THE CITY OF
CHARLOTTE
MICHIGAN

PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, June 09, 2025

Interested persons can participate in-person or via Zoom
Connect to Zoom from your computer, tablet, or smartphone
Website: https://us02web.zoom.us/j/82973877853
One tap mobile: +16465588656,,82973877853#
Telephone: (312) 626-6799 Webinar ID:829 7387 7853

1. **Call to Order**

2. **Roll Call**

3. **Invocation – Chuck Jenson - West Carmel Church**

4. **Pledge of Allegiance**

5. **Approval of Minutes**
    a. May 23, 2025 Special Council Meeting Minutes
    b. May 27, 2025 Regular Council Meeting Minutes

6. **Absence of Council Members**

7. **Public Comment** - Limit presentation to five (5) minutes. Attendees desiring to address council who are participating with ZOOM may raise your hand now or if attending via a phone call, press *9 (star nine) on your keypad

8. **Approval of Agenda**

9. **Communications and Committee Reports**
    a. City Manager Report
    b. Councilmember Committee Reports

10. **Consent Agenda**
    a. Approval of Claims and Expenditures totaling $680,797.72
    b. Approval of Resolution 2025-25 Oddities Festival/Needful Things street closure additions
    c. Approval of Mayoral Appointments
    d. Approval of Detroit Salt purchase order change

e. Acceptance of $100,000 Eaton County Parks Community Grant for renovations at Oak Park

11. Business Agenda

a. Consider approval of Resolution 2025-26 to approve the budget that begins July 1, 2025, to set rates of taxation, and to authorize other related actions.
b. First reading and consider approval of Resolution 2025-27 to schedule a public hearing and second reading of ordinance 2025-05 Mobile Food Vending
c. Discussion on Domestic Fowl ordinance
d. Consider approval to re-establish the Brownfield Redevelopment Authority
e. Consider approval to authorize the application for MDOT Category B funding

12. Public Comment - Limit presentation to five (5) minutes. Attendees desiring to address council who are participating with ZOOM may raise your hand now or if attending via a phone call, press *9 (star nine) on your keypad

13. Staff Comments

14. Mayor and Council Comments

15. Adjourn

~Mary LaRocque, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.
Each citizen may speak for up to 5 minutes during each public hearing and comments period.
Comments made during public hearings shall be relevant to the subject of the public hearing.
Comments shall be made from the podium unless otherwise directed by the Mayor.
Comments shall be directed to the Mayor and Council members.
Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.
Speakers shall refrain from using vulgarity, hate speech or "fighting words."

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Special Meeting – 11:00 A.M.
May 23, 2025

CALL TO ORDER:

By Mayor Lewis on Friday May 23, 2025 at 11:00 a.m.

ROLL CALL:

Council members in attendance; Mayor Lewis, Pro-Tem Duweck, Chin, Fullerton, Scott, Rodriguez and Christensen. A quorum was met.

City staff in attendance; Deputy Clerk Middaugh, Manager Hillard and Finance Director/Treasurer Horton

PLEDGE OF ALLEGIANCE:

Led by Lewis

ABSENCE OF COUNCIL MEMBERS:

All present

PUBLIC COMMENT:

No comments

APPROVAL OF AGENDA:

Motion by Scott, supported by Duweck to approve the agenda as presented. Carried. Yea 7; Nay 0; Absent 0

DISCUSSION ITEM:

a. FY 25/26 Budget

Finance Director/Treasurer Horton presented the proposed FY 2025–2026 budget to the Council, referencing her accompanying PowerPoint presentation. Her presentation included a chart illustrating that the overall collective millage rate for City services is projected to decrease in 2025.

Council engaged in discussion regarding several aspects of the proposed budget, including concerns about vehicle and retirement costs, water rates and the historical pattern of rate increases, the methodology for determining fees and the current cost allocation study. Council also reviewed several items in the Capital Improvement Plan.

PUBLIC COMMENT:

No Comments

STAFF COMMENTS:

No Comments

MAYOR AND COUNCIL COMMENTS:

Christensen thanked the online attendees and questioned the history behind the Carmel Township agreement. He also thanked Mary for the new City website, noting that it is simple and user-friendly.

Fullerton provided context on the Carmel Township agreement.

Scott had no comments.

Chin raised the need for changes to the City's pension program and emphasized the importance of providing training for new Council members. He also suggested that resolutions be made accessible on the City's website.

Rodriguez noted that expenditures have increased and highlighted that current expenditures exceed revenues by approximately $102,000. He stated that a budget amendment will be necessary.

Duweck had no further comments.

Mayor Lewis thanked Finance Director Horton and City Manager Hillard for their efforts in preparing for the meeting. He emphasized the importance of improving communication infrastructure within the Council Chamber

ADJOURN:

Motion by Christensen supported by Duweck to adjourn at 12:38 a.m. Carried. Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mary LaRocque, City Clerk

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting 7:00 p.m.
May 27, 2025

CALL TO ORDER:

By Mayor Lewis on Tuesday May 27, 2025 at 7:00 p.m.

ROLL CALL:

Mayor Lewis, Mayor Pro-Tem Duweck, Council members, Fullerton, Christensen, Rodriguez, Scott and Chin. A quorum was met

City staff in attendance; City Clerk LaRocque, City Attorney Revore, and City Manager Hillard. In the audience were DPW Director Whitney, and Finance Director/Treasurer Horton.

INVOCATION:

Victor Williams – New Hope Community Church, absent

PLEDGE OF ALLEGIANCE:

Led by Lewis

APPROVAL OF MINUTES:

a. May 12, 2025 Regular Council Meeting Minutes

Motion by Christensen supported by Chin to accept the amendments proposed by Christensen. Carried; Yea 7; Nay 0; Absent 0

Motion by Duweck supported by Scott to approve May 12, 2025 Regular Council Meeting Minutes as amended. Carried; Yea 7; Nay 0; Absent 0

ABSENCE OF COUNCIL MEMBERS:

All present

PUBLIC HEARING:

a. FY 25/26 Budget

No public comments received. Finance Director/Treasurer Horton provided the Council a review of her PowerPoint presentation

PUBLIC COMMENT:

Resident Nicole Christensen requested that Council consider approving a road closure for an event scheduled on September 27, 2025, as part of Downtown Dog Day, presented by New Hope Pet Rescue.

APPROVAL OF AGENDA:

Motion by Chin supported by Rodriguez to approve the agenda as printed. Carried; Yea 7; Nay 0; Absent 0

COMMUNICATIONS AND COMMITTEE REPORTS:

a. Manager Report

The City Manager's report was received. He invited Clerk LaRocque to provide an update on the City's new website. Clerk LaRocque reported that the website project is largely complete, though updates will continue as part of an ongoing process. She noted that CivicPlus proved to be a cost-effective platform and offers a variety of affordable applications that can be added as the City's needs evolve. She encouraged anyone who encounters issues with the website to report them to her for resolution.

The Manager then invited Department of Public Works Director Whitney to speak on the Oliver and N. Washington Mill and Fill projects. Director Whitney reported that the concrete ramp work has been completed. Milling work on Washington Street is scheduled to begin, followed by a crush-and-shape process on

Oliver Street. Additionally, Stoddard Street—from Oliver to Cochran—has been added to the project. She also noted that the PASER ratings report has been received.

b. Council member committee reports

Fullerton reported that the Ambulance Committee met and announced a new EMS Manager and Supervisor. Operations are projected to break even or yield a $100K profit this year. A report was provided on City and other municipal contributions, along with a summary of service calls and run details from the last quarter.

Christensen reported that the Planning Commission meeting has not yet been scheduled and that the Camp Frances meeting included general business discussions. He also commended Clerk LaRocque on the new website, noting positive feedback from constituents.

Scott reported he met with Julie Davis from the Aquatic Center for a discussion on behalf of CARC, attempting to reestablish that relationship. He has information on current programs offered by the Aquatic Center as they are seeking to promote and fill those programs.

Chin reported that EATRANs contract with the CEO of CATA, who is also the CEO of EATRAN, is expiring in September. Delta Townships funding of EATRAN will be up for a ballot measure in November. A ballot measure is expected to be presented to Charlotte voters next year.

Rodriguez reported the DDA met to discuss tax plan, bylaws, downtown quieting measures and possible grant opportunities. His report will be submitted to the Council.

<u>CONSENT AGENDA:</u>

a. Approval of Claims and Expenditures totaling $451,732.33

b. Approval of Resolution 2025-23 for Markdom Michigan Plastics, Inc. IFT application and agreement

c. Approval of 2025-2030 5-Year Metro Act Right of Way permit extension with KEPS Technologies, Inc. dba ACD.net

Motion by Christensen supported by Fullerton approve Consent Agenda items a through c. Carried; Yea 7; Nay 0; Absent 0

<u>BUSINESS AGENDA:</u>

a. Consider approval of sealed bid proposal from Michigan Municipal League Workers' Compensation Fund, in the amount of $85,347, for the worker's compensation insurance policy.

Motion by Chin supported by Scott to approve the sealed bid proposal from Michigan Municipal League Workers' Compensation Fund, in the amount of $85,347, for the worker's compensation insurance policy. Carried; Yea 7; Nay 0; Absent 0

b. Consider approval of Resolution 2025-24 to authorize the extension of a contract for hay baling.

Motion by Scott supported by Duweck to approve Resolution 2025-24 to authorize the extension of a contract for hay baling Carried; Yea 7; Nay 0; Absent 0

<u>PUBLIC COMMENT:</u>

No comments

<u>STAFF COMMENTS:</u>

No comments

<u>MAYOR AND COUNCIL COMMENTS:</u>

Christensen thanked all attendees.

Fullerton had no comments.

Duweck had no comments.

Scott announced a concert by the First Congregational Choir at the First Congregational Church, scheduled for 7:00 p.m. tomorrow.

Chin reported that recently installed (Flock) cameras assisted the Police Department in making an arrest.

Rodriguez noted that information about the upcoming (Downtown Dog Days) event will be posted on Facebook. He also commented on the website, and the budget. He offered that the Aquatic Center pamphlets can be posted at his business.

Lewis had no comments.

ADJOURN:

Motion by Christensen supported by Duweck to adjourn the meeting at 7:33 p.m. Carried; Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mary LaRocque MiPMC, CMC
City Clerk

To: Honorable Mayor Lewis and City Council Members
From: Robert Hillard, City Manager
Date: June 6, 2025
RE: City Manager's Report - "The Framework"

The following is the latest version of "The Framework". This document is the main planning tool to organize projects and programs identified for completion by the City of Charlotte. Thank you and please give me a call at (517) 543-8850 or rhillard@charlottemi.org, if you have any questions.

City of Charlotte
"The Framework"
2024 - 2025
City Services - Community Development - Neighborhood Enrichment

Clerk
Website Review
City Council Compensation Review
Communication Plan Review
Earned Sick Time Policy Revisions Review
Workers Compensation Review
Liability Insurance Review

Community Development
Domestic Fowl Ordinance Review
Brownfield Redevelopment Fund Review
CHILL Grant Review
Eaton County 4-H Agricultural Society Lease Review
Lansing Street/Road Business District Review
Downtown City Role Review
Downtown Social District Review
Community Master Plan Review

Finance
Finance/Budget Review
Fire Special Assessment District Review
Purchase Policy Review

Fire
Mobile Food Vending Ordinance Review
Code Enforcement Review
Rental Inspection Review
Ambulance Service Review
Sidewalk Snow Removal Review

Police
Overnight Street Parking Ordinance Review
Police Towing Procedures Review
Downtown Parking Program Review
Golf Cart Usage Review
High Street Traffic Review

Public Works
Intergovernmental Multi-Use Path Connector Review
EATRAN Transit Shelter Review
Airport Improvements Review
Walnut Street Improvement Review
Street Maintenance Program Review
Bennett Park Tennis Courts Review
Lincoln Street Truck Traffic Review
Downtown Semi-Truck Traffic Review
Information Technology Organizational Review
Safe Routes to School Review
Charlotte Area Recreation Cooperative Lease Review
Camp Frances Review
Combs Industrial Park Review
Oak Park Plan Review
Bennett Park Review
City Gateway Enhancement Review
Parks Master Plan Review
Downtown Sidewalk Snow Removal Review
Street Light Program Review

CHARLOTTE FIRE DEPARTMENT & RURAL FIRE ASSOCIATION
Fire Chief
111 E. Lawrence Ave., Charlotte MI 48813
Ph. 517-543-0241

CFD Monthly Report

DATE: June 2, 2025
SUBJECT: CFD Monthly Report
To: City Manager Rob Hillard, Honorable Mayor Lewis, and City Council

Item: Fire Department activities:

- May 2025:
  - 222 Runs – On average, we had one run every 3.4 hours during the month.
  - 722 Runs – Year to date
- Eaton County Training Committee is coming up on the final weeks of the MFFTC Firefighter I & II HAZMAT OPS course at the Westside Station. State Testing will be June 19th for the written and June 21st for the practical exam.
- Conducted Fire Scenario Training – The training included Transitional attack methods, fire attack on the second floor, search and rescue Techniques, ladders with pumping and aerial operations.
- Placed flags on passed FD member graves, a department Memorial Day tradition.
- Working with multiple groups on upcoming special events and fire-related inspections
- New unit 314 is scheduled for delivery next week; the in–service date is approximately July 1st.

Item: Zoning/Code Administration/Rental Inspections

- June Planning Commission meeting rescheduled to June 16th. (2 items on the agenda)
- Review of the zoning code in progress; also scheduled to meet with the housing committee.
- Worked with the city attorney on a mobile food vending ordinance.
- Code Enforcement is focusing on Grass & Weed Complaints and Items in the ROW.
- Issued the first renewal for a commercial cannabis license. Working on the second.

EATON COUNTY 911

Events by Nature Code by Agency

Agency: CFD, Event date/Time range: 05/01/2025 00:00:00 - 05/31/2025 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
CFD	AUTOMATIC CRASH NOTIFICATION	0	0	1	1	0%	0:00:37	0:00:00	0:00:00	0:10:39	0:10:39
	BRUSH FIRE	0	0	1	1	0%	0:02:14	0:08:26	0:01:32	0:12:12	0:12:12
	CARDIAC OR RESP ARREST	0	0	5	5	2%	0:00:24	0:06:49	0:20:09	2:16:57	0:27:23
	COMMERCIAL FIRE ALARM	0	0	4	4	2%	0:01:28	0:02:12	0:08:57	0:42:50	0:10:43
	COMPLAINT FIRE INVESTIGATION	0	2	1	3	1%	0:00:30	0:05:48	0:18:15	1:13:41	0:24:34
	LIGHT RESCUE	0	0	1	1	0%	0:00:13	0:03:57	0:11:33	0:15:43	0:15:43
	MANPOWER	0	1	0	1	0%	0:00:00	0:00:00	0:00:15	0:00:15	0:00:15
	MEDICAL ASSIST	0	4	123	127	59%	0:00:07	0:05:42	0:14:27	41:29:33	0:19:36
	MISCELLANEOUS FIRE RUN	0	16	2	18	8%	0:00:23	0:03:43	0:23:23	7:40:54	0:25:36
	ODOR INVESTIGATION	0	1	1	2	1%	0:00:54	0:02:48	0:32:17	1:09:11	0:34:36
	PERSONAL INJURY CRASH	0	0	12	12	6%	0:00:23	0:03:11	0:30:06	6:12:28	0:31:02
	RESIDENTIAL FIRE ALARM	0	0	1	1	0%	0:01:57	0:03:36	0:31:39	0:37:12	0:37:12
	STRUCTURE FIRE LARGE	0	0	2	2	1%	0:01:04	0:08:26	0:43:01	1:03:16	0:31:38
	VEHICLE FIRE	0	0	3	3	1%	0:00:47	0:05:52	1:16:55	4:10:43	1:23:34
	WIRES DOWN	0	16	20	36	17%	0:11:48	0:12:04	0:11:19	15:59:56	0:26:40
	Subtotals for No Summary Code	**0**	**40**	**177**	**217**	**100%**	**0:01:38**	**0:05:35**	**0:23:08**	**83:15:30**	**0:26:06**
Subtotals for CFD		**0**	**40**	**177**	**217**	**100%**	**0:01:38**	**0:05:35**	**0:23:08**	**83:15:30**	**0:26:06**

CHARLOTTE FIRE DEPARTMENT & RURAL FIRE ASSOCIATION
Fire Chief
111 E. Lawrence Ave., Charlotte MI 48813
Ph. 517-543-0241

CFD Monthly Report

Charlotte Fire Department
Enforcement Totals Report
May 2025

Enforcement Category	Inspection Total	Case Total
Citizen Complaint	2	1
City Right of Way Violation	21	16
Exterior Property Maintenance	4	2
Miscellaneous Code Violations	80	39
Rental Property Violation	1	1
Tall Grass/Weed Violation	264	129
Zoning Violation	5	4
All Enforcements	377	192

Enforcement.DateFiled Between 5/1/2025 12:00:00 AM AND 5/31/2025 11:59:59 PM

Kevin Christiansen
Fire Chief
City of Charlotte Fire Department
111 E Lawrence Ave.
Charlotte, MI 48813
Station 517-543-0241
Cell 517-243-8332
www.charlottemi.org

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: City Manager Rob Hilard; Honorable Mayor Lewis; City Council
From: Christina Horton, Finance Director/Treasurer
Date: June 5, 2025
Re: Finance/Treasury Department Staff R

Budget and Financial Reporting
May was a particularly active month with the completion of key budget preparation activities. Final efforts were directed toward finalizing the annual budget for the upcoming fiscal year. In addition to budget-related tasks, several critical financial reports were either completed or are currently underway, including:

- The final American Rescue Plan Act (ARPA) report
- A report on tax abatements
- Brownfield reimbursement calculations and distributions
- The annual report for the Corrective Action Plan associated with the MERS grant (2023)

Preparations are also beginning for the fiscal year-end closeout and for configuring financial software for the new fiscal year's budget setup.

Utility Billing Review
Deputy Treasurer Brittany is currently conducting a detailed review of the utility billing process. As part of this review, we are in the process of developing Standard Operating Procedures (SOPs) to formalize and streamline utility billing operations. This effort aims to replace unofficial practices that have proven ineffective with more reliable, documented procedures.

Tax Disbursement Settlement
Coordination with the Eaton County Treasurer's Office is ongoing to finalize the settlement of tax disbursements. This process is progressing smoothly and will ensure timely and accurate distribution of collected taxes to the appropriate entities.

Change Order Needed
There is a PO open for Detroit Salt for road salt that is a piggy-back of a state contract. We reserved 500 tons of salt at the contracted price. The salt that was purchased exceed the reserved amount by 58.69 tons which exceeds the PO by $543.50. This will need a change order approved. It is within the claims and expenditure report as a separate invoice should you choose to deny the change order.

Closing Remarks
Please feel free to reach out with any questions, feedback, or requests for further information.

Memo

To: City Council
From: Salena Benavidez, Community Development Director
Date: June 9, 2025
Re: Community Development Monthly Activity Report

CHILL Grant

The City of Charlotte was awarded $200,000 by the Michigan State Housing Development Authority (MSHDA) to provide eligible homeowners in the City with much needed health- and safety-related repairs to their homes. This is a great opportunity for the City to provide additional assistance to homeowners in the community. The following memorandum provides a status update on the grant activities that have been completed as of May 30, 2025.

The following activities have been completed as of April 23, 2025:

- Completed Tier 2 Environmental Review and pre-inspections for two qualified applicants. Provided applicants with approved projects. Qualified applicants are currently securing bids for their approved projects.
- Continued to correspond with potential applicants on additional information required for submission.
- Contacted residents to inform them of the program in coordination with the Community Development Director.
- Planned and promoted CHILL Grant Office Hours for Wednesday, June 4th from 9:30 am to 12:00 pm and Thursday, June 5th from 1:00 pm to 3:30 pm.

In collaboration with the City and MSHDA, McKenna will continue with the following next steps:

1. Continue to receive and review applications until all funding has been allocated.
2. Submit application documentation to MSHDA.
3. Continue to coordinate with qualified applicants on the pre-inspection and Tier II Environmental Review process.
4. Review estimates for qualified applicants once received.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Lewis; City Council
From: Mary LaRocque, City Clerk
Date: June 04, 2025
Re: Claims and Expenditures for Council approval on June 09, 2025

Background

Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds.

Recommendation

A report of claims is provided to council for review on the Wednesday preceding a council meeting at which the claims are approved. Questions about these claims should be directed to the Finance Director/Treasurer and answers resolved by the Friday preceding said council meeting. Claims and expenditures are budgeted items and/or larger purchases pre-approved by Council. While review is recommended, approval should not be hindered.

Answers to Council inquiries, if any, are included in the meeting packet.

Financial Impacts

HRA Insurance claims week of May 26, 2025	$ 0.00
HRA Insurance claims week of June 2, 2025	$ 2,219.98
Payroll paid Friday May 30, 2025	$242,227.64
Invoiced claims as of June 04, 2025	$436,350.10
Total	**$680,797.72**

Suggested Motion

Motion to approve Claims and Expenditures in the amount of **$680,797.72**

Vendor Code	Vendor Name / Invoice	Description	Amount
01764	AMAZON CAPITAL SERVICES		
	1191-DNRW-3FTX	ACCOUNT # A264N6SLCWDWHU (DPW) TIMECLOCK	272.25
	169G-3JG4-4HVH	ACCOUNT # A264N6SLCWDWHU (DPW) ROOF CLEANER	57.66
	17GM-RNW9-9TRM	ACCOUNT # A264N6SLCWDWHU (TREASURER) PUSH PINNS	15.19
	1CKX-NHPY-LWHX	ACCOUNT # A264N6SLCWDWHU (DPW AD) COLOR PAPER	18.49
	1DK6-MTKJ-4QXD	ACCOUNT # A264N6SLCWDWHU (TREASURER) ERASABLE GEL INK PENS, DESK ORGANIZER SET	112.00
	1M4W-9C4D-7H94	ACCOUNT # A264N6SLCWDWHU (TREASURER) 2 WIRELESS KEYBOARD COMBO	66.84
	1MTG-9WCM-9Y1P	ACCOUNT # A264N6SLCWDWHU (FIRE) PARTS FOR BOAT TRAILER	7.90
	1NCR-1F14-4MH6	ACCOUNT # A264N6SLCWDWHU (FIRE) CUSTODIAN SUPPLIES	133.46
	1NPX-T7JM-Y7Q9	ACCOUNT # A264N6SLCWDWHU (WWTP) SUPPLIES FOR CONSERVATION CARNIVAL	94.97
	1XNL-6YNT-RV1M	ACCOUNT # A264N6SLCWDWHU (DPW) LED CANOPY LIGHT	76.89
TOTAL FOR: AMAZON CAPITAL SERVICES			855.65
02036	AMAZON CAPITAL SERVICES		
	1CL6-MWH1-QQWN	ACCT # A1K517P63NLQUT(POLICE) PAPERTOWELS,TRASH BAGS CONTRACTOR TRASH BAGS	231.73
	1HCC-9XN7-7CN7	ACCT # A1K517P63NLQUT(POLICE) GUN CLEANING SUPPLIES	41.28
	1RGF-6QKP-HHPW	ACCT # A1K517P63NLQUT(POLICE) WEBCAM MMICROPHONE	36.87
	1TCT-KLJT-36CX	ACCT # A1K517P63NLQUT(POLICE) DEPOT CLEANING DUSTER, LYSOL DIINFECTANT SPRAY,	55.55
TOTAL FOR: AMAZON CAPITAL SERVICES			365.43
01665	AMBS MESSAGE CENTER INC.		
	250500215	ANSWERING SERVICE	116.92
TOTAL FOR: AMBS MESSAGE CENTER INC.			116.92
02108	ASSESSING SOLUTIONS INC.		
	JUNE 2025	ASSESSING SERVICES FOR FISCAL YEAR 2025	3,866.25
TOTAL FOR: ASSESSING SOLUTIONS INC.			3,866.25
01608	BARYAMES CLEANERS		
	BN1615-06.01.202	(FIRE) UNIFORM DRY CLEANING	543.20
	BN161606.01.2025	(POLICE) UNIFORM CLEANING	277.05
TOTAL FOR: BARYAMES CLEANERS			820.25
01600	BECKETT & RAEDER		
	2025473	CHARLOTTE DDA DEVELOPMENT PLAN 2024073	1,786.25
	2025486	CHARLOTTE MASTER PLAN & ZONING ORDINANCE 2023044	1,275.00
TOTAL FOR: BECKETT & RAEDER			3,061.25
01581	BLUE CARE NETWORK		
	21290006501	COVERAGE PERIOD 06/01/2025 THRU 06/30/2025	66,659.90
	251290011468	(RETIRESS)COVERAGE PERIOD 06/01/2025 THRU 06/30/2025	2,586.45
TOTAL FOR: BLUE CARE NETWORK			69,246.35

Vendor Code	Vendor Name / Invoice	Description	Amount
01555	BYRUM ACE HARDWARE		
	433957	(DPW) PAINT ROLLER, INTERIOR EGGSHELL 1 GALLON, TRAY LINER	79.06
	445800	(WWTP) PAINT SUPPLIES	52.97
	447408	(WWTP) PAINT SUPPLIES	17.99
	447803	(WWTP) PLUMBING SUPPLIES	115.57
	447933	(FIRE) HAZMAT SUPPLIES	374.75
	448028	(WWT) PAINT SUPPLIES	18.00
	448149	(WWTP) OFFICE SUPPLIES	30.55
	449112	(WWTP) SUPPLIES FOR PUMP REPAIR	15.99
	449255	(WWTP) CABLE TIES	31.99
	449457	(DPW) MORTAR MIX	57.54
	449610	(FIRE) SNORKEL FITTING	28.99
	449777	(DPW) PLUMBING FITTINGS	14.98
	449943	(DPW) PLUMBING FITTINGS	15.18
TOTAL FOR: BYRUM ACE HARDWARE			853.56
01882	CALEDONIA FARMERS ELEVATOR		
	473587	TIRE DISPOSAL	225.00
	473778	TIRE LABOR, O-RING	111.00
	473902	(TIRE LABOR) TIRE LABOR TRUCK 318	16.00
TOTAL FOR: CALEDONIA FARMERS ELEVATOR			352.00
01547	CANON FINANCIAL SERVICES, IN		
	40768673	MONTHLY PRINTER CHARGE	268.42
TOTAL FOR: CANON FINANCIAL SERVICES, IN			268.42
01531	CATHEY COMPANY		
	96988	CLARIFIER REPAIR	38.08
TOTAL FOR: CATHEY COMPANY			38.08
01641	CHRIS ARRAS		
	05.27.2025	BOOT ALLOWANCE PER SEIU CONTRACT	250.00
TOTAL FOR: CHRIS ARRAS			250.00
01520	CITY OF CHARLOTTE		
	14996-06.30.2025	DEAN PARK 526 W. STODDARD ST.	3,172.13
TOTAL FOR: CITY OF CHARLOTTE			3,172.13
01489	CMP DISTRIBUTORS INC		
	021170	TACTICAL PANTS	74.99
TOTAL FOR: CMP DISTRIBUTORS INC			74.99
01464	COURTHOUSE SQUARE		
	05.27.2025	CARC GRANT DISTRIBUTION	5,000.00
TOTAL FOR: COURTHOUSE SQUARE			5,000.00
01428	DELTA DENTAL PLAN OF MICHIGAN		
	RIS0006379654	BILLING PERIOD 06/01/2025 THRU 06/30/2025	5,429.97
TOTAL FOR: DELTA DENTAL PLAN OF MICHIGAN			5,429.97
01423	DETROIT SALT		
	SI25-30984	ROAD SALT 2024/2025 WINTER SEASON	6,213.92
TOTAL FOR: DETROIT SALT			6,213.92

