



PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, January 22, 2024

Interested persons can participate in-person or via Zoom
Connect to Zoom from your computer, tablet, or smartphone
Website: <https://us02web.zoom.us/j/87646271552>
One tap mobile: +16465588656,,87646271552#
Telephone: (312) 626-6799 Webinar ID: 876 4627 1552

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation – Dennis Weeks, Chester Gospel Church**
- 4. Pledge of Allegiance**
- 5. Approval of Minutes**
 - a. January 08, 2024 Regular Council Meeting
 - b. January 12, 2024 Special Council Meeting - 3:00 p.m.
 - c. January 12, 2024 Special Council Meeting - 5:00 p.m.
- 6. Absence of Council Members**
- 7. Public Comment - Limit presentation to five (5) minutes**
- 8. Approval of Agenda**
- 9. Communications and Committee Reports**
 - a. City Manager Report
 - i. Police Report
 - ii. Fire Report
 - iii. Clerk Report
 - iv. DPW Report
 - v. Community Development Report
 - vi. Treasurer Report
 - b. Councilmember Committee Reports

10. Consent Agenda

- a. Approval of Claims and Expenditures totaling \$298,742.66
- b. Approval of Resolution 2024-01 - MDOT airport weather station contract

11. Business Agenda

- a. Consider sole source vendor request - TIF planning services
- b. Consider sole source vendor request - Combs Park engineering services
- c. Consider approval of phone system upgrade with BSB Communications

12. Public Comment

13. Mayor and Council Comments

14. Recess to Closed Session

- a. Pursuant to section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, which exempts from public disclosure “information or records subject to the attorney-client privilege” being confidential attorney-client written communication dated January 22, 2024 regarding employment matters

15. Reconvene Open Session

16. Adjourn

~Mary LaRocque, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.

Each citizen may speak for up to 5 minutes during each public hearing and comments period.

Comments made during public hearings shall be relevant to the subject of the public hearing.

Comments shall be made from the podium unless otherwise directed by the Mayor.

Comments shall be directed to the Mayor and Council members.

Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.

Speakers shall refrain from using vulgarity, hate speech or “fighting words.”

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting
January 08, 2024

CALL TO ORDER:

By Mayor Lewis on Monday January 08, 2024 at 7:00 p.m.

ROLL CALL:

Mayor Lewis, Mayor Pro-Tem Duweck, Council members, Rodriguez, Fullerton, Christensen, Chin and Scott. A quorum was met

City staff in attendance; Acting City Manager Brentar, City Clerk LaRocque, and City Attorney Revore

INVOCATION:

Chuck Jensen – West Carmel Church

PLEDGE OF ALLEGIANCE:

Led by Lewis

APPROVAL OF MINUTES:

- a. December 18, 2023 Regular Council Meeting Minutes

Motion by Christensen supported by Scott to approve the December 18, 2023 minutes, Carried; Yea 7; Nay 0; Absent 0

- b. January 03, 2024 Special Council Meeting Minutes

Motion by Duweck supported by Fullerton to approve the January 03, 2024 minutes. Carried; Yea 7; Nay 0; Absent 0

ABSENCE OF COUNCIL MEMBERS:

All present

PUBLIC COMMENT:

Justin Brummette – resident – pointed out the agenda approval was missed in previous meeting and asked Council to be mindful of the budget when approving contracts.

APPROVAL OF AGENDA:

Fullerton requested the addition of a discussion on the Carmel Township Fire agreement to the business agenda.

Chin supported by Duweck to approve the agenda with the addition. Carried. Yea 7; Nay 0; Absent 0

SPECIAL PRESENTATION

- a. Angela Witwer presentation to Mr. Root

Rep. Witwer honored city resident Paul Root for his selfless act of bravery. November, 2022 at the Eagles Club in Charlotte, Mr. Root prevented an armed individual to shoot another female patron at the club and potentially the bar tender who stood beyond the female patron, by tackling the individual, wrestling the gun away and holding him on the ground until law enforcement arrived to take over the scene.

Mr. Root was also recently honored by the Charlotte Police Department, Chief Brentar, who presented him with a Medal of Valor, which recognizes individuals who have risked their lives or personal safety to save, or attempt to save, another person's life.

Mr. Paul Root, on behalf of City Council, City staff, and all Citizens of the City of Charlotte, we thank you and salute you.

COMMUNICATIONS AND COMMITTEE REPORTS:

- a. City Attorney report

Attorney Revore will focus on and continue with the creation of Social Districts

b. Councilmember Committee Reports

Park Board (Fullerton) no quorum at the last meeting, they reviewed a DNR plan for a trail system from the rail road tracks by the Mexican restaurant to Lake Crandall.

Camp Frances (Christensen) meeting coming up on the 9th

CONSENT AGENDA:

- a. Approval of Claims and Expenditures totaling \$513,345.27

Rodriguez asked Brentar if he would provide him with more information for item 5 on page 4 of the claims and expenditure detail report.

Motion by Chin supported by Scott to approve the consent agenda. Carried; Yea 7; Nay 0; Absent 0

BUSINESS AGENDA:

- a. Carmel Township Fire Agreement Discussion

Fullerton noted several conflicting items in the contract previously signed by Council approving the Carmel Township Fire Agreement that may cause the City to default on the agreement and requests the formation of an Ad Hoc committee to review and recommend an amendment. The committee will include Attorney Revore, Fire Chief Christiansen, Council member Kevin Fullerton (alternate Jeffrey Christensen) and one firefighter to be chosen by the Chief. Chin will review the July 5th meeting minutes and review the recorded meeting to get a clearer understanding of what was approved and when.

- b. Approve attendance to MML Elected Officials Training program

Motion by Duweck supported by Rodriguez to approve Christensen and any other Council member to attend the MML Elected Officials Training program on February 23 and 24. Carried; Yea 7; Nay 0; Absent 0

- c. Consider approval of City Manager employment contract

Council discussed a few changes to the language of the contract, Revore will make the changes. Some questioning about the salary amount and a discussion for the reasoning for a competitive salary ensued. Campbell was warned he may face resistance from residents who favored (previous interim city manager) Bell.

Motion by Duweck supported by Scott to approve the City Manager employment contract. Carried by roll call vote; Yea 4 (Scott, Lewis, Duweck, Chin); Nay 3 (Rodriguez, Fullerton, Christensen); Absent 0

- d. Discussion on labor attorney

Motion by Fullerton supported by Chin to select City Attorney Revore as labor attorney. Carried by roll call vote. Yea 7; Nay 0; Absent 0

PUBLIC COMMENT:

Kevin Christiansen – Fire Chief – moving forward with the Fire Inspector position, encouraged council to secure long term revenue sources.

Justin Brummette – Shared his views how Council should approach decision making considering the many challenges to come

Attorney Revore – Thanked Council for their vote of confidence regarding providing labor council, he will amend the retainer

agreement, which will likely go down and he will be absent for the January 22nd Council meeting.

Ron Kramer – IT provider for the City - he recently submitted his 30-day notice of termination of contract. After 27 years with the City, changes in his staffing and other considerations affected his ability to provide the service as outlined in his contract. He will help administration to draft a RFP and will stay on at an hourly rate until the new IT provider is up and running. IT support for the meetings will end on January 22.

MAYOR AND COUNCIL COMMENTS:

Scott – recent decisions have been gut wrenching; he has done a lot of homework. He did not receive the email notification of the January 3rd Special meeting; he would like Council to now move forward.

Chin – no comment

Rodriguez – Mistakes were made (regarding contract with Carmel Township), details are important. Mr. Campbell is a great candidate and he will support him.

Christensen – Getting it right is important. The thanked the CFD for inviting him and wife to their awards banquet. He congratulated Kevin Fullerton on 50 years of continued service in the department. He declared Claire and Cinder – the two fire dogs with 5-years of service, as January Citizens of the Month.

Fullerton – Thanked Revore for accepting labor attorney duties and Ron (Kramer) for his service and not leaving the city “high and dry” while we replace his services.

Duweck – There has been a lot of contention, all are here to do good for the city, it’s the number one priority. He welcomed Mr. Campbell.

Lewis – Thanked Council for civil discussions. The January 17th workshop has been cancelled to allow Council members to attend the Master Planning event at the Alive center.

ADJOURN:

Motion by Christensen supported by Scott to adjourn the meeting at 10:08 p.m. Carried; Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mary LaRocque, City Clerk

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Special Meeting – 3:00 P.M.
January 12, 2024

CALL TO ORDER:

By Mayor Lewis on Friday January 12, 2024 at 3:00 p.m.

ROLL CALL:

Councilmembers in attendance; Mayor Lewis, Pro-Tem Duweck, Chin, Fullerton, Rodriguez, Scott and Christensen. A quorum was met.

City staff in attendance; City Clerk LaRocque, City Attorney Revore and Police Chief Brentar

PLEDGE OF ALLEGIANCE:

Led by Lewis

ABSENCE OF COUNCIL MEMBERS:

All present

PUBLIC COMMENT:

Don Sovey – resident – Suggested a hiring process for the position of the City Manager

Justin Brummette – resident – shared his opinions on recent processes and suggested that (Council's) decisions reach farther than the city limit

APPROVAL OF AGENDA:

Motion by Chin supported by Scott to approve the agenda. Carried. Yea 7; Nay 0; Absent 0

MAYOR AND COUNCIL COMMENTS:

No comments provided

RECESS TO CLOSED SESSION:

Motion by Chin supported by Scott to recess into closed session Pursuant to section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section

13(1)(g) of the Freedom of Information Act, which exempts from public disclosure “information or records subject to the attorney-client privilege” being confidential attorney-client written communication dated January 12, 2024 regarding City Charter. Carried by 2/3 roll call vote; Yea 7; Nay 0; Absent 0

RECONVENE OPEN SESSION:

Motion by Chin supported by Duweck to reconvene open session. Carried. Yea 7; Nay 0; Absent 0

Motion by Duweck supported by Scott to retain special legal counsel to investigate and issue a report to City Council regarding any financial irregularities, and violations of the City Charter, Code provisions, or purchasing policies. Carried. Yea 7; Nay 0; Absent 0

ADJOURN:

Motion by Fullerton supported by Scott to adjourn at 4:30 p.m. Carried. Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mary LaRocque, City Clerk

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Special Meeting – 5:00 P.M.
January 12, 2024

CALL TO ORDER:

By Mayor Lewis on Friday January 12, 2024 at 5:00 p.m.

ROLL CALL:

Councilmembers in attendance; Mayor Lewis, Pro-Tem Duweck, Chin, Fullerton, Rodriguez, Scott and Christensen. A quorum was met.

City staff in attendance; City Clerk LaRocque, and Police Chief Brentar

PLEDGE OF ALLEGIANCE:

Led by Lewis

ABSENCE OF COUNCIL MEMBERS:

All present

PUBLIC COMMENT:

Jodee Pruden – resident – would like council to communicate their reasons when making decisions

John Lauth – resident – Citing several recent quotes made by the Council, he urged Council to offer the city manager position to Bell.

The following residents spoke in favor of Troy Bell; Keisha Howe; Brian Newman; Andy Shaver; Matt Pruden and Tony Pruden.

BUSINESS AGENDA:

- a. To continue the already existing process to hire a new City Manager

Council discussion centered around offering the permanent City Manager position to Mr. Darryl LeTroy (Troy) Bell, in light of Mr. Todd Campbell withdrawing his interest in the position as City Manager.

Christensen and Fullerton indicated their vote will be in compliance with what the citizens desire which is in favor of hiring Bell. Those opposing cited several concerns that occurred during the time Bell served as Interim Manager including, a lack of action causing the Cannabis Licensing application process to be delayed, the execution of an unapproved (by Council) contract was discovered, and yet contracts that received Council approval were not executed properly, important emails were found to be unanswered, phone calls from important community stakeholders unreturned, and city employees reporting a lack of confidence in Bell. It was also mentioned that Council did not receive satisfactory explanations in regards to unfavorable online articles and information that Bell himself referred to as “internet noise” in his interview with Council on December 11, 2023.

Motion by Rodriguez supported by Scott to approve offering Troy Bell the City Manager position pending a clear back ground check and an accepted employee contract. **2nd Motion** to amend the original motion by Fullerton supported by Scott that the back ground check given to Bell be the same as given to Campbell. 2nd Motion Carried by roll call vote. Yea 7; Nay 0; Absent 0, original motion carried by roll call vote. Yea 4 (Rodriguez, Scott, Christensen, Fullerton); Nay 3 (Chin, Duweck, Lewis); Absent 0.

PUBLIC COMMENT:

Jodee Pruden – resident – thanked Council members who shared their reasons regarding their positions

Ken McDonald – resident – Asked Council members to be leaders. Not worried about any fallout with hiring Bell

Brian Neuman – resident – He is not concerned if the decision to hire Bell results in city staff leaving

MAYOR AND COUNCIL COMMENTS:

No comments from Chin and Fullerton

Scott – appreciated all comments discussed

Rodriguez – confirmed next steps for Mayor Lewis and Attorney Revore to contact Bell. He will hold Bell accountable

Christensen – Council should be in union with the people they serve, Bell will be held accountable

Duweck – Will comply with the decision made by the Council and support Bell

Lewis – Hopeful the Council will pull together, he will support Bell

ADJOURN:

Motion by Christensen supported by Chin to adjourn at 6:26 p.m. Carried. Yea 7; Nay 0; Absent 0

Respectfully submitted,
Mary LaRocque, City Clerk



**Acting Manager's Report
Paul Brentar
January 22nd, 2024 Council Meeting**

Keyless Door Project Update

The keyless door entry project is nearing completion. All employees have been issued key fobs with just some minor locksmith work to be completed to finish the project. It is my recommendation that the city council look to have the entire building rekeyed for security purposes.

Master Plan Update

Check out the dedicated website at planningcharlotte.org for more information on the process and ways to be part of this important planning process. Be sure to sign up for email alerts to stay up to date on project progress and ways to provide input.

Volunteer Opportunities

The City has open opportunities for citizens to participate in their local government. We are seeking volunteers to serve on the Airport Advisory Board, Downtown Development Authority, and the Board of Review. Interested persons can fill out an application to serve here:

<https://www.charlottemi.org/councilboards/boards-commissions/board-and-commission-application/>

Have questions? Contact the Mayor or City Clerk to find out more.

Lead Service Line Replacements

The City of Charlotte Department of Public Works (DPW) is verifying the material of water service lines throughout the City as a requirement of the 2018 Michigan Lead and Copper Rule. EGLE is requiring a complete inventory of the water service lines by January 1, 2025. The inventory must include material verification at 3 locations along the service line, including inside the home where the water service comes into the house. The City received a Grant from EGLE to help with the material verification.

You may contact DPW at 517-543-8858 to set up an appointment for the material identification. The inspections require DPW staff to enter your home for a brief period to identify water service material where your water service enters your home. All personnel associated with the verification will have identification verifying they are a DPW employee.

In place of an in-home inspection, a survey is available to residents to complete which includes taking a picture of the water service line at the in-home water meter. Contact DPW for more

information on completing the survey at 517-543-8858 or email edean@charlottemi.org.

Reminder: Email Utility Billing Feature Available

Interested persons can now sign up for emailed billing of their quarterly utility bill. Please complete the form on the backside of your utility bill and return it to City Hall, in-person or drop-box, or you can sign up online at www.charlottemi.org/email-utility-bill-form/. Any person with questions or who needs to update their utility billing account, please contact UB Clerk by phone at 517-543-8841 or email mdensmore@charlottemi.org.

General information about utility billing can be found on the city's website here: <http://www.charlottemi.org/serviceadministration/finance/utility-information/> and you can check your utility billing information anytime online here: www.bsaonline.com

RAVE Alerts

The City participates in RAVE Alerts which provides alert notifications to participants via voice, email, text, and posts to social media. We have expanded the service options to include targeted text and email messaging for quarterly utility billing. We will send out a notice to registered users when we send out the bills for their cycle area. This alert will notify them the bill has been mailed and provide other billing related information. If you're already registered for alerts, make sure your address information is up-to-date. There are several ways to register: Text CHARLOTTE to 67283; Download the Smart911 app; or Register for a free and secure safety profile online at Smart911.com.

Assistance Programs

For persons who may be facing financial difficulties with utilities, mortgage/rent, or other hardships, there are a number of assistance programs available. More information can be found on the city's website: <https://www.charlottemi.org/assistance-programs-available/>

Persons who are struggling can also dial 9-8-8 for crises and mental health support counseling services.

Charlotte Police Department

111. E. Lawrence Ave., Charlotte, MI 48813

Phone: 517-543-1552 Fax: 517-543-8396

Paul Brentar, Chief of Police

December 2023 Monthly Report

Monthly Statistics:

- See attached report.

Training:

- All officers completed Gracie Survival Tactics training in-house conducted by Sgt. McDaniel.

Staffing:

- Staffing- Captain Scott Brooks started with the department on 12-04-23 and comes to us with an enormous amount of experience. We still have 2 open patrol officer positions and efforts are on-going to get them filled.

Operational Highlights:

- On 12-02, officers were dispatched to a larceny of mail complaint. Officers were able to identify multiple subjects through video evidence and locate them. 1 subject had outstanding warrants for their arrest and was lodged at the jail. The investigation is on-going.
- On 12-03, as part of an ongoing sting operation, officers were able to arrest a juvenile suspect who was involved in multiple break-ins of a business. The juvenile was turned over to parents and charges have been requested.
- On 12-03, officers responded to a stolen vehicle complaint where a victim left his vehicle running with the keys in it and went inside of an apartment. The investigation is on-going.
- On 12-05, at 3:02 PM, officers were dispatched to a Personal Injury Crash at Cochran/Shepherd where the driver of one of the vehicles walked away from the crash. Officers located the driver who was intoxicated and arrested him for OWI 3rd offense. The driver was over three times the legal alcohol limit.
- On 12-13, officers assisted the DPW with removing a homeless camp behind the recycling center.
- On 12-14, officers responded to a possible bomb threat at the Charlotte Schools. It was determined that this was a “swatting” call that was generated by email to employees of the school district. Out of caution, all schools were swept by bomb dogs.
- On 12-17, officers were called to an unknown problem at Dunham’s where a customer who did not speak English was attempting to buy a firearm. Management declined to sell the gun which upset the customer who decided to leave.
- On 12-18, officers recovered a stolen vehicle in the Sparrow Eaton parking lot. The owner was contacted and was able to come and get their vehicle back.
- On 12-20, officers responded to a Personal Injury Crash at Cochran/Lawrence. One passenger was transported to the hospital with non-life-threatening injuries.

- On 12-26, officers were dispatched to the Youth Facility for a CPR in progress call. Officers assisted with continuing to provide medical care until the subject was transported by EMS.
- On 12-27, officers assisted the fire department with a structure fire at the Comfort Inn. Officers assisted with searching rooms for guests along with transporting people to another hotel.

Outreach/Public Events:

- Chief Brentar and Captain Brooks participated in the annual Shop with A Hero program where they enjoyed a dinner with less fortunate children and the went shopping with them at Meijer.
- Chief Brentar provided active violence training to Spartan Motors employees. All employees have now received the training at Spartan Motors. Spartan Motors also made a gracious donation to the department in the amount of \$5000 for equipment.
- Chief Brentar and Captain Brooks, as part of the AVI Team, provided Active Violence Training to 80 plus employees at Eaton RESA.
- Sgt. Antcliff, Officer Carroll & Officer Fullerton participated in the annual Fill-A-Cop-Car event at Walmart where non-perishable food was collected for the Helping Hands Food Pantry.

Respectfully,



Chief of Police



#DIV/0!	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
UCR TITLE																	
STATE CRIMES																	
SOVEREIGNTY													0	0	0%		
MILITARY													0	0	0%		
IMMIGRATION													0	0	0%		
Part I Crimes																	
CRIMES AGAINST PERSONS																	
HOMICIDE-MURDER(ATTEMPT)													0	1	-100%		
NEGLIGENT HOMICIDE			1										1	0	100%		1
KIDNAPPING													0	0	0		
PARENTAL KIDNAPPING													0	0	0%		
SEX. ASSAULT-ALL	6	3		3		4			2	1	2		21	32	-34%		1
ROBBERY			1								1		2	5	-60%		
NON-AGG ASSAULT	16	5	17	8	14	11	15	14	15	9	13	15	152	166	-8%	9	23
AGGRAVATED ASSAULT	2	2	1	3	2	5	2	1	1	2	1		22	41	-46%	1	5
INTIMIDATION/STALKING	17	9	12	14	17	13	10	7		11	9	10	129	210	-39%	1	2
PROPERTY CRIMES																	
ARSON		1											1	0	100%		
EXTORTION	2				1	1	1	1					6	4	50%		
BURGLARY-FORCED	1	1	4	5	2		2	7	4	3	5	6	40	22	82%	3	3
BURGLARY-W/O FORCE	1												1	2	-50%		
BURGLARY-ILLEGAL ENTRY	2		1	2				4	1			2	12	7	71%	2	1
POSS BURGLARY TOOLS													0	1	-100%		
LARCENY	32	15	9	13	14	23	33	30	14	13	14	11	221	411	-46%	2	5
MOTOR VEHICLE THEFT	4	1		1	1		1		1		1	2	12	10	20%	1	1
Part II Crimes																	
STOLEN PROPERTY-MOTOR VEHICLE	1	1		2		1			1	1		1	8	13	-38%		1
FORGERY/COUNTERFEIT-ING	2		2	1	1	4	2	1				3	16	18	-11%	5	4
FRAUDULENT ACTIVITY	8	7	6	5	7	10	8	12	11	8	9	3	94	128	-27%	4	2
EMBEZZLEMENT			1			1			1				3	7	-57%	1	1
REC/CONCEALING STOLEN PROPERTY			3	3	1		3	1					11	10	10%		6
DESTRUCTION OF PROPERTY	1	3	3	4	7	8	7	10	7	7	5	6	68	65	5%	2	
RETAIL FRAUD-ALL	9	11	3	9	4	5	3	2	1	4	6	2	59	69	-14%	18	12
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
MORALS/DECENCY CRIMES																	
V.C.S.A.		3	9	4	5	1	3	4	1	8	10	4	52	65	-20%	2	5

#DIV/0!																	
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
SEX OFFENSE		1	2	3	2	1	3	1	1		2		16	19	-16%		
OBSCENITY	1	1		2	1		1	1					7	1	600%		
FAMILY ABUSE/NEGLECT	7	5	5	4	4	4	3		2	2	2	1	39	44	-11%		3
FAMILY-NON SUPPORT	1		4		1	1	1	2	1				11	10	10%		11
FAMILY-OTHER													0	1	-100%		
GAMBLING													0	0	0%		
COMMERCIALIZED SEX OFFENSE													0	0	0%		
LIQUOR LICENSE VIOLATION													0	1	-100%		
LIQUOR LAW VIOLATION			1	3		3	1	3	3	1		2	17	6	183%		
PUBLIC ORDER CRIMES																	
OBSTRUCTING POLICE	1	2	1	2	2	2	2	1	3		1		17	26	-35%	2	8
ESCAPE-CORRECTIONAL INSTITUTION													0	0	0%		
ESCAPE-MENTAL INST.													0	0	0%		
ESCAPE/FLIGHT													0	0	0%		
OBSTRUCTING JUSTICE	19	19	12	8	11	14	10	14	12	6	2	1	128	154	-17%	205	138
BRIBERY													0	0	0%		
WEAPONS-CONCEALED	1		2	2									5	6	-17%	1	1
WEAPONS-EXPLOSIVE													0	0	0%		
WEAPONS-OTHER	1				2	1		1					5	13	-62%	3	
PUBLIC PEACE	25	17	14	27	23	29	21	23	26	20	20	27	272	285	-5%	2	5
TRAFFIC-HIT AND RUN	2	7	6	4	4	4	6	4	12	4	3	2	58	58	0%		1
TRAFFIC-O.U.I.L./O.U.I.D	4	5	6	4	7	10		8	1	2	10	6	63	70	-10%	1	25
TRAFFIC-MISD	3	3	7	7	3	4	1	10	2	1	5	4	50	85	-41%	2	20
HEALTH/SAFETY VIOLATION	7	5	7	1	4	7	5	2	4	4			46	61	-25%		
CIVIL RIGHTS													0	0	0%		
TRESPASS/PRIVACY	8	6	5	9	15	16	10	9	9	16	1	6	110	125	-12%		3
SMUGGLING													0	0	0%		
ELECTION LAWS													0	0	0%		
ANTI-TRUST													0	0	0%		
TAX REVENUE													0	0	0%		
CONSERVATION	3	1					1			2	1	1	9	14	-36%		
VAGRANCY		1		12	11	6	8	6	5	54	5	5	113	31	265%		
MISC. CRIMINAL OFFENSE		1											1	12	-92%		
GRAND JURY INVESTIGATION													0	0	0%		
CONSPIRACY			1										1	0	100%		1

End of Part II Crimes

#DIV/0!																			
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS		
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS		
JUVENILE MINOR																			
DELINQUENT MINOR	20	17	18	11	21	8	8	11	15	17	23	15	184	194	-5%				
RUNAWAY	2	2	6	4	1	4	2	3	3	3	4	3	37	39	-5%				
CIVIL-NON CRIMINAL																			
DIVORCE/SUPPORT													0	0	0%				
INCAPACITATION			4	4	2	4	3	2	1		1	1	22	16	38%				
INSANITY	5	14	12	15	17	14	13	24	7	11	9	15	156	161	-3%				
TRAFFIC																			
CRASH-PD-PUBLIC ST.	19	18	25	16	15	18	21	14	28	22	25	15	236	282	-16%				
CRASH-PI-PUBLIC ST	4	2	3	3	3	2	4	1	5	9		3	39	32	22%				
CRASH-FATAL-PUBLIC ST							1						1	2	-50%				
CRASH-PD-PRIVATE	1	8	4	6	3	2	9	4	7	2	6		52	47	11%				
CRASH-PI-PRIVATE				3		1			1				5	5	0%				
CRASH-FATAL-PRIVATE PROPERTY									1				1	0	100%				
CIVIL INFRACTION	12	21	24	19	19	14	18	15	15	30	18	27	232	276	-16%				
PARKING VIOLATION	14	3	6	6	7	3	15	4	10	5	3	3	79	292	-73%				
Park. Tickets- 524-2021, 356-2023	14	4		2		1	7	2	1	205	233	92	560	401					
ABANDONED VEHICLE	4	7	7	7		9	6	1	7	6	2	2	58	67	-13%				
TRAFFIC HAZARD INVES	2	2	10	12	9	12	8	11	7	8	5	8	94	135	-30%				
TRAFFIC DIRECTION	2	2	3	4	14	6	9	2	20	11	3	1	77	104	-26%				
TRAFFIC SAFETY PUBLIC APPEARANCE													0	0	0%				
BREATHALYSER TEST-													0	0	0%				
OTHER POLICE													0	0	0%				
ALARMS																			
ALARM-POLICE RESPONSE	9	8	14	13	7	11	12	16	11	10	16	10	137	179	-23%				
ALARM-MALFUNCTION	1								1		1		3	0	300%				
ALARM-TEST	3	1	5						4	3	3		19	16	19%				
ALARM-WATER & SEWER													0	0	0%				
FIRE																			
ACCIDENT-FIRE													0	0	0%				
ACCIDENT-EXPLOSION													0	0	0%				
ACCIDENT-CHEMICAL													0	0	0%				
HAZARDOUS FIRE COND.	1					5	4		2	2			14	16	-13%	Fireworks			
FIRE REGULATION VIOL													0	0	0%				
ASSIST BUILDING DEPT	2		1	1	1	3		3			2		13	10	30%				

#DIV/0!													TOTAL	2022	%	WARRANTS	ARRESTS
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
ASSIST C.F.D.		4	2		2	4	4	2	3		1	4	26	32	-19%		
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
ACCIDENTS																	
ACCIDENT-AIRCRAFT													0	0	0%		
ACCIDENT-HUNTING													0	0	0%		
ACCIDENT-SHOOTING													0	0	0%		
ACCIDENT-BOATING													0	0	0%		
ACCIDENT-WATER													0	0	0%		
ACCIDENT-OTHER													0	0	0%		
INSPECTIONS- INVESTIGATIONS																	
INSPECT-BOAT													0	0	0%		
INSPECT-MOTOR VEHICLE		2	5		2	1	2	2	2	1	2		19	10	90%		
INSPECT-TRAFFIC CITATION													0	0	0%		
INSPECT-BUSINESS	39	28	55	84	59	26	34	53	47	47	50	27	549	515	7%		
INSPECT-RESIDENCE	30	17	26	23	7	12	4	9	4	6	11	7	156	169	-8%		
INSPECT-HANDGUN	12		37	30	7	25	22	33	14	6	18	24	228	175	30%		
INSPECT LIQUOR LICENSE	3	1	3	2	1		2	4					16	9	78%		
INSPECT-OTHER/SOR CHECK	19	8	15	13	4	14	16	9	14	12	7	10	141	158	-11%		
INSPECT-CCW APPLIC													0	0	0%		
DOMESTIC DISPUTES	22	9	22	19	18	36	38	21	23	18	22	21	269	342	-21%		
CIVIL DISPUTE	15	18	21	17	23	19	14	25	17	12	11	14	206	264	-22%		
SUSPICIOUS SITUATION	100	84	123	110	137	129	106	109	114	109	85	79	1285	1112	16%		
FIELD INTERROGATION CARD													0	0	0%		
HAZARDOUS SITUATION													0	0	0%		
SUSPECTED NARCOTIC ACTIVITY	2	2	2	3	1	2		1	1		4	4	22	47	-53%		
ABANDONED/RECOVERED PROPERTY	11	9	2	6	13	6	10	12	5	4	5	3	86	68	26%		
DRUG OVERDOSE			1		3	2	1	3	2			1	13	28	-54%		
BOMB THREAT													0	0	0%		
MISC. INCIDENTS																	
MISC/P.B.T.													0	0	0%		
SUICIDE													0	6	-600%		
SUICIDE ATTEMPT	7	13	7	4	9	12	5	10	7	4	3	3	84	102	-18%		
DEATH-NATURAL			1						1			2	4	15	-73%		
DEATH-UNDETERMINED			1										1	4	0%		
MISSING PERSON	1		1		1		4		1	1	2	1	12	22	-45%		

#DIV/0!													TOTAL	2022	%	WARRANTS	ARRESTS
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
NATURAL DISASTER													0	0	0%		
PUBLIC RELATIONS ACTIVITY	8	1	1	2	6	6	6	3	1	6			40	83	-52%		
PATROL INFORMATION	1	1				2			2	1			7	19	-63%		
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
GENERAL ASSISTANCE																	
ASSIST CITIZEN	78	66	96	67	102	65	83	87	72	65	78	59	918	962	-5%		
ASSIST MOTORIST	3	2	7	3	6	4	2	2	4		9	5	47	89	-47%		
ASSIST POLICE AGENCY	12	8	6	18	9	13	12	13	11	6	14	7	129	106	22%		
ASSIST OTHER AGENCY	19	11	21	17	19	17	5	14	11	17	12	10	173	203	-15%		
ASSIST D.P.W.	1	1	3	2	3	2		1	1		1	3	18	17	6%		
ESCORT-FUNERAL													0	0	0%		
ESCORT-MONEY									1				1	1	0%		
ESCORT-OTHER													0	0	0%		
TRANSPORT-PRISONER	15	9	28	18	15	14	13	18	17	21	16	10	194	174	11%		
TRANSPORT-PAPERWORK	7	10	9	8	11	2	1	5	5	6	6	2	72	109	-34%		
TRANSPORT-OTHER									3	1			4	13	-69%		
LOCKOUT	1			2	1			1		1	1		7	6	17%		
SUBPOENA SERVICE	3		1	1		3	8	4	9	6		2	37	52	-29%		
PERMISSION TO PARK				10						3	9	6	28	24	17%		
PATROL-FOUND DOOR OPEN	1	1	5	9	11	2	2	7	5	5	2	3	53	37	43%		
PATROL-FOUND OPEN WINDOW								1					1	0	100%		
PATROL-FOUND B&E													0	0	0%		
ASSIST E.C.S.D.-	7	3	7	6	17	13	11	14	7	14	7	11	117	130	-10%		
GENERAL NON CRIMINAL																	
JUVENILE SAFETY VIOL													0	0	0%		
ANIMAL CONTROL	5	9	4	9	9	10	11	13	9	10	8	4	101	135	-25%		
ZONING ORD VIOLATION	1						1	2	1	1		2	8	8	0%		
TOTALS	725	562	800	774	781	747	720	770	701	906	866	639	8991	9545	-6%		
TRAFFIC STOPS	58	91	98	124	137	67	105	75	89	90	69	80	1083	1095	-1%		
OFFICER TRAINING HOURS	33	153	106	51.5	85	151	19	19	40	78	52	82	869.5	309.5	181%		
COMMUNITY HOURS	28	43	22.5	1	18	19	71	13.5	95	6	18	25	360	98.5	265%		
PAPERWORK HOURS	394	363.5	325	341.5	317	365	290	349	332	343	385.5	335	4140.5	3433	21%		

SRO STATS

#DIV/0!														UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
---------	--	--	--	--	--	--	--	--	--	--	--	--	--	-----------	-----	-----	-----	-----	-----	------	------	-----	------	-----	-----	-----	-------	------	---	----------	---------

The School Resource Officer handled 31 calls for service for the Charlotte Public Schools in December.

