CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting 7:00 p.m.
May 27, 2025

CALL TO ORDER:

By Mayor Lewis on Tuesday May 27, 2025 at 7:00 p.m.

ROLL CALL:

Mayor Lewis, Mayor Pro-Tem Duweck, Council members, Fullerton, Christensen, Rodriguez, Scott and Chin. A quorum was met

City staff in attendance; City Clerk LaRocque, City Attorney Revore, and City Manager Hillard. In the audience were DPW Director Whitney, and Finance Director/Treasurer Horton.

INVOCATION:

Victor Williams – New Hope Community Church, absent

PLEDGE OF ALLEGIANCE:

Led by Lewis

APPROVAL OF MINUTES:

a. May 12, 2025 Regular Council Meeting Minutes

Motion by Christensen supported by Chin to accept the amendments proposed by Christensen. Carried; Yea 7; Nay 0; Absent 0

Motion by Duweck supported by Scott to approve May 12, 2025 Regular Council Meeting Minutes as amended. Carried; Yea 7; Nay 0; Absent 0

ABSENCE OF COUNCIL MEMBERS:

All present

PUBLIC HEARING:

a. FY 25/26 Budget

No public comments received. Finance Director/Treasurer Horton provided the Council a review of her PowerPoint presentation

PUBLIC COMMENT:

Resident Nicole Christensen requested that Council consider approving a road closure for an event scheduled on September 27, 2025, as part of Downtown Dog Day, presented by New Hope Pet Rescue.

APPROVAL OF AGENDA:

Motion by Chin supported by Rodriguez to approve the agenda as printed. Carried; Yea 7; Nay 0; Absent 0

COMMUNICATIONS AND COMMITTEE REPORTS:

a. Manager Report

The City Manager's report was received. He invited Clerk LaRocque to provide an update on the City's new website. Clerk LaRocque reported that the website project is largely complete, though updates will continue as part of an ongoing process. She noted that CivicPlus proved to be a cost-effective platform and offers a variety of affordable applications that can be added as the City's needs evolve. She encouraged anyone who encounters issues with the website to report them to her for resolution.

The Manager then invited Department of Public Works Director Whitney to speak on the Oliver and N. Washington Mill and Fill projects. Director Whitney reported that the concrete ramp work has been completed. Milling work on Washington Street is scheduled to begin, followed by a crush-and-shape process on

Oliver Street. Additionally, Stoddard Street—from Oliver to Cochran—has been added to the project. She also noted that the PASER ratings report has been received.

b. Council member committee reports

Fullerton reported that the Ambulance Committee met and announced a new EMS Manager and Supervisor. Operations are projected to break even or yield a $100K profit this year. A report was provided on City and other municipal contributions, along with a summary of service calls and run details from the last quarter.

Christensen reported that the Planning Commission meeting has not yet been scheduled and that the Camp Frances meeting included general business discussions. He also commended Clerk LaRocque on the new website, noting positive feedback from constituents.

Scott reported he met with Julie Davis from the Aquatic Center for a discussion on behalf of CARC, attempting to reestablish that relationship. He has information on current programs offered by the Aquatic Center as they are seeking to promote and fill those programs.

Chin reported that EATRANs contract with the CEO of CATA, who is also the CEO of EATRAN, is expiring in September. Delta Townships funding of EATRAN will be up for a ballot measure in November. A ballot measure is expected to be presented to Charlotte voters next year.

Rodriguez reported the DDA met to discuss tax plan, bylaws, downtown quieting measures and possible grant opportunities. His report will be submitted to the Council.

CONSENT AGENDA:

a. Approval of Claims and Expenditures totaling $451,732.33

b. Approval of Resolution 2025-23 for Markdom Michigan Plastics, Inc. IFT application and agreement

c. Approval of 2025-2030 5-Year Metro Act Right of Way permit extension with KEPS Technologies, Inc. dba ACD.net

Motion by Christensen supported by Fullerton approve Consent Agenda items a through c. Carried; Yea 7; Nay 0; Absent 0

BUSINESS AGENDA:

a. Consider approval of sealed bid proposal from Michigan Municipal League Workers' Compensation Fund, in the amount of $85,347, for the worker's compensation insurance policy.

Motion by Chin supported by Scott to approve the sealed bid proposal from Michigan Municipal League Workers' Compensation Fund, in the amount of $85,347, for the worker's compensation insurance policy. Carried; Yea 7; Nay 0; Absent 0

b. Consider approval of Resolution 2025-24 to authorize the extension of a contract for hay baling.

Motion by Scott supported by Duweck to approve Resolution 2025-24 to authorize the extension of a contract for hay baling Carried; Yea 7; Nay 0; Absent 0

PUBLIC COMMENT:

No comments

STAFF COMMENTS:

No comments

MAYOR AND COUNCIL COMMENTS:

Christensen thanked all attendees.

Fullerton had no comments.

Duweck had no comments.

Scott announced a concert by the First Congregational Choir at the First Congregational Church, scheduled for 7:00 p.m. tomorrow.

Chin reported that recently installed (Flock) cameras assisted the Police Department in making an arrest.

Rodriguez noted that information about the upcoming (Downtown Dog Days) event will be posted on Facebook. He also commented on the website, and the budget. He offered that the Aquatic Center pamphlets can be posted at his business.

Lewis had no comments.

ADJOURN:

Motion by Christensen supported by Duweck to adjourn the meeting at 7:33 p.m. Carried; Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mary LaRocque MiPMC, CMC
City Clerk