000-719.000	CLOTHING ALLOWANCE	1,100.00	355.40	24.21	744.60	32.31
101-410.000-721.000	FICA/MEDICARE - CITY SHARE	5,665.00	1,337.52	422.85	4,327.48	23.61
101-410.000-722.000	ICMA - CITY SHARE	625.00	203.72	67.12	421.28	32.60
101-410.000-723.000	VISION CARE	520.00	113.45	35.67	406.55	21.82
101-410.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	8,055.00	293.91	101.25	7,761.09	3.65
101-410.000-725.603	RETIREMENT HEALTH BENEFITS	15,000.00	3,521.68	1,177.19	11,478.32	23.48
101-410.000-725.604	DENTAL & HEALTH BENEFITS	520.00	142.84	51.52	377.16	27.47
101-410.000-728.000	RETIREMENT PLANS (CITY SHARE)	25,025.00	6,523.30	2,091.53	18,501.70	26.07
101-410.000-730.000	SAFETY SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-410.000-731.000	MATERIALS & SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-410.000-732.000	POSTAGE	2,400.00	332.08	0.00	2,067.92	13.84
101-410.000-735.000	DUES & SUBSCRIPTIONS	1,000.00	0.00	0.00	1,000.00	0.00
101-410.000-737.000	PRINTING & PUBLISHING	900.00	0.00	0.00	900.00	0.00
101-410.000-744.000	TELEPHONE & INTERNET	23,625.00	6,375.84	2,068.45	17,249.16	26.99
101-410.000-746.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-410.000-747.000	INSURANCE & BONDS	1,435.00	0.00	0.00	1,435.00	0.00
101-410.000-748.000	CONFERENCES & TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
101-410.000-749.000	CONTRACTUAL SERVICES	7,000.00	1,076.77	124.54	5,923.23	15.38
101-410.000-868.000	EATON COUNTY DRAIN ASSESSMENT	9,200.00	0.00	0.00	9,200.00	0.00
Total Dept 410.000 - PUBLIC WORKS ADMINISTRATION		180,775.00	37,347.72	11,635.60	143,427.28	20.66
Dept 422.000 - LEAF COLLECTION						
101-422.000-704.100	STAFF - OVERTIME	1,650.00	889.58	424.44	760.42	53.91
101-422.000-706.000	CITY LABOR - DPW	10,505.00	0.00	0.00	10,505.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-422.000-721.000	FICA/MEDICARE - CITY SHARE	930.00	67.54	32.05	862.46	7.26
101-422.000-722.000	ICMA - CITY SHARE	100.00	0.00	0.00	100.00	0.00
101-422.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,615.00	262.25	125.13	2,352.75	10.03
101-422.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-422.000-749.000	CONTRACTUAL SERVICES	19,000.00	0.00	0.00	19,000.00	0.00
101-422.000-851.000	MVP EQUIPMENT RENTAL	16,000.00	0.00	0.00	16,000.00	0.00
Total Dept 422.000 - LEAF COLLECTION		51,000.00	1,219.37	581.62	49,780.63	2.39
Dept 424.000 - PARKING SERVICES						
101-424.000-704.100	STAFF - OVERTIME	0.00	1,175.53	0.00	(1,175.53)	100.00
101-424.000-706.000	CITY LABOR - DPW	1,735.00	202.15	0.00	1,532.85	11.65
101-424.000-721.000	FICA/MEDICARE - CITY SHARE	135.00	105.37	0.00	29.63	78.05
101-424.000-722.000	ICMA - CITY SHARE	25.00	0.00	0.00	25.00	0.00
101-424.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	406.15	0.00	93.85	81.23
101-424.000-731.000	MATERIALS & SUPPLIES	800.00	405.00	0.00	395.00	50.63
101-424.000-745.000	UTILITIES	8,500.00	538.00	0.00	7,962.00	6.33
101-424.000-746.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
101-424.000-749.000	CONTRACTUAL SERVICES	4,780.00	390.00	120.00	4,390.00	8.16
101-424.000-851.000	MVP EQUIPMENT RENTAL	1,200.00	1,095.07	0.00	104.93	91.26
101-424.000-871.000	PRINCIPAL	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 424.000 - PARKING SERVICES		68,175.00	4,317.27	120.00	63,857.73	6.33
Dept 425.000 - PARKING SERVICES/WINTER MAINT.						
101-425.000-704.100	STAFF - OVERTIME	1,500.00	0.00	0.00	1,500.00	0.00
101-425.000-706.000	CITY LABOR - DPW	4,080.00	41.78	0.00	4,038.22	1.02
101-425.000-721.000	FICA/MEDICARE - CITY SHARE	310.00	3.20	0.00	306.80	1.03
101-425.000-722.000	ICMA - CITY SHARE	100.00	0.00	0.00	100.00	0.00
101-425.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,115.00	12.31	0.00	2,102.69	0.58
101-425.000-731.000	MATERIALS & SUPPLIES	6,000.00	0.00	0.00	6,000.00	0.00
101-425.000-851.000	MVP EQUIPMENT RENTAL	13,000.00	36.28	0.00	12,963.72	0.28
Total Dept 425.000 - PARKING SERVICES/WINTER MAINT.		27,105.00	93.57	0.00	27,011.43	0.35
Dept 452.000 - TREE WORK						
101-452.000-704.100	STAFF - OVERTIME	1,000.00	141.48	141.48	858.52	14.15
101-452.000-706.000	CITY LABOR - DPW	32,640.00	5,168.79	1,435.94	27,471.21	15.84
101-452.000-721.000	FICA/MEDICARE - CITY SHARE	2,575.00	405.38	120.32	2,169.62	15.74
101-452.000-722.000	ICMA - CITY SHARE	250.00	1.05	0.00	248.95	0.42
101-452.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,905.00	1,560.29	465.01	3,344.71	31.81
101-452.000-731.000	MATERIALS & SUPPLIES	1,500.00	199.98	0.00	1,300.02	13.33
101-452.000-749.000	CONTRACTUAL SERVICES	4,000.00	400.00	300.00	3,600.00	10.00
101-452.000-851.000	MVP EQUIPMENT RENTAL	65,000.00	20,901.35	3,840.17	44,098.65	32.16
Total Dept 452.000 - TREE WORK		111,870.00	28,778.32	6,302.92	83,091.68	25.72
Dept 663.000 - CITY PROPERTY MAINTENANCE						
101-663.000-706.000	CITY LABOR - DPW	350.00	0.00	0.00	350.00	0.00
101-663.000-721.000	FICA/MEDICARE - CITY SHARE	25.00	0.00	0.00	25.00	0.00
101-663.000-722.000	ICMA - CITY SHARE	5.00	0.00	0.00	5.00	0.00
101-663.000-728.000	RETIREMENT PLANS (CITY SHARE)	80.00	0.00	0.00	80.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-663.000-731.000	MATERIALS & SUPPLIES	0.00	260.00	0.00	(260.00)	100.00
101-663.000-745.000	UTILITIES	85,000.00	5,186.85	0.00	79,813.15	6.10
101-663.000-749.000	CONTRACTUAL SERVICES	2,500.00	346.00	143.00	2,154.00	13.84
Total Dept 663.000 - CITY PROPERTY MAINTENANCE		87,960.00	5,792.85	143.00	82,167.15	6.59
Dept 664.000 - CITY HALL BUILDING & GROUNDS						
101-664.000-706.000	CITY LABOR - DPW	2,040.00	303.25	0.00	1,736.75	14.87
101-664.000-721.000	FICA/MEDICARE - CITY SHARE	155.00	23.15	0.00	131.85	14.94
101-664.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00
101-664.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	5.00	0.00	0.00	5.00	0.00
101-664.000-728.000	RETIREMENT PLANS (CITY SHARE)	815.00	89.39	0.00	725.61	10.97
101-664.000-731.000	MATERIALS & SUPPLIES	6,500.00	738.88	149.19	5,761.12	11.37
101-664.000-744.000	TELEPHONE & INTERNET	6,700.00	1,554.21	518.07	5,145.79	23.20
101-664.000-745.000	UTILITIES	67,000.00	6,195.57	0.00	60,804.43	9.25
101-664.000-747.000	INSURANCE & BONDS	7,920.00	0.00	0.00	7,920.00	0.00
101-664.000-749.000	CONTRACTUAL SERVICES	50,000.00	5,434.47	153.98	44,565.53	10.87
101-664.000-851.000	MVP EQUIPMENT RENTAL	1,000.00	243.54	0.00	756.46	24.35
101-664.000-862.000	CAP. OUTLAY-IMPROVEMENTS	200,000.00	2,401.00	2,401.00	197,599.00	1.20
101-664.000-972.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
Total Dept 664.000 - CITY HALL BUILDING & GROUNDS		342,685.00	16,983.46	3,222.24	325,701.54	4.96
Dept 825.000 - PARKS & RECREATION						
101-825.000-704.100	STAFF - OVERTIME	1,000.00	251.15	0.00	748.85	25.12
101-825.000-706.000	CITY LABOR - DPW	19,585.00	4,019.60	628.70	15,565.40	20.52
101-825.000-707.000	PART-TIME STAFF WAGES	6,000.00	0.00	0.00	6,000.00	0.00
101-825.000-721.000	FICA/MEDICARE - CITY SHARE	2,035.00	326.04	48.03	1,708.96	16.02
101-825.000-722.000	ICMA - CITY SHARE	200.00	2.10	0.00	197.90	1.05
101-825.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,470.00	1,248.61	185.34	3,221.39	27.93
101-825.000-731.000	MATERIALS & SUPPLIES	2,000.00	3,863.94	88.94	(1,863.94)	193.20
101-825.000-745.000	UTILITIES	8,000.00	1,360.27	0.00	6,639.73	17.00
101-825.000-747.000	INSURANCE & BONDS	930.00	0.00	0.00	930.00	0.00
101-825.000-749.000	CONTRACTUAL SERVICES	25,340.00	11,047.48	3,170.59	14,292.52	43.60
101-825.000-755.000	CONTRIBUTION TO OTHERS	15,000.00	0.00	0.00	15,000.00	0.00
101-825.000-851.000	MVP EQUIPMENT RENTAL	18,500.00	5,182.46	273.42	13,317.54	28.01
Total Dept 825.000 - PARKS & RECREATION		103,060.00	27,301.65	4,395.02	75,758.35	26.49
Dept 950.000 - HEALTH INSURANCE EXPENSES						
101-950.000-727.000	HEALTH INSURANCE PREMIUMS	0.00	0.00	(7,568.08)	0.00	0.00
Total Dept 950.000 - HEALTH INSURANCE EXPENSES		0.00	0.00	(7,568.08)	0.00	0.00
Dept 999.000 - GASB 34						
101-999.000-859.203	CONTRIB. TO LOCAL STREET FUND	15,000.00	3,750.00	1,250.00	11,250.00	25.00
101-999.000-859.206	CONTRIB TO FIRE	153,310.00	38,325.00	12,775.00	114,985.00	25.00
101-999.000-859.240	CONTRIB. TO POL. TRAINING FUN	21,500.00	5,373.00	1,791.00	16,127.00	24.99
101-999.000-859.280	CONTRIB TO AIRPORT FUND	55,720.00	0.00	0.00	55,720.00	0.00
Total Dept 999.000 - GASB 34		245,530.00	47,448.00	15,816.00	198,082.00	19.32

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		5,633,610.00	1,043,103.51	372,633.45	4,590,506.49	18.52
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,801,120.00	3,619,781.17	1,490,385.05	2,181,338.83	62.40
TOTAL EXPENDITURES		5,633,610.00	1,043,103.51	372,633.45	4,590,506.49	18.52
NET OF REVENUES & EXPENDITURES		167,510.00	2,576,677.66	1,117,751.60	(2,409,167.66)	1,538.22

