



PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, November 06, 2023

Interested persons can participate in-person or via Zoom
Connect to Zoom from your computer, tablet, or smartphone
Website: <https://us02web.zoom.us/j/86440857047>
One tap mobile: +16465588656,,86440857047#
Telephone: (312) 626-6799 Webinar ID: 864 4085 7047

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation – Fr. Dwight Ezop - St. Mary’s Catholic Church**
- 4. Pledge of Allegiance**
- 5. Approval of Minutes**
 - a. October 16, 2023 Regular Council Meeting
 - b. October 30, 2023 Special Council Meeting
- 6. Absence of Council Members**
- 7. Public Comment - Limit presentation to five (5) minutes**
- 8. Approval of Agenda**
- 9. Special Presentation**
 - a. In recognition of Honorable Mayor Armitage
- 10. Communications and Committee Reports**
 - a. City Attorney Report
 - b. Sidewalk Snow Removal Memo
 - c. Councilmember Committee Reports
- 11. Consent Agenda**
 - a. Approval of Claims and Expenditures totaling \$959,914.22
 - b. Discuss canceling the November 15th Workshop meeting

12. Business Agenda

- a. Approval of the purchase of SCBAs through West Shore Fire with funds received through the Assistance to Firefighters Grant.

13. Public Comment

14. Mayor and Council Comments

15. Adjourn

~Mary LaRocque, City Clerk

ADDRESSING THE CITY COUNCIL

*Comments shall be made only during times set aside for that purpose.
Each citizen may speak for up to 5 minutes during each public hearing and comments period.
Comments made during public hearings shall be relevant to the subject of the public hearing.
Comments shall be made from the podium unless otherwise directed by the Mayor.
Comments shall be directed to the Mayor and Council members.
Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.
Speakers shall refrain from using vulgarity, hate speech or "fighting words."*

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting
October 16, 2023

CALL TO ORDER:

By Mayor Armitage on Monday October 16, 2023, 7:00 p.m.

ROLL CALL:

Mayor Armitage, Mayor, Council members Chin, Rodriguez, Duweck and Dyer. Van Langevelde was absent. A quorum was met.

City staff in attendance; Interim City Manager Bell (Via ZOOM – Austin, Texas), City Clerk LaRocque and in the audience, DPW Director Gilson and Fire Chief Christiansen

INVOCATION:

Andy Shaver – Real Life Church (absent)

PLEDGE OF ALLEGIANCE:

Led by Armitage

APPROVAL OF MINUTES:

- a. October 02, 2023 Regular Council Meeting Minutes
- b. October 11, 2023 Special Council Meeting Minutes

Motion by Van Langevelde supported by Dyer to approve the October 02 and 11, 2023 meeting minutes. Carried; Yea 6; Nay 0; Absent 1

ABSENCE OF COUNCIL MEMBERS:

Motion by Duweck supported by Van Langevelde to excuse Mayor Pro-Tem Weissenborn. Carried; Yea 6, Nay 0, Absent 1

PUBLIC COMMENT:

No Comment

APPROVAL OF AGENDA:

Armitage requested changing “Discussion” to “Consider” regarding business agenda item for Eaton Area EMS

Motion by Dyer supported by Van Langevelde to approve the meeting agenda with the noted change. Carried; Yea 6; Nay 0; Absent 1

COMMUNICATIONS AND COMMITTEE REPORTS:

- a. Interim City Manager Report

Council appreciates the departmental reports being added

- b. CPD September, 2023 Report
- c. Councilmember Committee Reports

Van Langevelde – Parks Board – 250 people participated in the park’s survey with most submissions listing improvements to the existing parks. As this was her last Parks Board meeting as a councilmember, she extended her appreciation to all and enjoyed her time working on the board.

CONSENT AGENDA:

- a. ~~Approval of Claims and Expenditures totaling \$435,514.53~~ moved to business per Chin
- b. Appoint Interim City Manager Troy bell to the Master Plan Steering Committee replacing Erin LaPere
- c. Approval of Eaton County Parks Community Grant application
- d. ~~Approval of water Meter Remote Reader Purchase~~ moved to business per Chin

Motion by Dyer supported by Van Langevelde to approve Consent agenda items b and c. Carried; Yea 6; Nay 0; Absent 1

BUSINESS AGENDA:

- a. Approval of claims and expenditures totaling \$435,514.53

Motion by Van Langevelde supported by Dyer to approve claims and expenditures. Carried by roll call vote; Yea 6; Nay 0; Absent 1

- b. Approval of Water Meter Remote Reader Purchase

Motion by Dyer supported by Van Langevelde to approve purchase of water meter remote reader. Carried; Yea 6; Nay 0; Absent 1

