



PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, October 3, 2022

Interested persons can participate in-person or via Zoom
Connect to Zoom from your computer, tablet, or smartphone
Website: <https://us02web.zoom.us/j/89702903212>
One tap mobile: +16465588656,,89702903212#
Telephone: (312) 626-6799 Webinar ID: 897 0290 3212

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation – Dwight Ezop - St. Mary’s Catholic Church**
- 4. Pledge of Allegiance**
- 5. Approval of Minutes**
 - a. September 19, 2022 Regular Council Meeting
- 6. Absence of Council Members**
- 7. Public Comment - Limit presentation to five (5) minutes**
- 8. Approval of Agenda**
- 9. Consent Agenda**
 - a. Approval of Claims and Expenditures totaling \$280,437.59
- 10. Business Agenda**
 - a. Consider approval of purchase of two mini-pumper fire trucks utilizing community enhancement grant funding
 - b. First reading of proposed amendments to the Purchasing Ordinance
 - c. Discussion on November and December workshop dates
- 11. Communications and Committee Reports**
 - a. City Attorney Report
 - b. City Manager Report
 - c. Councilmember Committee Reports

12. Public Comment

13. Mayor and Council Comments

14. Adjourn

~Mary LaRocque, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.

Each citizen may speak for up to 5 minutes during each public hearing and comments period.

Comments made during public hearings shall be relevant to the subject of the public hearing.

Comments shall be made from the podium unless otherwise directed by the Mayor.

Comments shall be directed to the Mayor and Council members.

Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.

Speakers shall refrain from using vulgarity, hate speech or “fighting words.”

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting
September 19, 2022

CALL TO ORDER:

By Mayor Armitage on Monday September 19, 2022 7:01 p.m.

ROLL CALL:

Mayor Armitage, Mayor Pro-Tem Weissenborn, Council members Rodriguez, Dyer, Duweck and Chin. A quorum was met. Also in attendance were Attorney's Hitch and Gillies, City Manager LaPere, and City Clerk LaRocque.

City staff in the audience; Community Development Director Myrkle.

INVOCATION:

Randy Royston - New Hope Community Church

PLEDGE OF ALLEGIANCE:

Led by Mayor Armitage

APPROVAL OF MINUTES:

- a. September 06, 2022 Regular Council Meeting Minutes
- b. September 08, 2022 Council Workshop Meeting Minutes

Motion by Chin supported by Rodriguez to approve the meeting minutes as presented. Carried; Yea 6; Nay 0; Absent 1

EXCUSE ABSENT MEMBERS:

Motion by supported by to approve the absence of Council member Van Langevelde. Carried. Yea 6; Nay 0; Absent 1

PUBLIC COMMENT:

Pam Colestock, Eaton Rapids Mayor, presented a donation by check to the Charlotte Athletic Boosters and a picture with Mayor Armitage was taken.

APPROVAL OF AGENDA:

Motion by Chin supported by Rodriguez to approve agenda after moving Business Agenda items b and c and the addition of Special Presentation by MERS ahead of the Consent Agenda to accommodate the attorney's schedule. Also adding item e MIHAF Partner Contract to the Business Agenda as submitted by Dyer. Carried. Yea 6; Nay 0; Absent 1.

BUSINESS AGENDA:

- b. Consider proposed Council Policy 2022-05 regarding acceptance of postmarks for property taxes.

Motion by Dyer, no support. Motion failed.

- c. Consider waiver of penalty for winter 2021 property taxes at 851 Chads Way.

Motion by Rodriguez supported by Van Langevelde (made at the September 06, 2022 meeting and tabled until now) to approve waiving the penalty for 851 Chads Way winter 2021 property tax. Failed; Yea 0; Nay 6; Absent 1

SPECIAL PRESENTATION:

MERS Actuarial report given by Marne Daggett

CONSENT AGENDA:

- a. Approval of Claims and Expenditures totaling \$182,478.23
- b. Approve fireworks display for Charlotte Public Schools

- c. Approve street closure request for Michigan Mead Night event
- d. Mayoral Board and Commission appointment

Motion by Dyer supported by Weissenborn to approve the Consent Agenda items a, b, c, and d. Carried by roll call vote. Yea 6; Nay 0; Absent 1.

BUSINESS AGENDA:

- a. Approval of settlement agreement with JRRS Investments, LLC for acquisition of easement at 1671 Lansing Rd.

Motion by Dyer supported by Duweck to approve 1671 Easement acquisition Carried. Yea 6; Nay 0, Absent 1

- d. First reading and set public hearing for proposed amendment to Chapter 82, Sections 82-465 Fences, Residential and 82-466 Fences, Industrial

Motion by Dyer supported by Duweck to approve the foregoing resolution for a public hearing by Planning Commission regarding an amendment to Chapter 82, Sections 82-465 Fences Residential and 82-466 Fences, Industrial. Carried by roll call vote; Yea 6; Nay 0, Absent 1.

- e. Michigan Homeowners Assistance Fund MIHAF participation contract.

Motion by Dyer, supported by Weissenborn to approve the City enter in a contract agreement with MIHAF. Carried. Yea 6; Nay 0; Absent 1

COMMUNICATIONS AND COMMITTEE REPORTS:

- a. City Attorney report was received
- b. City Manager report was received

LaPere gave a status update on the following topics Gooble Field Lease with CJO; City Hall roof; keyless entry upgrades; website redesign project; purchasing policy/ordinance; RAVE alerts; volunteer opportunities and assistance programs.

- c. Monthly Police Activity Report was received

Larceny increased drastically due to thefts of catalytic converters.

- d. Council member Committee Reports

Weissenborn – The baseball field at CARC Park located at Packard and M-50 is receiving final touches, a ribbon cutting ceremony is coming Early October – TBA. Weissenborn thanked the DPW and Fred Silvas for maintenance of the field.

PUBLIC COMMENTS:

Maria Lazaro – resident – Gave her reasons for her request to Dyer to add the agenda item regarding the MIHAF Participation contract that was approved at the meeting tonight.

MAYOR AND COUNCIL COMMENTS:

Chin – Thanked Chief Brentar for the BBQ

Duweck – Thanked Chief Brentar for the BBQ

Dyer – Thanked Bryan for his work on the Fence Ordinance amendments

Weissenborn – Thanked Bryan for his work on the Fence Ordinance amendments and to the planners and workers of Frontier Days it's a great community event.

Rodriguez – Thanked all citizen participants who have come to the council meetings the past few months to bring their issues to light. He encourages anyone to contact him through e-mail or phone and to come to future meetings.

Armitage – Visited Cross Walk Teens Center and commended them on their program. He is hosting a Town Hall Thursday night at 7:00 p.m. here in council Chambers, he will be attending the EMS contract meeting Tuesday night and asked for anyone who may have information on the missing Frontier Days banner to please come forward.

ADJOURN:

Motion by Dyer supported by Van Langevelde to adjourn the meeting at 9:32 p.m. Carried; Yea 6; Nay 0; Absent 1.

Mayor Michael Armitage

Mary LaRocque, City Clerk

— THE CITY OF —
CHARLOTTE
— MICHIGAN —

Memo

To: Honorable Mayor Armitage, City Council
From: Mary LaRocque, City Clerk
Date: September 30, 2022
Re: Claims and Expenditures for Council approval on October 03, 2022

Background

Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds.

Recommendation

A report of claims is provided to council for review on the Wednesday preceding a council meeting at which the claims are approved. Questions about these claims should be directed to the Finance Director and answers resolved by the Friday preceding said council meeting. Claims and expenditures are budgeted items and or larger purchases pre-approved by council. While review is recommended, approval should not be hindered.

Financial Impacts

Insurance claims week of September 19, 2022	\$ 2,956.35
Insurance claims week of September 26, 2022	\$ 1,507.66
Payroll paid Friday September 23, 2022	\$ 94,490.10
Invoiced claims as of September 28, 2022	<u>\$181,483.48</u>
Total	<u>\$280,437.59</u>

Suggested Motion

City Council approves Claims and Expenditures in the amount of **\$280,437.59**

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF CHARLOTTE
INVOICE ENTRY DATES 09/15/2022 - 09/28/2022
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Vendor Code	Vendor Name	Invoice	Description	Amount
01695	ACE HARDWARE & LUMBER CO.	45738	EXT SNAP CORR COUPLING 3"SNAP END CAP CORR 3"	109.17
TOTAL FOR: ACE HARDWARE & LUMBER CO.				109.17
01678	ADVANCE AUTO PARTS	5565/225464654	PUSH BUTTON START	10.65
TOTAL FOR: ADVANCE AUTO PARTS				10.65
01764	AMAZON CAPITAL SERVICES	1M6G-R6G1-G364	STREAMLIGHT 44900 WAYPOINT 550 LUMEN LED SPOTL	156.35
TOTAL FOR: AMAZON CAPITAL SERVICES				156.35
01665	AMBS MESSAGE CENTER INC.	220811142	SERVICE PERIOD 09/01/2022 THRU 09/30/2022	124.54
TOTAL FOR: AMBS MESSAGE CENTER INC.				124.54
01663	AMERICAN LEGAL PUBLISHING	19366	INTERNET RENEWAL PERIOD 10/21/2022-10/21/2023	495.00
TOTAL FOR: AMERICAN LEGAL PUBLISHING				495.00
01998	ANOVA (DBA UPBEAT INC)	633998	32 GALLON RECEPTACLE WITH OPEN HOOD AND LINER	9,420.87
TOTAL FOR: ANOVA (DBA UPBEAT INC)				9,420.87
01915	APEX SEPTIC & EXCAVATING, INC.	1350	PROJECT LOCATION 536 4TH STREET	2,746.00
TOTAL FOR: APEX SEPTIC & EXCAVATING, INC.				2,746.00
01635	AT&T LONG DISTANCE	517543228809	AIRPORT MODEM LINE	165.01
		517543887409	DPW CALLOUT	49.75
TOTAL FOR: AT&T LONG DISTANCE				214.76
01627	AVFUEL CORPORATION	017421466	FUEL RELEASE #6254223	25,297.27
TOTAL FOR: AVFUEL CORPORATION				25,297.27
01608	BARYAMES CLEANERS	BN1615-09.19.202	FIRE UNIFORM CLEANING	173.10
		BN1616-09.19.202	DRYCLEANING	240.00
TOTAL FOR: BARYAMES CLEANERS				413.10