Vendor Code	Vendor Name / Invoice	Description	Amount
01398	EATON COUNTY-TREASURER		
	2025-00000072	TR-2024 TAX YEAR	3.30
TOTAL FOR: EATON COUNTY-TREASURER			3.30
01402	EJ USA INC		
	110250032855	CURB INLET ASSAMBLY,CURB INLET GRATE, CURB INLET FRAME	1,862.62
TOTAL FOR: EJ USA INC			1,862.62
01358	FAMILY FARM & HOME		
	002000/C	5 TINE MANURE FORK	19.99
	2002/36	MISC. SUPPLIES	4.98
TOTAL FOR: FAMILY FARM & HOME			24.97
01113	FERGUSON WATER WORKS FKA		
	0216183	3/4 COPPERHORNS	2,000.00
	0216191	CURB STOPS	1,506.72
TOTAL FOR: FERGUSON WATER WORKS FKA			3,506.72
01322	GALE BRIGGS, INC.		
	85080	CONCRETE	950.00
TOTAL FOR: GALE BRIGGS, INC.			950.00
01297	H2O COMPLIANCE SERVICES INC		
	00010163	CROSS CONNECTION PROGRAM	1,328.40
TOTAL FOR: H2O COMPLIANCE SERVICES INC			1,328.40
01438	HASSEL FREE FUELS		
	CFSI-12088	ACCOUNT # 010109 (FIRE) FUEL	964.07
TOTAL FOR: HASSEL FREE FUELS			964.07
02037	HASSEL FREE FUELS		
	CFSI-12040	ACCNT #010107 (DPW/WWTP) FUEL	1,054.82
TOTAL FOR: HASSEL FREE FUELS			1,054.82
01970	HOPKINS MECHANICAL SERVICES, LLC		
	H25218	WESTSIDE- WATER HEATER REPLACEMENT	555.00
	H25219	TESTED WESTSIDE BACKFLOWS	3,774.00
	H25226	ARMORIE BOILR CSD-1, CHECKED AND RESTED ALL SAFETIES ON BOILER	958.00
	H25254	INFLUENT SAMPLER	298.00
TOTAL FOR: HOPKINS MECHANICAL SERVICES, LLC			5,585.00
01235	JETT PUMP & VALVE		
	25615	TIRRELL PUMP STATION VALVE REPLACEMENT	59,338.01
TOTAL FOR: JETT PUMP & VALVE			59,338.01
01209	KENDALL ELECTRIC INC.		
	S113469688.002-2	ACCUTABS-WELL 6	56.11
	S113569900.001-2	ELECTRIC SUPPLIES	37.45
	S113613018.001-2	PIPE HANGER W/BOLT	24.42
TOTAL FOR: KENDALL ELECTRIC INC.			117.98
01976	KENT COMMUNICATIONS INC		
	347293	JUNE UTILITY BILLS	1,050.63
TOTAL FOR: KENT COMMUNICATIONS INC			1,050.63

Vendor Code	Vendor Name / Invoice	Description	Amount
01883	KENYON AND SONS LLC		
	#05-05/24/2025	WEEKLY MOWING- 05/18 TO 05/24	4,620.00
	#06-05/31/2025	MOWING - 05/25 TO 5/31	4,260.00
TOTAL FOR: KENYON AND SONS LLC			8,880.00
01195	KONICA MINOLTA BUSINESS		
	502116335	MONTHLY MAINTENANCE 04/17/2025 - 05/16/2025 (COLOR METER)	23.37
	502122124	MONTHLY MAINTENANCE BILLING PERIOD 05/17/2025 -THRU 06/16/2025	60.98
TOTAL FOR: KONICA MINOLTA BUSINESS			84.35
02179	LANSING REAL GREEN LAWN CARE INC.		
	71951	LAWN MOWING PER CODE ENFORCEMENT 102 LANSING ST	35.00
	71952	LAWN MOW PER CODE ENFORCEMENT- 318 N COCHRAN	35.00
	71953	LAWN MOWING PER CODE ENFORCEMENT- 531 S SHELDON ST	35.00
	71954	LAWN MOWING PER CITY CODE 202 E SHEPHERD ST	70.00
	71955	LAWN MOWING PER CODE ENFORCEMENT 451 N COCHRAN NEXT TO 455	35.00
	72079	LAWN LOWING PER CODE ENFORCEMENT- 603 MIKESELL ST	35.00
	72080	LAWN MOW PER CODE ENFORCEMENT- 215 W HENRY ST	70.00
	72081	LAWN MOWING PER CODE ENFORCEMENT- 416 PRAIRIE	70.00
TOTAL FOR: LANSING REAL GREEN LAWN CARE INC.			385.00
01182	LANSING UNIFORM CO.		
	107128-A	UNIFORM ITEMS	156.90
TOTAL FOR: LANSING UNIFORM CO.			156.90
01173	LEA'S AUTO BODY		
	17HK-TG9D-CCH9	(CLERK) COLOR INK FOR MAYOR PRINTER	87.11
	9681	BATTERY FOR 2019 POLICE INTERCEPTOR	170.53
	9693	OIL CHANGE FOR CAR # 410	90.89
	9723	OIL CHANG TO UNIT #413	92.79
TOTAL FOR: LEA'S AUTO BODY			441.32
MISC	LOMAS REAL ESTATE LLC		
	05/28/2025	UB refund for account: 16697 *UB refund for account: 16697	479.09
TOTAL FOR: LOMAS REAL ESTATE LLC			479.09
02016	MACQUEEN EMERGENCY		
	W03594	REPAIR TO STREET SWEEPER	18,001.43
TOTAL FOR: MACQUEEN EMERGENCY			18,001.43
02144	MANNIK & SMITH GROUP, INC., THE		
	132760	OAK PARK DESIGN SERVICES (SERVICES THRU MAY 9TH, 2025)	1,182.00
TOTAL FOR: MANNIK & SMITH GROUP, INC., THE			1,182.00
01532	MATTHEW CASTLE		
	05.27.2025	MILEAGE REIMBURSEMNT FOR TRAINING (ALERT TRAIN THE TRAINER)	301.00
TOTAL FOR: MATTHEW CASTLE			301.00

Vendor Code	Vendor Name / Invoice	Description	Amount
01102	MICHIGAN COMPANY, INC.		
	0000298-916926	MMAC POLY LD LINER, BIG D METERED AERO DISP WHITE	297.25
TOTAL FOR: MICHIGAN COMPANY, INC.			297.25
01078	MICHIGAN STATE POLICE		
	551-658861	TOKEN FEE 04/01/2025 - 06/30/2025	231.00
TOTAL FOR: MICHIGAN STATE POLICE			231.00
01075	MML		
	0007551	MEMBERSHIP RENEWAL 07.01.2025 - 06.30.2026	6,145.00
TOTAL FOR: MML			6,145.00
01072	MML WORKERS COMPENSATION FUND		
	5428207	POLICY PREMIUM 07/01/2025 TO 07/01/2026	85,347.00
TOTAL FOR: MML WORKERS COMPENSATION FUND			85,347.00
01155	MWEA		
	255580	MEMBERSHIP DUES (C,ARRAS 9/8/2025 - 9/8/2025)	100.00
	25665	MWEA MEMBERSHIP (C, MILLER 9/6/2025 - 9/6/2026)	100.00
TOTAL FOR: MWEA			200.00
01536	NAPA AUTO PARTS		
	280591	PARTS FOR POWER WASHER REPAIR	17.83
	281155	FILTERS	285.82
TOTAL FOR: NAPA AUTO PARTS			303.65
01007	O'REILLY AUTO PARTS		
	4651-470020	PUMP VALVES FOR TRUCK 313	34.99
TOTAL FOR: O'REILLY AUTO PARTS			34.99
02189	OVERWATCH EMERGENCY		
	5307	EMERGENCY SYSTEM NOT WORKING IN UNIT 411	367.54
TOTAL FOR: OVERWATCH EMERGENCY			367.54
01997	POTTERVILLA APPLIED TECHNOLOGY		
	32706	CARC WEBPAGE DOWN, ACTIVATED PAY UTILITY BILLS AND REPORT STREET LIGHT OUTAGE BUTTON ON WEBPAGE	300.00
TOTAL FOR: POTTERVILLA APPLIED TECHNOLOGY			300.00
02166	RCR SOLUTIONS		
	INV-000159	RESTROOM REMODEL	19,999.96
TOTAL FOR: RCR SOLUTIONS			19,999.96
00872	SHYFT GROUP, INC, THE		
	05.29.2025	BROWNFIELD EXPENSE TAX REIMBURSEMENT	98,759.64
	SVA0034222	SERVICE TO TRUCK 315	1,170.00
TOTAL FOR: SHYFT GROUP, INC, THE			99,929.64

Vendor Code	Vendor Name / Invoice	Description	Amount
02190	SME		
	163067	NORTH OLIVER TO HALL ST RECONSTRUCTION (PROFESSIONAL SERVICES MARCH 31, 2025 TO MAY 04, 2025)	4,160.00
TOTAL FOR: SME			4,160.00
02104	SPOT ON INSPECTIONS, LLC		
	340	WINCH REPAIR	175.00
TOTAL FOR: SPOT ON INSPECTIONS, LLC			175.00
00861	STANDARD LIFE INSURANCE CO		
	JUNE 2025	2025 JUNE	1,730.66
TOTAL FOR: STANDARD LIFE INSURANCE CO			1,730.66
02021	STAPLES		
	6032434162	LABEL MAKER TAPES	68.25
TOTAL FOR: STAPLES			68.25
00848	SUPERFLEET MASTERCARD PROG.		
	FB749-06.01.2025	(POLICE) FUEL	3,491.58
TOTAL FOR: SUPERFLEET MASTERCARD PROG.			3,491.58
00820	TRACE ANALYTICAL LABORATORIES		
	5051131	WATER ANALYSIS	130.50
	5060090	WATER ANALYSIS	130.50
TOTAL FOR: TRACE ANALYTICAL LABORATORIES			261.00
02151	TROJAN TECHNOLOGIES CORP		
	28835	UV-SUPPLIES	2,453.35
TOTAL FOR: TROJAN TECHNOLOGIES CORP			2,453.35
00808	TSC TRACTOR SUPPLY		
	760230	SOFTENER SALT	234.50
TOTAL FOR: TSC TRACTOR SUPPLY			234.50
00778	VISION SERVICE PLAN		
	822877725	SAFETY- JUNE 2025	426.97
	822877791	JUNE 2025	881.92
TOTAL FOR: VISION SERVICE PLAN			1,308.89
00777	WALDRON FUELS		
	18329	FUEL	578.34
TOTAL FOR: WALDRON FUELS			578.34
01798	WEILER EXCAVATION LLC		
	2421	REPLACE WATER SERVICE 440 PLEASANT ST	2,740.00
TOTAL FOR: WEILER EXCAVATION LLC			2,740.00
02191	WHITNEY, STEPHANIE		
	06.03.2025	REIMBURSEMENT FOR MIELAGE- MDOT MEETING,PUBLIC WORKS CONFERENCE, JOB SITE/ROAD DRIVING	287.00
TOTAL FOR: WHITNEY, STEPHANIE			287.00

Vendor Code	Vendor Name / Invoice	Description	Amount
00761	WILLIAMS FARM MACHINERY, INC.		
	366640	ELBOW FOR SNORKEL BUCKET	22.72
TOTAL FOR: WILLIAMS FARM MACHINERY, INC.			22.72
TOTAL - ALL VENDORS			436,350.10

PAYMENT TYPE TOTAL

Paper Check	355,462.10
EFT Transfer	80,888.00

CITY OF CHARLOTTE
RESOLUTION NO. 2025-25
AMENDING STREET CLOSURES FOR ODDITIES FESTIVAL TO INCLUDE NEEDFUL THINGS PARTICIPATION August 29–31, 2025

WHEREAS, the Charlotte City Council previously approved Resolution No. 2025-20 authorizing street closures in support of the Oddities Festival scheduled for August 29 through August 31, 2025; and

WHEREAS, Needful Things, a locally owned business located at 117 E. Harris Street, has requested to participate in the Oddities Festival by hosting additional vendors and community activities in front of their location; and

WHEREAS, the proposed expansion will allow for up to 40 additional vendors and enhance community fellowship during the festival, with coordination between Needful Things and the Oddities Festival Committee; and

WHEREAS, this extension will also accommodate the festival parade and activities planned along East Harris Street without interrupting traffic flow or significantly impacting available parking; and

WHEREAS, the requested street closure is consistent with the business's prior City-approved events and has been reviewed by the City Administration;

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes Resolution 2025-xx to include the following additional street closure:

- Closure of the 100 block of East Harris Street, from Cochran Avenue to North Washington Street, beginning at 6:00 p.m. on Friday, August 29, 2025, through 6:00 p.m. on Sunday, August 31, 2025, to accommodate vendor booths, tents, and other festival-related activity coordinated by Needful Things.

BE IT FURTHER RESOLVED, that access to adjacent residential driveway within the closed section shall be maintained as feasible during the event; and

BE IT FURTHER RESOLVED, that the Charlotte Department of Public Works and Charlotte Police Department are authorized to assist with this additional street closure, including placement of barricades, accommodation for neighboring driveways, and issuance of any necessary Traffic Control Orders.

The foregoing resolution was presented by and supported by for approval.
Carried; Yea ; Nay ; Absent

CERTIFICATION

I, Mary LaRocque, City Clerk for the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Charlotte during its regular meeting held on June 09, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 P.A. 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

____
Mary LaRocque, City Clerk

Memo

To: Honorable Mayor Lewis; City Council
From: City Clerk, Mary LaRocque
Date: May 29, 2025
Subject: Resolution 2025-25 To approve additional street closures for Oddities Festival to include Needful Things Participation August 29-31, 2025

Background

The Oddities Festival, scheduled for August 29–31, 2025, has become a growing community event featuring local vendors, performances, and a parade. Needful Things, a local business located at 117 E. Harris Street, has requested to expand the event's footprint by closing the 100 block of East Harris Street, from Cochran Avenue to North Washington Street. This would mirror a recent successful street closure held for a separate anniversary celebration.

According to the request, the expansion would support up to 40 additional vendors, promote local business engagement, and enhance the overall community atmosphere. This area is a natural extension of festival traffic flow, and there are no anticipated significant impacts to parking or traffic circulation.

Coordination between Needful Things and the Oddities Festival Committee has already begun, and the proposal aligns with prior City-approved uses of this space for community-focused events.

Recommendation

City Administration supports the request by Needful Things to expand the Oddities Festival and recommends approval of the amended street closure. The extension contributes to the festival's success and fosters greater community participation.

Financial Impact

There is no direct financial cost to the City associated with the street closure. City departments, including the Department of Public Works and the Charlotte Police Department, will assist with standard support services such as barricades and traffic control, which are already allocated within departmental operational budgets for community events.

Proposed Motion

Motion to approve Resolution 2025-25, approving the additional street closures for the Oddities Festival to include the closure of the 100 block of East Harris Street, from Cochran Avenue to North Washington Street, beginning at 6:00 p.m. on Friday, August 29, 2025, through 6:00 p.m. on Sunday, August 31, 2025, for vendor booths and festival-related activity coordinated by Needful Things.

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Honorable Mayor Lewis; City Council
From: Mary LaRocque, City Clerk
Date: June 9, 2025

Re: Staff report on Mayoral appointments to boards and commissions.

Background
In accordance with Section 4.4 (7) of the City Charter, the Mayor shall make appointments of members to the boards and commissions of the city which are authorized by law or direction of the Council.

Recommendation
It is recommended that Council approves the following Mayoral appointment(s);

NAME	BOARD/COMMISSION	EXPIRATION OF TERM
Tim Lewis	Camp Frances	End of Project
Jeffery Christensen	Camp Frances	End of Project

Financial Impacts
No financial impact

Suggested Motion
Motion to approve the Mayoral appointment(s) as outlined herein to their respective board or commission for the term of expiration given.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: City Manager Rob Hilard; Honorable Mayor Lewis; City Council
From: Christina Horton, Finance Director/Treasurer
Date: June 5, 2025
Re: Finance/Treasury Department Staff Report for Change Order

Background:

The City has an open purchase order (PO 25-000052) with Detroit Salt for the purchase of road salt through a piggy-back of the state contract. Under this agreement, 500 tons of salt were reserved at the contracted rate. However, actual usage exceeded the reservation by 58.69 tons, resulting in an overage of $543.50 beyond the current PO amount.

Recommendation:

I recommend that City Council approve a change order to PO 25-000052 to increase the purchase order amount from **$30,915.00 to $31,458.50**. This change will allow payment of the outstanding invoice in full and ensure compliance with procurement and accounting practices.

Financial Impact:

Approval of the change order will ensure timely payment of an existing obligation and maintain the City's positive vendor relationship and credit standing. If not approved, the City may be unable to process payment for delivered materials, potentially disrupting future procurement through cooperative agreements. The overage amount of $543.50 will be absorbed within the existing operational budget.

Suggested Motion:

I move to approve a change order to PO 25-000052 for Detroit Salt, increasing the total amount of the purchase order to $31,458.50.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: City Council
From: Stephanie Whitney - Director of Public Works
Date: June 5, 2025
Re: Eaton County Parks Grant Acceptance

Summary:
Approval is requested to accept a $100,000 Eaton County Parks Community Grant for renovations at Oak Park. The grant, awarded through the Eaton County Parks and Recreation Millage-funded Community Grant Program, will support improvements designed to enhance recreational access and park usability.

The required $50,000 local match will be funded through a joint contribution: **$20,000 from the City of Charlotte** and **$30,000 from the Charlotte Area Recreation Cooperative (CARC)**. The project must be completed by September 30, 2026, and all grant funds are reimbursement-based. City staff will oversee project compliance, including quarterly reporting and the installation of required recognition signage.

Requested Action:
Approve the attached agreement to accept the Eaton County Parks Community Grant and authorize City staff to administer the Oak Park Renovation project in accordance with the grant agreement.

EATON COUNTY PARKS COMMUNITY GRANT AGREEMENT
BETWEEN THE
COUNTY OF EATON and CITY OF CHARLOTTE

This Grant Agreement ("Agreement") is entered into by the County of Eaton, hereinafter referred to as "the County," and the City of Charlotte, hereinafter referred to as the "Grant Recipient."

The Grant Recipient agrees to accept the grant funds and carry out the project in a lawful, satisfactory, and proper manner, pursuant to and in accordance with all requirements of the Agreement.

SOURCE OF FUNDING

This grant is made available through funding from the Eaton County Parks and Recreation Millage passed by voters on November 8, 2022. A portion of these millage funds have been allocated for the Eaton County Parks Community Grant Program to assist communities with planning, purchasing, preliminary engineering/design, and construction costs directly related to park and open space projects located in Eaton County.

PROJECT DESCRIPTION

Project Title: **Oak Park Renovation.** Work shall be performed as identified in the Grant Recipients Parks Community Grant Application (see attached).

GRANT TERM

The project shall be completed by September 30, 2026.

GRANT REIMBURSEMENT

Total payment made to the Grant Recipient by the County shall not exceed $100,000.

Grant Amount = $100,000
Matching Funds = $50,000
Total Project Budget = $150,000

The Grant Recipient is responsible for the payment of all eligible costs necessary to complete the project. The Grant Recipient shall submit reimbursement requests to the County with proper documentation not to exceed the awarded amount. All city, village, and township matching funds must be expended first, prior to Eaton County Grant Funds. Final payment request will not be processed until a final quarterly report is received and a project inspection is completed.

Expenses incurred by the Grant Recipient prior to the start date of June 1, 2026, or after the end date of September 30, 2026, are not allowed under this agreement.

All requests for payment shall be submitted by the Grant Recipient on a form provided by the County and shall include proof of payment to the vendor (such as cancelled checks, ACH, wire transfer, etc.) and proof of receipt of goods.

The Grant Recipient is responsible for ensuring that all partner entities fulfill their commitments under the grant proposal.

Grant funding is project-based only and does not allow for administrative expenses or ongoing project costs.

CHANGES

The Grant Recipient must obtain written authorization from the County before implementing any changes that materially alter the project as originally proposed, including but not limited to, new activities and/or alteration of the existing project. The Grant Recipient shall immediately notify the County if a change in the project is required or if the project cannot be implemented as projected. Any proposed change in the project is subject to written approval by the County.

PROJECT RECOGNITION SIGN

The Grant Recipient is required to prominently display a recognition sign which will be provided by the Eaton County Parks Department. Signage must be posted in an approved location and be present for the life of the project.

REPORTING REQUIREMENTS

The Grant Recipient shall furnish a summary of project and financial accomplishments on a quarterly basis on a form provided by the County. Documentation of any match funding must additionally be reported. If the match is in kind, detailed documentation outlining the work completed, the cost of the work and who performed the work must be provided.

Reports are due per the following schedule:

Reporting Period	***Due Date***
June 1 – September 30	October 24, 2025
October 1 – December 31	January 23, 2026
January 1 – March 31	April 24, 2026
April 1 – June 30	July 24, 2026
July 1 – September 30	October 16, 2026

PROJECT INSPECTION/GRANT CLOSEOUT

The Grant Recipient agrees to an onsite inspection by County Staff after the Grant Recipient has submitted their final quarterly project report. The project recognition sign provided by the Eaton County Parks Department must be posted in its approved location at the time of inspection. Failure to do so will delay final payment and close out the grant.

CONTINUED FUNDING

The County makes no implied or explicit guarantee, offer, or representation of future funding from Eaton County beyond termination of this Agreement.

ACCOUNTING

The Grant Recipient agrees to maintain records in accordance with generally accepted accounting practices, to retain these records for a period of no less than three years from the date of the final report and to make this accounting available for audit by appropriate staff of the County if requested.

LIABILITY

Any liability resulting from activities engaged in by the Grant Recipient shall be the sole responsibility of the Grant Recipient. The Grant Recipient and/or their contractors and sub-contractors must acquire liability insurance. Additionally, the Grant Recipient agrees to hold the County harmless in the event of any claim arising out of the activities described herein. If project activities are occurring on property not owned by the Grant Recipient, a written signed statement must be secured with the property owner agreeing to hold the County harmless in the event of any claim arising out of the activities described herein.

CERTIFICATIONS

A. The Grant Recipient hereby certifies there has been no known change in the project as described in the grant application.
B. The Grant Recipient hereby agrees to implement the project as defined in this Agreement and that the funds made available will be used only as set forth in this Agreement.

FOR THE GRANT RECIPIENT:

____
Signature

Name/Title____ Date:__________________

FOR EATON COUNTY:

____
Signature

Name/Title____ Date:__________________

Memo

To: Honorable Mayor Lewis; City Council
From: Finance Director/Treasurer, Christina Horton
Date: May 22, 2025
Subject: Resolution 2025-26 – Approval of FY25-26 Budget

Background:
In accordance with the City Charter and the Michigan Uniform Budgeting and Accounting Act (Public Act 2 of 1968, as amended), the City Manager presented the proposed FY25-26 budget for the City of Charlotte. The proposed budget covers the fiscal year beginning July 1, 2025, and ending June 30, 2026.

The City Council has thoroughly reviewed the proposed budget, held internal discussions, and made any necessary amendments. A public hearing on the budget was conducted on May 27, 2025, to ensure transparency and community input.

Recommendation:
Staff recommends that the City Council approve Resolution 2025-26 to formally adopt the FY25-26 budget. This resolution includes acceptance of estimated revenues, authorization of expenditures, adoption of millage rates, and administrative authorizations for the City Manager and Finance Department to carry out the budget.

Financial Impacts:
Total Revenues: $17,447,188
Total Expenditures: $19,036,579
Millage Rates to be Levied:
14.0606 mills – General Operating
0.1715 mills – Yard Waste Collection
0.0878 mills – Recycling Center Operations
0.7086 mills – Debt Service for 2008 Facility Bonds
3.9265 mills – Fire Protection Services (Special Assessment)
1.2158 mills – DDA District

The budget includes funding for essential city services, infrastructure maintenance, public safety, and capital improvements, while maintaining compliance with state regulations.

Suggested Motion:

I move to approve Resolution 2025-26 to adopt the City of Charlotte's FY25-26 budget, set millage rates, and authorize related administrative actions as outlined.

CITY OF CHARLOTTE
RESOLUTION NO. 2025-26

RESOLUTION TO APPROVE THE BUDGET FOR THE FISCAL YEAR THAT BEGINS JULY 1, 2025, TO SET RATES OF TAXATION, AND TO AUTHORIZE OTHER RELATED ACTIONS.

WHEREAS, in accordance with the provisions of the City Charter and the State of Michigan Uniform Budgeting and Accounting Act (Public Act 2 of 1968, as amended), the City Manager submitted to Council a proposed budget for the fiscal year commencing July 1, 2025 and ending June 30, 2026; and

WHEREAS, Council members have reviewed the proposed budget and the Council has availed itself of opportunities to be informed about its contents, to discuss the spending plan for the City, to debate its implications and to offer amendments to the budget; and

WHEREAS, in accordance with legal requirements and after proper notice, a public hearing was held on the proposed budget on May 27, 2025;

NOW, THEREFORE, BE IT RESOLVED that the estimated revenues for the fiscal year are hereby accepted by the City Council as follows**:**

Fund #	Fund Name	Revenue Amount
101	General Fund	$6,984,922
202	Major Street Fund	$1,315,776
203	Local Street Fund	$488,697
206	Fire Fund	$2,437,378
230	Drug Enforcement	$-
232	Act 302 Police Training Fund	$5,400
243	Brownfield Redevelopment Fund	$102,000
244	Economic Development Fund	$7,000
248	DDA Fund	$15,000
250	LDFA Fund	$10,000
285	Camp Frances	$3,400
286	Federal & State Grants Fund	$0
295	Airport Fund	$196,520
304	2008 Facility Building G.O. Bond Fund	$230,881
403	Revolving Fund	$12,000
510	Water and Sewer Fund	$4,711,224
518	Recycling Fund	$59,640
601	Motor Vehicle Pool Fund	$596,500
666	Information Technology Pool Fund	$240,850
800	Charlotte Area Rec Co-Op	$30,000
	Total Revenue	$17,447,188

AND BE IT FURTHER RESOLVED, that expenditures for the fiscal year are hereby authorized for the various funds in the following amounts:

Fund #	Fund Name	Expenditure Amount
101	General Fund	$6,888,861
202	Major Street Fund	$1,315,776
203	Local Street Fund	$1,329,364
206	Fire Fund	$2,436,375
230	Drug Enforcement	$1,500
232	Act 302 Police Training Fund	$5,400
243	Brownfield Redevelopment Fund	$90,000
244	Economic Development Fund	$30,000
248	DDA Fund	$47,850
250	LDFA Fund	$1,000,000
285	Camp Frances	$14,500
286	Federal & State Grants Fund	$0
295	Airport Fund	$196,520
304	2008 Facility Building G.O. Bond Fund	$208,750
403	Revolving Fund	$0
510	Water and Sewer Fund	$4,405,257
518	Recycling Fund	$71,369
601	Motor Vehicle Pool Fund	$648,847
666	Information Technology Pool Fund	$304,560
800	Charlotte Area Rec Co-Op	$41,650
	Total Expenditures	$19,036,579

AND BE IT FURTHER RESOLVED, that 14.0606 mills be levied on the taxable valuation as equalized for general operating requirements of the City;

AND BE IT FURTHER RESOLVED, that .1715 mills be levied on the taxable valuation as equalized for yard waste collection;

AND BE IT FURTHER RESOLVED, that .0878 mills be levied on the taxable valuation as equalized for recycling center operating requirements;

AND BE IT FURTHER RESOLVED, that .7086 mills be levied on the taxable valuation as equalized to cover the principal and interest payments of the General Obligation Unlimited Tax Refunding Bonds, Series 2017, which refunded the 2008 Building Facility & Site bonds approved by the electorate on November 6, 2007;

AND BE IT FURTHER RESOLVED, that 3.9265 mills be levied on the taxable valuation for real property as equalized for Special Assessment District #1 of 2025, Roll

#1 of 2025 to defray costs of fire protection services and capital expenditures, which assessment will be revenues of the Fire Fund;

AND BE IT FURTHER RESOLVED, that 1.2158 mills be levied on the taxable valuation as equalized for parcels within the Downtown Development Authority (DDA) district, which taxes will be revenues of the DDA fund;

AND BE IT FURTHER RESOLVED, that all taxes and special assessments levied on the City tax roll shall be assessed a 1% property tax administration fee;

AND BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to grant wage increases for non-union employees within authorized budget allowances;

AND BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make budgetary transfers within a fund or between funding centers within a fund, if such exist, and that all other transfers be approved only by further action of the Council pursuant to the provisions of the Michigan Uniform Budgeting and Accounting Act;

AND BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute Michigan Department of Treasury Form L-4029 (Tax Rate Request), as required under MCL 211.24e and other applicable law, for submission to the County Equalization Director for the purpose of levying the millages authorized in this resolution.