- c. Approval of Resolution 2023-47 to authorize a contract with MDOT for additional work on the I-69BL bridge replacement project

Motion by Chin supported by Van Langevelde to approve Resolution 2023-47. Carried; Yea 6; Nay 0; Absent 1

- d. Approval of Purchasing Manual Policy update

Motion by Chin supported by Duweck to approve update to Purchasing Manual Policy. Carried; Yea 6; Nay 0; Absent 1

- e. Approval of Contract with Prein & Neuhoﬀ for Design Services

Motion by Dyer supported by Duweck to approve contract with Prein & Neuhoﬀ for design services. Carried; Yea 6; Nay 0; Absent 1

- f. Approval of Prein & Neuhoﬀ Design agreement for obstruction removal

Motion by Dyer supported by Duweck to approve the Prein & Neuhoﬀ Design agreement for obstruction removal. Carried; Yea 6; Nay 0; Absent 1

- g. Consider contract for Eaton Area EMS

Motion by Dyer supported by Van Langevelde to approve the City enter into a contract with Eaton Area EMS

PUBLIC COMMENT:

Jeff Christensen, shared his thoughts and concerns about the Eaton Area EMS contract.

MAYOR AND COUNCIL COMMENTS:

Chin – For the handicap and seniors who cannot remove snow from their sidewalks, he would like to see a snow removal program that could service this population at a reasonable cost.

Duweck – no comment.

Dyer – Library board meets this Thursday at 7:00 p.m.

Rodriguez – would like updates on the Hall Street reconstruction project, the PASER rating report, and a status update on unpaid water bills.

Van Langevelde – agrees having a reduced rate for seniors and handicapped for snow removal would be beneficial. She sends her thanks to DPW and the road crews for the Hall Street road reconstruction and imminent opening. She and her husband are celebrating their 13-year anniversary today.

Armitage – Likes the idea about residents having resources for snow removal and perhaps looking at community organizations or individuals who may be able to provide that resource.

ADJOURN:

Motion by Chin supported by Van Langevelde to adjourn the meeting at 8:20 p.m. Carried; Yea 6; Nay 0; Absent 1

Mayor Michael Armitage

Mary LaRocque, City Clerk

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Special Meeting
October 30, 2023

CALL TO ORDER:

By Mayor Armitage on Monday October 30, 2023 at 6:07 p.m.

ROLL CALL:

Councilmembers in attendance; Mayor Armitage, Pro-Tem Weissenborn, Duweck, Chin, and Van Langevelde. A quorum was met. Dyer and Rodriguez arrived *during closed session* at 7:08 and 6:50, respectively.

City staff in attendance; City Clerk LaRocque and City Attorney Revore.

Special guest Frank Walsh of Walsh Municipal Services

PLEDGE OF ALLEGIANCE:

By Mayor Armitage

ABSENCE OF COUNCIL MEMBERS:

Motion by Chin supported by Van Langevelde to excuse the absence of Council members Dyer and Rodriguez. Carried; Yea 5; Nay 0; Absent 2

PUBLIC COMMENT:

No comments

APPROVAL OF AGENDA:

Motion by Weissenborn supported by Van Langevelde to approve the agenda. Carried; Yea 5; Nay 0; Absent 2

BUSINESS AGENDA

- a. Discuss the process for the review and selection of City Manager candidates to be invited for interviews

PUBLIC COMMENT:

No comments

MAYOR AND COUNCIL COMMENTS:

No comments

RECESS TO CLOSED SESSION:

Pursuant to MCL 15.268(f) To review and consider the contents of an application for employment or appointment to a public office.

Motion by Chin supported by Van Langevelde to recess to closed session at 6:17 p.m. Carried; Yea 5; Nay 0; Absent 2

RECONVENE OPEN SESSION:

Motion by Van Langevelde supported by Chin to reconvene open session at 7:13 p.m. Carried; Yea 6; Nay 1 (Rodriguez); Absent 0

ADJOURNMENT:

Motion by Chin supported by Van Langevelde to adjourn at 7:18 p.m. Carried. Yea 7; Nay 0; Absent 0

Michael Armitage, Mayor

Mary LaRocque, City Clerk

McGINTY, HITCH, PERSON, ANDERSON & REVORE, P.C.