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01555	BYRUM ACE HARDWARE			
		219311	TORXBIT SOKT SET 13PC,FASTENERS	46.99
		219863	HOSE NOZZLE, ZZ SEP22 ISIS	39.98
		220894	BATTERIES, SOAP DISPENSER	80.54
		223580	C+K EXT FLT DS WHT 1G	134.97
		223582	HILLMAN FASTENER	2.82
		223599	ALL PURPOSE SPRAYER	3.59
		223672	HILLMAN FASTENERS	2.97
		223693	SDSBIT 3/8"X10"X12"	16.99
		223736	FASTENERS	5.64
		223860	DRUM LINER	26.99
		223894	DRAIN BLADDER BLK 4-6"	22.99
		223970	DRAIN BLADDER	22.99
		224025	HOLE SAW BI-METAL 2 1/2 IN, SNAP KNIF 8PT ACE	129.95
		224172	SANDPAPR WET DRY, SAND DISC,MINERAL SPIRITS	24.75
		224903	HOLE SAW	19.99
		225500	TRIMMER BLOWER KIT, OUYTDOOR GRIDDLE, IMPACT D	500.00
		225579	FASTENERS	65.61
		226438	LED BULB, SCREWDRIVER	45.97
		226613	1G WIU CVR GRY	33.98
TOTAL FOR: BYRUM ACE HARDWARE				1,227.71
01547	CANON FINANCIAL SERVICES, IN			
		29182532	CONTRACT CHARGE 09/01/2022-09/30/2022	253.73
TOTAL FOR: CANON FINANCIAL SERVICES, IN				253.73
00849	CAPITAL ASPHALT			
		4546	COLD PATCH, 36 A ASPHALT	4,562.45
TOTAL FOR: CAPITAL ASPHALT				4,562.45
01512	CHARLOTTE LITHOGRAPH			
		129663	BUISNESS CARDS - TYGER FULLERTON	9.60
		129679	FIRE DEPARTMENT OPEN HOUISE FLYERS	132.50
TOTAL FOR: CHARLOTTE LITHOGRAPH				142.10
01457	CHROUCH COMMUNICATIONS			
		12010200	QUICK DISCONNECT, LABOR	148.98
TOTAL FOR: CHROUCH COMMUNICATIONS				148.98
01840	CITY OF JACKSON, MICHIGAN			
		2200028873	TUITION FOR FIREARMS INSTRUCTOR COURSE	800.00
TOTAL FOR: CITY OF JACKSON, MICHIGAN				800.00
01486	CONSULTANTS ON CALL, LLC			
		2022-23094	MANAGED SERVICE FEES	187.50
TOTAL FOR: CONSULTANTS ON CALL, LLC				187.50

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Vendor Code	Vendor Name		Amount
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01471	CONSUMERS ENERGY		
	201274512263	1325 ISLAND HWY	34.91
	201897391792	112 1/2 S COCHRAN	29.24
	202164367477	1152 S COCHRAN AVE CAMP FRANCIS	69.11
	202164367479	301 TIRRELL RD	427.57
	202164367480	301 TIRRELL RD R2	216.24
	202164367481	301 TIREELL RD #NEW	97.68
	202520338639	203 HALL ST	62.45
	202609342474	1325 ISLAND HWY #C	76.31
	202698311961	911 W SHEPHERD ST	2,297.22
	203143274611	1213 S COCHRAN AVE	74.36
	203143274612	1216 S COCHRAN AVE	169.88
	203143274613	1216 1/2 S COCHRAN AVE	15.00
	203143274614	1216 S COCHRAN AVE	15.00
	203321257285	1225 S COCHRAN AVE	124.75
	203588241500	811 CHADS WAY	18.10
	203944196880	1310 S COCHRAN AVE	113.46
	203944197139	108 E LAWRENCE AVE	47.52
	203944197140	108 E LAWRENCE AVE	65.29
	204211176884	526 W STODDARD ST	31.04
	204478126158	103 VAN LIEU ST	40.18
	204745107914	620 W SHEPHERD ST	15.00
	205101046644	619 W SHEPHERD ST	75.47
	205101046645	620 W SHEPHERD ST	171.40
	205457007815	508 N. SHELDON ST.	63.69
	205812942701	1064 NORTHWAY	41.83
	205812954814	245 S COCHRAN AVE	16.12
	205901968430	700 LANSING RD	29.24
	205990913411	1005 PAINE DR. FRNT GEN CHARLOTTE	35.66
	206168846970	1167 E CLINTON TRAIL	49.73
	206346713769	1227 S COCHRAN AVE	5,634.21
	206435649300	201 HALL ST	54.30
	206435649488	1325 ISLAND HWY	433.79
	206435649489	1329 1/2 ISLAND HWY	41.83
	206524627570	1005 PAINE DR	110.99
	206702560418	111 E LAWRENCE AVE	149.70
	206791527552	1800 PACKARD HWY	39.91
	206791539397	076 - 12 TRAFFIC LIGHTS	408.77
	206791539398	AREA LIGHTING	425.31
	206791539399	076 - 2 TRAFFIC LIGHTS	2.99
	206791539400	065 & 068 -460 STREETLIGHTS	5,093.46
	206791539401	TULLY BROWN DR (AREA LIGHTING)	96.57
	206880441534	201 HALL ST (AREA LIGHTING)	72.43
	206969350276	811 CHADS WAY	127.74
	207058188456	1005 PAINE DR	10,757.39
	207146750316	1104 MIKESELL ST	262.04
	207146750320	544 LANSING ST	22.81
	207146750321	544 LANSING ST	579.93
	207146750322	700 E. SHEPHERD ST.	160.57
	207146750327	1075 INDEPENDENCE BLVD	237.95
	207146750330	1305 S COCHRAN AVE	110.99
	207146750364	1216 S COCHRAN AVE	2,005.45
	207146750410	111 E LAWRENCE AVE	3,734.45
TOTAL FOR: CONSUMERS ENERGY			35,087.03
01397	COUNTY OF EATON		
	2022-00000051	TAX CHARGEBACK	861.71
TOTAL FOR: COUNTY OF EATON			861.71

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01428	DELTA DENTAL PLAN OF MICHIGAN			
		RIS0004367348	09/01/2022 THRU 09/30/2022	4,058.13
		RIS0004415401	10/01/2022 THRU 10/31/2022	4,035.79
TOTAL FOR: DELTA DENTAL PLAN OF MICHIGAN				8,093.92
00560	EATON COUNTY-CONTROLLER'S OF			
		2022-00000038	FULL DAY WORK CREW SERVICES	300.00
TOTAL FOR: EATON COUNTY-CONTROLLER'S OF				300.00
01392	EATON CUSTOM SEWING			
		1384	3 PATCHES	36.00
TOTAL FOR: EATON CUSTOM SEWING				36.00
01380	EDWARDS INDUSTRIAL SALES			
		3360547	ASH 25 100 AL 02L 100#	112.84
TOTAL FOR: EDWARDS INDUSTRIAL SALES				112.84
01375	ELHORN ENGINEERING COMPANY			
		294120	60 LB PAIL ACCU -TAB TABLETS	3,685.00
		294121	LIQUIFIED AQUADENE 30GAL.	4,850.00
		294122	BLUE WHIT PUMP TUBE	292.00
		294224	3/8" DISCHARGE TUBING	365.00
TOTAL FOR: ELHORN ENGINEERING COMPANY				9,192.00
00932	ERIC ROGERS LLC			
		29449	WEEKLY LAWN MOWING	2,198.00
		29490	WEEKLY LAWN MOWING	1,728.00
TOTAL FOR: ERIC ROGERS LLC				3,926.00
01365	ETNA SUPPLY			
		S104723392.001	ROMAC 204-0979500 EC501-9.79 END CAP CPLNG	365.00
TOTAL FOR: ETNA SUPPLY				365.00
00538	EXOTIC AUTOMATION & SUPPLY			
		I1339740	COUPLER, PARKER, 60 SERIES, 1/2"	749.80
TOTAL FOR: EXOTIC AUTOMATION & SUPPLY				749.80
01358	FAMILY FARM & HOME			
		001407/C	400FBC 3/8X36 SMTH ROD	23.96
TOTAL FOR: FAMILY FARM & HOME				23.96
01346	FIRE SUPPRESSION PRODUCTS			
		16216	5 GAL FIRE CAP PLUS FIRE SUPPRESSION AGENT	1,195.00
TOTAL FOR: FIRE SUPPRESSION PRODUCTS				1,195.00
01322	GALE BRIGGS, INC.			
		81761	5 1/2 CONCRETE, LIMESTONE, FIBERMESH	521.00
		81765	3/8"REROD	18.00
		81781	CONCRETE	2,201.25
TOTAL FOR: GALE BRIGGS, INC.				2,740.25
01319	GARDENSCAPES LAWN & LANDSCAPE			
		01098	MEMORIAL PARK AUGUST 2022,	250.00
TOTAL FOR: GARDENSCAPES LAWN & LANDSCAPE				250.00

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01438	HASSEL FREE FUELS			
		CFSI-7913	FUEL-FIRE	998.87
		CFSI-7920	FUEL	909.93
TOTAL FOR: HASSEL FREE FUELS				1,908.80
01277	HAVILAND			
		437479	300 LB DRUM ACID, HYDROFLUOSILICIC NSF, CONTA	2,088.00
TOTAL FOR: HAVILAND				2,088.00
01768	IALEFI			
		42011	ACTIVE 1 YEAR MEMBERSHIP DUES	55.00
TOTAL FOR: IALEFI				55.00
01242	JACK DOHNEY COMPANIES, INC			
		173739	HOSE COUPLING, WATER HOSE,	199.97
TOTAL FOR: JACK DOHNEY COMPANIES, INC				199.97
00781	KNIGHT WATCH, INC.			
		INV034927	MONTHLY MONITORING	180.00
TOTAL FOR: KNIGHT WATCH, INC.				180.00
01182	LANSING UNIFORM CO.			
		93445-A	ALTERATIONS, PULLOVER SHIRTS, MARINE BLUE SHIR	298.70
TOTAL FOR: LANSING UNIFORM CO.				298.70
01173	LEA'S AUTO BODY			
		6035	OIL CHANGE 2020 CHEVROLET TAHOE	51.92
		6036	OIL CHANGE 2021 TAHOE	67.65
TOTAL FOR: LEA'S AUTO BODY				119.57
01926	LOOMIS, EWERT, PARSLEY, DAVIS & GOT			
		198706	SERVICES RENDERED THROUGH 9/15/2022	870.94
TOTAL FOR: LOOMIS, EWERT, PARSLEY, DAVIS & GOT				870.94
00316	MICH ASSOC. CHIEFS OF POLICE			
		300008247	ACTIVE VOTING (CHIEF/DIRECTOR)	115.00
TOTAL FOR: MICH ASSOC. CHIEFS OF POLICE				115.00
00307	MICHGAN CHAMBER SERVICES INC			
		67045	LABOR LAW POSTERS	296.50
TOTAL FOR: MICHGAN CHAMBER SERVICES INC				296.50
01082	MICHIGAN NETWORK CONSULTANTS			
		2022-23093	MANAGED SERVICE FEES	3,175.00
TOTAL FOR: MICHIGAN NETWORK CONSULTANTS				3,175.00
01058	MORRISON INDUSTRIAL EQUIP			
		W03018668-1	REPLACED DRIVE TIRES	1,179.72
TOTAL FOR: MORRISON INDUSTRIAL EQUIP				1,179.72
01054	MOTION INDUSTRIES, INC.			
		MI06-00528740	OIL SEALS	292.53
TOTAL FOR: MOTION INDUSTRIES, INC.				292.53

