CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting 7:00 p.m.
April 14, 2025

CALL TO ORDER:

By Mayor Lewis on Monday April 14, 2025 at 7:00 p.m.

ROLL CALL:

Mayor Lewis, Mayor Pro-Tem Duweck, Council members, Fullerton, Christensen, Rodriguez and Chin. A quorum was met

City staff in attendance; City Clerk LaRocque, City Attorney Revore, and City Manager Hillard. DPW Director Whitney was in the audience

INVOCATION:

Andy Shaver – Real Life Church

PLEDGE OF ALLEGIANCE:

Led by Lewis

APPROVAL OF MINUTES:

a. March 24, 2025 Regular Council Meeting Minutes

Motion by Chin supported by Christensen approve the March 24, 2025 Regular Council Meeting Minutes; Carried; Yea 6; Nay 0; Absent 1

ABSENCE OF COUNCIL MEMBERS:

Council member Scott

Motion by Christensen supported by Chin to approve the absence of Council member Scott. Carried; Yea 6; Nay 0; Absent 1

PUBLIC COMMENT:

JoDee Pruden, resident. Spoke in favor of the updated city employee volunteer firefighter policy.

APPROVAL OF AGENDA:

Motion by Duweck supported by Christensen to approve the agenda as printed. Carried; Yea 6; Nay 0; Absent 1

COMMUNICATIONS AND COMMITTEE REPORTS:

a. City Manager Report

The manager's report was received, and a summary of the key items was provided.

b. Council member Committee Reports

Christensen, the Planning Commission approved a rezoning which will come before the Council for approval. The Camp Frances board is seeing positive changes with the management of DPW Director Whitney and are now focusing efforts on community enrichment programs. He also provided the goals of the Downtown Quieting Committee.

Chin, EATRAN is looking at budget cuts and are unsure of the impacts at this time.

Duweck, The Housing Committee met for the first-time last week and worked on establishing their founding documents, objectives, and activities. Their mission is to put out the word that Charlotte is proactively working to grow housing efforts. Community Development Director (CDD) Benavidez is working to establish an inventory database. Interested parties should be directed to the office of the CDD Benavidez.

CONSENT AGENDA:

a. Approval of Claims and Expenditures totaling $1,062,570.05

b. Approval of Employee Sick Time Act (ESTA) Policy

c. ~~Approval of Administrative Policy 2025-01 – Current City Employee – Volunteer Fire Fighter Response~~ (moved to business i (Chin).

d. Approval of sealed bid contract with Real Green Lawn Care & Landscaping for code enforcement related mowing, trimming and weed abatement services

e. Approval of Resolution 2025-10a for designation of Street Administrator for MDOT Act 51

f. Approval of Resolution 2025-10b for decertification of W. McClure St. and W. Foote St. from the Act 51 Street Certification

g. Approval of Resolution 2025-11 a resolution of the City Council of Charlotte, Eaton County Michigan, approving participation in the Eaton County Parks Community Grant Program and authorizing the submission of a grant application for the Camp France3s renovations

h. Approval of Resolution 2025-12 a resolution of the City Council of Charlotte, Eaton County Michigan, approving participation in the Eaton County Parks Community Grant Program and authorizing the submission of a grant application for the Oak Park engineering and renovation project

i. Approval of Mayoral appointments

Motion by Christensen supported by Fullerton to move item c to business item i and approve consent agenda items a, b, d, e, f g, h and i. Carried. Yea 6 Nay 0; Absent 1

BUSINESS AGENDA:

a. First reading and consider approval to set a public hearing and second reading on April 28, 2025 for proposed ordinance 2025-03 an ordinance to amend section 68-172 – Prohibited Discharges – of Chapter 68 – Utilities, Article IV Sewers, Division 4 Public Service Use – of the code of the City of Charlotte by changing the permissible discharges of aluminum concentrations from 2.1 MG/L to 34.2 MG/L within the City of Charlotte.