ATTORNEYS AT LAW

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OF COUNSEL:
DENNIS E. McGINTY
THOMAS M. YEADON

MEMORANDUM

TO: Charlotte City Council

FROM: Thomas M. Hitch, David M. Revore, City Attorneys

RE: **CITY ATTORNEY REPORT – October 2023**

DATE: November 2, 2023

The following serves as our report to the City Council on issues in which our office has been engaged since the last report:

1. Airport. The final Claim of Lien document has been prepared and forwarded to Bryan Myrkle to execute on behalf of the City claiming a lien on an aircraft owned by the Estate of David Alexander. The Estate owes hangar fees for an aircraft stored at the airport. The City has repeatedly notified the heirs that fees were owing and that the plane must be removed. We have had no response from any of the heirs.

As I previously indicated to the Council, the City is entitled to file a Claim of Lien with the Federal Aviation Administration and then sell the aircraft at a public auction should the fees not be paid and the plane remains at the airport.

Under the procedure, the sale will occur after the 60-day notice contained in the Claim of Lien, which sale shall be a public auction posted online and at airports within 25 miles of the airport. Bryan Myrkle and I will keep the Counsel apprised.

2. The Meadows/Charlotte Estates. I continue to monitor the progress of this, as is Bryan Myrkle, who is in contact and working specifically with our engineer, Jon Van Duinen. We will keep the Council apprised.

3. Eaton Area Emergency Medical Services. Discuss with City Manager Bell and Mayor Armitage proposed contract.

4. Eric D. Johnson v City of Charlotte Treasurer's Office, No. 23-0174. Completed final documents, filed with the Court. Case closed.

5. City of Charlotte Election Commission. Attended meeting with Clerk Mary LaRocque and Assessor Randy Jewell regarding Early Voting Contract and 2023 election.

6. City Manager Search. Reviewed City Manager candidate information and attended City Council meeting.

7. Conversations with the City Manager, Chief of Police, and Directors. This office maintains frequent conversations with the City Manager, the Chief of Police, and City officials regarding a variety of City matters, including Building Official position and Cannabis program.

TMH/DMR:cf



Memo

To: Honorable Mayor Armitage; City Council
From: Bryan Myrkle, Community Development Director
Date: November 2, 2023
Re: Sidewalk snow removal requirements and enforcement

Background

At a recent City Council meeting, City Council members discussed the sidewalk snow removal ordinance and its enforcement. They asked several questions at the meeting for which I will try to provide information.

Who enforces? Existing City policy indicates that snow removal enforcement is the duty of Code Enforcement staff. At the time the policy was established, Code Enforcement was a Fire Department responsibility. Now, there is a dedicated, part-time staff person responsible for it, and she is certainly capable of doing the work.

How is it enforced? Fortunately, the Ad Hoc plan for enforcement I have discussed with Code Enforcement Officer Cummings aligns very nicely with the policy statement from 2017 that we were able to find. The policy calls for an inspection of major streets and trunklines as defined by Act 51 by code enforcement following a snow event, as well as an inspection of properties identified by complaint. Property owners are to be notified by a violation via door hanger, and given 24 hours to clear the sidewalk. If the walk is not cleared in that time, a private contract would be dispatched to clear the walk. The City of Charlotte would pay for this service, and in turn, bill the property owner for the work.

The amount charged is to be based on the actual cost incurred, but at a minimum, \$100. This may or may not be an appropriate fee. I believe the fee needs to be high enough to affect behavior, so people do not start considering snow removal enforcement a service the City provides. In comparison, the fee for not mowing your lawn is \$150 if the City has to take care of it. I believe the snow removal fee should be reviewed, but I am not making a recommendation at this time as to whether it should be changed. Please note, however, that a snow removal enforcement that continues through to the point of involving a contractor will require three separate inspections from the Code Enforcement officer, as well as administrative time arranging for the contractor and following-up with billing/collection. This is not an insignificant use of City resources. Because the City Council will be updating the general fee schedule, now would be a good time to discuss this. A graduated fee structure that starts at \$100 for a first offense and increases upon subsequent offenses could be a good alternative to consider.

How is the contractor chosen? Existing City policy indicates that City staff should prepare a list of local contractors willing to perform this service. In turn, the contractors are to provide the City a set fee for which they are willing to remove the snow from individual properties, and evidence that they carry

insurance in amounts established by Council Policy 2009-04. From that list, City staff is to award the jobs on a rotating basis. The policy indicates this part of the work is to be done by Public Works Department staff, however I believe it can be done by Code Enforcement staff, and I have asked Code Enforcement Officer Cummings to compile the list. Without knowing the amount of snow that will fall, nor the amount of enforcement that would follow, it is difficult to know how much work would be assigned to contractors. Therefore, it is also difficult to say whether this work would reach a value that might trigger different aspects of the City's purchasing policies. I would recommend the City Council (re)consider how contractors are chosen and assigned in light of its interest in professional service procurement.