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000						
202-000.000-418.000	COUNTY ROAD MILLAGE FUNDS	342,000.00	0.00	0.00	342,000.00	0.00
202-000.000-431.000	STATE AID	794,000.00	76,382.22	76,382.22	717,617.78	9.62
202-000.000-435.000	STATE REV SHARING-TRUNKLINES	20,000.00	3,332.02	0.00	16,667.98	16.66
202-000.000-436.000	METRO ACT	35,000.00	0.00	0.00	35,000.00	0.00
202-000.000-501.000	INTEREST INCOME	800.00	0.00	0.00	800.00	0.00
202-000.000-596.000	SUNDRY REVENUE	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000.000		1,193,800.00	79,714.24	76,382.22	1,114,085.76	6.68
TOTAL REVENUES		1,193,800.00	79,714.24	76,382.22	1,114,085.76	6.68
Expenditures						
Dept 430.000 - STORM SEWERS						
202-430.000-706.000	CITY LABOR - DPW	1,300.00	27.30	0.00	1,272.70	2.10
202-430.000-721.000	FICA/MEDICARE - CITY SHARE	235.00	2.09	0.00	232.91	0.89
202-430.000-722.000	ICMA - CITY SHARE	15.00	0.00	0.00	15.00	0.00
202-430.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,360.00	8.05	0.00	1,351.95	0.59
202-430.000-731.000	MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00
202-430.000-851.000	MVP EQUIPMENT RENTAL	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 430.000 - STORM SEWERS		5,410.00	37.44	0.00	5,372.56	0.69
Dept 440.000 - SIDEWALK MAINTENANCE						
202-440.000-706.000	CITY LABOR - DPW	3,570.00	47.16	0.00	3,522.84	1.32
202-440.000-721.000	FICA/MEDICARE - CITY SHARE	290.00	3.59	0.00	286.41	1.24
202-440.000-722.000	ICMA - CITY SHARE	40.00	0.00	0.00	40.00	0.00
202-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	820.00	13.90	0.00	806.10	1.70
202-440.000-731.000	MATERIALS & SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
202-440.000-746.000	PROFESSIONAL SERVICES	59,200.00	0.00	0.00	59,200.00	0.00
202-440.000-749.000	CONTRACTUAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
202-440.000-851.000	MVP EQUIPMENT RENTAL	2,500.00	294.10	0.00	2,205.90	11.76
Total Dept 440.000 - SIDEWALK MAINTENANCE		72,420.00	358.75	0.00	72,061.25	0.50
Dept 520.000 - STREET ADMINISTRATION						
202-520.000-703.000	ADMINSTRATIVE SALARIES	20,910.00	6,539.88	2,322.37	14,370.12	31.28
202-520.000-704.000	STAFF WAGES	1,785.00	233.99	105.19	1,551.01	13.11
202-520.000-704.100	STAFF - OVERTIME	765.00	206.43	81.81	558.57	26.98
202-520.000-704.200	HOLIDAY COMPENSATION	1,035.00	189.03	115.34	845.97	18.26
202-520.000-706.000	CITY LABOR - DPW	6,120.00	1,846.20	672.79	4,273.80	30.17
202-520.000-710.000	COMPENSATED ABSENCES	14,025.00	2,201.19	399.77	11,823.81	15.69
202-520.000-711.000	LONGEVITY	1,395.00	0.00	0.00	1,395.00	0.00
202-520.000-712.000	SPECIAL COMPENSATION	350.00	117.96	38.22	232.04	33.70
202-520.000-715.000	HEALTH REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
202-520.000-718.000	AUTO ALLOWANCE	460.00	98.56	34.93	361.44	21.43
202-520.000-719.000	CLOTHING ALLOWANCE	500.00	148.42	8.97	351.58	29.68
202-520.000-721.000	FICA/MEDICARE - CITY SHARE	3,540.00	893.51	292.20	2,646.49	25.24
202-520.000-722.000	ICMA - CITY SHARE	430.00	170.47	58.61	259.53	39.64
202-520.000-723.000	VISION CARE	235.00	58.18	17.65	176.82	24.76
202-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	910.00	66.76	21.90	843.24	7.34
202-520.000-725.604	DENTAL & HEALTH BENEFITS	6,095.00	1,674.16	603.82	4,420.84	27.47

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	15,695.00	4,213.37	1,378.27	11,481.63	26.85
202-520.000-748.000	CONFERENCES & TRAINING	100.00	0.00	0.00	100.00	0.00
Total Dept 520.000 - STREET ADMINISTRATION		74,650.00	18,658.11	6,151.84	55,991.89	24.99
Dept 522.000 - STREET REPAIR						
202-522.000-706.000	CITY LABOR - DPW	9,180.00	240.34	0.00	8,939.66	2.62
202-522.000-721.000	FICA/MEDICARE - CITY SHARE	700.00	18.37	0.00	681.63	2.62
202-522.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00
202-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,635.00	70.85	0.00	1,564.15	4.33
202-522.000-731.000	MATERIALS & SUPPLIES	6,000.00	2,281.23	2,281.23	3,718.77	38.02
202-522.000-749.000	CONTRACTUAL SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
202-522.000-851.000	MVP EQUIPMENT RENTAL	5,000.00	234.09	0.00	4,765.91	4.68
Total Dept 522.000 - STREET REPAIR		47,565.00	2,844.88	2,281.23	44,720.12	5.98
Dept 524.000 - STREET MAINTENANCE						
202-524.000-704.100	STAFF - OVERTIME	765.00	94.32	94.32	670.68	12.33
202-524.000-706.000	CITY LABOR - DPW	5,100.00	1,060.99	247.98	4,039.01	20.80
202-524.000-721.000	FICA/MEDICARE - CITY SHARE	395.00	88.24	26.06	306.76	22.34
202-524.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00
202-524.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,745.00	340.55	100.90	1,404.45	19.52
202-524.000-731.000	MATERIALS & SUPPLIES	9,000.00	0.00	0.00	9,000.00	0.00
202-524.000-746.000	PROFESSIONAL SERVICES	141,400.00	14,442.50	0.00	126,957.50	10.21
202-524.000-749.000	CONTRACTUAL SERVICES	3,000.00	2,685.00	372.00	315.00	89.50
202-524.000-851.000	MVP EQUIPMENT RENTAL	12,000.00	2,694.51	785.61	9,305.49	22.45
202-524.000-862.000	CAP. OUTLAY-IMPROVEMENTS	945,000.00	0.00	0.00	945,000.00	0.00
Total Dept 524.000 - STREET MAINTENANCE		1,118,455.00	21,406.11	1,626.87	1,097,048.89	1.91
Dept 526.000 - STREET SWEEPING						
202-526.000-704.100	STAFF - OVERTIME	150.00	0.00	0.00	150.00	0.00
202-526.000-706.000	CITY LABOR - DPW	4,590.00	395.27	87.93	4,194.73	8.61
202-526.000-721.000	FICA/MEDICARE - CITY SHARE	355.00	30.24	6.74	324.76	8.52
202-526.000-722.000	ICMA - CITY SHARE	65.00	0.00	0.00	65.00	0.00
202-526.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,090.00	116.53	25.92	973.47	10.69
202-526.000-749.000	CONTRACTUAL SERVICES	3,500.00	0.00	0.00	3,500.00	0.00
202-526.000-851.000	MVP EQUIPMENT RENTAL	13,000.00	4,692.15	441.72	8,307.85	36.09
202-526.000-853.000	HYDRANT RENTAL	8,400.00	2,100.00	700.00	6,300.00	25.00
Total Dept 526.000 - STREET SWEEPING		31,150.00	7,334.19	1,262.31	23,815.81	23.54
Dept 530.000 - WINTER STREET MAINTENANCE						
202-530.000-704.100	STAFF - OVERTIME	2,750.00	0.00	0.00	2,750.00	0.00
202-530.000-704.200	HOLIDAY COMPENSATION	255.00	0.00	0.00	255.00	0.00
202-530.000-706.000	CITY LABOR - DPW	3,060.00	0.00	0.00	3,060.00	0.00
202-530.000-721.000	FICA/MEDICARE - CITY SHARE	465.00	0.00	0.00	465.00	0.00
202-530.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00
202-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,450.00	0.00	0.00	2,450.00	0.00
202-530.000-731.000	MATERIALS & SUPPLIES	14,000.00	0.00	0.00	14,000.00	0.00
202-530.000-851.000	MVP EQUIPMENT RENTAL	16,000.00	0.00	0.00	16,000.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 530.000 - WINTER STREET MAINTENANCE		39,030.00	0.00	0.00	39,030.00	0.00
Dept 540.000 - TRAFFIC SERVICES						
202-540.000-704.100	STAFF - OVERTIME	155.00	0.00	0.00	155.00	0.00
202-540.000-706.000	CITY LABOR - DPW	510.00	1,177.11	19.54	(667.11)	230.81
202-540.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	90.02	1.49	(40.02)	180.04
202-540.000-722.000	ICMA - CITY SHARE	40.00	0.00	0.00	40.00	0.00
202-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	545.00	347.01	5.76	197.99	63.67
202-540.000-731.000	MATERIALS & SUPPLIES	1,000.00	262.40	0.00	737.60	26.24
202-540.000-749.000	CONTRACTUAL SERVICES	9,000.00	0.00	0.00	9,000.00	0.00
202-540.000-851.000	MVP EQUIPMENT RENTAL	1,800.00	1,873.65	11.90	(73.65)	104.09
Total Dept 540.000 - TRAFFIC SERVICES		13,100.00	3,750.19	38.69	9,349.81	28.63
Dept 561.000 - TRUNKLINE MAINTENANCE						
202-561.000-704.100	STAFF - OVERTIME	750.00	176.85	176.85	573.15	23.58
202-561.000-706.000	CITY LABOR - DPW	1,070.00	29.88	0.00	1,040.12	2.79
202-561.000-721.000	FICA/MEDICARE - CITY SHARE	140.00	15.57	13.30	124.43	11.12
202-561.000-728.000	RETIREMENT PLANS (CITY SHARE)	710.00	60.88	52.14	649.12	8.57
202-561.000-851.000	MVP EQUIPMENT RENTAL	4,500.00	1,975.75	490.80	2,524.25	43.91
202-561.000-853.000	HYDRANT RENTAL	3,000.00	750.00	250.00	2,250.00	25.00
Total Dept 561.000 - TRUNKLINE MAINTENANCE		10,170.00	3,008.93	983.09	7,161.07	29.59
Dept 562.000 - TRUNKLINE WINTER MAINTENANCE						
202-562.000-704.100	STAFF - OVERTIME	1,275.00	0.00	0.00	1,275.00	0.00
202-562.000-706.000	CITY LABOR - DPW	1,020.00	0.00	0.00	1,020.00	0.00
202-562.000-721.000	FICA/MEDICARE - CITY SHARE	175.00	0.00	0.00	175.00	0.00
202-562.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
202-562.000-728.000	RETIREMENT PLANS (CITY SHARE)	400.00	0.00	0.00	400.00	0.00
202-562.000-851.000	MVP EQUIPMENT RENTAL	3,800.00	0.00	0.00	3,800.00	0.00
Total Dept 562.000 - TRUNKLINE WINTER MAINTENANCE		6,700.00	0.00	0.00	6,700.00	0.00
Dept 563.000 - TRUNKLINE TRAFFIC SERVICES						
202-563.000-745.000	UTILITIES	5,000.00	411.76	0.00	4,588.24	8.24
Total Dept 563.000 - TRUNKLINE TRAFFIC SERVICES		5,000.00	411.76	0.00	4,588.24	8.24
Dept 999.000 - GASB 34						
202-999.000-859.203	CONTRIB. TO LOCAL STREET FUND	250,000.00	62,499.00	20,833.00	187,501.00	25.00
Total Dept 999.000 - GASB 34		250,000.00	62,499.00	20,833.00	187,501.00	25.00
TOTAL EXPENDITURES		1,673,650.00	120,309.36	33,177.03	1,553,340.64	7.19
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		1,193,800.00	79,714.24	76,382.22	1,114,085.76	6.68

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
TOTAL EXPENDITURES		1,673,650.00	120,309.36	33,177.03	1,553,340.64	7.19
NET OF REVENUES & EXPENDITURES		(479,850.00)	(40,595.12)	43,205.19	(439,254.88)	8.46

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000						
203-000.000-415.000	SPECIAL ASSESSMENT REVENUE	4,800.00	0.00	0.00	4,800.00	0.00
203-000.000-431.000	STATE AID	310,000.00	29,305.27	29,305.27	280,694.73	9.45
203-000.000-501.000	INTEREST INCOME	300.00	0.00	0.00	300.00	0.00
203-000.000-502.000	ASSESSMENT/LIEN INTEREST	400.00	0.00	0.00	400.00	0.00
203-000.000-596.000	SUNDRY REVENUE	500.00	0.00	0.00	500.00	0.00
203-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	15,000.00	3,750.00	1,250.00	11,250.00	25.00
203-000.000-605.202	CONTRIBUTION FROM MAJOR STREE	250,000.00	62,499.00	20,833.00	187,501.00	25.00
Total Dept 000.000		581,000.00	95,554.27	51,388.27	485,445.73	16.45
TOTAL REVENUES		581,000.00	95,554.27	51,388.27	485,445.73	16.45
Expenditures						
Dept 430.000 - STORM SEWERS						
203-430.000-706.000	CITY LABOR - DPW	5,100.00	144.63	115.21	4,955.37	2.84
203-430.000-721.000	FICA/MEDICARE - CITY SHARE	390.00	11.00	8.78	379.00	2.82
203-430.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,090.00	42.64	33.97	1,047.36	3.91
203-430.000-731.000	MATERIALS & SUPPLIES	300.00	0.00	0.00	300.00	0.00
203-430.000-851.000	MVP EQUIPMENT RENTAL	12,000.00	300.58	223.55	11,699.42	2.50
Total Dept 430.000 - STORM SEWERS		18,880.00	498.85	381.51	18,381.15	2.64
Dept 440.000 - SIDEWALK MAINTENANCE						
203-440.000-704.100	STAFF - OVERTIME	255.00	0.00	0.00	255.00	0.00
203-440.000-706.000	CITY LABOR - DPW	5,100.00	864.10	496.34	4,235.90	16.94
203-440.000-721.000	FICA/MEDICARE - CITY SHARE	410.00	66.02	37.93	343.98	16.10
203-440.000-722.000	ICMA - CITY SHARE	80.00	0.00	0.00	80.00	0.00
203-440.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,360.00	254.74	146.32	1,105.26	18.73
203-440.000-731.000	MATERIALS & SUPPLIES	2,000.00	1,421.61	524.00	578.39	71.08
203-440.000-746.000	PROFESSIONAL SERVICES	89,800.00	0.00	0.00	89,800.00	0.00
203-440.000-851.000	MVP EQUIPMENT RENTAL	5,200.00	821.00	249.37	4,379.00	15.79
Total Dept 440.000 - SIDEWALK MAINTENANCE		104,205.00	3,427.47	1,453.96	100,777.53	3.29
Dept 520.000 - STREET ADMINISTRATION						
203-520.000-703.000	ADMINSTRATIVE SALARIES	20,910.00	6,539.79	2,322.35	14,370.21	31.28
203-520.000-704.000	STAFF WAGES	2,650.00	266.06	131.78	2,383.94	10.04
203-520.000-704.100	STAFF - OVERTIME	765.00	254.98	101.08	510.02	33.33
203-520.000-704.200	HOLIDAY COMPENSATION	1,135.00	203.03	123.93	931.97	17.89
203-520.000-706.000	CITY LABOR - DPW	6,840.00	2,280.50	831.05	4,559.50	33.34
203-520.000-710.000	COMPENSATED ABSENCES	18,350.00	2,327.60	443.09	16,022.40	12.68
203-520.000-711.000	LONGEVITY	1,750.00	0.00	0.00	1,750.00	0.00
203-520.000-712.000	SPECIAL COMPENSATION	560.00	136.06	47.51	423.94	24.30
203-520.000-715.000	HEALTH REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
203-520.000-718.000	AUTO ALLOWANCE	460.00	98.52	34.92	361.48	21.42
203-520.000-719.000	CLOTHING ALLOWANCE	715.00	157.79	11.24	557.21	22.07
203-520.000-721.000	FICA/MEDICARE - CITY SHARE	4,165.00	947.13	313.13	3,217.87	22.74
203-520.000-722.000	ICMA - CITY SHARE	600.00	193.82	66.96	406.18	32.30
203-520.000-723.000	VISION CARE	310.00	62.62	20.31	247.38	20.20
203-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	550.00	75.59	27.44	474.41	13.74
203-520.000-725.604	DENTAL & HEALTH BENEFITS	5,270.00	1,447.55	522.09	3,822.45	27.47