Motion by Fullerton supported by Chin to approve the first reading and set a public hearing and second reading on April 28, 2025 for proposed ordinance 2025-03 an ordinance to amend section 68-172 – Prohibited Discharges – of Chapter 68 – Utilities, Article IV Sewers, Division 4 Public Service Use – of the code of the City of Charlotte by changing the permissible discharges of aluminum concentrations from 2.1 MG/L to 34.2 MG/L within the City of Charlotte. Carried. Yea 6; Nay 0; Absent 1

b. Consider approval of Resolution 2025-13 to approve the creation of 2025 SAD – Fire Protection and set a date for the public hearing on May 12, 2025

Motion by Duweck supported by Fullerton to approve Resolution 2025-13 to approve the creation of 2025 SAD – Fire Protection and set a date for the public hearing on May 12, 2025. Carried. Yea 6; Nay 0; Absent 1

c. Consider approval of Resolution 2025-14 a resolution affirming the City Council of Charlotte’s interest in traffic calming measures and requesting a meeting with the Michigan Department of Transportation to address 18-wheel truck activity in downtown Charlotte.

Motion by Chin supported by Duweck to approve Resolution 2025-14 a resolution affirming the City Council of Charlotte's interest in traffic calming measures and requesting a meeting with the Michigan Department of Transportation to address 18-wheel truck activity in downtown Charlotte. Carried by roll call vote: Yea 6 – Lewis, Fullerton, Christensen, Duweck, Chin, Rodriguez; Nay 0; Absent 1 - Scott

d. Consider approval to authorize city staff to apply to the MDOT Transportation Economic Development Fund (TEDF) category F grant program

Motion by Rodriguez supported by Fullerton to approve and authorize city staff to apply to the MDOT Transportation Economic Development Fund (TEDF) category F grant program

e. Consider approval of submission for Combs industrial park road extension project to the FY 2026 Community Project Funding Request

Motion by Chin supported by Rodriguez to approve the submission of Combs industrial park road extension project to the FY 2026 Community Project Funding Request

f. Consider approval of the 2025 Local Officers Compensation Commission policy

Motion by Duweck supported by Christensen to approve the 2025 Local Officers Compensation Commission policy. Carried by roll call vote Yea (4) Lewis, Fullerton, Christensen, Duweck; Nay (2) Chin, Rodriguez; Absent (1) Scott

g. Discussion – MML September 17-19th Convention

Council members interested in attending shall email the Clerk who shall enroll members. Enrollment is not yet available for this program.

h. Discussion – set a date for a budget workshop at 10 a.m. on either April 23 or 24, 2025.

Council members decided the meeting shall be scheduled for Thursday April 24 beginning at 11:00 a.m.

i. Approval of Administrative Policy 2025-01 – Current City Employee – Volunteer Fire Fighter Response

Chin called to **TABLE** – FAILED by roll call vote; Yea (1) Duweck; Nay (5) Lewis, Christensen, Chin, Rodriguez, Fullerton, Absent (1) Scott

Motion by Fullerton supported by Duweck to approve Administrative Policy 2025-01 – Current City Employee – Volunteer Fire Fighter Response. Carried. Yea 6; Nay 0; Absent 1

PUBLIC COMMENT:

Cooper Frost, resident, inquiring on status of chicken ordinance

STAFF COMMENTS:

No comments

MAYOR AND COUNCIL COMMENTS:

Christensen thanked attendees and announced that Eaton County will be holding a tire recycling event for city residents on August 9. Advanced registration is required, and additional details can be found on his Facebook page. He also reported attending the Tri-County Regional Planning meeting recently which focused on walking trails; however, affected property owners expressed little interest in the project. (Cooper) Frost is currently seeking volunteers to assist with tree digging and planting efforts. Activity at the Markdom (Combs Industrial) site remains steady and in full swing. He also attended the recent Expo, noting that attendance appeared to be lower than in previous years.

Fullerton shared optimism regarding the city's prospects with the Eaton County Parks grant committee, referencing two recent applications submitted for Camp Frances and Oak Park. He noted the Housing Committee is progressing well and emphasized the value of the city's previously established housing inventory, expressing satisfaction that efforts are back on track. He also reminded the Council that a motion to table an item requires a second.

Duweck thanked Fullerton for stepping into the role of Council Parliamentarian, prompting some light laughter.

Chin reported that EATRAN ridership continues to grow.

Rodriguez and Lewis had no comments.

ADJOURN:

Motion by Lewis supported by Christensen to adjourn the meeting at 8:20 p.m. Carried; Yea 6; Nay 0; Absent 1

Respectfully submitted,
Mary LaRocque MiPMC, CMC
City Clerk