The foregoing resolution was presented by and supported by for approval. Carried. Yea Nay0; Absent

CERTIFICATION

I, Mary LaRocque, City Clerk for the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Charlotte during its regular meeting held on May 27, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 P.A. 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

____

Mary LaRocque, City Clerk

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 000.000							
101-000.000-402.000	CURRENT PROPERTY TAXES	3,450,188	3,633,452	3,724,300	3,845,279	4,236,665	4,236,665
101-000.000-402.001	YARD WASTE PROPERTY TAX	44,038	46,207	49,030	46,464	51,041	51,041
101-000.000-404.000	PRIOR YEAR TAXES		(1,704)	(2,000)	683	(2,000)	(2,000)
101-000.000-412.000	DELINQUENT PERSONAL PROPERTY TAX	(10)	262	250		200	200
101-000.000-432.000	PAYMENT IN LIEU OF TAXES	11,638	23,803	18,000		18,000	18,000
101-000.000-434.000	TRAILER PARK TAX	1,017	834	800	582	800	800
101-000.000-439.000	MARIJUANA EXCISE TAX				174,686	174,686	174,686
101-000.000-445.000	TAXES - INTEREST & PENALTIES	10,496	10,853	9,000	10,021	9,000	9,000
101-000.000-447.000	TAXES - COLLECTION FEES	139,251	143,965	147,000	154,604	151,557	151,557
101-000.000-451.000	SPECIAL ASSESSMENT REVENUE					13,000	13,000
101-000.000-477.000	CABLE FRANCHISE FEES	35,551	17,804	35,000	17,230	17,000	17,000
101-000.000-479.000	MARIHUANA LICENSE & APPLICATION		15,000		5,000	15,000	15,000
101-000.000-490.003	ZONING PERMIT FEE		280		4,758	25,000	25,000
101-000.000-490.004	OTHER PERMITS & FEES	515	1,130	750	515		
101-000.000-506.000	FEDERAL - DOJ	1,725			2,507		
101-000.000-528.000	FEDERAL GRANTS - OTHER	194,933					
101-000.000-543.001	LIQUOR LICENSE	11,097	18,005	11,000	5,072	11,000	11,000
101-000.000-543.100	STATE FUNDING-POLICE CPE				7,000		
101-000.000-569.000	OTHER STATE GRANT-PENSION		633,932				
101-000.000-573.000	LOCAL COMM STBLZTN SHARE TAX	382,027	389,495	325,000	158,020	380,000	380,000
101-000.000-574.000	REVENUE SHARING	1,162,995	1,009,204	1,010,000	499,882	982,435	982,435
101-000.000-574.001	REVENUE SHARING - CVTRS		178,796	194,000	91,974	183,953	183,953
101-000.000-574.002	REVENUE SHARING - CVTRS PS		3,438	3,600	65		
101-000.000-574.003	REVENUE SHARING - CVTRS 3-FACTOR I				9,861	19,885	19,885
101-000.000-576.000	STATE GRANTS - ELECTION REIMBURSEN		10,564				
101-000.000-581.000	COUNTY/LOCAL GRANTS				7,980		
101-000.000-626.002	WEED CUTTING		(1,685)				
101-000.000-626.005	MOWING/SNOW REMOVAL RECAPTURE					25,000	25,000
101-000.000-626.006	CITY LABOR RECAPTURE					10,000	10,000
101-000.000-626.007	DISPOSAL COST RECOVERY					5,000	5,000
101-000.000-628.000	COST RECOVERY	5,000	(10,981)		80		
101-000.000-628.001	ACCIDENT, FOIA, COPIES	3,589	2,912	3,500	2,599	2,000	2,000
101-000.000-628.002	RENTAL REGISTRATION FEE	17,100	39,500	5,000	28,730	25,000	25,000
101-000.000-629.000	SCHOOL PARTICIPATION REIMB.	43,339	45,845	43,000		45,000	45,000
101-000.000-631.001	ZONING ADMIN FEE					7,500	7,500
101-000.000-652.000	PARKING PERMITS					500	500
101-000.000-656.000	DISTRICT COURT FINES	9,583	8,281	7,000	7,199	7,000	7,000
101-000.000-656.001	PARKING FINES	2,080	6,119	4,000	5,080		
101-000.000-657.000	CIVIL INFRACTIONS	455			50		
101-000.000-665.000	INTEREST INCOME	104,574	173,166	100,000	101,077	150,000	150,000
101-000.000-667.001	RENT EARNED-CITY PROPERTY	880	860	880	850	800	800
101-000.000-670.000	SCIENCE CAMP REVENUE					200	200
101-000.000-673.000	GAIN/LOSS ON SALE OF ASSETS	11,923					
101-000.000-676.000	REIMBURSEMENTS	21	15,083		14,945	44,000	44,000
101-000.000-677.000	EQUIPMENT RENTAL RECAPTURE					9,000	9,000
101-000.000-680.000	SUNDRY REVENUE	67,390	146,900	15,000	37,309	600	600
101-000.000-680.001	RECONCILING DIFFERENCES				(54)		
101-000.000-689.000	CASH OVER/SHORT				5		
101-000.000-692.001	CONTRIBUTIONS FROM RETIREES	2,126	7,888	7,000	4,380	2,000	2,000
101-000.000-692.002	CONTRIBUTIONS FROM OTHERS	2,000	3,637				
101-000.000-692.003	CONTRIBUTIONS FROM RETIREES - OTHI		6,011				
101-000.000-692.004	CONTRIBUTIONS - SCIENCE CAMP	500	101	800	305	100	100
101-000.000-692.005	CONTRIBUTIONS FOR POLICE		6,500		14,000	14,000	14,000
101-000.000-699.510	CONTRIBUTION FROM W & S FUND	349,992	349,992	350,000	174,996	350,000	350,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		6,066,013	6,935,449	6,061,910	5,433,734	6,984,922	6,984,922

Dept 101.000 - MAYOR, CITY COUNCIL & BOARDS

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 101.000 - MAYOR, CITY COUNCIL & BOARDS							
101-101.000-708.000	COUNCIL COMPENSATION	13,818	14,176	12,650	14,215	13,283	20,420
101-101.000-721.000	FICA/MEDICARE - CITY SHARE	1,057	1,084	968	1,087	1,017	1,563
101-101.000-731.000	MATERIALS & SUPPLIES		479	1,000	286	1,000	1,000
101-101.000-956.000	MEETING EXPENSE		259	5,000	2,818	5,000	5,000
101-101.000-960.000	DUES & SUBSCRIPTIONS	(1,006)	5,676	5,000	6,260	6,500	6,500
101-101.000-965.000	CONFERENCES & TRAINING	2,983	4,378	7,500	3,775	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - 101.000 - MAYOR, CITY		(16,852)	(26,052)	(32,118)	(28,441)	(31,800)	(39,483)
Dept 172.000 - CITY MANAGER							
101-172.000-703.000	ADMINSTRATIVE SALARIES	86,415	78,798	150,000	115,382	147,000	147,000
101-172.000-704.000	STAFF WAGES		6,000				
101-172.000-704.200	HOLIDAY COMPENSATION	3,564	2,469				
101-172.000-709.420	MARIJUANA OVERSITE		957				
101-172.000-710.000	COMPENSATED ABSENCES	12,332	32,267				
101-172.000-715.000	HEALTH REIMBURSEMENT		1,000				
101-172.000-718.000	AUTO ALLOWANCE		8,551		6,311	4,800	4,800
101-172.000-721.000	FICA/MEDICARE - CITY SHARE	7,378	9,419	11,475	9,058	11,613	11,613
101-172.000-723.000	VISION CARE	273	61	400	214	412	412
101-172.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	881	1,303	1,300	972	1,411	1,411
101-172.000-725.604	DENTAL & HEALTH BENEFITS	20,442	18,454	22,807	17,161	24,632	24,632
101-172.000-728.000	RETIREMENT PLANS	11,786	161,972	29,400	11,538	14,701	14,701
101-172.000-728.001	RETIREMENT HEALTH SAVINGS				6,462	7,590	7,590
101-172.000-731.000	MATERIALS & SUPPLIES		120	300	289	300	300
101-172.000-732.000	POSTAGE	250	134	200	99	200	200
101-172.000-801.000	PROFESSIONAL SERVICES	73,830	142,599	80,000	63,216	80,000	80,000
101-172.000-801.100	PROFESSIONAL SERVICES-MARIJUANA OV				1,287		
101-172.000-850.000	TELEPHONE & INTERNET	7,576	6,938	6,500	4,388	6,500	6,500
101-172.000-861.000	MILEAGE ALLOWANCE		261	500			
101-172.000-900.000	PRINTING & PUBLISHING	2	365	200			
101-172.000-955.001	INSURANCE & BONDS	23	23	25	50		
101-172.000-960.000	DUES & SUBSCRIPTIONS		729	1,800		1,000	1,000
101-172.000-963.000	MISCELLANEOUS	151,090	60,588	150,000	150,000	150,000	150,000
101-172.000-965.000	CONFERENCES & TRAINING	2,782	1,405	1,500	664	1,500	1,500
NET OF REVENUES/APPROPRIATIONS - 172.000 - CITY MANAGER		(378,624)	(534,413)	(456,407)	(387,091)	(451,659)	(451,659)
Dept 215.000 - CITY CLERK							
101-215.000-680.000	SUNDRY REVENUE	1,302					
101-215.000-703.000	ADMINSTRATIVE SALARIES	60,195	65,930	61,952	60,443	88,200	88,200
101-215.000-704.000	STAFF WAGES	44,736	40,219	47,297	41,224	123,262	61,631
101-215.000-704.001	COUNCIL MEETING RECORDING		2,691	3,600	2,513	3,600	3,600
101-215.000-704.100	STAFF - OVERTIME	2,964	1,109	775	254	775	775
101-215.000-704.200	HOLIDAY COMPENSATION	5,457	5,157		5,390		
101-215.000-706.000	CITY LABOR - DPW				553		
101-215.000-709.350	OTHER COMPENSATION	14,085					
101-215.000-709.420	MARIJUANA OVERSITE		989		404		
101-215.000-710.000	COMPENSATED ABSENCES	7,465	11,555		11,325		
101-215.000-711.000	LONGEVITY	1,025	1,046	1,500			
101-215.000-719.000	CLOTHING ALLOWANCE	429	518	500	428	500	500
101-215.000-721.000	FICA/MEDICARE - CITY SHARE	9,117	9,603	8,358	9,064	16,550	11,836
101-215.000-722.000	ICMA - CITY SHARE				89		
101-215.000-723.000	VISION CARE	421	501		456	500	500
101-215.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,275	1,945	2,400	1,425	1,750	1,750
101-215.000-725.603	RETIREMENT HEALTH BENEFITS	7,645	4,264				
101-215.000-725.604	DENTAL & HEALTH BENEFITS	41,838	37,805	30,379	25,658	40,000	32,810
101-215.000-728.000	RETIREMENT PLANS	24,146	53,689	29,021	24,131	30,079	30,079
101-215.000-728.001	RETIREMENT HEALTH SAVINGS				7,429	4,590	4,590
101-215.000-731.000	MATERIALS & SUPPLIES	6,604	3,581	5,000	3,201	5,000	5,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 215.000 - CITY CLERK							
101-215.000-732.000	POSTAGE	964	3,907	1,000	1,722	1,500	1,500
101-215.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS			500		500	500
101-215.000-801.000	PROFESSIONAL SERVICES	14,936	2,344	8,000	11,326	13,000	13,000
101-215.000-810.000	CONTRACTUAL SERVICES	3,186	739	2,000	2,263	2,500	2,500
101-215.000-850.000	TELEPHONE & INTERNET	21,768	21,116	20,415	12,026	22,000	20,415
101-215.000-861.000	MILEAGE ALLOWANCE		1,198	500		200	200
101-215.000-900.000	PRINTING & PUBLISHING	9,281	8,414	10,000	9,033	8,000	8,000
101-215.000-941.000	MVP EQUIPMENT RENTAL				167	200	
101-215.000-955.001	INSURANCE & BONDS	116	102	150	200	150	150
101-215.000-956.000	MEETING EXPENSE		170	500		250	250
101-215.000-960.000	DUES & SUBSCRIPTIONS	520	571	420	676	420	420
101-215.000-963.000	MISCELLANEOUS	10		100	346	500	500
101-215.000-965.000	CONFERENCES & TRAINING	1,274	4,187	5,500	978	3,000	3,000
101-215.000-974.000	CAPITAL OUTLAY - EQUIPMENT					53,000	53,000
101-215.000-975.000	CAP. OUTLAY - COMPUTER EQUIP					4,000	4,000
NET OF REVENUES/APPROPRIATIONS - 215.000 - CITY CLERK		(279,155)	(283,350)	(239,867)	(232,724)	(424,026)	(348,706)
Dept 253.000 - FINANCE & TREASURY							
101-253.000-703.000	ADMINSTRATIVE SALARIES	66,889	39,031	90,000	37,139	105,000	105,000
101-253.000-704.000	STAFF WAGES	63,417	68,402	133,891	58,160	116,627	116,627
101-253.000-704.100	STAFF - OVERTIME	48	988	505	1,987	1,000	1,000
101-253.000-704.200	HOLIDAY COMPENSATION	7,084	7,229		4,905		
101-253.000-710.000	COMPENSATED ABSENCES	22,942	17,568		7,668		
101-253.000-711.000	LONGEVITY	740					
101-253.000-715.000	HEALTH REIMBURSEMENT	2,911	1,250				
101-253.000-721.000	FICA/MEDICARE - CITY SHARE	12,154	9,936	14,277	8,011	17,031	17,031
101-253.000-723.000	VISION CARE	569	776		530	937	937
101-253.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,064	2,494	1,080	1,551	3,414	3,414
101-253.000-725.604	DENTAL & HEALTH BENEFITS	35,861	32,956	68,420	46,444	54,454	56,900
101-253.000-728.000	RETIREMENT PLANS	36,806	56,501	46,288	22,933	49,101	49,101
101-253.000-728.001	RETIREMENT HEALTH SAVINGS				2,115	5,250	5,250
101-253.000-731.000	MATERIALS & SUPPLIES	1,608	1,674	3,000	1,492	3,000	3,000
101-253.000-732.000	POSTAGE	4,457	6,198	5,000	5,355	5,500	5,500
101-253.000-801.000	PROFESSIONAL SERVICES	72,048	157,070	45,000	185,779	60,000	45,000
101-253.000-810.000	CONTRACTUAL SERVICES	(301)	3,088	1,000	1,500	1,500	1,500
101-253.000-850.000	TELEPHONE & INTERNET	12,438	12,339	11,665	6,922	12,500	11,665
101-253.000-900.000	PRINTING & PUBLISHING	894	2,101	3,500	2,200	2,500	2,500
101-253.000-955.001	INSURANCE & BONDS	40,254	41,031	44,732	86,870	45,500	45,500
101-253.000-959.001	ANNEXATION TAX SHARING	68,139	61,348	79,500	56,005	70,000	70,000
101-253.000-960.000	DUES & SUBSCRIPTIONS	198	198	12,525	198	2,000	2,000
101-253.000-963.000	MISCELLANEOUS	5,871	2,818	5,000	5,830	5,000	5,000
101-253.000-963.001	SUNDRY - MISC CLEARING	(30)			103		
101-253.000-965.000	CONFERENCES & TRAINING	1,383	261	3,500	1,397	4,000	4,000
NET OF REVENUES/APPROPRIATIONS - 253.000 - FINANCE & TR		(457,444)	(525,257)	(568,883)	(545,094)	(564,314)	(550,925)
Dept 257.000 - CITY ASSESSOR							
101-257.000-704.000	STAFF WAGES	41,185	42,935	51,266	36,203	56,514	56,514
101-257.000-704.200	HOLIDAY COMPENSATION	2,334	2,200		2,159		
101-257.000-709.000	OTHER COMPENSATION	420	455	1,800	578	1,800	1,800
101-257.000-710.000	COMPENSATED ABSENCES	6,883	6,417		6,192		
101-257.000-711.000	LONGEVITY	1,500	1,500	1,500	1,500	1,500	1,500
101-257.000-721.000	FICA/MEDICARE - CITY SHARE	3,951	4,009	3,922	3,430	4,439	4,439
101-257.000-723.000	VISION CARE	176	126		197	223	223
101-257.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	589	1,213	540	368	941	941
101-257.000-725.604	DENTAL & HEALTH BENEFITS	17,930	16,463	17,778	15,397	24,593	24,593
101-257.000-728.000	RETIREMENT PLANS	26,255	47,192	24,526	22,033	27,037	27,037
101-257.000-731.000	MATERIALS & SUPPLIES	106	1,042	600	1,839	1,000	1,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 257.000 - CITY ASSESSOR							
101-257.000-732.000	POSTAGE	2,239	15	100	2,231	2,400	2,400
101-257.000-810.000	CONTRACTUAL SERVICES	55,038	50,984	50,500	38,540	54,000	54,000
101-257.000-850.000	TELEPHONE & INTERNET	6,217	5,891	5,835	3,474	5,835	5,835
101-257.000-900.000	PRINTING & PUBLISHING	300	3,389	1,300	910	1,500	1,500
101-257.000-960.000	DUES & SUBSCRIPTIONS	409	377	400	297	400	400
101-257.000-963.000	MISCELLANEOUS	10					
101-257.000-965.000	CONFERENCES & TRAINING	325	629	1,200	462	1,200	1,200
101-257.000-974.000	CAPITAL OUTLAY - EQUIPMENT			900		900	900
101-257.000-975.000	CAP. OUTLAY - COMPUTER EQUIP			660		660	660
NET OF REVENUES/APPROPRIATIONS - 257.000 - CITY ASSESSO		(165,867)	(184,837)	(162,827)	(135,810)	(184,942)	(184,942)
Dept 262.000 - ELECTIONS							
101-262.000-703.000	ADMINSTRATIVE SALARIES		431	7,000	1,535	5,000	5,000
101-262.000-704.000	STAFF WAGES		805	5,000	452	1,000	1,000
101-262.000-704.100	STAFF - OVERTIME		1,509	2,000	1,376	1,000	1,000
101-262.000-709.350	OTHER COMPENSATION		9,663	17,000	12,810	15,000	15,000
101-262.000-721.000	FICA/MEDICARE - CITY SHARE		942	918	1,193	1,683	1,224
101-262.000-725.604	DENTAL & HEALTH BENEFITS				312	500	500
101-262.000-728.000	RETIREMENT PLANS		1,302		742	1,500	1,500
101-262.000-731.000	MATERIALS & SUPPLIES		5,202	5,000	4,980	3,000	3,000
101-262.000-732.000	POSTAGE		7,937	6,000	403	2,000	2,000
101-262.000-801.000	PROFESSIONAL SERVICES			6,000	1,187	2,000	2,000
101-262.000-810.000	CONTRACTUAL SERVICES		6,346	3,200	5,433	3,000	3,000
101-262.000-861.000	MILEAGE ALLOWANCE		16	500		500	500
101-262.000-900.000	PRINTING & PUBLISHING		3,106	1,000	1,751	1,000	1,000
101-262.000-941.000	MVP EQUIPMENT RENTAL			200		200	
101-262.000-960.000	DUES & SUBSCRIPTIONS			100		100	100
101-262.000-963.000	MISCELLANEOUS			100		100	100
101-262.000-974.000	CAPITAL OUTLAY - EQUIPMENT					1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 262.000 - ELECTIONS			(37,259)	(54,018)	(32,174)	(38,583)	(37,924)
Dept 265.000 - CITY HALL BUILDING & GROUNDS							
101-265.000-704.000	STAFF WAGES		1,469		2,125		
101-265.000-706.000	CITY LABOR - DPW	719	829	1,000	1,054		1,500
101-265.000-707.000	PART-TIME STAFF WAGES				6,110	34,000	34,000
101-265.000-721.000	FICA/MEDICARE - CITY SHARE	55	84		578	2,716	2,716
101-265.000-722.000	ICMA - CITY SHARE		1				
101-265.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT					600	600
101-265.000-725.604	DENTAL & HEALTH BENEFITS		(8)		17		
101-265.000-728.000	RETIREMENT PLANS	212	1,971		1,479		
101-265.000-731.000	MATERIALS & SUPPLIES	4,359	27,496	8,000	11,270	10,000	7,500
101-265.000-738.000	OPERATING SUPPLIES				150	7,500	7,500
101-265.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS				3,064	10,000	10,000
101-265.000-810.000	CONTRACTUAL SERVICES	44,615	56,433	48,500	44,265	63,500	63,500
101-265.000-850.000	TELEPHONE & INTERNET	6,217	5,853	8,000	4,666	8,000	8,000
101-265.000-920.000	UTILITIES	116,059	128,032	130,000	89,586	65,000	65,000
101-265.000-941.000	MVP EQUIPMENT RENTAL	362	733	1,000	592		
101-265.000-955.001	INSURANCE & BONDS	6,749	7,087	8,000	18,637	11,000	11,000
101-265.000-963.000	MISCELLANEOUS					500	500
101-265.000-971.000	CAP. OUTLAY-IMPROVEMENTS	198,480	76,740	106,000	33,651	327,000	100,000
101-265.000-974.000	CAPITAL OUTLAY - EQUIPMENT	125		10,000	2,080		
NET OF REVENUES/APPROPRIATIONS - 265.000 - CITY HALL BU		(377,952)	(306,720)	(320,500)	(219,324)	(539,816)	(311,816)
Dept 301.000 - POLICE DEPARTMENT							
101-301.000-703.000	ADMINSTRATIVE SALARIES	70,602	115,065	161,585	140,165	215,250	215,250
101-301.000-704.000	STAFF WAGES	705,198	725,061	1,071,557	700,075	1,121,640	1,050,629

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 301.000 - POLICE DEPARTMENT							
101-301.000-704.100	STAFF - OVERTIME	146,706	147,081	175,000	135,330	190,000	190,000
101-301.000-704.200	HOLIDAY COMPENSATION	38,050	49,929		58,490	51,768	
101-301.000-706.000	CITY LABOR - DPW	348	169	350	1,598		
101-301.000-709.420	MARIJUANA OVERSITE		796		861		
101-301.000-710.000	COMPENSATED ABSENCES	124,329	102,505		122,313		
101-301.000-711.000	LONGEVITY	15,665	15,035	16,328	7,499	14,840	14,840
101-301.000-715.000	HEALTH REIMBURSEMENT	1,411	1,750		6,250	6,000	6,000
101-301.000-719.000	CLOTHING ALLOWANCE	554	818	500	429	1,000	1,000
101-301.000-721.000	FICA/MEDICARE - CITY SHARE	19,207	20,140	34,399	19,753	25,182	24,090
101-301.000-722.000	ICMA - CITY SHARE	21,410	12,319	17,500	11,295	17,500	17,500
101-301.000-723.000	VISION CARE	3,814	4,145		2,928	5,428	5,428
101-301.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	15,693	47,993	21,000	22,599	40,296	30,000
101-301.000-725.000	MEDICAL CLAIMS DEDUCTABLE				1,694		
101-301.000-725.603	RETIREMENT HEALTH BENEFITS	12,742	6,978				
101-301.000-725.604	DENTAL & HEALTH BENEFITS	245,050	220,937	334,264	266,750	394,246	368,067
101-301.000-728.000	RETIREMENT PLANS	464,528	981,317	566,879	518,920	696,672	627,481
101-301.000-728.001	RETIREMENT HEALTH SAVINGS				12,595	13,132	13,132
101-301.000-730.000	SAFETY SUPPLIES	11,812	14,000	15,000	728,291	16,500	16,500
101-301.000-731.000	MATERIALS & SUPPLIES	11,603	16,134	16,000	17,794	52,500	52,500
101-301.000-732.000	POSTAGE	2,970	1,964	4,000	1,485	3,000	3,000
101-301.000-734.000	GASOLINE & OIL	55,007	44,855	60,000	32,877	60,000	60,000
101-301.000-740.000	VEHICLE MAINTENANCE	19,480	12,502	20,000	17,143	30,000	30,000
101-301.000-801.000	PROFESSIONAL SERVICES	58,864	55,288	65,000	45,894	70,000	70,000
101-301.000-810.000	CONTRACTUAL SERVICES	18,521	40,762	49,000	32,591	101,500	49,500
101-301.000-815.000	UNIFORM & CLEANING	15,989	19,911	22,000	14,831	24,000	24,000
101-301.000-850.000	TELEPHONE & INTERNET	65,996	59,269	57,650	39,271	60,000	57,650
101-301.000-861.000	MILEAGE ALLOWANCE	205	334	750	273	1,000	1,000
101-301.000-900.000	PRINTING & PUBLISHING	600	591	2,000	865	2,000	2,000
101-301.000-941.000	MVP EQUIPMENT RENTAL	101		100	500	500	
101-301.000-955.001	INSURANCE & BONDS	23,861	23,896	25,000	51,733	27,927	27,927
101-301.000-960.000	DUES & SUBSCRIPTIONS	685	1,255	1,500	1,035	1,500	1,500
101-301.000-963.000	MISCELLANEOUS	9,094	(5,330)	500	216	500	500
101-301.000-965.000	CONFERENCES & TRAINING	2,962	4,718	27,500	12,451	25,000	25,000
101-301.000-965.100	POLICE CPE TRAINING				1,490		
101-301.000-971.000	CAP. OUTLAY-IMPROVEMENTS		15,117	20,000	12,422	10,000	
101-301.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	109,750	107,924	125,000	133,246	165,000	165,000
101-301.000-974.000	CAPITAL OUTLAY - EQUIPMENT	57,373	41,283	62,500	51,127	102,000	80,500
NET OF REVENUES/APPROPRIATIONS - 301.000 - POLICE DEPAR'		(2,350,180)	(2,906,511)	(2,972,862)	(3,225,079)	(3,545,881)	(3,229,994)
Dept 336.000 - FIRE DEPARTMENT							
101-336.000-810.000	CONTRACTUAL SERVICES	55					
NET OF REVENUES/APPROPRIATIONS - 336.000 - FIRE DEPARTM		(55)					
Dept 441.000 - PUBLIC WORKS ADMINISTRATION							
101-441.000-703.000	ADMINSTRATIVE SALARIES	42,165	43,143	58,016	38,945	61,000	61,000
101-441.000-704.000	STAFF WAGES	14,260	18,685	28,289	19,343	29,704	29,704
101-441.000-704.100	STAFF - OVERTIME	949	729	810	760	851	851
101-441.000-704.200	HOLIDAY COMPENSATION	1,506	1,855		1,838		
101-441.000-706.000	CITY LABOR - DPW		45		1,258		
101-441.000-710.000	COMPENSATED ABSENCES	14,723	16,706		26,348		
101-441.000-711.000	LONGEVITY	2,161	1,927	2,139	551		
101-441.000-712.000	SPECIAL COMPENSATION	767	595		317	700	700
101-441.000-715.000	HEALTH REIMBURSEMENT		203		119		
101-441.000-718.000	AUTO ALLOWANCE	911	913	950	85		
101-441.000-719.000	CLOTHING ALLOWANCE	1,154	911	1,150	775	1,200	1,200
101-441.000-721.000	FICA/MEDICARE - CITY SHARE	6,021	6,506	6,602	6,820	7,150	7,150
101-441.000-722.000	ICMA - CITY SHARE	888	536	875	632	919	919