The SRO's calls include: 5- Non-Agg. Assault, 2- Intimidation/Threats, 4- V.C.S.A, 1- Liquor Law Violation, 2- Public Peace, 10- Delinquent Minor, 1- Assist Charlotte Pire Dept, 3- Suspicious Situations, 2- Suspected Narcotic Activity, 1- Assist Citizen,

VCSA STATS

During the month of December, the Charlotte Police Department dealt with 9 VCSA incidents. They are the follows:

6-Marijuana, 1-Meth,1- Cocaine, 1-Pills, Molly:1

(This includes the VCSA, Suspected Narcotics Activity, and Drug Overdose Categories)

Charlotte Fire Department & Rural Fire Association Annual Report

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Charlotte Fire Department
111 E. Lawrence Ave
Charlotte, MI 48813
(517)543-0241

Report completed January 19th 2024



Mission Statement

Department History

Message From The Fire Chief

Fire Department Accomplishments

Department Members

Fire Station Information

Fire Department Apparatus

Training

Christmas Kiddies

Incident Data

Pictures from 2023



Mission Statement

The Charlotte Volunteer Fire Department shall provide the best possible emergency services in order to protect the lives and property of citizens of the City of Charlotte and the Rural Fire Association by utilizing state of the art equipment and techniques, and by continuous improvement through training and education.



Department History

- **October 8th 1872**, exactly one year after the Great Chicago Fire of 1871, the Charlotte Fire Department was officially organized. The department had 36 members and was known as Charlotte Hose Company No.1.
- **1878**, The first steam pumper was purchased.
- **January of 1882**, a bell was purchased and served as Charlotte's Fire Alarm until 1930. (This bell is now on display in front of the 111 E. Lawrence municipal building.)
- **February 2nd, 1886**, A fire started at Belger's Shoes and 5 other buildings in the 100 blk. Of S. Cochran Ave. This fire is still considered the worst fire to hit the downtown district.
- **June 16th, 1886**, A fire started on the west side of S. Cochran and claimed several buildings, the department required assistance from Battle Creek & Jackson. Pumpers were sent on a special train to assist in the firefight.
- **Fall of 1886**, Charlotte completed the "water works" department.
- **July 4th, 1894**, Fire broke out in the Eaton County Court House located in the heart of Downtown. The dome and bell collapsed, but the building was saved.
- **October 1898**, the first horses were acquired, Mink and Mack then served the department until 1913. In all five teams of horses served Charlotte Fire, unit 1918 when all were retired.
- **November 6th, 1901**, The Phenix House (A hotel on the NE corner of Cochran/Lawrence) burned trapping people in rooms. No fatalities were reported and firefighters were credited for ladder rescues of 13 people.
- **1917**, The Rural Fire Association was created to form a unique partnership with surrounding townships and the City of Charlotte. This expanded the department's rural firefighting ability and the relationship still stands today.



- **March 26th, 1962**, another downtown fire claimed the Cartwright Shoe store on South Cochran. Pumpers from Bellevue, Benton & Delta assisted. This fire drove the department to acquire its first ariel ladder truck in 1963.

These historic moments in the department's history are just some of the significant events that built the Charlotte Fire Department & Rural Fire Association



Message from The Chief

I have been with the Charlotte Fire Department for 4 months now and have observed the members of this Fire Department since I became the Fire Chief; I have noticed that the city of Charlotte and townships of the Rural Fire Association are very fortunate to have members as dedicated as they do.

I would like to thank the members of the department, the leadership and dedication from our officers who keep things running smoothly, but the main appreciation goes to our volunteer members. Without them, it would be impossible to provide the cost effective, yet outstanding service this department provides to the City of Charlotte and Rural Fire Association. They truly are the back bone of this department. We must also recognize the support we as a department receive throughout the year from the public, that support is what drives all members to do the best job we can, no matter what emergency call we answer.

In 2023, the department answered 948 calls for service. We set 1 new monthly record and 234 (25%) of the calls overlapped one another. We received mutual aid for fires 2 times from other departments and provided aid 30 times. We responded to a wide range of emergencies, including 36 confirmed structure fires. We reported 3 injuries to civilians related to fire in our jurisdiction but no fatalities. We also reported 3 injuries to firefighters, all minor. An estimated property value lost to fire was reported at just over \$800,000, with saved value reported around \$18.5 million. More impressively our turn-out time was down to an average of 59s, with an average response time of 5m 9s. (dispatch to arrival covering all 147 sq miles of our jurisdiction and mutual aid calls)

We currently have 3 members attending the Eaton County Fire School, as well as 3 members attending EMT school. We attended two funeral services as a department, one for Past member Doug Burkhead and the other for longtime friend of the department, Eldon Howe.

We received more grants to replace out dated equipment, including a grant where our department took the lead with 5 other department and are now within a few months of having all new air packs for our firefighters. Also, a SAFER Grant, covering the funding of 3 additional full-time firefighters for 3 years. We plan to have these positions hired by July 1st 2024.

Department members participated in numerous fire prevention & fire extinguisher presentations. We conducted fire safety inspections, attended/supported multiple community and school events, installed smoke and CO detectors for residents, and logged thousands of training hours. The department delivered gifts to 432 children on Christmas Eve, this was the first Christmas kiddies my wife and I witnessed, what an amazing tradition!

We say thank you again, to everyone that supports this department, & I am committed to helping make this already outstanding Department even better in 2024.

Respectfully submitted by,
Fire Chief Kevin Christiansen – Charlotte Fire Department & Rural Fire Assn.



2023 Fire Department Accomplishments

- Fire Chief Christiansen joined the department in September
- 948 calls for service, including 36 structure fires. 234 overlapping calls (25%)
- Reported 3 civilian injuries related to fire, NO fatalities
- Reported 3 minor firefighter injuries
- Maintained ISO rating of “4” for the City of Charlotte, gained steps toward a “3”
- Hosted/participated in a tanker task force exercise with all Eaton County Depts.
- Received approval to create Fire Inspector position.
- Implemented a firefighter Cadet Program
- 4 new volunteer members, including a Department Chaplain
- Received Bids and placed order to replace unit 314 (Delivery May of 2025)
- Installed over 100 smoke detectors and CO alarms for residents
- 2nd LUCAS (CPR device) placed into service
- AED purchased and put into service on every fire truck
- \$5,000 MIWISH matching grant for new firefighter gear
- AFG Grant Award for new SCBA's with 5 other departments
- SAFER grant awarded from (3 full time firefighter positions)
- 50k Fire Equipment Grant State of Michigan received
- Updated Volunteer Department Constitution & By-Laws
- Attended 2 funerals as a department
- Provided safety coverage and stand by at the Eaton County Fair
- Conducted over 100 fire safety inspections, completed 30 Pre-Incident surveys
- Completed several plan reviews for new construction projects



Department Members

The Charlotte Fire Department is a combination department consisting of 7 paid officers, 1 fire dog and 31 volunteer firefighters. Full-time Captains and Lieutenants work out of two stations, with 2 on-duty 24/7/365. Volunteers respond when a call is received, and make up the work force of the department. Fire/rescue & medical services are provided to the City of Charlotte & Rural Fire Association (Townships of Eaton, Brookfield, Walton, Carmel & Chester), totaling coverage area is 147 square miles, or about 25% of Eaton County.

Full-time Staff

	<u>Start Year</u>
Fire Chief Kevin Christiansen	2023
Captain/Assistant Chief Tyger Fullerton	2007
Captain Chris Sloan	2006
Captain Dan Daly	2012
Lieutenant Justin Emery	2016
Lieutenant Dominic Curtis	2015
Lieutenant Derrick Viane	2012
K9 Cinder Fullerton	2018

Volunteer Members

Deputy Chief Kevin Fullerton	1973
Firefighter Cory Sanders	1993
Firefighter Chris Burt	1995
Firefighter Todd Hamilton	1998
Firefighter Kris Hulsebos	1999
Firefighter Rob Rich	1999
Firefighter Brian Matson	2003
Firefighter Matt Pruden	2004
Firefighter Jeff Wertz	2008
Firefighter Brian Neumann	2009
Firefighter Thad Briggs	2011
Firefighter Adam Smith	2011
Firefighter Larry Gilson	2013
Firefighter Ron Smith	2015
Firefighter Matt Mitschke	2015
Firefighter Trent Jenson	2016
Firefighter David Dickinson	2016
Firefighter Spencer Drake	2016
Firefighter Tyler Dewaters	2020
Firefighter Tina Curtis	2021
Firefighter Dawn Gibbs	2022
Firefighter Brandon Forist	2022
Firefighter Scott McNair	2022
Firefighter Brandon Youngs	2022
Firefighter Brian Dewaters	2022
Firefighter Hannah Upright	2023
Chaplain Andy Shavor	2023
Firefighter Brad Stark	2023
Firefighter Michael Lovaas	2023
Part-time Dewayne Miller	1981
Cadet Charlie Curtiss	2022



Stations

Downtown Station

111 E. Lawrence Ave

Apparatus

311

313

316

Snorkel

Gator 318



West Side Station

911 W. Shepherd St.

Apparatus

312

314

315

317

319

Gator

Boat

Trailer

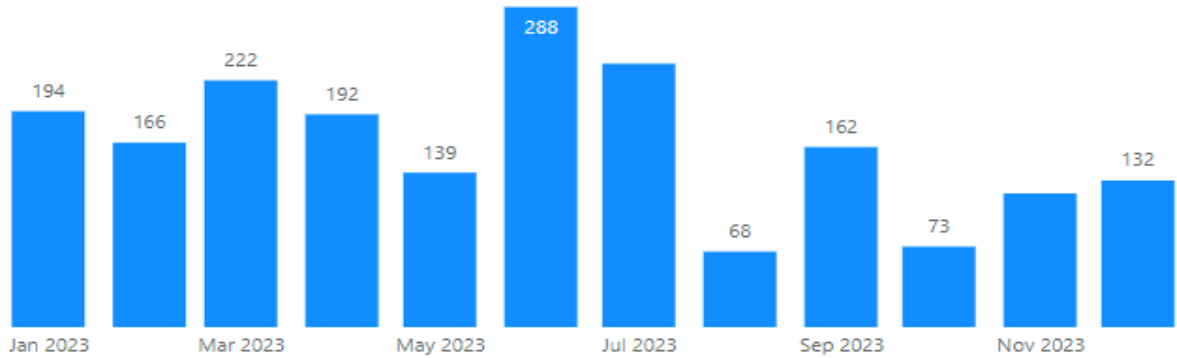


Fire Department Apparatus



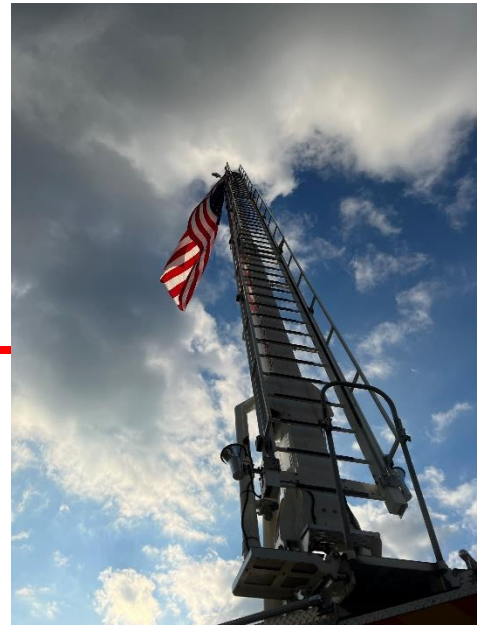
Training

Student Hours by Month



Fire Department members participate in training throughout the year. The department holds a monthly meeting that includes training. Full-time staff and volunteers also participate in state-required EMS training to gain continuing education credits.

2 full-time members are state certified Inspectors, and fire investigators.



Route: 1	Kids: 91	Stops: 37
Route: 2	Kids: 77	Stops: 30
Route: 3	Kids: 98	Stops: 39
Route: 4	Kids: 71	Stops: 30
Route: 5	Kids: 30	Stops: 9
Route: 6	Kids: 65	Stops: 24

Data Year: 2023

2023 Christmas Kiddies 432 Kids 169 Stops

Charlotte Volunteer Fire Department Christmas Kiddies

A long-standing
Charlotte Tradition
that continues to this
day.



An archived Republican Tribune article dated January 5th, 1956, dates the origin of the Christmas Kiddies program to 1906. Where members of the Charlotte Volunteer Fire Department delivered baskets of dolls, toys, mittens, and treats to needing children on Christmas Eve. A merchant group raised funds, and the Fire Department "Santa's" made all the deliveries, first by horse-drawn wagons and sleighs and then by fire trucks since 1915. The Christmas Kiddies Program was adopted in total by the Charlotte Volunteer Fire Department in 1982. Assisted by hundreds of community volunteers, and donations coming from across the United States, volunteer firefighters have been responsible for fundraising, visitations, purchasing, packing, and delivering gifts to 400-500 children each year since.

Today the Christmas Kiddies' program has 4 routes dedicated to the City of Charlotte and 2 routes outside the city covering our entire fire district.

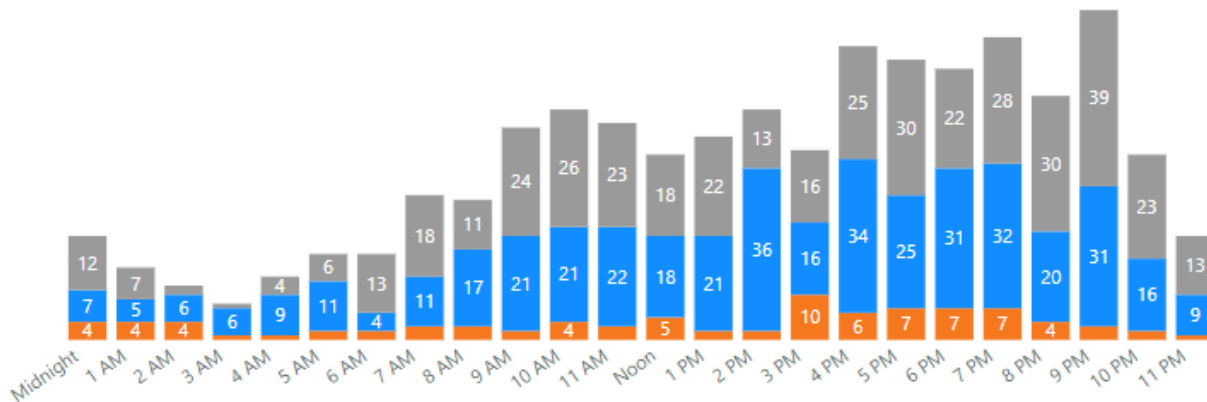


2023 Incident Data

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	430
FIRE	518
TOTAL	948

of Incidents by Hour of the Day

Incident Category ● Fire ● EMS ● Other

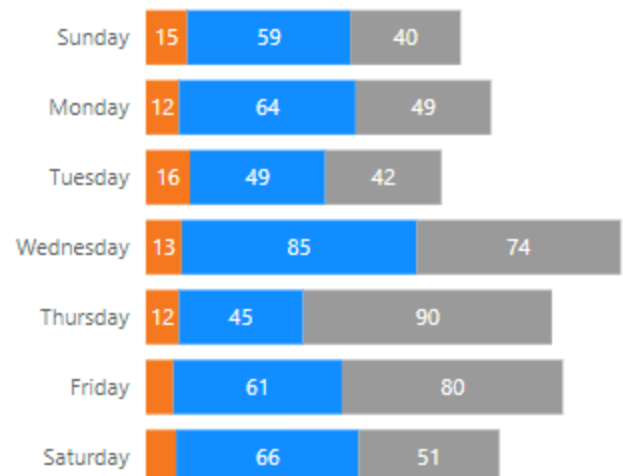


MOST / LEAST RUNS PER MONTH 1976 THRU 2023

		<u>MOST</u>	<u>LEAST</u>
JANUARY	2022 =	118	1976 = 7
FEBRUARY	2022 =	91	1986 = 9
MARCH	2021 =	90	1980 = 15
APRIL	2018 =	99	1983 = 10
MAY	2022 =	90	1983 = 9
JUNE	2022 =	128	1993 = 13
JULY	2022 =	107	1982 = 11
AUGUST	2023 =	135	1978 = 14
SEPTEMBER	2021 =	101	1977 = 8
OCTOBER	2021 =	97	1985 = 6
NOVEMBER	2021 =	116	1985 = 6
DECEMBER	2013 =	156	1982 = 9
	TOTAL	1328	TOTAL 117

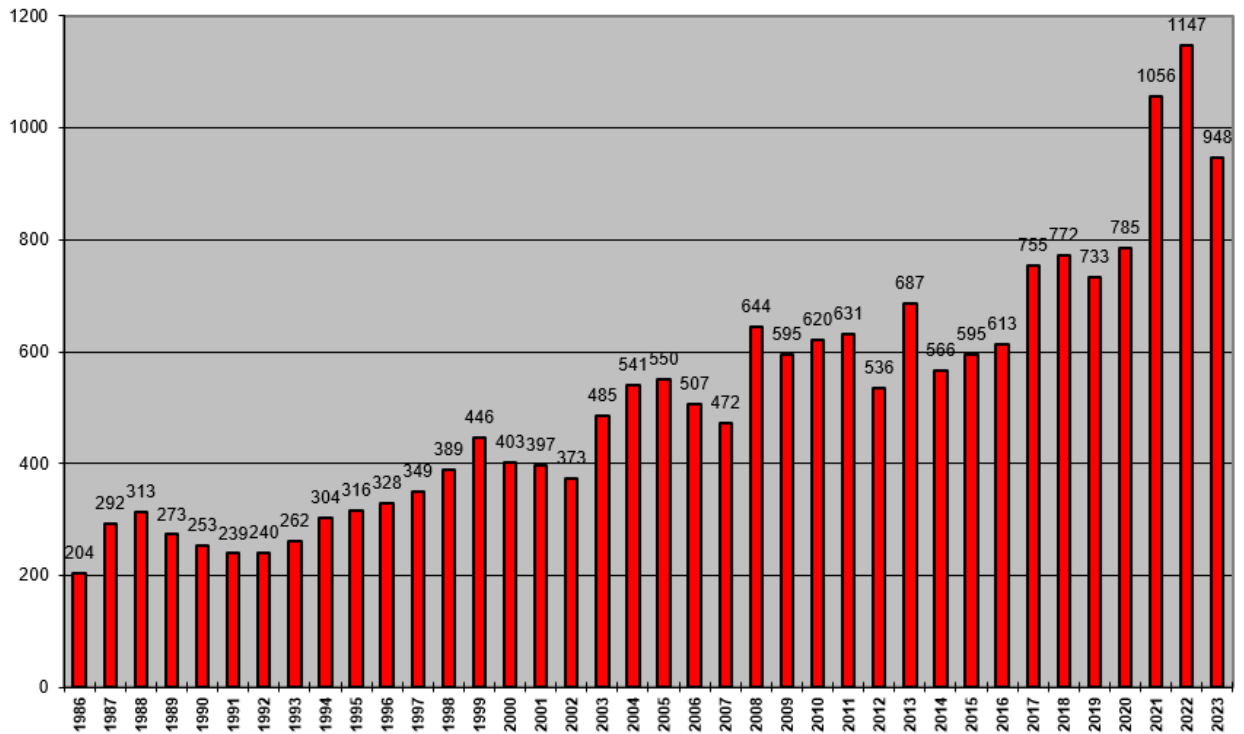
of Incidents by Weekday and Incident Category

● Fire ● EMS ● Other



2023 Incident Data

CHARLOTTE FIRE DEPARTMENT TOTAL FIRE RUNS PER YEAR



CO CHECKS

424 - Carbon monoxide incident	6
736 - CO detector activation due to malfunction	3
746 - Carbon monoxide detector activation, no CO	6
TOTAL	15

MUTUAL AID

Aid Type	Total
Aid Given	30
Aid Received	2

OVERLAPPING CALLS

# OVERLAPPING	% OVERLAPPING
234	24.68

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station	EMS	FIRE
Charlotte Fire Department	0:04:44	0:05:11
AVERAGE FOR ALL CALLS		0:05:09



2023 Incident Data

ZONE	# INCIDENTS
01 - City Of Charlotte	553
02 - Eaton Township	151
03 - Brookfield Township	26
04 - Walton Township	23
05 - Carmel Township	77
06 - Chester Township	52
07 - Mutual Aid (Including EMS Ride-along's)	31
08 - Void Calls	35

TOTAL: 948

COMPLAINT REPORTED BY DISPATCH	# INCIDENTS
Abdominal Pain/Problems	4
Allergic Reaction/Stings	2
Animal Bite	1
Back Pain (Non-Traumatic)	4
Breathing Problem	19
Burns/Explosion	1
Carbon Monoxide/Hazmat/Inhalation/CBRN	1
Cardiac Arrest/Death	31
Chest Pain (Non-Traumatic)	4
Choking	2
Convulsions/Seizure	18
Diabetic Problem	5
Falls	56
Headache	1
Heart Problems/AICD	3
Hemorrhage/Laceration	4
Medical Alarm	2
No Other Appropriate Choice	8
Overdose/Poisoning/Ingestion	6
Pregnancy/Childbirth/Miscarriage	1
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	3
Sick Person	20
Stab/Gunshot Wound/Penetrating Trauma	2
Stroke/CVA	5
Traumatic Injury	5
Unconscious/Fainting/Near-Fainting	11
Unknown Problem/Person Down	4
Well Person Check	1



2023 In Review







To: Honorable Mayor Lewis; City Council
From: Mary LaRocque, City Clerk
Date: January 22, 2024
Re: Clerk Department updates

ELECTION NEWS:

The consolidation of precincts has been concluded, and the official notification of permanent precinct consolidations has been mailed to every active registered voter in the City of Charlotte. A copy of this notification follows this report, along with an updated precinct map. Voter information cards containing details of the new precinct and polling locations have been mailed to all active registered voters in the City of Charlotte.

For the upcoming February 27, 2024 Presidential Primary election, ballots are categorized separately for Democrats and Republicans. Voters are required to select their preferred ballot. Notably, for individuals on the "permanent ballot list," a crucial step is necessary. Clerks statewide are mandated to send these voters a "Presidential Primary Ballot Selection Form." Completion and return of this form are essential to ensure the accurate mailing of the preferred ballot. Failure to return the form means a ballot will not be automatically dispatched. We strongly encourage recipients to promptly return the form. Beginning January 18th, we will begin the process of mailing out absentee ballots. Copies of sample ballots follow this report.

Additionally, the Eaton County Clerk has dispatched a notice to all registered voters in the City of Charlotte regarding the 9-day early voting site at Carmel Township Hall. The notice includes information on operating hours, and a copy of this communication is provided following this report.

MOVE (Military and Overseas Voter empowerment) ballots were issued on Saturday January 13th to all individuals I have received an application for. Qualifying electors need to file an application annually, please visit: <https://www.fvap.gov/michigan>

CITY HALL HOLIDAY CLOSURES:

- Monday February 19, 2024 Presidents Day

Emergency police and fire – Dial 9-1-1
Emergency DPW - Dial 517-543-8874

JOB OPENINGS:

Applications are being accepted for the following positions:

- DPW Laborer (full time)

Visit our website for more information here: <https://charlottemi.gov/human-resources/current-job-openings/>

Boards and Commissions:

- Board of Review (BOR)
- Airport Advisory Board, Knowledge of airports preferred
- Camp Frances Board
- Downtown Development Authority (DDA)
- Planning Commission (PC)
- Parks Advisory Board

Additional information on the subject can be found in the tri-fold brochure accompanying this report. Opportunities to serve on alternative boards and commissions may become available in the upcoming year if existing members choose not to renew their expiring terms. We encourage you to attend one of the open meetings as a spectator. Find upcoming meetings on the city's website calendar: <https://charlottemi.gov/calendar/>

Park Rentals

Bennett Park Pavilion: Scheduling for the Bennett Park front pavilion is now open for the 2024 calendar year. The cost to rent this pavilion is \$20.00. for information visit the city website; <https://charlottemi.gov/parks/park-reservation-applications/>

Camp Frances: Scheduling for Camp Frances requires at least a 7-day lead time as a background check is required. Rentals occur year-round. To find the guidelines for use and more information visit the city website; <https://charlottemi.gov/parks/camp-frances/>

Camp Frances also has a Facebook page here:

<https://www.facebook.com/CFeducationrecreationalcenter/>

NOTICE TO VOTERS – PERMANENT CHANGE IN VOTING PRECINCTS

To the eligible electorates of the City of Charlotte, County of Eaton, State of Michigan. By authority of MCL 168.658 as amended by 2023 PA 88, the following permanent change to voting precincts has been approved and established by the City of Charlotte Election Commission and will take immediate effect.

