

**CITY OF CHARLOTTE COUNCIL PROCEEDINGS**  
**111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750**  
**Regular Council Meeting 7:00 p.m.**  
**February 10, 2025**

**CALL TO ORDER:**

By Mayor Pro-Tem Duweck on Monday February 10, 2025 at 7:00 p.m.

**ROLL CALL:**

Mayor Pro-Tem Duweck, Council members, Fullerton, Christensen, Rodriguez, Scott and Chin. A quorum was met

City staff in attendance; City Clerk LaRocque, City Attorney Revore and City Manager Hillard. In the audience, DPW Director Stephanie Whitney, WWTP Supervisor Matt Griffith.

**INVOCATION:**

Pete Kroll – First Baptist Church - absent

**PLEDGE OF ALLEGIANCE:**

Led by Duweck

**APPROVAL OF MINUTES:**

- a. January 27, 2025 Regular Council Meeting Minutes

**Motion** by Chin supported by Scott approve the January 27, 2025 Regular Council Meeting Minutes; Carried; Yea 6; Nay 0; Absent 1

**ABSENCE OF COUNCIL MEMBERS:**

**Motion** by Scott supported by Christensen to excuse the absence of Mayor Lewis. Carried; Yea 6; Nay 0; Absent 1

**PUBLIC COMMENT:**

John Laupp, resident. Banners have been placed in the downtown district. He inquired about a railroad quiet zone from 10 pm to 6 am

Martin Fabrik, President of the Eaton County Agricultural Society. Thanked the Council for considering approval of the 2025 Eaton County Fairground Event Schedule on tonight's agenda and will be present for questions.

**APPROVAL OF AGENDA:**

**Motion** by Chin, supported by Fullerton to approve the agenda. Carried; Yea 6; Nay 0; Absent 1

**COMMUNICATIONS AND COMMITTEE REPORTS:**

- a. City Manager Report

Written report received.

- b. Councilmember Committee Reports

Christensen – Camp Frances next board meeting is Tuesday at 6:30 at the cabin. Planning Commission - two Commissioner with expiring terms to renew their terms

Chin – EATRAN meeting has been postponed by one week

Scott – CARC – Meetings held 2<sup>nd</sup> Thursday of each month at 5:30 in the Annex of the First Congregational Church Lawrence Ave. & Bostwick St.

Fullerton – Parks Board – There were two community members attending the Special Meeting for the Oak Park design open house. The design will be created and readied to be bid out. There was no quorum to hold the Parks Board meeting. The condition of the bleachers was discussed with the direction of looking at repairs rather than replacing. Chin mentioned he has connections to a source for funding the playground cost for Oak Park.

Rodriguez – Communications Committee – is preparing for first meeting this week.

**CONSENT AGENDA:**

- a. Approval of Claims and Expenditures totaling \$564,643.72
- b. ~~2025 Eaton County Fairground Tentative Event Schedule~~ – moved to business item 1 (Chin)

**Motion** by Chin supported by Rodriguez to approve consent agenda item a and to move item b to the business agenda item 1. Carried; Yea 6 Nay 0; Absent 1

**BUSINESS AGENDA:**

1. 2025 Eaton County Fairground Tentative Event Schedule

**Motion** by Chin supported by Fullerton to approve the 2025 Eaton County Fairground Tentative Event Schedule. Carried; Yea 6; Nay 0 Absent 1

- a. First reading of proposed ordinance 2025-01, amending Chapter 14, Buildings and Building Regulations, Article III, Rental Dwelling Registration, and consideration of scheduling a public hearing and second reading for February 24, 2025.

**Motion** by Scott supported by Christensen to approve the first reading of proposed ordinance 2025-01, amending Chapter 14, Buildings and Building Regulations, Article III, Rental Dwelling Registration, and consideration of scheduling a public hearing and second reading for February 24, 2025. Carried; Yea 6; Nay 0; Absent 1

- b. First reading of proposed ordinance 2025-02, amending Chapter 14, Buildings and Building Regulations, Article IV, House Numbering, and Article V, House Moving,

and consideration of scheduling a public hearing and second reading for February 24, 2025.

**Motion** by Christensen supported by Scott to approve the first reading of proposed ordinance 2025-02, amending Chapter 14, Buildings and Building Regulations, Article IV, House Numbering, and Article V, House Moving, and consideration of scheduling a public hearing and second reading for February 24, 2025. Carried; Yea 6; Nay 0; Absent 1

- c. Consider approval of a sealed bid contract with Hamlet Environmental Technologies in the amount of \$176,450.00 for two BioDoc rotary distributors.

**Motion** by Chin supported by Scott to approve the sealed bid contract with Hamlet Environmental Technologies in the amount of \$176,450.00 for two BioDoc rotary distributors. Carried; Yea 6; Nay 0; Absent 1

- d. Consider approval of the Markdom Industrial Facilities Exemption.

**Motion** by Rodriguez, supported by Scott to approve the Markdom Industrial Facilities Exemption. Carried; Yea 6; Nay 0; Absent 1

**PUBLIC COMMENT:**

JoDee Pruden, resident. Welcomed Stephanie Whitney, DPW Director and provided comment on preventative maintenance.

**STAFF COMMENTS:**

No comments

**MAYOR AND COUNCIL COMMENTS:**

Scott – Reminder about the CARC meeting this Thursday at 5:30

Chin - Planning to attend a training on railroad quiet zones and encourages community members affected by the housing crisis

to contact him for an on-camera interview with State Sen. Sarah Anthony. Provided the Council with an update on the Governor's budget.

Rodriguez – Requests to add an agenda item to discuss downtown parking. Also thanked Christensen for highlighting a training session for new board members.

Christensen – Thanked everyone and highlighted the Oriol Recreation Winter Ball's success with 850 attendees over three sessions.

Fullerton – No additional comments.

Duweck – Extended thanks to all attendees.

**ADJOURN:**

**Motion** by Christensen supported by Scott to adjourn the meeting at 8:08 p.m. Carried; Yea 6; Nay 0; Absent 1

Respectfully submitted,  
Mary LaRocque, City Clerk