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 441.000 - PUBLIC WORKS ADMINISTRATION							
101-441.000-723.000	VISION CARE	400	791		608	831	831
101-441.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,402	2,292	4,200	9,972	15,000	15,000
101-441.000-725.000	MEDICAL CLAIMS DEDUCTABLE				2,371		
101-441.000-725.603	RETIREMENT HEALTH BENEFITS	12,742	6,786				
101-441.000-725.604	DENTAL & HEALTH BENEFITS	598	324	21,563	15,896	24,632	24,632
101-441.000-728.000	RETIREMENT PLANS	26,682	64,719	33,610	32,741	35,291	35,291
101-441.000-728.001	RETIREMENT HEALTH SAVINGS				1,601	1,500	1,500
101-441.000-730.000	SAFETY SUPPLIES			1,200		3,000	3,000
101-441.000-731.000	MATERIALS & SUPPLIES	771	981	500	1,936	2,000	2,000
101-441.000-732.000	POSTAGE	2,938	1,364	3,000	990	3,000	3,000
101-441.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS					20,000	20,000
101-441.000-801.000	PROFESSIONAL SERVICES			500	42,763	500	500
101-441.000-810.000	CONTRACTUAL SERVICES	8,497	9,793	9,000	12,828	12,000	12,000
101-441.000-850.000	TELEPHONE & INTERNET	26,818	26,226	25,850	20,063	27,000	25,850
101-441.000-900.000	PRINTING & PUBLISHING	2,224	2,936	2,000	916	2,500	2,500
101-441.000-921.000	STREETLIGHTS					70,000	70,000
101-441.000-941.000	MVP EQUIPMENT RENTAL				17	163,900	162,900
101-441.000-955.001	INSURANCE & BONDS	1,301	1,465	1,400	3,198	1,600	1,600
101-441.000-960.000	DUES & SUBSCRIPTIONS	654	920	1,025	319	1,200	1,200
101-441.000-962.000	EATON COUNTY DRAIN ASSESSMENT	13,245	40,364	15,000	240	500	40,000
101-441.000-963.000	MISCELLANEOUS	44		50		500	500
101-441.000-965.000	CONFERENCES & TRAINING	1,940	3,269	2,600	4,005	12,000	12,000
NET OF REVENUES/APPROPRIATIONS - 441.000 - PUBLIC WORKS		(186,761)	(254,984)	(220,329)	(248,255)	(498,478)	(535,828)
Dept 442.000 - PARKING LOTS							
101-442.000-704.100	STAFF - OVERTIME	1,176		1,515	7	1,591	1,591
101-442.000-706.000	CITY LABOR - DPW	341	146		1,483		
101-442.000-721.000	FICA/MEDICARE - CITY SHARE	116	11		114	122	122
101-442.000-722.000	ICMA - CITY SHARE						50
101-442.000-725.604	DENTAL & HEALTH BENEFITS				24	50	50
101-442.000-728.000	RETIREMENT PLANS	438	73		423	500	1,000
101-442.000-731.000	MATERIALS & SUPPLIES	405		700	68	3,000	3,000
101-442.000-810.000	CONTRACTUAL SERVICES	840	1,553	3,000	1,382	12,420	12,420
101-442.000-920.000	UTILITIES	6,918	8,229	8,000	6,622	8,500	8,500
101-442.000-941.000	MVP EQUIPMENT RENTAL	1,297	329	1,400	1,942	2,000	
101-442.000-991.000	PRINCIPAL			50,000		50,000	
NET OF REVENUES/APPROPRIATIONS - 442.000 - PARKING LOTS		(11,531)	(10,341)	(64,615)	(12,065)	(78,183)	(26,733)
Dept 443.000 - LEAF COLLECTION							
101-443.000-704.100	STAFF - OVERTIME	2,095	1,936	2,020	1,239	2,182	2,182
101-443.000-706.000	CITY LABOR - DPW	6,655	9,128	17,229	6,134	18,091	18,091
101-443.000-711.000	LONGEVITY			326			
101-443.000-721.000	FICA/MEDICARE - CITY SHARE	666	840	1,088	552	1,551	1,551
101-443.000-722.000	ICMA - CITY SHARE			150			
101-443.000-725.604	DENTAL & HEALTH BENEFITS		(23)	4,612	2,730	4,981	4,981
101-443.000-728.000	RETIREMENT PLANS	2,424	5,821	4,057	2,092	4,260	4,260
101-443.000-731.000	MATERIALS & SUPPLIES		383	200		500	500
101-443.000-810.000	CONTRACTUAL SERVICES	26,955	28,793	35,100		35,100	40,000
101-443.000-941.000	MVP EQUIPMENT RENTAL	11,632	14,449	14,700	9,314	14,700	14,700
NET OF REVENUES/APPROPRIATIONS - 443.000 - LEAF COLLECT		(50,427)	(61,327)	(79,482)	(22,061)	(81,365)	(86,265)
Dept 444.000 - PARKING SERVICES/WINTER MAINT.							
101-444.000-704.100	STAFF - OVERTIME	1,354	237	1,515	1,240	1,591	1,591
101-444.000-706.000	CITY LABOR - DPW	2,370	1,676	8,615	2,652	9,046	9,046
101-444.000-711.000	LONGEVITY			163			
101-444.000-721.000	FICA/MEDICARE - CITY SHARE	283	145	544	290	814	814

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 444.000 - PARKING SERVICES/WINTER MAINT.							
101-444.000-722.000	ICMA - CITY SHARE			75			
101-444.000-725.604	DENTAL & HEALTH BENEFITS			2,306	1,670	2,491	2,491
101-444.000-728.000	RETIREMENT PLANS	1,080	891	2,028	1,104	2,130	2,130
101-444.000-731.000	MATERIALS & SUPPLIES	1,058		4,000	25,245	5,000	5,000
101-444.000-810.000	CONTRACTUAL SERVICES					13,000	13,000
101-444.000-941.000	MVP EQUIPMENT RENTAL	6,342	3,325	13,000	6,640	13,000	
NET OF REVENUES/APPROPRIATIONS - 444.000 - PARKING SERV		(12,487)	(6,274)	(32,246)	(38,841)	(47,072)	(34,072)
Dept 445.000 - TREE WORK							
101-445.000-704.100	STAFF - OVERTIME	232	682	505	470	531	531
101-445.000-706.000	CITY LABOR - DPW	22,812	21,020	51,689	15,125	54,274	54,274
101-445.000-707.000	PART-TIME STAFF WAGES		132				
101-445.000-711.000	LONGEVITY			977			
101-445.000-721.000	FICA/MEDICARE - CITY SHARE	1,752	1,659	3,263	1,172	4,193	4,193
101-445.000-722.000	ICMA - CITY SHARE	1		450			
101-445.000-725.604	DENTAL & HEALTH BENEFITS		(6)	13,835	6,749	14,942	14,942
101-445.000-728.000	RETIREMENT PLANS	6,620	11,296	12,170	4,425	12,779	12,779
101-445.000-731.000	MATERIALS & SUPPLIES	1,772	2,190	1,900	3,405	4,000	4,000
101-445.000-801.000	PROFESSIONAL SERVICES			200		13,300	13,300
101-445.000-810.000	CONTRACTUAL SERVICES	1,430	1,370	13,300	3,180	1,500	1,500
101-445.000-941.000	MVP EQUIPMENT RENTAL	59,123	40,731	63,000	37,851	50,000	
101-445.000-965.000	CONFERENCES & TRAINING					5,000	5,000
NET OF REVENUES/APPROPRIATIONS - 445.000 - TREE WORK		(93,742)	(79,074)	(161,289)	(72,377)	(160,519)	(110,519)
Dept 460.000 - STREET MAINTENANCE							
101-460.000-706.000	CITY LABOR - DPW	187					
101-460.000-721.000	FICA/MEDICARE - CITY SHARE	14					
101-460.000-728.000	RETIREMENT PLANS	55					
101-460.000-731.000	MATERIALS & SUPPLIES	(6)					
101-460.000-941.000	MVP EQUIPMENT RENTAL	29					
NET OF REVENUES/APPROPRIATIONS - 460.000 - STREET MAINT		(279)					
Dept 703.000 - COMMUNITY DEVELOPMENT							
101-703.000-703.000	ADMINSTRATIVE SALARIES	61,252	55,641	73,861	31,851	78,750	78,750
101-703.000-704.000	STAFF WAGES	45,929	60,095	59,033	74,172		
101-703.000-704.100	STAFF - OVERTIME	264	1,819	515	331		
101-703.000-704.200	HOLIDAY COMPENSATION	5,846	5,857		4,060		
101-703.000-706.000	CITY LABOR - DPW	4,370	4,181	8,615	6,292	8,000	
101-703.000-709.420	MARIJUANA OVERSITE		1,527				
101-703.000-710.000	COMPENSATED ABSENCES	9,571	29,745				
101-703.000-711.000	LONGEVITY	1,500	2,075	1,663			
101-703.000-721.000	FICA/MEDICARE - CITY SHARE	9,657	11,489	10,710	6,537	11,883	6,025
101-703.000-722.000	ICMA - CITY SHARE		552	75	643		
101-703.000-723.000	VISION CARE	298	275		898	1,000	400
101-703.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	626	1,566	525	131	525	525
101-703.000-725.604	DENTAL & HEALTH BENEFITS	22,712	20,800	25,113	14,605	27,123	8,800
101-703.000-728.000	RETIREMENT PLANS	42,021	90,257	39,579	22,147	41,558	3,426
101-703.000-728.001	RETIREMENT HEALTH SAVINGS		49	2,216	431	2,394	2,363
101-703.000-731.000	MATERIALS & SUPPLIES	3,521	3,351	2,500	3,531	1,000	1,000
101-703.000-732.000	POSTAGE	250	367	500	297	1,000	1,000
101-703.000-755.000	CONTRIBUTION TO OTHERS	36,000	8,000			8,000	8,000
101-703.000-801.000	PROFESSIONAL SERVICES		44,525	60,027	9,974	60,000	20,000
101-703.000-810.000	CONTRACTUAL SERVICES	1,921	44,676	2,000	33,713	30,000	20,000
101-703.000-850.000	TELEPHONE & INTERNET	12,838	10,941	10,350	9,301	10,000	10,350
101-703.000-861.000	MILEAGE ALLOWANCE					500	500
101-703.000-900.000	PRINTING & PUBLISHING	490	435	1,000	190	1,000	1,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 703.000 - COMMUNITY DEVELOPMENT							
101-703.000-941.000	MVP EQUIPMENT RENTAL	5,318	7,661		6,262	5,000	
101-703.000-955.001	INSURANCE & BONDS	553	521		2,237	2,000	1,300
101-703.000-956.001	SPECIAL PURPOSE EXPENSES		1,300	1,500	7,143	1,500	1,500
101-703.000-960.000	DUES & SUBSCRIPTIONS	230	924	400	353	4,000	4,000
101-703.000-963.000	MISCELLANEOUS	10	5,012	100		500	500
101-703.000-965.000	CONFERENCES & TRAINING	455	125	1,500	1,680	2,000	2,000
101-703.000-974.000	CAPITAL OUTLAY - EQUIPMENT				627		
101-703.000-975.000	CAP. OUTLAY - COMPUTER EQUIP				2,665	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 703.000 - COMMUNITY DE		(265,632)	(413,766)	(301,782)	(240,071)	(298,733)	(172,439)
Dept 704.000 - CODE ENFORCEMENT							
101-704.000-703.000	ADMINSTRATIVE SALARIES					26,000	26,000
101-704.000-704.000	STAFF WAGES					55,000	
101-704.000-704.100	STAFF - OVERTIME					5,000	5,000
101-704.000-706.000	CITY LABOR - DPW					12,000	
101-704.000-707.000	PART-TIME STAFF WAGES					40,000	40,000
101-704.000-721.000	FICA/MEDICARE - CITY SHARE					10,557	5,432
101-704.000-722.000	ICMA - CITY SHARE					700	700
101-704.000-723.000	VISION CARE					420	102
101-704.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT					2,880	2,800
101-704.000-725.604	DENTAL & HEALTH BENEFITS					18,000	5,640
101-704.000-728.000	RETIREMENT PLANS					40,000	12,440
101-704.000-728.001	RETIREMENT HEALTH SAVINGS						363
101-704.000-731.000	MATERIALS & SUPPLIES					4,000	4,000
101-704.000-732.000	POSTAGE					2,500	2,500
101-704.000-734.000	GASOLINE & OIL					1,500	1,500
101-704.000-738.000	OPERATING SUPPLIES					4,000	4,000
101-704.000-740.000	VEHICLE MAINTENANCE					6,750	6,750
101-704.000-801.000	PROFESSIONAL SERVICES					23,000	23,000
101-704.000-810.000	CONTRACTUAL SERVICES					28,500	28,500
101-704.000-815.000	UNIFORM & CLEANING					2,800	2,800
101-704.000-850.000	TELEPHONE & INTERNET						6,500
101-704.000-900.000	PRINTING & PUBLISHING					2,000	2,000
101-704.000-941.000	MVP EQUIPMENT RENTAL					8,000	
101-704.000-955.001	INSURANCE & BONDS					2,000	2,000
101-704.000-960.000	DUES & SUBSCRIPTIONS					1,000	1,000
101-704.000-963.000	MISCELLANEOUS					500	500
101-704.000-965.000	CONFERENCES & TRAINING					3,000	3,000
101-704.000-975.000	CAP. OUTLAY - COMPUTER EQUIP					2,500	2,500
NET OF REVENUES/APPROPRIATIONS - 704.000 - CODE ENFORCE						(302,607)	(189,027)
Dept 751.000 - PARKS & RECREATION							
101-751.000-670.000	SCIENCE CAMP REVENUE	723					
101-751.000-704.000	STAFF WAGES					41,600	
101-751.000-704.100	STAFF - OVERTIME	988	2,664	1,515	1,690	1,591	
101-751.000-706.000	CITY LABOR - DPW	12,526	13,351	25,844	13,840	27,137	
101-751.000-707.000	PART-TIME STAFF WAGES		4,272	6,060	7,105	33,280	16,640
101-751.000-711.000	LONGEVITY			489			
101-751.000-721.000	FICA/MEDICARE - CITY SHARE	1,029	1,544	1,632	1,706	6,654	1,273
101-751.000-722.000	ICMA - CITY SHARE	2		225			
101-751.000-723.000	VISION CARE					420	
101-751.000-725.604	DENTAL & HEALTH BENEFITS		(38)	6,918	4,777	8,800	
101-751.000-728.000	RETIREMENT PLANS	3,880	8,311	6,085	4,406	11,802	
101-751.000-731.000	MATERIALS & SUPPLIES	9,850	8,110	8,000	5,591	10,000	10,000
101-751.000-755.000	CONTRIBUTION TO OTHERS	15,162	15,162	15,500		15,162	15,162
101-751.000-757.000	SCIENCE CAMP EXPENSES	770	687	1,000	1,128	1,200	1,200
101-751.000-801.000	PROFESSIONAL SERVICES		11,000	9,000		70,000	70,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 751.000 - PARKS & RECREATION							
101-751.000-810.000	CONTRACTUAL SERVICES	22,373	28,342	24,600	24,478	38,260	38,260
101-751.000-920.000	UTILITIES	9,304	8,082	12,500	6,069	10,000	10,000
101-751.000-941.000	MVP EQUIPMENT RENTAL	15,242	21,867	19,000	19,943	19,000	
101-751.000-941.008	CAPITAL OUTLAY - POCKET PARK			1,000	1,160		
101-751.000-955.001	INSURANCE & BONDS	856	680	850	2,360	1,000	1,000
101-751.000-956.001	SPECIAL PURPOSE EXPENSES		145		251		
101-751.000-971.000	CAP. OUTLAY-IMPROVEMENTS			15,000	7,092	100,000	100,000
NET OF REVENUES/APPROPRIATIONS - 751.000 - PARKS & RECR		(91,259)	(124,179)	(155,218)	(101,596)	(395,906)	(263,535)
Dept 999.000 - TRANSFERS TO OTHER FUNDS							
101-999.000-995.203	CONTRIB. TO LOCAL STREET FUND	15,000	15,000			15,000	15,000
101-999.000-995.206	CONTRIB TO FIRE FUND	153,300	172,200	303,901	137,332	209,994	209,994
101-999.000-995.232	CONTRIB. TO POL. TRAINING FUN	4,659	4,860				
101-999.000-995.248	CONTRIBUTION TO DDA		10,000				
101-999.000-995.295	CONTRIB TO AIRPORT FUND		80,700	78,324		90,000	90,000
NET OF REVENUES/APPROPRIATIONS - 999.000 - TRANSFERS TO		(172,959)	(282,760)	(382,225)	(137,332)	(314,994)	(314,994)
ESTIMATED REVENUES - FUND 101		6,068,038	6,935,449	6,061,910	5,433,734	6,984,922	6,984,922
APPROPRIATIONS - FUND 101		4,913,231	6,037,104	6,204,668	5,678,335	7,958,878	6,888,861
NET OF REVENUES/APPROPRIATIONS - FUND 101		1,154,807	898,345	(142,758)	(244,601)	(973,956)	96,061
BEGINNING FUND BALANCE		1,475,519	2,566,219	3,371,139	3,371,139	3,126,538	3,126,538
ENDING FUND BALANCE		2,630,326	3,464,564	3,228,381	3,126,538	2,152,582	3,222,599

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 MANAGER REVIEW BUDGET
Dept 000.000							
202-000.000-418.000	COUNTY ROAD MILLAGE FUNDS	361,493	378,399	360,000	2,454	360,000	360,000
202-000.000-528.000	FEDERAL GRANTS - OTHER		673,753				
202-000.000-546.000	STATE AID	816,281	835,607	970,000	588,338	885,976	885,976
202-000.000-546.001	STATE REV SHARING-TRUNKLINES	4,450	11,920	12,000	1,323		
202-000.000-548.000	METRO ACT	37,735	36,000	38,000		38,000	38,000
202-000.000-569.000	OTHER STATE GRANT-PENSION		25,371				
202-000.000-665.000	INTEREST INCOME	25,063	42,195		25,022	30,000	30,000
202-000.000-676.000	REIMBURSEMENTS		74,459	1,000		1,000	1,000
202-000.000-680.000	SUNDRY REVENUE	962	2,332	800		800	800
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,245,984	2,080,036	1,381,800	617,137	1,315,776	1,315,776
Dept 446.000 - SIDEWALK MAINTENANCE							
202-446.000-706.000	CITY LABOR - DPW		860	3,100	1,127	3,255	3,255
202-446.000-721.000	FICA/MEDICARE - CITY SHARE		65		85	250	250
202-446.000-725.604	DENTAL & HEALTH BENEFITS				98	83	83
202-446.000-728.000	RETIREMENT PLANS		431		320	636	636
202-446.000-731.000	MATERIALS & SUPPLIES		403	5,000	933	2,000	2,000
202-446.000-801.000	PROFESSIONAL SERVICES		35,806	2,000		20,000	20,000
202-446.000-941.000	MVP EQUIPMENT RENTAL		882	6,000	957	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 446.000 - SIDEWALK MAI			(38,447)	(16,100)	(3,520)	(27,224)	(27,224)
Dept 450.000 - STREET CONSTRUCTION							
202-450.000-801.000	PROFESSIONAL SERVICES					10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 450.000 - STREET CONST						(10,000)	(10,000)
Dept 460.000 - STREET MAINTENANCE							
202-460.000-704.100	STAFF - OVERTIME	94	746	605	246	636	636
202-460.000-706.000	CITY LABOR - DPW	9,828	12,741	29,067	6,673	30,521	30,521
202-460.000-711.000	LONGEVITY			489			
202-460.000-721.000	FICA/MEDICARE - CITY SHARE	756	1,022	1,632	521	2,384	2,384
202-460.000-722.000	ICMA - CITY SHARE			225			
202-460.000-725.604	DENTAL & HEALTH BENEFITS		(54)	6,918	3,062	7,472	7,472
202-460.000-728.000	RETIREMENT PLANS	2,807	6,916	6,085	1,963	6,390	6,390
202-460.000-731.000	MATERIALS & SUPPLIES	10,523	17,155	21,000	6,068	20,000	20,000
202-460.000-801.000	PROFESSIONAL SERVICES	94,185	83,769	76,500	(36,625)	1,600	1,600
202-460.000-810.000	CONTRACTUAL SERVICES	6,572	22,664	25,300	9,552	60,000	68,275
202-460.000-941.000	MVP EQUIPMENT RENTAL	26,598	35,801	33,000	16,547	25,000	25,000
202-460.000-942.000	HYDRANT MAINTENANCE	8,400	8,525	9,300	9,410	9,300	
202-460.000-971.000	CAP. OUTLAY-IMPROVEMENTS	576,936	1,260,413	500,000	2,508	830,000	830,000
NET OF REVENUES/APPROPRIATIONS - 460.000 - STREET MAINT		(736,699)	(1,449,698)	(710,121)	(19,925)	(993,303)	(992,278)
Dept 470.000 - TRAFFIC SERVICES							
202-470.000-704.100	STAFF - OVERTIME	143		100	349	500	500
202-470.000-706.000	CITY LABOR - DPW	1,574	1,709		1,007	1,500	1,500
202-470.000-721.000	FICA/MEDICARE - CITY SHARE	131	130		104	153	153
202-470.000-722.000	ICMA - CITY SHARE				14		
202-470.000-725.604	DENTAL & HEALTH BENEFITS		(3)		13	30	30
202-470.000-728.000	RETIREMENT PLANS	506	929		384	770	770
202-470.000-731.000	MATERIALS & SUPPLIES	805	719	1,200	5,403	5,000	5,000
202-470.000-810.000	CONTRACTUAL SERVICES	9,956	9,205	9,400	7,912	9,400	9,400
202-470.000-941.000	MVP EQUIPMENT RENTAL	2,972	1,010	2,000	554	1,100	1,100
NET OF REVENUES/APPROPRIATIONS - 470.000 - TRAFFIC SERV		(16,087)	(13,699)	(12,700)	(15,740)	(18,453)	(18,453)
Dept 480.000 - WINTER STREET MAINTENANCE							
202-480.000-704.100	STAFF - OVERTIME	3,783	1,265	2,880	3,708	3,024	3,024
202-480.000-706.000	CITY LABOR - DPW	1,136	2,283		2,481	2,500	2,500

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 480.000 - WINTER STREET MAINTENANCE							
202-480.000-721.000	FICA/MEDICARE - CITY SHARE	373	269		460	423	243
202-480.000-725.604	DENTAL & HEALTH BENEFITS				1,485	1,326	1,326
202-480.000-728.000	RETIREMENT PLANS	1,419	1,689		1,756	1,568	1,568
202-480.000-731.000	MATERIALS & SUPPLIES	16,122	14,636	16,000	569	16,000	16,000
202-480.000-941.000	MVP EQUIPMENT RENTAL	10,865	8,085		12,759	13,000	13,000
NET OF REVENUES/APPROPRIATIONS - 480.000 - WINTER STREE'		(33,698)	(28,227)	(18,880)	(23,218)	(37,841)	(37,661)
Dept 490.000 - TRUNKLINE MAINTENANCE							
202-490.000-704.100	STAFF - OVERTIME	1,091	180	1,795	167	1,885	1,855
202-490.000-706.000	CITY LABOR - DPW	655	318		460	500	500
202-490.000-721.000	FICA/MEDICARE - CITY SHARE	133	38		48	183	183
202-490.000-725.604	DENTAL & HEALTH BENEFITS				(7)		
202-490.000-728.000	RETIREMENT PLANS	515	263		178		
202-490.000-920.000	UTILITIES	5,166	5,342	5,200	3,324	5,200	5,200
202-490.000-941.000	MVP EQUIPMENT RENTAL	6,553	2,061	9,000	1,595	3,000	3,000
202-490.000-942.000	HYDRANT MAINTENANCE	3,000	2,750	3,000	3,000	3,000	3,000
NET OF REVENUES/APPROPRIATIONS - 490.000 - TRUNKLINE MA		(17,113)	(10,952)	(18,995)	(8,765)	(13,768)	(13,738)
Dept 520.000 - STREET ADMINISTRATION							
202-520.000-703.000	ADMINSTRATIVE SALARIES	29,816	29,973	39,475	20,603	41,500	41,500
202-520.000-704.000	STAFF WAGES	9,727	10,936	20,796	9,788	21,836	21,836
202-520.000-704.100	STAFF - OVERTIME	796	602	770	646	809	809
202-520.000-704.200	HOLIDAY COMPENSATION	1,401	1,523		1,423		
202-520.000-706.000	CITY LABOR - DPW		18		446		
202-520.000-710.000	COMPENSATED ABSENCES	7,810	9,797		14,610		
202-520.000-711.000	LONGEVITY	1,104	1,077	1,015	367		
202-520.000-712.000	SPECIAL COMPENSATION	319	307		165	300	300
202-520.000-715.000	HEALTH REIMBURSEMENT		79		42	100	100
202-520.000-718.000	AUTO ALLOWANCE	455	457	419	42		
202-520.000-719.000	CLOTHING ALLOWANCE	483	476		236	500	500
202-520.000-721.000	FICA/MEDICARE - CITY SHARE	3,997	4,206	4,611	3,676	4,976	4,976
202-520.000-722.000	ICMA - CITY SHARE	743	437		537	683	683
202-520.000-723.000	VISION CARE	174	146		92	165	156
202-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	4,514	966	1,650	2,147	2,295	2,295
202-520.000-725.604	DENTAL & HEALTH BENEFITS	7,006	8,462	14,656	10,454	15,829	15,829
202-520.000-728.000	RETIREMENT PLANS	17,555	43,214	23,392	18,764	24,562	24,562
202-520.000-728.001	RETIREMENT HEALTH SAVINGS			358	1,322	376	376
202-520.000-941.000	MVP EQUIPMENT RENTAL				6		
202-520.000-963.000	MISCELLANEOUS	160				500	500
202-520.000-965.000	CONFERENCES & TRAINING		50			2,000	2,000
NET OF REVENUES/APPROPRIATIONS - 520.000 - STREET ADMIN		(86,060)	(112,726)	(107,142)	(85,366)	(116,431)	(116,422)
Dept 999.000 - TRANSFERS TO OTHER FUNDS							
202-999.000-995.203	CONTRIB. TO LOCAL STREET FUND	166,664	99,996	100,000	49,998	100,000	100,000
NET OF REVENUES/APPROPRIATIONS - 999.000 - TRANSFERS TO		(166,664)	(99,996)	(100,000)	(49,998)	(100,000)	(100,000)
ESTIMATED REVENUES - FUND 202		1,245,984	2,080,036	1,381,800	617,137	1,315,776	1,315,776
APPROPRIATIONS - FUND 202		1,056,321	1,753,745	983,938	206,532	1,317,020	1,315,776
NET OF REVENUES/APPROPRIATIONS - FUND 202		189,663	326,291	397,862	410,605	(1,244)	
BEGINNING FUND BALANCE		1,213,425	1,403,088	1,729,382	1,729,382	2,139,987	2,139,987
ENDING FUND BALANCE		1,403,088	1,729,379	2,127,244	2,139,987	2,138,743	2,139,987