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00981	PLANTE & MORAN, PLLC	2189782	AUDIT PLANNING AND RISK ASSESSMENT	37,800.00
TOTAL FOR: PLANTE & MORAN, PLLC				37,800.00
00974	POSITIVE PROMOTION	07016736	FP19: HEAT BRCLT, FP21: HEAT SENST	596.25
TOTAL FOR: POSITIVE PROMOTION				596.25
01820	QUINN UNDERWOOD	112-9960361-7975	TRACFONE	19.88
TOTAL FOR: QUINN UNDERWOOD				19.88
01234	RANDY JEWELL	2022-09	ASSESSING SERVICES FOR SEPTEMBER	3,262.00
TOTAL FOR: RANDY JEWELL				3,262.00
01973	SIDOCK GROUP, INC.	322255.A-3	322255.A PROFESSIONAL SERVICES THRU AUGUST 3	9,987.00
TOTAL FOR: SIDOCK GROUP, INC.				9,987.00
00873	SOUTH CENTRAL MI WTR ASSOC.	09.23.2022	SPICER GROUP CEC 1	325.00
TOTAL FOR: SOUTH CENTRAL MI WTR ASSOC.				325.00
00869	SPARTAN TOOL	IN00074179	CABLE CLAMP, 2" U BLADE, 3 INCH U BLADE , 3" P-	594.42
		IN00075405	3/4 2 LEADER	124.44
TOTAL FOR: SPARTAN TOOL				718.86
00865	SPENCER MANUFACTURING INC	16147	LABOR TO ELKHART RELIEF VALVE, INTAKE RELIEF K	663.35
TOTAL FOR: SPENCER MANUFACTURING INC				663.35
00861	STANDARD LIFE INSURANCE CO	646882	LIFE INSURANCE, OCTOBER 2022	1,318.73
TOTAL FOR: STANDARD LIFE INSURANCE CO				1,318.73
01995	STARK CONCRETE SOLUTIONS	1061	FINAL PAYMENT EPOXY INSTALL IN GARAGE CRUISER	2,401.00
TOTAL FOR: STARK CONCRETE SOLUTIONS				2,401.00
00892	STERICYCLE, INC.	8002188546	REGULAR SERVICE- MEDIUM TOTE	186.63
TOTAL FOR: STERICYCLE, INC.				186.63
01536	THE PARTS PLACE	237857	HI POWER IND-VELT	41.98
		237879	FITTING, COUPLER	16.18
		237984	DRN PLUG, SPARK PLUG RETHREADR	17.18
		238003	DRN PLUG	5.38
		238309	FREIGHT CHARGE	46.99
TOTAL FOR: THE PARTS PLACE				127.71

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Vendor Code	Vendor Name	Invoice	Description	Amount
01869	THE VISITING ARBORISTS	1367	VALUATION FOR SHEPHARD ST. AND LINCOLN ST	300.00
TOTAL FOR: THE VISITING ARBORISTS				300.00
00820	TRACE ANALYTICAL LABORATORIES	2090470	PFAS DRINKING WATER ANALYSIS-09/07/2022	480.00
		2090485	DISINFECTANT BY-PRODUCTS	215.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES				695.00
00808	TSC TRACTOR SUPPLY	983391	JS REDUCER	5.49
TOTAL FOR: TSC TRACTOR SUPPLY				5.49
00791	USA BLUE BOOK	100115	TNT832 HR AMMONIA REAGENT	312.93
TOTAL FOR: USA BLUE BOOK				312.93
00785	VERIZON WIRELESS	9915353673	SEPT 09,2022	1,028.81
TOTAL FOR: VERIZON WIRELESS				1,028.81
00778	VISION SERVICE PLAN	816084692	2022, OCTOBER	417.04
		816084704	2022, OCTOBER	680.18
TOTAL FOR: VISION SERVICE PLAN				1,097.22
00034	WALKER PROCESS EQUIPMENT	INV023123	REPAIR 2-OIL LEAK SEAL MK 3-9	346.75
TOTAL FOR: WALKER PROCESS EQUIPMENT				346.75
00766	WEST SHORE SERVICES, INC	28409	X-ZAM AIR TEST #455930	187.50
TOTAL FOR: WEST SHORE SERVICES, INC				187.50
00761	WILLIAMS FARM MACHINERY, INC.	PC09549	18 IN CHAIN	79.95
TOTAL FOR: WILLIAMS FARM MACHINERY, INC.				79.95
TOTAL - ALL VENDORS				181,483.48
PAYMENT TYPE TOTAL				
Paper Check				146,181.69
EFT Transfer				35,301.79

— THE CITY OF —
CHARLOTTE
— MICHIGAN —

Memo

To: Honorable Mayor Armitage; City Council
From: City Manager LaPere, MPAP
Date: September 30, 2022
Re: Purchase of two mini-pumper fire trucks

Background

In July, the City received news that it was the recipient of a community enhancement grant through the state of Michigan, thanks to the support of Representative Witwer who helped secure the \$1mill in funding for the fire department to purchase equipment, including fire trucks. Chief Jordan spent considerable time over the summer evaluating the existing fleet and prepared bid specs to purchase two mini-pumper style trucks. The bid request was noticed in September, and the City received one bid from Fouts Bros through their dealer, Axes and Irons. A copy of the bid proposal is attached for Council's review. The total cost is \$572,264, \$286,132 each, which leaves \$427,736 available for additional equipment, such as a command vehicle/truck, turnout gear, extrication tools, and other lifesaving equipment and protective gear for our firefighters.

I have been working with representatives from MEDC, who administer these grants, and Representative Witwer's office to complete necessary forms and paperwork. The funds were appropriated in the budget year that began on October 1. The grant process, in summary, is the initial disbursement of 50% will occur within 30 days of executing grant agreement and the remaining disbursements are on a reimbursement basis. The processing of forms, agreements, etc between the City, State Budget Office, and MEDC will take approximately 6-8weeks. We have discussed with the vendor coordinating the delivery date with those revised deadlines and their representative has indicated that is acceptable.

Recommendation

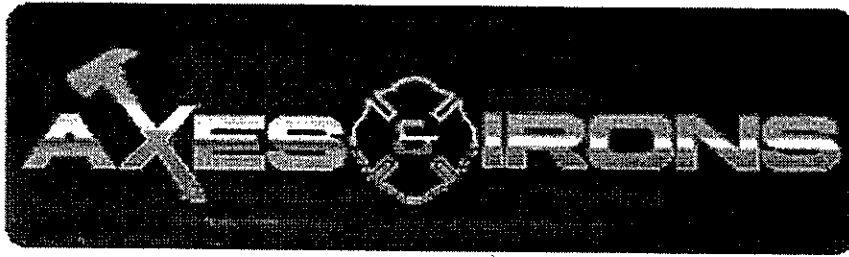
I am recommending the City accept the bid from Fouts Bros through their dealer, Axes and Irons for a total cost of \$572,264 to purchase two, mini-pumper fire trucks. Proposed delivery date not later than November 30, 2022.

Financial Impacts

The City is funding this purchase entirely with grant funding from the state. The initial disbursement will cover the majority (\$500,000) of the purchase, we will request reimbursement for the balance of \$72,264.

Suggested Motion

City Council approves the bid from Fouts Bros through their dealer, Axes and Irons for a total cost of \$572,264 to purchase two, mini-pumper fire trucks. Proposed delivery date not later than November 30, 2022.



Mission Statement

- **We at Axes and Irons strive in providing the highest quality of service for those who depend on when it matters the most!**
- **Axes and Irons is Michigan's Exclusive Fouts Bros Dealer**
- **Your account manager and Sales rep**
 - **Jason Newman**
 - **Newman@advfleet.com**
 - **616-299-9857**
 - **920 O Malley Dr**
 - **Coopersville, MI**

COUNTER SALE ESTIMATE

Advantage Fleet, LLC (Axes & Irons)

920 O'Malley Drive
Coopersville, MI 49404
accounting@advfleet.com
6169974053



CS: 7577

Date: 9/5/2022

Bill To
Charlotte City Fire Department
111 East Lawrence Avenue
Charlotte, MI 48813
P: 1-517-719-2469

Ship To
Charlotte City Fire
Department
111 East Lawrence
Avenue
Charlotte, MI 48813

Remit To
Advantage Fleet
920 O'Malley
Drive
Coopersville, MI
49404

Terms	Due Date	CS	Purchase Order
COD	9/5/2022	7577	

Line	Part #	Description	Quantity	UOM	Rate	Amount
1	Fouts Four Stock Mini Pumper	Stock Unit, Ford F550, Crew cab, 1500 GPM Hale, 300 Gallon, 15 Foam,	2		\$265,890.00	\$531,780.00
2	2022BOX	Aluminum Tray, Storage, Hose Bed.	2		\$6,575.00	\$13,150.00
3	HEATPAN	Heat Pan, Pump	2		\$1,000.00	\$2,000.00
4	BOOSTER REEL	100' Booster Reel, Electric	2		\$8,000.00	\$16,000.00
5	W/GUAGES	3 Water Level Gauges, Cab, Rear, Drivers	2		\$1,413.00	\$2,826.00
6	SHELF	Extra Shelves, Each Compartment	2		\$1,890.00	\$3,780.00
7	SCBA DOOR	Flush Mounted Tubes, Doors	2		\$0.00	\$0.00
8	OUTLETS	Outlets, Cab, R1,R2,R3,L1,L2,L3. All	2		\$1,364.00	\$2,728.00

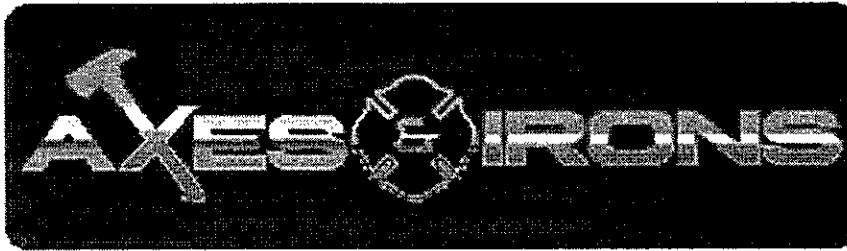
Subtotal \$572,264.00

Coopersville, MI (6.0000%) \$0.00

Total \$572,264.00

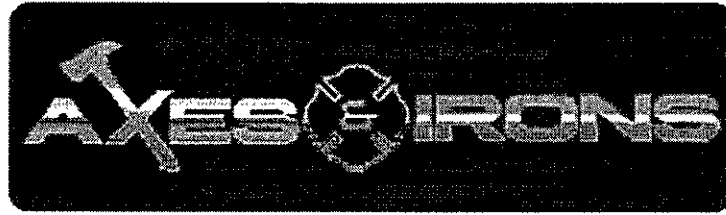
Balance \$572,264.00

** A 2% charge will be added to the total invoice if over \$2500 when paying with credit/debit card.



AFFIDAVIT STATEMENT ON OPTIONS AND SERVICE

- **ADVANTAGE FLEET** is the core company of many divisions.
- **AXES AND IRONS** is the division of Advantage Fleet for all emergency apparatus and equipment sales.
- **FLEET AND BODY WORKS** is a division of Advantage Fleet for all collision, upfitting, and fabrication needs.
- **QUICKSERVE** is a division of Advantage fleet where all Fouts Fire Apparatus warranty work will take place unless major manufacturer replacement. Quickserve is also a full-service shop for all medium and heavy duty truck needs. Quickserve also has a Tow Truck for all heavy duty tows.
- **QUICKSERVE ON-SITE MOBLIE** is a division of Advantage Fleet for all mobile service that take place on road or customer site.
- **BIG INK** is a division of Advantage Fleet for all customer decal, wrap, and sticker needs.