What help may be available to the elderly or infirm? City Council suggested that it may be possible to find volunteers willing to clear walks for those unable to do so themselves. It was also suggested that the City may be able to collect a list of residents who cannot clear their walks themselves and organize a group purchase of snow removal service that might reduce costs.

City staff did make an outreach to Charlotte Public Schools to see if there are students needing community service hours who could perform this service. The school district is reluctant to do this for reasons of student safety, as well as challenges regarding transportation and supervision. Code Enforcement Officer Cummings has also made several previous appeals to residents and local church groups for volunteers with little success. My own experiences in Charlotte indicate that people are often willing to volunteer for individual projects or specific events, but are generally unwilling to make long-term volunteer commitments, especially when the amount and frequency of work is unpredictable.

As for a potential group purchase organized by the City, I am not able to say at this time what would be legal and appropriate. In any case, it would take several weeks at a minimum to organize, and it is unlikely the City could implement this before mid-January. There are so many unknowns however, that even that time frame is just a guess. However, I believe it would be possible for a private individual or business to organize this on their own if there is demand.

Additional Considerations:

- In my review of snow removal ordinances from numerous other communities, I found a couple things about Charlotte's ordinance to be significantly different. Most other ordinances allow a much shorter period of time to clear walks before it becomes a violation. The two most common approaches are to give only 24 hours from the end of a snow event to clear walks, or to set a specific time of day that walks must be cleared the day following a snow event – 9 a.m. and 10 a.m. are typical.

The adoption of a sidewalk snow removal ordinance in Charlotte was not universally supported at the time, and I believe the longer time period before enforcement in our ordinance was a compromise to make it more palatable to residents. I believe our ordinance would be more effective if it were brought more in line with these common standards.

- *When does a snow event end?* Our ordinance does not specify when a snow event ends. Most other ordinances that I read included a specific statement that new falling snow does not extend the snow event, nor extend the time period

before enforcement can begin. In other words, snow must be removed from sidewalks within the established time period, even if new snow continues to fall. The lack of that statement, along with our 48-hour allowance, means that our ordinance could be interpreted to mean that a 'snow event' can last an indefinite period of time if new snow falls during that 48-hour period, which is a commonplace occurrence.

Recommendations

1. Continue enforcing the sidewalk snow removal ordinance in accordance with existing policy.
2. Consider updating ordinance to reduce timeframe for snow removal and better define the end of a snow event.
3. Review the fee charged and consider updating.

Financial Impacts

Administration of this ordinance via Code Enforcement processes will use staff time at an unpredictable rate that depends on the amount and frequency of snowfall, as well as the relative diligence of local property owners. Staff involvement would include both code enforcement and administrative employees.



Memo

To: Honorable Mayor Armitage, City Council
From: Mary LaRocque, City Clerk
Date: November 01, 2023
Re: Claims and Expenditures for Council approval on Monday November 06, 2023

Background

Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds.

Recommendation

A report of claims is provided to council for review on the Wednesday preceding a council meeting at which the claims are approved. Questions about these claims should be directed to the Finance Director and answers resolved by the Friday preceding said council meeting. Claims and expenditures are budgeted items and/or larger purchases pre-approved by Council. While review is recommended, approval should not be hindered.

Answers to Council inquiries, if any, are included in the meeting packet.

Financial Impacts

Insurance claims week of October 16, 2023	\$ 4,276.68
Insurance claims week of October 23, 2023	\$ 1,386.42
Insurance claims week of October 30, 2023	\$ 182.28
Payroll paid Friday October 20, 2023	\$ 98,611.02
Payroll paid Friday November 03, 2023	\$ 98,063.49
Invoiced claims as of November 01, 2023	<u>\$757,394.33</u>
Total	<u>\$959,914.22</u>

Suggested Motion

Motion to approve Claims and Expenditures in the amount of **\$959,914.22**

11/02/2023 08:38 AM
User: CKOENIG
DB: Charlotte

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF CHARLOTTE
INVOICE ENTRY DATES 10/12/2023 - 11/01/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: POOL