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Dept 000.000							
203-000.000-451.000	SPECIAL ASSESSMENT REVENUE	3,684	3,339	3,500	3,335	3,000	3,000
203-000.000-474.000	ASSESSMENT/LIEN INTEREST	339	261	300	193	200	200
203-000.000-540.000	STATE GRANTS				139,177		
203-000.000-546.000	STATE AID	313,183	320,996	370,000	226,109	340,497	340,497
203-000.000-569.000	OTHER STATE GRANT-PENSION		28,752				
203-000.000-665.000	INTEREST INCOME	19,642	34,013		16,363	30,000	30,000
203-000.000-680.000	SUNDRY REVENUE	13,931	3,588	1,000			
203-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	15,000	15,000	15,000		15,000	15,000
203-000.000-699.202	CONTRIBUTION FROM MAJOR STREE	166,664	99,996	100,000	49,998	100,000	100,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		532,443	505,945	489,800	435,175	488,697	488,697
Dept 446.000 - SIDEWALK MAINTENANCE							
203-446.000-706.000	CITY LABOR - DPW		925	3,500	6,130	3,500	3,500
203-446.000-721.000	FICA/MEDICARE - CITY SHARE		70		462	268	268
203-446.000-725.604	DENTAL & HEALTH BENEFITS				826	235	235
203-446.000-728.000	RETIREMENT PLANS		480		1,739	993	993
203-446.000-731.000	MATERIALS & SUPPLIES			8,000	1,669	2,500	2,500
203-446.000-801.000	PROFESSIONAL SERVICES		53,709	4,000		4,000	4,000
203-446.000-810.000	CONTRACTUAL SERVICES					20,000	20,000
203-446.000-941.000	MVP EQUIPMENT RENTAL		1,349	7,000	7,549	7,000	7,000
NET OF REVENUES/APPROPRIATIONS - 446.000 - SIDEWALK MAI			(56,533)	(22,500)	(18,375)	(38,496)	(38,496)
Dept 460.000 - STREET MAINTENANCE							
203-460.000-704.100	STAFF - OVERTIME	834	1,160	1,360	806	1,360	1,360
203-460.000-706.000	CITY LABOR - DPW	20,094	23,646	46,811	29,976	49,152	49,152
203-460.000-711.000	LONGEVITY			814			
203-460.000-721.000	FICA/MEDICARE - CITY SHARE	1,594	1,885	2,719	2,297	3,761	3,761
203-460.000-722.000	ICMA - CITY SHARE	2		375			
203-460.000-725.604	DENTAL & HEALTH BENEFITS		(53)	11,529	7,533	12,452	12,452
203-460.000-728.000	RETIREMENT PLANS	5,998	12,858	10,142	8,647	10,650	10,650
203-460.000-731.000	MATERIALS & SUPPLIES	17,691	23,186	21,000	11,268	21,000	21,000
203-460.000-801.000	PROFESSIONAL SERVICES	35,299	65,832	2,000	(47,383)	3,200	3,200
203-460.000-810.000	CONTRACTUAL SERVICES	5,409	725	26,500	14,000	68,080	68,080
203-460.000-941.000	MVP EQUIPMENT RENTAL	60,870	77,013	82,000	79,464	82,000	82,000
203-460.000-942.000	HYDRANT MAINTENANCE	15,804	15,301	16,700	16,700	16,700	16,700
203-460.000-971.000	CAP. OUTLAY-IMPROVEMENTS					830,000	830,000
NET OF REVENUES/APPROPRIATIONS - 460.000 - STREET MAINT		(163,595)	(221,553)	(221,950)	(123,308)	(1,098,355)	(1,098,355)
Dept 470.000 - TRAFFIC SERVICES							
203-470.000-704.100	STAFF - OVERTIME	59		100	13	100	100
203-470.000-706.000	CITY LABOR - DPW	585	1,014		4,556	5,000	5,000
203-470.000-721.000	FICA/MEDICARE - CITY SHARE	49	77		348	391	391
203-470.000-725.604	DENTAL & HEALTH BENEFITS		(2)		89	89	89
203-470.000-728.000	RETIREMENT PLANS	180	534		1,296	1,451	1,451
203-470.000-731.000	MATERIALS & SUPPLIES	777	1,562	1,200	1,577	2,000	2,000
203-470.000-810.000	CONTRACTUAL SERVICES	7,640	6,308	7,640	6,263	7,500	7,500
203-470.000-941.000	MVP EQUIPMENT RENTAL	1,269	1,093	1,300	3,440	4,500	4,500
NET OF REVENUES/APPROPRIATIONS - 470.000 - TRAFFIC SERV		(10,559)	(10,586)	(10,240)	(17,582)	(21,031)	(21,031)
Dept 480.000 - WINTER STREET MAINTENANCE							
203-480.000-704.100	STAFF - OVERTIME	5,902	1,264	4,290	5,457	4,505	4,505
203-480.000-706.000	CITY LABOR - DPW	1,636	2,547		4,232	4,000	4,000
203-480.000-721.000	FICA/MEDICARE - CITY SHARE	572	288		713	651	651
203-480.000-725.604	DENTAL & HEALTH BENEFITS				2,000	1,756	1,756
203-480.000-728.000	RETIREMENT PLANS	2,072	1,859		2,706	2,376	2,376
203-480.000-731.000	MATERIALS & SUPPLIES	16,167	15,109	14,000	569	15,000	15,000

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Dept 480.000 - WINTER STREET MAINTENANCE							
203-480.000-941.000	MVP EQUIPMENT RENTAL	13,697	8,324	18,000	17,460	18,000	18,000
NET OF REVENUES/APPROPRIATIONS - 480.000 - WINTER STREE'		(40,046)	(29,391)	(36,290)	(33,137)	(46,288)	(46,288)
Dept 520.000 - STREET ADMINISTRATION							
203-520.000-703.000	ADMINSTRATIVE SALARIES	29,815	29,973	39,475	20,603	41,500	41,500
203-520.000-704.000	STAFF WAGES	12,294	13,140	23,065	11,708	24,219	24,219
203-520.000-704.100	STAFF - OVERTIME	986	744	830	798	872	872
203-520.000-704.200	HOLIDAY COMPENSATION	1,505	1,629		1,524		
203-520.000-706.000	CITY LABOR - DPW		23		701	1,000	1,000
203-520.000-710.000	COMPENSATED ABSENCES	9,119	10,670		15,938		
203-520.000-711.000	LONGEVITY	1,383	1,245	1,095	396		
203-520.000-712.000	SPECIAL COMPENSATION	442	379		229	553	553
203-520.000-715.000	HEALTH REIMBURSEMENT		102		66	160	160
203-520.000-718.000	AUTO ALLOWANCE	455	457	419	42	500	500
203-520.000-719.000	CLOTHING ALLOWANCE	627	527		286	500	500
203-520.000-721.000	FICA/MEDICARE - CITY SHARE	4,360	4,483	4,784	3,974	5,264	5,264
203-520.000-722.000	ICMA - CITY SHARE	859	469		611	1,279	1,279
203-520.000-723.000	VISION CARE	219	162		128	200	200
203-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	419	1,152	1,650	2,052	2,300	2,300
203-520.000-725.604	DENTAL & HEALTH BENEFITS	6,057	7,947	15,569	11,273	16,815	16,815
203-520.000-728.000	RETIREMENT PLANS	18,657	44,832	23,959	19,710	25,167	25,167
203-520.000-728.001	RETIREMENT HEALTH SAVINGS			358	1,322	2,865	2,865
203-520.000-941.000	MVP EQUIPMENT RENTAL				9		
203-520.000-965.000	CONFERENCES & TRAINING					2,000	2,000
NET OF REVENUES/APPROPRIATIONS - 520.000 - STREET ADMIN		(87,197)	(117,934)	(111,204)	(91,370)	(125,194)	(125,194)
ESTIMATED REVENUES - FUND 203		532,443	505,945	489,800	435,175	488,697	488,697
APPROPRIATIONS - FUND 203		301,397	435,997	402,184	283,772	1,329,364	1,329,364
NET OF REVENUES/APPROPRIATIONS - FUND 203		231,046	69,948	87,616	151,403	(840,667)	(840,667)
BEGINNING FUND BALANCE		814,778	1,045,824	1,115,772	1,115,772	1,267,175	1,267,175
ENDING FUND BALANCE		1,045,824	1,115,772	1,203,388	1,267,175	426,508	426,508

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 Y MANAGER REVIEW BUDGET
Dept 000.000							
206-000.000-402.000	CURRENT PROPERTY TAXES	879,936	919,760	1,063,969	1,005,022	1,104,961	1,104,961
206-000.000-404.000	PRIOR YEAR TAXES		(381)				
206-000.000-412.000	DELINQUENT PERSONAL PROPERTY TAX		44				
206-000.000-528.000	FEDERAL GRANTS - OTHER		714,843	378,560	30,631	389,917	389,917
206-000.000-540.000	STATE GRANTS	740,618	55,000	224,382	21,000		
206-000.000-569.000	OTHER STATE GRANT-PENSION		280,493				
206-000.000-626.001	RURAL FIRE ASSOCIATION	408,685	475,085	428,906		478,235	478,235
206-000.000-626.004	CARMEL TWP CONTRACT REV			146,077	139,157	165,271	165,271
206-000.000-628.000	COST RECOVERY	9,850	(4,688)	15,000	516,688	15,000	15,000
206-000.000-630.000	HAZMAT REVENUE		138			3,000	3,000
206-000.000-631.000	FIRE INSPECTION FEE		1,400	50,000	6,325	70,000	70,000
206-000.000-665.000	INTEREST INCOME	4,385	7,782		1,342	1,000	1,000
206-000.000-676.336	GRANT MATCH SHARE REIMBURSED FROM		47,686				
206-000.000-680.000	SUNDRY REVENUE	12,161	5,505		3,721		
206-000.000-690.000	Contributed Capital			257,837			
206-000.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED		39,951				
206-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	153,300	172,200	303,901	137,332	209,994	209,994
NET OF REVENUES/APPROPRIATIONS - 000.000 -		2,208,935	2,714,818	2,868,632	1,861,218	2,437,378	2,437,378
Dept 336.000 - FIRE DEPARTMENT							
206-336.000-703.000	ADMINSTRATIVE SALARIES	15,132	64,199	160,000	90,257	175,072	175,072
206-336.000-704.000	STAFF WAGES	320,818	328,154	490,749	387,612	524,500	524,500
206-336.000-704.100	STAFF - OVERTIME	146,944	145,382	70,000	86,887	80,000	80,000
206-336.000-704.200	HOLIDAY COMPENSATION	23,836	28,674	30,000	35,868	28,200	28,200
206-336.000-706.000	CITY LABOR - DPW	20	97		123		
206-336.000-707.000	PART-TIME STAFF WAGES	22,335	21,940	10,000	7,553	50,000	50,000
206-336.000-709.000	OTHER COMPENSATION				11,300	10,800	10,800
206-336.000-709.420	MARIJUANA OVERSITE		436		405		
206-336.000-710.000	COMPENSATED ABSENCES	36,114	59,340		58,379		
206-336.000-711.000	LONGEVITY	2,680	3,000	4,982			
206-336.000-712.000	SPECIAL COMPENSATION	6,016	3,795	7,260	5,710	13,000	13,000
206-336.000-713.000	FIRE STIPEND	28,220	26,208	65,000	50,132	80,000	80,000
206-336.000-714.000	UNUSED SICK & VACATION LEAVE					10,000	10,000
206-336.000-715.000	HEALTH REIMBURSEMENT		2,500	3,000	5,000	4,000	4,000
206-336.000-718.000	AUTO ALLOWANCE	781		9,600	8,000	9,600	9,600
206-336.000-719.000	CLOTHING ALLOWANCE		96				
206-336.000-721.000	FICA/MEDICARE - CITY SHARE	12,817	17,190	19,063	19,569	19,063	19,063
206-336.000-722.000	ICMA - CITY SHARE	3,683	2,562	3,500	1,923	3,500	3,500
206-336.000-723.000	VISION CARE	1,881	2,086	5,000	2,613	5,000	5,000
206-336.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	11,277	9,522	15,000	25,247	35,000	35,000
206-336.000-725.000	MEDICAL CLAIMS DEDUCTABLE				212	2,500	2,500
206-336.000-725.603	RETIREMENT HEALTH BENEFITS	9,344	4,976			3,000	3,000
206-336.000-725.604	DENTAL & HEALTH BENEFITS	113,560	102,309	167,133	140,719	180,000	180,000
206-336.000-728.000	RETIREMENT PLANS	302,906	590,831	306,835	340,089	315,000	315,000
206-336.000-728.001	RETIREMENT HEALTH SAVINGS	573	373	1,000	8,339	5,500	5,500
206-336.000-730.000	SAFETY SUPPLIES		982	10,000	5,954	10,000	10,000
206-336.000-731.000	MATERIALS & SUPPLIES	6,865	42,150	8,000	9,083	10,250	10,250
206-336.000-731.200	FIRE EQUIP STATE GRANT 2023 UNDER		14,488				
206-336.000-732.000	POSTAGE	1,429	318	750	521	750	750
206-336.000-734.000	GASOLINE & OIL	18,451	16,199	25,000	16,279	22,000	22,000
206-336.000-738.000	OPERATING SUPPLIES	11,042	18,043	38,000	34,399	53,000	53,000
206-336.000-738.001	HAZ-MAT SUPPLIES	2,446	1,936	5,000	2,499	5,000	5,000
206-336.000-740.000	VEHICLE MAINTENANCE	32,938	30,245	35,000	43,437	40,000	40,000
206-336.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	18,644	18,867	20,000	12,361	34,000	34,000
206-336.000-801.000	PROFESSIONAL SERVICES	9,275	5,307	10,000	2,120	5,000	5,000
206-336.000-810.000	CONTRACTUAL SERVICES	45,698	38,822	46,250	34,357	46,250	46,250
206-336.000-815.000	UNIFORM & CLEANING	19,210	13,453	12,000	11,010	12,000	12,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 'Y MANAGER REVIEW BUDGET
Dept 336.000 - FIRE DEPARTMENT							
206-336.000-835.000	EATON AREA EMS		69,273	68,822	69,190	74,423	74,423
206-336.000-850.000	TELEPHONE & INTERNET	83,117	67,353	20,000	15,427	5,000	5,000
206-336.000-851.000	INFORMATION TECHNOLOGY		1,659	14,750	3,644	20,000	20,000
206-336.000-861.000	MILEAGE ALLOWANCE	1,492	255	750		500	500
206-336.000-900.000	PRINTING & PUBLISHING	3,799	976	2,000	1,252	2,500	2,500
206-336.000-920.000	UTILITIES	43,607	33,044	40,000	29,931	40,000	40,000
206-336.000-941.000	MVP EQUIPMENT RENTAL	106	12	750	238		
206-336.000-942.000	HYDRANT MAINTENANCE	8,700	8,635	9,500	9,420	10,000	10,000
206-336.000-955.001	INSURANCE & BONDS	10,165	9,922	11,000	24,360	11,000	11,000
206-336.000-960.000	DUES & SUBSCRIPTIONS	1,991	3,652	2,500	3,781	18,050	18,050
206-336.000-963.000	MISCELLANEOUS	357	355	1,000	688	1,000	1,000
206-336.000-965.000	CONFERENCES & TRAINING	3,030	3,794	10,000	7,467	13,000	13,000
206-336.000-974.000	CAPITAL OUTLAY - EQUIPMENT	778,703		785,623	409,315	49,000	49,000
206-336.000-974.100	FEMA GRANT 2023		797,565				
206-336.000-974.200	FIRE EQUIPMENT STATE GRANT 2023		36,233				
206-336.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	3,354			140	10,000	10,000
206-336.000-991.000	PRINCIPAL	22,250	22,692	11,463	11,346		
206-336.000-994.000	INTEREST EXPENSE	1,128	684	229	342		
NET OF REVENUES/APPROPRIATIONS - 336.000 - FIRE DEPARTM		(2,186,734)	(2,670,584)	(2,556,509)	(2,044,498)	(2,046,458)	(2,046,458)
Dept 338.000 - FEMA SAFER GRANT							
206-338.000-704.000	STAFF WAGES			159,719	110,046	164,511	164,511
206-338.000-704.100	STAFF - OVERTIME			13,989	15,453	7,993	7,993
206-338.000-704.200	HOLIDAY COMPENSATION			5,000	5,961	11,568	11,568
206-338.000-709.350	OTHER COMPENSATION			763	1,800	786	786
206-338.000-710.000	COMPENSATED ABSENCES				5,651		
206-338.000-715.000	HEALTH REIMBURSEMENT				1,750		
206-338.000-721.000	FICA/MEDICARE - CITY SHARE			13,671	1,854	14,081	14,081
206-338.000-723.000	VISION CARE			1,220	143	1,256	1,256
206-338.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT			8,389	3,797	8,640	8,640
206-338.000-725.604	DENTAL & HEALTH BENEFITS			54,406	15,792	56,038	56,038
206-338.000-728.000	RETIREMENT PLANS			121,402	71,966	125,044	125,044
NET OF REVENUES/APPROPRIATIONS - 338.000 - FEMA SAFER G				(378,559)	(234,213)	(389,917)	(389,917)
ESTIMATED REVENUES - FUND 206		2,208,935	2,714,818	2,868,632	1,861,218	2,437,378	2,437,378
APPROPRIATIONS - FUND 206		2,186,734	2,670,584	2,935,068	2,278,711	2,436,375	2,436,375
NET OF REVENUES/APPROPRIATIONS - FUND 206		22,201	44,234	(66,436)	(417,493)	1,003	1,003
BEGINNING FUND BALANCE			22,201	66,436	66,436	(351,057)	(351,057)
ENDING FUND BALANCE		22,201	66,435		(351,057)	(350,054)	(350,054)

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
230-000.000-658.000	FORFEITURES	50					
230-000.000-665.000	INTEREST INCOME	184	232		90		
NET OF REVENUES/APPROPRIATIONS - 000.000 -		234	232		90		
Dept 302.000 - ACT 302 POLICE TRAINING							
230-302.000-731.000	MATERIALS & SUPPLIES	1,500	1,812	1,500		1,500	1,500
230-302.000-759.000	FORFEITURE REIMBURSEMENTS	1,942					
NET OF REVENUES/APPROPRIATIONS - 302.000 - ACT 302 POLI		(3,442)	(1,812)	(1,500)		(1,500)	(1,500)
ESTIMATED REVENUES - FUND 230		234	232		90		
APPROPRIATIONS - FUND 230		3,442	1,812	1,500		1,500	1,500
NET OF REVENUES/APPROPRIATIONS - FUND 230		(3,208)	(1,580)	(1,500)	90	(1,500)	(1,500)
BEGINNING FUND BALANCE		11,211	8,003	6,422	6,422	6,512	6,512
ENDING FUND BALANCE		8,003	6,423	4,922	6,512	5,012	5,012

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
232-000.000-546.000	STATE AID	3,024	7,473	5,000	2,795	5,000	5,000
232-000.000-665.000	INTEREST INCOME	369	519	400	299	400	400
232-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	4,659	4,860				
NET OF REVENUES/APPROPRIATIONS - 000.000 -		8,052	12,852	5,400	3,094	5,400	5,400
Dept 303.000 - ACT 302 POLICE TRAINING							
232-303.000-802.001	302 TRAINING	6,306		4,000	(2,606)	4,000	4,000
232-303.000-965.000	CONFERENCES & TRAINING	3,700	4,455	1,400	790	1,400	1,400
NET OF REVENUES/APPROPRIATIONS - 303.000 - ACT 302 POLI		(10,006)	(4,455)	(5,400)	1,816	(5,400)	(5,400)
ESTIMATED REVENUES - FUND 232		8,052	12,852	5,400	3,094	5,400	5,400
APPROPRIATIONS - FUND 232		10,006	4,455	5,400	(1,816)	5,400	5,400
NET OF REVENUES/APPROPRIATIONS - FUND 232		(1,954)	8,397		4,910		
BEGINNING FUND BALANCE		13,691	11,735	20,133	20,133	25,043	25,043
ENDING FUND BALANCE		11,737	20,132	20,133	25,043	25,043	25,043

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
243-000.000-402.002	TAX CAPTURE	99,807	106,239	105,000		100,000	100,000
243-000.000-665.000	INTEREST INCOME	2,252	4,677		2,038	2,000	2,000
243-000.000-957.000	TAX EXPENDITURES	89,635	85,893	90,000			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		12,424	25,023	15,000	2,038	102,000	102,000
Dept 728.000 - ECONOMIC DEVELOPMENT							
243-728.000-810.000	CONTRACTUAL SERVICES	17,441					
243-728.000-957.000	TAX EXPENDITURES					90,000	90,000
NET OF REVENUES/APPROPRIATIONS - 728.000 - ECONOMIC DEV		(17,441)				(90,000)	(90,000)
ESTIMATED REVENUES - FUND 243		102,059	110,916	105,000	2,038	102,000	102,000
APPROPRIATIONS - FUND 243		107,076	85,893	90,000		90,000	90,000
NET OF REVENUES/APPROPRIATIONS - FUND 243		(5,017)	25,023	15,000	2,038	12,000	12,000
BEGINNING FUND BALANCE		42,798	37,782	62,804	62,804	64,842	64,842
ENDING FUND BALANCE		37,781	62,805	77,804	64,842	76,842	76,842

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
244-000.000-665.000	INTEREST INCOME	1,262	4,876		3,435	2,000	2,000
244-000.000-667.001	RENT EARNED-CITY PROPERTY	5,500	(384)	10,100	8,000	5,000	5,000
244-000.000-673.000	GAIN/LOSS ON SALE OF ASSETS		196,843				
244-000.000-680.000	SUNDRY REVENUE		18,484				
NET OF REVENUES/APPROPRIATIONS - 000.000 -		6,762	219,819	10,100	11,435	7,000	7,000
Dept 728.000 - ECONOMIC DEVELOPMENT							
244-728.000-706.000	CITY LABOR - DPW				383		
244-728.000-721.000	FICA/MEDICARE - CITY SHARE				29		
244-728.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	511			(29)		
244-728.000-725.604	DENTAL & HEALTH BENEFITS				5		
244-728.000-728.000	RETIREMENT PLANS	(752)			109		
244-728.000-810.000	CONTRACTUAL SERVICES	4,794	27,271	33,000	34,724	30,000	30,000
244-728.000-941.000	MVP EQUIPMENT RENTAL				562		
NET OF REVENUES/APPROPRIATIONS - 728.000 - ECONOMIC DEVE		(4,553)	(27,271)	(33,000)	(35,783)	(30,000)	(30,000)
ESTIMATED REVENUES - FUND 244		6,762	219,819	10,100	11,435	7,000	7,000
APPROPRIATIONS - FUND 244		4,553	27,271	33,000	35,783	30,000	30,000
NET OF REVENUES/APPROPRIATIONS - FUND 244		2,209	192,548	(22,900)	(24,348)	(23,000)	(23,000)
BEGINNING FUND BALANCE		60,056	62,266	254,815	254,815	230,467	230,467
ENDING FUND BALANCE		62,265	254,814	231,915	230,467	207,467	207,467

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
248-000.000-402.000	CURRENT PROPERTY TAXES	13,839	56,080	14,175	15,655	13,000	13,000
248-000.000-402.002	TAX CAPTURE	30,363					
248-000.000-451.000	SPECIAL ASSESSMENT REVENUE	13,377	13,114	10,000	13,595		
248-000.000-569.000	OTHER STATE GRANT-PENSION		491				
248-000.000-652.000	PARKING PERMITS	770	2,475	1,000	2,030		
248-000.000-665.000	INTEREST INCOME	539	2,103		1,314	2,000	2,000
248-000.000-699.101	CONTRIBUTION FROM GENERAL FUND		10,000				
NET OF REVENUES/APPROPRIATIONS - 000.000 -		58,888	84,263	25,175	32,594	15,000	15,000
Dept 728.000 - ECONOMIC DEVELOPMENT							
248-728.000-704.100	STAFF - OVERTIME	189	232	150	1,280		
248-728.000-706.000	CITY LABOR - DPW	4,951	1,738	8,615	4,061		
248-728.000-711.000	LONGEVITY			163			
248-728.000-721.000	FICA/MEDICARE - CITY SHARE	392	150	544	403		
248-728.000-722.000	ICMA - CITY SHARE			75			
248-728.000-725.604	DENTAL & HEALTH BENEFITS		(4)	2,306	612		
248-728.000-728.000	RETIREMENT PLANS	1,449	1,034	2,028	1,515		
248-728.000-731.000	MATERIALS & SUPPLIES	1,536	760		3,086	22,000	22,000
248-728.000-810.000	CONTRACTUAL SERVICES	20,069	17,869	20,000	16,281	20,000	20,000
248-728.000-900.000	PRINTING & PUBLISHING	273	341		160	350	350
248-728.000-941.000	MVP EQUIPMENT RENTAL	5,130	2,382		5,478		
248-728.000-960.000	DUES & SUBSCRIPTIONS					500	500
248-728.000-965.000	CONFERENCES & TRAINING					5,000	5,000
248-728.000-971.000	CAP. OUTLAY-IMPROVEMENTS	9,421					
NET OF REVENUES/APPROPRIATIONS - 728.000 - ECONOMIC DEV		(43,410)	(24,502)	(33,881)	(32,876)	(47,850)	(47,850)
ESTIMATED REVENUES - FUND 248		58,888	84,263	25,175	32,594	15,000	15,000
APPROPRIATIONS - FUND 248		43,410	24,502	33,881	32,876	47,850	47,850
NET OF REVENUES/APPROPRIATIONS - FUND 248		15,478	59,761	(8,706)	(282)	(32,850)	(32,850)
BEGINNING FUND BALANCE		223,622	239,101	298,862	298,862	298,580	298,580
ENDING FUND BALANCE		239,100	298,862	290,156	298,580	265,730	265,730

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
250-000.000-665.000	INTEREST INCOME	22,313	36,155	5,000	16,732	10,000	10,000
250-000.000-696.003	LOAN REPAYMENT	1,128	684	229	342		
NET OF REVENUES/APPROPRIATIONS - 000.000 -		23,441	36,839	5,229	17,074	10,000	10,000
Dept 728.000 - ECONOMIC DEVELOPMENT							
250-728.000-801.000	PROFESSIONAL SERVICES	14,442	4,150	50,000			
250-728.000-971.000	CAP. OUTLAY-IMPROVEMENTS			450,000		1,000,000	1,000,000
NET OF REVENUES/APPROPRIATIONS - 728.000 - ECONOMIC DEV		(14,442)	(4,150)	(500,000)		(1,000,000)	(1,000,000)
ESTIMATED REVENUES - FUND 250		23,441	36,839	5,229	17,074	10,000	10,000
APPROPRIATIONS - FUND 250		14,442	4,150	500,000		1,000,000	1,000,000
NET OF REVENUES/APPROPRIATIONS - FUND 250		8,999	32,689	(494,771)	17,074	(990,000)	(990,000)
BEGINNING FUND BALANCE		1,167,952	1,176,951	1,209,640	1,209,640	1,226,714	1,226,714
ENDING FUND BALANCE		1,176,951	1,209,640	714,869	1,226,714	236,714	236,714