District 1 precinct 1 and District 1

precinct 2 have been permanently

combined to form one District 1 precinct
1 with the polling location established at:

City Hall
Community Room, basement floor
111 E. Lawrence Ave.
Charlotte, MI 48813

District 2 precinct 1 and District 2

precinct 2 have been permanently

combined to form one District 2 precinct
1 with the polling location established at:

West Side Fire Station
Community Room
911 W. Shepherd Street
Charlotte, MI 48813

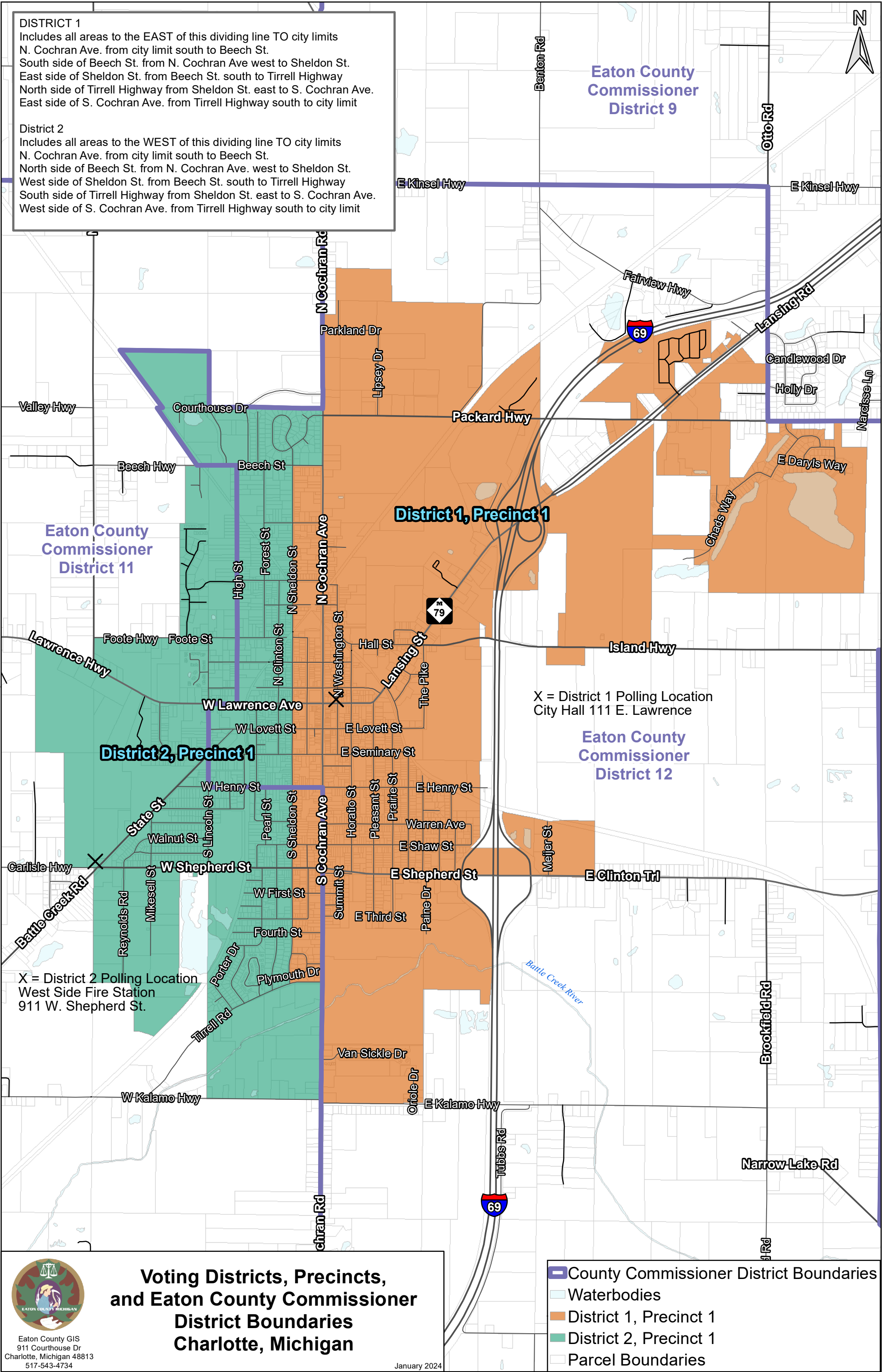
*New voter I.D. cards will be issued via US mail to all active
City of Charlotte registered voters*

DISTRICT 1

Includes all areas to the EAST of this dividing line TO city limits
N. Cochran Ave. from city limit south to Beech St.
South side of Beech St. from N. Cochran Ave west to Sheldon St.
East side of Sheldon St. from Beech St. south to Tirrell Highway
North side of Tirrell Highway from Sheldon St. east to S. Cochran Ave.
East side of S. Cochran Ave. from Tirrell Highway south to city limit

District 2

Includes all areas to the WEST of this dividing line TO city limits
N. Cochran Ave. from city limit south to Beech St.
North side of Beech St. from N. Cochran Ave. west to Sheldon St.
West side of Sheldon St. from Beech St. south to Tirrell Highway
South side of Tirrell Highway from Sheldon St. east to S. Cochran Ave.
West side of S. Cochran Ave. from Tirrell Highway south to city limit





VOTER: PLEASE DO NOT REMOVE THIS STUB
IF STUB DETACHES, PLEASE RETURN WITH BALLOT

Official Ballot

REPUBLICAN PARTY BALLOT
Presidential Primary Election - Tuesday, February 27, 2024
Eaton County, Michigan
City of Charlotte, Dist. 1, Precinct 1

Partisan Section	
Presidential	
Republican Party Presidential Primary	
President of the United States	
Vote for not more than 1	
☐	Asa Hutchinson
☐	Vivek Ramaswamy
☐	Donald J. Trump
☐	Ryan L. Binkley
☐	Chris Christie
☐	Ron DeSantis
☐	Nikki Haley
☐	Uncommitted
☐	



VOTER: PLEASE DO NOT REMOVE THIS STUB
IF STUB DETACHES, PLEASE RETURN WITH BALLOT

Official Ballot

DEMOCRATIC PARTY BALLOT
Presidential Primary Election - Tuesday, February 27, 2024
Eaton County, Michigan
City of Charlotte, Dist. 1, Precinct 1

Partisan Section	
Presidential	
Democratic Party Presidential Primary	
President of the United States	
Vote for not more than 1	
☐	Marianne Williamson
☐	Joseph R. Biden Jr.
☐	Dean Phillips
☐	Uncommitted
☐	



VOTER: PLEASE DO NOT REMOVE THIS STUB
IF STUB DETACHES, PLEASE RETURN WITH BALLOT

Official Ballot

REPUBLICAN PARTY BALLOT
Presidential Primary Election - Tuesday, February 27, 2024
Eaton County, Michigan
City of Charlotte, Dist. 2, Precinct 1

Partisan Section	
Presidential	
Republican Party Presidential Primary	
President of the United States	
Vote for not more than 1	
☐	Vivek Ramaswamy
☐	Donald J. Trump
☐	Ryan L. Binkley
☐	Chris Christie
☐	Ron DeSantis
☐	Nikki Haley
☐	Asa Hutchinson
☐	Uncommitted
☐	



VOTER: PLEASE DO NOT REMOVE THIS STUB
IF STUB DETACHES, PLEASE RETURN WITH BALLOT

Official Ballot

DEMOCRATIC PARTY BALLOT
Presidential Primary Election - Tuesday, February 27, 2024
Eaton County, Michigan
City of Charlotte, Dist. 2, Precinct 1

Partisan Section	
Presidential	
Democratic Party Presidential Primary	
President of the United States	
Vote for not more than 1	
☐	Joseph R. Biden Jr.
☐	Dean Phillips
☐	Marianne Williamson
☐	Uncommitted
☐	

Charlotte City Public Notice Establishment of Early Voting Site(s) & Hours

All qualified electors have the right to mark a ballot and deposit the ballot in the tabulator beginning the **second Saturday before an election and ending the Sunday before the election**. Early voting will be available at the early voting site for the hours listed below.

Early Voting Polling Location

CARMEL TOWNSHIP HALL
661 BEECH HWY
CHARLOTTE MI 48813

Early Voting Hours

Day	Hours Open
Saturday	8:00 a.m. to 4:00 p.m.
Sunday	8:00 a.m. to 4:00 p.m.
Monday	9:00 a.m. to 5:00 p.m.
Tuesday	9:00 a.m. to 5:00 p.m.
Wednesday	9:00 a.m. to 5:00 p.m.
Thursday	12:00 a.m. to 8:00 p.m.
Friday	9:00 a.m. to 5:00 p.m.
Saturday	8:00 a.m. to 4:00 p.m.
Sunday	8:00 a.m. to 4:00 p.m.

Notice is hereby given by resolution of the merge board under authority granted in Public Act 81 of 2023, that the location[s] of the early voting site[s] for all federal and statewide election dates will be as listed above. A site may serve as an early voting site for additional election dates if approved by the merge board.

CHARLOTTE CITY
111 E. LAWRENCE AVE.
CHARLOTTE MI 48813

If you have any questions, please
contact your clerk:

MARY LAROCQUE, CITY CLERK

Phone:
517-543-8843

email:
CLERK@CHARLOTTEMI.ORG



FIRST CLASS MAIL
PRESORTED
U.S. POSTAGE PAID
TECUMSEH, MI
PERMIT NO. 45

RETURN SERVICES REQUESTED



CHARLOTTE, MI 48813



**“Volunteers
do not
necessarily
have the
time; they
just have the
heart”**

-Elizabeth Andrew

*Benefits of
Volunteering with
the City*

- Connect to your community and make it a better place.
- Engage in discussions that bring about change
- Offer your valuable skillset
- Learn a new skillset
- Serve your local government
- Be a part of the solution

Application

Name _____

Address _____

Charlotte, MI 48813

Phone # _____

Email _____

Are you an elector in the City of
Charlotte for at least 6 months?

___Y___N

I am interested in serving on the
following board(s) or commission(s)
(Number preferences 1 to 8)

___Airport Advisory

___Board of Review (BOR)

___Camp Frances

___Local Officers Comp. Comm.

___Downtown Development Auth.

___Charlotte Area Rec Co-op

___Park Advisory

___Planning Commission

List interests and experiences

Are you able to attend majority of
meetings? ___Y___N

Are you willing to attend training
if needed? ___Y___N



Make a difference in your
community.



Boards and Commissions

by
Mayoral appointment
Tim Lewis, Mayor

City Hall
111 E. Lawrence Ave.
Charlotte, MI 48813
(517) 543-2750

Get involved with your community

If you are an elector in the City of Charlotte for at least six months, apply for a position on a City Commission, Committee or Board to be involved in upcoming projects and initiatives in Charlotte.

Come and attend any meeting as an audience member. Meetings are open to the public and are held regularly to discuss City business - and we want to hear from you!

Find the right fit for you

Airport Advisory Board – 3-year term. Meets 4 times a year to discuss short- and long-term goals and business of the Fitch H. Beech airport.

Board of Review (BOR) – 5-year term. Training provided. Meets 7 days a year to hear appeals from tax payers regarding the taxable value and classification of their property as determined by the Assessor, and or to correct clerical errors. Paid stipend.

Camp Frances Board – 3-year term. Meets monthly to discuss short- and long-term goals and business of Camp Frances (located within Veterans Park).

Board and Commission members serve in an advisory role to help to direct policy by making suggestions and recommendations to their local elected policymakers and government management. It is a role that is intended to be representative of, and responsive to, the communities they serve.

Local Officer's Compensation Commission (LOCC) – 5-year term. Meets in January of every odd year to review City Council's compensation.

Downtown Development Authority (DDA) – 4-year term. Meets monthly to discuss economical and residential issues related to Charlottes' downtown area.

Charlotte Area Recreational Cooperative (CARC) – 2-year term. Serve as the Charlotte Citizen Rep on this board that meets monthly to develop recreational opportunities for the City and Carmel and Eaton Townships.

Park Advisory Board – 3-year term. Meets 6 times a year to discuss and plan for the City's parks and recreation.

Planning Commission – 3-year term. Meets monthly when there is business at hand to prepare and adopt physical plans for the City and review developmental proposals.

Contact us

For more information visit:

<https://charlottemi.gov/councilboard/s/boards-commissions/>

Complete an application on reverse side or online:

<https://www.charlottemi.org/councilboards/boards-commissions/board-and-commission-application/>

Drop off or mail application to:

City Hall 111 E. Lawrence Ave.
Charlotte, MI 48813; email:
clerk@charlottemi.org

"You can study government and politics in school, but the best way to really understand the process is to volunteer your time"

- Rob McKenna

DEPARTMENT OF PUBLIC WORKS

PROJECT STATUS REPORT

January 19, 2024

PROJECTS IN PROGRESS

Staffing

We are still looking for another employee at the garage.

Budgeting

We are currently working on populating requests for the upcoming budget year. The Director is responsible for six different budgets (parts of General Fund, Major Streets, Local Streets, Recycling, Water & Sewer, and Motor Vehicle Pool. Great care is taken in estimating the remaining needs in the current fiscal year. Additionally, the future budget is contemplated at great lengths. Concurrently with the budgeting, the future capital improvement plans are also updated.

DWAM Grant

Potholing for lead service lines through the grant's contractor is complete. The DPW is continuing to complete potholing, some of which will be reimbursed by the grant. The Arc GIS Online account has been migrated to the City's account.

Lead Service Line Identification

When time allows, the DPW staff has been potholing services. Additionally, both divisions are working on obtaining service material inside of houses. New EPA guidelines say we need a complete inventory by October 2025, which we should be able to meet.

Wellhead Protection

While we don't have a grant, the wellhead protection team still meets quarterly.

Sanitary Survey for the Water System

We have submitted answers to the inane questions and comments from EGLE. We will continue to wait to see if there is another response.

Wastewater Plant Inspection

We had our inspection from EGLE, and they only had a couple of minor comments. We have responded and are awaiting confirmation from the state.

Hall Washington McClure Street Reconstruction

The engineer is working with the contractor to close out the MDOT paperwork on the project. We are also working with the Drain Office on their portion of the project.

Safe Routes to School Project

The contractor has pulled off the job for the winter. The contractor has a lot of punch list work to complete, and it's going to happen in the spring. We are continuing to stay up with the MDOT paperwork.

BL-69 Bridge Replacement-MDOT

We continue to work with MDOT on this project. We have submitted a permit to the State for bypass pumping of the sanitary sewer and are awaiting an answer. The valve has been inserted on the watermain north of the drain so that it can be isolated if necessary. Please note that this will be a complete road closure.

Exempt Railroad Crossings

I submitted paperwork to make exempt three other crossings owned by Charlotte Southern on our City roads. The DSTRs for all of these crossings were held. MDOT also submitted DSTRs for crossings on their trunklines (N. Cochran and Lansing Road). All were approved and are in the comment period. We have received the orders from the State, and signs have been ordered.

Island Highway Drain/ Road Project

The contractor is still working on the drain project. We have been working with the Drain Office and their engineer regarding some utility conflicts that have shown up. The paving of Island Hwy. portion of the project has been completed.

Five Year Park Plan Update

This plan is required by the state to be updated every five years if the municipality wants to apply for DNR grants. The Plan is currently out for the approval of the neighboring townships.

Park Advisory Board

We had our January meeting, but there was not a quorum. I continue to prepare minutes and agendas for this Board. Our next regularly scheduled meeting is in February.

Site Plan Reviews

Reviews are being performed on an ongoing basis. We continue to work with different projects as they work toward completion of their construction. We have been meeting with MI Can regarding their site utilities and improvements.

Permitting

We continue to review and issue permits for work in the right-of-way. Water and sewer permits continue as well as work on Industrial Pretreatment Permits. Driveway and dumpster permits continue as well.

Annual Reports

Annual reports are ongoing or have been submitted including, but not limited to Act 51 related items, Arbor Day, and various other MDOT reports and permit requests.

Garage Hours

Please note that with the new hours at the garage, regular drop off hours will continue Monday-Friday 7:30 am to 3:30 pm.

Miscellaneous

I have not had time to delve into any of the outstanding issues such as reclassifying S. Lincoln St., excavation bids, and a street report. As I feel it is the most critical, I hope to start on an analysis of the roads in February and present a report to council at a later date.



Memo

To: City Council
From: Bryan Myrkle, Community Development Director
Date: January 17, 2024
Re: Community Development Monthly Activity Report

Code Enforcement

The following is a report of Code Enforcement Activities for the year 2023.

Code Enforcement Officer Cheri Cummings is a part time City of Charlotte employee working approximately 32 hours per week.

In 2023, she addressed 236 complaints. 154 of those complaints were related to property maintenance. 58 were tall grass and weed complaints. 13 were building violations. 9 were zoning violations. 2 were referred to other agencies.

Of the 154 property maintenance complaints, 59 were closed when the problem was remedied by the property owner. 29 were eventually addressed by the City Public Works Department and the costs for that billed to the property owner. 66 remain open and require further attention. All tall grass and weed complaints were successfully closed, either through action of the property owner or by City staff with costs passed on.

In addition:

- Ms. Cummings worked with Rental Inspector Pat Kanuszewski on the vacant and abandoned structures project.
- She participated in the landlord forum held at City Hall in the fall.
- She is tasked with monitoring conditions at the Old School Village Apartments site, to ensure the site is kept secure.
- She worked to find local volunteers to assist residents who have troubles with mowing and snow shoveling.
- She worked to identify snow removal contractors willing to remove snow from sidewalk snow removal enforcement areas when necessary.
- She addressed 4 serious cases of residents living in persistent, uninhabitable conditions, including working with protective services and other agencies, including local law enforcement to resolve these issues.
- Ms. Cummings receives resident complaints by phone, email and text, but also through active patrol. She works to connect residents with local and regional resources to help resolve problems and identify appropriate solutions.

Other recent departmental activities:

- Continued working with property owners and the engineering firm Prein & Newhoff on items related to the ongoing tree removal project. Acceptable progress is being made by all parties and I expect the project to be completed this winter by the deadline. Some of this work also includes MDOT paperwork associated with the funding reimbursement for this work.
- Met with two new prospective purchasers of property in the Combs Industrial Park. More information will be forthcoming as the project proposals are developed.
- Met with owners, Realtors and a prospective purchaser regarding two downtown buildings, one that is currently for sale and one that is expected to be listed for sale shortly.
- Worked with a property owner seeking to develop a small lot near downtown for residential use.
- Worked to facilitate a proposed Commercial Cannabis development on Lansing Road. This included a staff meeting with department heads and the proposed developer. More information will be available when the license application is received.
- Worked extensively with the planning firm Beckett and Raeder on the Master Plan and Zoning Code project, including hosting a community forum on housing at Alive.
- Worked to develop maps related to both the Master Plan project and the proposed Social District.
- Began working to develop budgets for those areas of responsibility I have within the Fiscal Year 2024-25 Budget.
- Worked to resolve a warranty claim for 7 downtown trash receptacles that are prematurely rusting.
- Worked with Tom Hitch to resolve an issue related to a former airport hangar lessee who passed-away, but whose estate did not take responsibility for the aircraft left behind. This resulted in some back rent of the hangar. The City has placed a lien on the airframe, which is not currently airworthy, and will seek to sell it to recoup associated expenses.
- Worked to prepare two site plan reviews for the February Planning Commission meeting, one involves a new structure at the Butternut Creek Mobile Home Park that would service as a community center and storm shelter. The other involves a proposed redevelopment and expansion of the Shell Station downtown.
- As always, this report represents highlights of the past month, and does not reflect the day-to-day work of the department. Should you have any questions about any of the information in this report, please feel free to contact me via phone or email.

Finance - Treasurer's Office
January 2024

1. Please find attached to this report (agenda) the City's 2nd Quarter Financial Report for the period July 1 thru December 31, 2023, for all budgeted funds. The report is subtotaled by Cost Center (Department) and by Fund.

References to funds being over or below budget are based upon one half of the fiscal year being completed; hence an assumption is made that 50% of the revenue or expense should be realized. This assumption does not apply in all cases, as certain revenues and expenditures may be seasonal (summer tax levy). At this stage of the budget year, a 15% variance is considered acceptable.

Please note that the claims payable listing and the credit card listing amounts that Council is being asked to approve tonight, are **not** included in the 2nd Quarter FY2024 Financial Report. "These amounts will be included in the YTD totals for the January 2024 Financial Report that will be part of the February 19th agenda.

01/19/2024

REVENUE AND EXPENDITURE REPORT FOR CITY OF CHARLOTTE
PERIOD ENDING 12/31/2023

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-402.000	CURRENT PROPERTY TAXES	3,660,720.00	3,530,097.82	7,737.84	130,622.18	96.43
101-000.000-402.001	YARD WASTE PROPERTY TAX	46,550.00	44,892.04	58.50	1,657.96	96.44
101-000.000-412.000	DELINQUENT PERSONAL PROPERTY TAX	0.00	269.00	0.00	(269.00)	100.00
101-000.000-432.000	PAYMENT IN LIEU OF TAXES	18,000.00	0.00	0.00	18,000.00	0.00
101-000.000-434.000	TRAILER PARK TAX	5,000.00	2,106.00	477.00	2,894.00	42.12
101-000.000-445.000	TAXES - INTEREST & PENALTIES	7,000.00	(123.56)	0.00	7,123.56	(1.77)
101-000.000-447.000	TAXES - COLLECTION FEES	135,975.00	99,967.32	4,339.92	36,007.68	73.52
101-000.000-477.000	CABLE FRANCHISE FEES	30,000.00	5,995.09	0.00	24,004.91	19.98
101-000.000-490.004	OTHER PERMITS & FEES	750.00	200.00	0.00	550.00	26.67
101-000.000-543.001	LIQUOR LICENSE	10,970.00	11,227.70	0.00	(257.70)	102.35
101-000.000-573.000	LOCAL COMM STBLZTN SHARE TAX	300,000.00	230,412.74	0.00	69,587.26	76.80
101-000.000-574.000	REVENUE SHARING	1,207,495.00	365,249.00	180,355.00	842,246.00	30.25
101-000.000-574.001	REVENUE SHARING - CVTRS	0.00	59,598.00	29,799.00	(59,598.00)	100.00
101-000.000-574.002	REVENUE SHARING - CVTRS PS	0.00	1,146.00	573.00	(1,146.00)	100.00
101-000.000-628.001	ACCIDENT, FOIA, COPIES	3,500.00	1,349.84	48.91	2,150.16	38.57
101-000.000-628.002	RENTAL REGISTRATION FEE	5,000.00	950.00	0.00	4,050.00	19.00
101-000.000-629.000	SCHOOL PARTICIPATION REIMB.	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-656.000	DISTRICT COURT FINES	7,000.00	2,622.84	1,146.75	4,377.16	37.47
101-000.000-656.001	PARKING FINES	4,000.00	5,230.00	1,030.00	(1,230.00)	130.75
101-000.000-665.000	INTEREST INCOME	40,000.00	47,714.74	0.00	(7,714.74)	119.29
101-000.000-667.001	RENT EARNED-CITY PROPERTY	750.00	180.00	0.00	570.00	24.00
101-000.000-673.000	GAIN/LOSS ON SALE OF ASSETS	0.00	196,843.00	0.00	(196,843.00)	100.00
101-000.000-676.000	REIMBURSEMENTS	0.00	10.37	0.00	(10.37)	100.00
101-000.000-680.000	SUNDRY REVENUE	15,000.00	3,793.90	45.79	11,206.10	25.29
101-000.000-692.001	CONTRIBUTIONS FROM RETIREES	3,500.00	3,129.22	139.17	370.78	89.41
101-000.000-692.002	CONTRIBUTIONS FROM OTHERS	0.00	5,000.00	5,000.00	(5,000.00)	100.00
101-000.000-692.003	CONTRIBUTIONS FROM RETIREES - OTHER	0.00	6,010.84	0.00	(6,010.84)	100.00
101-000.000-699.510	CONTRIBUTION FROM W & S FUND	350,000.00	174,996.00	29,166.00	175,004.00	50.00
Total Dept 000.000		5,886,210.00	4,798,867.90	259,916.88	1,087,342.10	81.53
TOTAL REVENUES		5,886,210.00	4,798,867.90	259,916.88	1,087,342.10	81.53

Expenditures

Dept 101.000 - MAYOR, CITY COUCIL & BOARDS

101-101.000-708.000	COUNCIL COMPENSATION	15,000.00	7,423.23	1,859.56	7,576.77	49.49
101-101.000-721.000	FICA/MEDICARE - CITY SHARE	1,150.00	567.89	142.26	582.11	49.38
101-101.000-731.000	MATERIALS & SUPPLIES	0.00	187.37	6.58	(187.37)	100.00
101-101.000-960.000	DUES & SUBSCRIPTIONS	4,800.00	0.00	0.00	4,800.00	0.00
101-101.000-965.000	CONFERENCES & TRAINING	3,500.00	2,982.05	0.00	517.95	85.20
Total Dept 101.000 - MAYOR, CITY COUCIL & BOARDS		24,450.00	11,160.54	2,008.40	13,289.46	45.65

Dept 172.000 - CITY MANAGER

101-172.000-703.000	ADMINISTRATIVE SALARIES	87,070.00	40,118.17	10,073.08	46,951.83	46.08
101-172.000-704.000	STAFF WAGES	0.00	2,000.00	0.00	(2,000.00)	100.00
101-172.000-704.200	HOLIDAY COMPENSATION	4,935.00	1,722.64	1,119.23	3,212.36	34.91
101-172.000-710.000	COMPENSATED ABSENCES	14,845.00	30,774.84	0.00	(15,929.84)	207.31
101-172.000-715.000	HEALTH REIMBURSEMENT	0.00	1,000.00	500.00	(1,000.00)	100.00
101-172.000-718.000	AUTO ALLOWANCE	0.00	2,000.00	500.00	(2,000.00)	100.00
101-172.000-721.000	FICA/MEDICARE - CITY SHARE	8,175.00	5,744.30	932.71	2,430.70	70.27
101-172.000-723.000	VISION CARE	415.00	61.30	0.00	353.70	14.77
101-172.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	630.00	183.92	66.40	446.08	29.19
101-172.000-725.604	DENTAL & HEALTH BENEFITS	23,800.00	9,567.47	2,174.55	14,232.53	40.20
101-172.000-728.000	RETIREMENT PLANS	14,465.00	7,448.22	0.00	7,016.78	51.49
101-172.000-731.000	MATERIALS & SUPPLIES	300.00	42.14	0.00	257.86	14.05
101-172.000-732.000	POSTAGE	200.00	66.84	5.14	133.16	33.42
101-172.000-801.000	PROFESSIONAL SERVICES	100,000.00	59,244.53	8,186.50	40,755.47	59.24
101-172.000-850.000	TELEPHONE & INTERNET	6,500.00	3,364.17	574.65	3,135.83	51.76
101-172.000-861.000	MILEAGE ALLOWANCE	500.00	260.69	0.00	239.31	52.14
101-172.000-900.000	PRINTING & PUBLISHING	200.00	365.31	0.00	(165.31)	182.66
101-172.000-955.001	INSURANCE & BONDS	25.00	0.00	0.00	25.00	0.00
101-172.000-960.000	DUES & SUBSCRIPTIONS	1,800.00	729.00	0.00	1,071.00	40.50
101-172.000-963.000	MISCELLANEOUS	150,000.00	60,588.24	0.00	89,411.76	40.39
101-172.000-965.000	CONFERENCES & TRAINING	1,500.00	1,405.00	0.00	95.00	93.67
Total Dept 172.000 - CITY MANAGER		415,360.00	226,686.78	24,132.26	188,673.22	54.58

Dept 215.000 - CITY CLERK

101-215.000-703.000	ADMINISTRATIVE SALARIES	57,435.00	30,893.25	7,127.25	26,541.75	53.79
101-215.000-704.000	STAFF WAGES	43,725.00	21,682.52	5,003.46	22,042.48	49.59
101-215.000-704.100	STAFF - OVERTIME	775.00	684.38	56.57	90.62	88.31
101-215.000-704.200	HOLIDAY COMPENSATION	5,590.00	2,324.25	1,399.03	3,265.75	41.58
101-215.000-706.000	CITY LABOR - DPW	100.00	0.00	0.00	100.00	0.00
101-215.000-710.000	COMPENSATED ABSENCES	7,070.00	3,230.20	460.58	3,839.80	45.69
101-215.000-711.000	LONGEVITY	1,045.00	1,045.95	0.00	(0.95)	100.09
101-215.000-719.000	CLOTHING ALLOWANCE	500.00	196.25	0.00	303.75	39.25
101-215.000-721.000	FICA/MEDICARE - CITY SHARE	7,590.00	4,468.37	1,042.51	3,121.63	58.87
101-215.000-723.000	VISION CARE	420.00	292.79	41.69	127.21	69.71
101-215.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,040.00	424.04	133.22	1,615.96	20.79
101-215.000-725.603	RETIREMENT HEALTH BENEFITS	10,000.00	2,339.66	1,011.74	7,660.34	23.40
101-215.000-725.604	DENTAL & HEALTH BENEFITS	48,700.00	19,577.27	4,449.65	29,122.73	40.20
101-215.000-728.000	RETIREMENT PLANS	32,875.00	16,187.97	2,967.51	16,687.03	49.24

101-215.000-731.000	MATERIALS & SUPPLIES	9,900.00	1,573.23	63.61	8,326.77	15.89
101-215.000-732.000	POSTAGE	2,500.00	906.40	87.39	1,593.60	36.26
101-215.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	500.00	0.00	0.00	500.00	0.00
101-215.000-801.000	PROFESSIONAL SERVICES	8,000.00	618.95	0.00	7,381.05	7.74
101-215.000-810.000	CONTRACTUAL SERVICES	700.00	0.00	0.00	700.00	0.00
101-215.000-850.000	TELEPHONE & INTERNET	20,415.00	10,239.12	1,706.52	10,175.88	50.15
101-215.000-861.000	MILEAGE ALLOWANCE	200.00	809.30	322.79	(609.30)	404.65
101-215.000-900.000	PRINTING & PUBLISHING	6,200.00	1,576.52	44.09	4,623.48	25.43
101-215.000-955.001	INSURANCE & BONDS	120.00	0.00	0.00	120.00	0.00
101-215.000-956.000	MEETING EXPENSE	500.00	0.00	0.00	500.00	0.00
101-215.000-960.000	DUES & SUBSCRIPTIONS	420.00	166.17	0.00	253.83	39.56
101-215.000-963.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-215.000-965.000	CONFERENCES & TRAINING	5,500.00	1,573.70	0.00	3,926.30	28.61
Total Dept 215.000 - CITY CLERK		272,920.00	120,810.29	25,917.61	152,109.71	44.27

Dept 253.000 - FINANCE & TREASURY

101-253.000-703.000	ADMINSTRATIVE SALARIES	73,405.00	25,929.07	8,397.83	47,475.93	35.32
101-253.000-704.000	STAFF WAGES	83,325.00	37,232.64	8,484.15	46,092.36	44.68
101-253.000-704.100	STAFF - OVERTIME	505.00	272.55	75.43	232.45	53.97
101-253.000-704.200	HOLIDAY COMPENSATION	8,165.00	3,612.86	2,062.52	4,552.14	44.25
101-253.000-710.000	COMPENSATED ABSENCES	10,100.00	7,371.00	1,680.71	2,729.00	72.98
101-253.000-715.000	HEALTH REIMBURSEMENT	3,000.00	750.00	250.00	2,250.00	25.00
101-253.000-721.000	FICA/MEDICARE - CITY SHARE	13,655.00	5,570.33	1,562.06	8,084.67	40.79
101-253.000-723.000	VISION CARE	460.00	575.55	78.09	(115.55)	125.12
101-253.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,080.00	453.03	200.02	626.97	41.95
101-253.000-725.604	DENTAL & HEALTH BENEFITS	42,500.00	17,084.87	3,883.16	25,415.13	40.20
101-253.000-728.000	RETIREMENT PLANS	38,725.00	17,507.68	4,661.69	21,217.32	45.21
101-253.000-731.000	MATERIALS & SUPPLIES	3,000.00	555.29	21.02	2,444.71	18.51
101-253.000-732.000	POSTAGE	5,000.00	2,969.34	107.95	2,030.66	59.39
101-253.000-801.000	PROFESSIONAL SERVICES	45,000.00	17,409.75	15,567.75	27,590.25	38.69
101-253.000-810.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-253.000-850.000	TELEPHONE & INTERNET	11,665.00	5,850.60	975.10	5,814.40	50.16
101-253.000-900.000	PRINTING & PUBLISHING	3,500.00	1,423.92	44.09	2,076.08	40.68
101-253.000-955.001	INSURANCE & BONDS	40,665.00	0.00	0.00	40,665.00	0.00
101-253.000-959.001	ANNEXATION TAX SHARING	79,500.00	49,101.83	0.00	30,398.17	61.76
101-253.000-960.000	DUES & SUBSCRIPTIONS	1,260.00	198.00	0.00	1,062.00	15.71
101-253.000-963.000	MISCELLANEOUS	5,000.00	20.58	0.00	4,979.42	0.41
101-253.000-965.000	CONFERENCES & TRAINING	3,500.00	199.00	0.00	3,301.00	5.69
101-253.000-974.000	CAPITAL OUTLAY - EQUIPMENT	0.00	2,361.44	0.00	(2,361.44)	100.00
Total Dept 253.000 - FINANCE & TREASURY		474,010.00	196,449.33	48,051.57	277,560.67	41.44

Dept 257.000 - CITY ASSESSOR

101-257.000-704.000	STAFF WAGES	41,715.00	20,600.62	4,263.94	21,114.38	49.38
101-257.000-704.200	HOLIDAY COMPENSATION	2,375.00	898.89	591.53	1,476.11	37.85
101-257.000-709.000	OTHER COMPENSATION	505.00	105.00	52.50	400.00	20.79
101-257.000-710.000	COMPENSATED ABSENCES	7,140.00	3,263.58	1,059.83	3,876.42	45.71