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	17,795.00	4,385.11	1,446.59	13,409.89	24.64
Total Dept 520.000 - STREET ADMINISTRATION		83,325.00	19,376.15	6,443.47	63,948.85	23.25
Dept 522.000 - STREET REPAIR						
203-522.000-706.000	CITY LABOR - DPW	6,120.00	589.53	117.90	5,530.47	9.63
203-522.000-721.000	FICA/MEDICARE - CITY SHARE	470.00	44.93	8.97	425.07	9.56
203-522.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,635.00	173.78	34.75	1,461.22	10.63
203-522.000-731.000	MATERIALS & SUPPLIES	800.00	2,281.22	2,281.22	(1,481.22)	285.15
203-522.000-749.000	CONTRACTUAL SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
203-522.000-851.000	MVP EQUIPMENT RENTAL	3,000.00	1,341.19	200.20	1,658.81	44.71
Total Dept 522.000 - STREET REPAIR		37,025.00	4,430.65	2,643.04	32,594.35	11.97
Dept 524.000 - STREET MAINTENANCE						
203-524.000-704.100	STAFF - OVERTIME	1,020.00	0.00	0.00	1,020.00	0.00
203-524.000-706.000	CITY LABOR - DPW	14,280.00	959.39	380.36	13,320.61	6.72
203-524.000-721.000	FICA/MEDICARE - CITY SHARE	1,170.00	73.34	29.05	1,096.66	6.27
203-524.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00
203-524.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,000.00	282.85	112.14	2,717.15	9.43
203-524.000-731.000	MATERIALS & SUPPLIES	12,000.00	0.00	0.00	12,000.00	0.00
203-524.000-746.000	PROFESSIONAL SERVICES	28,600.00	0.00	0.00	28,600.00	0.00
203-524.000-749.000	CONTRACTUAL SERVICES	1,000.00	229.00	76.00	771.00	22.90
203-524.000-851.000	MVP EQUIPMENT RENTAL	21,000.00	2,307.49	774.95	18,692.51	10.99
203-524.000-862.000	CAP. OUTLAY-IMPROVEMENTS	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 524.000 - STREET MAINTENANCE		232,120.00	3,852.07	1,372.50	228,267.93	1.66
Dept 526.000 - STREET SWEEPING						
203-526.000-704.100	STAFF - OVERTIME	610.00	0.00	0.00	610.00	0.00
203-526.000-706.000	CITY LABOR - DPW	11,220.00	770.65	80.86	10,449.35	6.87
203-526.000-721.000	FICA/MEDICARE - CITY SHARE	905.00	58.97	6.19	846.03	6.52
203-526.000-722.000	ICMA - CITY SHARE	100.00	0.00	0.00	100.00	0.00
203-526.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,725.00	230.38	23.83	2,494.62	8.45
203-526.000-749.000	CONTRACTUAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
203-526.000-851.000	MVP EQUIPMENT RENTAL	40,000.00	7,929.16	327.46	32,070.84	19.82
203-526.000-853.000	HYDRANT RENTAL	15,800.00	3,951.00	1,317.00	11,849.00	25.01
Total Dept 526.000 - STREET SWEEPING		74,360.00	12,940.16	1,755.34	61,419.84	17.40
Dept 529.000 - GRAVEL STREET MAINTENANCE						
203-529.000-706.000	CITY LABOR - DPW	4,590.00	558.54	165.06	4,031.46	12.17
203-529.000-721.000	FICA/MEDICARE - CITY SHARE	350.00	42.69	12.56	307.31	12.20
203-529.000-722.000	ICMA - CITY SHARE	50.00	2.10	0.00	47.90	4.20
203-529.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,150.00	154.23	48.66	995.77	13.41
203-529.000-731.000	MATERIALS & SUPPLIES	3,000.00	459.27	0.00	2,540.73	15.31
203-529.000-749.000	CONTRACTUAL SERVICES	2,800.00	0.00	0.00	2,800.00	0.00
203-529.000-851.000	MVP EQUIPMENT RENTAL	8,000.00	1,838.96	298.68	6,161.04	22.99
Total Dept 529.000 - GRAVEL STREET MAINTENANCE		19,940.00	3,055.79	524.96	16,884.21	15.32

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 530.000 - WINTER STREET MAINTENANCE						
203-530.000-704.100	STAFF - OVERTIME	4,590.00	0.00	0.00	4,590.00	0.00
203-530.000-704.200	HOLIDAY COMPENSATION	100.00	0.00	0.00	100.00	0.00
203-530.000-706.000	CITY LABOR - DPW	5,610.00	0.00	0.00	5,610.00	0.00
203-530.000-721.000	FICA/MEDICARE - CITY SHARE	790.00	0.00	0.00	790.00	0.00
203-530.000-722.000	ICMA - CITY SHARE	150.00	0.00	0.00	150.00	0.00
203-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,000.00	0.00	0.00	3,000.00	0.00
203-530.000-731.000	MATERIALS & SUPPLIES	13,000.00	0.00	0.00	13,000.00	0.00
203-530.000-851.000	MVP EQUIPMENT RENTAL	18,000.00	0.00	0.00	18,000.00	0.00
Total Dept 530.000 - WINTER STREET MAINTENANCE		45,240.00	0.00	0.00	45,240.00	0.00
Dept 540.000 - TRAFFIC SERVICES						
203-540.000-704.100	STAFF - OVERTIME	105.00	58.62	58.62	46.38	55.83
203-540.000-706.000	CITY LABOR - DPW	1,020.00	232.86	20.22	787.14	22.83
203-540.000-721.000	FICA/MEDICARE - CITY SHARE	85.00	22.28	6.03	62.72	26.21
203-540.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
203-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	545.00	85.93	23.25	459.07	15.77
203-540.000-731.000	MATERIALS & SUPPLIES	1,000.00	14.50	0.00	985.50	1.45
203-540.000-749.000	CONTRACTUAL SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
203-540.000-851.000	MVP EQUIPMENT RENTAL	900.00	705.53	29.75	194.47	78.39
Total Dept 540.000 - TRAFFIC SERVICES		11,185.00	1,119.72	137.87	10,065.28	10.01
Dept 654.000 - WATER METER READING						
203-654.000-721.000	FICA/MEDICARE - CITY SHARE	95.00	0.00	0.00	95.00	0.00
Total Dept 654.000 - WATER METER READING		95.00	0.00	0.00	95.00	0.00
TOTAL EXPENDITURES		626,375.00	48,700.86	14,712.65	577,674.14	7.78
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		581,000.00	95,554.27	51,388.27	485,445.73	16.45
TOTAL EXPENDITURES		626,375.00	48,700.86	14,712.65	577,674.14	7.78
NET OF REVENUES & EXPENDITURES		(45,375.00)	46,853.41	36,675.62	(92,228.41)	103.26

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000.000						
206-000.000-411.000	CURRENT PROPERTY TAXES	885,035.00	398,279.27	163,879.55	486,755.73	45.00
206-000.000-437.000	STATE GRANTS	0.00	5,000.00	0.00	(5,000.00)	100.00
206-000.000-442.000	RURAL FIRE ASSOCIATION	450,000.00	0.00	0.00	450,000.00	0.00
206-000.000-475.000	FIRE - COST RECOVERY	8,500.00	0.00	0.00	8,500.00	0.00
206-000.000-596.000	SUNDRY REVENUE	0.00	2,000.00	0.00	(2,000.00)	100.00
206-000.000-605.101	CONTRIBUTION FROM GENERAL FUND	153,310.00	38,325.00	12,775.00	114,985.00	25.00
Total Dept 000.000		1,496,845.00	443,604.27	176,654.55	1,053,240.73	29.64
TOTAL REVENUES		1,496,845.00	443,604.27	176,654.55	1,053,240.73	29.64
Expenditures						
Dept 350.000 - FIRE DEPARTMENT						
206-350.000-703.000	ADMINSTRATIVE SALARIES	57,375.00	15,131.88	4,413.47	42,243.12	26.37
206-350.000-704.000	STAFF WAGES	306,000.00	62,755.76	23,295.63	243,244.24	20.51
206-350.000-704.100	STAFF - OVERTIME	112,200.00	27,768.24	10,642.35	84,431.76	24.75
206-350.000-704.200	HOLIDAY COMPENSATION	23,460.00	3,319.81	1,968.58	20,140.19	14.15
206-350.000-706.000	CITY LABOR - DPW	50.00	9.77	9.77	40.23	19.54
206-350.000-707.000	PART-TIME STAFF WAGES	18,360.00	4,778.01	1,352.68	13,581.99	26.02
206-350.000-710.000	COMPENSATED ABSENCES	42,840.00	12,928.36	2,900.64	29,911.64	30.18
206-350.000-711.000	LONGEVITY	2,700.00	0.00	0.00	2,700.00	0.00
206-350.000-712.000	SPECIAL COMPENSATION	2,295.00	3,000.03	0.03	(705.03)	130.72
206-350.000-713.000	FIRE STIPEND	0.00	170.00	170.00	(170.00)	100.00
206-350.000-715.000	HEALTH REIMBURSEMENT	3,000.00	0.00	0.00	3,000.00	0.00
206-350.000-718.000	AUTO ALLOWANCE	3,000.00	781.31	276.92	2,218.69	26.04
206-350.000-719.000	CLOTHING ALLOWANCE	0.00	0.01	0.01	(0.01)	100.00
206-350.000-721.000	FICA/MEDICARE - CITY SHARE	12,180.00	3,180.20	1,039.89	8,999.80	26.11
206-350.000-722.000	ICMA - CITY SHARE	3,000.00	733.57	260.00	2,266.43	24.45
206-350.000-723.000	VISION CARE	2,290.00	503.95	167.99	1,786.05	22.01
206-350.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	21,630.00	1,528.42	193.90	20,101.58	7.07
206-350.000-725.603	RETIREMENT HEALTH BENEFITS	11,000.00	2,582.56	863.27	8,417.44	23.48
206-350.000-725.604	DENTAL & HEALTH BENEFITS	98,800.00	27,138.02	9,787.86	71,661.98	27.47
206-350.000-728.000	RETIREMENT PLANS (CITY SHARE)	299,750.00	66,259.34	23,312.02	233,490.66	22.10
206-350.000-728.001	RETIREMENT HEALTH SAVINGS	1,500.00	423.21	150.00	1,076.79	28.21
206-350.000-731.000	MATERIALS & SUPPLIES	6,000.00	3,400.09	1,508.81	2,599.91	56.67
206-350.000-732.000	POSTAGE	500.00	123.35	0.00	376.65	24.67
206-350.000-733.000	UNIFORM & CLEANING	26,000.00	1,364.85	507.80	24,635.15	5.25
206-350.000-734.000	GASOLINE & OIL	15,000.00	3,189.25	998.87	11,810.75	21.26
206-350.000-735.000	DUES & SUBSCRIPTIONS	3,500.00	40.60	0.00	3,459.40	1.16
206-350.000-737.000	PRINTING & PUBLISHING	500.00	632.00	422.10	(132.00)	126.40
206-350.000-738.000	OPERATING SUPPLIES	10,000.00	831.10	0.00	9,168.90	8.31
206-350.000-738.001	HAZ-MAT SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
206-350.000-740.000	VEHICLE MAINTENANCE	25,000.00	1,273.42	741.65	23,726.58	5.09
206-350.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	6,000.00	2,217.28	708.50	3,782.72	36.95
206-350.000-744.000	TELEPHONE & INTERNET	83,965.00	20,960.12	6,637.52	63,004.88	24.96
206-350.000-745.000	UTILITIES	37,500.00	3,527.75	1,150.44	33,972.25	9.41
206-350.000-746.000	PROFESSIONAL SERVICES	10,000.00	680.00	0.00	9,320.00	6.80
206-350.000-747.000	INSURANCE & BONDS	12,000.00	0.00	0.00	12,000.00	0.00
206-350.000-748.000	CONFERENCES & TRAINING	2,000.00	650.00	0.00	1,350.00	32.50
206-350.000-749.000	CONTRACTUAL SERVICES	31,000.00	3,544.73	536.28	27,455.27	11.43
206-350.000-750.000	OTHER COMPENSATION	55,000.00	0.00	0.00	55,000.00	0.00
206-350.000-756.000	AMBULANCE EXPENSE	35,520.00	0.00	0.00	35,520.00	0.00
206-350.000-851.000	MVP EQUIPMENT RENTAL	0.00	52.82	29.02	(52.82)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
206-350.000-853.000	HYDRANT RENTAL	8,700.00	2,175.00	725.00	6,525.00	25.00
206-350.000-864.000	CAPITAL OUTLAY - EQUIPMENT	20,000.00	0.00	0.00	20,000.00	0.00
206-350.000-871.000	PRINCIPAL	32,300.00	8,073.00	2,691.00	24,227.00	24.99
206-350.000-872.000	INTEREST EXPENSE	2,250.00	555.00	185.00	1,695.00	24.67
206-350.000-970.000	MILEAGE ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
206-350.000-972.000	MISCELLANEOUS	50,680.00	0.00	0.00	50,680.00	0.00
Total Dept 350.000 - FIRE DEPARTMENT		1,496,845.00	286,282.81	97,647.00	1,210,562.19	19.13
TOTAL EXPENDITURES		1,496,845.00	286,282.81	97,647.00	1,210,562.19	19.13
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,496,845.00	443,604.27	176,654.55	1,053,240.73	29.64
TOTAL EXPENDITURES		1,496,845.00	286,282.81	97,647.00	1,210,562.19	19.13
NET OF REVENUES & EXPENDITURES		0.00	157,321.46	79,007.55	(157,321.46)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - POLICE DRUG ENFORCEMENT						
Revenues						
Dept 000.000						
230-000.000-596.000	SUNDRY REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000.000		1,500.00	0.00	0.00	1,500.00	0.00
TOTAL REVENUES		1,500.00	0.00	0.00	1,500.00	0.00
Expenditures						
Dept 301.000 - DRUG ENFORCEMENT						
230-301.000-731.000	MATERIALS & SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 301.000 - DRUG ENFORCEMENT		1,500.00	0.00	0.00	1,500.00	0.00
TOTAL EXPENDITURES		1,500.00	0.00	0.00	1,500.00	0.00
Fund 230 - POLICE DRUG ENFORCEMENT:						
TOTAL REVENUES		1,500.00	0.00	0.00	1,500.00	0.00
TOTAL EXPENDITURES		1,500.00	0.00	0.00	1,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 240 - ACT 302 POLICE TRAINING						
Revenues						
Dept 000.000						
240-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	21,500.00	5,373.00	1,791.00	16,127.00	24.99
Total Dept 000.000		21,500.00	5,373.00	1,791.00	16,127.00	24.99
TOTAL REVENUES		21,500.00	5,373.00	1,791.00	16,127.00	24.99
Expenditures						
Dept 302.000 - ACT 302 POLICE TRAINING						
240-302.000-748.000	CONFERENCES & TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
240-302.000-748.302	302 TRAINING	19,000.00	1,636.12	800.00	17,363.88	8.61
Total Dept 302.000 - ACT 302 POLICE TRAINING		21,500.00	1,636.12	800.00	19,863.88	7.61
TOTAL EXPENDITURES		21,500.00	1,636.12	800.00	19,863.88	7.61
Fund 240 - ACT 302 POLICE TRAINING:						
TOTAL REVENUES		21,500.00	5,373.00	1,791.00	16,127.00	24.99
TOTAL EXPENDITURES		21,500.00	1,636.12	800.00	19,863.88	7.61
NET OF REVENUES & EXPENDITURES		0.00	3,736.88	991.00	(3,736.88)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
Dept 000.000						
243-000.000-411.200	TAX CAPTURE	97,815.00	69,239.32	69,239.32	28,575.68	70.79
Total Dept 000.000		97,815.00	69,239.32	69,239.32	28,575.68	70.79
TOTAL REVENUES		97,815.00	69,239.32	69,239.32	28,575.68	70.79
Expenditures						
Dept 000.000						
243-000.000-802.000	TAX EXPENDITURES	83,940.00	83,939.27	0.00	0.73	100.00
Total Dept 000.000		83,940.00	83,939.27	0.00	0.73	100.00
TOTAL EXPENDITURES		83,940.00	83,939.27	0.00	0.73	100.00
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		97,815.00	69,239.32	69,239.32	28,575.68	70.79
TOTAL EXPENDITURES		83,940.00	83,939.27	0.00	0.73	100.00
NET OF REVENUES & EXPENDITURES		13,875.00	(14,699.95)	69,239.32	28,574.95	105.95