Service Provider

➤ Contact Sales and Service

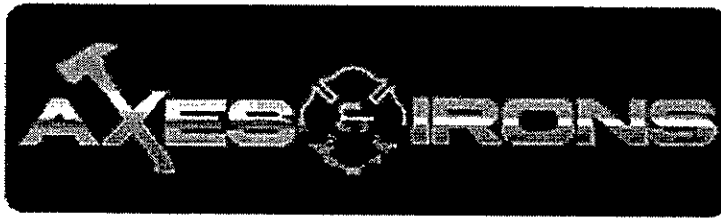
- **Jason Newman**
 - **Director Of Sales and Marketing**
 - **616-299-9857**
 - **newman@advfleet.com**

➤ General Manager

- **Justyn Homik**
 - **General Manger**
 - **616-502-0353**
 - **justyn@advfleet.com**

➤ Owner

- **Jordon Luther**
 - **CEO**
 - **jordon@advfleet.com**
 -



WARRANTY

- **APPARATUS: 1 YEAR**
- **APPARATUS BODY: 10 YEAR**
- **PLUMBING: 10 YEAR**
- **PAINT: 5 YEAR**
- **ELECTRICAL: 2 YEAR**
- **TANK: LIFETIME**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/07/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Specialty Risk Partners 2932 Skyland Drive NE Atlanta GA 30341		CONTACT NAME: PHONE (A/C, No, Ext): 470-795-8698 E-MAIL: linda@teamsrp.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: TWIN CITY FIRE INS CO INSURER B: TRUMBULL INS CO INSURER C: HARTFORD CAS INS CO INSURER D: BRIDGEFIELD CAS INS CO INSURER E: PHILADELPHIA IND INS CO INSURER F:		FAX (A/C, No): NAIC # 29459 27120 29424 10335 18058
INSURED Fouts Bros., Inc.; Fouts Investment Company, LP; FBIRE, LLC; Smyrna Truck & Cargo, LLC; La Grange Cargo, LLC; Haven FIC-Milledgeville, LL FB Truck Sales, LLC 138 Roberson Mill, Milledgeville GA 31061				

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		08UENOL1935	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ALL OWNED AUTOS ☐ SCHEDULED AUTOS NON-OWNED AUTOS ☒ HIRED AUTOS ☒		08UENOL1936	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		08HHUOL1939	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	52132	01/01/2022	01/01/2023	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Employment Practices Liability		PHSD1684511	01/01/2022	01/01/2023	Per Claim \$1,000,000
E	Directors' & Officers Liability		PHSD1684511	01/01/2022	01/01/2023	Per Claim \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

For Informational Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Advantage Fleet, LLC

2 Business name/disregarded entity name, if different from above

DBA Quickserve, Fleet Body Works, Shiners, Parts HD, Drivetrain HD, Big Ink

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=S corporation, S=S corporation, P=Partnership) ► **P**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check "LLC" if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

Applies to accounts numbered outside the U.S.

5 Address (number, street, and apt. or suite no.) See instructions

920 O'Malley Drive

6 City, state, and ZIP code

Coopersville, MI 49404

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

4 5 - 3 4 1 7 4 5 4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

Date ► **1/1/2022**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Prepared for: Fouts Bros

Fire Div.

Prepared by: Matthew McArthur

3/22/2022

Peach State Ford | 2076 Rockmart Highway Cedartown Georgia | 301256047

2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250



Selected Equip & Specs

Dimensions

- Exterior length: 265.2"
- Exterior width: 80.0"
- Wheelbase: 179.0"
- Rear track: 74.0"
- Rear tire outside width: 93.9"
- Front legroom: 43.9"
- Front headroom: 40.8"
- Front hiproom: 62.5"
- Front shoulder room: 66.7"
- Passenger volume: 131.7cu.ft.
- Maximum cargo volume: 52.1cu.ft.
- Cab to axle: 60.0"
- Exterior height: 81.8"
- Front track: 74.8"
- Turning radius: 25.6'
- Min ground clearance: 8.2"
- Rear legroom: 43.6"
- Rear headroom: 40.4"
- Rear hiproom: 64.7"
- Rear shoulder room: 65.9"
- Cargo volume: 52.1cu.ft.

Powertrain

- * Powerstroke 330hp 6.7L OHV 32 valve intercooled turbo V-8 engine with diesel direct injection
- federal
- Part-time
- Fuel Economy Cty: N/A
- * Transmission PTO provision
- * Recommended fuel : diesel
- TorqShift 10 speed automatic transmission with overdrive
- * Limited slip differential
- Fuel Economy Highway: N/A

Suspension/Handling

- Front Mono-beam non-independent suspension with anti-roll bar, HD shocks
- Firm ride Suspension
- Front and rear 19.5 x 6 argent steel wheels
- Dual rear wheels
- * Rear rigid axle leaf spring suspension with anti-roll bar, HD shocks
- Hydraulic power-assist re-circulating ball Steering
- LT225/70SR19.5 GBSW AS front and rear tires

Body Exterior

- 4 doors
- Conventional right rear passenger
- * Turn signal indicator in mirrors
- * Chrome bumpers
- Clearcoat paint
- 2 front tow hook(s)
- Conventional left rear passenger
- * Driver and passenger power remote heated, manual folding door mirrors with turn signal indicator
- Black door mirrors
- Trailer harness
- Front and rear 19.5 x 6 wheels

Convenience

Prepared for: Fouts Bros

Fire Div.

Prepared by: Matthew McArthur

3/22/2022

Peach State Ford | 2076 Rockmart Highway Cedartown Georgia | 301256047

2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250



Selected Equip & Specs (cont'd)

- Manual air conditioning with air filter
- * **Power windows**
- * **Driver and passenger 1-touch down**
- Manual tilt steering wheel
- Day-night rearview mirror
- 911 Assist emergency SOS
- AppLink smart device integration
- Front and rear cupholders
- Full overhead console
- * **Rear door bins**
- * **Cruise control with steering wheel controls**
- * **Driver and passenger 1-touch up**
- * **Remote power door locks with 2 stage unlock and illuminated entry**
- Manual telescopic steering wheel
- FordPass Connect 4G internet access
- Wireless phone connectivity
- 2 1st row LCD monitors
- Passenger visor mirror
- * **Driver and passenger door bins**
- Upfitter switches

Seats and Trim

- Seating capacity of 6
- 4-way driver seat adjustment
- 4-way passenger seat adjustment
- 60-40 folding rear split-bench seat
- Front 40-20-40 split-bench seat
- Manual driver lumbar support
- Centre front armrest with storage

Entertainment Features

- AM/FM stereo radio
- Steering wheel mounted radio controls
- Streaming audio
- SYNC external memory control
- 4 speakers
- Fixed antenna

Lighting, Visibility and Instrumentation

- Halogen aero-composite headlights
- Auto on/off headlights
- Light tinted windows
- Tachometer
- Outside temperature display
- Trip odometer
- Delay-off headlights
- Variable intermittent front windshield wipers
- Front and rear reading lights
- Compass
- Trip computer

Safety and Security

- 4-wheel ABS brakes
- 4-wheel disc brakes
- Dual front impact airbag supplemental restraint system
- Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system
- * **Power remote door locks with 2 stage unlock and panic alarm**
- * **MyKey restricted driving mode**
- Brake assist
- Driveline traction control
- Dual seat mounted side impact airbag supplemental restraint system
- * **Remote activated perimeter/approach lighting**
- * **Security system with SecuriLock immobilizer**
- Manually adjustable front head restraints

Prepared for: Fouts Bros

Fire Div.

Prepared by: Matthew McArthur

3/22/2022

Peach State Ford | 2076 Rockmart Highway Cedartown Georgia | 301256047



2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

Selected Equip & Specs (cont'd)

- 3 manually adjustable rear head restraints

Dimensions*General Weights*

* Curb	8,305 lbs.	* GVWR	19,500 lbs.
* Payload	11,290 lbs.		

Front Weights

* Front GAWR	7,000 lbs.	* Front curb weight	4,912 lbs.
Front axle capacity	7,000 lbs.	* Front spring rating	7,000 lbs.
Front tire/wheel capacity	7,500 lbs.		

Rear Weights

* Rear GAWR	14,706 lbs.	* Rear curb weight	3,393 lbs.
* Rear axle capacity	14,706 lbs.	* Rear spring rating	14,706 lbs.
Rear tire/wheel capacity	15,000 lbs.		

Trailer Type

Harness	Yes	Trailer sway control	Yes
---------	-----	----------------------	-----

General Trailing

* 5th-wheel towing capacity	23300 lbs.	* Gooseneck towing capacity	23300 lbs.
Towing capacity	18500 lbs.	* GCWR	32500 lbs.

Fuel Tank type

Capacity	40 gal.
----------	---------

Off Road

Min ground clearance	8 "
----------------------	-----

Interior cargo

Cargo volume	52.1 cu.ft.	Maximum cargo volume	52.1 cu.ft.
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Rear Frame

Height loaded	29 "	Height unloaded	34 "
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Powertrain*Engine Type*

* Brand	Powerstroke	Block material	Iron
Cylinders	V-8	Head material	Aluminum
* Ignition	Compression	* Injection	Diesel direct injection
* Liters	6.7L	Orientation	Longitudinal

Prepared for: Fouts Bros

Fire Div.

Prepared by: Matthew McArthur

03/22/2022

Peach State Ford | 2076 Rockmart Highway Cedartown Georgia | 301256047



2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

Selected Equip & Specs (cont'd)

* Recommended fuel	Diesel	* Valves per cylinder	4
Valvetrain	OHV	* Forced induction	Intercooled turbo
<i>Engine Spec</i>			
* Bore	3.90"	* Compression ratio	15.8:1
* Displacement	406 cu.in.	* Stroke	4.25"
<i>Engine Power</i>			
SAEJ1349 AUG2004 compliant	Yes	* Output	330 HP @ 2,600 RPM
* Torque	825 ft.-lb @ 2,000 RPM		
<i>Alternator</i>			
* Type	Dual	* Amps	397
<i>Battery</i>			
Amp hours	78	Cold cranking amps	750
Run down protection	Yes	* Type	Dual
<i>Engine Extras</i>			
* Block heater	Yes		
<i>Transmission</i>			
Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	10
Type	Automatic		
<i>Transmission Gear Ratios</i>			
1st.	4.615	2nd	2.919
3rd	2.132	4th	1.773
5th	1.519	6th	1.277
7th	1	8th	0.851
9th	0.687	10th	0.632
Reverse Gear ratios.	4.695		
<i>Transmission Torque Converter</i>			
Stall ratio	1.97		
<i>Transmission Extras</i>			
Driver selectable mode	Yes	Sequential shift control	SelectShift
Oil cooler	Regular duty	* PTO provision	Yes
<i>Drive Type</i>			
4wd type.	Part-time	Type	Four-wheel
<i>Drive Feature</i>			

Prepared for: Fouts Bros

Fire Div.

Prepared by: Matthew McArthur

3/22/2022

Peach State Ford | 2076 Rockmart Highway Cedartown Georgia | 301256047



2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

Selected Equip & Specs (cont'd)

* Limited slip differential	Mechanical	Traction control.	Driveline
* Power take-off provision	Yes	Locking hub control	Auto
Transfer case shift	Electronic		
<i>Drive-Axle</i>			
Ratio	4.88		
<i>Exhaust</i>			
Material	Stainless steel	System type	Single
<i>Emissions</i>			
CARB	Federal		
<i>Fuel Economy</i>			
* Fuel type	Diesel		
<i>Engine Retarder</i>			
* Type	Yes		
<i>Driveability</i>			
<i>Brakes</i>			
ABS	4-wheel	ABS channels	4
Type	4-wheel disc	Vented discs	Front and rear
<i>Brake Assistance</i>			
Brake assist.	Yes		
<i>Suspension Control</i>			
Ride	Firm		
<i>Front Suspension</i>			
Independence	Mono-beam non-independent	Anti-roll bar	Regular
<i>Front Spring</i>			
Type	Coil	* Grade	HD
<i>Front Shocks</i>			
Type	HD		
<i>Rear Suspension</i>			
* Independence	Rigid axle	Type	Leaf
Anti-roll bar	Regular		
<i>Rear Spring</i>			
Type	Leaf	Grade	HD

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Fire Div.