101-257.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-257.000-721.000	FICA/MEDICARE - CITY SHARE	4,230.00	1,991.35	447.48	2,238.65	47.08
101-257.000-723.000	VISION CARE	175.00	41.18	17.03	133.82	23.53
101-257.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	540.00	161.49	42.38	378.51	29.91
101-257.000-725.604	DENTAL & HEALTH BENEFITS	21,250.00	8,542.44	1,941.58	12,707.56	40.20
101-257.000-728.000	RETIREMENT PLANS	30,525.00	12,564.23	2,829.87	17,960.77	41.16
101-257.000-731.000	MATERIALS & SUPPLIES	1,250.00	46.57	26.28	1,203.43	3.73
101-257.000-732.000	POSTAGE	2,250.00	15.00	0.00	2,235.00	0.67
101-257.000-810.000	CONTRACTUAL SERVICES	48,870.00	20,612.00	3,262.00	28,258.00	42.18
101-257.000-850.000	TELEPHONE & INTERNET	5,835.00	2,926.56	487.76	2,908.44	50.16
101-257.000-861.000	MILEAGE ALLOWANCE	265.00	0.00	0.00	265.00	0.00
101-257.000-900.000	PRINTING & PUBLISHING	1,300.00	188.41	0.00	1,111.59	14.49
101-257.000-960.000	DUES & SUBSCRIPTIONS	300.00	280.00	105.00	20.00	93.33
101-257.000-965.000	CONFERENCES & TRAINING	820.00	538.82	125.00	281.18	65.71
Total Dept 257.000 - CITY ASSESSOR		170,845.00	74,276.14	15,252.18	96,568.86	43.48

Dept 262.000 - ELECTIONS

101-262.000-703.000	ADMINISTRATIVE SALARIES	5,600.00	0.00	0.00	5,600.00	0.00
101-262.000-704.000	STAFF WAGES	4,000.00	402.29	0.00	3,597.71	10.06
101-262.000-704.100	STAFF - OVERTIME	800.00	688.29	0.00	111.71	86.04
101-262.000-709.350	OTHER COMPENSATION	16,500.00	4,838.75	0.00	11,661.25	29.33
101-262.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	450.91	0.00	(450.91)	100.00
101-262.000-728.000	RETIREMENT PLANS	0.00	323.35	0.00	(323.35)	100.00
101-262.000-730.000	SAFETY SUPPLIES	2,060.00	0.00	0.00	2,060.00	0.00
101-262.000-731.000	MATERIALS & SUPPLIES	3,000.00	2,197.78	54.51	802.22	73.26
101-262.000-732.000	POSTAGE	3,600.00	3,496.22	387.14	103.78	97.12
101-262.000-801.000	PROFESSIONAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
101-262.000-810.000	CONTRACTUAL SERVICES	2,800.00	3,740.00	0.00	(940.00)	133.57
101-262.000-861.000	MILEAGE ALLOWANCE	0.00	15.72	15.72	(15.72)	100.00
101-262.000-900.000	PRINTING & PUBLISHING	600.00	2,289.92	776.39	(1,689.92)	381.65
101-262.000-941.000	MVP EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
101-262.000-960.000	DUES & SUBSCRIPTIONS	80.00	0.00	0.00	80.00	0.00
101-262.000-963.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
Total Dept 262.000 - ELECTIONS		41,840.00	18,443.23	1,233.76	23,396.77	44.08

Dept 265.000 - CITY HALL BUILDING & GROUNDS

101-265.000-706.000	CITY LABOR - DPW	910.00	507.75	48.93	402.25	55.80
101-265.000-721.000	FICA/MEDICARE - CITY SHARE	70.00	38.55	3.74	31.45	55.07
101-265.000-722.000	ICMA - CITY SHARE	20.00	0.00	0.00	20.00	0.00
101-265.000-728.000	RETIREMENT PLANS	290.00	150.54	14.50	139.46	51.91
101-265.000-731.000	MATERIALS & SUPPLIES	6,500.00	2,175.56	251.32	4,324.44	33.47
101-265.000-810.000	CONTRACTUAL SERVICES	48,500.00	19,603.52	823.97	28,896.48	40.42
101-265.000-850.000	TELEPHONE & INTERNET	5,835.00	2,926.56	487.76	2,908.44	50.16
101-265.000-920.000	UTILITIES	148,000.00	45,558.49	0.00	102,441.51	30.78
101-265.000-941.000	MVP EQUIPMENT RENTAL	1,000.00	451.98	51.76	548.02	45.20
101-265.000-955.001	INSURANCE & BONDS	7,715.00	0.00	0.00	7,715.00	0.00

101-265.000-971.000	CAP. OUTLAY-IMPROVEMENTS	140,000.00	11,424.58	0.00	128,575.42	8.16
101-265.000-974.000	CAPITAL OUTLAY - EQUIPMENT	10,000.00	1,792.45	1,291.96	8,207.55	17.92
Total Dept 265.000 - CITY HALL BUILDING & GROUNDS		368,840.00	84,629.98	2,973.94	284,210.02	22.94

Dept 301.000 - POLICE DEPARTMENT

101-301.000-703.000	ADMINSTRATIVE SALARIES	130,000.00	39,926.93	13,029.98	90,073.07	30.71
101-301.000-704.000	STAFF WAGES	745,000.00	335,136.91	84,640.17	409,863.09	44.98
101-301.000-704.100	STAFF - OVERTIME	150,000.00	67,059.35	19,855.57	82,940.65	44.71
101-301.000-704.200	HOLIDAY COMPENSATION	41,000.00	18,285.23	8,878.55	22,714.77	44.60
101-301.000-706.000	CITY LABOR - DPW	350.00	141.61	27.27	208.39	40.46
101-301.000-709.420	MARIJUANA OVERSITE	0.00	41.63	41.63	(41.63)	100.00
101-301.000-710.000	COMPENSATED ABSENCES	142,000.00	49,948.68	7,331.09	92,051.32	35.18
101-301.000-711.000	LONGEVITY	14,660.00	15,034.63	0.00	(374.63)	102.56
101-301.000-712.000	SPECIAL COMPENSATION	3,000.00	0.00	0.00	3,000.00	0.00
101-301.000-715.000	HEALTH REIMBURSEMENT	0.00	250.00	250.00	(250.00)	100.00
101-301.000-719.000	CLOTHING ALLOWANCE	500.00	496.25	300.00	3.75	99.25
101-301.000-721.000	FICA/MEDICARE - CITY SHARE	22,990.00	9,435.50	2,564.28	13,554.50	41.04
101-301.000-722.000	ICMA - CITY SHARE	15,435.00	4,650.42	1,153.80	10,784.58	30.13
101-301.000-723.000	VISION CARE	4,550.00	2,230.81	339.97	2,319.19	49.03
101-301.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	21,000.00	3,092.32	923.60	17,907.68	14.73
101-301.000-725.603	RETIREMENT HEALTH BENEFITS	16,000.00	3,899.47	1,686.22	12,100.53	24.37
101-301.000-725.604	DENTAL & HEALTH BENEFITS	285,300.00	114,689.79	26,067.45	170,610.21	40.20
101-301.000-728.000	RETIREMENT PLANS	550,000.00	254,176.54	63,933.05	295,823.46	46.21
101-301.000-730.000	SAFETY SUPPLIES	14,000.00	10,699.38	0.00	3,300.62	76.42
101-301.000-731.000	MATERIALS & SUPPLIES	14,000.00	4,410.33	1,205.52	9,589.67	31.50
101-301.000-732.000	POSTAGE	4,500.00	957.44	77.11	3,542.56	21.28
101-301.000-734.000	GASOLINE & OIL	50,000.00	20,924.35	2,867.69	29,075.65	41.85
101-301.000-740.000	VEHICLE MAINTENANCE	17,000.00	6,322.97	2,179.43	10,677.03	37.19
101-301.000-801.000	PROFESSIONAL SERVICES	60,000.00	24,773.00	3,037.50	35,227.00	41.29
101-301.000-810.000	CONTRACTUAL SERVICES	25,000.00	6,755.36	387.00	18,244.64	27.02
101-301.000-815.000	UNIFORM & CLEANING	20,000.00	8,193.80	392.40	11,806.20	40.97
101-301.000-850.000	TELEPHONE & INTERNET	57,650.00	28,650.57	4,884.76	28,999.43	49.70
101-301.000-861.000	MILEAGE ALLOWANCE	750.00	334.10	0.00	415.90	44.55
101-301.000-900.000	PRINTING & PUBLISHING	1,000.00	393.84	212.30	606.16	39.38
101-301.000-941.000	MVP EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
101-301.000-955.001	INSURANCE & BONDS	24,160.00	0.00	0.00	24,160.00	0.00
101-301.000-960.000	DUES & SUBSCRIPTIONS	1,500.00	770.00	0.00	730.00	51.33
101-301.000-963.000	MISCELLANEOUS	500.00	(4,972.48)	(4,972.48)	5,472.48	(994.50)
101-301.000-965.000	CONFERENCES & TRAINING	6,300.00	2,835.00	280.00	3,465.00	45.00
101-301.000-971.000	CAP. OUTLAY-IMPROVEMENTS	15,000.00	17,036.25	0.00	(2,036.25)	113.58
101-301.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	110,000.00	107,924.30	0.00	2,075.70	98.11
101-301.000-974.000	CAPITAL OUTLAY - EQUIPMENT	54,000.00	52,137.83	0.00	1,862.17	96.55
Total Dept 301.000 - POLICE DEPARTMENT		2,617,245.00	1,206,642.11	241,573.86	1,410,602.89	46.10

Dept 441.000 - PUBLIC WORKS ADMINISTRATION

101-441.000-703.000	ADMINSTRATIVE SALARIES	42,230.00	20,659.12	4,687.06	21,570.88	48.92
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101-441.000-704.000	STAFF WAGES	20,650.00	8,730.18	2,316.84	11,919.82	42.28
101-441.000-704.100	STAFF - OVERTIME	810.00	345.57	6.14	464.43	42.66
101-441.000-704.200	HOLIDAY COMPENSATION	1,415.00	846.01	458.21	568.99	59.79
101-441.000-706.000	CITY LABOR - DPW	0.00	44.79	44.79	(44.79)	100.00
101-441.000-710.000	COMPENSATED ABSENCES	16,550.00	8,991.86	1,683.85	7,558.14	54.33
101-441.000-711.000	LONGEVITY	2,175.00	1,927.05	0.00	247.95	88.60
101-441.000-712.000	SPECIAL COMPENSATION	785.00	278.42	58.49	506.58	35.47
101-441.000-715.000	HEALTH REIMBURSEMENT	0.00	81.24	20.31	(81.24)	100.00
101-441.000-718.000	AUTO ALLOWANCE	935.00	439.01	104.77	495.99	46.95
101-441.000-719.000	CLOTHING ALLOWANCE	1,100.00	371.66	19.63	728.34	33.79
101-441.000-721.000	FICA/MEDICARE - CITY SHARE	6,500.00	3,247.84	713.19	3,252.16	49.97
101-441.000-722.000	ICMA - CITY SHARE	920.00	274.93	58.06	645.07	29.88
101-441.000-723.000	VISION CARE	470.00	462.91	71.29	7.09	98.49
101-441.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	4,200.00	607.18	94.65	3,592.82	14.46
101-441.000-725.603	RETIREMENT HEALTH BENEFITS	15,000.00	3,899.45	1,686.22	11,100.55	26.00
101-441.000-725.604	DENTAL & HEALTH BENEFITS	700.00	281.41	63.96	418.59	40.20
101-441.000-728.000	RETIREMENT PLANS	32,850.00	16,765.08	3,739.66	16,084.92	51.04
101-441.000-730.000	SAFETY SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-441.000-731.000	MATERIALS & SUPPLIES	500.00	20.11	5.88	479.89	4.02
101-441.000-732.000	POSTAGE	2,400.00	693.47	51.41	1,706.53	28.89
101-441.000-801.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
101-441.000-810.000	CONTRACTUAL SERVICES	7,700.00	2,007.06	119.14	5,692.94	26.07
101-441.000-850.000	TELEPHONE & INTERNET	25,850.00	12,693.20	2,067.03	13,156.80	49.10
101-441.000-900.000	PRINTING & PUBLISHING	1,200.00	789.30	0.00	410.70	65.78
101-441.000-955.001	INSURANCE & BONDS	1,370.00	0.00	0.00	1,370.00	0.00
101-441.000-960.000	DUES & SUBSCRIPTIONS	1,200.00	0.00	0.00	1,200.00	0.00
101-441.000-962.000	EATON COUNTY DRAIN ASSESSMENT	15,000.00	180.49	180.49	14,819.51	1.20
101-441.000-963.000	MISCELLANEOUS	50.00	0.00	0.00	50.00	0.00
101-441.000-965.000	CONFERENCES & TRAINING	2,500.00	705.88	0.00	1,794.12	28.24
Total Dept 441.000 - PUBLIC WORKS ADMINISTRATION		205,660.00	85,343.22	18,251.07	120,316.78	41.50
Dept 442.000 - PARKING LOTS						
101-442.000-704.100	STAFF - OVERTIME	1,515.00	0.00	0.00	1,515.00	0.00
101-442.000-706.000	CITY LABOR - DPW	1,010.00	0.00	0.00	1,010.00	0.00
101-442.000-721.000	FICA/MEDICARE - CITY SHARE	230.00	0.00	0.00	230.00	0.00
101-442.000-722.000	ICMA - CITY SHARE	20.00	0.00	0.00	20.00	0.00
101-442.000-728.000	RETIREMENT PLANS	1,125.00	0.00	0.00	1,125.00	0.00
101-442.000-731.000	MATERIALS & SUPPLIES	800.00	0.00	0.00	800.00	0.00
101-442.000-810.000	CONTRACTUAL SERVICES	850.00	452.00	0.00	398.00	53.18
101-442.000-920.000	UTILITIES	8,500.00	2,460.90	0.00	6,039.10	28.95
101-442.000-941.000	MVP EQUIPMENT RENTAL	1,400.00	0.00	0.00	1,400.00	0.00
101-442.000-991.000	PRINCIPAL	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 442.000 - PARKING LOTS		65,450.00	2,912.90	0.00	62,537.10	4.45
Dept 443.000 - LEAF COLLECTION						
101-443.000-704.100	STAFF - OVERTIME	2,020.00	1,417.27	0.00	602.73	70.16

101-443.000-706.000	CITY LABOR - DPW	9,050.00	5,563.71	2,110.88	3,486.29	61.48
101-443.000-721.000	FICA/MEDICARE - CITY SHARE	865.00	530.20	160.49	334.80	61.29
101-443.000-722.000	ICMA - CITY SHARE	20.00	0.00	0.00	20.00	0.00
101-443.000-728.000	RETIREMENT PLANS	4,795.00	2,069.84	625.88	2,725.16	43.17
101-443.000-731.000	MATERIALS & SUPPLIES	200.00	382.88	382.88	(182.88)	191.44
101-443.000-810.000	CONTRACTUAL SERVICES	22,000.00	0.00	0.00	22,000.00	0.00
101-443.000-941.000	MVP EQUIPMENT RENTAL	16,000.00	8,699.80	3,734.61	7,300.20	54.37
Total Dept 443.000 - LEAF COLLECTION		54,950.00	18,663.70	7,014.74	36,286.30	33.96

Dept 444.000 - PARKING SERVICES/WINTER MAINT.

101-444.000-704.100	STAFF - OVERTIME	1,515.00	0.00	0.00	1,515.00	0.00
101-444.000-706.000	CITY LABOR - DPW	3,030.00	288.30	288.30	2,741.70	9.51
101-444.000-721.000	FICA/MEDICARE - CITY SHARE	330.00	21.73	21.73	308.27	6.58
101-444.000-722.000	ICMA - CITY SHARE	65.00	0.00	0.00	65.00	0.00
101-444.000-728.000	RETIREMENT PLANS	1,375.00	85.48	85.48	1,289.52	6.22
101-444.000-731.000	MATERIALS & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
101-444.000-941.000	MVP EQUIPMENT RENTAL	13,000.00	95.78	95.78	12,904.22	0.74
Total Dept 444.000 - PARKING SERVICES/WINTER MAINT.		24,315.00	491.29	491.29	23,823.71	2.02

Dept 445.000 - TREE WORK

101-445.000-704.100	STAFF - OVERTIME	505.00	282.07	0.00	222.93	55.86
101-445.000-706.000	CITY LABOR - DPW	25,790.00	13,084.76	2,171.02	12,705.24	50.74
101-445.000-721.000	FICA/MEDICARE - CITY SHARE	2,010.00	1,016.29	164.93	993.71	50.56
101-445.000-722.000	ICMA - CITY SHARE	5.00	0.00	0.00	5.00	0.00
101-445.000-728.000	RETIREMENT PLANS	7,600.00	3,963.31	643.71	3,636.69	52.15
101-445.000-731.000	MATERIALS & SUPPLIES	1,800.00	854.69	0.00	945.31	47.48
101-445.000-801.000	PROFESSIONAL SERVICES	200.00	0.00	0.00	200.00	0.00
101-445.000-810.000	CONTRACTUAL SERVICES	1,500.00	1,100.00	1,100.00	400.00	73.33
101-445.000-941.000	MVP EQUIPMENT RENTAL	65,000.00	26,976.36	2,039.74	38,023.64	41.50
Total Dept 445.000 - TREE WORK		104,410.00	47,277.48	6,119.40	57,132.52	45.28

Dept 460.000 - STREET MAINTENANCE

101-460.000-728.000	RETIREMENT PLANS	115.00	0.00	0.00	115.00	0.00
Total Dept 460.000 - STREET MAINTENANCE		115.00	0.00	0.00	115.00	0.00

Dept 703.000 - COMMUNITY DEVELOPMENT

101-703.000-703.000	ADMINSTRATIVE SALARIES	62,540.00	31,583.34	6,036.73	30,956.66	50.50
101-703.000-704.000	STAFF WAGES	57,930.00	28,793.90	7,113.39	29,136.10	49.70
101-703.000-704.100	STAFF - OVERTIME	515.00	196.33	0.00	318.67	38.12
101-703.000-704.200	HOLIDAY COMPENSATION	5,925.00	2,600.64	1,260.24	3,324.36	43.89
101-703.000-706.000	CITY LABOR - DPW	5,930.00	1,882.28	691.15	4,047.72	31.74
101-703.000-709.420	MARIJUANA OVERSITE	0.00	1,242.85	639.18	(1,242.85)	100.00
101-703.000-710.000	COMPENSATED ABSENCES	10,100.00	4,093.67	426.12	6,006.33	40.53
101-703.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-703.000-721.000	FICA/MEDICARE - CITY SHARE	10,645.00	5,366.70	1,203.57	5,278.30	50.42
101-703.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00

101-703.000-723.000	VISION CARE	290.00	214.43	30.53	75.57	73.94
101-703.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	525.00	155.15	0.00	369.85	29.55
101-703.000-725.604	DENTAL & HEALTH BENEFITS	26,750.00	10,753.43	2,444.11	15,996.57	40.20
101-703.000-728.000	RETIREMENT PLANS	49,670.00	22,154.20	4,021.28	27,515.80	44.60
101-703.000-731.000	MATERIALS & SUPPLIES	2,000.00	1,924.05	1,044.69	75.95	96.20
101-703.000-732.000	POSTAGE	500.00	165.54	15.42	334.46	33.11
101-703.000-755.000	CONTRIBUTION TO OTHERS	8,000.00	8,000.00	0.00	0.00	100.00
101-703.000-801.000	PROFESSIONAL SERVICES	65,000.00	30,602.37	9,622.47	34,397.63	47.08
101-703.000-810.000	CONTRACTUAL SERVICES	2,000.00	939.00	(9,622.47)	1,061.00	46.95
101-703.000-850.000	TELEPHONE & INTERNET	10,350.00	5,108.22	872.51	5,241.78	49.35
101-703.000-900.000	PRINTING & PUBLISHING	1,000.00	210.86	0.00	789.14	21.09
101-703.000-941.000	MVP EQUIPMENT RENTAL	5,500.00	3,640.81	923.34	1,859.19	66.20
101-703.000-955.001	INSURANCE & BONDS	30.00	0.00	0.00	30.00	0.00
101-703.000-960.000	DUES & SUBSCRIPTIONS	400.00	325.00	325.00	75.00	81.25
101-703.000-963.000	MISCELLANEOUS	0.00	12.00	0.00	(12.00)	100.00
101-703.000-965.000	CONFERENCES & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 703.000 - COMMUNITY DEVELOPMENT		328,650.00	161,464.77	27,047.26	167,185.23	49.13

Dept 751.000 - PARKS & RECREATION

101-751.000-704.100	STAFF - OVERTIME	1,515.00	1,493.90	163.10	21.10	98.61
101-751.000-706.000	CITY LABOR - DPW	17,340.00	6,742.99	1,097.79	10,597.01	38.89
101-751.000-707.000	PART-TIME STAFF WAGES	6,060.00	0.00	0.00	6,060.00	0.00
101-751.000-721.000	FICA/MEDICARE - CITY SHARE	1,910.00	626.80	96.05	1,283.20	32.82
101-751.000-722.000	ICMA - CITY SHARE	5.00	0.00	0.00	5.00	0.00
101-751.000-728.000	RETIREMENT PLANS	7,410.00	2,442.21	373.86	4,967.79	32.96
101-751.000-731.000	MATERIALS & SUPPLIES	5,600.00	4,244.03	910.24	1,355.97	75.79
101-751.000-755.000	CONTRIBUTION TO OTHERS	15,500.00	0.00	0.00	15,500.00	0.00
101-751.000-757.000	SCIENCE CAMP EXPENSES	1,000.00	686.94	0.00	313.06	68.69
101-751.000-801.000	PROFESSIONAL SERVICES	12,000.00	6,555.00	0.00	5,445.00	54.63
101-751.000-810.000	CONTRACTUAL SERVICES	26,000.00	12,290.22	(830.02)	13,709.78	47.27
101-751.000-920.000	UTILITIES	8,200.00	2,661.74	0.00	5,538.26	32.46
101-751.000-941.000	MVP EQUIPMENT RENTAL	19,000.00	12,500.95	2,467.18	6,499.05	65.79
101-751.000-955.001	INSURANCE & BONDS	830.00	0.00	0.00	830.00	0.00
Total Dept 751.000 - PARKS & RECREATION		122,370.00	50,244.78	4,278.20	72,125.22	41.06

Dept 999.000 - GASB 34

101-999.000-995.203	CONTRIB. TO LOCAL STREET FUND	15,000.00	7,500.00	1,250.00	7,500.00	50.00
101-999.000-995.206	CONTRIB TO FIRE	172,235.00	86,100.00	14,350.00	86,135.00	49.99
101-999.000-995.232	CONTRIB. TO POL. TRAINING FUN	4,850.00	2,430.00	405.00	2,420.00	50.10
101-999.000-995.248	CONTRIBUTION TO DDA	10,000.00	5,000.00	5,000.00	5,000.00	50.00
101-999.000-995.295	CONTRIB TO AIRPORT FUND	80,700.00	0.00	0.00	80,700.00	0.00
Total Dept 999.000 - GASB 34		282,785.00	101,030.00	21,005.00	181,755.00	35.73

TOTAL EXPENDITURES	5,574,215.00	2,406,526.54	425,402.78	3,167,688.46	43.17
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Fund 101 - GENERAL FUND:

TOTAL REVENUES	5,886,210.00	4,798,867.90	259,916.88	1,087,342.10	81.53
TOTAL EXPENDITURES	5,574,215.00	2,406,526.54	425,402.78	3,167,688.46	43.17
NET OF REVENUES & EXPENDITURES	311,995.00	2,392,341.36	(165,485.90)	(2,080,346.36)	

Fund 202 - MAJOR STREET FUND

Revenues

Dept 000.000

202-000.000-418.000	COUNTY ROAD MILLAGE FUNDS	359,575.00	270.84	0.00	359,304.16	0.08
202-000.000-528.000	FEDERAL GRANTS - OTHER	0.00	673,753.24	0.00	(673,753.24)	100.00
202-000.000-546.000	STATE AID	794,000.00	416,331.25	68,028.29	377,668.75	52.43
202-000.000-546.001	STATE REV SHARING-TRUNKLINES	12,000.00	10,378.20	0.00	1,621.80	86.49
202-000.000-548.000	METRO ACT	35,000.00	0.00	0.00	35,000.00	0.00
202-000.000-665.000	INTEREST INCOME	7,500.00	13,502.31	0.00	(6,002.31)	180.03
202-000.000-680.000	SUNDRY REVENUE	673,720.00	409.46	45.00	673,310.54	0.06
Total Dept 000.000		1,881,795.00	1,114,645.30	68,073.29	767,149.70	59.23

TOTAL REVENUES

1,881,795.00	1,114,645.30	68,073.29	767,149.70	59.23
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Expenditures

Dept 446.000 - SIDEWALK MAINTENANCE

202-446.000-706.000	CITY LABOR - DPW	0.00	209.06	74.26	(209.06)	100.00
202-446.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	15.77	5.57	(15.77)	100.00
202-446.000-728.000	RETIREMENT PLANS	0.00	61.99	22.02	(61.99)	100.00
Total Dept 446.000 - SIDEWALK MAINTENANCE		0.00	286.82	101.85	(286.82)	100.00

Dept 460.000 - STREET MAINTENANCE

202-460.000-704.100	STAFF - OVERTIME	605.00	0.00	0.00	605.00	0.00
202-460.000-706.000	CITY LABOR - DPW	18,990.00	4,009.54	1,019.69	14,980.46	21.11
202-460.000-721.000	FICA/MEDICARE - CITY SHARE	1,495.00	304.70	77.48	1,190.30	20.38
202-460.000-722.000	ICMA - CITY SHARE	105.00	0.00	0.00	105.00	0.00
202-460.000-728.000	RETIREMENT PLANS	7,175.00	1,188.84	302.34	5,986.16	16.57
202-460.000-731.000	MATERIALS & SUPPLIES	20,500.00	2,411.05	1,214.40	18,088.95	11.76
202-460.000-801.000	PROFESSIONAL SERVICES	179,880.00	68,642.42	15,321.00	111,237.58	38.16
202-460.000-810.000	CONTRACTUAL SERVICES	34,500.00	20,598.00	0.00	13,902.00	59.70
202-460.000-941.000	MVP EQUIPMENT RENTAL	33,500.00	10,501.56	2,623.62	22,998.44	31.35
202-460.000-942.000	HYDRANT RENTAL	9,300.00	8,525.00	0.00	775.00	91.67
202-460.000-971.000	CAP. OUTLAY-IMPROVEMENTS	1,363,400.00	1,119,700.80	184,862.73	243,699.20	82.13
Total Dept 460.000 - STREET MAINTENANCE		1,669,450.00	1,235,881.91	205,421.26	433,568.09	74.03

Dept 470.000 - TRAFFIC SERVICES

202-470.000-704.100	STAFF - OVERTIME	100.00	0.00	0.00	100.00	0.00
202-470.000-706.000	CITY LABOR - DPW	1,945.00	1,565.30	0.00	379.70	80.48
202-470.000-721.000	FICA/MEDICARE - CITY SHARE	155.00	119.27	0.00	35.73	76.95
202-470.000-722.000	ICMA - CITY SHARE	20.00	0.00	0.00	20.00	0.00
202-470.000-728.000	RETIREMENT PLANS	915.00	464.13	0.00	450.87	50.72
202-470.000-731.000	MATERIALS & SUPPLIES	1,200.00	46.10	46.10	1,153.90	3.84
202-470.000-810.000	CONTRACTUAL SERVICES	9,000.00	1,292.74	0.00	7,707.26	14.36

202-470.000-941.000	MVP EQUIPMENT RENTAL	2,000.00	931.14	0.00	1,068.86	46.56
Total Dept 470.000 - TRAFFIC SERVICES		15,335.00	4,418.68	46.10	10,916.32	28.81
Dept 480.000 - WINTER STREET MAINTENANCE						
202-480.000-704.100	STAFF - OVERTIME	2,880.00	122.70	122.70	2,757.30	4.26
202-480.000-704.200	HOLIDAY COMPENSATION	100.00	0.00	0.00	100.00	0.00
202-480.000-706.000	CITY LABOR - DPW	3,220.00	185.59	81.55	3,034.41	5.76
202-480.000-721.000	FICA/MEDICARE - CITY SHARE	550.00	23.47	15.51	526.53	4.27
202-480.000-722.000	ICMA - CITY SHARE	20.00	0.00	0.00	20.00	0.00
202-480.000-728.000	RETIREMENT PLANS	2,765.00	91.41	60.56	2,673.59	3.31
202-480.000-731.000	MATERIALS & SUPPLIES	13,000.00	0.00	0.00	13,000.00	0.00
202-480.000-941.000	MVP EQUIPMENT RENTAL	13,000.00	322.44	322.44	12,677.56	2.48
Total Dept 480.000 - WINTER STREET MAINTENANCE		35,535.00	745.61	602.76	34,789.39	2.10
Dept 490.000 - TRUNKLINE MAINTENANCE						
202-490.000-704.100	STAFF - OVERTIME	1,795.00	180.39	0.00	1,614.61	10.05
202-490.000-706.000	CITY LABOR - DPW	1,815.00	140.25	0.00	1,674.75	7.73
202-490.000-721.000	FICA/MEDICARE - CITY SHARE	275.00	24.16	0.00	250.84	8.79
202-490.000-722.000	ICMA - CITY SHARE	15.00	0.00	0.00	15.00	0.00
202-490.000-728.000	RETIREMENT PLANS	1,300.00	95.06	0.00	1,204.94	7.31
202-490.000-920.000	UTILITIES	5,000.00	1,705.08	0.00	3,294.92	34.10
202-490.000-941.000	MVP EQUIPMENT RENTAL	8,300.00	1,276.08	0.00	7,023.92	15.37
202-490.000-942.000	HYDRANT RENTAL	3,000.00	2,750.00	0.00	250.00	91.67
Total Dept 490.000 - TRUNKLINE MAINTENANCE		21,500.00	6,171.02	0.00	15,328.98	28.70
Dept 520.000 - STREET ADMINISTRATION						
202-520.000-703.000	ADMINSTRATIVE SALARIES	30,535.00	14,439.16	3,256.02	16,095.84	47.29
202-520.000-704.000	STAFF WAGES	11,350.00	5,128.63	1,261.26	6,221.37	45.19
202-520.000-704.100	STAFF - OVERTIME	770.00	293.80	5.22	476.20	38.16
202-520.000-704.200	HOLIDAY COMPENSATION	1,415.00	696.00	376.20	719.00	49.19
202-520.000-706.000	CITY LABOR - DPW	0.00	17.50	17.50	(17.50)	100.00
202-520.000-710.000	COMPENSATED ABSENCES	9,015.00	5,209.07	1,005.41	3,805.93	57.78
202-520.000-711.000	LONGEVITY	1,125.00	1,076.87	0.00	48.13	95.72
202-520.000-712.000	SPECIAL COMPENSATION	375.00	143.44	22.84	231.56	38.25
202-520.000-715.000	HEALTH REIMBURSEMENT	0.00	31.72	7.93	(31.72)	100.00
202-520.000-718.000	AUTO ALLOWANCE	460.00	219.58	52.41	240.42	47.73
202-520.000-719.000	CLOTHING ALLOWANCE	500.00	206.29	7.67	293.71	41.26
202-520.000-721.000	FICA/MEDICARE - CITY SHARE	4,400.00	2,094.19	457.81	2,305.81	47.60
202-520.000-722.000	ICMA - CITY SHARE	780.00	215.81	48.42	564.19	27.67
202-520.000-723.000	VISION CARE	210.00	84.67	11.28	125.33	40.32
202-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,650.00	149.93	36.97	1,500.07	9.09
202-520.000-725.604	DENTAL & HEALTH BENEFITS	10,935.00	4,395.84	999.12	6,539.16	40.20
202-520.000-728.000	RETIREMENT PLANS	21,330.00	11,144.31	2,486.47	10,185.69	52.25
202-520.000-965.000	CONFERENCES & TRAINING	100.00	50.00	0.00	50.00	50.00
Total Dept 520.000 - STREET ADMINISTRATION		94,950.00	45,596.81	10,052.53	49,353.19	48.02