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Vendor Code	Vendor Name	Invoice	Description	Amount
01683	ACD.NET			
		81518-275	CHARGES FOR OCTOBER 2023	867.98
		91177-127	CHARGES FOR OCTOBER 2023	565.84
TOTAL FOR: ACD.NET				1,433.82
01678	ADVANCE AUTO PARTS			
		5565328652748	ANTI FREEZE	179.94
TOTAL FOR: ADVANCE AUTO PARTS				179.94
02015	ADVANTAGE FLEET, LLC			
		1024	EXTRICATION GLOVES (11 PAIRS)	561.69
TOTAL FOR: ADVANTAGE FLEET, LLC				561.69
01672	ALL AUTOMOTIVE EQUIPMENT INC			
		16788	HOIST INSPECTION	360.00
TOTAL FOR: ALL AUTOMOTIVE EQUIPMENT INC				360.00
01982	ALS GROUP USA, CORP			
		4120-99389198	WET TEST	945.00
TOTAL FOR: ALS GROUP USA, CORP				945.00
01764	AMAZON CAPITAL SERVICES			
		113L-1PCL-MMJY	ACCOUNT # A264N6SLCWDWHU (DRY ERASE WHITE BOARD CLEANER, MAGNETIC GLASS WHITEBOARD HOLDER)	42.14
		11F4-DCDX-FFYY	ACCOUNT # A264N6SLCWDWHU (SHREDDER WASTEBAGS)	77.02
		174J-G3GD-DW7M	ACCOUNT # A264N6SLCWDWHU (METER STARTER KIT)	39.99
		1D1P-RH7R-NGQW	ACCOUNT # A264N6SLCWDWHU (CROSSCUT PAPER SHREDDER)	97.74
		1DYD-1CD7-3V6D	ACCOUNT # A264N6SLCWDWHU	73.90
		1HJX-YF9N-1XHP	ACCOUNT # A264N6SLCWDWHU (BLACK TONER CARTRIDGE)	65.38
		1KJL-NRT1-4D3V	ACCOUNT # A264N6SLCWDWHU (SHARPIE HIGHLIGHTERS, CHISEL TIP HIGHLIGHTERS)	21.98
		1M16-F6ND-1D4J	ACCOUNT # A264N6SLCWDWHU (MAGNETIC WHITEBOARD)	500.49
		1N1V-WQ4W-XC3T	ACCOUNT # A264N6SLCWDWHU (RETURN OF WHITEBOARD THAT WAS NEVER RECEIVED INVOICE #1YVL-TW4W-QG4C)	(529.10)
		1PL9-YKKC-7P44	ACCOUNT # A264N6SLCWDWHU (3 RING BINDERS)	59.16
		1Q1Q-NCRT-34FQ	ACCOUNT # A264N6SLCWDWHU (CLIPBOARDS)	21.95
		1TQF-TG69-Q3XM	ACCOUNT # A264N6SLCWDWHU (REPLACEMENT BURNER EYES)	39.95
TOTAL FOR: AMAZON CAPITAL SERVICES				510.60
02036	AMAZON CAPITAL SERVICES			
		1HJT-9P9X-XQYX	ACCT # A1K517P63NLQUT (POLICE) 2 PLY PAPER TOWELS, ANGEL SOFT TOILET PAPER	224.55
		1PRG-RDGX-1Y6Q	ACCT # A1K517P63NLQUT (POLICE) SURFACE LAPTOP, SURFACE PENS	1,762.64
TOTAL FOR: AMAZON CAPITAL SERVICES				1,987.19
01624	AMERICAN WATER WORKS ASSOC.			
		7002153771	MEMBERSHIP RENEWAL TERM 01.01.2024 THRU 12.31.2024	412.00
TOTAL FOR: AMERICAN WATER WORKS ASSOC.				412.00