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 260 - DDA FUND						
Revenues						
Dept 000.000						
260-000.000-411.000	CURRENT PROPERTY TAXES	22,720.00	35,297.73	18,998.87	(12,577.73)	155.36
260-000.000-415.000	SPECIAL ASSESSMENT REVENUE	13,110.00	0.00	0.00	13,110.00	0.00
260-000.000-424.000	PARKING PERMITS	1,200.00	70.00	40.00	1,130.00	5.83
260-000.000-501.000	INTEREST INCOME	5.00	0.00	0.00	5.00	0.00
Total Dept 000.000		37,035.00	35,367.73	19,038.87	1,667.27	95.50
TOTAL REVENUES		37,035.00	35,367.73	19,038.87	1,667.27	95.50
Expenditures						
Dept 800.000 - ECONOMIC DEVELOPMENT						
260-800.000-706.000	CITY LABOR - DPW	2,550.00	350.34	350.34	2,199.66	13.74
260-800.000-721.000	FICA/MEDICARE - CITY SHARE	195.00	26.74	26.74	168.26	13.71
260-800.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
260-800.000-728.000	RETIREMENT PLANS (CITY SHARE)	820.00	103.28	103.28	716.72	12.60
260-800.000-731.000	MATERIALS & SUPPLIES	1,000.00	33.98	33.98	966.02	3.40
260-800.000-749.000	CONTRACTUAL SERVICES	23,500.00	3,088.40	326.33	20,411.60	13.14
260-800.000-753.000	SPECIAL PURPOSE EXPENSES	1,300.00	0.00	0.00	1,300.00	0.00
260-800.000-851.000	MVP EQUIPMENT RENTAL	0.00	730.60	718.70	(730.60)	100.00
260-800.000-862.000	CAP. OUTLAY-IMPROVEMENTS	15,000.00	9,420.87	9,420.87	5,579.13	62.81
Total Dept 800.000 - ECONOMIC DEVELOPMENT		44,395.00	13,754.21	10,980.24	30,640.79	30.98
TOTAL EXPENDITURES		44,395.00	13,754.21	10,980.24	30,640.79	30.98
Fund 260 - DDA FUND:						
TOTAL REVENUES		37,035.00	35,367.73	19,038.87	1,667.27	95.50
TOTAL EXPENDITURES		44,395.00	13,754.21	10,980.24	30,640.79	30.98
NET OF REVENUES & EXPENDITURES		(7,360.00)	21,613.52	8,058.63	(28,973.52)	293.66

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 261 - LDFA						
Revenues						
Dept 000.000						
261-000.000-607.000	LOAN REPAYMENT	3,000.00	555.00	185.00	2,445.00	18.50
Total Dept 000.000		3,000.00	555.00	185.00	2,445.00	18.50
TOTAL REVENUES		3,000.00	555.00	185.00	2,445.00	18.50
Expenditures						
Dept 800.000 - ECONOMIC DEVELOPMENT						
261-800.000-735.000	DUES & SUBSCRIPTIONS	350.00	0.00	0.00	350.00	0.00
Total Dept 800.000 - ECONOMIC DEVELOPMENT		350.00	0.00	0.00	350.00	0.00
TOTAL EXPENDITURES		350.00	0.00	0.00	350.00	0.00
Fund 261 - LDFA:						
TOTAL REVENUES		3,000.00	555.00	185.00	2,445.00	18.50
TOTAL EXPENDITURES		350.00	0.00	0.00	350.00	0.00
NET OF REVENUES & EXPENDITURES		2,650.00	555.00	185.00	2,095.00	20.94

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 270 - ECONOMIC DEVELOPMENT FUND						
Revenues						
Dept 000.000						
270-000.000-501.000	INTEREST INCOME	40.00	0.00	0.00	40.00	0.00
270-000.000-593.000	RENT EARNED-CITY PROPERTY	11,600.00	0.00	0.00	11,600.00	0.00
Total Dept 000.000		11,640.00	0.00	0.00	11,640.00	0.00
TOTAL REVENUES		11,640.00	0.00	0.00	11,640.00	0.00
Expenditures						
Dept 800.000 - ECONOMIC DEVELOPMENT						
270-800.000-749.000	CONTRACTUAL SERVICES	3,000.00	1,120.00	320.00	1,880.00	37.33
Total Dept 800.000 - ECONOMIC DEVELOPMENT		3,000.00	1,120.00	320.00	1,880.00	37.33
TOTAL EXPENDITURES		3,000.00	1,120.00	320.00	1,880.00	37.33
Fund 270 - ECONOMIC DEVELOPMENT FUND:						
TOTAL REVENUES		11,640.00	0.00	0.00	11,640.00	0.00
TOTAL EXPENDITURES		3,000.00	1,120.00	320.00	1,880.00	37.33
NET OF REVENUES & EXPENDITURES		8,640.00	(1,120.00)	(320.00)	9,760.00	12.96

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 280 - AIRPORT FUND						
Revenues						
Dept 000.000						
280-000.000-444.000	AIRPORT HANGER RENT	35,000.00	10,945.00	3,375.00	24,055.00	31.27
280-000.000-592.000	FUEL SALES	45,000.00	13,906.28	0.00	31,093.72	30.90
280-000.000-593.000	RENT EARNED-CITY PROPERTY	0.00	7,500.00	5,000.00	(7,500.00)	100.00
280-000.000-596.000	SUNDRY REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
280-000.000-605.101	CONTRIBUTION FROM GENERAL FUN	55,720.00	0.00	0.00	55,720.00	0.00
Total Dept 000.000		185,720.00	32,351.28	8,375.00	153,368.72	17.42
TOTAL REVENUES		185,720.00	32,351.28	8,375.00	153,368.72	17.42
Expenditures						
Dept 830.000 - AIRPORT						
280-830.000-704.100	STAFF - OVERTIME	765.00	0.00	0.00	765.00	0.00
280-830.000-706.000	CITY LABOR - DPW	1,275.00	94.32	0.00	1,180.68	7.40
280-830.000-721.000	FICA/MEDICARE - CITY SHARE	155.00	7.17	0.00	147.83	4.63
280-830.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
280-830.000-728.000	RETIREMENT PLANS (CITY SHARE)	545.00	27.81	0.00	517.19	5.10
280-830.000-731.000	MATERIALS & SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
280-830.000-734.000	GASOLINE & OIL	45,000.00	25,297.27	25,297.27	19,702.73	56.22
280-830.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	2,000.00	0.00	300.00	2,000.00	0.00
280-830.000-743.000	TAXES	10,000.00	0.00	0.00	10,000.00	0.00
280-830.000-744.000	TELEPHONE & INTERNET	6,700.00	1,554.21	518.07	5,145.79	23.20
280-830.000-745.000	UTILITIES	13,000.00	551.93	0.00	12,448.07	4.25
280-830.000-746.000	PROFESSIONAL SERVICES	20,000.00	594.50	0.00	19,405.50	2.97
280-830.000-747.000	INSURANCE & BONDS	9,250.00	0.00	0.00	9,250.00	0.00
280-830.000-749.000	CONTRACTUAL SERVICES	18,000.00	5,128.62	1,542.56	12,871.38	28.49
280-830.000-851.000	MVP EQUIPMENT RENTAL	6,000.00	275.33	0.00	5,724.67	4.59
280-830.000-862.000	CAP. OUTLAY-IMPROVEMENTS	50,000.00	0.00	0.00	50,000.00	0.00
280-830.000-972.000	MISCELLANEOUS	1,000.00	559.53	0.00	440.47	55.95
Total Dept 830.000 - AIRPORT		185,720.00	34,090.69	27,657.90	151,629.31	18.36
TOTAL EXPENDITURES		185,720.00	34,090.69	27,657.90	151,629.31	18.36
Fund 280 - AIRPORT FUND:						
TOTAL REVENUES		185,720.00	32,351.28	8,375.00	153,368.72	17.42
TOTAL EXPENDITURES		185,720.00	34,090.69	27,657.90	151,629.31	18.36
NET OF REVENUES & EXPENDITURES		0.00	(1,739.41)	(19,282.90)	1,739.41	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 285 - CAMP FRANCES						
Revenues						
Dept 000.000						
285-000.000-501.000	INTEREST INCOME	10.00	0.00	0.00	10.00	0.00
285-000.000-593.000	RENT EARNED-CITY PROPERTY	3,200.00	1,310.00	210.00	1,890.00	40.94
Total Dept 000.000		3,210.00	1,310.00	210.00	1,900.00	40.81
TOTAL REVENUES		3,210.00	1,310.00	210.00	1,900.00	40.81
Expenditures						
Dept 825.000 - PARKS & RECREATION						
285-825.000-731.000	MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00
285-825.000-745.000	UTILITIES	1,200.00	119.06	0.00	1,080.94	9.92
285-825.000-747.000	INSURANCE & BONDS	45.00	0.00	0.00	45.00	0.00
285-825.000-749.000	CONTRACTUAL SERVICES	0.00	20.00	0.00	(20.00)	100.00
Total Dept 825.000 - PARKS & RECREATION		1,745.00	139.06	0.00	1,605.94	7.97
TOTAL EXPENDITURES		1,745.00	139.06	0.00	1,605.94	7.97
Fund 285 - CAMP FRANCES:						
TOTAL REVENUES		3,210.00	1,310.00	210.00	1,900.00	40.81
TOTAL EXPENDITURES		1,745.00	139.06	0.00	1,605.94	7.97
NET OF REVENUES & EXPENDITURES		1,465.00	1,170.94	210.00	294.06	79.93