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
285-000.000-665.000	INTEREST INCOME	320	484	300	252	400	400
285-000.000-667.001	RENT EARNED-CITY PROPERTY	5,216	5,392	3,200	4,270	3,000	3,000
285-000.000-680.000	SUNDRY REVENUE		87				
285-000.000-692.002	CONTRIBUTIONS FROM OTHERS	190	375		2,571		
NET OF REVENUES/APPROPRIATIONS - 000.000 -		5,726	6,338	3,500	7,093	3,400	3,400
Dept 751.000 - PARKS & RECREATION							
285-751.000-731.000	MATERIALS & SUPPLIES	522	1,081	500	386	10,000	10,000
285-751.000-734.000	GASOLINE & OIL		399			500	500
285-751.000-810.000	CONTRACTUAL SERVICES	2,720	200	2,000		2,500	2,500
285-751.000-920.000	UTILITIES	1,345	1,302	1,000	1,249	1,500	1,500
285-751.000-955.001	INSURANCE & BONDS	39	34		89	50	
285-751.000-956.001	SPECIAL PURPOSE EXPENSES		150		70		
285-751.000-963.000	MISCELLANEOUS	8,250				500	
NET OF REVENUES/APPROPRIATIONS - 751.000 - PARKS & RECR		(12,876)	(3,166)	(3,500)	(1,794)	(15,050)	(14,500)
ESTIMATED REVENUES - FUND 285		5,726	6,338	3,500	7,093	3,400	3,400
APPROPRIATIONS - FUND 285		12,876	3,166	3,500	1,794	15,050	14,500
NET OF REVENUES/APPROPRIATIONS - FUND 285		(7,150)	3,172		5,299	(11,650)	(11,100)
BEGINNING FUND BALANCE		20,962	13,813	16,986	16,986	22,285	22,285
ENDING FUND BALANCE		13,812	16,985	16,986	22,285	10,635	11,185

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
286-000.000-522.000	CDBG			236,000			
286-000.000-665.000	INTEREST INCOME	420	681		311		
NET OF REVENUES/APPROPRIATIONS - 000.000 -		420	681	236,000	311		
Dept 729.000 - MSHDA GRANT							
286-729.000-801.000	PROFESSIONAL SERVICES			36,000	7,695		
286-729.000-963.000	MISCELLANEOUS			200,000			
NET OF REVENUES/APPROPRIATIONS - 729.000 - MSHDA GRANT				(236,000)	(7,695)		
ESTIMATED REVENUES - FUND 286		420	681	236,000	311		
APPROPRIATIONS - FUND 286				236,000	7,695		
NET OF REVENUES/APPROPRIATIONS - FUND 286		420	681		(7,384)		
BEGINNING FUND BALANCE		21,283	21,703	22,383	22,383	14,999	14,999
ENDING FUND BALANCE		21,703	22,384	22,383	14,999	14,999	14,999

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 MANAGER REVIEW BUDGET
Dept 000.000							
295-000.000-528.000	FEDERAL GRANTS - OTHER	68,231	798,544	14,400	45,000		
295-000.000-529.000	FEDERAL GRANTS		51,157				
295-000.000-540.000	STATE GRANTS		47,159				
295-000.000-569.000	OTHER STATE GRANT-PENSION		257				
295-000.000-645.000	FUEL SALES	64,124	79,122	65,000	41,413	65,000	65,000
295-000.000-667.000	AIRPORT HANGER RENT	43,860	37,025	44,000	34,310	41,520	41,520
295-000.000-667.001	RENT EARNED-CITY PROPERTY	12,500		8,000			
295-000.000-680.000	SUNDRY REVENUE		1,160		250		
295-000.000-699.101	CONTRIBUTION FROM GENERAL FUND		80,700	78,324		90,000	90,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		188,715	1,095,124	209,724	120,973	196,520	196,520
Dept 595.000 - AIRPORT							
295-595.000-704.100	STAFF - OVERTIME	226	119	505		531	531
295-595.000-706.000	CITY LABOR - DPW	2,099	1,041		1,225	5,000	5,000
295-595.000-721.000	FICA/MEDICARE - CITY SHARE	177	88		91	118	118
295-595.000-725.604	DENTAL & HEALTH BENEFITS		(3)		171	49	49
295-595.000-728.000	RETIREMENT PLANS	667	542		348	285	285
295-595.000-731.000	MATERIALS & SUPPLIES	423	1,880	2,000	1,704	6,000	6,000
295-595.000-734.000	GASOLINE & OIL	61,326	83,249	60,000	42,241	60,000	60,000
295-595.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	820	10,877	2,000	9,629	15,000	15,000
295-595.000-743.000	TAXES	12,037	13,060	13,000	10,475	13,000	13,000
295-595.000-801.000	PROFESSIONAL SERVICES	34,008	18,890	5,000	127,696	6,000	6,000
295-595.000-810.000	CONTRACTUAL SERVICES	12,607	69,060	44,884	61,137	32,879	32,879
295-595.000-850.000	TELEPHONE & INTERNET	6,217	6,201	5,835	3,403	5,835	5,835
295-595.000-920.000	UTILITIES	14,752	13,961	13,000	11,436	14,000	14,000
295-595.000-941.000	MVP EQUIPMENT RENTAL	4,069	2,038	4,000	989	2,000	2,000
295-595.000-955.001	INSURANCE & BONDS	9,360	14,410	11,000	12,527	11,000	11,000
295-595.000-963.000	MISCELLANEOUS	3,122	3,600	2,500	2,615	4,100	4,100
295-595.000-971.000	CAP. OUTLAY-IMPROVEMENTS	30,318	875,140	46,000		20,723	20,723
NET OF REVENUES/APPROPRIATIONS - 595.000 - AIRPORT		(192,228)	(1,114,153)	(209,724)	(285,687)	(196,520)	(196,520)
ESTIMATED REVENUES - FUND 295		188,715	1,095,124	209,724	120,973	196,520	196,520
APPROPRIATIONS - FUND 295		192,228	1,114,153	209,724	285,687	196,520	196,520
NET OF REVENUES/APPROPRIATIONS - FUND 295		(3,513)	(19,029)		(164,714)		
BEGINNING FUND BALANCE		(280,884)	(284,396)	(303,425)	(303,425)	(468,139)	(468,139)
ENDING FUND BALANCE		(284,397)	(303,425)	(303,425)	(468,139)	(468,139)	(468,139)

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
304-000.000-402.000	CURRENT PROPERTY TAXES	221,209	232,889	183,700	210,881	210,881	210,881
304-000.000-404.000	PRIOR YEAR TAXES		(90)				
304-000.000-432.000	PAYMENT IN LIEU OF TAXES		1,496				
304-000.000-573.000	LOCAL COMM STBLZTN SHARE TAX	13,409	15,065	15,000		15,000	15,000
304-000.000-665.000	INTEREST INCOME	3,522	7,879	5,000	3,554	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		238,140	257,239	203,700	214,435	230,881	230,881
Dept 906.000 - DEBT SERVICE							
304-906.000-991.000	PRINCIPAL	150,000	160,000	165,000	165,000	175,000	175,000
304-906.000-994.000	INTEREST EXPENSE	48,000	43,500	38,700	38,700	33,750	33,750
NET OF REVENUES/APPROPRIATIONS - 906.000 - DEBT SERVICE		(198,000)	(203,500)	(203,700)	(203,700)	(208,750)	(208,750)
ESTIMATED REVENUES - FUND 304		238,140	257,239	203,700	214,435	230,881	230,881
APPROPRIATIONS - FUND 304		198,000	203,500	203,700	203,700	208,750	208,750
NET OF REVENUES/APPROPRIATIONS - FUND 304		40,140	53,739		10,735	22,131	22,131
BEGINNING FUND BALANCE		65,416	105,556	159,295	159,295	170,030	170,030
ENDING FUND BALANCE		105,556	159,295	159,295	170,030	192,161	192,161

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
403-000.000-665.000	INTEREST INCOME	10,131	18,517	12,000	9,360	12,000	12,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		10,131	18,517	12,000	9,360	12,000	12,000
ESTIMATED REVENUES - FUND 403		10,131	18,517	12,000	9,360	12,000	12,000
APPROPRIATIONS - FUND 403							
NET OF REVENUES/APPROPRIATIONS - FUND 403		10,131	18,517	12,000	9,360	12,000	12,000
BEGINNING FUND BALANCE		812,727	822,858	841,375	841,375	850,735	850,735
ENDING FUND BALANCE		822,858	841,375	853,375	850,735	862,735	862,735

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
510-000.000-528.000	FEDERAL GRANTS - OTHER	12,248					
510-000.000-540.000	STATE GRANTS	139,720	114,524				
510-000.000-569.000	OTHER STATE GRANT-PENSION		229,250				
510-000.000-621.000	SEWER TAP FEES	1,750					
510-000.000-626.003	SEWER-CLEANOUT & AUGERING	14,015	10,540	9,000	9,860	9,000	9,000
510-000.000-642.000	WATER-UTILITY BILLING	1,683,314	1,799,040	1,658,000	1,547,804	1,600,000	1,600,000
510-000.000-642.001	WATER BILLING - SPRINKLING	66,285	66,816	66,000	59,544	66,000	66,000
510-000.000-642.002	WATER SYSTEM EQUITY CHARGE	4,850	7,750	7,600	13,050	7,600	7,600
510-000.000-642.003	WATER - SALES TO CITY	78,900	86,124	86,124	86,230	86,124	86,124
510-000.000-642.004	WATER - METERS SOLD	6,088	15,690	6,500	4,787	3,000	3,000
510-000.000-643.000	SEWER-UTILITY BILLING	2,871,608	2,941,015	2,800,000	2,430,836	2,800,000	2,800,000
510-000.000-643.001	SEWER SYSTEM EQUITY CHARGE	8,850	14,050	10,500	24,250	10,500	10,500
510-000.000-656.002	WATER-PENALTIES AND FINES	30,013	24,745	25,000	23,580	25,000	25,000
510-000.000-656.003	SEWER-PENALTIES & FINES	52,036	40,506	45,000	38,691	35,000	35,000
510-000.000-665.000	INTEREST INCOME	65,818	92,895	37,000	49,039	50,000	50,000
510-000.000-676.000	REIMBURSEMENTS		(1,046)				
510-000.000-679.001	WATER - MISCELLANEOUS CHARGES	14,020	13,667	11,000	14,560	11,000	11,000
510-000.000-679.002	WATER-SUNDRY	100	150	100	40		
510-000.000-680.000	SUNDRY REVENUE	13,529	39,648	14,000	8,930	8,000	8,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		5,063,144	5,495,364	4,775,824	4,311,201	4,711,224	4,711,224
Dept 537.000 - SEWER ADMINISTRATION							
510-537.000-703.000	ADMINSTRATIVE SALARIES	119,243	120,650	100,893	107,611	105,938	105,938
510-537.000-704.000	STAFF WAGES	22,381	29,973	87,702	23,646	92,088	92,088
510-537.000-704.100	STAFF - OVERTIME	859	750	1,030	646	1,082	1,082
510-537.000-704.200	HOLIDAY COMPENSATION	4,308	4,987		4,599		
510-537.000-706.000	CITY LABOR - DPW		189		5,039	5,000	5,000
510-537.000-710.000	COMPENSATED ABSENCES	985	88,187		48,558		
510-537.000-711.000	LONGEVITY	5,875	5,688	3,683	1,820		
510-537.000-712.000	SPECIAL COMPENSATION	2,422	2,017		935	9,173	9,173
510-537.000-715.000	HEALTH REIMBURSEMENT	1,455	2,355		1,727	3,250	3,250
510-537.000-718.000	AUTO ALLOWANCE	607	609	620	57	500	500
510-537.000-719.000	CLOTHING ALLOWANCE	4,287	4,159		1,732	5,000	5,000
510-537.000-721.000	FICA/MEDICARE - CITY SHARE	15,670	17,239	14,428	14,800	16,948	16,948
510-537.000-722.000	ICMA - CITY SHARE	1,285	1,187		810		
510-537.000-723.000	VISION CARE	2,216	2,219		1,438	2,287	2,287
510-537.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,050	2,858	5,775	5,050	6,064	6,064
510-537.000-725.604	DENTAL & HEALTH BENEFITS	149,421	139,950	42,388	33,125	45,780	45,780
510-537.000-728.000	RETIREMENT PLANS	58,038	140,817	66,101	62,406	69,407	69,407
510-537.000-728.001	RETIREMENT HEALTH SAVINGS			1,790	5,668	7,500	7,500
510-537.000-731.000	MATERIALS & SUPPLIES	655	521	300		500	500
510-537.000-732.000	POSTAGE	2,979	5,527		3,448	3,500	3,500
510-537.000-801.000	PROFESSIONAL SERVICES	6,650	750	500		500	500
510-537.000-850.000	TELEPHONE & INTERNET	39,249	35,369	35,260	20,568	35,260	35,260
510-537.000-900.000	PRINTING & PUBLISHING	2,566	2,869	2,700	2,376	2,700	2,700
510-537.000-941.000	MVP EQUIPMENT RENTAL				68	100	100
510-537.000-942.000	HYDRANT MAINTENANCE	21,504	21,868	23,850	23,850	23,850	23,850
510-537.000-955.001	INSURANCE & BONDS	9,887	7,455	10,500	26,005	13,000	13,000
510-537.000-960.000	DUES & SUBSCRIPTIONS	2,092	1,786	2,000	3,888	5,500	5,500
510-537.000-963.000	MISCELLANEOUS	(221)		100		100	100
510-537.000-965.000	CONFERENCES & TRAINING	3,067	3,252	4,000	1,343	6,000	6,000
510-537.000-968.000	DEPRECIATION EXPENSE	574,052	599,712				
510-537.000-986.000	PENSION EXPENSE	129,104	(306,634)				
510-537.000-994.000	INTEREST EXPENSE	52,541	38,141				
NET OF REVENUES/APPROPRIATIONS - 537.000 - SEWER ADMINI:		(1,235,227)	(974,450)	(403,620)	(401,213)	(461,027)	(461,027)

Dept 540.000 - SEWER MAINTENANCE

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Dept 540.000 - SEWER MAINTENANCE							
510-540.000-704.100	STAFF - OVERTIME	2,130	1,975	2,100	2,235	2,205	2,205
510-540.000-706.000	CITY LABOR - DPW	39,206	39,815	63,982	31,389	67,182	67,182
510-540.000-711.000	LONGEVITY			1,466			
510-540.000-721.000	FICA/MEDICARE - CITY SHARE	3,117	3,136	4,895	2,489	5,309	5,309
510-540.000-722.000	ICMA - CITY SHARE	7		675			
510-540.000-725.604	DENTAL & HEALTH BENEFITS		(108)	20,753	13,503	25,000	25,000
510-540.000-728.000	RETIREMENT PLANS	11,721	21,297	18,255	9,539	20,000	20,000
510-540.000-731.000	MATERIALS & SUPPLIES	9,183	4,401	7,500	4,294	7,500	7,500
510-540.000-810.000	CONTRACTUAL SERVICES	5,551	350	3,000	325	53,000	53,000
510-540.000-941.000	MVP EQUIPMENT RENTAL	86,335	82,479	83,000	55,227	83,000	83,000
NET OF REVENUES/APPROPRIATIONS - 540.000 - SEWER MAINTE		(157,250)	(153,345)	(205,626)	(119,001)	(263,196)	(263,196)
Dept 545.000 - LIFT STATIONS							
510-545.000-704.100	STAFF - OVERTIME	4,312	3,066	4,640	3,613	4,872	4,872
510-545.000-704.200	HOLIDAY COMPENSATION	196	182		1,327		
510-545.000-706.000	CITY LABOR - DPW	12,640	10,808	14,218	18,776	14,929	14,929
510-545.000-711.000	LONGEVITY			326			
510-545.000-721.000	FICA/MEDICARE - CITY SHARE	1,321	1,070	1,088	1,802	1,515	1,515
510-545.000-722.000	ICMA - CITY SHARE	275	129	150	287	243	243
510-545.000-725.604	DENTAL & HEALTH BENEFITS		(30)	4,612	4,190	4,657	4,657
510-545.000-728.000	RETIREMENT PLANS	4,725	6,965	4,057	6,376	4,260	4,260
510-545.000-731.000	MATERIALS & SUPPLIES	7,171	9,603	9,000	11,355	9,000	9,000
510-545.000-810.000	CONTRACTUAL SERVICES	22,239	16,601	27,000	26,445	27,000	27,000
510-545.000-920.000	UTILITIES	84,095	78,014	72,000	49,370	72,000	72,000
510-545.000-941.000	MVP EQUIPMENT RENTAL	8,260	8,353	11,000	13,910	13,000	13,000
NET OF REVENUES/APPROPRIATIONS - 545.000 - LIFT STATION		(145,234)	(134,761)	(148,091)	(137,451)	(151,476)	(151,476)
Dept 550.000 - W.W.T.P. OPERATIONS							
510-550.000-704.100	STAFF - OVERTIME	13,573	10,364	11,615	10,548	12,196	12,196
510-550.000-704.200	HOLIDAY COMPENSATION	2,174	3,979		3,079		
510-550.000-706.000	CITY LABOR - DPW	157,085	151,646	287,221	140,845	301,583	301,853
510-550.000-707.000	PART-TIME STAFF WAGES			7,500		7,875	7,875
510-550.000-711.000	LONGEVITY			4,235			
510-550.000-721.000	FICA/MEDICARE - CITY SHARE	13,593	12,688	14,140	11,735	24,607	24,607
510-550.000-722.000	ICMA - CITY SHARE	6,571	2,377	1,950	2,370	3,394	3,394
510-550.000-725.604	DENTAL & HEALTH BENEFITS		(374)	59,952	39,664	64,749	64,749
510-550.000-728.000	RETIREMENT PLANS	46,652	79,726	52,736	40,943	55,373	55,373
510-550.000-731.000	MATERIALS & SUPPLIES	22,429	26,450	37,000	39,645	77,000	77,000
510-550.000-738.000	OPERATING SUPPLIES	65,723	108,584	66,000	62,480	66,000	66,000
510-550.000-739.000	LABORATORY SUPPLIES	25,548	23,000	30,000	29,705	30,000	30,000
510-550.000-801.000	PROFESSIONAL SERVICES	22,392	25,972	33,000	7,460	30,000	30,000
510-550.000-810.000	CONTRACTUAL SERVICES	122,621	139,360	132,600	118,931	135,000	135,000
510-550.000-850.000	TELEPHONE & INTERNET	116					
510-550.000-861.000	MILEAGE ALLOWANCE				68		
510-550.000-920.000	UTILITIES	151,484	155,627	160,000	107,215	160,000	160,000
510-550.000-941.000	MVP EQUIPMENT RENTAL	8,465	6,612	9,000	6,248	9,000	9,000
510-550.000-965.000	CONFERENCES & TRAINING	2,341	2,855	2,500	4,670	5,000	5,000
510-550.000-971.000	CAP. OUTLAY-IMPROVEMENTS					110,000	110,000
NET OF REVENUES/APPROPRIATIONS - 550.000 - W.W.T.P. OPE		(660,767)	(748,866)	(909,449)	(625,606)	(1,091,777)	(1,092,047)
Dept 555.000 - WATER ADMINISTRATION							
510-555.000-703.000	ADMINSTRATIVE SALARIES	88,039	89,459	100,893	73,916	105,938	105,938
510-555.000-704.000	STAFF WAGES	20,676	34,262	53,657	25,619	58,218	58,218
510-555.000-704.100	STAFF - OVERTIME	1,073	950	1,010	837	1,061	1,061
510-555.000-704.200	HOLIDAY COMPENSATION	2,775	3,395		3,201		
510-555.000-706.000	CITY LABOR - DPW		221		4,478		

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Dept 555.000 - WATER ADMINISTRATION							
510-555.000-710.000	COMPENSATED ABSENCES	33,659	59,343		44,893		
510-555.000-711.000	LONGEVITY	4,612	6,445	3,045	1,756		
510-555.000-712.000	SPECIAL COMPENSATION	1,687	2,390		867	2,267	2,267
510-555.000-715.000	HEALTH REIMBURSEMENT	1,455	2,500		1,674	4,049	4,049
510-555.000-718.000	AUTO ALLOWANCE	608	609	620	57		
510-555.000-719.000	CLOTHING ALLOWANCE	2,810	4,453		2,035	2,000	2,000
510-555.000-721.000	FICA/MEDICARE - CITY SHARE	12,006	15,444	11,823	12,007	13,269	13,269
510-555.000-722.000	ICMA - CITY SHARE	1,280	1,320		880	1,009	1,009
510-555.000-723.000	VISION CARE	1,661	2,360		1,438	2,000	2,000
510-555.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	8,206	6,926	5,775	6,927	6,064	6,064
510-555.000-725.604	DENTAL & HEALTH BENEFITS	75,906	68,900	32,862	24,711	35,491	35,491
510-555.000-728.000	RETIREMENT PLANS	53,994	136,320	60,872	56,919	63,916	63,916
510-555.000-728.001	RETIREMENT HEALTH SAVINGS			1,790	4,869	1,881	1,881
510-555.000-731.000	MATERIALS & SUPPLIES	225	231	250	329	500	500
510-555.000-732.000	POSTAGE	4,934	5,411		3,566	3,500	3,500
510-555.000-801.000	PROFESSIONAL SERVICES	282,942	174,053		7,229	10,000	10,000
510-555.000-810.000	CONTRACTUAL SERVICES	29,770	18,715	19,000	7,528	19,000	19,000
510-555.000-850.000	TELEPHONE & INTERNET	116					
510-555.000-900.000	PRINTING & PUBLISHING	3,196	3,827	3,800	2,742	3,500	3,500
510-555.000-941.000	MVP EQUIPMENT RENTAL				61		
510-555.000-942.000	HYDRANT MAINTENANCE	21,492	21,868	23,850	23,850	23,850	23,850
510-555.000-955.001	INSURANCE & BONDS	4,158	4,261	4,600	10,648	5,500	5,500
510-555.000-960.000	DUES & SUBSCRIPTIONS	1,040	1,307	1,700	920	1,500	1,500
510-555.000-963.000	MISCELLANEOUS	113					
510-555.000-965.000	CONFERENCES & TRAINING	637	1,591	1,900	185	1,900	1,900
NET OF REVENUES/APPROPRIATIONS - 555.000 - WATER ADMINI		(659,070)	(666,561)	(327,447)	(324,142)	(366,413)	(366,413)
Dept 560.000 - WATER MAINTENANCE							
510-560.000-704.100	STAFF - OVERTIME	4,762	6,988	5,860	5,143	6,153	6,153
510-560.000-704.200	HOLIDAY COMPENSATION				3,045		
510-560.000-706.000	CITY LABOR - DPW	56,285	86,755	113,746	62,453	119,434	119,434
510-560.000-710.000	COMPENSATED ABSENCES				9,105		
510-560.000-711.000	LONGEVITY			2,606			
510-560.000-719.000	CLOTHING ALLOWANCE				375	500	500
510-560.000-721.000	FICA/MEDICARE - CITY SHARE	4,623	7,094	8,702	6,016	9,417	9,417
510-560.000-722.000	ICMA - CITY SHARE	30	131	1,200	332	1,260	1,260
510-560.000-725.604	DENTAL & HEALTH BENEFITS		(211)	36,893	23,663	39,845	39,845
510-560.000-728.000	RETIREMENT PLANS	17,598	47,718	32,453	21,931	34,076	34,076
510-560.000-731.000	MATERIALS & SUPPLIES	119,061	89,060	75,000	42,385	75,000	75,000
510-560.000-810.000	CONTRACTUAL SERVICES	39,737	68,093	40,000	10,320	40,000	40,000
510-560.000-941.000	MVP EQUIPMENT RENTAL	114,096	226,721	130,000	114,262	130,000	130,000
NET OF REVENUES/APPROPRIATIONS - 560.000 - WATER MAINTE		(356,192)	(532,349)	(446,460)	(299,030)	(455,685)	(455,685)
Dept 561.000 - WATER METER READING							
510-561.000-704.100	STAFF - OVERTIME	321	9	505		531	531
510-561.000-706.000	CITY LABOR - DPW	25,615	19,283	14,218	17,014	14,929	14,929
510-561.000-711.000	LONGEVITY			326			
510-561.000-721.000	FICA/MEDICARE - CITY SHARE	2,022	1,493	1,088	1,316	1,183	1,183
510-561.000-722.000	ICMA - CITY SHARE	811	457	150	415	370	370
510-561.000-725.604	CITY LABOR - DPW		(18)	4,612	2,657	4,843	4,843
510-561.000-728.000	RETIREMENT PLANS	6,927	8,529	4,057	4,305	4,260	4,260
510-561.000-941.000	MVP EQUIPMENT RENTAL	14,828	9,144	17,200	7,065	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - 561.000 - WATER METER		(50,524)	(38,897)	(42,156)	(32,772)	(41,116)	(41,116)
Dept 562.000 - WATER PRODUCTION AND OPERATION							
510-562.000-704.100	STAFF - OVERTIME	9,829	11,615	9,090	9,949	9,545	9,545