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Vendor Code	Vendor Name		Amount
	Invoice	Description	
02049	ANDERSON CONSTRUCTION & CONCRETE,LL		
	1316.2	FINAL PAYMENT- DUE UPON COMPLETION OF JOB	1,937.50
TOTAL FOR: ANDERSON CONSTRUCTION & CONCRETE,LL			1,937.50
01635	AT&T LONG DISTANCE		
	51754322810.9	AIRPORT MODEM LINE SEPT 14 - OCT 13, 2023	178.73
	517543887410.9	DPW CALLOUT (SEPT 14 - OCT 13, 2023)	51.30
TOTAL FOR: AT&T LONG DISTANCE			230.03
01630	AUTO GEM DISTRIBUTING		
	11123	GLASS CLEANER, CITRUS CLEANER	376.20
TOTAL FOR: AUTO GEM DISTRIBUTING			376.20
01622	AXON ENTERPRISE INC		
	INUS191928	BODY CAMERAS	37,333.33
TOTAL FOR: AXON ENTERPRISE INC			37,333.33
01608	BARYAMES CLEANERS		
	BN1615-10.16.202	DRYCLEANING FIRE UNIFORMS	236.55
	BN1616-10.16.202	POLICE UNIFORMS DRYCLEANED	121.27
TOTAL FOR: BARYAMES CLEANERS			357.82
01581	BLUE CARE NETWORK		
	232830025721	MEDICAL COVERAGE (COVERAGE PERIOD 11.01.2023 - 11.30.2023)	50,891.87
	232830042130	MEDICAL COVERAGE (RETIRED)	2,203.99
TOTAL FOR: BLUE CARE NETWORK			53,095.86
01921	BLUESTONE PSYCH		
	4123	EVALUATION, POST CONDITIONAL OFFER OF EMPLOYMENT	495.00
TOTAL FOR: BLUESTONE PSYCH			495.00
01868	BRIAN CALLAHAN		
	10.11.2023	UNIFORM PANTS, BOOTS,	143.09
TOTAL FOR: BRIAN CALLAHAN			143.09
01561	BS&A SOFTWARE		
	149979	TAXES ANNUAL SERVICE/SUPPORT FEE FOR COVERAGE DATES NOV 1, 2023 THRU NOV 1, 2024	1,295.00
TOTAL FOR: BS&A SOFTWARE			1,295.00
01555	BYRUM ACE HARDWARE		
	319539	CONDUIT REPAIR /MISC.	27.24
	319712	METAL REPAIR TAPE	10.99
	319821	PLUMBING PARTS	20.57
	319986	CUT OFF TOOL SCREWS	13.88
	320197	STEEL WOOL, SANDING SHEET	19.97
	320300	GUTTER STRAINER, HAND TRUCK TIRE W/TUBE	54.57
	320418	SURFACE CLEANER	79.99
	320441	FLOOR SQUEEGEE	37.98
	321403	LIGHTS & SUPPLIES	29.17
	321477	HAND TOOLS FOR TRUCK #313	125.57
	322771	PAN SCREWS FOR TRUCK MAINTENANCE	5.49
TOTAL FOR: BYRUM ACE HARDWARE			425.42