Dept 999.000 - GASB 34					
202-999.000-995.203 CONTRIB. TO LOCAL STREET FUND	100,000.00	49,998.00	8,333.00	50,002.00	50.00
Total Dept 999.000 - GASB 34	100,000.00	49,998.00	8,333.00	50,002.00	50.00
TOTAL EXPENDITURES	1,936,770.00	1,343,098.85	224,557.50	593,671.15	69.35
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES	1,881,795.00	1,114,645.30	68,073.29	767,149.70	59.23
TOTAL EXPENDITURES	1,936,770.00	1,343,098.85	224,557.50	593,671.15	69.35
NET OF REVENUES & EXPENDITURES	(54,975.00)	(228,453.55)	(156,484.21)	173,478.55	

Fund 203 - LOCAL STREET FUND

Revenues

Dept 000.000

203-000.000-451.000	SPECIAL ASSESSMENT REVENUE	3,680.00	3,557.23	3,339.06	122.77	96.66
203-000.000-474.000	ASSESSMENT/LIEN INTEREST	340.00	261.07	261.07	78.93	76.79
203-000.000-546.000	STATE AID	300,000.00	159,884.65	26,130.00	140,115.35	53.29
203-000.000-665.000	INTEREST INCOME	7,500.00	10,147.88	0.00	(2,647.88)	135.31
203-000.000-680.000	SUNDRY REVENUE	200.00	3,054.18	0.00	(2,854.18)	1,527.09
203-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	15,000.00	7,500.00	1,250.00	7,500.00	50.00
203-000.000-699.202	CONTRIBUTION FROM MAJOR STREE	100,000.00	49,998.00	8,333.00	50,002.00	50.00
Total Dept 000.000		426,720.00	234,403.01	39,313.13	192,316.99	54.93

TOTAL REVENUES

426,720.00 234,403.01 39,313.13 192,316.99 54.93

Expenditures

Dept 446.000 - SIDEWALK MAINTENANCE

203-446.000-706.000	CITY LABOR - DPW	0.00	401.92	130.48	(401.92)	100.00
203-446.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	30.60	9.98	(30.60)	100.00
203-446.000-728.000	RETIREMENT PLANS	0.00	119.19	38.69	(119.19)	100.00
203-446.000-941.000	MVP EQUIPMENT RENTAL	0.00	512.56	0.00	(512.56)	100.00
Total Dept 446.000 - SIDEWALK MAINTENANCE		0.00	1,064.27	179.15	(1,064.27)	100.00

Dept 460.000 - STREET MAINTENANCE

203-460.000-704.100	STAFF - OVERTIME	1,360.00	208.08	0.00	1,151.92	15.30
203-460.000-706.000	CITY LABOR - DPW	35,100.00	12,501.28	4,021.05	22,598.72	35.62
203-460.000-721.000	FICA/MEDICARE - CITY SHARE	2,745.00	967.97	305.63	1,777.03	35.26
203-460.000-722.000	ICMA - CITY SHARE	45.00	0.00	0.00	45.00	0.00
203-460.000-728.000	RETIREMENT PLANS	12,265.00	3,768.28	1,192.22	8,496.72	30.72
203-460.000-731.000	MATERIALS & SUPPLIES	16,300.00	2,371.05	1,214.40	13,928.95	14.55
203-460.000-801.000	PROFESSIONAL SERVICES	57,000.00	42,661.50	22,981.50	14,338.50	74.84
203-460.000-810.000	CONTRACTUAL SERVICES	33,000.00	275.00	0.00	32,725.00	0.83
203-460.000-941.000	MVP EQUIPMENT RENTAL	89,200.00	50,084.72	14,412.10	39,115.28	56.15
203-460.000-942.000	HYDRANT RENTAL	16,700.00	15,301.00	0.00	1,399.00	91.62
203-460.000-971.000	CAP. OUTLAY-IMPROVEMENTS	192,600.00	0.00	0.00	192,600.00	0.00
Total Dept 460.000 - STREET MAINTENANCE		456,315.00	128,138.88	44,126.90	328,176.12	28.08

Dept 470.000 - TRAFFIC SERVICES

203-470.000-704.100	STAFF - OVERTIME	100.00	0.00	0.00	100.00	0.00
203-470.000-706.000	CITY LABOR - DPW	1,010.00	568.86	21.31	441.14	56.32
203-470.000-721.000	FICA/MEDICARE - CITY SHARE	80.00	43.32	1.62	36.68	54.15
203-470.000-728.000	RETIREMENT PLANS	290.00	168.67	6.32	121.33	58.16
203-470.000-731.000	MATERIALS & SUPPLIES	1,200.00	213.80	0.00	986.20	17.82
203-470.000-810.000	CONTRACTUAL SERVICES	7,500.00	0.00	0.00	7,500.00	0.00

203-470.000-941.000	MVP EQUIPMENT RENTAL	1,300.00	592.32	51.92	707.68	45.56
Total Dept 470.000 - TRAFFIC SERVICES		11,480.00	1,586.97	81.17	9,893.03	13.82
Dept 480.000 - WINTER STREET MAINTENANCE						
203-480.000-704.100	STAFF - OVERTIME	4,290.00	214.42	214.42	4,075.58	5.00
203-480.000-704.200	HOLIDAY COMPENSATION	100.00	0.00	0.00	100.00	0.00
203-480.000-706.000	CITY LABOR - DPW	4,180.00	154.73	154.73	4,025.27	3.70
203-480.000-721.000	FICA/MEDICARE - CITY SHARE	660.00	27.80	27.80	632.20	4.21
203-480.000-728.000	RETIREMENT PLANS	2,845.00	109.44	109.44	2,735.56	3.85
203-480.000-731.000	MATERIALS & SUPPLIES	14,000.00	0.00	0.00	14,000.00	0.00
203-480.000-941.000	MVP EQUIPMENT RENTAL	18,000.00	900.15	900.15	17,099.85	5.00
Total Dept 480.000 - WINTER STREET MAINTENANCE		44,075.00	1,406.54	1,406.54	42,668.46	3.19
Dept 520.000 - STREET ADMINISTRATION						
203-520.000-703.000	ADMINSTRATIVE SALARIES	30,535.00	14,439.12	3,256.05	16,095.88	47.29
203-520.000-704.000	STAFF WAGES	14,165.00	6,134.24	1,526.42	8,030.76	43.31
203-520.000-704.100	STAFF - OVERTIME	830.00	362.85	6.43	467.15	43.72
203-520.000-704.200	HOLIDAY COMPENSATION	1,370.00	744.45	402.37	625.55	54.34
203-520.000-706.000	CITY LABOR - DPW	0.00	22.58	22.58	(22.58)	100.00
203-520.000-710.000	COMPENSATED ABSENCES	11,110.00	5,592.88	1,126.16	5,517.12	50.34
203-520.000-711.000	LONGEVITY	1,415.00	1,244.95	0.00	170.05	87.98
203-520.000-712.000	SPECIAL COMPENSATION	560.00	171.77	29.48	388.23	30.67
203-520.000-715.000	HEALTH REIMBURSEMENT	0.00	40.96	10.24	(40.96)	100.00
203-520.000-718.000	AUTO ALLOWANCE	480.00	219.49	52.40	260.51	45.73
203-520.000-719.000	CLOTHING ALLOWANCE	650.00	207.74	9.89	442.26	31.96
203-520.000-721.000	FICA/MEDICARE - CITY SHARE	4,585.00	2,225.30	490.32	2,359.70	48.53
203-520.000-722.000	ICMA - CITY SHARE	900.00	231.17	51.93	668.83	25.69
203-520.000-723.000	VISION CARE	240.00	87.69	13.73	152.31	36.54
203-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,650.00	164.89	47.72	1,485.11	9.99
203-520.000-725.604	DENTAL & HEALTH BENEFITS	10,285.00	4,134.54	939.73	6,150.46	40.20
203-520.000-728.000	RETIREMENT PLANS	22,610.00	11,586.85	2,597.69	11,023.15	51.25
Total Dept 520.000 - STREET ADMINISTRATION		101,385.00	47,611.47	10,583.14	53,773.53	46.96
TOTAL EXPENDITURES		613,255.00	179,808.13	56,376.90	433,446.87	29.32
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		426,720.00	234,403.01	39,313.13	192,316.99	54.93
TOTAL EXPENDITURES		613,255.00	179,808.13	56,376.90	433,446.87	29.32
NET OF REVENUES & EXPENDITURES		(186,535.00)	54,594.88	(17,063.77)	(241,129.88)	

Fund 206 - FIRE FUND

Revenues

Dept 000.000

206-000.000-402.000	CURRENT PROPERTY TAXES	932,155.00	462,275.41	48,302.69	469,879.59	49.59
206-000.000-412.000	DELINQUENT PERSONAL PROPERTY TAX	0.00	43.93	0.00	(43.93)	100.00
206-000.000-528.000	FEDERAL GRANTS - OTHER	714,843.18	714,843.18	0.00	0.00	100.00
206-000.000-626.001	RURAL FIRE ASSOCIATION	515,000.00	0.00	0.00	515,000.00	0.00
206-000.000-628.000	COST RECOVERY	6,450.00	1,763.14	0.00	4,686.86	27.34
206-000.000-630.000	HAZMAT REVENUE	0.00	137.76	0.00	(137.76)	100.00
206-000.000-665.000	INTEREST INCOME	0.00	2,472.27	0.00	(2,472.27)	100.00
206-000.000-680.000	SUNDRY REVENUE	0.00	150.00	0.00	(150.00)	100.00
206-000.000-693.000	GAIN ON SALE OF DEPRECIABLE FIXED ASSETS	0.00	37,349.20	0.00	(37,349.20)	100.00
206-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	172,235.00	86,100.00	14,350.00	86,135.00	49.99
Total Dept 000.000		2,340,683.18	1,305,134.89	62,652.69	1,035,548.29	55.76

TOTAL REVENUES

2,340,683.18 1,305,134.89 62,652.69 1,035,548.29 55.76

Expenditures

Dept 336.000 - FIRE DEPARTMENT

206-336.000-703.000	ADMINISTRATIVE SALARIES	70,725.00	23,575.22	7,846.15	47,149.78	33.33
206-336.000-704.000	STAFF WAGES	319,950.00	142,282.33	32,283.24	177,667.67	44.47
206-336.000-704.100	STAFF - OVERTIME	152,235.00	79,820.31	18,946.71	72,414.69	52.43
206-336.000-704.200	HOLIDAY COMPENSATION	28,215.00	10,167.06	4,985.15	18,047.94	36.03
206-336.000-706.000	CITY LABOR - DPW	80.00	0.00	0.00	80.00	0.00
206-336.000-707.000	PART-TIME STAFF WAGES	23,370.00	14,961.36	4,009.11	8,408.64	64.02
206-336.000-710.000	COMPENSATED ABSENCES	39,070.00	41,259.40	10,474.58	(2,189.40)	105.60
206-336.000-711.000	LONGEVITY	3,000.00	3,000.00	0.00	0.00	100.00
206-336.000-712.000	SPECIAL COMPENSATION	7,785.00	1,980.00	0.00	5,805.00	25.43
206-336.000-713.000	FIRE STIPEND	27,000.00	7,650.00	0.00	19,350.00	28.33
206-336.000-715.000	HEALTH REIMBURSEMENT	0.00	500.00	250.00	(500.00)	100.00
206-336.000-719.000	CLOTHING ALLOWANCE	0.00	95.73	0.00	(95.73)	100.00
206-336.000-721.000	FICA/MEDICARE - CITY SHARE	14,150.00	7,697.99	2,001.17	6,452.01	54.40
206-336.000-722.000	ICMA - CITY SHARE	3,575.00	1,208.61	288.45	2,366.39	33.81
206-336.000-723.000	VISION CARE	2,255.00	1,147.48	180.84	1,107.52	50.89
206-336.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	17,850.00	2,744.21	385.72	15,105.79	15.37
206-336.000-725.603	RETIREMENT HEALTH BENEFITS	11,000.00	2,859.58	1,236.56	8,140.42	26.00
206-336.000-725.604	DENTAL & HEALTH BENEFITS	132,000.00	53,063.61	12,060.65	78,936.39	40.20
206-336.000-728.000	RETIREMENT PLANS	354,400.00	153,891.35	36,876.15	200,508.65	43.42
206-336.000-728.001	RETIREMENT HEALTH SAVINGS	0.00	199.94	46.14	(199.94)	100.00
206-336.000-731.000	MATERIALS & SUPPLIES	6,500.00	2,722.24	141.96	3,777.76	41.88
206-336.000-732.000	POSTAGE	500.00	184.05	75.28	315.95	36.81
206-336.000-734.000	GASOLINE & OIL	18,000.00	8,093.86	360.66	9,906.14	44.97
206-336.000-738.000	OPERATING SUPPLIES	15,000.00	10,737.46	7,100.82	4,262.54	71.58

206-336.000-738.001	HAZ-MAT SUPPLIES	5,000.00	352.12	50.97	4,647.88	7.04
206-336.000-740.000	VEHICLE MAINTENANCE	30,000.00	17,800.30	0.00	12,199.70	59.33
206-336.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	17,450.00	14,056.09	372.80	3,393.91	80.55
206-336.000-801.000	PROFESSIONAL SERVICES	13,000.00	0.00	0.00	13,000.00	0.00
206-336.000-810.000	CONTRACTUAL SERVICES	26,700.00	12,890.54	349.05	13,809.46	48.28
206-336.000-815.000	UNIFORM & CLEANING	26,000.00	6,348.58	360.65	19,651.42	24.42
206-336.000-835.000	EATON AREA EMS	35,520.00	35,522.00	0.00	(2.00)	100.01
206-336.000-850.000	TELEPHONE & INTERNET	67,165.00	32,997.10	5,534.14	34,167.90	49.13
206-336.000-861.000	MILEAGE ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
206-336.000-900.000	PRINTING & PUBLISHING	1,000.00	445.86	203.84	554.14	44.59
206-336.000-920.000	UTILITIES	40,000.00	10,013.36	0.00	29,986.64	25.03
206-336.000-941.000	MVP EQUIPMENT RENTAL	250.00	0.00	0.00	250.00	0.00
206-336.000-942.000	HYDRANT RENTAL	9,425.00	8,635.00	0.00	790.00	91.62
206-336.000-955.001	INSURANCE & BONDS	9,090.00	0.00	0.00	9,090.00	0.00
206-336.000-960.000	DUES & SUBSCRIPTIONS	2,000.00	1,282.89	942.90	717.11	64.14
206-336.000-963.000	MISCELLANEOUS	0.00	282.70	0.00	(282.70)	100.00
206-336.000-965.000	CONFERENCES & TRAINING	4,000.00	3,116.58	1,750.00	883.42	77.91
206-336.000-974.000	CAPITAL OUTLAY - EQUIPMENT	378,200.00	34,401.79	(19,034.51)	343,798.21	9.10
206-336.000-974.100	FEMA GRANT 2023	786,327.50	714,843.18	0.00	71,484.32	90.91
206-336.000-974.200	FIRE EQUIPMENT STATE GRANT 2023	0.00	50,426.87	0.00	(50,426.87)	100.00
206-336.000-991.000	PRINCIPAL	22,695.00	13,237.00	3,782.00	9,458.00	58.33
206-336.000-994.000	INTEREST EXPENSE	685.00	399.00	114.00	286.00	58.25
Total Dept 336.000 - FIRE DEPARTMENT		2,722,167.50	1,526,892.75	133,975.18	1,195,274.75	56.09
TOTAL EXPENDITURES		2,722,167.50	1,526,892.75	133,975.18	1,195,274.75	56.09
Fund 206 - FIRE FUND:						
TOTAL REVENUES		2,340,683.18	1,305,134.89	62,652.69	1,035,548.29	55.76
TOTAL EXPENDITURES		2,722,167.50	1,526,892.75	133,975.18	1,195,274.75	56.09
NET OF REVENUES & EXPENDITURES		(381,484.32)	(221,757.86)	(71,322.49)	(159,726.46)	

Fund 230 - POLICE DRUG ENFORCEMENT

Revenues

Dept 000.000

230-000.000-665.000	INTEREST INCOME	0.00	76.61	0.00	(76.61)	100.00
230-000.000-680.000	SUNDRY REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000.000		1,500.00	76.61	0.00	1,423.39	5.11

TOTAL REVENUES

1,500.00 76.61 0.00 1,423.39 5.11

Expenditures

Dept 302.000 - ACT 302 POLICE TRAINING

230-302.000-731.000	MATERIALS & SUPPLIES	1,500.00	336.27	0.00	1,163.73	22.42
Total Dept 302.000 - ACT 302 POLICE TRAINING		1,500.00	336.27	0.00	1,163.73	22.42

TOTAL EXPENDITURES

1,500.00 336.27 0.00 1,163.73 22.42

Fund 230 - POLICE DRUG ENFORCEMENT:

TOTAL REVENUES		1,500.00	76.61	0.00	1,423.39	5.11
TOTAL EXPENDITURES		1,500.00	336.27	0.00	1,163.73	22.42
NET OF REVENUES & EXPENDITURES		0.00	(259.66)	0.00	259.66	100.00

Fund 232 - ACT 302 POLICE TRAINING

Revenues

Dept 000.000

232-000.000-546.000	STATE AID	10,000.00	5,147.89	5,147.89	4,852.11	51.48
232-000.000-665.000	INTEREST INCOME	150.00	139.17	0.00	10.83	92.78
232-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	4,850.00	2,430.00	405.00	2,420.00	50.10
Total Dept 000.000		15,000.00	7,717.06	5,552.89	7,282.94	51.45

TOTAL REVENUES

15,000.00 7,717.06 5,552.89 7,282.94 51.45

Expenditures

Dept 303.000 - ACT 302 POLICE TRAINING

232-303.000-802.001	302 TRAINING	10,000.00	0.00	5,147.89	10,000.00	0.00
232-303.000-965.000	CONFERENCES & TRAINING	5,000.00	2,174.71	390.00	2,825.29	43.49
Total Dept 303.000 - ACT 302 POLICE TRAINING		15,000.00	2,174.71	5,537.89	12,825.29	14.50

TOTAL EXPENDITURES

15,000.00 2,174.71 5,537.89 12,825.29 14.50

Fund 232 - ACT 302 POLICE TRAINING:

TOTAL REVENUES		15,000.00	7,717.06	5,552.89	7,282.94	51.45
TOTAL EXPENDITURES		15,000.00	2,174.71	5,537.89	12,825.29	14.50
NET OF REVENUES & EXPENDITURES		0.00	5,542.35	15.00	(5,542.35)	

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

Revenues

Dept 000.000

248-000.000-402.000	CURRENT PROPERTY TAXES	13,500.00	47,850.71	1,910.34	(34,350.71)	354.45
248-000.000-451.000	SPECIAL ASSESSMENT REVENUE	11,460.00	1,208.82	0.00	10,251.18	10.55
248-000.000-652.000	PARKING PERMITS	1,000.00	1,740.00	90.00	(740.00)	174.00
248-000.000-665.000	INTEREST INCOME	0.00	496.08	0.00	(496.08)	100.00
248-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	10,000.00	5,000.00	5,000.00	5,000.00	50.00
Total Dept 000.000		35,960.00	56,295.61	7,000.34	(20,335.61)	156.55

TOTAL REVENUES

35,960.00	56,295.61	7,000.34	(20,335.61)	156.55
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Expenditures

Dept 728.000 - ECONOMIC DEVELOPMENT

248-728.000-704.100	STAFF - OVERTIME	150.00	110.09	110.09	39.91	73.39
248-728.000-706.000	CITY LABOR - DPW	5,735.00	1,090.77	429.02	4,644.23	19.02
248-728.000-721.000	FICA/MEDICARE - CITY SHARE	450.00	91.15	40.99	358.85	20.26
248-728.000-728.000	RETIREMENT PLANS	2,325.00	356.07	159.84	1,968.93	15.31
248-728.000-731.000	MATERIALS & SUPPLIES	0.00	717.00	0.00	(717.00)	100.00
248-728.000-801.000	PROFESSIONAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
248-728.000-810.000	CONTRACTUAL SERVICES	20,000.00	8,882.31	1,302.19	11,117.69	44.41
248-728.000-900.000	PRINTING & PUBLISHING	0.00	142.04	0.00	(142.04)	100.00
248-728.000-941.000	MVP EQUIPMENT RENTAL	5,000.00	1,470.56	1,302.67	3,529.44	29.41
Total Dept 728.000 - ECONOMIC DEVELOPMENT		43,660.00	12,859.99	3,344.80	30,800.01	29.45

TOTAL EXPENDITURES

43,660.00	12,859.99	3,344.80	30,800.01	29.45
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Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:

TOTAL REVENUES	35,960.00	56,295.61	7,000.34	(20,335.61)	156.55
TOTAL EXPENDITURES	43,660.00	12,859.99	3,344.80	30,800.01	29.45
NET OF REVENUES & EXPENDITURES	(7,700.00)	43,435.62	3,655.54	(51,135.62)	

Fund 250 - LDFA

Revenues

Dept 000.000

250-000.000-665.000	INTEREST INCOME	15,000.00	11,273.98	0.00	3,726.02	75.16
250-000.000-696.003	LOAN REPAYMENT	3,000.00	399.00	114.00	2,601.00	13.30
Total Dept 000.000		18,000.00	11,672.98	114.00	6,327.02	64.85

TOTAL REVENUES

18,000.00 11,672.98 114.00 6,327.02 64.85

Expenditures

Dept 728.000 - ECONOMIC DEVELOPMENT

250-728.000-801.000	PROFESSIONAL SERVICES	0.00	1,750.00	0.00	(1,750.00)	100.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		0.00	1,750.00	0.00	(1,750.00)	100.00

TOTAL EXPENDITURES

0.00 1,750.00 0.00 (1,750.00) 100.00

Fund 250 - LDFA:

TOTAL REVENUES	18,000.00	11,672.98	114.00	6,327.02	64.85
TOTAL EXPENDITURES	0.00	1,750.00	0.00	(1,750.00)	100.00
NET OF REVENUES & EXPENDITURES	18,000.00	9,922.98	114.00	8,077.02	

Fund 285 - CAMP FRANCES

Revenues

Dept 000.000

285-000.000-665.000	INTEREST INCOME	100.00	145.57	0.00	(45.57)	145.57
285-000.000-667.001	RENT EARNED-CITY PROPERTY	3,200.00	2,410.00	500.00	790.00	75.31
Total Dept 000.000		3,300.00	2,555.57	500.00	744.43	77.44

TOTAL REVENUES

3,300.00 2,555.57 500.00 744.43 77.44

Expenditures

Dept 751.000 - PARKS & RECREATION

285-751.000-731.000	MATERIALS & SUPPLIES	500.00	65.60	0.00	434.40	13.12
285-751.000-810.000	CONTRACTUAL SERVICES	3,000.00	100.00	0.00	2,900.00	3.33
285-751.000-920.000	UTILITIES	1,200.00	841.19	0.00	358.81	70.10
285-751.000-955.001	INSURANCE & BONDS	40.00	0.00	0.00	40.00	0.00
Total Dept 751.000 - PARKS & RECREATION		4,740.00	1,006.79	0.00	3,733.21	21.24

TOTAL EXPENDITURES

4,740.00 1,006.79 0.00 3,733.21 21.24

Fund 285 - CAMP FRANCES:

TOTAL REVENUES		3,300.00	2,555.57	500.00	744.43	77.44
TOTAL EXPENDITURES		4,740.00	1,006.79	0.00	3,733.21	21.24
NET OF REVENUES & EXPENDITURES		(1,440.00)	1,548.78	500.00	(2,988.78)	

Fund 295 - AIRPORT FUND

Revenues

Dept 000.000

295-000.000-529.000	FEDERAL GRANTS	0.00	53,999.00	0.00	(53,999.00)	100.00
295-000.000-645.000	FUEL SALES	50,000.00	45,854.96	8,394.59	4,145.04	91.71
295-000.000-667.000	AIRPORT HANGER RENT	41,000.00	19,600.00	3,170.00	21,400.00	47.80
295-000.000-667.001	RENT EARNED-CITY PROPERTY	8,000.00	0.00	0.00	8,000.00	0.00
295-000.000-680.000	SUNDRY REVENUE	50,000.00	225.00	0.00	49,775.00	0.45
295-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	80,700.00	0.00	0.00	80,700.00	0.00
Total Dept 000.000		229,700.00	119,678.96	11,564.59	110,021.04	52.10

TOTAL REVENUES

229,700.00 119,678.96 11,564.59 110,021.04 52.10

Expenditures

Dept 595.000 - AIRPORT

295-595.000-704.100	STAFF - OVERTIME	505.00	0.00	0.00	505.00	0.00
295-595.000-706.000	CITY LABOR - DPW	1,430.00	250.39	250.39	1,179.61	17.51
295-595.000-721.000	FICA/MEDICARE - CITY SHARE	145.00	18.88	18.88	126.12	13.02
295-595.000-728.000	RETIREMENT PLANS	685.00	74.25	74.25	610.75	10.84
295-595.000-731.000	MATERIALS & SUPPLIES	2,000.00	409.15	0.00	1,590.85	20.46
295-595.000-734.000	GASOLINE & OIL	45,000.00	44,515.69	129.45	484.31	98.92
295-595.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	2,000.00	895.42	0.00	1,104.58	44.77
295-595.000-743.000	TAXES	12,500.00	13,060.07	6,222.02	(560.07)	104.48
295-595.000-801.000	PROFESSIONAL SERVICES	20,000.00	25,539.53	0.00	(5,539.53)	127.70
295-595.000-810.000	CONTRACTUAL SERVICES	18,000.00	12,260.06	1,350.62	5,739.94	68.11
295-595.000-850.000	TELEPHONE & INTERNET	5,835.00	2,926.56	487.76	2,908.44	50.16
295-595.000-920.000	UTILITIES	13,000.00	3,818.97	0.00	9,181.03	29.38
295-595.000-941.000	MVP EQUIPMENT RENTAL	4,000.00	650.58	650.58	3,349.42	16.26
295-595.000-955.001	INSURANCE & BONDS	2,100.00	0.00	0.00	2,100.00	0.00
295-595.000-963.000	MISCELLANEOUS	2,500.00	1,974.19	81.85	525.81	78.97
295-595.000-971.000	CAP. OUTLAY-IMPROVEMENTS	50,000.00	860,205.00	0.00	(810,205.00)	1,720.41
Total Dept 595.000 - AIRPORT		179,700.00	966,598.74	9,265.80	(786,898.74)	537.90

TOTAL EXPENDITURES

179,700.00 966,598.74 9,265.80 (786,898.74) 537.90

Fund 295 - AIRPORT FUND:

TOTAL REVENUES	229,700.00	119,678.96	11,564.59	110,021.04	52.10
TOTAL EXPENDITURES	179,700.00	966,598.74	9,265.80	(786,898.74)	537.90
NET OF REVENUES & EXPENDITURES	50,000.00	(846,919.78)	2,298.79	896,919.78	

Fund 510 - WATER & SEWER FUND

Revenues

Dept 000.000

510-000.000-540.000	STATE GRANTS	50,000.00	69,505.98	29,962.14	(19,505.98)	139.01
510-000.000-626.003	SEWER-CLEANOUT & AUGERING	9,000.00	5,525.00	595.00	3,475.00	61.39
510-000.000-642.000	WATER-UTILITY BILLING	1,657,500.00	753,635.51	331.35	903,864.49	45.47
510-000.000-642.001	WATER BILLING - SPRINKLING	65,000.00	61,338.06	463.97	3,661.94	94.37
510-000.000-642.002	WATER SYSTEM EQUITY CHARGE	11,700.00	5,750.00	50.00	5,950.00	49.15
510-000.000-642.003	WATER - SALES TO CITY	86,125.00	86,124.00	0.00	1.00	100.00
510-000.000-642.004	WATER - METERS SOLD	5,000.00	7,245.00	1,445.00	(2,245.00)	144.90
510-000.000-643.000	SEWER-UTILITY BILLING	2,900,000.00	1,315,899.79	29,422.82	1,584,100.21	45.38
510-000.000-643.001	SEWER SYSTEM EQUITY CHARGE	15,000.00	10,550.00	50.00	4,450.00	70.33
510-000.000-656.002	WATER-PENALTIES AND FINES	25,000.00	12,444.02	2,631.14	12,555.98	49.78
510-000.000-656.003	SEWER-PENALTIES & FINES	45,000.00	20,746.86	4,407.38	24,253.14	46.10
510-000.000-665.000	INTEREST INCOME	35,000.00	30,937.62	1,110.32	4,062.38	88.39
510-000.000-679.001	WATER - MISCELLANEOUS CHARGES	5,000.00	5,747.34	(80.00)	(747.34)	114.95
510-000.000-679.002	WATER-SUNDRY	0.00	100.00	0.00	(100.00)	100.00
510-000.000-680.000	SUNDRY REVENUE	20,000.00	3,120.10	60.00	16,879.90	15.60
Total Dept 000.000		4,929,325.00	2,388,669.28	70,449.12	2,540,655.72	48.46
TOTAL REVENUES		4,929,325.00	2,388,669.28	70,449.12	2,540,655.72	48.46