Prepared by: Matthew McArthur

03/22/2022

Peach State Ford | 2076 Rockmart Highway Cartersville Georgia | 301256047



2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

Selected Equip & Specs (cont'd)*Rear Shocks*

Type. HD

Steering

Activation. Hydraulic power-assist Type Re-circulating ball

Steering Specs

of wheels. 2

Exterior*Front Wheels*

Diameter 19.5" Width 6.00"

Rear Wheels

Diameter 19.5" Width 6.00"

Dual Yes

Front and Rear Wheels

Appearance. Argent Material Steel

Front Tires

Aspect 70 Diameter 19.5"

Sidewalls BSW Speed S

Tread AS Type LT

Width 225mm LT load rating G

RPM 647

Rear Tires

Aspect 70 Diameter 19.5"

Sidewalls BSW Speed S

Tread AS Type LT

Width 225mm LT load rating G

RPM 647

Wheels

Front track 74.8" Rear track 74.0"

Turning radius 25.6' Wheelbase 179.0"

Rear tire outside width 93.9"

Body Features

*Front license plate bracket Yes Front splash guards Yes

*Skid plate(s) 1 Body material Aluminum

Side impact beams Yes Front tow hook(s) 2

Body Doors

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

**Selected Equip & Specs (cont'd)**

Door count	4	Left rear passenger	Conventional
Right rear passenger	Conventional		

Exterior Dimensions

Length	265.2"	Body width	80.0"
Body height	81.8"	Cab to axle	60.0"
Axle to end of frame	47.2"	Frame section modulus	12.7cu.in.
Frame yield strength (psi)	50000.0	Frame rail width	34.2"
Front bumper to Front axle	38.3"	Cab to end of frame	107.2"
Front bumper to back of cab	158.1"		

Safety*Airbags*

Driver front-impact	Yes	Driver side-impact	Seat mounted
Overhead Safety Canopy System curtain 1st and 2nd row		Passenger front-impact	Yes
Passenger side-impact	Seat mounted		

Seatbelt

Height adjustable	Front
-------------------	-------

Security

* Immobilizer	SecuriLock	* Panic alarm	Yes
* Restricted driving mode	MyKey		

Seating*Passenger Capacity*

Capacity	6
----------	---

Front Seats

Split	40-20-40	Type	Split-bench
-------	----------	------	-------------

Driver Seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4	Lumbar support	Manual

Passenger seat

Fore/aft	Manual	Reclining	Manual
Way direction control	4		

Front Head Restraint

Control	Manual	Type	Adjustable
---------	--------	------	------------

Front Armrest

Centre	Yes	Storage	Yes
--------	-----	---------	-----

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

Selected Equip & Specs (cont'd)*Rear Seats*

Descriptor	Split-bench	Facing	Front
Folding	60-40	Folding position	Fold-up cushion
Type	Fixed		

Rear Head Restraints

Control	Manual	Type	Adjustable
Number	3		

Front Seat Trim

Material	Vinyl	Back material	Vinyl
----------	-------	---------------	-------

Rear Seat Trim Group

Material	Vinyl	Back material	Carpet
----------	-------	---------------	--------

Convenience*AC And Heat Type*

Air conditioning	Manual	Air filter	Yes
Underseat ducts	Yes		

Audio System

Radio	AM/FM stereo	Radio grade	Regular
Seek-scan	Yes	External memory control	SYNC

Audio Speakers

Speaker type	Regular	Speakers	4
--------------	---------	----------	---

Audio Controls

Steering wheel controls	Yes	Voice activation	Yes
Streaming audio	Bluetooth yes		

Audio Antenna

Type	Fixed
------	-------

LCD Monitors

1st row	2	Primary monitor size (inches)	4.2
---------	---	-------------------------------	-----

*Cruise Control**** Cruise control With steering wheel controls***Convenience Features*

* Retained accessory power	Yes	12V DC power outlet	3
Emergency SOS	911 Assist	Wireless phone connectivity	Bluetooth
Smart device integration	App link	Upfitter switches	Yes

Door Lock Activation

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Prepared by: Matthew McArthur

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Peach State Ford | 2076 Rockmart Highway Cedartown Georgia | 301256047

2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

**Selected Equip & Specs (cont'd)**

*Type	Power with 2 stage unlock	* Remote	Keyfob (all doors)
* Integrated key/remote	Yes		
<i>Door Locks Extra FOB Controls</i>			
Remote engine start	Smart device only		
<i>Instrumentation Type</i>			
Appearance.	Analog		
<i>Instrumentation Gauges</i>			
Tachometer	Yes	Engine temperature	Yes
* Turbo/supercharger boost	Yes	Transmission fluid temp	Yes
Engine hour meter	Yes		
<i>Instrumentation Warnings</i>			
Oil pressure.	Yes	Engine temperature	Yes
Battery	Yes	Lights on	Yes
Key	Yes	Low fuel	Yes
Door ajar	Yes	Service interval	Yes
Brake fluid	Yes		
<i>Instrumentation Displays</i>			
Glock,	In-radio display	Compass	Yes
Exterior temp	Yes	Systems monitor	Yes
<i>Instrumentation Feature</i>			
Trip computer	Yes	Trip odometer	Yes
<i>Steering Wheel Type</i>			
Material	Urethane	Tilting	Manual
Telescoping.	Manual		
<i>Front Side Windows</i>			
* Window 1st row activation	Power		
<i>Windows Rear Side</i>			
* 2nd row activation	Power		
<i>Window Features</i>			
* 1-touch down	Driver and passenger	* 1-touch up	Driver and passenger
Tinted	Light		
<i>Front Windshield</i>			
Wiper	Variable intermittent		
<i>Rear Windshield</i>			
Window.	Fixed		

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

Selected Equip & Specs (cont'd)**Interior***Passenger Visor*

Mirror Yes

Rear View Mirror

Day-night Yes

Headliner

Coverage Full Material Cloth

Floor Trim

Coverage Full Covering Vinyl/rubber

Trim Feature

Gear shifter material Urethane Interior accents Chrome

Lighting

Dome light type Fade Front reading Yes

* **Illuminated entry** Yes Rear reading Yes

Variable IP lighting Yes

Overhead Console Storage

Storage Yes Type Full

*Storage** **Driver door bin** Yes Front Beverage holder(s) YesGlove box Locking * **Passenger door bin** Yes* **Seatback storage pockets** 2 Illuminated Yes

Rear yes Yes Instrument panel Covered bin

Dashboard Yes * **Rear door bins** Yes*Legroom*

Front 43.9" Rear 43.6"

Headroom

Front 40.8" Rear 40.4"

Hip Room

Front 62.5" Rear 64.7"

Shoulder Room

Front 66.7" Rear 65.9"

Interior Volume

Passenger volume 131.7 cu.ft.

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Peach State Ford | 2076 Rockmart Highway Cedartown Georgia | 301256047



2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

As Configured Vehicle

Code	Description
Base Vehicle	
W5H	Base Vehicle Price (W5H)
Packages	
660A	Order Code 660A <i>Includes:</i> - Transmission: TorqShift 10-Speed Automatic 10R140 with neutral idle and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery. - Tires: 225/70R19.5G BSW A/P - Wheels: 19.5" x 6" Argent Painted Steel Hub covers/center ornaments not included. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 6 speakers. - SYNC Communications & Entertainment System Includes enhanced voice recognition, 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls.
Powertrain	
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking.</i> <i>Includes:</i> - Dual 78-AH 750 CCA Batteries - Transmission Power Take-Off Provision Includes mobile and stationary PTO modes.
44G	Transmission: TorqShift 10-Speed Automatic 10R140 with neutral idle and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery.
X8L	Limited Slip w/4.88 Axle Ratio
68M	GVWR: 19,500 lb Payload Plus Upgrade Package <i>Includes upgraded frame, rear-axle and low deflection/high capacity springs. Increases max RGAWR to 14,796. Note: See Order Guide Supplemental Reference for further details on GVWR.</i>
Wheels & Tires	
TGJ	Tires: 225/70R19.5G BSW A/P
64Z	Wheels: 19.5" x 6" Argent Painted Steel <i>Hub covers/center ornaments not included.</i>

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Peach State Ford | 2076 Rockmart Highway Cedartown Georgia | 301256047

2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

**As Configured Vehicle (cont'd)**

Code	Description
Seats & Seat Trim	
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar</i>
Other Options	
PAINT	Monotone Paint Application
179WB	179" Wheelbase
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 6 speakers.</i> <i>Includes:</i> - SYNC Communications & Entertainment System <i>Includes enhanced voice recognition, 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls.</i>
96V	XL Value Package <i>Includes:</i> - XL Decal Group - Chrome Front Bumper - Steering Wheel-Mounted Cruise Control
90L	Power Equipment Group <i>Deletes passenger side lock cylinder, Includes upgraded door-trim panel.</i> <i>Includes:</i> - Accessory Delay - Advanced Security Pack <i>Includes SecuriLock Passive Anti-Theft System (PAT^S) and inclination/intrusion sensors.</i> - Folding Trailer Tow Mirrors w/Power Heated Glass <i>Includes manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals.</i> - MyKey <i>Includes owner controls feature.</i> - Power Front & Rear Side Windows <i>Includes 1-touch up/down driver/passenger window.</i> - Power Locks - Remote Keyless Entry
41H	Engine Block Heater
41P	Transfer Case Skid Plates
62R	Transmission Power Take-Off Provision <i>Includes mobile and stationary PTO modes.</i>
98R	Operator Commanded Regeneration

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

As Configured Vehicle (cont'd)

Code	Description
67B	397 Amp Alternators
63A	Utility Lighting System <i>Includes LED side-mirror spotlights.</i>
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all others.
Fleet Options	
47J	Fire/Rescue Prep Pkg w/EPA Special Emissions (LPO) Requires valid FIN code. <i>Includes 7,000 lbs. max front springs/GAWR rating for configuration selected. Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer. Ford urges Fire/Rescue vehicle manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builders Layout Book (and pertinent supplements). NOTE 1: Stationary Elevated Idle Control (SEIC) has been integrated into the engine control module. NOTE 2: Engine calibration significantly reduces the possibility of depower mode when in stationary PTO operation. NOTE 3: Operator commanded regen allowed down to 30% of DPF filter full, instead of 100%. NOTE 4: Must meet the definition of an emergency vehicle, an Ambulance or Fire Truck per 40 CFR 86.1803.01 in the federal register. NOTE 5: California Code of Regulations allows for the sale of federally certified emergency vehicles in California.</i> <i>Includes:</i> - 397 Amp Alternators - Operator Commanded Regeneration
525	Steering Wheel-Mounted Cruise Control
17F	XL Decor Group (LPO) Requires valid FIN code. <i>Includes:</i> - Chrome Front Bumper
WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>

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Fire Div.