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 TY MANAGER REVIEW BUDGET
Dept 562.000 - WATER PRODUCTION AND OPERATION							
510-562.000-704.200	HOLIDAY COMPENSATION	717	554				
510-562.000-706.000	CITY LABOR - DPW	68,380	73,720	85,309	66,454	89,575	89,575
510-562.000-711.000	LONGEVITY			1,955			
510-562.000-721.000	FICA/MEDICARE - CITY SHARE	6,085	6,422	6,526	5,768	7,583	7,583
510-562.000-722.000	ICMA - CITY SHARE	1,597	1,039	900	729	917	917
510-562.000-725.604	DENTAL & HEALTH BENEFITS		(149)	27,670	20,815	29,884	29,884
510-562.000-728.000	RETIREMENT PLANS	21,868	41,492	24,340	20,712	2,557	2,557
510-562.000-731.000	MATERIALS & SUPPLIES	3,645	2,850	3,500	1,120	3,500	3,500
510-562.000-738.000	OPERATING SUPPLIES	65,245	72,388	70,000	55,506	70,000	70,000
510-562.000-739.000	LABORATORY SUPPLIES	2,071	1,688	3,000	700	3,000	3,000
510-562.000-801.000	PROFESSIONAL SERVICES		2,608	3,000	17,239	20,000	20,000
510-562.000-810.000	CONTRACTUAL SERVICES	25,222	28,235	63,500	97,257	140,000	140,000
510-562.000-850.000	TELEPHONE & INTERNET	3,431	2,663	2,655	1,548	2,655	2,655
510-562.000-920.000	UTILITIES	84,484	62,615	86,000	43,295	86,000	86,000
510-562.000-941.000	MVP EQUIPMENT RENTAL	20,851	23,835	22,000	24,252	25,000	25,000
510-562.000-965.000	CONFERENCES & TRAINING	1,341	1,568	1,800	945	3,000	3,000
NET OF REVENUES/APPROPRIATIONS - 562.000 - WATER PRODUC'		(314,766)	(333,143)	(411,245)	(366,289)	(493,216)	(493,216)
Dept 565.000 - SEWER SERVICE NEW							
510-565.000-731.000	MATERIALS & SUPPLIES	7,402	1,899	22,500	13,100	22,500	22,500
NET OF REVENUES/APPROPRIATIONS - 565.000 - SEWER SERVIC		(7,402)	(1,899)	(22,500)	(13,100)	(22,500)	(22,500)
Dept 566.000 - SEWER REPLACEMENT MAINS							
510-566.000-706.000	CITY LABOR - DPW	41	54				
510-566.000-721.000	FICA/MEDICARE - CITY SHARE	3	4				
510-566.000-728.000	RETIREMENT PLANS	12	30				
510-566.000-731.000	MATERIALS & SUPPLIES	3,086	8,733	5,000	7,466	8,000	8,000
510-566.000-810.000	CONTRACTUAL SERVICES	313					
510-566.000-941.000	MVP EQUIPMENT RENTAL		48	100		100	100
NET OF REVENUES/APPROPRIATIONS - 566.000 - SEWER REPLAC		(3,455)	(8,869)	(5,100)	(7,466)	(8,100)	(8,100)
Dept 570.000 - WATER SERVICES NEW							
510-570.000-706.000	CITY LABOR - DPW	256					
510-570.000-721.000	FICA/MEDICARE - CITY SHARE	19					
510-570.000-728.000	RETIREMENT PLANS	76					
510-570.000-731.000	MATERIALS & SUPPLIES	(3,456)	(51)	69,000	4,050	50,000	50,000
510-570.000-941.000	MVP EQUIPMENT RENTAL	205		200		200	200
NET OF REVENUES/APPROPRIATIONS - 570.000 - WATER SERVIC		2,900	51	(69,200)	(4,050)	(50,200)	(50,200)
Dept 571.000 - WATER TOWER							
510-571.000-801.000	PROFESSIONAL SERVICES	900	5,615	15,000		5,000	5,000
510-571.000-810.000	CONTRACTUAL SERVICES	585	1,413	2,700	1,562	2,700	2,700
NET OF REVENUES/APPROPRIATIONS - 571.000 - WATER TOWER		(1,485)	(7,028)	(17,700)	(1,562)	(7,700)	(7,700)
Dept 572.000 - WATER REPLACEMENT SERVICES							
510-572.000-704.100	STAFF - OVERTIME	270		100		105	105
510-572.000-706.000	CITY LABOR - DPW	4,968		7,109	122	7,465	7,465
510-572.000-711.000	LONGEVITY			163			
510-572.000-721.000	FICA/MEDICARE - CITY SHARE	398		544	9	580	580
510-572.000-722.000	ICMA - CITY SHARE	5		75		79	79
510-572.000-725.604	DENTAL & HEALTH BENEFITS			2,306	807	2,491	2,491
510-572.000-728.000	RETIREMENT PLANS	1,521		2,028	35	2,130	2,130
510-572.000-731.000	MATERIALS & SUPPLIES	24,738	374	30,000	1,640	30,000	30,000
510-572.000-801.000	PROFESSIONAL SERVICES					50,000	50,000
510-572.000-810.000	CONTRACTUAL SERVICES	316,431	70,294	130,000	96,328	500,000	500,000
510-572.000-941.000	MVP EQUIPMENT RENTAL	5,955		4,000	704	4,000	4,000

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 572.000 - WATER REPLACEMENT SERVICES							
NET OF REVENUES/APPROPRIATIONS - 572.000 - WATER REPLAC		(354,286)	(70,668)	(176,325)	(99,645)	(596,850)	(596,850)
Dept 573.000 - WATER REPLACEMENT EQUIPMENT							
510-573.000-706.000	CITY LABOR - DPW	408					
510-573.000-721.000	FICA/MEDICARE - CITY SHARE	31					
510-573.000-728.000	RETIREMENT PLANS	120					
510-573.000-731.000	MATERIALS & SUPPLIES		789				
510-573.000-810.000	CONTRACTUAL SERVICES	1,954		6,000		6,000	6,000
510-573.000-941.000	MVP EQUIPMENT RENTAL	845		800		800	800
NET OF REVENUES/APPROPRIATIONS - 573.000 - WATER REPLAC		(3,358)	(789)	(6,800)		(6,800)	(6,800)
Dept 574.000 - WELLHEAD PROTECTION							
510-574.000-731.000	MATERIALS & SUPPLIES				410	400	400
510-574.000-810.000	CONTRACTUAL SERVICES			400			
NET OF REVENUES/APPROPRIATIONS - 574.000 - WELLHEAD PRO				(400)	(410)	(400)	(400)
Dept 901.000 - SEWER CAPITAL OUTLAY							
510-901.000-974.627	CAPITAL OUTLAY - COUNTY LIFT STATI			75,000	38,531		38,531
510-901.000-974.628	CAPITAL OUTLAY - TIRRELL LIFT			50,000			
510-901.000-974.631	CAPITAL OUTLAY - WWTP	42,879		45,000	29,600		
510-901.000-974.661	CAPITAL OUTLAY - WATER P&O			40,000	6,800		
510-901.000-974.673	CAP OUTLAY - SEWER RPL MAINS			400,000			
510-901.000-974.681	CAPITAL OUTLAY - WATER TOWER			150,000			
510-901.000-974.682	CAPITAL OUTLAY - WTR RPLC MAI			350,000	13,500		
NET OF REVENUES/APPROPRIATIONS - 901.000 - SEWER CAPITA		(42,879)		(1,110,000)	(88,431)		(38,531)
Dept 999.000 - TRANSFERS TO OTHER FUNDS							
510-999.000-995.101	CONTRIB. TO GENERAL FUND	349,992	349,992	350,000	174,996		350,000
NET OF REVENUES/APPROPRIATIONS - 999.000 - TRANSFERS TO		(349,992)	(349,992)	(350,000)	(174,996)		(350,000)
ESTIMATED REVENUES - FUND 510		5,063,144	5,495,364	4,775,824	4,311,201	4,711,224	4,711,224
APPROPRIATIONS - FUND 510		4,338,987	4,021,566	4,652,119	2,695,164	4,016,456	4,405,257
NET OF REVENUES/APPROPRIATIONS - FUND 510		724,157	1,473,798	123,705	1,616,037	694,768	305,967
BEGINNING FUND BALANCE		15,743,773	16,467,927	17,941,723	17,941,723	19,557,760	19,557,760
ENDING FUND BALANCE		16,467,930	17,941,725	18,065,428	19,557,760	20,252,528	19,863,727

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
518-000.000-402.000	CURRENT PROPERTY TAXES	17,941	24,636	26,140	24,755	26,140	26,140
518-000.000-404.000	PRIOR YEAR TAXES		(7)				
518-000.000-412.000	DELINQUENT PERSONAL PROPERTY TAX		1				
518-000.000-432.000	PAYMENT IN LIEU OF TAXES		160				
518-000.000-569.000	OTHER STATE GRANT-PENSION		293				
518-000.000-573.000	LOCAL COMM STBLZTN SHARE TAX		2,838	1,110			
518-000.000-581.000	COUNTY/LOCAL GRANTS	26,200	31,092	26,000	21,289		
518-000.000-644.000	SALE OF RECYCLABLE MATERIAL	21,517	14,721	17,000	28,327	17,000	17,000
518-000.000-665.000	INTEREST INCOME	1,922	3,942	2,000	2,266	3,500	3,500
518-000.000-680.000	SUNDRY REVENUE	16,979	20,881	18,000	13,533	13,000	13,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		84,559	98,557	90,250	90,170	59,640	59,640
Dept 530.000 - WINTER STREET MAINTENANCE							
518-530.000-704.000	STAFF WAGES	679	4,624		7,594		
518-530.000-704.100	STAFF - OVERTIME		153				
518-530.000-706.000	CITY LABOR - DPW	346	980		2,217		
518-530.000-707.000	PART-TIME STAFF WAGES	38,253	37,304	40,400	33,591		
518-530.000-721.000	FICA/MEDICARE - CITY SHARE	3,004	3,294		3,317		
518-530.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	730	154	1,050	1,090		
518-530.000-725.604	DENTAL & HEALTH BENEFITS		(2)		377		
518-530.000-728.000	RETIREMENT PLANS	297	616		629		
518-530.000-731.000	MATERIALS & SUPPLIES	4,006	793	2,900	517		
518-530.000-810.000	CONTRACTUAL SERVICES	5,437	5,138	5,500	3,909		
518-530.000-920.000	UTILITIES	3,493	3,709	3,600	2,589		
518-530.000-941.000	MVP EQUIPMENT RENTAL	1,405	1,365	1,900	2,821		
518-530.000-955.001	INSURANCE & BONDS	89	62	100	166		
518-530.000-974.000	CAPITAL OUTLAY - EQUIPMENT			84,500			
518-530.000-986.000	PENSION EXPENSE	(1,081)	(498)				
NET OF REVENUES/APPROPRIATIONS - 530.000 - WINTER STREE'		(56,658)	(57,692)	(139,950)	(58,817)		
Dept 760.000 - RECYCLING							
518-760.000-704.000	STAFF WAGES					7,500	7,500
518-760.000-706.000	CITY LABOR - DPW					2,000	2,000
518-760.000-707.000	PART-TIME STAFF WAGES					42,420	42,420
518-760.000-721.000	FICA/MEDICARE - CITY SHARE					3,246	3,246
518-760.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT					1,103	1,103
518-760.000-731.000	MATERIALS & SUPPLIES					2,900	2,900
518-760.000-810.000	CONTRACTUAL SERVICES					5,500	5,500
518-760.000-920.000	UTILITIES					3,600	3,600
518-760.000-941.000	MVP EQUIPMENT RENTAL					3,000	3,000
518-760.000-955.001	INSURANCE & BONDS					100	100
NET OF REVENUES/APPROPRIATIONS - 760.000 - RECYCLING						(71,369)	(71,369)
ESTIMATED REVENUES - FUND 518		84,559	98,557	90,250	90,170	59,640	59,640
APPROPRIATIONS - FUND 518		56,658	57,692	139,950	58,817	71,369	71,369
NET OF REVENUES/APPROPRIATIONS - FUND 518		27,901	40,865	(49,700)	31,353	(11,729)	(11,729)
BEGINNING FUND BALANCE		69,548	97,451	138,315	138,315	169,668	169,668
ENDING FUND BALANCE		97,449	138,316	88,615	169,668	157,939	157,939

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Dept 000.000							
601-000.000-569.000	OTHER STATE GRANT-PENSION		19,673				
601-000.000-651.003	BILLINGS TO DEPARTMENTS	493,085	587,804	555,000	456,092	555,000	555,000
601-000.000-665.000	INTEREST INCOME	4,553	9,653	11,000	5,888	11,000	11,000
601-000.000-673.000	GAIN/LOSS ON SALE OF ASSETS	(1,000)	13,035	30,000	6,852	30,000	30,000
601-000.000-680.000	SUNDRY REVENUE		6,201	500		500	500
NET OF REVENUES/APPROPRIATIONS - 000.000 -		496,638	636,366	596,500	468,832	596,500	596,500
Dept 580.000 - MVP ADMINISTRATION							
601-580.000-703.000	ADMINSTRATIVE SALARIES	5,822	5,601	8,754	5,322	9,192	9,192
601-580.000-704.100	STAFF - OVERTIME	140	425	125	114	132	132
601-580.000-704.200	HOLIDAY COMPENSATION	2,894	3,278		976		
601-580.000-706.000	CITY LABOR - DPW	1,456	1,473		1,360		
601-580.000-710.000	COMPENSATED ABSENCES	6,868	11,802		7,620		
601-580.000-711.000	LONGEVITY	938	1,340	210	220		
601-580.000-712.000	SPECIAL COMPENSATION	543	591		230	630	630
601-580.000-715.000	HEALTH REIMBURSEMENT		260		121	273	273
601-580.000-719.000	CLOTHING ALLOWANCE	829	1,008	840	296	882	882
601-580.000-721.000	FICA/MEDICARE - CITY SHARE	1,486	1,951	670	1,328	850	850
601-580.000-722.000	ICMA - CITY SHARE	257	296		162	311	311
601-580.000-723.000	VISION CARE	236	339		188	350	350
601-580.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,627	1,468	1,575	1,218	1,654	1,654
601-580.000-725.604	DENTAL & HEALTH BENEFITS	20,919	19,898	2,203	2,127	2,380	2,380
601-580.000-728.000	RETIREMENT PLANS	4,291	15,340	4,098	6,066	4,303	4,303
601-580.000-728.001	RETIREMENT HEALTH SAVINGS			119	412	125	125
601-580.000-941.000	MVP EQUIPMENT RENTAL				17		
601-580.000-963.000	MISCELLANEOUS	113	(55)				
601-580.000-986.000	PENSION EXPENSE	(1,439)	(26,808)				
NET OF REVENUES/APPROPRIATIONS - 580.000 - MVP ADMINIST		(46,980)	(38,207)	(18,594)	(27,777)	(21,082)	(21,082)
Dept 581.000 - MVP EQUIPMENT MAINTENANCE							
601-581.000-704.100	STAFF - OVERTIME	90	50	255	69	277	277
601-581.000-706.000	CITY LABOR - DPW	40,521	42,796	72,314	40,007	75,930	75,930
601-581.000-711.000	LONGEVITY			1,303			
601-581.000-721.000	FICA/MEDICARE - CITY SHARE	3,089	3,234	4,351	2,985	5,830	5,830
601-581.000-722.000	ICMA - CITY SHARE			600		630	630
601-581.000-725.604	DENTAL & HEALTH BENEFITS		(103)	18,447	14,104	19,923	19,923
601-581.000-728.000	RETIREMENT PLANS	11,944	22,096	16,227	11,369	17,526	17,526
601-581.000-731.000	MATERIALS & SUPPLIES	69,451	73,361	72,000	43,557	72,000	72,000
601-581.000-734.000	GASOLINE & OIL	58,366	48,646	52,000	36,820	45,000	45,000
601-581.000-739.000	LABORATORY SUPPLIES	19					
601-581.000-810.000	CONTRACTUAL SERVICES	10,021	6,380	15,000	12,665	15,000	15,000
601-581.000-955.001	INSURANCE & BONDS	16,621	13,221	18,000	35,456	20,000	20,000
601-581.000-968.000	DEPRECIATION EXPENSE	151,925	176,053				
601-581.000-973.000	CAP. OUTLAY - MOTOR VEHICLES			220,000	294,779	220,000	220,000
601-581.000-974.000	CAPITAL OUTLAY - EQUIPMENT			22,000	7,843	22,000	22,000
NET OF REVENUES/APPROPRIATIONS - 581.000 - MVP EQUIPMEN		(362,047)	(385,734)	(512,497)	(499,654)	(514,116)	(514,116)
Dept 582.000 - DPW GARAGE BLDG & GROUNDS							
601-582.000-704.100	STAFF - OVERTIME	587	654	505	933	531	531
601-582.000-706.000	CITY LABOR - DPW	9,826	7,051	14,218	16,295	14,929	14,929
601-582.000-711.000	LONGEVITY			326			
601-582.000-721.000	FICA/MEDICARE - CITY SHARE	785	579	1,088	1,167	1,183	1,183
601-582.000-722.000	ICMA - CITY SHARE	1		150			
601-582.000-725.604	DENTAL & HEALTH BENEFITS		(7)	4,612	5,121	4,611	4,611
601-582.000-728.000	RETIREMENT PLANS	2,980	4,002	4,057	4,443	4,260	4,260
601-582.000-730.000	SAFETY SUPPLIES	362				500	500

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 582.000 - DPW GARAGE BLDG & GROUNDS							
601-582.000-731.000	MATERIALS & SUPPLIES	5,469	6,607	6,300	8,902	6,300	6,300
601-582.000-801.000	PROFESSIONAL SERVICES	20,015					
601-582.000-810.000	CONTRACTUAL SERVICES	11,509	15,058	15,000	15,893	50,000	50,000
601-582.000-850.000	TELEPHONE & INTERNET	6,217	5,853	5,835	3,403	5,835	5,835
601-582.000-920.000	UTILITIES	50,310	31,622	38,000	23,521	25,000	25,000
601-582.000-941.000	MVP EQUIPMENT RENTAL	265	104	300	311	500	500
NET OF REVENUES/APPROPRIATIONS - 582.000 - DPW GARAGE B		(108,326)	(71,523)	(90,391)	(79,989)	(113,649)	(113,649)
ESTIMATED REVENUES - FUND 601		496,638	636,366	596,500	468,832	596,500	596,500
APPROPRIATIONS - FUND 601		517,353	495,464	621,482	607,420	648,847	648,847
NET OF REVENUES/APPROPRIATIONS - FUND 601		(20,715)	140,902	(24,982)	(138,588)	(52,347)	(52,347)
BEGINNING FUND BALANCE		1,388,460	1,367,747	1,508,651	1,508,651	1,370,063	1,370,063
ENDING FUND BALANCE		1,367,745	1,508,649	1,483,669	1,370,063	1,317,716	1,317,716

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
666-000.000-651.003	BILLINGS TO DEPARTMENTS	281,520	244,992	235,850	125,470	235,850	235,850
666-000.000-665.000	INTEREST INCOME	4,648	7,706	6,000	2,988	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		286,168	252,698	241,850	128,458	240,850	240,850
Dept 228.000 - INFORMATION TECHNOLOGY							
666-228.000-731.000	MATERIALS & SUPPLIES	2,758	2,958	5,000	6,624	7,000	7,000
666-228.000-801.000	PROFESSIONAL SERVICES	78,925	111,025	100,000	33,400	50,000	50,000
666-228.000-810.000	CONTRACTUAL SERVICES	82,191	108,441	80,000	117,353	160,000	160,000
666-228.000-850.000	TELEPHONE & INTERNET	20,574	24,132	20,000	34,258	20,000	20,000
666-228.000-963.000	MISCELLANEOUS					1,000	1,000
666-228.000-968.000	DEPRECIATION EXPENSE		9,856				
666-228.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	21,954		44,000	42,478	66,560	66,560
NET OF REVENUES/APPROPRIATIONS - 228.000 - INFORMATION '		(206,402)	(256,412)	(249,000)	(234,113)	(304,560)	(304,560)
ESTIMATED REVENUES - FUND 666		286,168	252,698	241,850	128,458	240,850	240,850
APPROPRIATIONS - FUND 666		206,402	256,412	249,000	234,113	304,560	304,560
NET OF REVENUES/APPROPRIATIONS - FUND 666		79,766	(3,714)	(7,150)	(105,655)	(63,710)	(63,710)
BEGINNING FUND BALANCE		224,388	304,154	300,442	300,442	194,787	194,787
ENDING FUND BALANCE		304,154	300,440	293,292	194,787	131,077	131,077

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 DEPT REQUESTED BUDGET	2025-26 CITY MANAGER REVIEW BUDGET
Dept 000.000							
800-000.000-692.002	CONTRIBUTIONS FROM OTHERS	30,884	30,221	31,000	16,067	30,000	30,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		30,884	30,221	31,000	16,067	30,000	30,000
Dept 751.000 - PARKS & RECREATION							
800-751.000-731.000	MATERIALS & SUPPLIES	900		500	(151)	3,150	3,150
800-751.000-755.000	CONTRIBUTION TO OTHERS	5,272			5,590	20,000	20,000
800-751.000-801.000	PROFESSIONAL SERVICES				1,475		
800-751.000-810.000	CONTRACTUAL SERVICES	3,770	4,355	3,300	3,480	15,500	15,500
800-751.000-955.001	INSURANCE & BONDS	2,623	2,784	2,650	2,733	3,000	3,000
800-751.000-971.000	CAP. OUTLAY-IMPROVEMENTS	6,418					
800-751.000-974.004	FACILITY DEVELOPMENT	4,268	1,494				
NET OF REVENUES/APPROPRIATIONS - 751.000 - PARKS & RECR		(23,251)	(8,633)	(6,450)	(13,127)	(41,650)	(41,650)
ESTIMATED REVENUES - FUND 800		30,884	30,221	31,000	16,067	30,000	30,000
APPROPRIATIONS - FUND 800		23,251	8,633	6,450	13,127	41,650	41,650
NET OF REVENUES/APPROPRIATIONS - FUND 800		7,633	21,588	24,550	2,940	(11,650)	(11,650)
BEGINNING FUND BALANCE		80,981	88,614	110,202	110,202	113,142	113,142
ENDING FUND BALANCE		88,614	110,202	134,752	113,142	101,492	101,492
ESTIMATED REVENUES - ALL FUNDS		16,659,361	20,592,274	17,353,394	13,780,489	17,447,188	17,447,188
APPROPRIATIONS - ALL FUNDS		14,186,367	17,206,099	17,511,564	12,621,710	19,719,589	19,036,579
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		2,472,994	3,386,175	(158,170)	1,158,779	(2,272,401)	(1,589,391)
BEGINNING FUND BALANCE - ALL FUNDS		23,169,706	25,578,596	28,871,351	28,871,351	30,030,130	30,030,130
ENDING FUND BALANCE - ALL FUNDS		25,642,700	28,964,771	28,713,181	30,030,130	27,757,729	28,440,739

CHARLOTTE FIRE DEPARTMENT & RURAL FIRE ASSOCIATION
Fire Chief – Kevin Christiansen
111 E. Lawrence Ave., Charlotte MI 48813
Ph. 517-543-0241

To: Mayor Timothy Lewis, City Council,
Mr. Hillard, City Manager

From: Dan Daly, Captain, and Tyger Fullerton, Asst. Fire Chief

Re: Amend Chapter 15 to establish Article 15 – Mobile Food Vending

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Over the years, the past practice by city staff has been not to allow food trucks within the city limits of Charlotte. There is very little language in our current zoning ordinance to support this practice. Staff has allowed food trucks to be present at special events throughout the city, such as the Eaton County Fair, Celebrate Charlotte, and Frontier Days, to name a few. The practice of allowing food trucks for events and not allowing them at other times is not a sustainable practice to continue the growth and attraction of the City of Charlotte.

Over the past several months, staff have been researching and preparing a Mobile Food Vending Unit (MFVU) ordinance for the City of Charlotte. As part of this effort, we reviewed similar ordinances from municipalities across the state and consulted with officials responsible for inspecting MFVUs in their jurisdictions.

Our findings indicate that MFVUs can operate safely within the city when properly regulated. We believe these units will offer residents and visitors enhanced food options, contribute positively to the city's appeal, with no impact on current and future brick-and-mortar restaurants.

The recently adopted fee schedule, approved last month, includes a specific fee for MFVUs operating within the city. This update allows applicants to begin the process of obtaining a permit to operate. Permits will be issued to those who complete the application process and pass a fire inspection, ensuring adherence to all safety requirements outlined in the ordinance and adopted fire code.

All permits issued will be valid through December 31 of each calendar year, with renewals required annually.

Respectfully,

Dan Daly, Captain / Fire Inspector
Charlotte Fire Department

CITY OF CHARLOTTE

RESOLUTION No. 2025-27

RESOLUTION TO INTRODUCE ORDINANCE NO. 2025-05

City of Charlotte Mobile Food Vending Ordinance

City of Charlotte, Eaton County, Michigan (hereinafter, "Charlotte City" or "City Council").

At a regular meeting of the Charlotte City Council held at City Hall, in the City of Charlotte, in the County of Eaton, State of Michigan, on the 9th day of June, 2025, at 7:00 o'clock in the PM.

The meeting was called to order at ________________o'clock in the PM by ____.

Present: ____

Absent: ____

The following preamble and resolution were offered by ________________ and supported by __________________________:

WHEREAS:

1. Public Act 92 of 2000 provides for food service establishments and City Ordinance No. 2025-05, titled "Mobile Food Vending" meets the definition under the Act.

2. A goal of the City Council is to encourage quality of life activities and economic development within the City through its social and community events, festivals, and Social District ("events").

3. To encourage this goal, the City Council recognizes and desires activities to supplement community events and desires to allow by permit mobile food vending unit(s) within the City, subject to certain regulations, and

4. The City Council desires to introduce Ordinance 2025-05 to permit and regulate mobile food vending unit(s) within the City.

NOW, THEREFORE BE IT RESOLVED that the City Council of Charlotte, resolves as follows:

A. The City Council introduces Ordinance 2025-05 to permit and regulate mobile food vending unit(s) within the City, subject to certain regulations, as promulgated therein.

B. The City Council sets a public hearing for Ordinance 2025-05 to be heard on June 23, 2025, as may be amended.

C. All resolutions and parts of resolutions in conflict herein are hereby repealed.

Upon a call of the roll, the vote was:

AYES: ___________
NAYES: ___________
ABSENT: ___________

Resolution declared adopted this 9th day of June, 2025.

____
Mary LaRocque, Clerk, City of Charlotte

The undersigned duly qualified and acting Clerk of the City of Charlotte, hereby certifies that the foregoing is a true and complete copy of a Resolution adopted by the City Council at a Regular meeting held on the 9th of June, 2025, the original of which is a part of the City's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

____
Mary LaRocque, Clerk, City of Charlotte

Introduced: June 09, 2025
Adopted:
Effective:

CITY OF CHARLOTTE

EATON COUNTY, MICHIGAN

ORDINANCE NO. 2025-05

AN ORDINANCE TO AMEND CITY CODE CHAPTER 15 TO ESTABLISH ARTICLE V "MOBILE FOOD VENDING" AND SECTIONS 15-103 TO 15-112, AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

Councilmember _______________ moved the following:

THE CITY OF CHARLOTTE ORDAINS:

Section 1. Tile and Purpose. The title of this ordinance shall be the *"City of Charlotte Mobile Food Vending Ordinance*". The purpose of the ordinance is to regulate the operation of mobile food vending units engaging in mobile food vending within the City of Charlotte, and to provide for the public health, safety, and welfare of the City and persons who patronize mobile food vendors.

Section 2. Amendment To City Code Chapter 15, to add Article V, "Mobile Food Vending" Sections 15-103 Through 15-112. Amendments shall be and are hereby established as follows:

§ 15-103. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this subsection, except where the context of their usage clearly indicates a different meaning:

(a) *Mobile food vending* shall mean vending, serving, or offering for sale food and/or beverages from a mobile food vending unit which meets the definition of a food service establishment under Public Act 92 of 2000, which may include the ancillary sales of branded items consistent with the food; for example, a t-shirt that bears the name of the organization engaged in mobile food vending.

(c) *Mobile food vending unit(s)* (MFVU) shall mean any motorized or non-motorized vehicle, trailer, or other means of conveyance designed to be portable and not permanently affixed to the ground from which food is prepared, served, and/or offered for sale.

(d) *Operate* shall mean all activities associated with the conduct of business, including but not limited to, setup and takedown, and/or time periods when the mobile food vending unit is open for business.

(f) *Vendor(s)* shall mean any individual or legal entity engaged in the business of mobile food vending.

§15-104. Permit required.

No person or vendor shall engage in mobile food vending without a permit from the City of Charlotte, except where exempted by this article or any other City ordinance. The City shall prescribe the form of and application for the MFVU permit. All permits shall be prominently displayed on the mobile food vending unit and visible to the public. Permits are non-transferable. A permit shall not be required for any vendor engaged by a private individual to serve guests at a private event, such as a birthday or graduation party,

Once approved, a permit is valid for the calendar year in which it is issued (January 1 to midnight of December 31). Applicants may also apply for a single day or a 15-day permit.

§15-105. Fees.

A fee shall accompany an application for an MFVU permit, as established by City of Charlotte resolution fee schedule. No fee shall be charged for a permit issued to a business on the City of Charlotte's tax rolls and whose normal business operations include the sale of food and/or beverages. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this article.

§15-106. Requirements.

(a) Applications for a mobile food vending permit shall demonstrate compliance with all applicable federal, state, and county laws and regulations, as well as all applicable City codes and ordinances.

(b) Hours of operation:

(1) Vendors may only operate between the hours of 9:00 a.m. and 9:00 p.m. Sunday through Thursday, and 9:00 a.m. until 10:00 p.m. on Friday and Saturday.