Expenditures

Dept 537.000 - SEWER ADMINISTRATION

510-537.000-703.000	ADMINISTRATIVE SALARIES	119,435.00	58,666.94	12,870.16	60,768.06	49.12
510-537.000-704.000	STAFF WAGES	31,510.00	13,825.13	4,547.28	17,684.87	43.88
510-537.000-704.100	STAFF - OVERTIME	1,030.00	293.71	5.21	736.29	28.52
510-537.000-704.200	HOLIDAY COMPENSATION	4,290.00	2,275.25	1,231.26	2,014.75	53.04
510-537.000-706.000	CITY LABOR - DPW	0.00	188.56	188.56	(188.56)	100.00
510-537.000-710.000	COMPENSATED ABSENCES	47,305.00	30,449.17	5,985.70	16,855.83	64.37
510-537.000-711.000	LONGEVITY	5,875.00	5,688.13	0.00	186.87	96.82
510-537.000-712.000	SPECIAL COMPENSATION	2,025.00	976.26	246.20	1,048.74	48.21
510-537.000-715.000	HEALTH REIMBURSEMENT	1,500.00	1,092.03	210.50	407.97	72.80
510-537.000-718.000	AUTO ALLOWANCE	605.00	292.91	69.90	312.09	48.41
510-537.000-719.000	CLOTHING ALLOWANCE	3,335.00	1,716.41	82.62	1,618.59	51.47
510-537.000-721.000	FICA/MEDICARE - CITY SHARE	16,595.00	8,743.15	1,921.55	7,851.85	52.69
510-537.000-722.000	ICMA - CITY SHARE	1,235.00	658.53	122.59	576.47	53.32
510-537.000-723.000	VISION CARE	2,205.00	1,360.19	197.56	844.81	61.69
510-537.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	5,775.00	1,228.24	398.49	4,546.76	21.27
510-537.000-725.604	DENTAL & HEALTH BENEFITS	179,525.00	72,168.53	16,402.94	107,356.47	40.20
510-537.000-728.000	RETIREMENT PLANS	71,590.00	37,910.62	8,476.17	33,679.38	52.96
510-537.000-731.000	MATERIALS & SUPPLIES	200.00	181.43	0.00	18.57	90.72
510-537.000-732.000	POSTAGE	3,900.00	2,687.01	483.22	1,212.99	68.90

510-537.000-801.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
510-537.000-850.000	TELEPHONE & INTERNET	35,260.00	17,684.64	2,947.44	17,575.36	50.15
510-537.000-900.000	PRINTING & PUBLISHING	3,800.00	1,302.91	311.40	2,497.09	34.29
510-537.000-942.000	HYDRANT RENTAL	23,850.00	21,868.00	0.00	1,982.00	91.69
510-537.000-955.001	INSURANCE & BONDS	10,175.00	0.00	0.00	10,175.00	0.00
510-537.000-960.000	DUES & SUBSCRIPTIONS	2,000.00	488.30	0.00	1,511.70	24.42
510-537.000-963.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
510-537.000-965.000	CONFERENCES & TRAINING	3,000.00	105.00	105.00	2,895.00	3.50
510-537.000-968.000	DEPRECIATION EXPENSE	650,000.00	0.00	0.00	650,000.00	0.00
510-537.000-991.000	PRINCIPAL	495,000.00	0.00	0.00	495,000.00	0.00
510-537.000-994.000	INTEREST EXPENSE	59,295.00	7,425.00	0.00	51,870.00	12.52
Total Dept 537.000 - SEWER ADMINISTRATION		1,780,915.00	289,276.05	56,803.75	1,491,638.95	16.24

Dept 540.000 - SEWER MAINTENANCE

510-540.000-704.100	STAFF - OVERTIME	2,100.00	764.83	426.79	1,335.17	36.42
510-540.000-704.200	HOLIDAY COMPENSATION	250.00	0.00	0.00	250.00	0.00
510-540.000-706.000	CITY LABOR - DPW	46,985.00	17,481.28	4,437.50	29,503.72	37.21
510-540.000-721.000	FICA/MEDICARE - CITY SHARE	3,770.00	1,367.54	364.07	2,402.46	36.27
510-540.000-722.000	ICMA - CITY SHARE	100.00	0.00	0.00	100.00	0.00
510-540.000-728.000	RETIREMENT PLANS	16,785.00	5,409.96	1,442.26	11,375.04	32.23
510-540.000-731.000	MATERIALS & SUPPLIES	7,200.00	3,124.90	200.74	4,075.10	43.40
510-540.000-810.000	CONTRACTUAL SERVICES	46,000.00	350.00	0.00	45,650.00	0.76
510-540.000-941.000	MVP EQUIPMENT RENTAL	83,000.00	36,968.29	11,312.08	46,031.71	44.54
Total Dept 540.000 - SEWER MAINTENANCE		206,190.00	65,466.80	18,183.44	140,723.20	31.75

Dept 545.000 - LIFT STATIONS

510-545.000-704.100	STAFF - OVERTIME	4,640.00	1,181.51	347.77	3,458.49	25.46
510-545.000-704.200	HOLIDAY COMPENSATION	275.00	27.28	27.28	247.72	9.92
510-545.000-706.000	CITY LABOR - DPW	15,510.00	4,757.19	1,158.36	10,752.81	30.67
510-545.000-721.000	FICA/MEDICARE - CITY SHARE	1,580.00	454.27	117.04	1,125.73	28.75
510-545.000-722.000	ICMA - CITY SHARE	265.00	25.02	15.21	239.98	9.44
510-545.000-728.000	RETIREMENT PLANS	6,855.00	1,729.18	431.87	5,125.82	25.23
510-545.000-731.000	MATERIALS & SUPPLIES	9,100.00	981.81	0.00	8,118.19	10.79
510-545.000-810.000	CONTRACTUAL SERVICES	24,865.00	7,892.24	0.00	16,972.76	31.74
510-545.000-920.000	UTILITIES	83,460.00	22,655.74	0.00	60,804.26	27.15
510-545.000-941.000	MVP EQUIPMENT RENTAL	14,200.00	4,387.51	654.91	9,812.49	30.90
Total Dept 545.000 - LIFT STATIONS		160,750.00	44,091.75	2,752.44	116,658.25	27.43

Dept 550.000 - W.W.T.P. OPERATIONS

510-550.000-704.100	STAFF - OVERTIME	11,615.00	5,227.90	1,030.05	6,387.10	45.01
510-550.000-704.200	HOLIDAY COMPENSATION	3,040.00	2,053.82	1,167.64	986.18	67.56
510-550.000-706.000	CITY LABOR - DPW	164,005.00	65,974.65	17,867.48	98,030.35	40.23
510-550.000-721.000	FICA/MEDICARE - CITY SHARE	13,665.00	5,609.82	1,535.64	8,055.18	41.05
510-550.000-722.000	ICMA - CITY SHARE	1,510.00	893.58	297.46	616.42	59.18
510-550.000-728.000	RETIREMENT PLANS	50,300.00	20,296.14	5,523.05	30,003.86	40.35
510-550.000-731.000	MATERIALS & SUPPLIES	56,500.00	10,484.19	1,680.27	46,015.81	18.56

510-550.000-738.000	OPERATING SUPPLIES	60,000.00	61,372.76	835.00	(1,372.76)	102.29
510-550.000-739.000	LABORATORY SUPPLIES	30,000.00	8,779.74	209.80	21,220.26	29.27
510-550.000-801.000	PROFESSIONAL SERVICES	35,000.00	15,944.19	239.05	19,055.81	45.55
510-550.000-810.000	CONTRACTUAL SERVICES	127,080.00	46,647.76	8,673.89	80,432.24	36.71
510-550.000-920.000	UTILITIES	152,000.00	53,251.82	0.00	98,748.18	35.03
510-550.000-941.000	MVP EQUIPMENT RENTAL	9,500.00	4,544.17	1,968.00	4,955.83	47.83
510-550.000-965.000	CONFERENCES & TRAINING	4,500.00	1,658.16	0.00	2,841.84	36.85
Total Dept 550.000 - W.W.T.P. OPERATIONS		718,715.00	302,738.70	41,027.33	415,976.30	42.12

Dept 555.000 - WATER ADMINISTRATION

510-555.000-703.000	ADMINISTRATIVE SALARIES	89,065.00	43,627.44	9,181.73	45,437.56	48.98
510-555.000-704.000	STAFF WAGES	38,115.00	15,819.94	5,204.62	22,295.06	41.51
510-555.000-704.100	STAFF - OVERTIME	1,010.00	380.17	6.76	629.83	37.64
510-555.000-704.200	HOLIDAY COMPENSATION	2,675.00	1,547.74	838.29	1,127.26	57.86
510-555.000-706.000	CITY LABOR - DPW	0.00	220.64	220.64	(220.64)	100.00
510-555.000-710.000	COMPENSATED ABSENCES	35,150.00	32,613.61	6,428.73	2,536.39	92.78
510-555.000-711.000	LONGEVITY	4,710.00	6,445.08	0.00	(1,735.08)	136.84
510-555.000-712.000	SPECIAL COMPENSATION	1,675.00	1,163.10	288.08	511.90	69.44
510-555.000-715.000	HEALTH REIMBURSEMENT	1,500.00	1,150.01	225.01	349.99	76.67
510-555.000-718.000	AUTO ALLOWANCE	615.00	292.89	69.90	322.11	47.62
510-555.000-719.000	CLOTHING ALLOWANCE	3,000.00	1,886.77	96.68	1,113.23	62.89
510-555.000-721.000	FICA/MEDICARE - CITY SHARE	13,225.00	7,974.52	1,706.92	5,250.48	60.30
510-555.000-722.000	ICMA - CITY SHARE	1,250.00	741.23	134.69	508.77	59.30
510-555.000-723.000	VISION CARE	1,610.00	1,358.55	194.94	251.45	84.38
510-555.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	5,775.00	1,435.82	466.29	4,339.18	24.86
510-555.000-725.604	DENTAL & HEALTH BENEFITS	88,455.00	35,558.65	8,082.01	52,896.35	40.20
510-555.000-728.000	RETIREMENT PLANS	62,465.00	37,289.57	8,223.47	25,175.43	59.70
510-555.000-731.000	MATERIALS & SUPPLIES	250.00	77.72	0.00	172.28	31.09
510-555.000-732.000	POSTAGE	4,000.00	2,663.59	478.09	1,336.41	66.59
510-555.000-801.000	PROFESSIONAL SERVICES	150,000.00	165,739.49	1,250.50	(15,739.49)	110.49
510-555.000-810.000	CONTRACTUAL SERVICES	19,000.00	9,931.38	1,217.70	9,068.62	52.27
510-555.000-900.000	PRINTING & PUBLISHING	3,900.00	1,573.64	311.35	2,326.36	40.35
510-555.000-942.000	HYDRANT RENTAL	23,850.00	21,868.00	0.00	1,982.00	91.69
510-555.000-955.001	INSURANCE & BONDS	4,350.00	0.00	0.00	4,350.00	0.00
510-555.000-960.000	DUES & SUBSCRIPTIONS	1,400.00	1,719.00	0.00	(319.00)	122.79
510-555.000-965.000	CONFERENCES & TRAINING	2,000.00	180.00	0.00	1,820.00	9.00
Total Dept 555.000 - WATER ADMINISTRATION		559,045.00	393,258.55	44,626.40	165,786.45	70.34

Dept 560.000 - WATER MAINTENANCE

510-560.000-704.100	STAFF - OVERTIME	5,860.00	2,528.77	244.80	3,331.23	43.15
510-560.000-706.000	CITY LABOR - DPW	63,180.00	41,806.90	4,439.97	21,373.10	66.17
510-560.000-721.000	FICA/MEDICARE - CITY SHARE	5,285.00	3,355.42	351.28	1,929.58	63.49
510-560.000-722.000	ICMA - CITY SHARE	145.00	65.53	0.00	79.47	45.19
510-560.000-728.000	RETIREMENT PLANS	21,005.00	13,129.07	1,389.04	7,875.93	62.50
510-560.000-731.000	MATERIALS & SUPPLIES	42,800.00	50,335.52	3,944.00	(7,535.52)	117.61
510-560.000-810.000	CONTRACTUAL SERVICES	15,400.00	35,745.70	13,207.50	(20,345.70)	232.11

510-560.000-941.000	MVP EQUIPMENT RENTAL	96,800.00	110,783.47	4,378.04	(13,983.47)	114.45
Total Dept 560.000 - WATER MAINTENANCE		250,475.00	257,750.38	27,954.63	(7,275.38)	102.90

Dept 561.000 - WATER METER READING

510-561.000-704.100	STAFF - OVERTIME	505.00	0.00	0.00	505.00	0.00
510-561.000-706.000	CITY LABOR - DPW	28,660.00	8,875.83	1,852.54	19,784.17	30.97
510-561.000-721.000	FICA/MEDICARE - CITY SHARE	2,230.00	686.71	140.79	1,543.29	30.79
510-561.000-722.000	ICMA - CITY SHARE	1,040.00	196.79	11.42	843.21	18.92
510-561.000-728.000	RETIREMENT PLANS	8,465.00	2,259.17	479.51	6,205.83	26.69
510-561.000-941.000	MVP EQUIPMENT RENTAL	15,000.00	4,329.95	810.82	10,670.05	28.87
Total Dept 561.000 - WATER METER READING		55,900.00	16,348.45	3,295.08	39,551.55	29.25

Dept 562.000 - WATER PRODUCTION AND OPERATION

510-562.000-704.100	STAFF - OVERTIME	9,090.00	5,631.41	1,009.88	3,458.59	61.95
510-562.000-704.200	HOLIDAY COMPENSATION	860.00	443.08	332.31	416.92	51.52
510-562.000-706.000	CITY LABOR - DPW	63,240.00	32,349.98	8,864.03	30,890.02	51.15
510-562.000-721.000	FICA/MEDICARE - CITY SHARE	5,600.00	2,838.74	737.60	2,761.26	50.69
510-562.000-722.000	ICMA - CITY SHARE	1,900.00	498.63	54.43	1,401.37	26.24
510-562.000-728.000	RETIREMENT PLANS	22,175.00	10,505.44	2,841.31	11,669.56	47.38
510-562.000-731.000	MATERIALS & SUPPLIES	2,500.00	2,645.82	60.00	(145.82)	105.83
510-562.000-738.000	OPERATING SUPPLIES	68,000.00	37,973.29	707.36	30,026.71	55.84
510-562.000-739.000	LABORATORY SUPPLIES	3,000.00	564.77	0.00	2,435.23	18.83
510-562.000-801.000	PROFESSIONAL SERVICES	5,000.00	107.50	0.00	4,892.50	2.15
510-562.000-810.000	CONTRACTUAL SERVICES	62,600.00	18,513.84	4,016.62	44,086.16	29.57
510-562.000-850.000	TELEPHONE & INTERNET	2,655.00	1,331.64	221.94	1,323.36	50.16
510-562.000-920.000	UTILITIES	82,000.00	21,573.79	0.00	60,426.21	26.31
510-562.000-941.000	MVP EQUIPMENT RENTAL	22,400.00	11,714.06	3,079.93	10,685.94	52.29
510-562.000-965.000	CONFERENCES & TRAINING	1,800.00	70.00	0.00	1,730.00	3.89
Total Dept 562.000 - WATER PRODUCTION AND OPERATION		352,820.00	146,761.99	21,925.41	206,058.01	41.60

Dept 565.000 - SEWER SERVICE NEW

510-565.000-731.000	MATERIALS & SUPPLIES	1,600.00	0.00	0.00	1,600.00	0.00
Total Dept 565.000 - SEWER SERVICE NEW		1,600.00	0.00	0.00	1,600.00	0.00

Dept 566.000 - SEWER REPLACEMENT MAINS

510-566.000-706.000	CITY LABOR - DPW	80.00	53.75	0.00	26.25	67.19
510-566.000-721.000	FICA/MEDICARE - CITY SHARE	5.00	4.07	0.00	0.93	81.40
510-566.000-728.000	RETIREMENT PLANS	50.00	15.94	0.00	34.06	31.88
510-566.000-731.000	MATERIALS & SUPPLIES	8,000.00	0.00	0.00	8,000.00	0.00
510-566.000-941.000	MVP EQUIPMENT RENTAL	0.00	47.60	0.00	(47.60)	100.00
Total Dept 566.000 - SEWER REPLACEMENT MAINS		8,135.00	121.36	0.00	8,013.64	1.49

Dept 570.000 - WATER SERVICES NEW

510-570.000-706.000	CITY LABOR - DPW	125.00	0.00	0.00	125.00	0.00
510-570.000-721.000	FICA/MEDICARE - CITY SHARE	10.00	0.00	0.00	10.00	0.00
510-570.000-728.000	RETIREMENT PLANS	75.00	0.00	0.00	75.00	0.00

510-570.000-731.000	MATERIALS & SUPPLIES	55,000.00	4,687.01	3,705.00	50,312.99	8.52
Total Dept 570.000 - WATER SERVICES NEW		55,210.00	4,687.01	3,705.00	50,522.99	8.49
Dept 571.000 - WATER TOWER						
510-571.000-801.000	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
510-571.000-810.000	CONTRACTUAL SERVICES	2,500.00	332.00	0.00	2,168.00	13.28
Total Dept 571.000 - WATER TOWER		7,500.00	332.00	0.00	7,168.00	4.43
Dept 572.000 - WATER REPLACEMENT SERVICES						
510-572.000-704.100	STAFF - OVERTIME	100.00	0.00	0.00	100.00	0.00
510-572.000-706.000	CITY LABOR - DPW	3,110.00	0.00	0.00	3,110.00	0.00
510-572.000-721.000	FICA/MEDICARE - CITY SHARE	245.00	0.00	0.00	245.00	0.00
510-572.000-722.000	ICMA - CITY SHARE	75.00	0.00	0.00	75.00	0.00
510-572.000-728.000	RETIREMENT PLANS	1,070.00	0.00	0.00	1,070.00	0.00
510-572.000-731.000	MATERIALS & SUPPLIES	30,000.00	374.00	0.00	29,626.00	1.25
510-572.000-810.000	CONTRACTUAL SERVICES	140,000.00	21,250.96	2,105.00	118,749.04	15.18
510-572.000-941.000	MVP EQUIPMENT RENTAL	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 572.000 - WATER REPLACEMENT SERVICES		183,600.00	21,624.96	2,105.00	161,975.04	11.78
Dept 573.000 - WATER REPLACEMENT EQUIPMENT						
510-573.000-706.000	CITY LABOR - DPW	1,010.00	0.00	0.00	1,010.00	0.00
510-573.000-721.000	FICA/MEDICARE - CITY SHARE	75.00	0.00	0.00	75.00	0.00
510-573.000-728.000	RETIREMENT PLANS	250.00	0.00	0.00	250.00	0.00
510-573.000-731.000	MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00
510-573.000-941.000	MVP EQUIPMENT RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 573.000 - WATER REPLACEMENT EQUIPMENT		2,835.00	0.00	0.00	2,835.00	0.00
Dept 574.000 - WELLHEAD PROTECTION						
510-574.000-731.000	MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00
Total Dept 574.000 - WELLHEAD PROTECTION		500.00	0.00	0.00	500.00	0.00
Dept 901.000 - SEWER CAPITAL OUTLAY						
510-901.000-974.625	MEYER LIFT STATION	0.00	8,054.14	0.00	(8,054.14)	100.00
510-901.000-974.631	CAPITAL OUTLAY - WWTP	15,000.00	102,326.00	0.00	(87,326.00)	682.17
510-901.000-974.661	CAPITAL OUTLAY - WATER P&O	50,000.00	0.00	0.00	50,000.00	0.00
510-901.000-974.673	CAP OUTLAY - SEWER RPL MAINS	228,000.00	363,946.50	(3,999.72)	(135,946.50)	159.63
510-901.000-974.682	CAPITAL OUTLAY - WTR RPLC MAI	544,000.00	458,692.00	8,900.00	85,308.00	84.32
Total Dept 901.000 - SEWER CAPITAL OUTLAY		837,000.00	933,018.64	4,900.28	(96,018.64)	111.47
Dept 999.000 - GASB 34						
510-999.000-995.101	CONTRIB. TO GENERAL FUND	350,000.00	174,996.00	29,166.00	175,004.00	50.00
Total Dept 999.000 - GASB 34		350,000.00	174,996.00	29,166.00	175,004.00	50.00
TOTAL EXPENDITURES		5,531,190.00	2,650,472.64	256,444.76	2,880,717.36	47.92
Fund 510 - WATER & SEWER FUND:						

TOTAL REVENUES	4,929,325.00	2,388,669.28	70,449.12	2,540,655.72	48.46
TOTAL EXPENDITURES	5,531,190.00	2,650,472.64	256,444.76	2,880,717.36	47.92
NET OF REVENUES & EXPENDITURES	(601,865.00)	(261,803.36)	(185,995.64)	(340,061.64)	

Fund 518 - RECYCLING FUND

Revenues

Dept 000.000

518-000.000-402.000	CURRENT PROPERTY TAXES	18,000.00	23,935.65	31.20	(5,935.65)	132.98
518-000.000-412.000	DELINQUENT PERSONAL PROPERTY TAX	0.00	0.77	0.00	(0.77)	100.00
518-000.000-581.000	COUNTY/LOCAL GRANTS	26,000.00	10,854.67	0.00	15,145.33	41.75
518-000.000-644.000	SALE OF RECYCLABLE MATERIAL	20,000.00	6,438.85	158.45	13,561.15	32.19
518-000.000-665.000	INTEREST INCOME	1,200.00	1,144.20	0.00	55.80	95.35
518-000.000-680.000	SUNDRY REVENUE	18,000.00	7,298.40	1,187.90	10,701.60	40.55
Total Dept 000.000		83,200.00	49,672.54	1,377.55	33,527.46	59.70
TOTAL REVENUES		83,200.00	49,672.54	1,377.55	33,527.46	59.70

Expenditures

Dept 530.000

518-530.000-704.000	STAFF WAGES	780.00	120.25	0.00	659.75	15.42
518-530.000-706.000	CITY LABOR - DPW	1,070.00	347.72	98.10	722.28	32.50
518-530.000-707.000	PART-TIME STAFF WAGES	40,400.00	19,320.97	4,239.25	21,079.03	47.82
518-530.000-721.000	FICA/MEDICARE - CITY SHARE	3,170.00	1,513.54	331.73	1,656.46	47.75
518-530.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,050.00	25.89	0.00	1,024.11	2.47
518-530.000-728.000	RETIREMENT PLANS	405.00	138.77	29.09	266.23	34.26
518-530.000-731.000	MATERIALS & SUPPLIES	2,800.00	173.06	32.57	2,626.94	6.18
518-530.000-810.000	CONTRACTUAL SERVICES	4,500.00	2,694.67	253.18	1,805.33	59.88
518-530.000-920.000	UTILITIES	3,500.00	1,374.52	0.00	2,125.48	39.27
518-530.000-941.000	MVP EQUIPMENT RENTAL	1,900.00	469.58	146.22	1,430.42	24.71
518-530.000-955.001	INSURANCE & BONDS	65.00	0.00	0.00	65.00	0.00
Total Dept 530.000		59,640.00	26,178.97	5,130.14	33,461.03	43.89
TOTAL EXPENDITURES		59,640.00	26,178.97	5,130.14	33,461.03	43.89

Fund 518 - RECYCLING FUND:

TOTAL REVENUES		83,200.00	49,672.54	1,377.55	33,527.46	59.70
TOTAL EXPENDITURES		59,640.00	26,178.97	5,130.14	33,461.03	43.89
NET OF REVENUES & EXPENDITURES		23,560.00	23,493.57	(3,752.59)	66.43	

Fund 601 - MOTOR VEHICLE POOL

Revenues

Dept 000.000

601-000.000-651.003	BILLINGS TO DEPARTMENTS	549,050.00	292,852.42	51,925.89	256,197.58	53.34
601-000.000-665.000	INTEREST INCOME	5,000.00	4,259.81	0.00	740.19	85.20
601-000.000-673.000	GAIN/LOSS ON SALE OF ASSETS	5,000.00	13,035.00	13,035.00	(8,035.00)	260.70
601-000.000-680.000	SUNDRY REVENUE	500.00	955.00	955.00	(455.00)	191.00
Total Dept 000.000		559,550.00	311,102.23	65,915.89	248,447.77	55.60

TOTAL REVENUES

559,550.00	311,102.23	65,915.89	248,447.77	55.60
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Expenditures

Dept 580.000 - MVP ADMINISTRATION

601-580.000-703.000	ADMINSTRATIVE SALARIES	5,860.00	2,739.84	608.32	3,120.16	46.75
601-580.000-704.100	STAFF - OVERTIME	125.00	323.64	0.92	(198.64)	258.91
601-580.000-704.200	HOLIDAY COMPENSATION	2,450.00	1,279.17	828.04	1,170.83	52.21
601-580.000-706.000	CITY LABOR - DPW	1,155.00	691.70	150.57	463.30	59.89
601-580.000-710.000	COMPENSATED ABSENCES	6,565.00	6,674.82	1,118.65	(109.82)	101.67
601-580.000-711.000	LONGEVITY	960.00	1,339.68	0.00	(379.68)	139.55
601-580.000-712.000	SPECIAL COMPENSATION	500.00	283.87	74.92	216.13	56.77
601-580.000-715.000	HEALTH REIMBURSEMENT	0.00	104.04	26.01	(104.04)	100.00
601-580.000-719.000	CLOTHING ALLOWANCE	575.00	408.73	25.14	166.27	71.08
601-580.000-721.000	FICA/MEDICARE - CITY SHARE	850.00	1,053.25	217.91	(203.25)	123.91
601-580.000-722.000	ICMA - CITY SHARE	235.00	168.45	30.19	66.55	71.68
601-580.000-723.000	VISION CARE	220.00	181.35	28.40	38.65	82.43
601-580.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,575.00	358.84	121.26	1,216.16	22.78
601-580.000-725.604	DENTAL & HEALTH BENEFITS	25,500.00	10,250.93	2,329.90	15,249.07	40.20
601-580.000-728.000	RETIREMENT PLANS	6,140.00	4,481.87	966.36	1,658.13	72.99
Total Dept 580.000 - MVP ADMINISTRATION		52,710.00	30,340.18	6,526.59	22,369.82	57.56

Dept 581.000 - MVP EQUIPMENT MAINTENANCE

601-581.000-704.100	STAFF - OVERTIME	255.00	19.06	0.00	235.94	7.47
601-581.000-706.000	CITY LABOR - DPW	38,430.00	19,019.85	3,967.08	19,410.15	49.49
601-581.000-721.000	FICA/MEDICARE - CITY SHARE	2,940.00	1,440.56	299.43	1,499.44	49.00
601-581.000-722.000	ICMA - CITY SHARE	250.00	0.00	0.00	250.00	0.00
601-581.000-728.000	RETIREMENT PLANS	11,920.00	5,645.06	1,176.21	6,274.94	47.36
601-581.000-731.000	MATERIALS & SUPPLIES	70,000.00	35,602.83	727.73	34,397.17	50.86
601-581.000-734.000	GASOLINE & OIL	50,000.00	22,371.30	0.00	27,628.70	44.74
601-581.000-810.000	CONTRACTUAL SERVICES	15,000.00	2,162.24	0.00	12,837.76	14.41
601-581.000-955.001	INSURANCE & BONDS	17,470.00	0.00	0.00	17,470.00	0.00
601-581.000-968.000	DEPRECIATION EXPENSE	180,000.00	0.00	0.00	180,000.00	0.00
601-581.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	274,500.00	105,164.00	0.00	169,336.00	38.31
601-581.000-974.000	CAPITAL OUTLAY - EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00

Total Dept 581.000 - MVP EQUIPMENT MAINTENANCE	665,765.00	191,424.90	6,170.45	474,340.10	28.75
Dept 582.000 - DPW GARAGE BLDG & GROUNDS					
601-582.000-704.100 STAFF - OVERTIME	505.00	237.84	31.96	267.16	47.10
601-582.000-706.000 CITY LABOR - DPW	16,195.00	3,413.69	1,507.82	12,781.31	21.08
601-582.000-721.000 FICA/MEDICARE - CITY SHARE	1,240.00	272.34	112.22	967.66	21.96
601-582.000-722.000 ICMA - CITY SHARE	150.00	0.00	0.00	150.00	0.00
601-582.000-728.000 RETIREMENT PLANS	5,905.00	1,065.68	439.55	4,839.32	18.05
601-582.000-731.000 MATERIALS & SUPPLIES	6,000.00	1,894.16	683.94	4,105.84	31.57
601-582.000-810.000 CONTRACTUAL SERVICES	9,000.00	5,452.95	481.29	3,547.05	60.59
601-582.000-850.000 TELEPHONE & INTERNET	5,835.00	2,926.56	487.76	2,908.44	50.16
601-582.000-920.000 UTILITIES	32,000.00	4,576.43	0.00	27,423.57	14.30
601-582.000-941.000 MVP EQUIPMENT RENTAL	500.00	0.00	0.00	500.00	0.00
Total Dept 582.000 - DPW GARAGE BLDG & GROUNDS	77,330.00	19,839.65	3,744.54	57,490.35	25.66
TOTAL EXPENDITURES	795,805.00	241,604.73	16,441.58	554,200.27	30.36
Fund 601 - MOTOR VEHICLE POOL:					
TOTAL REVENUES	559,550.00	311,102.23	65,915.89	248,447.77	55.60
TOTAL EXPENDITURES	795,805.00	241,604.73	16,441.58	554,200.27	30.36
NET OF REVENUES & EXPENDITURES	(236,255.00)	69,497.50	49,474.31	(305,752.50)	

Fund 666 - INFORMATION TECHNOLOGY POOL FUND

Revenues

Dept 000.000

666-000.000-651.003	BILLINGS TO DEPARTMENTS	245,000.00	122,496.12	20,416.02	122,503.88	50.00
666-000.000-665.000	INTEREST INCOME	2,000.00	2,505.23	0.00	(505.23)	125.26
Total Dept 000.000		247,000.00	125,001.35	20,416.02	121,998.65	50.61
TOTAL REVENUES		247,000.00	125,001.35	20,416.02	121,998.65	50.61

Expenditures

Dept 228.000 - INFORMATION TECHNOLOGY

666-228.000-731.000	MATERIALS & SUPPLIES	5,000.00	1,961.04	0.00	3,038.96	39.22
666-228.000-801.000	PROFESSIONAL SERVICES	100,000.00	39,594.93	7,545.89	60,405.07	39.59
666-228.000-810.000	CONTRACTUAL SERVICES	80,000.00	57,376.33	9,273.76	22,623.67	71.72
666-228.000-850.000	TELEPHONE & INTERNET	20,000.00	10,997.09	2,001.60	9,002.91	54.99
666-228.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	40,000.00	10,761.20	5,256.00	29,238.80	26.90
Total Dept 228.000 - INFORMATION TECHNOLOGY		245,000.00	120,690.59	24,077.25	124,309.41	49.26
TOTAL EXPENDITURES		245,000.00	120,690.59	24,077.25	124,309.41	49.26

Fund 666 - INFORMATION TECHNOLOGY POOL FUND:

TOTAL REVENUES		247,000.00	125,001.35	20,416.02	121,998.65	50.61
TOTAL EXPENDITURES		245,000.00	120,690.59	24,077.25	124,309.41	49.26
NET OF REVENUES & EXPENDITURES		2,000.00	4,310.76	(3,661.23)	(2,310.76)	

TOTAL REVENUES - ALL FUNDS		16,657,943.18	10,520,345.40	607,698.50	6,137,597.78	63.16
TOTAL EXPENDITURES - ALL FUNDS		17,722,642.50	9,474,851.81	1,155,406.69	8,247,790.69	53.46
NET OF REVENUES & EXPENDITURES		(1,064,699.32)	1,045,493.59	(547,708.19)	(2,110,192.91)	

— THE CITY OF —
CHARLOTTE
— MICHIGAN —

Memo

To: Honorable Mayor Lewis; City Council
From: Mary LaRocque, City Clerk
Date: January 17, 2024
Re: Claims and Expenditures for Council approval on Monday January 22, 2024

Background

Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds.