Prepared by: Matthew McArthur

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250



As Configured Vehicle (cont'd)

Code	Description
Emissions	
425	50-State Emissions System
Interior Color	
AS_01	Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat
Exterior Color	
PQ_01	Race Red

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

Warranty

Standard Warranty

Basic

Distance	36,000 miles	Months	36 months
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Powertrain

Distance	60,000 miles	Months	60 months
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Corrosion Perforation

Distance	Unlimited miles	Months	60 months
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Roadside Assistance

Distance	60,000 miles	Months	60 months
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Additional Warranty

Diesel Engine

Distance	100,000 miles	Months	60 months
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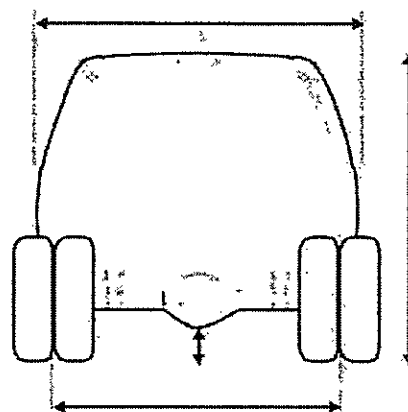
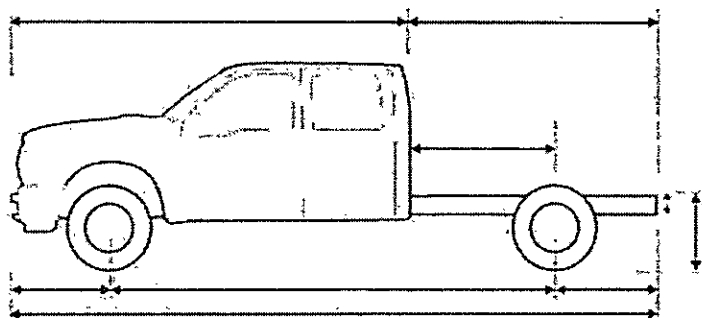
2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250



Vehicle Dimension and Performance Summary

Performance predictions in this report represent an estimate of vehicle performance based on standard operating conditions. Variations in customer equipment, load configuration, ambient conditions, and/or operator driving techniques can cause significant variations in vehicle performance. These values are not representative of results that may be shown in actual dynamometer tests. This report should therefore be used as a guide for comparative vehicle performance.



Dimensions

A	Front of Bumper to Front Axle	38.30 in.
B	Front Bumper to Back of Cab (BBC)	158.10 in.
C	Wheelbase (WB)	179.00 in.
D	Overall Length (OAL)	265.20 in.
E	Back of Cab to Rear Axle (CA)	60.00 in.
F	Back of Cab to End of Frame	107.20 in.
G	Rear Axle to End of Frame (AF)	47.20 in.
H	Frame Section Height	N/A
I	Rear Frame Height Unloaded	34.30 in.
I	Rear Frame Height Loaded	28.60 in.
J	Cab Height	81.80 in.
K	Body Width	80.00 in.
L	Maximum Ground Clearance	N/A
L	Minimum Ground Clearance	8.20 in.
M	Front Tread	74.80 in.
M	Rear Tread	74.00 in.

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

**Vehicle Dimension and Performance Summary (cont'd)****Weight**

GVW	Front Axle	Rear Axle	Totals
Chassis	4,912 lbs	3,393 lbs	8,305 lbs
Body	0 lbs	0 lbs	0 lbs
Occupants Weight	600 lbs	300 lbs	900 lbs
1 Max Payload - (Max Payload)	1,488 lbs	8,807 lbs	10,295 lbs
TOTAL	7,000 lbs	12,500 lbs	19,500 lbs

Ratings	Front Axle	Rear Axle	GVWR
GAWR	7,000 lbs	14,706 lbs	19,500 lbs
Wheels/Tires	7,500 lbs	15,000 lbs	
Suspension	7,000 lbs	14,706 lbs	
Axle	7,000 lbs	14,706 lbs	
Legal Axle Limit:	0 lbs	0 lbs	

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

**Vehicle Dimension and Performance Summary (cont'd)***Start, Grade and Speed*

Start	Ratio	Desired	Calculated
Start grade capability in 1st gear	4.62	15.00 %	56.68 %
Start grade capability in reverse	4.70	15.00 %	57.66 %
Grade	Ratio	Desired	Calculated
Maximum grade in 8th gear	0.85	3.00 %	10.62 %
Maximum grade in 9th gear	0.69	3.00 %	8.58 %
Maximum grade in 10th gear	0.63	3.00 %	7.89 %
Speed		Desired	Calculated
Top Speed (level grade)		75 mph	94 mph
<i>To meet your requirement you need a maximum axle ratio of 6.10</i>			
Top Speed on 3.0% grade		55 mph	
<i>To meet your requirement you need a maximum of 122 hp</i>			
Cruise Speed		60 mph	69 mph
Engine RPM at desired cruise speed			1,995 rpm

Variables in Use

Rear axle ratio:	4.88/4.88	Governed RPM:	3,120 rpm
Tire size:	225/70R19.5 (647 rev/mile)	Frontal Area:	40.44 Sq.Ft.
Gross Vehicle Weight (GVW):	19,500 lbs	Cruising RPM	2,300 rpm
Clutch engagement torque:	412 ft.lbs.	Worst road surface	Typical Highway
Torque conversion ratio:	1.97	Final Drive Ratio:	0.63
Peak engine torque:	825 ft.lbs.	Drag Coefficient	0.80
Engine Power:	330 hp @ 2,600 rpm		

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Fire Div.

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3/22/2022

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2022 F-550 Chassis 4x4 SD Crew Cab 179" WB DRW XL (W5H)

Price Level: 250

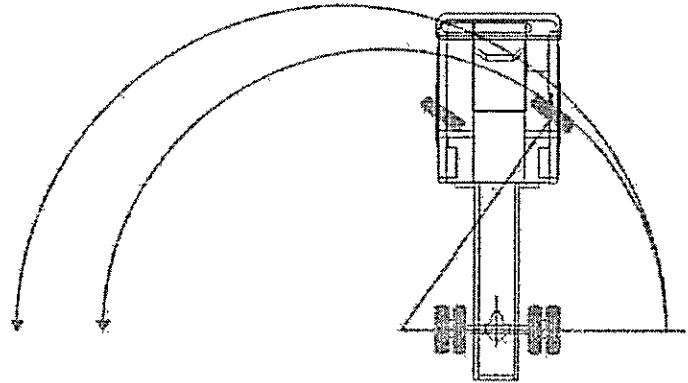


Vehicle Dimension and Performance Summary (cont'd)

Turning Radius

Turning Radius

25.55 ft





Memo

To: Honorable Mayor Armitage; City Council
From: City Manager LaPere, MPAP
Date: September 30, 2022
Re: Purchasing Ordinance and Policy Manual

City Council has asked Administration to review the city's purchasing ordinance and policy for discussion on potential amendments. On September 8th, City Council held a workshop discussion on this manner. There were a number of items discussed, including the threshold for bids, threshold for approval of purchase, and other purchasing policies.

In accordance with our City Charter, an ordinance must be adopted outlining the procedure for purchase and sale of personal property. The Charter calls for the following items to be included in such ordinance:

- Providing for centralized purchasing
- Providing for dollar limit when purchases/sales do not require competitive bids
- Providing for dollar limit and conditions when purchases/sales do not require approval of Council, or signature of Mayor and Clerk

Attached is a draft purchasing manual, red-line revisions to the current ordinance, and a first reading of proposed ordinance amendment. I will provide an overview of the changes and rationale for recommended structure. In summary the amendments to the ordinance are in keeping with the general consensus to increase the approval/bid threshold from \$5,000 to \$10,000 and also amend existing language to better align with purchasing procedures. Also, the addition of a formal purchasing manual will permit modifications to operational matters of contracting processes as needed without an ordinance amendment.

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attachments

DIVISION 3. PURCHASING, CONTRACTING AND SELLING PROCEDURES

§ 2-176 DEFINITIONS.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

AGENT. The Clerk, Deputy Clerk or any other officer or employee designated by the ~~Council~~ City Manager to act as purchasing agent.

CONTRACT. Includes contracts for services, subject to the exclusion mentioned in this division, and shall include any type of service, leases for grounds, buildings, offices or maintenance of equipment, machinery and other city-owned personal property. The term contract shall not include professional and other contract services which may be unique and not subject to competition.

§ 2-177 PURCHASING AGENT.

The purchasing agent shall prepare rules concerning purchasing, the necessary forms therefor and a purchasing manual. Copies of the manual shall be issued to all departments of the city, to the members of the Council and to the Manager. The rules, forms and manual shall be in effect, except as and when amended by the majority vote of the Council.

§ 2-178 GENERAL PURCHASING POLICY.

(A) Competitive prices for all purchases and public improvements shall be obtained and the purchase made from or the contract awarded to the lowest competent bidder.

(B) Formal sealed bids shall be obtained in all transactions involving the expenditure of \$510,000 or more or such other amount which may be established by the Council by resolution.

(C) When other considerations are equal, contracts shall be awarded to local vendors.

(D) If the lowest competent bids are for the same amount, the purchasing agent shall negotiate with the low bidders for a reduced bid and shall make or recommend purchase which shall appear to be to the advantage of the city.

(E) Competitive bidding may not be required in the following cases:

(1) Where the subject of the contract is other than a public work or improvement and the product or material contracted for is not competitive in nature or no advantage to the city would result from requiring competitive bidding and the Council by resolution authorizes execution of a contract without competitive bidding;

(2) In the employment of professional services;

(3) Where the city elects to do, with city forces, work suitable for contracting, provided such work is authorized by the Council;

(4) In purchasing any type of insurance coverage.

§ 2-179 PURCHASES OR CONTRACTS UNDER \$510,000.

(A) Purchases of supplies, materials or equipment, the cost of which is less than \$510,000 or such other amount which may be established by the Council by resolution, may be made in the open market by the purchasing agent, but such purchase shall be based on competitive prices and shall be awarded to the lowest competent bidder, except as otherwise provided in this section.

(B) The agent may solicit prices verbally, by telephone or by written communication, provided that where bids are solicited by written communication, a copy of such request for bids shall be posted in the City Hall.

(C) In determining the competency of a bidder, the agent shall be guided by his judgment of the ability of the bidder to provide the required material or services in compliance with the specifications set forth. If the purchase is not made from the lowest bidder, a statement of the reasons for placing the order with a higher bidder shall be prepared by the agent, provided that when the amount of the transaction shall be \$500 or more or such other amount which may be established by the Council by resolution, the agent shall report such purchase to the Council with a copy of the required statement.

§ 2-180 PURCHASES OR CONTRACTS OVER \$510,000.

(A) Any expenditure for supplies, materials, equipment, construction projects or contracts obligating the city, where the amount of the city obligation is in excess of \$510,000 or such other amount which may be established by the Council by resolution, must be approved by the Council.

(B) Sealed bids shall be requested by the purchasing agent by electronically noticing the request, mailing a copy of the specifications or requirements to such qualified vendors as may be known, ~~to him~~ and by posting a copy of the request in the City Hall.