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Vendor Code	Vendor Name	Description	Amount
Invoice			
00658	C & D HUGHES		
10.20.2023		HALL STREET- REPAIRS TO TOPSOIL AND CURB STOP BOX	1,935.92
TOTAL FOR: C & D HUGHES			1,935.92
01548	CANDY FORD, INC.		
139901		TRUCK 311/312 KIT - ELEMENT	59.78
TOTAL FOR: CANDY FORD, INC.			59.78
01547	CANON FINANCIAL SERVICES, IN		
31390444		CONTRACT CHARGE (PERIOD OF PERFORMANCE 10.01.2023 - 01.31.2023)	253.73
TOTAL FOR: CANON FINANCIAL SERVICES, IN			253.73
01541	CAPITAL CAR WASH HOLDING LLC		
983201		CAR WASH TOKENS	270.00
TOTAL FOR: CAPITAL CAR WASH HOLDING LLC			270.00
01954	CAPITAL CITY JANITORIAL LLC		
1251		CONTRACTUAL CLEANING MONTH OF: OCTOBER	507.52
TOTAL FOR: CAPITAL CITY JANITORIAL LLC			507.52
01489	CMP DISTRIBUTORS INC		
78436		HANDCUFF POUCH,	286.00
TOTAL FOR: CMP DISTRIBUTORS INC			286.00
01486	CONSULTANTS ON CALL, LLC		
20230712-15		MANAGED SERVICE FEES	2,800.00
TOTAL FOR: CONSULTANTS ON CALL, LLC			2,800.00
01464	COURTHOUSE SQUARE		
10.17.2023		2022 - 2023 CITY OF CHARLOTTE CONTRACT WITH CSA	8,000.00
TOTAL FOR: COURTHOUSE SQUARE			8,000.00
01439	D & K TRUCK COMPANY		
1183086		HEATER CORE	139.03
1183579		BLOWER MOTOR	79.30
1185011		STARTER	304.34
TOTAL FOR: D & K TRUCK COMPANY			522.67
MISC	D. ERIC JOHNSON		
10.16.2023		PURSUANT TO SETTLEMENT TO DISMISS	141.62
TOTAL FOR: D. ERIC JOHNSON			141.62
MISC	DARRYL LETROY BELL		
10/12/2023		ICMA CONFERENCE TRAINING EXPENSE REIMBURSEMENT	1,000.00
TOTAL FOR: DARRYL LETROY BELL			1,000.00
01429	DELAU FIRE & SAFETY INC		
373042		ORINGS, SCOTT/SCUBA TANK	666.00
64230		SERVICE CALL, SCOTT/SCUBA HYDRO , VISUAL PLUS EDDY CURRENT TEST	490.00
TOTAL FOR: DELAU FIRE & SAFETY INC			1,156.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
01428	DELTA DENTAL PLAN OF MICHIGAN	RIS0005265404	BILLING PERIOD 11.01.2023 THRU - 11.30.2023	4,045.47
TOTAL FOR: DELTA DENTAL PLAN OF MICHIGAN				4,045.47
02017	DINGES FIRE COMPANY	46355	ADAPTER LOK, STORZ LOK 5" MOUNT	169.19
TOTAL FOR: DINGES FIRE COMPANY				169.19
01414	DORNBOS SIGN & SAFETY INC.	INV72367	EXEMPT SIGNS	83.60
		INV72373	SIGN POST	130.20
TOTAL FOR: DORNBOS SIGN & SAFETY INC.				213.80
01400	EATON COUNTY-CENTRAL DISPATCH	2024-00000001	RAVE CONTRACT (CITY NEWSLETTER, WEBSITE, WATER BILLS)	1,500.00
TOTAL FOR: EATON COUNTY-CENTRAL DISPATCH				1,500.00
01399	EATON COUNTY-ROAD COMMISSION	4295	2023 PAVEMENT MARKING VARIOUS STREETS	1,292.74
TOTAL FOR: EATON COUNTY-ROAD COMMISSION				1,292.74
01392	EATON CUSTOM SEWING	1590	REFLECTIVE LETTERING FOR SHIRTS	279.98
TOTAL FOR: EATON CUSTOM SEWING				279.98
01375	ELHORN ENGINEERING COMPANY	299382	CHEMICAL FEED PUMP, HYPO CHLORITE	1,615.00
TOTAL FOR: ELHORN ENGINEERING COMPANY				1,615.00
00932	ERIC ROGERS LLC	31871	WATER FLOWERS	190.00
		31932	WEEKLY LAWN MOWING (10.06.2023)	1,868.00
		31981	WEEKLY LAWN MOWING (10.12.2023)	1,972.00
		32031	WEEKLY LAWN MOWING 10.20.2023	1,728.00
		32047	WEEKLY LAWN MOWING (10.27.2023 FINAL MOW)	1,868.00
TOTAL FOR: ERIC ROGERS LLC				7,626.00
01365	ETNA SUPPLY	S104953448.001	COPPERHORNS	4,050.00
TOTAL FOR: ETNA SUPPLY				4,050.00
01964	FERGUSON ENTERPRISES, LLC # 2000	7015746	REPAIR PART -TIRRELL	115.75
TOTAL FOR: FERGUSON ENTERPRISES, LLC # 2000				115.75
01322	GALE BRIGGS, INC.	83679	BIRDSEYE GRAVEL	160.00
		M384	7 SACKS OF CONCRETE JOB ON 700BLOCK OF N. COCHRAN	804.00
		M548	BIRDSEYE GRAVEL	160.00
TOTAL FOR: GALE BRIGGS, INC.				1,124.00
01319	GARDENSCAPES LAWN & LANDSCAPE	01543	MEMORIAL PARK SEPTEMBER 2023	210.00
TOTAL FOR: GARDENSCAPES LAWN & LANDSCAPE				210.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
01308	GRAINGER PRODUCTS	9867352412	HOSE CLAMP TOOL	302.16
TOTAL FOR: GRAINGER PRODUCTS				302.16
01281	HART INTERCIVIC	090570	SERVICE AND MAINTENANCE RENEWAL (EFFECTIVE PERIOD 01.01.2023 - 02.28.2024)	3,740.00
TOTAL FOR: HART INTERCIVIC				3,740.00
01438	HASSEL FREE FUELS	CFSI-9797	ACCOUNT # 010109 (FIRE) FUEL	565.69
TOTAL FOR: HASSEL FREE FUELS				565.69
02037	HASSEL FREE FUELS	CFSI-9744	ACCNT #010107 (DPW/WWTP) FUEL	1,471.56
TOTAL FOR: HASSEL FREE FUELS				1,471.56
01250	INSTY PRINTS	95235	VINYL BANNER FOR CAMP FRANCES	65.60
TOTAL FOR: INSTY PRINTS				65.60
02044	JOSEPH CHIN JR	10.25.2023	MML CONFERENCE (10.17.2023 - 10.20.2023)	842.88
TOTAL FOR: JOSEPH CHIN JR				842.88
01209	KENDALL ELECTRIC INC.	S113469688.002	ACCUTAB- WELL 6	56.11
		S113469688.003	ACCUTAB BREAK ELEC	(890.48)
		S113569900.001	ELEC SUPPLIES	37.45
TOTAL FOR: KENDALL ELECTRIC INC.				(796.92)
01207	KENNEDY INDUSTRIES INC.	638875	BACKWASH PUMP	54,164.00
TOTAL FOR: KENNEDY INDUSTRIES INC.				54,164.00
01976	KENT COMMUNICATIONS INC	229581.	PRE PAY POSTAGE FOR WINTER 23 TAX BILLS	1,855.55
TOTAL FOR: KENT COMMUNICATIONS INC				1,855.55
01199	KIMBALL MIDWEST	101528019	TOOL SET	475.00
TOTAL FOR: KIMBALL MIDWEST				475.00
00781	KNIGHT WATCH, INC.	INV047579	2023 GALAXY SOFTWARE MAINTENANCE RENEWAL	600.37
TOTAL FOR: KNIGHT WATCH, INC.				600.37
01195	KONICA MINOLTA BUSINESS	289921958	BILLING PERIOD 09.10.23 - 10.16.2023 OVERAGE	16.59
		289933342	COLOR METER	
			MONTHLY MAINTENANCE AGREEMENT BILLING PERIOD 10.17.2023 - 20.16.2024	55.44
TOTAL FOR: KONICA MINOLTA BUSINESS				72.03

