

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Workshop Meeting
September 18, 2024 7:00 p.m.

CALL TO ORDER:

By Mayor Lewis on Monday September 18, 2024 at 7:00 p.m.

ROLL CALL:

Council members in attendance; Mayor Lewis, Mayor Pro-Tem Duweck, Council members Scott, Chin, Rodriguez and Fullerton. A quorum was met.

City staff in attendance; City Clerk LaRocque and City Manager Hillard.

PLEDGE OF ALLEGIANCE:

Led by Mayor Lewis

ABSENCE OF COUNCIL MEMBERS:

Motion by Duweck supported by Scott to add to the agenda an item to excuse council member Christensen. Carried; Yea 6; Nay 0; Absent 1

Motion by Chin supported by Duweck to excuse Council member Christensen. Carried; Yea 6; Nay 0; Absent 1

PUBLIC COMMENT:

No comments

APPROVE AGENDA:

Motion by Chin supported by Rodriguez to approve the agenda. Vote was not offered

DISCUSSION ITEMS:

- a. The Framework

City Manager Hillard presented the Council with his Framework document dated 9/13/2024 as noted below, highlighting and discussing points to each:

City of Charlotte “The Framework” (9-13-2024)

**City Services - Community Development -
Neighborhood Enrichment**

City Manager’s Office

Information Technology Organization Review
(October)

Communication - Transparency Plan

Council Chamber Sound Review

Website Review

Fire

Fire Agreement - Carmel Township/Rural Fire
Association Review (December)

Building Inspection Program Review

International Fire Code Review

Emergency Response Plan

Code Enforcement/Rental Inspection Review

Ambulance Service Review

Finance/Clerk

Finance/Clerk Office Review (October)

Budget/Finance Review

Defined Benefit Review

Special Assessment District Review

Public Works

Safe Routes to School Review (September)

Public Works Organization Review (October)

Airport Improvement Plan (December)

Street Maintenance Program Review

Parks Master Plan

Bennett Park Area Review
Capital Improvement Plan
Tree Policy Review
Street Light Program Review
Overnight Street Parking Review
Sidewalk Snow Removal Review
Solid Waste Review

Police

High Street Traffic Review (October)
Lincoln Street Traffic Review

Community Development

Downtown Social District Review (September)
Community Master Plan (December)
Planning/Economic Development Organizational Review
Zoning Ordinance Review
Downtown Development Plan
Downtown Parking Review
Downtown Truck Traffic Review
Combs Industrial Park Utility and Street Review
Lansing Street/Road Business District Review
City Gateway Enhancement Review
Housing Initiatives Review
Food Truck Review

During the discussion, the Council and City Manager covered various topics, with each Council member sharing their top priorities. While all agenda items were important, those emphasized most by Council members included a street maintenance program, staffing for the DPW Director, filling Community Development and Finance Director/Treasurer positions, a communication and transparency strategy, a more thorough quarterly budget review, a downtown parking assessment, and housing initiatives.

PUBLIC COMMENT:

Nicole Christensen and JoDee Pruden, two attendees via Zoom, raised their hand to make comments; however, the Zoom program did not provide the usual option for those raising their hands to speak.

MAYOR AND COUNCIL COMMENTS:

Scott, no further comments

Chin, no further comments

Rodriguez, The DDA met yesterday and he expects to provide a report in the next few days. The group is gaining momentum and should be proud of their work, expecting them to become more efficient in the coming months.

Duweck, He and Chin attended the MML Conference and will offer comments at the next regular council meeting.

Lewis – He praised City Manager Hillard for his progress on the framework list of items and offered the Council Members' assistance to help advance any projects. He also expressed gratitude to Hillard for organizing the meeting and for his dedicated work.

ADJOURNMENT:

Motion by Rodriguez supported by Duweck to adjourn at 8:45 p.m. Carried; Yea 6; Nay 0; Absent 1

Respectfully submitted by
Mary LaRocque, City Clerk