(C) Unless fixed by the Council, the agent with the concurrence of the Manager shall prescribe the amount of any security to be deposited with any bid and, in the case of construction contracts, the amount of labor and material or performance bonds to be required of the successful bidder. Such security shall be in the form of certified or cashier's check or bond written by a surety company authorized to do business in the state.

(D) Bids shall be opened in public at the time and place designated in the notice requesting bids. Bids shall be opened in the presence of the agent and at least 1 other city employee. Immediately following the opening, the bids shall be examined, tabulated and made available for inspection.

(E) The full tabulation of all bids shall be submitted to the meeting of the Council next following the opening of bids, together with the recommendation of the agent, department head or City Manager. The Council in its discretion may accept the low bid,

reject all bids or determine the low bid to be unsatisfactory and make the award to the lowest competent bidder.

(F) After the opening of the submitted bids, such bids may not be withdrawn without forfeiture of the bid deposit. Deposits of security accompanying the 3 low bids shall be retained until the contract is awarded and signed, other deposits shall be returned to the unsuccessful bidders immediately after the bids have been tabulated. If any successful bidder fails or refuses to enter into the contract awarded to him within 10 days after being notified of such an award or file any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the Council may, in its discretion, award the contract to the next lowest bidder or readvertise the project.

(G) At the time the contract of a construction project is executed by the contractor, he shall file a bond executed by a surety company authorized to do business in the state, assuring payment of all just debts incurred in the performance of the contract, including wages and material bills, and shall file a performance bond when one is required in the bid specification. The contractor shall also file evidence of public liability insurance and workers' compensation insurance in an amount satisfactory to the Manager and shall also protect the city from loss or damage caused to any person or property by reason of negligence of the contractor or his employees.

(H) The Council shall reserve the right to accept or reject any or all bids as submitted if in the Council's discretion such action would be in the best interests of the city.

§ 2-181 PROHIBITIONS.

(A) No contract or purchase shall be subdivided to avoid the requirements of this division.

(B) The purchasing agent and every officer and employee of the city are expressly prohibited from accepting, directly or indirectly, from any person doing business or contemplating doing business with the city, any rebate, gift, money or anything of value.

§ 2-182. EMERGENCY PURCHASES.

In an emergency or an apparent emergency endangering the public peace, health or safety of the city, the purchasing agent, ~~the Manager~~ or any department head may purchase directly any supplies, materials or equipment which he deems immediately necessary upon approval by the City Manager. The ~~agent~~ City Manager shall advise the Council of the purchase no later than the next regular meeting of the Council.

§ 2-183 INSPECTION OF MATERIALS.

The responsibility for the inspection and acceptance of all materials, supplies and equipment purchased under this division shall rest with the department head.

§ 2-184 SALE OF PERSONAL PROPERTY.

(A) Whenever any city personal property is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 15.2 and in accordance with the adopted Purchasing Manual.

(B) The purchasing agent, City Manager, or designee shall have the authority to initiate the disposal of obsolete or excess materials or equipment.

(C) Sealed bids shall be taken if the estimated value of the materials or equipment is \$2,500 or more.

(D) Verbal bids may be taken if the estimated value of the materials or equipment is less than \$2,500.

(E) City Council approval is required prior to disposal if the estimated value of the materials or equipment is greater than \$10,000.

§ 2-185 SALE OF REAL PROPERTY.

Whenever any city real property or utility plant is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 8.24, 14.12, and 15.3 (B) ~~14.12~~.

§ 2-186 COOPERATIVE PURCHASES.

The Council or purchasing agent shall have the power to enter into purchase contracts with and from other governmental agencies, should there be an opportunity for a saving to the city or where the Council determines that it would be in the best interests of the city. However, the Council shall give its prior approval to such purchases, and all such purchases shall be in compliance with the provisions of this division and the Charter.

§§ 2-187 -- 2-195 RESERVED.

Introduced: October 3, 2022
Adopted:
Effective:

CITY OF CHARLOTTE

ORDINANCE NO. 2022-07

AN ORDINANCE TO AMEND CHAPTER 2 -
ADMINISTRATION - OF THE CODE OF THE CITY OF
CHARLOTTE BY AMENDING ARTICLE V – FINANCE,
DIVISION 3 PURCHASING, CONTRACTING AND SELLING
PROCEDURES.

Councilmember _____ moved that the following ordinance be moved to a second reading and a public hearing be scheduled for October 17, 2022:

THE CITY OF CHARLOTTE ORDAINS:

SECTION 1. PURPOSE. The purpose of this ordinance is to update the provisions of the City Ordinance related to procurement.

SECTION 2. DIVISION 3. PURCHASING, CONTRACTING AND SELLING PROCEDURES of Article V of Chapter 2 shall be amended as follows:

§ 2-176 DEFINITIONS.

AGENT. The Clerk, Deputy Clerk or any other officer or employee designated by the City Manager to act as purchasing agent.

§ 2-178 GENERAL PURCHASING POLICY.

(B) Formal sealed bids shall be obtained in all transactions involving the expenditure of \$10,000 or more or such other amount which may be established by the Council by resolution.

§ 2-179 PURCHASES OR CONTRACTS UNDER \$10,000.

(A) Purchases of supplies, materials or equipment, the cost of which is less than \$10,000 or such other amount which may be established by the Council by resolution, may be made in the open market by the purchasing agent, but such purchase shall be based on competitive prices and shall be awarded to the lowest competent bidder, except as otherwise provided in this section.

§ 2-180 PURCHASES OR CONTRACTS OVER \$10,000.

(A) Any expenditure for supplies, materials, equipment, construction projects or contracts obligating the city, where the amount of the city obligation is in excess of \$10,000 or such other amount which may be established by the Council by resolution, must be approved by the Council.

(B) Sealed bids shall be requested by the purchasing agent by electronically noticing the request, mailing a copy of the specifications or requirements to such qualified vendors as may be known, and by posting a copy of the request in the City Hall.

§ 2-182. EMERGENCY PURCHASES.

In an emergency or an apparent emergency endangering the public peace, health or safety of the city, the purchasing agent or any department head may purchase directly any supplies, materials or equipment which he deems immediately necessary upon approval by the City Manager. The City Manager shall advise the Council of the purchase no later than the next regular meeting of the Council.

§ 2-184 SALE OF PERSONAL PROPERTY.

(A) Whenever any city personal property is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 15.2 and in accordance with the adopted Purchasing Manual.

(B) The purchasing agent, City Manager, or designee shall have the authority to initiate the disposal of obsolete or excess materials or equipment.

(E) City Council approval is required prior to disposal if the estimated value of the materials or equipment is greater than \$10,000.

§ 2-185 SALE OF REAL PROPERTY.

Whenever any city real property or utility plant is no longer needed for corporate or public purposes, the property may be offered for sale in accordance with the restrictions established in Charter, § 8.24, 14.12, and 15.3 (B)

SECTION 3. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by any court of competent jurisdiction, said section, clause or provision declared to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

SECTION 4. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

SECTION 5. REPEALER. Any Ordinance conflicting with this Ordinance be and the same is hereby repealed.

SECTION 6. EFFECTIVE DATE. This ordinance shall become effective 20 days after publication.

Second, _____. () Yeas. () Nays. () Absent.



City Purchasing Policy Manual
Adopted [DATE] 2022

Introduction

This policy establishes transparent and standard guidelines of the procurement and disposal of personal property and related purchases to support the operations of the City of Charlotte in coordination with established governmental best practices and ensures the best overall value for the acquisition of goods and services. Adhering to the policy shall result in financial accountability and efficient use of funds. Policy utilization occurs for every expenditure by City regardless of the funding source.

Section 1. Procurement of Personal Property

Principal procurement for the City requires that each department is responsible policy adherence and acquisition of goods and services. It is the expectation of the City Manager that all purchases are budgeted and properly documented. The procedure and documentation may vary depending upon the nature of the purchase as defined within this policy. All purchases are ultimately the responsibility of the City Manager and may be approved or disapproved by him/her or his/her designee, in accordance with the provision of this policy and limitation of the City budget. The interpretation of requirements contained herein and any revision to this policy shall be approved by the City Council.

	Amount/Type	DOCUMENTATION		APPROVAL		
		Sealed Bid	Written Quote	City Council	City Manager	Department Head
Purchases	\$0 - \$4,999					X
	\$4,999 - \$9,999		X		X	X
Competitive Purchases	\$10,000+		X	X	X	X
Exceptions	Cooperative Procurement		X	≥\$10,000	X	X
	Sole Source Vendor		X	≥\$10,000	X	X
	Emergency Purchase	At the sole discretion of the City Manager, per City Ordinance, Sec. 2-71. He/she shall notify City Council of these expenditures.				
	Budgeted Capital		X	≥\$10,000	X	X

PURCHASES

Less than \$5,000

Department Heads may make and authorize purchases less than \$5,000 in consultation with the City Manager, but without prior approval of the City Council.

Between \$5,000 - \$9,999

The City Manager may make and authorize Department Heads to complete purchases up to, but not exceeding \$10,000 without prior approval of the City Council.

COMPETITIVE PURCHASES

Between \$5,000 - \$9,999

Written quotes are required from vendors for products and services except when a Department Head or the City Manager determines that no advantage to the City would result from acquiring multiple quotes, or when the purchase is for the acquisition of professional services. Quotes from prospective vendors may be requested in person, by telephone, and/or by written communication. Quote evaluation and approval will typically be executed by the City Manager with technical assistance/approval from the Department Head. A purchase shall be made from the vendor who quotes the best overall value while meeting specifications. Applicable contracts shall be executed by the City Manager, unless otherwise approved by City Council.

Over \$10,000

Sealed competitive, written bids are required for all purchases and/or contracts over \$10,000, with the exception of professional service contracts. Sealed bids/proposals shall be solicited from a reasonable number of known, qualified, prospective vendors by distributing electronic and/or written notices. The amount of each proposal, the vendor name, and relevant information shall be recorded and read aloud during bid opening. The City Manager and/or the appropriate Department Head may request clarification on bids if deemed non-comparable. Alternatively, the City Manager and/or the appropriate Department Head may reject all bids and seek new sealed, competitive bids. Applicable contracts shall be executed by the City Clerk and Mayor, unless otherwise approved by City Council.

Applicable invoices for all purchases shall be reviewed by the appropriate Department Head and the Finance Director or City Manager.

EXCEPTIONS TO STANDARD PURCHASING PROCEDURE

Cooperative Purchase

City Council determines, based on the recommendation of the City Manager, that the public interest and cost effectiveness will be best served by purchase from or joint purchase with another unit of government. Examples include: MiDeal and other governmental entities contracts offered as cooperative and of value to the City. The City Council may award a contract to a public entity or approved vendor of the cooperative contract. When applicable, an award will be made by complying with the terms of the stated cooperative contract. Applicable invoices shall be reviewed based on the cost of the purchase.

Sole Source Purchase

For purchases or contracts that the City Manager and/or appropriate Department Head determines in writing, after a good faith review of potential vendors, that there is only one vendor for the required product or service, especially when the procurement is for a product that is a part of a system in which selection of an alternative brand would alter the ability of the using department to operate and/or maintain the system. Applicable invoices shall be reviewed based on the cost of purchase.

Emergency Purchase

In the sole discretion of the City Manager, immediate procurement action is required to prevent delays of City services that may adversely affect the life, health, or safety of the public or the security of City-owned assets. The City Manager shall notify City Council at times when immediate procurement action is required. Applicable invoices shall be reviewed based on the cost of service.