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 330 - 2008 FACILITY BLDG G.O. BOND						
Revenues						
Dept 000.000						
330-000.000-411.000	CURRENT PROPERTY TAXES	216,930.00	211,987.53	89,772.23	4,942.47	97.72
330-000.000-441.000	LOCAL COMM STBLZTN SHARE TAX	12,000.00	0.00	0.00	12,000.00	0.00
330-000.000-501.000	INTEREST INCOME	100.00	0.00	0.00	100.00	0.00
Total Dept 000.000		229,030.00	211,987.53	89,772.23	17,042.47	92.56
TOTAL REVENUES		229,030.00	211,987.53	89,772.23	17,042.47	92.56
Expenditures						
Dept 826.000 - DEBT SERVICE						
330-826.000-871.000	PRINCIPAL	150,000.00	0.00	0.00	150,000.00	0.00
330-826.000-872.000	INTEREST EXPENSE	48,000.00	0.00	0.00	48,000.00	0.00
330-826.000-873.000	PAYING AGENT FEES	500.00	0.00	0.00	500.00	0.00
Total Dept 826.000 - DEBT SERVICE		198,500.00	0.00	0.00	198,500.00	0.00
TOTAL EXPENDITURES		198,500.00	0.00	0.00	198,500.00	0.00
Fund 330 - 2008 FACILITY BLDG G.O. BOND:						
TOTAL REVENUES		229,030.00	211,987.53	89,772.23	17,042.47	92.56
TOTAL EXPENDITURES		198,500.00	0.00	0.00	198,500.00	0.00
NET OF REVENUES & EXPENDITURES		30,530.00	211,987.53	89,772.23	(181,457.53)	694.36

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 500 - RECYCLING FUND						
Revenues						
Dept 000.000						
500-000.000-411.000	CURRENT PROPERTY TAXES	17,250.00	17,208.94	7,304.27	41.06	99.76
500-000.000-438.000	COUNTY/LOCAL GRANTS	26,000.00	8,555.14	0.00	17,444.86	32.90
500-000.000-501.000	INTEREST INCOME	30.00	0.00	0.00	30.00	0.00
500-000.000-595.000	SALE OF RECYCLABLE MATERIAL	25,000.00	13,018.85	3,190.60	11,981.15	52.08
500-000.000-596.000	SUNDRY REVENUE	20,000.00	4,943.59	2,101.11	15,056.41	24.72
Total Dept 000.000		88,280.00	43,726.52	12,595.98	44,553.48	49.53
TOTAL REVENUES		88,280.00	43,726.52	12,595.98	44,553.48	49.53
Expenditures						
Dept 841.000 - HALL STREET RECYCLING CENTER						
500-841.000-704.000	STAFF WAGES	775.00	156.34	23.58	618.66	20.17
500-841.000-706.000	CITY LABOR - DPW	1,735.00	53.60	20.89	1,681.40	3.09
500-841.000-707.000	PART-TIME STAFF WAGES	38,760.00	8,928.63	2,918.54	29,831.37	23.04
500-841.000-721.000	FICA/MEDICARE - CITY SHARE	2,965.00	699.01	226.65	2,265.99	23.58
500-841.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
500-841.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,545.00	0.00	0.00	1,545.00	0.00
500-841.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	61.91	13.12	438.09	12.38
500-841.000-731.000	MATERIALS & SUPPLIES	2,400.00	976.43	4.58	1,423.57	40.68
500-841.000-745.000	UTILITIES	3,200.00	377.05	0.00	2,822.95	11.78
500-841.000-747.000	INSURANCE & BONDS	70.00	0.00	0.00	70.00	0.00
500-841.000-749.000	CONTRACTUAL SERVICES	4,500.00	2,746.95	1,688.97	1,753.05	61.04
500-841.000-851.000	MVP EQUIPMENT RENTAL	1,800.00	408.10	59.76	1,391.90	22.67
Total Dept 841.000 - HALL STREET RECYCLING CENTER		58,280.00	14,408.02	4,956.09	43,871.98	24.72
TOTAL EXPENDITURES		58,280.00	14,408.02	4,956.09	43,871.98	24.72
Fund 500 - RECYCLING FUND:						
TOTAL REVENUES		88,280.00	43,726.52	12,595.98	44,553.48	49.53
TOTAL EXPENDITURES		58,280.00	14,408.02	4,956.09	43,871.98	24.72
NET OF REVENUES & EXPENDITURES		30,000.00	29,318.50	7,639.89	681.50	97.73

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Revenues						
Dept 000.000						
510-000.000-437.000	STATE GRANTS	50,700.00	22,277.35	22,277.35	28,422.65	43.94
510-000.000-437.661	STATE GRANT-WELLHEAD PROTECT	2,000.00	0.00	0.00	2,000.00	0.00
510-000.000-501.000	INTEREST INCOME	4,000.00	893.59	0.00	3,106.41	22.34
510-000.000-551.000	WATER-UTILITY BILLING	1,600,000.00	384,313.23	(27,134.18)	1,215,686.77	24.02
510-000.000-551.001	WATER BILLING - SPRINKLING	65,000.00	16,480.73	5,973.69	48,519.27	25.35
510-000.000-552.000	WATER SYSTEM EQUITY CHARGE	11,700.00	2,000.00	100.00	9,700.00	17.09
510-000.000-553.000	WATER - SALES TO CITY	78,900.00	19,725.00	6,575.00	59,175.00	25.00
510-000.000-554.000	WATER - MISCELLANEOUS CHARGES	0.00	1,710.00	880.00	(1,710.00)	100.00
510-000.000-555.000	WATER - METERS SOLD	5,000.00	2,177.00	1,021.00	2,823.00	43.54
510-000.000-556.000	WATER-PENALTIES AND FINES	15,000.00	8,697.64	3,210.52	6,302.36	57.98
510-000.000-557.000	WATER-SUNDRY	500.00	0.00	0.00	500.00	0.00
510-000.000-561.000	SEWER-UTILITY BILLING	2,800,000.00	658,475.55	(46,874.68)	2,141,524.45	23.52
510-000.000-562.000	SEWER SYSTEM EQUITY CHARGE	21,700.00	5,350.00	100.00	16,350.00	24.65
510-000.000-563.000	SEWER-CLEANOUT & AUGERING	9,000.00	1,050.00	0.00	7,950.00	11.67
510-000.000-564.000	SEWER-PENALTIES & FINES	23,000.00	15,393.39	5,735.04	7,606.61	66.93
510-000.000-596.000	SUNDRY REVENUE	13,000.00	12,346.71	11,492.71	653.29	94.97
Total Dept 000.000		4,699,500.00	1,150,890.19	(16,643.55)	3,548,609.81	24.49
TOTAL REVENUES		4,699,500.00	1,150,890.19	(16,643.55)	3,548,609.81	24.49
Expenditures						
Dept 221.000 - PAYROLL TO BE DISTRIBUTED						
510-221.000-706.000	CITY LABOR - DPW	1,020.00	0.00	0.00	1,020.00	0.00
510-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	270.00	0.00	0.00	270.00	0.00
Total Dept 221.000 - PAYROLL TO BE DISTRIBUTED		1,290.00	0.00	0.00	1,290.00	0.00
Dept 610.000 - SEWER ADMINISTRATION						
510-610.000-703.000	ADMINSTRATIVE SALARIES	105,570.00	26,555.58	9,710.14	79,014.42	25.15
510-610.000-704.000	STAFF WAGES	8,160.00	1,709.14	881.92	6,450.86	20.95
510-610.000-704.100	STAFF - OVERTIME	1,020.00	206.47	81.84	813.53	20.24
510-610.000-704.200	HOLIDAY COMPENSATION	4,080.00	576.49	351.66	3,503.51	14.13
510-610.000-706.000	CITY LABOR - DPW	9,100.00	1,846.24	672.80	7,253.76	20.29
510-610.000-710.000	COMPENSATED ABSENCES	34,945.00	10,292.96	1,962.41	24,652.04	29.45
510-610.000-711.000	LONGEVITY	3,035.00	0.00	0.00	3,035.00	0.00
510-610.000-712.000	SPECIAL COMPENSATION	765.00	574.98	169.84	190.02	75.16
510-610.000-715.000	HEALTH REIMBURSEMENT	1,500.00	330.36	125.00	1,169.64	22.02
510-610.000-718.000	AUTO ALLOWANCE	605.00	131.48	46.60	473.52	21.73
510-610.000-719.000	CLOTHING ALLOWANCE	3,060.00	973.69	75.22	2,086.31	31.82
510-610.000-721.000	FICA/MEDICARE - CITY SHARE	13,145.00	3,270.98	1,071.75	9,874.02	24.88
510-610.000-722.000	ICMA - CITY SHARE	525.00	278.36	85.02	246.64	53.02
510-610.000-723.000	VISION CARE	2,600.00	587.38	197.82	2,012.62	22.59
510-610.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	8,240.00	475.13	183.63	7,764.87	5.77
510-610.000-725.604	DENTAL & HEALTH BENEFITS	130,000.00	35,707.92	12,878.76	94,292.08	27.47
510-610.000-728.000	RETIREMENT PLANS (CITY SHARE)	54,500.00	13,647.51	4,518.79	40,852.49	25.04
510-610.000-731.000	MATERIALS & SUPPLIES	800.00	85.16	0.00	714.84	10.65
510-610.000-732.000	POSTAGE	3,900.00	595.72	0.00	3,304.28	15.27
510-610.000-735.000	DUES & SUBSCRIPTIONS	1,600.00	155.00	0.00	1,445.00	9.69
510-610.000-737.000	PRINTING & PUBLISHING	3,800.00	541.00	0.00	3,259.00	14.24
510-610.000-744.000	TELEPHONE & INTERNET	40,500.00	9,812.37	3,270.79	30,687.63	24.23
510-610.000-746.000	PROFESSIONAL SERVICES	12,500.00	0.00	0.00	12,500.00	0.00
510-610.000-747.000	INSURANCE & BONDS	10,835.00	0.00	0.00	10,835.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-610.000-748.000	CONFERENCES & TRAINING	3,000.00	818.38	325.00	2,181.62	27.28
510-610.000-853.000	HYDRANT RENTAL	21,500.00	5,376.00	1,792.00	16,124.00	25.00
510-610.000-871.000	PRINCIPAL	470,000.00	0.00	0.00	470,000.00	0.00
510-610.000-872.000	INTEREST EXPENSE	75,850.00	0.00	0.00	75,850.00	0.00
510-610.000-971.000	DEPRECIATION EXPENSE	680,000.00	0.00	0.00	680,000.00	0.00
510-610.000-972.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
Total Dept 610.000 - SEWER ADMINISTRATION		1,705,235.00	114,548.30	38,400.99	1,590,686.70	6.72
Dept 620.000 - SEWER "MISS DIG" OPERATIONS						
510-620.000-704.100	STAFF - OVERTIME	405.00	66.71	0.00	338.29	16.47
510-620.000-706.000	CITY LABOR - DPW	15,300.00	3,029.42	1,161.50	12,270.58	19.80
510-620.000-721.000	FICA/MEDICARE - CITY SHARE	1,170.00	232.84	87.63	937.16	19.90
510-620.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00
510-620.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,360.00	912.71	342.40	3,447.29	20.93
510-620.000-731.000	MATERIALS & SUPPLIES	400.00	220.80	0.00	179.20	55.20
510-620.000-851.000	MVP EQUIPMENT RENTAL	11,000.00	2,940.10	854.17	8,059.90	26.73
Total Dept 620.000 - SEWER "MISS DIG" OPERATIONS		32,685.00	7,402.58	2,445.70	25,282.42	22.65
Dept 621.000 - SEWER MAINTENANCE MAINS						
510-621.000-704.100	STAFF - OVERTIME	1,020.00	0.00	0.00	1,020.00	0.00
510-621.000-704.200	HOLIDAY COMPENSATION	305.00	0.00	0.00	305.00	0.00
510-621.000-706.000	CITY LABOR - DPW	17,340.00	818.97	283.01	16,521.03	4.72
510-621.000-721.000	FICA/MEDICARE - CITY SHARE	1,430.00	62.48	21.64	1,367.52	4.37
510-621.000-722.000	ICMA - CITY SHARE	100.00	0.00	0.00	100.00	0.00
510-621.000-728.000	RETIREMENT PLANS (CITY SHARE)	5,125.00	241.43	83.43	4,883.57	4.71
510-621.000-731.000	MATERIALS & SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
510-621.000-851.000	MVP EQUIPMENT RENTAL	58,000.00	5,739.47	1,231.65	52,260.53	9.90
Total Dept 621.000 - SEWER MAINTENANCE MAINS		84,320.00	6,862.35	1,619.73	77,457.65	8.14
Dept 622.000 - SEWER MAINTENANCE SERVICES						
510-622.000-704.100	STAFF - OVERTIME	1,000.00	225.15	58.62	774.85	22.52
510-622.000-704.200	HOLIDAY COMPENSATION	100.00	0.00	0.00	100.00	0.00
510-622.000-706.000	CITY LABOR - DPW	11,730.00	1,620.13	477.68	10,109.87	13.81
510-622.000-721.000	FICA/MEDICARE - CITY SHARE	985.00	139.60	40.56	845.40	14.17
510-622.000-722.000	ICMA - CITY SHARE	100.00	0.78	0.00	99.22	0.78
510-622.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,815.00	540.10	158.10	3,274.90	14.16
510-622.000-731.000	MATERIALS & SUPPLIES	3,000.00	1,066.39	1,066.39	1,933.61	35.55
510-622.000-749.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
510-622.000-851.000	MVP EQUIPMENT RENTAL	12,000.00	2,778.72	766.40	9,221.28	23.16
Total Dept 622.000 - SEWER MAINTENANCE SERVICES		33,730.00	6,370.87	2,567.75	27,359.13	18.89
Dept 623.000 - DAY LIFT STATION						
510-623.000-704.100	STAFF - OVERTIME	765.00	0.00	0.00	765.00	0.00
510-623.000-706.000	CITY LABOR - DPW	815.00	50.32	0.00	764.68	6.17
510-623.000-721.000	FICA/MEDICARE - CITY SHARE	120.00	3.89	0.00	116.11	3.24
510-623.000-722.000	ICMA - CITY SHARE	15.00	0.93	0.00	14.07	6.20
510-623.000-728.000	RETIREMENT PLANS (CITY SHARE)	435.00	13.59	0.00	421.41	3.12
510-623.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-623.000-745.000	UTILITIES	2,300.00	160.57	0.00	2,139.43	6.98
510-623.000-749.000	CONTRACTUAL SERVICES	1,000.00	117.00	36.00	883.00	11.70
510-623.000-851.000	MVP EQUIPMENT RENTAL	900.00	64.87	0.00	835.13	7.21
Total Dept 623.000 - DAY LIFT STATION		6,450.00	411.17	36.00	6,038.83	6.37
Dept 624.000 - REYNOLDS LIFT STATION						
510-624.000-706.000	CITY LABOR - DPW	915.00	109.18	94.32	805.82	11.93
510-624.000-721.000	FICA/MEDICARE - CITY SHARE	80.00	8.36	7.22	71.64	10.45
510-624.000-722.000	ICMA - CITY SHARE	10.00	0.00	0.00	10.00	0.00
510-624.000-728.000	RETIREMENT PLANS (CITY SHARE)	270.00	32.19	27.81	237.81	11.92
510-624.000-731.000	MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00
510-624.000-745.000	UTILITIES	4,000.00	262.04	0.00	3,737.96	6.55
510-624.000-749.000	CONTRACTUAL SERVICES	1,700.00	(580.50)	36.00	2,280.50	(34.15)
510-624.000-851.000	MVP EQUIPMENT RENTAL	500.00	72.93	61.03	427.07	14.59
Total Dept 624.000 - REYNOLDS LIFT STATION		7,975.00	(95.80)	226.38	8,070.80	(1.20)
Dept 625.000 - MEIJER LIFT STATION						
510-625.000-704.100	STAFF - OVERTIME	305.00	0.00	0.00	305.00	0.00
510-625.000-706.000	CITY LABOR - DPW	1,225.00	60.45	26.74	1,164.55	4.93
510-625.000-721.000	FICA/MEDICARE - CITY SHARE	115.00	4.73	2.09	110.27	4.11
510-625.000-722.000	ICMA - CITY SHARE	25.00	2.12	0.93	22.88	8.48
510-625.000-728.000	RETIREMENT PLANS (CITY SHARE)	400.00	15.01	6.64	384.99	3.75
510-625.000-745.000	UTILITIES	1,000.00	49.73	0.00	950.27	4.97
510-625.000-749.000	CONTRACTUAL SERVICES	600.00	108.00	36.00	492.00	18.00
510-625.000-851.000	MVP EQUIPMENT RENTAL	500.00	35.70	11.90	464.30	7.14
Total Dept 625.000 - MEIJER LIFT STATION		4,170.00	275.74	84.30	3,894.26	6.61
Dept 626.000 - LANSING LIFT STATION						
510-626.000-706.000	CITY LABOR - DPW	2,295.00	565.67	60.53	1,729.33	24.65
510-626.000-721.000	FICA/MEDICARE - CITY SHARE	175.00	43.66	4.65	131.34	24.95
510-626.000-722.000	ICMA - CITY SHARE	50.00	8.86	0.46	41.14	17.72
510-626.000-728.000	RETIREMENT PLANS (CITY SHARE)	705.00	154.85	17.22	550.15	21.96
510-626.000-731.000	MATERIALS & SUPPLIES	6,000.00	0.00	0.00	6,000.00	0.00
510-626.000-745.000	UTILITIES	9,800.00	602.74	0.00	9,197.26	6.15
510-626.000-749.000	CONTRACTUAL SERVICES	7,000.00	1,582.00	1,456.00	5,418.00	22.60
510-626.000-851.000	MVP EQUIPMENT RENTAL	1,200.00	294.60	29.75	905.40	24.55
Total Dept 626.000 - LANSING LIFT STATION		27,225.00	3,252.38	1,568.61	23,972.62	11.95
Dept 627.000 - BEECH LIFT STATION						
510-627.000-704.100	STAFF - OVERTIME	100.00	324.57	161.67	(224.57)	324.57
510-627.000-706.000	CITY LABOR - DPW	4,080.00	172.96	35.37	3,907.04	4.24
510-627.000-721.000	FICA/MEDICARE - CITY SHARE	320.00	38.14	15.12	281.86	11.92
510-627.000-722.000	ICMA - CITY SHARE	50.00	4.72	2.41	45.28	9.44
510-627.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,580.00	128.46	50.56	1,451.54	8.13
510-627.000-731.000	MATERIALS & SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
510-627.000-745.000	UTILITIES	3,700.00	279.78	0.00	3,420.22	7.56
510-627.000-749.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
510-627.000-851.000	MVP EQUIPMENT RENTAL	4,900.00	73.51	25.91	4,826.49	1.50