Recommendation

A report of claims is provided to council for review on the Wednesday preceding a council meeting at which the claims are approved. Questions about these claims should be directed to the Finance Director and answers resolved by the Friday preceding said council meeting. Claims and expenditures are budgeted items and/or larger purchases pre-approved by Council. While review is recommended, approval should not be hindered.

Answers to Council inquiries, if any, are included in the meeting packet.

Financial Impacts

Insurance claims week of January 08, 2024	\$ 756.90
Insurance claims week of January 15, 2024	\$ 0.00
Payroll paid Friday January 12, 2024	\$125,195.62
Invoiced claims as of January 17, 2024	<u>\$172,790.14</u>
Total	<u>\$298,742.66</u>

Suggested Motion

Motion to approve Claims and Expenditures in the amount of **\$298,742.66**

01/17/2024 03:00 PM
User: CKOENIG
DB: Charlotte

APPROVAL LIST FOR CITY OF CHARLOTTE
EXP CHECK RUN DATES 01/23/2024 - 01/23/2024
UNJOURNALIZED OPEN
BANK CODE: POOL

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INVOICE NUMBER	DESCRIPTION	AMOUNT	EXPECTED CHECK RUN
VENDOR NAME: ACD.NET			
81518-278	JANUARY 2024 - INTERNET SERVICES	857.06	01/23/2024
91177-130	JANUARY 2024 - INTERNET SERVICES	565.84	01/23/2024
TOTAL VENDOR ACD.NET		1,422.90	
VENDOR NAME: ADVANCE AUTO PARTS			
5565400256045	IRIDIUM PLUG	75.52	01/23/2024
5565400356075	FUEL TREATMENT	17.54	01/23/2024
5565400856326	DEF FLUID	142.00	01/23/2024
5565401156522	PUMP SEALS	21.58	01/23/2024
TOTAL VENDOR ADVANCE AUTO PARTS		256.64	
VENDOR NAME: ADVANTAGE FLEET, LLC			
88027	VINYL CONE STICKERS	334.63	01/23/2024
TOTAL VENDOR ADVANTAGE FLEET, LLC		334.63	
VENDOR NAME: AMAZON CAPITAL SERVICES			
1PQ3-GKNN-NDPQ	ACCOUNT # A264N6SLCWDWHU (DYMO MULTI P	15.60	01/23/2024
1PG9-DYFF-3WG6	ACCOUNT # A264N6SLCWDWHU (THROTTLE SPRIN	7.03	01/23/2024
1K1V-CY36-6HFP	ACCOUNT # A264N6SLCWDWHU (W-2 4 UP EMPL	25.98	01/23/2024
1TVL-YDNR-J3WX	ACCOUNT # A264N6SLCWDWHU (MASKING PAPER,	120.39	01/23/2024
1C71-J6WJ-1HKP	ACCOUNT # A264N6SLCWDWHU (PLUNGER, BOWL	21.97	01/23/2024
1L3L-JX6F-RH76	ACCOUNT # A264N6SLCWDWHU (3 RING BINDER	311.56	01/23/2024
1GDP-3WG7-9H7F	ACCOUNT # A264N6SLCWDWHU (PUSH PINS)	5.97	01/23/2024
TOTAL VENDOR AMAZON CAPITAL SERVICES		508.50	
VENDOR NAME: AMAZON CAPITAL SERVICES - POLICE			
16W1-4F4G-F6NY	ACCT # A1K517P63NLQUT(POLICE) SILICON	385.94	01/23/2024
1XVH-44YC-GTDG	ACCT # A1K517P63NLQUT(POLICE) TCL 55	329.98	01/23/2024
17VH-XG96-1HLG	ACCT # A1K517P63NLQUT(POLICE) COPY PAP	140.97	01/23/2024
TOTAL VENDOR AMAZON CAPITAL SERVICES - POLICE		856.89	
VENDOR NAME: AMBS MESSAGE CENTER INC.			
231201254	ANAWERING SERVICE (USAGE PERIOD 12.01.20	125.26	01/23/2024
TOTAL VENDOR AMBS MESSAGE CENTER INC.		125.26	
VENDOR NAME: AMERICAN WATER WORKS ASSOC.			
7002153771.	MEMBERSHIP DUES 01.01.2024 - 12.31.2024	412.00	01/23/2024
TOTAL VENDOR AMERICAN WATER WORKS ASSOC.		412.00	
VENDOR NAME: AT&T LONG DISTANCE			
131573146.	AIRPORT INTERNET	51.38	01/23/2024
TOTAL VENDOR AT&T LONG DISTANCE		51.38	
VENDOR NAME: AVERY OIL & PROPANE, INC			
942451	AIRPORT- ACCOUNT #12290746 (PROPANE)	1,324.36	01/23/2024
TOTAL VENDOR AVERY OIL & PROPANE, INC		1,324.36	
VENDOR NAME: AXON ENTERPRISE INC			
INUS215518	PRO LICENSE BUNDLE	366.07	01/23/2024
TOTAL VENDOR AXON ENTERPRISE INC		366.07	
VENDOR NAME: BASIC			
IN2990538	ANNUAL RENEWAL FEE FOR SECTION 105 HRA P	628.00	01/23/2024
IN2990515	FEE FOR SECTION 125 FSA PLAN ADMINISTRAT	819.80	01/23/2024
TOTAL VENDOR BASIC		1,447.80	
VENDOR NAME: BECKETT & RAEDER			
20231204	MASTER PLAN & ZONING ORDINANCE	3,809.92	01/23/2024
TOTAL VENDOR BECKETT & RAEDER		3,809.92	
VENDOR NAME: BELL EQUIPMENT			
P21424	FRONT MIRROR	548.82	01/23/2024
TOTAL VENDOR BELL EQUIPMENT		548.82	

01/17/2024 03:00 PM
User: CKOENIG
DB: Charlotte

APPROVAL LIST FOR CITY OF CHARLOTTE
EXP CHECK RUN DATES 01/23/2024 - 01/23/2024
UNJOURNALIZED OPEN
BANK CODE: POOL

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INVOICE NUMBER	DESCRIPTION	AMOUNT	EXPECTED CHECK RUN
VENDOR NAME: BRYNER'S SEPTIC SERVICE, LLC			
01.11.2024	PORTABLE TOILET	400.00	01/23/2024
TOTAL VENDOR BRYNER'S SEPTIC SERVICE, LLC		400.00	
VENDOR NAME: BS&A SOFTWARE			
151139	ONSITE HUMAN RESOURCE .NET TRAINING	1,685.00	01/23/2024
TOTAL VENDOR BS&A SOFTWARE		1,685.00	
VENDOR NAME: BULLSEYE PEST DEFENSE			
78685	PEST CONTROL	50.00	01/23/2024
TOTAL VENDOR BULLSEYE PEST DEFENSE		50.00	
VENDOR NAME: BYRUM ACE HARDWARE			
337518	COUPLINGS,	12.56	01/23/2024
337486	RED COUPLINGS, COUPLINGS	19.16	01/23/2024
338058	TOILET SEAT	26.99	01/23/2024
337548	SILICONE, FILTER CARTRIDGE	33.97	01/23/2024
336404	SPRAYPAINT	17.97	01/23/2024
336000	GROUND CLAMPS	15.58	01/23/2024
335246	EXTENSION CORD	19.99	01/23/2024
336555	PAIN BUCKET, PAINTBRUSH, PLASTIC FILM	47.75	01/23/2024
TOTAL VENDOR BYRUM ACE HARDWARE		193.97	
VENDOR NAME: C&C LANDFILL			
5007-000019956	STREET SWEEPINGS	16,761.45	01/23/2024
TOTAL VENDOR C&C LANDFILL		16,761.45	
VENDOR NAME: C/O ALLONE HEALTH RESOURCES, INC			
ENC-IN-100024	COVERAGE PERIOD 01.01.2024 - 12.31.2024	2,000.00	01/23/2024
TOTAL VENDOR C/O ALLONE HEALTH RESOURCES, INC		2,000.00	
VENDOR NAME: CAMCA			
01.11.2024	2024 MEMBERSHIP RENEWAL	40.00	01/23/2024
TOTAL VENDOR CAMCA		40.00	
VENDOR NAME: CITY OF CHARLOTTE			
05844.	2023 DRAIN ASSESSMENT PARCEL #2000000180	8.83	01/23/2024
11519-01.01.2024	313 TIRREL HWY SCRE	6,925.90	01/23/2024
11518-01.01.2024	313 TIRRELL REAR	336.93	01/23/2024
11517-01.01.2024	301 TIRRELL HWY DPW	395.85	01/23/2024
11516-01.01.2024	301 TIRRELL HWY	375.19	01/23/2024
15517-01.01.2024	620 W SHEPHERD ST	372.37	01/23/2024
14288-01.01.2024	911 W. SHEPHERD ST.	1,444.74	01/23/2024
14995-01.01.2024	1225 S COCHRAN AVE	402.41	01/23/2024
10281- 01.01.2024	1310 S COCHRAN AVE	413.69	01/23/2024
TOTAL VENDOR CITY OF CHARLOTTE		10,675.91	
VENDOR NAME: CONSUMERS ENERGY			
202966001837	1216 1/2 S COCHRAN AVE	16.00	01/23/2024
202966001838	1216 S COCHRAN AVE	102.01	01/23/2024
203054997228	619 W SHEPHERD ST	95.64	01/23/2024
203054997229	620 W SHEPHERD ST	100.50	01/23/2024
203499973392	1325 ISLAND HWY	387.06	01/23/2024
203499973393	1329 1/2 ISLAND HWY	42.91	01/23/2024
203588967823	911 W SHEPHERD ST FIRE DEPT 2	2,300.67	01/23/2024
202966001836	1216 S COCHRAN AVE	34.93	01/23/2024
202966001835	1213 S COCHRAN AVE	58.83	01/23/2024
202521068124	1325 ISLAND HWY GATE-AIRPORT	33.90	01/23/2024
202432087712	811 CHADS WAY	17.72	01/23/2024
201542159894	1225 S COCHRAN AVE	76.83	01/23/2024
201275242842	620 W SHEPHERD ST	36.65	01/23/2024
201097303772	1325 ISLAND HWY #C	100.36	01/23/2024
203766924478	1152 S COCHRAN AVE CAMP FRANCIS	49.27	01/23/2024
203766924480	301 TIRRELL RD	185.37	01/23/2024
203766924481	301 TIRRELL RD R2	862.88	01/23/2024
203766924482	301 TIREELL RD MAINTENANCE	303.26	01/23/2024
203855935666	700 LANSING RD	32.38	01/23/2024
203855937078	108 E LAWRENCE AVE	50.55	01/23/2024

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INVOICE NUMBER	DESCRIPTION	AMOUNT	EXPECTED CHECK RUN
VENDOR NAME: CONSUMERS ENERGY			
203855937079	108 E LAWRENCE AVE	16.00	01/23/2024
203944919410	1167 E CLINTON TRAIL	63.54	01/23/2024
203944919669	811 CHADS WAY	113.23	01/23/2024
204033907003	103 VAN LIEU ST	38.90	01/23/2024
204211896731	203 HALL ST	62.00	01/23/2024
204211897317	112 1/2 S COCHRAN	28.79	01/23/2024
205368735732	1005 PAINE DR	169.95	01/23/2024
205724676116	201 HALL ST	74.53	01/23/2024
205813640165	1310 S COCHRAN AVE	1,318.27	01/23/2024
205902665828	526 W STODDARD ST	29.62	01/23/2024
205902677802	201 HALL ST (AREA LIGHTING)	83.02	01/23/2024
205991622265	245 S COCHRAN AVE	18.35	01/23/2024
206080610364	076 - 12 TRAFFIC LIGHTS	428.26	01/23/2024
206080610365	AREA LIGHTING	489.20	01/23/2024
206080610366	076 - 2 TRAFFIC LIGHTS	3.03	01/23/2024
206080610367.	065 & 068 -460 STREETLIGHTS	4,668.93	01/23/2024
206080610368	TULLY BROWN DR (AREA LIGHTING)	110.70	01/23/2024
206347392188	1005 PAINE DR. FRNT GEN CHARLOTTE	23.34	01/23/2024
206436329897	508 N. SHELDON ST.	102.33	01/23/2024
206703225453	1800 PACKARD HWY	38.77	01/23/2024
206881077552	111 E LAWRENCE AVE	1,200.31	01/23/2024
206969986445	1064 NORTHWAY	40.42	01/23/2024
207058798489	1104 MIKESELL ST	220.27	01/23/2024
207058798493	544 LANSING ST/WWTP LIFT STATION	61.59	01/23/2024
207058798494	544 LANSING ST	584.90	01/23/2024
207058798495	700 E. SHEPHERD ST.	163.65	01/23/2024
207058798500	1075 INDEPENDENCE BLVD	224.16	01/23/2024
207058798503	1305 S COCHRAN AVE	146.73	01/23/2024
207058798536	1216 S COCHRAN AVE	1,911.78	01/23/2024
207058798579	111 E LAWRENCE AVE	2,522.92	01/23/2024
207147345519	1227 S COCHRAN AVE	4,314.33	01/23/2024
207147352525	1005 PAINE DR	11,308.19	01/23/2024
TOTAL VENDOR CONSUMERS ENERGY		35,467.73	
VENDOR NAME: COUNTY JOURNAL THE			
271271	DPW LABORER	53.63	01/23/2024
270819	2024 CITY MEETING DATES	214.70	01/23/2024
271270	DPW LABORER	70.12	01/23/2024
271272	DPW LABORER	53.63	01/23/2024
270243	5 YEAR PARKS & RECREATION PLAN	109.10	01/23/2024
270818	2024 CITY MEETING DATES	214.70	01/23/2024
271268	DPW CHRISTMAS TREE PICK UP ADD	77.80	01/23/2024
271269	DPW LABORER	70.12	01/23/2024
TOTAL VENDOR COUNTY JOURNAL THE		863.80	
VENDOR NAME: CUSTOM TRUCK ONE SOURCE			
2023007119501	BUCKET TRUCK REPAIR	1,209.60	01/23/2024
TOTAL VENDOR CUSTOM TRUCK ONE SOURCE		1,209.60	
VENDOR NAME: DOUGLASS SAFETY SYSTEMS LLC			
IN1983931	SCBA REPAIR	195.00	01/23/2024
TOTAL VENDOR DOUGLASS SAFETY SYSTEMS LLC		195.00	
VENDOR NAME: DUBOIS COOPER ASSOCIATES INC			
1300810	PUMP REPAIR	438.00	01/23/2024
TOTAL VENDOR DUBOIS COOPER ASSOCIATES INC		438.00	
VENDOR NAME: EATON COUNTY OF			
2024-00000025	REFUND FOR PARCEL #23-200-047-000-032-00	2,109.12	01/23/2024
TOTAL VENDOR EATON COUNTY OF		2,109.12	
VENDOR NAME: EGANIX			
18809	WASTEWATER TREATMENT	2,170.00	01/23/2024
TOTAL VENDOR EGANIX		2,170.00	
VENDOR NAME: ELECTRICAL TERMINAL SERVICES			
1417349-00	RUBBER STRAPS (50)	170.23	01/23/2024

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INVOICE NUMBER	DESCRIPTION	AMOUNT	EXPECTED CHECK RUN
VENDOR NAME: ELECTRICAL TERMINAL SERVICES			
	TOTAL VENDOR ELECTRICAL TERMINAL SERVICES	170.23	
VENDOR NAME: ELHORN ENGINEERING COMPANY			
300268	PHOSPHATE, REPLACEMENT PUMP	5,595.00	01/23/2024
	TOTAL VENDOR ELHORN ENGINEERING COMPANY	5,595.00	
VENDOR NAME: FCI AUTOMATION			
00077034	PRESSURE WASHER FITTINGS	18.52	01/23/2024
	TOTAL VENDOR FCI AUTOMATION	18.52	
VENDOR NAME: FIRE DEPT TRAINING NETWORK			
32489	DEPARTMENT MEMBERSHIP	300.00	01/23/2024
	TOTAL VENDOR FIRE DEPT TRAINING NETWORK	300.00	
VENDOR NAME: FIRST ADVANTAGE LNS OCC HEALTH			
2503062312	PRE-EMPLOYMENT SCREENING	178.07	01/23/2024
	TOTAL VENDOR FIRST ADVANTAGE LNS OCC HEALTH	178.07	
VENDOR NAME: FLEET SERVICES INC.			
3220	DIAGNOSE AND REPAIR POWER SUPPLY TO ECM	754.02	01/23/2024
	TOTAL VENDOR FLEET SERVICES INC.	754.02	
VENDOR NAME: GALE BRIGGS, INC.			
M857	6A STONE	111.55	01/23/2024
M840	CRUSHED CONCRETE	78.52	01/23/2024
M833	CONCRETE	319.00	01/23/2024
	TOTAL VENDOR GALE BRIGGS, INC.	509.07	
VENDOR NAME: GRAINGER PRODUCTS			
9940518500	SUMP PUMP	919.40	01/23/2024
	TOTAL VENDOR GRAINGER PRODUCTS	919.40	
VENDOR NAME: H2O COMPLIANCE SERVICES INC			
00009121	CROSS CONNECTION CONTROL PROGRAM DEC 1 -	1,217.70	01/23/2024
	TOTAL VENDOR H2O COMPLIANCE SERVICES INC	1,217.70	
VENDOR NAME: HART INTERCIVIC			
094936	SERVICE AND MAINTENANCE RENEWAL 03.01.20	3,260.00	01/23/2024
	TOTAL VENDOR HART INTERCIVIC	3,260.00	
VENDOR NAME: HASSEL FREE /DPW-WWTP ACCT#010107			
CFSI-10045	ACCNT #010107 (DPW/WWTP) FUEL	1,688.00	01/23/2024
	TOTAL VENDOR HASSEL FREE /DPW-WWTP ACCT#010107	1,688.00	
VENDOR NAME: HASSEL FREE /FIRE ACCT #010109			
CFSI-10088	ACCOUNT # 010109 (FIRE) FUEL	420.67	01/23/2024
	TOTAL VENDOR HASSEL FREE /FIRE ACCT #010109	420.67	
VENDOR NAME: HOPKINS MECHANICAL SERVICES, LLC			
H23569	FALL PREVENTATIVE MAINTENANCE- REPLACED	1,235.00	01/23/2024
H23570	CITY HALL- FALL PREVENTATIVE MAINTENANCE	3,283.00	01/23/2024
H23591	HEAT EXCHANGER REBUILD	15,800.00	01/23/2024
H23497	PARTS AND REPAIR TO BOILER AT ARMORY	4,512.00	01/23/2024
	TOTAL VENDOR HOPKINS MECHANICAL SERVICES, LLC	24,830.00	
VENDOR NAME: INDEPENDENT BANK			
5867-12.13.2023	DECEMBER 2023	9,618.34	01/23/2024
	TOTAL VENDOR INDEPENDENT BANK	9,618.34	
VENDOR NAME: INTERNATIONAL ASSOCIATION FOR			
M24-C692041	2024 IAPE MEMBERSHIP	65.00	01/23/2024
01.11.2024	2024 IAPE MEMBERSHIP	65.00	01/23/2024
M24-29060	2024 IAPE MEMBERSHIP RENEWAL	65.00	01/23/2024
	TOTAL VENDOR INTERNATIONAL ASSOCIATION FOR	195.00	

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INVOICE NUMBER	DESCRIPTION	AMOUNT	EXPECTED CHECK RUN
VENDOR NAME: JACK DOHNEY COMPANIES, INC			
216487	QUICK RELEASE PIN, WASHERS	41.83	01/23/2024
TOTAL VENDOR JACK DOHNEY COMPANIES, INC		41.83	
VENDOR NAME: KENDALL ELECTRIC INC.			
S113469688.003C	REFUND BACK CREDIT ENTERED TWICE	772.50	01/23/2024
TOTAL VENDOR KENDALL ELECTRIC INC.		772.50	
VENDOR NAME: KENT COMMUNICATIONS INC			
330556	UTILITY BILLS	852.96	01/23/2024
TOTAL VENDOR KENT COMMUNICATIONS INC		852.96	
VENDOR NAME: KNIGHT WATCH, INC.			
INV050172	MONTHLY MONITORING	123.00	01/23/2024
INV050265	SECURE KEY RINGS (200)	1,409.40	01/23/2024
INV050256	ADDENDUM TO KEYLESS ENTRY PROJECT	1,940.57	01/23/2024
INV050460	REPLACE CAPACITIVE TOUCH KEYPAD	686.80	01/23/2024
TOTAL VENDOR KNIGHT WATCH, INC.		4,159.77	
VENDOR NAME: LANSING UNIFORM CO.			
102016-A	LONG SLEEVE PULLOVER UNIFORM SHIRT	189.95	01/23/2024
100329-A	UNIFORM PANTS	119.95	01/23/2024
102016-A.2	EMBROIDERED CPD HATS	209.70	01/23/2024
TOTAL VENDOR LANSING UNIFORM CO.		519.60	
VENDOR NAME: LEA'S AUTO BODY			
7841	OIL CHANGE 2023 CHEVY TAHOE	82.18	01/23/2024
TOTAL VENDOR LEA'S AUTO BODY		82.18	
VENDOR NAME: LEXISNEXIS RISK SOLUTIONS			
1275544-20231231	2023 DECEMBER PAYMENT	200.00	01/23/2024
TOTAL VENDOR LEXISNEXIS RISK SOLUTIONS		200.00	
VENDOR NAME: LOCALS IN BUSINESS, INC			
01.11.2024	FACILITY RENTAL, BROCHURES AND CARDS	150.00	01/23/2024
TOTAL VENDOR LOCALS IN BUSINESS, INC		150.00	
VENDOR NAME: LYNN PEAVEY COMPANY			
406435	EVIDENCE SUPPLIES	142.65	01/23/2024
TOTAL VENDOR LYNN PEAVEY COMPANY		142.65	
VENDOR NAME: MCGINTY, HITCH, PERSON, ANDE., P.C.			
01.15.2024	DECEMBER 2023	10,000.00	01/23/2024
TOTAL VENDOR MCGINTY, HITCH, PERSON, ANDE., P.C.		10,000.00	
VENDOR NAME: MICHIGAN NETWORK CONSULTANTS			
20230712-99	IT SERVICES 2ND HALF OF MONTH	3,175.00	01/23/2024
TOTAL VENDOR MICHIGAN NETWORK CONSULTANTS		3,175.00	
VENDOR NAME: MUNICIPAL SUPPLY COMPANY			
INV81557	3/4" COMPRESSION COUPLING	223.26	01/23/2024
TOTAL VENDOR MUNICIPAL SUPPLY COMPANY		223.26	
VENDOR NAME: NAPA MPEC			
260704	WINDSHIELD WASHER FLUID	26.94	01/23/2024
260573	MOTOR OIL	39.48	01/23/2024
260490	SPARK PLUG WIRE SET	47.39	01/23/2024
260106	STARTER	186.80	01/23/2024
TOTAL VENDOR NAPA MPEC		300.61	
VENDOR NAME: OUDBIER INSTRUMENT CO.			
10735	SLUDGE FLOW METER REPAIR	520.00	01/23/2024
TOTAL VENDOR OUDBIER INSTRUMENT CO.		520.00	
VENDOR NAME: PENN CARE, INC.			

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INVOICE NUMBER	DESCRIPTION	AMOUNT	EXPECTED CHECK RUN
VENDOR NAME: PENN CARE, INC. M102015.01	MEDICAL SUPPLIES	36.00	01/23/2024
TOTAL VENDOR PENN CARE, INC.		36.00	
VENDOR NAME: QUADIENT - POSTAGE 7900044417194903.	POSTAGE	508.58	01/23/2024
TOTAL VENDOR QUADIENT - POSTAGE		508.58	
VENDOR NAME: REBECCA COOPER 01.11.2024	REINBURSEMENT OF CAMP FRANCES RENTAL	120.00	01/23/2024
TOTAL VENDOR REBECCA COOPER		120.00	
VENDOR NAME: ROCHESTER CREATIONS 3980	EMBROIDERY ON UNIFORM SHIRTS	75.00	01/23/2024
TOTAL VENDOR ROCHESTER CREATIONS		75.00	
VENDOR NAME: ROGERS LLC ERIC 32150	5 OF 10 PAYMENTS FOR DDA SNOW REMOVAL	1,180.00	01/23/2024
TOTAL VENDOR ROGERS LLC ERIC		1,180.00	
VENDOR NAME: SHROYER TOWING P67015	TOW 2008 5 YRD DUMP TRUCK	325.00	01/23/2024
TOTAL VENDOR SHROYER TOWING		325.00	
VENDOR NAME: SOUTH CENTRAL MI WTR ASSOC. 01.16.2024	SCMWA TRAINING/MEETING	495.00	01/23/2024
TOTAL VENDOR SOUTH CENTRAL MI WTR ASSOC.		495.00	
VENDOR NAME: SPARROW OCCUPATIONAL HEALTH 00065196-00	PRE EMPLOYMENT SCREENING	142.00	01/23/2024
TOTAL VENDOR SPARROW OCCUPATIONAL HEALTH		142.00	
VENDOR NAME: STAPLES 3555376904	SPRAY FOR ELECTRONICS	50.37	01/23/2024
3555514886	COPYPAPER, 30Z WHITE PAPER CUPS	213.96	01/23/2024
TOTAL VENDOR STAPLES		264.33	
VENDOR NAME: SUPERFLEET MASTERCARD PROG. FB749-01.01.2024	POLICE FUEL	2,745.49	01/23/2024
TOTAL VENDOR SUPERFLEET MASTERCARD PROG.		2,745.49	
VENDOR NAME: THE RAPID GROUP, LLC 161578	SHRED CART	25.00	01/23/2024
TOTAL VENDOR THE RAPID GROUP, LLC		25.00	
VENDOR NAME: TRACE ANALYTICAL LABORATORIES 3120875	WATER ANALYSIS	107.00	01/23/2024
4010728	WATER TESTING	112.00	01/23/2024
TOTAL VENDOR TRACE ANALYTICAL LABORATORIES		219.00	
VENDOR NAME: VERIZON WIRELESS 9953170015	DEC 02 - JAN 01	1,300.66	01/23/2024
TOTAL VENDOR VERIZON WIRELESS		1,300.66	
VENDOR NAME: WALDRON FUELS 5887	FUEL	628.14	01/23/2024
TOTAL VENDOR WALDRON FUELS		628.14	
VENDOR NAME: WASTE MANAGEMENT- 8477634-1710-6	REFUSE PICKUP	1,319.53	01/23/2024
TOTAL VENDOR WASTE MANAGEMENT-		1,319.53	
VENDOR NAME: WEILER EXCAVATION LLC 2340	REPLACE WATER SERVICE AT 640 S SHELDON	1,994.00	01/23/2024

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INVOICE NUMBER	DESCRIPTION	AMOUNT	EXPECTED CHECK RUN
VENDOR NAME: WEILER EXCAVATION LLC			
	TOTAL VENDOR WEILER EXCAVATION LLC	1,994.00	
VENDOR NAME: WEX BANK			
93670172	NOVEMBER 2023 FUEL FOR CODE ENFORCEMENT	29.54	01/23/2024
92985835	FUEL FOR CODE ENFORCEMENT	37.26	01/23/2024
	TOTAL VENDOR WEX BANK	66.80	
VENDOR NAME: WINDEMULLER			
231222	SEC. SLUDGE PUMP	4,664.50	01/23/2024
	TOTAL VENDOR WINDEMULLER	4,664.50	
VENDOR NAME: WOW!BUSINESS			
020130258.12	12.11.2023 -01.10.2024	141.98	01/23/2024
	TOTAL VENDOR WOW!BUSINESS	141.98	
GRAND TOTAL:		172,790.14	

COMMERCIAL CREDIT CARD STATEMENT 2023

December, 2023

	DATE	VENDOR	DESCRIPTION	ACCOUNT #	AMOUNT	
Christiansen, K.	11/17/2023	State of MI EMS	K. Christensen - EMS License Renewal	206-336.000-960.000	\$ 25.00	✓
	11/17/2023	State of MI EMS	K. Christensen - Paramedic License Renewal	206-336.000-960.000	\$ 25.00	✓
			Subtotal		\$ 50.00	
Fullerton, T	11/17/2023	Meijer	Card Stock	206-336.000-900.000	\$ 20.12	✓
	11/26/2023	MFIS	Membership - D. Daily	206-336.000-960.000	\$ 41.50	✓
			Subtotal		\$ 61.62	
Griffith, M	11/21/2023	Walmart	Office Supplies / White Board Supplies	510-550.000-731.000	\$ 85.03	✓
	12/5/2023	Walmart	Office Supplies	510-550.000-731.000	\$ 38.26	✓
			Subtotal		\$ 123.29	
Brentar, P	11/15/2023	Elavon	service fee	101-301.000-731.000	\$ 0.27	✓
	11/15/2023	Secretary of State	Plate	101-301.000-731.000	\$ 13.00	✓
	11/16/2023	C&H Precision Weapon	Weapon Light Cleaner	101-301.000-731.000	\$ 41.78	✓
	11/15/2023	Easy ID Solution	ID Card - D. Stid	101-301.000-731.000	\$ 25.00	✓
	11/22/2023	Galls	Round Polyester Caps	101-301.000-815.000	\$ 64.30	✓
	11/21/2023	Axon	Taser Instructor x2	232-303.000-965.000	\$ 990.00	✓
	12/5/2023	IACP	Annual Membership Dues - Brentar	101-301.000-960.000	\$ 190.00	✓
	12/5/2023	Easy ID Solution	ID Card - S. Brooks	101-301.000-731.000	\$ 25.00	✓
	12/6/2023	Galls	Round Polyester Caps	101-301.000-815.000	\$ 64.32	✓
	12/9/2023	Shutterfly	2- 5x7 prints	101-301.000-731.000	\$ 7.78	✓
			Subtotal		\$ 1,421.45	
Bartlett, J	11/15/2023	48hourprint.com	Vinyl Banner - Parade	101-265.000-731.000	\$ 46.41	✓
			Subtotal		\$ 46.41	
Lapere, E	12/1/2023	Google	Gsuite - Monthly Subscription	666-228.000-810.000	\$ 983.97	✓
			Subtotal		\$ 983.97	
LaRocque, M.	11/16/2023	Michiganclerks.org	MAMC Institute Yr. 3	101-215.000-965.000	\$ 700.00	✓
	11/17/2023	MML	Newly Elected Official Class - Christensen	101-101.000-965.000	\$ 125.00	✓
	11/27/2024	Fairfield Inn	Master Academy Class Hotel	101-215.000-965.000	\$ 302.40	✓
			Subtotal		\$ 1,127.40	
Gilson, A	12/11/2023	MI Prof Licensing	Yearly dues	101-441.000-960.000	\$ 80.00	✓
			Subtotal		\$ 80.00	
Myrkle, B	11/14/2023	Syn-Tech Systems	Tech support for repair AP fuel system card reader	295-595.000-734.000	\$ 193.00	✓
	11/13/2023	Limas Coffee		101-703.000-731.000	\$ 16.91	✓
	11/16/2023	Oscar W Larson Comp	Fuel Master Service Call	295-595.000-734.000	\$ 331.50	✓
	11/21/2023	Syn-Tech Systems	Parts for repair AP fuel system card reader	295-595.000-734.000	\$ 2,076.79	✓
			Subtotal		\$ 2,618.20	
Perry, S	11/28/2023	TMI Compressed Air	Supernate Blower replacement	510-566.000-731.000	\$ 3,106.00	✓
			Subtotal		\$ 3,106.00	
			Total		\$ 9,618.34	



Mary LaRocque <mlarocque@charlottemi.org>

Re: Claims

1 message

Jon Bartlett <JBartlett@charlottemi.org>

Fri, Jan 19, 2024 at 2:27 PM

To: Joseph Chin Jr <jchin@charlottemi.org>, Tim Lewis <tlewis@charlottemi.org>, Michael Duweck <mduweck@charlottemi.org>, Anthony Rodriguez <arodriguez@charlottemi.org>, Curtis Scott <cscott@charlottemi.org>, "Jeffrey A. Christensen" <jchristensen@charlottemi.org>, Kevin Fullerton <KFullerton@charlottemi.org>, Mary LaRocque <mlarocque@charlottemi.org>, Paul Brentar <PBrentar@charlottemi.org>

Councilperson Chin,

Please find attached invoices pursuant to your request concerning the 1/22/2024 Claims payable report. Also attached is the Council Report from Amy Gilson concerning the invoice from Hopkins Mechanical.