Budgeted Capital Purchase

For purchases of capital assets that are less than or equal to the amount presented in the City's Annual Budget, procurement may proceed with a request made to the City Manager in accordance with approval requirements above. Applicable invoices shall be reviewed based on cost of the purchase.

Section 2. Surplus Property Disposition

Trash

Personal property which a reasonable person would feel no longer has any value, may be discarded as trash by any City official or employee. If anyone is interested in acquiring the property or retrieving it from the trash, then it cannot be assumed that it has no value.

Declaration

Each department head shall be responsible for identifying property within his or her department that is obsolete, surplus or salvage property. The department head shall estimate the fair market value of such property in "as is, where is" condition.

Disposition

For all such property, the department head will notify the City Manager, who will first attempt to find a use for the property in another department. Personal property which a reasonable person would feel is at the end of its useful life, but that the cost of sale or disposal exceeds any sales value, shall be considered of "nominal value" and may be sold, donated or discarded at the discretion of the City Manager. Personal property which a reasonable person would feel has remaining value in excess of the nominal value defined above shall be subject to disposition in any manner deemed by the City Manager to be in the City's best interest, including:

1. Trade-in for other equipment
2. Auction or sale on a first come-first served basis (public or online)
3. Solicitation of written bids
4. Negotiated sale to one or more designated buyers
5. Sale as scrap
6. Recycling, salvaging or junking
7. Transfer to another government or nonprofit organization

Substantial Value.

Disposition of any one item of personal property with an estimated value of \$10,000 or more must first be approved by the City Council.

Conflict of Interest

City elected officials and staff are prohibited from acquiring any personal property of the City if they participated in the disposition process described herein. The City Council may grant a written exemption to this prohibition, if they can verify the propriety of, and are not a party to, the disposition.

Penalty for Failure to Comply

Any official or employee of the City of Charlotte who violates the provisions of this policy may be subject to civil and/or criminal action. Employees responsible for violating this policy shall also be subject to disciplinary actions provided for by City policies and applicable laws, up to and including dismissal or discharge.



Memo

To: Honorable Mayor Armitage; City Council

From: City Manager LaPere, MPAP

Date: September 30, 2022

Re: November and December workshop meeting dates

In reviewing the upcoming City meeting calendar, I noticed the November and December workshop meetings are scheduled to occur the same week as the regular Council meeting. Additionally, the November Council workshop meeting is also scheduled for the same week when the state-wide general election will be held. I am requesting Council consider canceling or rescheduling those workshop meeting dates. Per Charter, the Council is required to meet twice monthly. The workshop meetings are not required but are a useful tool to discuss sole topics in-depth, when needed. At this time, administration does not have any recommendations for discussion topics for either workshop meeting. Below are calendars of both November and December with currently scheduled meetings and holiday closures noted to assist with deliberations.

November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 – PC 7p	2	3	4	5
6	7- Council 7p	8- Election 7a-8p	9	10 – Council 7p	11 – Veterans Day	12
13	14	15-DDA 6:30p	16	17	18	19
20	21 – Council 7p	22	23	24 Thanksgiving	25 City Hall Closed	26
27	28	29	30			

December

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 – Council 7p	6-PC 7p	7	8- Council 7p	9	10
11	12	13	14	15	16	17
18	19-Council 7p	20 – DDA 7p	21	22	23-City Hall Closed	24
25	26 – City Hall Closed	27	28	29	30 – City Hall Closed	31

MEMORANDUM

TO: Charlotte City Council

FROM: Thomas M. Hitch, City Attorney

RE: CITY ATTORNEY REPORT

DATE: September 28, 2022

The following is my report to the City Council on issues in which our office has been engaged since the last Council meeting:

1. Airport Easements for Charlotte Estates. I continue to have conversations with the attorney for Charlotte Estates. I have revised the avigation easement and am in conversations with the attorney regarding that as well.

Again, we are hopeful of reaching an amicable settlement. At this time, I am proposing no legal action in this matter. In all candor, the lawsuit would be a very significant time commitment and will generate significant attorneys fees just for me and my firm.

2. Water and Sewer Rate Study. I reviewed and approved the Municipal Analytics Proposal in response to the RFP of the City.

3. Conversations with the City Manager. From time to time, I continue to have conversations with the City Manager regarding a variety of City matters.

TMH:cf



Manager's Report October 3rd Council Meeting

October Communications

The City Beat and Charlotte Chronicles for October are available for viewing online. There is information on upcoming events including trick-or-treating/Halloween activities, voting in the November 8th general election, fencing ordinance proposal, and a recap of September's City Council activity. [City Beat](#) can be found by clicking here. [Charlotte Chronicles](#) can be found by clicking here.

Hydrant Flushing

The City will be completing its biannual hydrant flushing beginning at 4:00 p.m. on Monday, October 3, 2022 the City of Charlotte will begin flushing water mains and will continue during the daytime on October 4th. This may cause some temporary discoloration of the water that can be cleared by running cold water for several minutes. Hydrant flushing is a vital maintenance procedure for our water system.

Curbside Leaf Collection

Curbside collection of bagged leaves will take place on the following dates:

- Monday, October 17th to Thursday, October 20th
- Monday, October 31st to Thursday, November 3rd
- Monday, November 21st to Wednesday, November 23rd

Bags must be placed curbside, no plastic please. Please, leaves only. Brush will **not** be collected curbside but may be taken to drop-off site.

Please note: Saturday, Nov 5th is final weekend for DPW garage drop-off until spring. Winter drop-off hours are Monday through Friday, 8a to 4p.

November 8th General Election

The City Clerk will conduct the state-wide general election on Tuesday, November 8th. Polls are open from 7am to 8pm, and absentee ballots must be received by the Clerk no later than close of polls on election day. Information about voting, including a sample ballot can be found online at www.michigan.gov/vote

In addition to state-wide elections, the City has a ballot proposal asking voters to consider amending the City Charter to make the mayoral term length four (4) years, beginning with the 2023 mayoral election. The current mayoral term length is two (2) years and City Council

members current term length is four (4) years. Passage of this amendment would not affect the current term of the Mayor or the terms of City Council members.

Category B Grant Funding Request

The City received notice on Thursday that our grant application to do road work on Walnut was not approved. This grant program is highly competitive, the state received 113 applications requesting over \$19 million in grant funding. Only \$3 million is appropriated annually for projects and administration of the Category B program. As always, we will continue to seek out grant funding and other partnership opportunities for these much-needed infrastructure projects.

In 2023, the City has three major projects scheduled: Safe Routes to Schools grant project, Hall/Washington/McClure (partially grant-funded), and Island Hwy, in partnership with Eaton County Drain Commissioner.

Deputy Treasurer

The City has filled the role of Deputy Treasurer, and her first day is scheduled for October 17th. Pursuant to City Charter, the Treasurer is permitted to appoint a Deputy with the approval of the City Manager and within budget allocation. This is a role that has traditionally been filled in the City and has been vacant for almost a year due to the illness and untimely loss of Lisa Brown. The Deputy Treasurer provides essential duties in the finance department to allow for proper segregation of duties; assistance with key finance/treasurer functions including tax, payroll, and receivables; and front-line customer service, among other duties.

Fire Chief Recruitment

The City is conducting first round resume reviews for applications received by Friday, September 30th. To date, we have received eight applications, and will be scheduling interviews for qualified candidates over the next few weeks.

City Hall Projects

The City Hall roof replacement project will take approximately 10 working days, and total project time will be weather-dependent. We had to relocate the dumpsters to the northwest corner of the rear parking lot in lieu of placement along Washington. The contractor will be hauling debris from the roof to the dumpsters.

The police garage concrete work is complete and bid specs for the boiler project have been posted.

Code Enforcement – September Activity

The September Code Enforcement report is included for City Council's review. There were 20 complaints found to have violations. Year-to-date, the Code Officer has filed complaints for 195 violations and there are 55 open violations still actively being addressed.

The Rental Inspector sent out final notices to the remaining property owners who had not registered properties that are rental units. We have received a significant response to those notices updating information with new owners, discussing the requirements, and proceeding with registration.

RAVE Alerts – Water Utility Bill Notification Feature

The City participates in RAVE Alerts which provides alert notifications to participants via voice, email, text, and posts to social media. We have expanded the service options to include targeted text and email messaging for quarterly utility billing. We will send out a notice to registered users when we send out the bills for their cycle area. This alert will notify them the bill has been mailed and provide other billing related information. If you're already registered for alerts, make sure your address information is up-to-date. There are several ways to register: Text CHARLOTTE to 67283; Download the Smart911 app; or Register for a free and secure safety profile online at Smart911.com.

General information about utility billing can be found on the city's website here: <http://www.charlottemi.org/serviceadministration/finance/utility-information/> and you can check your utility billing information anytime online here: www.bsaonline.com

Volunteer Opportunities

The City has open opportunities for citizens to participate in their local government. We are seeking volunteers to serve on the Camp Frances Board and Board of Review. Interested persons can find more information here: <https://www.charlottemi.org/volunteer-opportunities/>

Assistance Programs

For persons who may be facing financial difficulties with utilities, mortgage/rent, or other hardships, there are a number of assistance programs available. More information can be found on the city's website: <https://www.charlottemi.org/assistance-programs-available/>

Enforcement List

09/30/2022

Enforcement Number	Address/Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN220177	VAN LIEU	Tall Grass/Weed Compla	09/01/2022	Open Complaint			
EN220178	PEARL	Tall Grass/Weed Compla	09/01/2022	Open Complaint			
EN220179	VAN LIEU	Property Maint	09/01/2022	Open Complaint			
EN220180	PEARL	Property Maint	09/01/2022	Open Complaint			
EN220181	SHELDON	Tall Grass/Weed Compla	09/06/2022	Open Complaint			
EN220182	LOVETT	Property Maint	09/07/2022	Closed			09/08/2022
EN220183	WASHINGTON	Tall Grass/Weed Compla	09/14/2022	Open Complaint			
EN220184	SHELDON	Property Maint	09/14/2022	DPW Sent			
EN220185	HENRY	Building Violation	09/15/2022	Open Complaint			
EN220186	FOOTE ST	Tall Grass/Weed Compla	09/15/2022	Open Complaint			
EN220187	SHELDON	Property Maint	09/15/2022	Open Complaint			
EN220188	CLINTON	Tall Grass/Weed Compla	09/20/2022	Open Complaint			
EN220189	FOOTE	Property Maint	09/21/2022	Open Complaint			
EN220190	HARRIS	Property Maint	09/21/2022	Closed			09/28/2022
EN220191	WARREN	Tall Grass/Weed Compla	09/21/2022	Open Complaint			09/26/2022
EN220192	PRAIRIE	Property Maint	09/21/2022	Open Complaint			
EN220193	WASHINGTON	Tall Grass/Weed Compla	09/22/2022	Open Complaint			

Enforcement List

Enforcement Number	Address/Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN220194	PORTER	Property Maint	09/29/2022	Open Complaint			
EN220195	PORTER	Property Maint	09/29/2022	Open Complaint			
EN220196	PLYMOUTH	Property Maint	09/29/2022	Open Complaint			

Records: 20

Population: All Records

Enforcement.DateFiled Between 9/1/2022 12:00:00 AM AND 9/30/2022 11:59:59 PM