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Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 627.000 - BEECH LIFT STATION		16,730.00	1,022.14	291.04	15,707.86	6.11
Dept 628.000 - TIRRELL LIFT STATION						
510-628.000-704.100	STAFF - OVERTIME	2,040.00	603.73	269.17	1,436.27	29.59
510-628.000-704.200	HOLIDAY COMPENSATION	255.00	17.11	0.00	237.89	6.71
510-628.000-706.000	CITY LABOR - DPW	8,500.00	1,379.32	507.59	7,120.68	16.23
510-628.000-721.000	FICA/MEDICARE - CITY SHARE	840.00	153.88	59.67	686.12	18.32
510-628.000-722.000	ICMA - CITY SHARE	225.00	24.66	8.64	200.34	10.96
510-628.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,270.00	539.53	206.30	2,730.47	16.50
510-628.000-731.000	MATERIALS & SUPPLIES	4,500.00	0.00	0.00	4,500.00	0.00
510-628.000-745.000	UTILITIES	40,000.00	8,573.77	0.00	31,426.23	21.43
510-628.000-749.000	CONTRACTUAL SERVICES	4,000.00	4,056.28	(812.22)	(56.28)	101.41
510-628.000-851.000	MVP EQUIPMENT RENTAL	5,000.00	944.39	280.89	4,055.61	18.89
Total Dept 628.000 - TIRRELL LIFT STATION		68,630.00	16,292.67	520.04	52,337.33	23.74
Dept 629.000 - CHAD LIFT STATION						
510-629.000-704.100	STAFF - OVERTIME	410.00	0.00	0.00	410.00	0.00
510-629.000-706.000	CITY LABOR - DPW	815.00	66.85	0.00	748.15	8.20
510-629.000-721.000	FICA/MEDICARE - CITY SHARE	155.00	5.21	0.00	149.79	3.36
510-629.000-722.000	ICMA - CITY SHARE	20.00	2.20	0.00	17.80	11.00
510-629.000-728.000	RETIREMENT PLANS (CITY SHARE)	335.00	16.60	0.00	318.40	4.96
510-629.000-731.000	MATERIALS & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
510-629.000-745.000	UTILITIES	2,600.00	145.84	0.00	2,454.16	5.61
510-629.000-749.000	CONTRACTUAL SERVICES	1,500.00	117.00	36.00	1,383.00	7.80
510-629.000-851.000	MVP EQUIPMENT RENTAL	700.00	29.75	0.00	670.25	4.25
Total Dept 629.000 - CHAD LIFT STATION		11,535.00	383.45	36.00	11,151.55	3.32
Dept 630.000 - NORTHWAY LIFT STATION						
510-630.000-704.100	STAFF - OVERTIME	510.00	0.00	0.00	510.00	0.00
510-630.000-706.000	CITY LABOR - DPW	920.00	66.85	0.00	853.15	7.27
510-630.000-721.000	FICA/MEDICARE - CITY SHARE	120.00	5.22	0.00	114.78	4.35
510-630.000-722.000	ICMA - CITY SHARE	15.00	2.32	0.00	12.68	15.47
510-630.000-728.000	RETIREMENT PLANS (CITY SHARE)	325.00	16.60	0.00	308.40	5.11
510-630.000-731.000	MATERIALS & SUPPLIES	100.00	0.00	0.00	100.00	0.00
510-630.000-745.000	UTILITIES	60.00	0.00	0.00	60.00	0.00
510-630.000-749.000	CONTRACTUAL SERVICES	350.00	0.00	0.00	350.00	0.00
510-630.000-851.000	MVP EQUIPMENT RENTAL	500.00	58.92	0.00	441.08	11.78
Total Dept 630.000 - NORTHWAY LIFT STATION		2,900.00	149.91	0.00	2,750.09	5.17
Dept 631.000 - W.W.T.P. OPERATIONS						
510-631.000-704.100	STAFF - OVERTIME	12,750.00	3,163.64	854.28	9,586.36	24.81
510-631.000-704.200	HOLIDAY COMPENSATION	3,010.00	610.39	353.70	2,399.61	20.28
510-631.000-706.000	CITY LABOR - DPW	163,200.00	31,839.52	13,745.67	131,360.48	19.51
510-631.000-721.000	FICA/MEDICARE - CITY SHARE	13,690.00	2,737.40	1,153.19	10,952.60	20.00
510-631.000-722.000	ICMA - CITY SHARE	1,500.00	385.46	206.57	1,114.54	25.70
510-631.000-728.000	RETIREMENT PLANS (CITY SHARE)	46,325.00	9,536.04	4,038.82	36,788.96	20.59
510-631.000-731.000	MATERIALS & SUPPLIES	58,000.00	2,826.09	462.44	55,173.91	4.87
510-631.000-738.000	OPERATING SUPPLIES	55,000.00	16,347.34	2,717.71	38,652.66	29.72

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Fund 510 - WATER & SEWER FUND						
Expenditures						
510-631.000-739.000	LABORATORY SUPPLIES	28,000.00	7,545.45	312.93	20,454.55	26.95
510-631.000-744.000	TELEPHONE & INTERNET	1,800.00	116.47	116.47	1,683.53	6.47
510-631.000-745.000	UTILITIES	150,000.00	15,620.19	0.00	134,379.81	10.41
510-631.000-746.000	PROFESSIONAL SERVICES	80,000.00	3,714.49	0.00	76,285.51	4.64
510-631.000-748.000	CONFERENCES & TRAINING	4,500.00	0.00	0.00	4,500.00	0.00
510-631.000-749.000	CONTRACTUAL SERVICES	100,000.00	9,949.80	2,158.35	90,050.20	9.95
510-631.000-851.000	MVP EQUIPMENT RENTAL	12,000.00	914.06	397.44	11,085.94	7.62
Total Dept 631.000 - W.W.T.P. OPERATIONS		729,775.00	105,306.34	26,517.57	624,468.66	14.43
Dept 632.000 - WWTP BLDG & YARD MAINTENANCE						
510-632.000-706.000	CITY LABOR - DPW	9,180.00	62.67	62.67	9,117.33	0.68
510-632.000-721.000	FICA/MEDICARE - CITY SHARE	700.00	4.80	4.80	695.20	0.69
510-632.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,090.00	18.47	18.47	1,071.53	1.69
510-632.000-731.000	MATERIALS & SUPPLIES	6,000.00	252.22	0.00	5,747.78	4.20
510-632.000-749.000	CONTRACTUAL SERVICES	9,000.00	2,439.26	759.78	6,560.74	27.10
510-632.000-851.000	MVP EQUIPMENT RENTAL	2,500.00	216.48	216.48	2,283.52	8.66
Total Dept 632.000 - WWTP BLDG & YARD MAINTENANCE		28,470.00	2,993.90	1,062.20	25,476.10	10.52
Dept 640.000 - WATER ADMINISTRATION						
510-640.000-703.000	ADMINSTRATIVE SALARIES	74,970.00	19,715.94	7,093.36	55,254.06	26.30
510-640.000-704.000	STAFF WAGES	21,420.00	971.10	535.83	20,448.90	4.53
510-640.000-704.100	STAFF - OVERTIME	1,250.00	267.11	105.89	982.89	21.37
510-640.000-704.200	HOLIDAY COMPENSATION	2,480.00	368.24	224.62	2,111.76	14.85
510-640.000-706.000	CITY LABOR - DPW	12,240.00	2,389.12	870.66	9,850.88	19.52
510-640.000-710.000	COMPENSATED ABSENCES	66,300.00	6,874.89	1,459.60	59,425.11	10.37
510-640.000-711.000	LONGEVITY	7,715.00	0.00	0.00	7,715.00	0.00
510-640.000-712.000	SPECIAL COMPENSATION	2,250.00	369.28	117.17	1,880.72	16.41
510-640.000-715.000	HEALTH REIMBURSEMENT	1,500.00	330.36	125.00	1,169.64	22.02
510-640.000-718.000	AUTO ALLOWANCE	615.00	131.42	46.58	483.58	21.37
510-640.000-719.000	CLOTHING ALLOWANCE	5,100.00	536.65	45.70	4,563.35	10.52
510-640.000-721.000	FICA/MEDICARE - CITY SHARE	15,300.00	2,443.55	813.64	12,856.45	15.97
510-640.000-722.000	ICMA - CITY SHARE	1,100.00	271.60	90.09	828.40	24.69
510-640.000-723.000	VISION CARE	2,350.00	422.62	143.29	1,927.38	17.98
510-640.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	7,725.00	286.42	111.57	7,438.58	3.71
510-640.000-725.604	DENTAL & HEALTH BENEFITS	66,040.00	18,139.62	6,542.41	47,900.38	27.47
510-640.000-728.000	RETIREMENT PLANS (CITY SHARE)	68,125.00	11,777.48	3,966.26	56,347.52	17.29
510-640.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
510-640.000-732.000	POSTAGE	3,800.00	2,703.92	0.00	1,096.08	71.16
510-640.000-735.000	DUES & SUBSCRIPTIONS	1,400.00	780.00	0.00	620.00	55.71
510-640.000-737.000	PRINTING & PUBLISHING	3,800.00	541.00	0.00	3,259.00	14.24
510-640.000-744.000	TELEPHONE & INTERNET	0.00	116.40	0.00	(116.40)	100.00
510-640.000-746.000	PROFESSIONAL SERVICES	72,700.00	60,379.09	6,240.00	12,320.91	83.05
510-640.000-747.000	INSURANCE & BONDS	4,620.00	0.00	0.00	4,620.00	0.00
510-640.000-748.000	CONFERENCES & TRAINING	2,000.00	100.00	0.00	1,900.00	5.00
510-640.000-749.000	CONTRACTUAL SERVICES	18,000.00	1,293.70	0.00	16,706.30	7.19
510-640.000-853.000	HYDRANT RENTAL	21,500.00	5,373.00	1,791.00	16,127.00	24.99
Total Dept 640.000 - WATER ADMINISTRATION		484,500.00	136,582.51	30,322.67	347,917.49	28.19
Dept 650.000 - WATER "MISS DIG" OPERATION						
510-650.000-704.100	STAFF - OVERTIME	1,020.00	66.71	0.00	953.29	6.54