I hope this answers your questions, but if not, please let me know.

I will be leaving this afternoon for a doctor's appt. and will respond to any additional questions on Monday.

Jon B. Bartlett CGFM (retired)
Finance Director/Treasurer
City of Charlotte
jbartlett@charlottemi.org
517-543-8875

On Fri, Jan 19, 2024 at 1:26 PM Joseph Chin Jr <jchin@charlottemi.org> wrote:

Would like a copy of Hitch invoice & Weiler excavation.

Please explain the \$15,900 payment for Hopkins. Bid, sole source, emergency? Approved by Council?

Thank you.

Joseph Chin Jr.
jchin@charlottemi.org
517-449-2338

4 attachments

Hitch-Revore December 1-23-2024.pdf
261K



Weiler Excavating 1-23-2024.pdf
91K



Hopkins Mechanical 1-23-2024.pdf
56K



Staff Report-Heat Exchanger Cleaning and Tube Replacement.pdf
144K



Memo

To: City Council
From: Bryan Myrkle, Community Development Director
Date: January 17, 2024
Re: MDOT Contract No. 2023-0751 - AWOS

Background

The City of Charlotte, in cooperation with the Michigan Department of Transportation, maintains an Automated Weather Observation Station at Fitch H. Beach Municipal Airport. This is a sophisticated real-time weather station that provides up-to-the-minute weather data for pilots using Beach Airport.

The AWOS is a key part of the safety infrastructure of the airport. Maintenance on the system is performed by MDOT, with quarterly payments made to MDOT for this service. The payments are \$550 per quarter.

Unlike most other airport infrastructure, the AWOS data is useful to the general public, as well as airport users. Data from this station is fed into the National Weather Service database and is used by all commercial weather services. If you have a weather app on your phone, for example, the Charlotte weather data you view is being produced by the AWOS at Beach Airport. While there are other weather stations in our area that also produce data, many apps allow you to view specific stations. If you enter our unique 3-letter airport identifier ('FPK') into your preferred weather app, it will most likely show you this specific weather data. You can also access the weather data by phone by calling (517) 543-2299.

Financial Impact

Approval of this contract will continue the AWOS agreement with MDOT at a cost of \$550 quarterly, as well as \$10 annually (lease of equipment), as well as occasional, but infrequent, charges for equipment upgrades as is sometimes necessary.

Recommendation

Approve MDOT Contract No. 2023-0751.

CITY OF CHARLOTTE RESOLUTION NO. 2024-01
A RESOLUTION TO AUTHORIZE SIGNATORIES FOR
MDOT CONTRACT 2023-0751

WHEREAS, the City of Charlotte enters into contracts, grants and certifications through Federal and State programs, and

WHEREAS, Mayor Tim Lewis and City Clerk Mary LaRocque have the authority to execute airport sponsor contracts between the City of Charlotte and the State of Michigan Department of Transportation, Office of Aeronautics; and

WHEREAS, if the designated signer changes, the City of Charlotte will contact the State of Michigan Department of Transportation, Office of Aeronautics with the changes.

THEREFORE, BE IT RESOLVED, that Mayor Tim Lewis and City Clerk Mary LaRocque, be authorized and directed to execute airport sponsor contracts with the State of Michigan Department of Transportation, Office of Aeronautics on behalf of the City of Charlotte.

The foregoing resolution was presented by _____ and supported by _____ for approval.
Carried; Yea ; Nay ; Absent

CERTIFICATION

I, Mary LaRocque, City Clerk for the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Charlotte during its regular meeting held on January 22, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 P.A. 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Mary LaRocque, City Clerk

MICHIGAN DEPARTMENT OF TRANSPORTATION

CITY OF CHARLOTTE

CONTRACT

This Contract is made and entered into between the Michigan Department of Transportation (MDOT) and the City of Charlotte (AGENCY) for the purpose of setting forth the obligations and intent of MDOT and the AGENCY as they pertain to the lease, operation, and maintenance of a Weather Observation and Data Dissemination System (SYSTEM) at the Fitch H. Beach Municipal Airport in Charlotte, Michigan, to enhance aviation safety and efficiency.

Recital:

The SYSTEM is made up of three components or subsystems, commonly known as (a) the Automated Weather Observation System (AWOS), (b) a system to collect the AWOS data for national dissemination (Data Collection System), and (c) a Weather Briefing System; and

The AWOS is owned by MDOT and leased to the AGENCY in accordance with the terms of this Contract.

The parties agree that:

THE AGENCY WILL:

1. Retain ownership of all components of the Weather Briefing System but not the Data Collection System or the AWOS and its ancillary components.
2. Continue to provide the following:
 - a. For the AWOS component:
 - i. A suitable location within the airport's boundaries that meets the installation requirements of the current version of Federal Aviation Administration (FAA) Order 6560.20.
 - ii. A location within the terminal building for the AWOS data display. Access by pilots to this location will be available at least during normal business hours and preferably 24 hours a day.
 - b. For the Data Collection System component:

- i. A location within the terminal building for the computer equipment.
 - ii. One Dynamic Host Configuration Protocol (DHCP) or static internet protocol (static IP) wired internet access port for data dissemination traffic and remote maintenance monitoring. If suitable service cannot be offered, the State of Michigan may provide suitable broadband service for an additional fee.
 - c. For the Weather Briefing System component:
 - i. All necessary hardware, software, and internet service to allow access to the secure website of the weather briefing service provider for an additional fee; or
 - ii. All necessary hardware, software, and internet service to allow access to the FAA's aviationweather.gov website; or
 - iii. Public internet access available within the terminal building, publicly displayed, and available 24 hours a day with documents/posters of free apps and internet tools available for pre-flight planning purposes; and
 - iv. A location within the terminal building for the computer hardware that is available to pilots during the terminal building's normal business hours.
- 3. Provide one local telephone line and electrical power in accordance with the following:
 - a. The telephone line must be a single party line dedicated to the AWOS component.
 - b. Electrical power requirements:
 - i. 240V, 60Hz, 15 amps, or greater circuit dedicated to the AWOS component.
 - ii. 120V, 60Hz, 15 amps, or greater circuit for computer hardware provided by the AGENCY for the Weather Briefing System component and Data Collection System component.
 - iii. Pumps, motors, and similar units must be on a separate circuit.
- 4. Not charge users for direct or telephone dial-up access to the AWOS, public internet access, or use of the computer provided by the AGENCY for access to the selected website for the weather briefing service (provider service or aviationweather.gov).

5. Provide MDOT, its maintenance representative, and/or the Data Collection System service provider (Provider) with access to the SYSTEM upon advance notice for maintenance and for installation, if necessary.
6. Pay one hundred percent (100%) of the operational costs for electrical power usage, the telephone line, and internet service. These costs cannot be applied as credit toward the AGENCY's fifty percent (50%) share of the maintenance costs and service charges.
7. Pay MDOT fifty percent (50%) of the maintenance costs and SYSTEM service charges incurred by MDOT, including administrative costs and costs of scheduled and unscheduled work performed under this Contract, upon being invoiced by MDOT. (See Attachment 1 for AWOS maintenance costs that could be incurred by MDOT.) Maintenance costs incurred by the AGENCY will not be included in the total costs incurred by MDOT, nor will they be applied as credit toward the AGENCY's fifty percent (50%) share of the maintenance costs and service charges.
8. Pay one hundred percent (100%) of the costs to repair any damage to the SYSTEM caused by the AGENCY, its workforce, or any subconsultant hired by the AGENCY. If MDOT conducts these repairs, the AGENCY will be invoiced for one hundred percent (100%) of the costs. The AGENCY must pay MDOT directly for reimbursement of these repair costs and may file a claim with its insurance company for reimbursement. (See Section 12 below.)
9. Pay one hundred percent (100%) of the costs to repair damaged underground AWOS cables. If MDOT conducts these repairs, the AGENCY will be invoiced for one hundred percent (100%) of the costs. The AGENCY must pay MDOT directly for reimbursement of these repair costs and may file a claim with its insurance company for reimbursement. (See Section 12 below.) The AGENCY will not be liable for any costs for repairs to any AWOS cable damaged by MDOT.
10. Perform at its sole expense the following maintenance activities:
 - a. Keep the area within one hundred (100) feet of the AWOS mowed to a height not to exceed ten (10) inches.
 - b. Protect the integrity of any underground cables by preventing any trenching, plowing, grading, or tilling over them.
 - c. Protect the area within one thousand (1,000) feet of the AWOS wind sensors by preventing any construction, preventing the storage of large aircraft, clearing those trees identified by MDOT, and controlling the growth of all trees and vegetation in the area, including preventing the growth of any vegetation within the stone pad area around the AWOS and removing any vegetation that grows within this pad.

- d. Provide assistance to MDOT, the Provider, and the weather briefing service provider for minor troubleshooting, such as checking telephone circuits for dial tone, verifying internet connectivity, making visual inspections of sensors and external wiring, resetting circuit breakers and equipment, making display and equipment checks, replacing units, and resolving telecommunication/internet connection issues.
 - e. Clear snow to allow access to the AWOS, as necessary.
11. Not modify the SYSTEM in any way without the express written consent of MDOT, the FAA, and/or the Provider.
12. The AGENCY or its operators and vendors will maintain, for the duration of this Contract, insurance of the types and amounts provided herein with insurance companies authorized to do business in the State of Michigan. Such insurance will cover all operations under this Contract. The AGENCY will furnish MDOT with (a) certificate(s) of insurance in a form satisfactory to MDOT. The certificate(s) will provide that the policies will not be changed or cancelled until thirty (30) days written notice of change or cancellation is given to MDOT. In the event that a written notice of material change or cancellation is given, MDOT may, at its option, terminate this Contract. The State of Michigan and its departments, agents, boards, commissions, and all employees thereof will be named as additional insureds on all liability policies relating to the providing of services under this Contract.
- a. Workers' Compensation Insurance providing coverage consistent with the workers' compensation statutes and rules for the State of Michigan. Employers' Liability Insurance with minimum limits of Three Hundred Thousand Dollars (\$300,000.00) per occurrence will be provided.
 - b. Comprehensive General Liability Insurance providing limits of Three Hundred Thousand Dollars (\$300,000.00) per occurrence and Five Hundred Thousand Dollars (\$500,000.00) aggregate will be provided. Property damage limits of at least One Hundred Thousand Dollars (\$100,000.00) will be included. A combined single limit policy of Three Hundred Thousand Dollars (\$300,000.00) per occurrence and Five Hundred Thousand Dollars (\$500,000.00) aggregate may be utilized. Coverage will include minimum personal injury protection and contractual liability.
 - c. Property Insurance providing replacement cost coverage for the systems, including all cabling, that are a part of this Contract. Coverage will be in the amount of One Hundred Seventy-Five Thousand Dollars (\$175,000.00) per occurrence.
13. Allow MDOT to review all new construction plans for compliance with current AWOS siting standards as set forth in the latest version of FAA Order 6560.20.

14. Comply with any and all federal, state, and local statutes, ordinances, and regulations and obtain all permits that are applicable to the entry into and the performance of this Contract.

MDOT WILL:

15. Arrange with the Provider for the installation of the Data Collection System, if necessary.
16. Make arrangements with the weather briefing service provider for access to its secure website, if necessary.
17. Retain ownership of the AWOS and ancillary components.
18. Lease the AWOS to the AGENCY for the life of this Contract. MDOT will invoice the AGENCY a fixed cost of Ten Dollars (\$10.00) per year.
19. Install the AWOS, its ancillary components, and the Data Collection System on the airport property at the location(s) selected in accordance with the provisions of Sections 2(a)(i) and 2(b)(i), respectively.
20. Pay all invoices associated with the continued operation and maintenance of the SYSTEM except the invoices for electrical power, the telephone line, and internet service.
21. Bill the AGENCY at least on an annual basis or more frequently for the following:
 - a. For fifty percent (50%) of the service charges and maintenance costs incurred by MDOT for providing management of the SYSTEM and the entire weather network and for conducting scheduled and unscheduled maintenance of the AWOS. (See Attachment 1 for AWOS maintenance costs that could be incurred by MDOT.)
 - b. For one hundred percent (100%) of the costs incurred by MDOT for repairing damage to the SYSTEM caused by the AGENCY, its workforce, and/or any subconsultant of the AGENCY. MDOT will not invoice the AGENCY for costs incurred to repair any SYSTEM component damaged by MDOT. Components that are damaged during normal maintenance practices will be invoiced in accordance with subsection (a) above, as applicable.
 - c. For one hundred percent (100%) of the costs incurred by MDOT for repairing damaged AWOS cables. MDOT will not bill the AGENCY for costs incurred to repair any AWOS cables damaged by MDOT.

22. Perform the FAA-required scheduled and unscheduled maintenance of the AWOS. MDOT will provide the FAA Form 6030-1 logbook for entry of all maintenance activities.
23. Replace defective boards and components with serviceable spare items from MDOT's inventory of spare items. In addition, MDOT will make necessary arrangements for the purchase of replacement items or for factory repairs when necessary and will pay the factory for those purchases and repairs and for shipping. MDOT will bill the AGENCY for these costs in accordance with Section 21 above.
24. Provide the AGENCY with advance notice of intent to perform scheduled and unscheduled maintenance to allow satisfactory arrangements to be made for access to the SYSTEM.
25. Conduct regular inspections of the siting criteria defined area around the AWOS. MDOT will report any penetrations that may require mitigation promptly to the Airport Manager for mitigation.
26. Train AGENCY personnel on proper procedures for conducting preventative maintenance and cleaning tasks as required for satisfactory AWOS operations.
27. Act as the AGENCY's representative regarding compliance with FAA rules, regulations, advisory circulars, and directives pertaining to the maintenance and operation of the AWOS.
28. Act as the AGENCY's representative regarding compliance with Federal Communications Commission (FCC) rules and regulations, including modification and renewal of the FCC license for the AWOS transmitter.
29. Discontinue the AWOS operation, AWOS lease, data collection service, and/or weather briefing service and remove the associated components in the event of the following:
 - a. The AGENCY does not comply with the provisions of this Contract; or
 - b. The AGENCY no longer wishes to participate in the program.

GENERAL CONDITIONS:

30. The Provider will retain ownership of the Data Collection System.
31. The AGENCY (hereinafter in Appendix A referred to as the "contractor") will comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Contract.

32. In accordance with 1980 PA 278, MCL 423.321 *et seq.*, the AGENCY, in performance of this Contract, will not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) occasions involving different violations during the preceding seven (7) years for failure to correct unfair labor practices, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 USC 158. MDOT may void this Contract if the name of the AGENCY or the name of a subcontractor, manufacturer, or supplier utilized by the AGENCY in the performance of this Contract subsequently appears in the register during the performance period of this Contract.
33. In addition to the protection afforded by any policy of insurance, the AGENCY agrees to indemnify, defend, and save harmless the State of Michigan, the Michigan State Transportation Commission, the Michigan Aeronautics Commission, MDOT, the FAA, and all officers, agents, and employees thereof:
- a. From any and all claims by persons, firms, or corporations for labor, services, materials, or supplies provided to the CONSULTANT in connection with the CONSULTANT's performance of this Contract; and
 - b. From any and all claims for injuries to or death of any and all persons, for loss of or damage to property, for environmental damage, degradation, and response and cleanup costs, and for attorney fees and related costs arising out of, under, or by reason of the CONSULTANT's performance of the services under this Contract, except claims resulting from the sole negligence or willful acts or omissions of said indemnitee, its agents, or its employees.

MDOT will not be subject to any obligations or liabilities by contractors of the AGENCY or their subcontractors or any other person not a party to this Contract without its specific consent and notwithstanding its concurrence with or approval of the award of any contract or subcontract or the solicitation thereof.

It is expressly understood and agreed that the CONSULTANT will take no action or conduct that arises either directly or indirectly out of its obligations, responsibilities, and duties under this Contract that results in claims being asserted against or judgments being imposed against the State of Michigan, the Michigan State Transportation Commission, the Michigan Aeronautics Commission, MDOT, and/or the FAA, as applicable.

In the event that the same occurs, it will be considered as a breach of this Contract, thereby giving the State of Michigan, the Michigan State Transportation Commission, the Michigan Aeronautics Commission, MDOT, and/or the FAA, as applicable, a right to seek and obtain any necessary relief or remedy, including, but not limited to, a judgment for money damages.

34. With regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract, the AGENCY hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT.

The AGENCY shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT as a third-party beneficiary.

The AGENCY shall notify MDOT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract may have occurred or is threatened to occur. The AGENCY shall also notify MDOT if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract.

35. Either party may terminate this Contract upon sixty (60) days written notice to the other party.
36. The parties agree that this Contract constitutes the entire contract between the parties and supersedes any and all prior contracts or oral understandings.
37. This Contract will be in effect from the date of award through ten (10) years, unless it is terminated by either party in accordance with Section 35.

38. This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the AGENCY and MDOT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective representative(s) of the AGENCY, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

CITY OF CHARLOTTE

By: _____
Authorized Signer

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: Department Director
Approved as to Legal Form
10-16-23 J.S.

The logo for the Michigan Department of Transportation (MDOT) is displayed in the background. It features a green outline of the state of Michigan on the left, with the letters "MDOT" in a large, blue, serif font to its right. Below "MDOT", the words "Michigan Department of Transportation" are written in a smaller, green, sans-serif font.

ATTACHMENT 1

Items Included in AWOS Maintenance Expenses That Could Be Incurred by MDOT

Scheduled Maintenance

- Inspections** FAA-required annual and two tri-annual inspections in accordance with the FAA-approved AWOS Manufacturer's Logbook. Expenses include labor and travel.
- Preventative** May include, but is not limited to, such items as testing and servicing of uninterruptible power supply (UPS) and batteries, cleaning aspirator fan and tube, measuring processor and ceilometer battery levels, overall cleaning and checking condition of all components. Expenses may include labor, travel, and materials.

Unscheduled Maintenance

- Outages** Includes troubleshooting and repairs and may include replacement of defective components with MDOT serviceable spares. May also include the costs to repair defective items by outside facilities and/or the purchase of new replacement items. Expenses include labor, travel, materials, outside vendor repairs and purchases, and shipping.

Administration

Involves a share of the oversight of the entire weather network, and includes activities that are not location-specific but are general in nature to all locations. Expenses include, but are not limited to, contract administration and compliance, system monitoring, calibration and repair of required test equipment and standards, items and supplies purchased that will be used for all locations, and time spent to arrange and coordinate inspection schedules with the FAA and to review Miss Dig tickets.

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011



Memo

To: City Council
From: Bryan Myrkle, Community Development Director
Date: January 17, 2024
Re: Sole Source request – TIF Planning Services

Background

The City of Charlotte present need to procure professional planning services in relation to its Tax Increment Financing districts, specifically the Downtown Development Authority, Local Development Finance Authority and Brownfield Redevelopment Authority.

Several years ago, the State of Michigan adopted new regulations that allow local Tax Increment Financing districts to be combined and administered as single entities under a single board. Previously, each district was administered independently by separate boards. Separate TIF boards may function very well in larger communities with more activity. However, in a smaller community like Charlotte, there is much less activity and these boards have very little to on a month-to-month basis, and in some cases may only need to meet once or twice a year. This makes it difficult to keep board members engaged and interested in serving. In the case of the LDFA and BRA, these boards have not been populated locally in several years, and the DDA has had trouble maintaining a quorum. I believe this is because the level of activity is quite low.

Many communities have determined that a better arrangement is to combine these boards into one, and have it serve as an overall economic development board. In a town the size of Charlotte, there is no reason to think that someone with an interest in a downtown business, for example, wouldn't also have an interest in what happens elsewhere in the City, such as the industrial park. Likewise, a person with an interest in one of our manufacturing businesses might have a similar interest in what happens downtown.

The City of Charlotte has contemplated making this change for a few years, and now would be a particularly good time to implement it. The reason is because the City's Downtown Development & Financing Plan has expired and needs to be renewed if the DDA is to move forward. This will require the services of a professional planner with TIF experience. This person or firm would be tasked with evaluating and recommending a strategy for re-organizing our TIF districts and boards into a single entity, and renewing finance and development plan documents as necessary. Their recommendations might also include making changes to the district boundaries and forms to best serve our community needs.

I am requesting that the City Council consider an amendment to our existing contract with the planning firm Beckett & Raeder to perform this work. They are the firm engaged with the City now to update our Master Plan and Zoning Code. The firm also has extensive experience in the realm of TIF planning. Because they are already working with the City of Charlotte and are engaged in information gathering,

surveying, mapping and related planning activities, I believe they would be the best fit for this task. Beckett & Raeder has also just been through a competitive selection process with the City this past summer and were selected over several competing firms. If the City were to go through a repeat of this process for this work, it would likely attract the interest of the same firms and yield similar results.

My understanding of the City's purchasing policy is that staff needs to seek City Council authorization first, before getting a quote or estimate for this work from the firm preferred for the work. If City Council approves, I would work with Beckett & Raeder to develop a scope of work and a proposed contract amendment for your review.

There were \$10,000 allocated in this year's DDA budget for planning services related to this project, however I am not certain whether that would be enough to cover the entire project. Furthermore, DDA funds are very limited, and because this project would involve all of the City's TIF districts, I will likely recommend using LDFA funds to pay for this work, if authorized by Council.

Recommendation

Authorize staff to secure a proposed contract amendment with Beckett & Raeder for TIF planning services, for future consideration by City Council.



Memo

To: City Council
From: Bryan Myrkle, Community Development Director
Date: January 17, 2024
Re: Sole Source request – Combs Park engineering services

Background

Despite the recent sale of a large portion of property within the Phase II Combs Industrial Park area to Charlotte Anodizing, there remains a decent amount of developable property available. Approximately 14 acres north of a proposed Parkland Drive roadway extension and approximately 11 acres east of where that roadway extension would end.

There are currently three potential buyers interested in these areas, one being Eric Rogers LLC that we discussed last summer. Should all three sales come to fruition, they would take all of the remaining available property.

The extension of Parkland Drive to the east has been a recognized need in order to provide access to these sites. KEBS Inc., Surveying and Engineering of Haslett previously engineered this extension several years ago, but it was not constructed at the time.

I am requesting that Council authorize me to secure a proposal from KEBS to update the roadway extension plans, development cost estimates and renew the required permitting in preparation to bid the job in one or two phases. Depending on feasibility, the first phase of the project could be construction of a gravel roadbed that would be used to access the site during the construction phases of these projects, and then follow that with a finished paved surface once construction is complete.

One of the potential buyers is a manufacturer who has been looking for property in or near Charlotte for several years. They would purchase the largest share of the property, and would like to have a new facility up-and-running in 2025, so time is of the essence.

I believe it would be appropriate to work with KEBS from the start because they have already done the existing work on this project and it would only have to be updated. They were the low bidder on this project at that time. This would be much faster and cheaper than asking another firm to update that work.

The funds to pay for these engineering costs would come from the LDFA account, as those funds exist primarily for the future development of Combs Park. Similarly, the costs associated with constructing the roadway extension would also come from the LDFA. There is approximately \$1,160,000 in that account for use on Combs Park development.

Recommendation

Authorize staff to secure a proposal from KEBS Inc. to update previous engineering work related to a roadway extension with Combs Park for future consideration by Council.



Memo

To: Honorable Mayor Lewis; City Council
From: Mary LaRocque, City Clerk
Date: January 19, 2024
Re: Upgrade to the City's phone system

Background

I am writing to bring to your attention a significant development related to the 2023 City Council Priorities, specifically the establishment of a communication plan. An upgrade to our city's outdated phone system was identified as a key component.

Under the direction of the former City Manager, Erin LaPere, Mr. Ron Kramer from Michigan Network Consultants, our trusted IT support partner, was tasked with researching phone service providers and obtaining quotes from qualified vendors that meet the needs of our organization. After careful consideration, he has presented a recommendation for BSB Communications that aligns with the city's objectives. The quotes are included as attachments in your Friday email with the link to this meeting.

Furthermore, the city administration had the opportunity to attend a demonstration and preview of the phones and services offered by BSB Communications. Following this session, we are pleased to report our satisfaction with the comprehensive offerings provided.

Recommendation

In light of the above, it is recommended to proceed with the approval of the recommended phone service and direct city administration to initiate the implementation of the new system.

Financial Impacts

One-time charge: \$17,448.85
Monthly charges: \$1,334.14

It is reported that \$12,000 was budgeted in the 23/24 FY for phone upgrades, it is suggested to make a budget amendment to increase IT fund expense account 666-228.000-975 - Capital Outlay by \$5,500.00 from the IT fund balance

Suggested Motion

To approve the BSB Communications phone services contract, totaling \$17,448.85, with monthly charges amounting to \$1,334.14 and to increase account 666-228.000-975 - Capital Outlay by \$5,500.00 from the IT fund balance



Network Design, Service & Personalized Consultation

Michigan Network Consultants Consultants On Call, LLC

6294 Haag Rd
Lansing, Mi 48911

P: 517-325-3381 / 517-749-5539

E: helpdesk@4coc.com

W: www.MichiganNetworkConsultants.com

My choice would be BSB. They are our current provider of phones. They have provided great support to this point with what we have had to deal with. Phones were handled by Christine Mossner until she left, when it was handed over to Michigan Network Consultants/Ron Kramer. Until 2019 there were never any updates and/or security enhancements to evolve with the world. The system we were sold 15 years ago is just out of date and does not allow us to update/change things like phone trees, VMs, etc

The current amount of phones around the city are 74 phones. We have cut the amount to 60 needed phones

We did budget \$12,000 current 23/24 Year for phones.

With that being said we were tasked with Erin to provide some options for phones. Here are a list of the companies, the estimated costs.

Preferred Vendor: BSB (Current Hardware vendor, we purchased Mitel through State of Michigan Contract 15+ years ago)

Quote: \$17,448.85 - Installation Training. Hardware Purchase (Ontime Fee)

(\$13,500 of above is onsite Labor and Installation, the rest is hardware purchase, lights speakers, cordless handsets)

\$1,334.14 - Phone Service & Support (Monthly Fee), 60 month contract (Moving ACD SIP/Dialtone, drops this to basically \$1100 a month)

Complete Cloud Based PBX Phone System with Monitoring, Cell Phone Apps, Logging, Meeting, Texting, Email Transcription among other things, There is a flyer from BSB with full product abilities

Pros: Longstanding relationship with them, They provide great service, always follow up.

Cons: not the cheapest

ACD, Current Phone Service Provider (SIP Line/Dialtone)

Currently we are Paying \$250 of our Current ACD SIP/Dialtone will move to the vendor we choose here

Quote: \$1,469.52 (Monthly), 60 month contract

\$15,000 Ontime Purchase for Hardware (Phones, Lights, Fax & ATA Devices)

Pros: Local Provider, we have history with them, our internet is through them, Fiber at City Hall & WWTP

Cons: No Installation, Would be responsibility of IT, Service is not always the best option on phones. I have other people that have used them, not always the easiest to work with. No reporting or monitoring of calls.

FreeVoice (New Provider) (Freevoiceusa.com)

Quote: \$550 Month (Dialtone, Cost for Phone Numbers, Usage)



Network Design, Service & Personalized Consultation

**Michigan Network Consultants
Consultants On Call, LLC**

6294 Haag Rd
Lansing, Mi 48911

P: 517-325-3381 / 517-749-5539

E: helpdesk@4coc.com

W: www.MichiganNetworkConsultants.com

\$100 a month for just dialtone

\$200 for 50 Phone numbers (DID)

\$250 a month estimated costs for usage.

\$15,000 Onetime Purchase for Hardware (Phones, Lights, Fax & ATA Devices)

From Vendor: Our standard 100 user & line PBX server \$99, Phone numbers \$4ea
calling minutes \$0.019

Pros: Cost

Cons: No Installation, Would be responsibility of IT, Have some customers with FreeVoice, they are in California, not all ways the easiest to get service. No Reporting or call flow monitoring

There is no documentation for Freevoice other than their Website, which is attached