(2) Within commercial areas, vendors may only operate between the hours of 6:00 a.m. and 11:00 p.m.

(3) Operating outside of the hours outlined in this section shall be subject to approval from the City of Charlotte Council.

(4) No mobile food vending unit may be left unattended for more than two hours; and any mobile food vending unit not in operation shall be removed from the permitted site between the hours of 11:00 p.m. and 7:00 a.m. except that this subsection shall not apply to City-authorized events.

(c) Lighting and noise:

(1) Vendors shall not use any flashing, blinking, or strobe lights; and all exterior lights over 60 watts shall contain opaque hood shields directing the illumination downward while operating at a private event in a residential area.

(2) Vendors shall not use loud music, horns, amplification devices, "crying out," or any other audible means of gaining attention which causes a nuisance or safety hazard, as determined under the City noise ordinance per the Charlotte Police Department.

(3) Special Events approved by the City of Charlotte Council shall be exempt from the lighting and noise requirements within this ordinance.

(d) Locations:

(1) Mobile food vending shall be permitted on public property when authorized by the City.

(2) Mobile food vending shall be permitted on private property when authorized by the property owner.

(3) Vendors shall not operate on public property within 500 feet of any City-approved street fair, public festival, farmers market, or other event being conducted without the prior written authorization of the event sponsor(s); such setback distance shall be measured horizontally in a straight line between the nearest border of the event and the middle point of the mobile food vending unit's primary service window.

(4) Mobile food vending must maintain at least a 15 feet setback from a fire hydrant; the Fire Chief or their designee may require a greater distance.

(5) Mobile food vending units shall be located and maintained on a dust-free surface and shall not be placed on existing landscaped areas.

(6) MFVU shall not be located in sensitive environmental areas such as wetlands or floodways.

(7) Location of the MFVU on a lot must be situated to minimize adverse impacts to adjacent properties. Operations shall not obstruct the visibility of motorists, parking lot circulation, emergency access, access to or along a public street, alley, sidewalk, or trail. Customer queuing may be allowed on a public sidewalk provided a minimum of 6 feet of unobstructed sidewalk around the line of customers is maintained.

(e) Mobile food vending unit configuration:

(1) There shall be a minimum of seven feet of vertical clearance between the ground level and lowest point of any awning structure.

(f) Parking:

(1) If parked on public property, mobile food vendors shall comply with all applicable parking regulations.

(2) If located within a public parking lot within a commercial area, the area(s) used for mobile food vending unit operations shall not reduce the required parking for the property.

(g) Pedestrian and vehicular circulation. A vendor shall not disrupt pedestrian or vehicular circulation on the permitted property.

(i) Service.

(1) No food shall be prepared, sold, or displayed outside of the mobile food vending unit.

(2) No outdoor cooking facilities, including but not limited to, grills and other heating elements, or outdoor refrigeration or storage units which are not contained in the mobile food vending unit are permitted.

(3) All materials and supplies, including but not limited to plates, cups, napkins, eating or serving utensils, and condiments must be stored in the mobile food vending unit, except for the waste receptacle required under this section.

(4) Food and beverage service shall be provided only on the non-driving lane side of the mobile food vending unit.

(j) Signs.

(1) In addition to signs placed on the mobile food vending unit itself, vendors may have one portable sign not greater than six square feet, with no dimension greater than three feet, and no height (with legs) greater than four feet, located within five feet of the unit; and under no circumstances shall such a sign be placed upon a sidewalk or roadway or impede pedestrian and/or vehicular traffic;

(k) Utilities.

(1) No utilities shall be drawn from a public right-of-way.

(2) Vendors shall not utilize any electricity or other utilities without the prior written authorization of the utility customer(s), and no power cable or similar device shall be extended at or across any street, alley, sidewalk, or path so as to cause a safety hazard, as determined by the City of Charlotte Code Official or their designee.

(l) Trash and upkeep.

(1) MFVU and the area upon which they are temporarily located shall be kept in good repair and free of refuse and debris. A trash receptacle shall be provided by the mobile food unit and emptied daily, or more frequently to meet demand. The trash or recycling receptacle must be removed from the site when the mobile food unit departs. Use of City-owned or City-controlled refuse containers is prohibited.

(2) Any garbage, waste, or spills shall be immediately cleaned up by the vendor.

(3) The dumping of garbage, refuse, graywater, grease, or food waste is prohibited.

§18-107. Application requirements.

The applicant shall truthfully provide, in full, all information requested by the City of Charlotte. The applicant shall submit all of the following with the completed and signed permit application form:

(a) A copy of the Driver's License(s) of the individual identified as being the driver/operator of the mobile food vending unit.

(b) A copy of a valid vehicle registration and vehicle identification numbers for the mobile food vending unit, including trailers, if a separate registration is required.

(c) A copy of proof of valid auto insurance for the mobile food vending unit, including trailers, if applicable.

(d) A copy of valid commercial liability insurance with minimum liability coverage of 1 million dollars. The City must be named as an additional insured.

(e) A copy of all required permits and/or licenses issued by the Eaton County Health Department or other licensing agency, as applicable.

(f) A brief written description of the mobile food vending unit, which shall include the following information:

(1) The length and width in feet of the mobile food vending unit to be operated, including trailers, if applicable.

(2) The height from ground level to the lowest point of any awnings attached to the mobile food vending unit to be operated, if applicable.

(3) A description of how electricity will be provided for the mobile food vending unit.

(g) Written permission from the private property owner(s), event sponsor(s), or utility customer(s), as applicable.

(h) Any other information requested by the City clerk or their designee to determine compliance with this chapter, and all applicable City codes and ordinances.

(i) Applications must be submitted 30 calendar days prior to the date planned for vendor operation, except for operations within a city approved special event.

§18-108. Review.

The application shall be submitted to the Charlotte Fire Department, which shall review the application and all material submitted under the requirements of this article of City code or ordinance. The fire department shall make contact with the applicant to schedule a fire inspection of the MFVU. An application shall be approved, denied, or requires more information, within 15 business days of being submitted to the City and after a fire inspection has been scheduled.

§18-109. Impoundment.

Any equipment associated with mobile food vending left on public property after the term of an approved permit may be impounded at the owner's expense.

§18-110. Other licenses.

A permit obtained under this ordinance shall not relieve the vendor of the responsibility for obtaining any other license, permit, or any other authorization required by any other City ordinance, resolution, statute, or administrative rule.

§18-111. Fire Inspections.

(a) All MFVU shall comply with the City of Charlotte adopted fire code.

(b) MFVU shall be inspected on an annual basis. All inspections completed shall expire on the same date of the expiration of the permit approved by the City of Charlotte.

(c) The City of Charlotte Code Official may make frequent inspections throughout the year.

§18-112. Violations; Civil infraction; Suspension or Revocation of Permit.

A vendor who violates this article is responsible for a municipal civil infraction or district court civil infraction citation and shall be subject to a civil fine subject to City resolution, or as provided herein. Municipal civil infraction violations are made payable at the City Municipal ordinance violation bureau. Repeat violations are determined based on the date of the commission of the violation. Each day that a violation continues beyond the time specified for compliance shall be deemed to be a separate offense. If the notice or civil infraction is not complied with, City officials may institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal of the MFVU in violation of the provisions of this ordinance or article or of the order or direction made pursuant thereto. Such legal or court action shall serve as notice.

Jurisdiction for district court citations and legal action as necessary to enforce City ordinance, this ordinance, and state law, vest in the state courts of Eaton County.

Once a permit is issued, it may be suspended for a time as noticed or revoked at any time for failure to comply with this ordinance or article. Appeals of suspension or revocation shall be heard by the City Manager within a reasonable time.

Section 13. Savings Clause. All proceedings pending and all rights and liabilities existing or incurred at the time this amendatory Ordinance takes effect are saved and may be consummated according to the law enforced when they were commenced. This Ordinance shall not be construed to affect any prosecution pending or initiated before the effective date of this amendatory Ordinance for an offense committed before that date.

Section 14. Conflicting Ordinances Repealed. Except as to prosecution and legal actions pending and saved pursuant to Section 13, any City Ordinances or parts of Ordinances in conflict with or inconsistent with any of the provisions of this Ordinance are repealed.

Section 15. Severability. The provisions of this ordinance are severable, and if any section, sub-section, paragraph, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of all remaining sections, sub-sections, paragraphs, sentences, clauses, phrases, or portions of this ordinance.

Section 16. Section Headings. The section headings used in this ordinance are for convenience only and are not a part of this ordinance.

Section 17. Code Edits. The editors of the Charlotte City Code are hereby authorized, subject to approval of the City Manager, or designee, to update and revise code section numbers to effectuate the provisions of this Ordinance and Code.

Section 18. Effective Date. This ordinance shall take effect twenty days after it has been adopted by the City Council.

Introduced by the Charlotte City Council this 9th day of June, 2025.

Motion by

Second by

Ayes:

Nays:

Absent:

Adopted by the Charlotte City Council this _____ day of June, 2025.

Motion by

Second by

Ayes:

Nays:

Absent:

Approved:

Timothy Lewis, Mayor

I, Mary LaRocque, City Clerk, certify this is Ordinance No. 2025-05 adopted by the Charlotte City Council at a meeting held on the 23rd day of June, 2025, a meeting held according to the Open Meetings Act, Public Act No. 267 of 1976, as amended. I further certify Ordinance No. 2025-05 was published in the ______________________, a newspaper of general circulation in the City of ____________________, the _____ day of __________, 2025, subsequent to its adoption.

____
Mary LaRocque, City Clerk

Introduced:

Public Hearing:

Adopted:

Published:

Effective:

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: City Council
From: Salena Benavidez, Community Development Director
Date: June 9, 2025
Re: Backyard Chicken Ordinance

Background
The City of Charlotte adheres to the zoning ordinance 10-4 Domestic Animals and Fowl. This ordinance currently allows no more than 10 permits at any time for chickens in the city. Permits expire and become invalid two years after the date of issuance. Any person who keeps chickens must have a covered enclosure and keep the chickens within the enclosure or a fence.

Concerns for avian influenza have been raised in relation to housing backyard chickens in city limits. Eaton County's last case of avian influenza was March 14, 2023. The county has not had a reported case in over two years.

Michigan State University Extension Guidance
Generally, disease control/prevention is better addressed through the promotion of good management practices rather than regulatory avenues. Highly Pathogenic Avian Influenza (HPAI) is a virus carried by migratory birds who, through direct and indirect contact, can infect domesticated poultry.

Good management practices to reduce the potential interactions between wildlife and domestic birds and poultry owners practicing good biosecurity is critical to slowing/stopping disease transmission. The MSU Extension "Keeping You and Your Flock Healthy--Information on Avian Influenza" outlines the various considerations poultry owners can make to limit contact with wildlife and practice biosecurity.

HPAI cases have subsided in Michigan as bird migration has settled; generally cases increase in the spring and fall while birds are migrating. The last reported case in Michigan was on March 24, 2025. APHIS has an interactive map where you can track detections by state.

Regulatory action would likely not yield a decrease in potential cases of any type of disease, however education to poultry owners about using good management practices would be more effective.

Barry-Eaton District Health Department Guidance
While Bird Flu is of concern for any backyard flock, there are ways in which implementing safety measures can be effective at reducing the risk of bird flu infections for backyard flocks. By implementing measures to prevent contact between domestic and wild birds, such as fenced coops and enclosures, the

risk of the backyard flock being infected with HPAI from exposure to wild birds is reduced and therefore a reduced risk to humans, especially in combination with proper handwashing after handling animals.

If the city were to consider permitting backyard flocks, it might be advisable to consider language for these safety measures within the permitting requirements, in addition to educational materials at the time of permitting.

Recommendation
Consider increasing the number of backyard chicken permits. In addition, consider language for these safety measures within the permitting requirements, in addition to educational materials at the time of permitting.

Keeping You and Your Flock Healthy – Information on Avian Influenza

April 18, 2024 - Michigan State University Extension

What is HPAI

- According to the United States Department of Agriculture (USDA), highly pathogenic avian influenza (HPAI), commonly called "bird flu," is a virus found among various species of birds. HPAI viruses can infect domestic poultry, which includes chickens, turkeys, pheasants, quail, ducks, geese and guinea fowl. This disease is caused by the Influenza A virus and the disease varies in severity depending on the strain and species affected. The specific concern with HPAI is that this strain of the virus can be deadly to domestic poultry, wiping out entire flocks within a matter of days. Limiting the spread of HPAI should be a priority of all flock owners.

Signs of disease in animals

- Lack of coordination
- Low energy or appetite
- Purple discoloration or swelling of the head, comb, wattles, eyelids and/or hocks
- Reduced egg production or soft-shelled/misshapen eggs
- Nasal discharge, coughing or sneezing
- Diarrhea
- Sudden death with no prior signs

Health concerns for people

- The risk of HPAI infections in the public remains low, however monitoring the health of people in contact with birds is important. To lower the risk of infections, flock caretakers and those with access to poultry should use good personal hygiene and biosecurity practices when having contact with birds.
- The reported signs and symptoms of avian influenza virus infections in humans have ranged from no symptoms or mild flu-like respiratory symptoms to severe illness requiring hospitalization.
- Transmission of avian influenza from human to human is very rare.

Signs in people can include

- Fever (temperature of 100ºF [37.8ºC] or greater) or feeling feverish
- Cough
- Sore throat, runny, or stuffy nose
- Muscle or body aches
- Headaches
- Fatigue
- Shortness of breath or difficulty breathing
- Conjunctivitis
- Less common signs and symptoms include diarrhea, nausea, vomiting, or seizures

How HPAI is spread

HPAI is highly contagious and can be carried by migratory wild birds, geese, ducks and other fowl.

- This disease can be spread by direct contact (bird-to-bird) by exposure to:
  - Saliva
  - Mucous
  - Feces from infected birds
- It can also be spread through indirect contact through contaminated items such as:
  - Equipment
  - Feed
  - Clothing and shoes of animal caretakers
  - Rodents and pests

- Flock owners should observe their birds for signs of disease, if sick birds are present care should be taken to not expose other animals to disease.

Human health and hygiene

- People with access to birds should practice good hygiene and wash their hands frequently. Influenza viruses are highly sensitive to soap and hot water.

Good hygiene practices include

- Washing hands with warm water and soap, scrubbing hands for 20 seconds
- Have dedicated footwear for the farm, if possible have dedicated footwear to the coop area
- Wear clean clothes & shoes to the farm
- If a change of footwear is not an option, disinfect shoes with a spray disinfectant after visiting the coop area

- If you have contact with other livestock, clothing and footwear should be changed before coming to the farm
- Do not eat and drink around animals or in the barn
- Visitors and friends with access to other flocks should not have access to your flock
- Monitor yourself for potential symptoms of HPAI

Keeping your flock healthy: Farm Biosecurity

- What is biosecurity and why is it important? Protecting your flock from the entry and spread of diseases is important. Biosecurity practices are ways that you can help limit the spread of disease and reduce the chance of a disease outbreak in your flock. Some key practices caretakers can implement to best manage the risk of disease entry and spread on their farms are:

  - Wear clean clothing and footwear while caring for animals
  - Practice good personal hygiene by frequently washing hands with soap and hot water
  - Regularly clean and disinfect tools and equipment used on the farm
  - Do not visit neighboring flocks; if you must, wear different clothing and footwear than you wear with your flock
  - Limit exposure to your flock from anyone who has had contact with other flocks of birds
  - If guests come to the farm, identify a specific area for parking away from animal housing
  - Separate, or ideally isolate, any newly acquired animals for a minimum of 14 days and monitor new animals for signs of illness
  - Know the signs and symptoms of illness
  - Care for new, separated, isolated or sick animals last

- If you suspect illness in your flock, care should be taken to isolate these birds from other animals and if possible, designate a caregiver to only care for poultry

Strategies to limit contact with wildlife

- Limit wildlife attractants
  - Remove standing or pooling water
  - Reduce food resources by storing feed in sealable containers and providing feed and water inside the coop
  - Close and latch dumpster and trash can lids

- Prevent wildlife access
  - Remove areas that wild birds can perch on
  - Prevent wild birds from entering coops
  - Consider limiting free ranging practices
  - Cover established runs with netting or screens

- Add wildlife deterrents
  - Consider using decoys
  - Safety of food supply

- The CDC asserts that "the proper handling and cooking of poultry and eggs to an internal temperature of 165 [degrees Fahrenheit] kills bacteria and viruses, including HPAI A(H5) viruses."
- Properly prepared and cooked poultry products remain safe to consume. The chance of infected poultry or egg products entering the food chain is extremely low due to the rapid onset of symptoms of HPAI and the USDA flock monitoring and inspection safeguards that are in place.
- Flock owners should practice good hygiene, including washing hands with soap and water after contact with animals or animal products, including eggs.

Reporting disease

- Bird owners should contact MDARD if they suspect an HPAI infection in birds at 1-800-292-3939 (daytime) or 517-373-0440 (after-hours).

- The Michigan Department of Agriculture and Rural Development (MDARD) notes that HPAI is not evidenced by one bird showing symptoms or dying while the remaining flock continues acting normally. Small flock and backyard poultry owners should take notice when two or more birds die within a 24-hour period and the rest of the flock is exhibiting symptoms of HPAI.

- If unusual or unexplained wild bird deaths are noticed, cases should be reported to the Michigan Department of Natural Resources by using the DNR's Eyes in the Field app, choose the "Diseased Wildlife" option in the "Observation Forms," or by calling the DNR Wildlife Disease Laboratory at 517-336-5030.

More information/resources

- More information can be found by visiting
- MSU Extension's Avian Influenza website
- USDA's Defend the Flock Program
- MDARD Avian Influenza site

Issued in furtherance of MSU Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Quentin Tyler, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned.

Michigan Avian Influenza Data

State	County Name	Confirm..	Production
	Plymouth	24-Jan-25	WOAH Non-Poultry
Michigan	Alpena	04-Feb-25	WOAH Non-Poultry
	Bay	01-Dec-23	WOAH Non-Poultry
	Branch	30-Apr-22	WOAH Non-Poultry
	Cass	15-Nov-23	WOAH Non-Poultry
	Eaton	14-Mar-23	WOAH Non-Poultry
	Genesee	12-Oct-22	WOAH Non-Poultry
	Gratiot	02-May-24	Commercial Turkey Mea
		26-Apr-24	Commercial Turkey Mea
	Ingham	24-Mar-25	WOAH Non-Poultry
		13-Sep-22	WOAH Poultry
	Ionia	10-May-24	WOAH Non-Poultry
		16-Apr-24	Commercial Table Egg L
		09-Apr-24	Commercial Table Egg L
		02-Apr-24	Commercial Table Egg L
	Jackson	31-Dec-24	WOAH Non-Poultry
	Kalamazoo	23-Feb-22	WOAH Non-Poultry
	Lapeer	23-Mar-23	WOAH Poultry
		10-Nov-22	WOAH Poultry
		11-Oct-22	WOAH Poultry

Michigan Avian Influenza Data

Livingston	15-Apr-22	WOAH Non-Poultry
Macomb	19-Sep-22	WOAH Non-Poultry
	15-Apr-22	WOAH Non-Poultry
	24-Mar-22	WOAH Non-Poultry
Menominee	25-Apr-22	WOAH Non-Poultry
	16-Apr-22	WOAH Non-Poultry
	13-Apr-22	WOAH Poultry
	11-Apr-22	WOAH Non-Poultry
Monroe	06-Mar-25	WOAH Non-Poultry
	25-Feb-25	WOAH Non-Poultry
	13-Feb-25	WOAH Non-Poultry
Montmorency	07-Dec-23	WOAH Poultry
Muskegon	27-Dec-23	Commercial Turkey Mea
	19-Dec-23	Commercial Turkey Mea
	10-May-22	Commercial Turkey Mea
Newaygo	17-Apr-24	Commercial Turkey Mea
Oakland	09-Jan-25	WOAH Non-Poultry
	06-May-22	WOAH Non-Poultry
Ottawa	04-Jan-25	Commercial Turkey Mea
		Commercial Turkey Mea

Ottawa	04-Jan-25	Commercial Turkey Mea
		Commercial Turkey Mea
	31-Dec-24	Commercial Turkey Mea
		Commercial Turkey Mea
	27-Dec-24	Commercial Turkey Mea
	23-Dec-24	Commercial Turkey Mea
	24-Apr-24	Commercial Turkey Mea
Saginaw	27-Apr-22	WOAH Non-Poultry
Sanilac	30-Dec-22	WOAH Non-Poultry
Tuscola	03-Oct-22	WOAH Poultry
Wayne	16-Jan-25	WOAH Non-Poultry
Wexford	28-Apr-22	WOAH Poultry

§ 10-4 DOMESTIC ANIMALS AND FOWL.

(A) Except as provided in this section, no person shall keep or house any animals or fowl within the city.

(B) Dogs, cats, birds and animals commonly classified as household pets may be kept within the city.

(C) Ponies, cattle and horses may be kept on premises constituting a farm, as defined in the zoning chapter of this Code.

(D) Persons may keep chickens if done so in conformity with all of the following:

(1) Any person who keeps chickens in the city shall obtain a permit from the city prior to acquiring the chickens. Application shall be made to the City Clerk with a fee as determined by Council resolution;

(2) No more than ten permits may be outstanding at any time;

(3) Permits may be revoked at any time if the applicant fails to comply with all applicable ordinances, rules and regulations;

(4) Permits expire and become invalid two years after the date of issuance. A person who wishes to continue keeping chickens shall obtain a new permit on or before the expiration date of the previous permit. Application for a new permit shall be pursuant to the procedures and requirements that are applicable at the time the person applies for a new permit;

(5) Notwithstanding the issuance of a permit by the city, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include but are not limited to deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved;

(6) A person who keeps or houses chickens on his or her property shall comply with all of the following requirements:

(a) Have been issued the permit required under division (D)(1) of this section;

(b) Keep no more than six chickens;

(c) The principal use of the person's property is for a single-family dwelling;

(d) No person shall keep any rooster;

(e) No person shall slaughter any chickens outdoors;

(f) The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or an adjoining fenced enclosure at all times;

(g) A person shall not keep chickens in any location on the property other than in the backyard as defined by the Zoning Code;

(h) All enclosures for the keeping of chickens shall be so constructed or repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of the enclosure;

(i) All feed and other items associated with the keeping of chickens that are likely to attract or to become infested with or infected by rats, mice, or other rodents shall be protected so as to prevent rats, mice, or other rodents from gaining access to or coming into contact with them;

(j) The coop and fenced enclosure may not be located nearer than 15 feet to any property line; and

(k) The coop and enclosures must comply with all zoning ordinance requirements for accessory structures and use, including lot coverage requirements.

(7) The city may initiate prosecution for a civil infraction violation for any violation of this section. Each day a violation exists shall constitute a separate offense;

(8) A person who has been issued a permit shall submit it for examination upon demand by any Police Officer or Code Enforcement Officer;

(9) This section shall not regulate the keeping of chickens on a farm, as defined at § 82-4 of the City Code, which is located outside the boundaries of either a proprietary or supervisor's plat and having an area of not less than five acres, and where the raising of poultry is a permitted principal use when conducted in compliance with the Michigan Right to Farm Act and the Generally Accepted Agricultural and Management Practices promulgated thereunder; and

(10) The Council may adopt additional rules and regulations as necessary to implement the ordinance codified herein.

(1993 Code, § 10-4) (Ord. 2012-02, passed 5-29-2012; Ord. 2016-04, passed 4-25-2016; Ord. 2020-03, passed 5-11-2020)

Memo

To: City Council
From: Salena Benavidez, Community Development Director
Date: June 9, 2025
Re: Re-establish the Brownfield Redevelopment Authority

Background
Michigan's Brownfield Redevelopment Financing Act (PA 381) is a state law that enables municipalities to create Brownfield Redevelopment Authorities (BRAs). These BRAs help facilitate the redevelopment of contaminated or underutilized properties by providing financial incentives and resources for cleanup and redevelopment projects. The goal is to transform brownfields into productive and beneficial spaces, addressing both economic and environmental challenges.

The City of Charlotte's Brownfield Redevelopment Authority has not met since 2017. The BRA is essential to the City of Charlotte to help redevelop contaminated or blighted properties. In the 2023 Michigan legislative amendment, houses and certain housing development activities are now eligible for Brownfield Redevelopment funds. The change aims to encourage affordable housing development if requirements are met.This aligns with the goals of the Master Plan to support both housing and economic development.

An authority board will need to be re-established. Under state law the Board is to have five to nine members appointed by the Mayor subject to the approval of the City Commission. The size of the Board can be adjusted after the initial approval.

Information on Brownfield Redevelopment Authorities general can be found at the following link:
https://www.michigan.gov/egle/about/organization/remediation-and-redevelopment/brownfields

Information on Brownfield Redevelopment S.B. 129-132, which amended to expand the use of its TIF for housing:
https://www.legislature.mi.gov/documents/2023-2024/billanalysis/Senate/htm/2023-SFA-0129-N.htm

Recommendation
Re-establish the Brownfield Redevelopment Authority and appoint new members for the board. Board members will attend Michigan Department of Environment, Great Lakes, and Energy (EGLE) Brownfields 101 training to improve knowledge.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: City Council
From: Stephanie Whitney - Director of Public Works
Date: June 5, 2025
Re: Authorization to Submit MDOT Category B Funding Application

Summary:
I am seeking Council approval to submit an application for Michigan Department of Transportation (MDOT) Category B Transportation Economic Development Funds. The proposed application is for the resurfacing of **E. Henry Street from Cochran Avenue to Merritt Street**. This corridor has been identified as a strong candidate due to its pavement condition and local connectivity.

Looking Ahead:
I recognize Council's concern and continued interest in improvements to **Lincoln Street** and **Horatio Avenue**. I want to confirm that both roads are already under active review. I have begun engineering assessments and cost planning and fully intend to include both corridors in the **2025–2026 fiscal year work schedule**. This timing aligns with our infrastructure priorities and available funding strategies.

Requested Action:
Approval of the attached resolution authorizing submission of the Category B grant application to support improvements to E. Henry Street.

Please feel free to reach out with any questions or for further details on project phasing.

CITY OF CHARLOTTE
RESOLUTION 2025-28
RESOLUTION AUTHORIZING SUBMISSION OF A CATEGORY B TRANSPORTATION ECONOMIC DEVELOPMENT FUND (TEDF) GRANT APPLICATION

WHEREAS, the City of Charlotte recognizes the importance of maintaining and improving its public infrastructure to ensure the safety and quality of life for its residents and to support local economic development; and

WHEREAS, the Michigan Department of Transportation (MDOT) offers financial assistance to eligible cities and villages through the Category B Transportation Economic Development Fund (TEDF) to improve local roads and streets that are critical to community vitality; and

WHEREAS, the City has identified a roadway improvement project that meets the eligibility criteria of the Category B program and will address infrastructure needs within the community; and

WHEREAS, the City of Charlotte desires to pursue available funding to support the completion of this infrastructure project and is committed to providing the necessary local match as required by the grant guidelines; and

WHEREAS, the City Council has reviewed the project proposal and finds it to be in the public interest;

NOW, THEREFORE, BE IT RESOLVED, that the City of Charlotte hereby authorizes the submission of a Category B TEDF grant application to the Michigan Department of Transportation.

BE IT FURTHER RESOLVED, that the City commits to providing the required local match and any additional funds necessary to complete the project, subject to final approval by the City Council.

BE IT FINALLY RESOLVED, that DPW Director, Stephanie Whitney, is hereby authorized to execute any documents necessary to facilitate the application and administration of the grant.