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-650.000-706.000	CITY LABOR - DPW	15,300.00	3,269.90	1,302.98	12,030.10	21.37
510-650.000-721.000	FICA/MEDICARE - CITY SHARE	1,265.00	251.00	98.28	1,014.00	19.84
510-650.000-722.000	ICMA - CITY SHARE	50.00	1.57	0.00	48.43	3.14
510-650.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,500.00	975.85	384.14	3,524.15	21.69
510-650.000-731.000	MATERIALS & SUPPLIES	600.00	247.78	0.00	352.22	41.30
510-650.000-851.000	MVP EQUIPMENT RENTAL	11,000.00	3,169.25	994.12	7,830.75	28.81
Total Dept 650.000 - WATER "MISS DIG" OPERATION		33,735.00	7,982.06	2,779.52	25,752.94	23.66
Dept 651.000 - WATER MAINTENANCE MAINS						
510-651.000-704.100	STAFF - OVERTIME	4,690.00	256.44	256.44	4,433.56	5.47
510-651.000-706.000	CITY LABOR - DPW	16,435.00	1,560.66	354.08	14,874.34	9.50
510-651.000-721.000	FICA/MEDICARE - CITY SHARE	1,615.00	138.67	46.42	1,476.33	8.59
510-651.000-722.000	ICMA - CITY SHARE	265.00	1.57	0.00	263.43	0.59
510-651.000-728.000	RETIREMENT PLANS (CITY SHARE)	5,280.00	527.86	179.98	4,752.14	10.00
510-651.000-731.000	MATERIALS & SUPPLIES	18,000.00	8,239.67	2,566.25	9,760.33	45.78
510-651.000-749.000	CONTRACTUAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
510-651.000-851.000	MVP EQUIPMENT RENTAL	24,000.00	5,579.80	619.52	18,420.20	23.25
Total Dept 651.000 - WATER MAINTENANCE MAINS		78,285.00	16,304.67	4,022.69	61,980.33	20.83
Dept 652.000 - WATER MAINTENANCE SERVICES						
510-652.000-704.100	STAFF - OVERTIME	2,040.00	299.91	141.48	1,740.09	14.70
510-652.000-706.000	CITY LABOR - DPW	25,500.00	6,630.96	1,341.34	18,869.04	26.00
510-652.000-721.000	FICA/MEDICARE - CITY SHARE	1,950.00	528.80	113.05	1,421.20	27.12
510-652.000-722.000	ICMA - CITY SHARE	250.00	0.00	0.00	250.00	0.00
510-652.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,085.00	2,043.22	437.14	5,041.78	28.84
510-652.000-731.000	MATERIALS & SUPPLIES	15,000.00	6,782.93	0.00	8,217.07	45.22
510-652.000-851.000	MVP EQUIPMENT RENTAL	40,000.00	22,234.05	4,546.06	17,765.95	55.59
Total Dept 652.000 - WATER MAINTENANCE SERVICES		91,825.00	38,519.87	6,579.07	53,305.13	41.95
Dept 653.000 - WATER METER MAINTENANCE						
510-653.000-704.100	STAFF - OVERTIME	10.00	23.50	0.00	(13.50)	235.00
510-653.000-706.000	CITY LABOR - DPW	3,060.00	375.47	150.96	2,684.53	12.27
510-653.000-721.000	FICA/MEDICARE - CITY SHARE	235.00	30.27	11.60	204.73	12.88
510-653.000-722.000	ICMA - CITY SHARE	65.00	3.29	2.51	61.71	5.06
510-653.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	109.99	40.77	(109.99)	100.00
510-653.000-731.000	MATERIALS & SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
510-653.000-749.000	CONTRACTUAL SERVICES	400.00	0.00	0.00	400.00	0.00
510-653.000-851.000	MVP EQUIPMENT RENTAL	1,500.00	490.32	107.79	1,009.68	32.69
Total Dept 653.000 - WATER METER MAINTENANCE		6,770.00	1,032.84	313.63	5,737.16	15.26
Dept 654.000 - WATER METER READING						
510-654.000-704.100	STAFF - OVERTIME	35.00	44.59	0.00	(9.59)	127.40
510-654.000-706.000	CITY LABOR - DPW	29,580.00	5,388.26	1,776.09	24,191.74	18.22
510-654.000-721.000	FICA/MEDICARE - CITY SHARE	2,265.00	442.42	165.03	1,822.58	19.53
510-654.000-722.000	ICMA - CITY SHARE	395.00	400.69	400.69	(5.69)	101.44
510-654.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,495.00	1,544.39	466.38	5,950.61	20.61
510-654.000-851.000	MVP EQUIPMENT RENTAL	17,000.00	4,099.83	1,067.06	12,900.17	24.12

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 654.000 - WATER METER READING		56,770.00	11,920.18	3,875.25	44,849.82	21.00
Dept 661.000 - WATER PRODUCTION & OPERATION						
510-661.000-704.100	STAFF - OVERTIME	2,265.00	2,039.55	805.89	225.45	90.05
510-661.000-704.200	HOLIDAY COMPENSATION	765.00	177.05	108.60	587.95	23.14
510-661.000-706.000	CITY LABOR - DPW	45,900.00	13,019.37	6,068.76	32,880.63	28.36
510-661.000-721.000	FICA/MEDICARE - CITY SHARE	3,750.00	1,213.96	582.59	2,536.04	32.37
510-661.000-722.000	ICMA - CITY SHARE	1,115.00	656.50	656.50	458.50	58.88
510-661.000-728.000	RETIREMENT PLANS (CITY SHARE)	15,260.00	4,364.72	1,931.83	10,895.28	28.60
510-661.000-731.000	MATERIALS & SUPPLIES	2,000.00	235.82	6.59	1,764.18	11.79
510-661.000-738.000	OPERATING SUPPLIES	53,000.00	19,325.50	10,623.00	33,674.50	36.46
510-661.000-739.000	LABORATORY SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
510-661.000-744.000	TELEPHONE & INTERNET	3,655.00	887.89	322.65	2,767.11	24.29
510-661.000-745.000	UTILITIES	83,000.00	5,899.36	0.00	77,100.64	7.11
510-661.000-746.000	PROFESSIONAL SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
510-661.000-748.000	CONFERENCES & TRAINING	2,000.00	225.00	0.00	1,775.00	11.25
510-661.000-749.000	CONTRACTUAL SERVICES	59,000.00	4,708.75	2,413.25	54,291.25	7.98
510-661.000-851.000	MVP EQUIPMENT RENTAL	24,000.00	5,413.13	1,469.65	18,586.87	22.55
Total Dept 661.000 - WATER PRODUCTION & OPERATION		302,710.00	58,166.60	24,989.31	244,543.40	19.22
Dept 662.000 - BUILDING & GROUNDS MAINTENANCE						
510-662.000-706.000	CITY LABOR - DPW	715.00	555.22	0.00	159.78	77.65
510-662.000-721.000	FICA/MEDICARE - CITY SHARE	55.00	43.21	0.00	11.79	78.56
510-662.000-722.000	ICMA - CITY SHARE	5.00	16.70	0.00	(11.70)	334.00
510-662.000-728.000	RETIREMENT PLANS (CITY SHARE)	110.00	140.04	0.00	(30.04)	127.31
510-662.000-731.000	MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00
510-662.000-749.000	CONTRACTUAL SERVICES	600.00	208.00	64.00	392.00	34.67
510-662.000-851.000	MVP EQUIPMENT RENTAL	100.00	328.13	0.00	(228.13)	328.13
Total Dept 662.000 - BUILDING & GROUNDS MAINTENANCE		2,085.00	1,291.30	64.00	793.70	61.93
Dept 671.000 - SEWER NEW SERVICE						
510-671.000-704.100	STAFF - OVERTIME	10.00	0.00	0.00	10.00	0.00
510-671.000-706.000	CITY LABOR - DPW	40.00	0.00	0.00	40.00	0.00
510-671.000-721.000	FICA/MEDICARE - CITY SHARE	5.00	0.00	0.00	5.00	0.00
510-671.000-728.000	RETIREMENT PLANS (CITY SHARE)	15.00	0.00	0.00	15.00	0.00
510-671.000-731.000	MATERIALS & SUPPLIES	0.00	22.30	0.00	(22.30)	100.00
Total Dept 671.000 - SEWER NEW SERVICE		70.00	22.30	0.00	47.70	31.86
Dept 672.000 - SEWER NEW EQUIPMENT						
510-672.000-731.000	MATERIALS & SUPPLIES	8,000.00	7,379.57	0.00	620.43	92.24
Total Dept 672.000 - SEWER NEW EQUIPMENT		8,000.00	7,379.57	0.00	620.43	92.24
Dept 674.000 - SEWER REPLACEMENT SERVICES						
510-674.000-706.000	CITY LABOR - DPW	630.00	0.00	0.00	630.00	0.00
510-674.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	0.00	0.00	50.00	0.00
510-674.000-722.000	ICMA - CITY SHARE	5.00	0.00	0.00	5.00	0.00
510-674.000-728.000	RETIREMENT PLANS (CITY SHARE)	270.00	0.00	0.00	270.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-674.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
510-674.000-851.000	MVP EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
Total Dept 674.000 - SEWER REPLACEMENT SERVICES		1,355.00	0.00	0.00	1,355.00	0.00
Dept 675.000 - SEWER REPLACEMENT EQUIPMENT						
510-675.000-731.000	MATERIALS & SUPPLIES	0.00	499.00	0.00	(499.00)	100.00
Total Dept 675.000 - SEWER REPLACEMENT EQUIPMENT		0.00	499.00	0.00	(499.00)	100.00
Dept 677.000 - WATER NEW SERVICES						
510-677.000-706.000	CITY LABOR - DPW	50.00	117.90	0.00	(67.90)	235.80
510-677.000-721.000	FICA/MEDICARE - CITY SHARE	5.00	8.95	0.00	(3.95)	179.00
510-677.000-728.000	RETIREMENT PLANS (CITY SHARE)	55.00	34.76	0.00	20.24	63.20
510-677.000-851.000	MVP EQUIPMENT RENTAL	0.00	59.50	0.00	(59.50)	100.00
Total Dept 677.000 - WATER NEW SERVICES		110.00	221.11	0.00	(111.11)	201.01
Dept 678.000 - WATER NEW EQUIPMENT						
510-678.000-731.000	MATERIALS & SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 678.000 - WATER NEW EQUIPMENT		4,000.00	0.00	0.00	4,000.00	0.00
Dept 679.000 - WATER NEW METERS						
510-679.000-704.100	STAFF - OVERTIME	50.00	0.00	0.00	50.00	0.00
510-679.000-706.000	CITY LABOR - DPW	160.00	0.00	0.00	160.00	0.00
510-679.000-721.000	FICA/MEDICARE - CITY SHARE	20.00	0.00	0.00	20.00	0.00
510-679.000-728.000	RETIREMENT PLANS (CITY SHARE)	80.00	0.00	0.00	80.00	0.00
510-679.000-731.000	MATERIALS & SUPPLIES	55,000.00	0.00	0.00	55,000.00	0.00
Total Dept 679.000 - WATER NEW METERS		55,310.00	0.00	0.00	55,310.00	0.00
Dept 681.000 - WATER TOWER						
510-681.000-746.000	PROFESSIONAL SERVICES	5,000.00	900.00	0.00	4,100.00	18.00
510-681.000-749.000	CONTRACTUAL SERVICES	5,000.00	286.00	88.00	4,714.00	5.72
Total Dept 681.000 - WATER TOWER		10,000.00	1,186.00	88.00	8,814.00	11.86
Dept 682.000 - WATER REPLACEMENT MAINS						
510-682.000-706.000	CITY LABOR - DPW	20.00	0.00	0.00	20.00	0.00
510-682.000-728.000	RETIREMENT PLANS (CITY SHARE)	10.00	0.00	0.00	10.00	0.00
Total Dept 682.000 - WATER REPLACEMENT MAINS		30.00	0.00	0.00	30.00	0.00
Dept 683.000 - WATER REPLACEMENT SERVICES						
510-683.000-704.100	STAFF - OVERTIME	255.00	0.00	0.00	255.00	0.00
510-683.000-706.000	CITY LABOR - DPW	6,120.00	489.46	0.00	5,630.54	8.00
510-683.000-721.000	FICA/MEDICARE - CITY SHARE	490.00	37.67	0.00	452.33	7.69
510-683.000-722.000	ICMA - CITY SHARE	75.00	4.72	0.00	70.28	6.29

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-683.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,725.00	120.85	0.00	2,604.15	4.43
510-683.000-731.000	MATERIALS & SUPPLIES	15,000.00	0.00	0.00	15,000.00	0.00
510-683.000-749.000	CONTRACTUAL SERVICES	200,000.00	21,619.00	2,746.00	178,381.00	10.81
510-683.000-851.000	MVP EQUIPMENT RENTAL	9,000.00	1,083.68	0.00	7,916.32	12.04
Total Dept 683.000 - WATER REPLACEMENT SERVICES		233,665.00	23,355.38	2,746.00	210,309.62	10.00
Dept 684.000 - WATER REPLACEMENT EQUIPMENT						
510-684.000-731.000	MATERIALS & SUPPLIES	800.00	0.00	0.00	800.00	0.00
Total Dept 684.000 - WATER REPLACEMENT EQUIPMENT		800.00	0.00	0.00	800.00	0.00
Dept 685.000 - WATER REPLACEMENT HYDRANTS						
510-685.000-706.000	CITY LABOR - DPW	2,040.00	407.64	384.06	1,632.36	19.98
510-685.000-721.000	FICA/MEDICARE - CITY SHARE	155.00	31.12	29.32	123.88	20.08
510-685.000-728.000	RETIREMENT PLANS (CITY SHARE)	490.00	120.18	113.22	369.82	24.53
510-685.000-851.000	MVP EQUIPMENT RENTAL	1,000.00	845.24	845.24	154.76	84.52
Total Dept 685.000 - WATER REPLACEMENT HYDRANTS		3,685.00	1,404.18	1,371.84	2,280.82	38.11
Dept 686.000 - WELLHEAD PROTECTION						
510-686.000-731.000	MATERIALS & SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 686.000 - WELLHEAD PROTECTION		2,000.00	0.00	0.00	2,000.00	0.00
Dept 910.000 - SEWER CAPITAL OUTLAY						
510-910.000-864.626	CAPITAL OUTLAY - LANSING	50,000.00	0.00	0.00	50,000.00	0.00
510-910.000-864.631	CAPITAL OUTLAY - WWTP	98,000.00	0.00	0.00	98,000.00	0.00
510-910.000-864.673	CAP OUTLAY - SEWER RPL MAINS	285,000.00	0.00	0.00	285,000.00	0.00
Total Dept 910.000 - SEWER CAPITAL OUTLAY		433,000.00	0.00	0.00	433,000.00	0.00
Dept 940.000 - WATER CAPITAL OUTLAY						
510-940.000-864.661	CAPITAL OUTLAY - WATER P&O	57,000.00	66,500.00	0.00	(9,500.00)	116.67
510-940.000-864.682	CAPITAL OUTLAY - WTR RPLC MAI	285,000.00	0.00	0.00	285,000.00	0.00
Total Dept 940.000 - WATER CAPITAL OUTLAY		342,000.00	66,500.00	0.00	275,500.00	19.44
Dept 999.000 - GASB 34						
510-999.000-859.101	CONTRIB. TO GENERAL FUND	350,000.00	87,498.00	29,166.00	262,502.00	25.00
Total Dept 999.000 - GASB 34		350,000.00	87,498.00	29,166.00	262,502.00	25.00
TOTAL EXPENDITURES		5,261,825.00	725,041.57	181,694.29	4,536,783.43	13.78
Fund 510 - WATER & SEWER FUND:						

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Fund 510 - WATER & SEWER FUND						
TOTAL REVENUES		4,699,500.00	1,150,890.19	(16,643.55)	3,548,609.81	24.49
TOTAL EXPENDITURES		5,261,825.00	725,041.57	181,694.29	4,536,783.43	13.78
NET OF REVENUES & EXPENDITURES		(562,325.00)	425,848.62	(198,337.84)	(988,173.62)	75.73

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 601 - MOTOR VEHICLE POOL						
Revenues						
Dept 000.000						
601-000.000-501.000	INTEREST INCOME	100.00	0.00	0.00	100.00	0.00
601-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	5,000.00	0.00	0.00	5,000.00	0.00
601-000.000-596.000	SUNDRY REVENUE	500.00	0.00	0.00	500.00	0.00
601-000.000-601.000	BILLINGS TO DEPARTMENTS	535,350.00	116,869.14	24,287.69	418,480.86	21.83
Total Dept 000.000		540,950.00	116,869.14	24,287.69	424,080.86	21.60
TOTAL REVENUES		540,950.00	116,869.14	24,287.69	424,080.86	21.60
Expenditures						
Dept 710.000 - MVP ADMINISTRATION						
601-710.000-703.000	ADMINSTRATIVE SALARIES	3,265.00	1,270.50	450.79	1,994.50	38.91
601-710.000-704.100	STAFF - OVERTIME	55.00	36.39	14.43	18.61	66.16
601-710.000-704.200	HOLIDAY COMPENSATION	2,450.00	416.59	219.22	2,033.41	17.00
601-710.000-706.000	CITY LABOR - DPW	1,020.00	325.80	118.73	694.20	31.94
601-710.000-710.000	COMPENSATED ABSENCES	8,670.00	1,660.85	326.48	7,009.15	19.16
601-710.000-711.000	LONGEVITY	965.00	0.00	0.00	965.00	0.00
601-710.000-712.000	SPECIAL COMPENSATION	500.00	122.98	35.17	377.02	24.60
601-710.000-715.000	HEALTH REIMBURSEMENT	200.00	0.00	0.00	200.00	0.00
601-710.000-719.000	CLOTHING ALLOWANCE	610.00	209.18	15.90	400.82	34.29
601-710.000-721.000	FICA/MEDICARE - CITY SHARE	1,145.00	306.95	89.96	838.05	26.81
601-710.000-722.000	ICMA - CITY SHARE	150.00	54.45	16.35	95.55	36.30
601-710.000-723.000	VISION CARE	720.00	58.13	19.38	661.87	8.07
601-710.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,575.00	102.98	38.82	2,472.02	4.00
601-710.000-725.604	DENTAL & HEALTH BENEFITS	18,200.00	4,999.12	1,803.03	13,200.88	27.47
601-710.000-728.000	RETIREMENT PLANS (CITY SHARE)	6,540.00	1,174.20	359.32	5,365.80	17.95
Total Dept 710.000 - MVP ADMINISTRATION		47,065.00	10,738.12	3,507.58	36,326.88	22.82
Dept 712.000 - MVP EQUIPMENT MAINTENANCE						
601-712.000-704.100	STAFF - OVERTIME	510.00	15.67	0.00	494.33	3.07
601-712.000-706.000	CITY LABOR - DPW	41,820.00	8,101.57	2,985.18	33,718.43	19.37
601-712.000-721.000	FICA/MEDICARE - CITY SHARE	3,240.00	620.79	228.25	2,619.21	19.16
601-712.000-722.000	ICMA - CITY SHARE	250.00	0.00	0.00	250.00	0.00
601-712.000-728.000	RETIREMENT PLANS (CITY SHARE)	10,900.00	2,392.25	880.02	8,507.75	21.95
601-712.000-731.000	MATERIALS & SUPPLIES	65,000.00	12,392.52	2,212.25	52,607.48	19.07
601-712.000-734.000	GASOLINE & OIL	34,000.00	9,943.28	909.93	24,056.72	29.24
601-712.000-739.000	LABORATORY SUPPLIES	200.00	0.00	0.00	200.00	0.00
601-712.000-747.000	INSURANCE & BONDS	18,000.00	0.00	0.00	18,000.00	0.00
601-712.000-749.000	CONTRACTUAL SERVICES	13,000.00	5,834.35	0.00	7,165.65	44.88
601-712.000-863.000	CAP. OUTLAY - MOTOR VEHICLES	200,000.00	0.00	0.00	200,000.00	0.00
601-712.000-971.000	DEPRECIATION EXPENSE	180,000.00	0.00	0.00	180,000.00	0.00
Total Dept 712.000 - MVP EQUIPMENT MAINTENANCE		566,920.00	39,300.43	7,215.63	527,619.57	6.93
Dept 713.000 - DPW GARAGE BLDG & GROUNDS						
601-713.000-704.100	STAFF - OVERTIME	100.00	318.80	51.98	(218.80)	318.80
601-713.000-706.000	CITY LABOR - DPW	15,300.00	1,158.94	462.13	14,141.06	7.57
601-713.000-721.000	FICA/MEDICARE - CITY SHARE	1,180.00	112.74	39.30	1,067.26	9.55
601-713.000-722.000	ICMA - CITY SHARE	235.00	0.52	0.00	234.48	0.22
601-713.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,490.00	433.04	151.57	4,056.96	9.64

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 601 - MOTOR VEHICLE POOL						
Expenditures						
601-713.000-731.000	MATERIALS & SUPPLIES	6,000.00	1,007.64	(192.06)	4,992.36	16.79
601-713.000-744.000	TELEPHONE & INTERNET	6,700.00	1,554.21	518.07	5,145.79	23.20
601-713.000-745.000	UTILITIES	31,000.00	1,399.14	0.00	29,600.86	4.51
601-713.000-746.000	PROFESSIONAL SERVICES	20,000.00	9,987.00	9,987.00	10,013.00	49.94
601-713.000-749.000	CONTRACTUAL SERVICES	15,000.00	2,091.49	602.56	12,908.51	13.94
601-713.000-851.000	MVP EQUIPMENT RENTAL	600.00	98.22	0.00	501.78	16.37
Total Dept 713.000 - DPW GARAGE BLDG & GROUNDS		100,605.00	18,161.74	11,620.55	82,443.26	18.05
TOTAL EXPENDITURES		714,590.00	68,200.29	22,343.76	646,389.71	9.54
Fund 601 - MOTOR VEHICLE POOL:						
TOTAL REVENUES		540,950.00	116,869.14	24,287.69	424,080.86	21.60
TOTAL EXPENDITURES		714,590.00	68,200.29	22,343.76	646,389.71	9.54
NET OF REVENUES & EXPENDITURES		(173,640.00)	48,668.85	1,943.93	(222,308.85)	28.03

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 666 - INFORMATION TECHNOLOGY POOL FUND						
Revenues						
Dept 000.000						
666-000.000-601.000	BILLINGS TO DEPARTMENTS	281,500.00	70,380.00	23,460.00	211,120.00	25.00
Total Dept 000.000		281,500.00	70,380.00	23,460.00	211,120.00	25.00
TOTAL REVENUES		281,500.00	70,380.00	23,460.00	211,120.00	25.00
Expenditures						
Dept 228.000 - INFORMATION TECHNOLOGY						
666-228.000-731.000	MATERIALS & SUPPLIES	18,000.00	279.98	0.00	17,720.02	1.56
666-228.000-744.000	TELEPHONE & INTERNET	40,000.00	4,143.62	1,065.85	35,856.38	10.36
666-228.000-746.000	PROFESSIONAL SERVICES	102,000.00	17,300.00	4,650.00	84,700.00	16.96
666-228.000-749.000	CONTRACTUAL SERVICES	77,500.00	21,506.69	6,416.23	55,993.31	27.75
666-228.000-865.000	CAP. OUTLAY - COMPUTER EQUIP	44,000.00	537.99	0.00	43,462.01	1.22
Total Dept 228.000 - INFORMATION TECHNOLOGY		281,500.00	43,768.28	12,132.08	237,731.72	15.55
TOTAL EXPENDITURES		281,500.00	43,768.28	12,132.08	237,731.72	15.55
Fund 666 - INFORMATION TECHNOLOGY POOL FUND:						
TOTAL REVENUES		281,500.00	70,380.00	23,460.00	211,120.00	25.00
TOTAL EXPENDITURES		281,500.00	43,768.28	12,132.08	237,731.72	15.55
NET OF REVENUES & EXPENDITURES		0.00	26,611.72	11,327.92	(26,611.72)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 701 - TRUST & AGENCY FUND						
Revenues						
Dept 000.000						
701-000.000-501.000	INTEREST INCOME	2,000.00	3,136.60	0.00	(1,136.60)	156.83
Total Dept 000.000		2,000.00	3,136.60	0.00	(1,136.60)	156.83
TOTAL REVENUES		2,000.00	3,136.60	0.00	(1,136.60)	156.83
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES		2,000.00	3,136.60	0.00	(1,136.60)	156.83
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,000.00	3,136.60	0.00	(1,136.60)	156.83

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 800 - CHARLOTTE AREA REC CO-OP						
Revenues						
Dept 000.000						
800-000.000-603.000	CONTRIBUTIONS FROM OTHERS	31,000.00	0.00	0.00	31,000.00	0.00
Total Dept 000.000		31,000.00	0.00	0.00	31,000.00	0.00
TOTAL REVENUES		31,000.00	0.00	0.00	31,000.00	0.00
Expenditures						
Dept 825.000 - PARKS & RECREATION						
800-825.000-731.000	MATERIALS & SUPPLIES	250.00	360.20	0.00	(110.20)	144.08
800-825.000-747.000	INSURANCE & BONDS	2,500.00	2,623.00	0.00	(123.00)	104.92
800-825.000-749.000	CONTRACTUAL SERVICES	3,000.00	1,605.00	455.00	1,395.00	53.50
800-825.000-862.000	CAP. OUTLAY-IMPROVEMENTS	0.00	6,321.80	0.00	(6,321.80)	100.00
Total Dept 825.000 - PARKS & RECREATION		5,750.00	10,910.00	455.00	(5,160.00)	189.74
TOTAL EXPENDITURES		5,750.00	10,910.00	455.00	(5,160.00)	189.74
Fund 800 - CHARLOTTE AREA REC CO-OP:						
TOTAL REVENUES		31,000.00	0.00	0.00	31,000.00	0.00
TOTAL EXPENDITURES		5,750.00	10,910.00	455.00	(5,160.00)	189.74
NET OF REVENUES & EXPENDITURES		25,250.00	(10,910.00)	(455.00)	36,160.00	43.21
TOTAL REVENUES - ALL FUNDS		15,306,445.00	5,979,840.26	2,027,121.63	9,326,604.74	39.07
TOTAL EXPENDITURES - ALL FUNDS		16,293,075.00	2,495,404.05	779,509.49	13,797,670.95	15.32
NET OF REVENUES & EXPENDITURES		(986,630.00)	3,484,436.21	1,247,612.14	(4,471,066.21)	353.17