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Vendor Code	Vendor Name	Invoice	Description	Amount
01182	LANSING UNIFORM CO.			
		100077-A	UNIFORM PANTS, LONG SLEEVE PULLOVER (K CHRISTIANSEN)	549.80
		100288-A	UNIFORM PATCHES	239.90
		95969-D	LONG SLEEVE PULLOVER UNIFORM SHIRT (J. LEACH)	189.95
		99773-B	NAME TAGS (K. CHRISTIANSEN)	35.00
TOTAL FOR: LANSING UNIFORM CO.				1,014.65
01173	LEA'S AUTO BODY			
		7562	OIL CHANGE ON 2021 TAHOE VIN#MR473437	86.89
		7569	OIL CHANGE FOR 2021 TAHOE VIN#MR339903	86.89
TOTAL FOR: LEA'S AUTO BODY				173.78
01926	LOOMIS, EWERT, PARSLEY, DAVIS & GOT			
		202341	SERVICES RENDEED THRU 10.15.2023	111.00
TOTAL FOR: LOOMIS, EWERT, PARSLEY, DAVIS & GOT				111.00
01958	MARY LAROCQUE			
		09.27.2023	MERS ANNUAL CONFERENCE 2023	163.30
TOTAL FOR: MARY LAROCQUE				163.30
01137	MCGINTY, HITCH, PERSON, ANDE., P.C.			
		248-10.01.2023	SERVICE THRU SEPT. 30, 2023	12,000.00
TOTAL FOR: MCGINTY, HITCH, PERSON, ANDE., P.C.				12,000.00
01135	MCLEOD PLUMBING			
		10.20.2023	REPAIRED BROKEN 3" PVC PIPE N CRAWL SPACE @ 117 MAPLE ST	350.00
TOTAL FOR: MCLEOD PLUMBING				350.00
00316	MICH ASSOC. CHIEFS OF POLICE			
		200012135	2024 MARCH POLICE EXECUTIVES AND NEW CHIEFS SCHOOL- (S. BROOKS)	1,195.00
TOTAL FOR: MICH ASSOC. CHIEFS OF POLICE				1,195.00
01129	MICHIGAN DEPT OF TRANS.			
		591-11112248	JOB # 204832-CON; 204832PE/PES	6,300.00
TOTAL FOR: MICHIGAN DEPT OF TRANS.				6,300.00
01082	MICHIGAN NETWORK CONSULTANTS			
		20230712-26	IT SERVICES- 1ST HALF OF OCTOBER	3,150.00
		20230712-38	IT SERVICES 2ND HALF OF MONTH	3,175.00
TOTAL FOR: MICHIGAN NETWORK CONSULTANTS				6,325.00
01054	MOTION INDUSTRIES, INC.			
		MI06-00542404	MAIN PUMP # 3- REPAIR PARTS	699.26
TOTAL FOR: MOTION INDUSTRIES, INC.				699.26
01412	MUNICIPAL EMERGENCY SERVICES			
		IN1947508	THERMAL CAMERAS	1,082.36
TOTAL FOR: MUNICIPAL EMERGENCY SERVICES				1,082.36

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Vendor Code	Vendor Name	Description	Amount
Invoice			
01536	NAPA MPEC		
257103		BRAKE BOOSTER, CORE DEPOSIT	263.74
257222		CORE RETURN, 5W30	(12.46)
257306		REMAN STARTER	136.47
257565		OXYGEN SENSOR	45.55
257634		OIL FILTER AND BATTERY CHARGER	54.63
257635		OIL FILTER	92.08
257771		BATTERY CHARGER	16.00
257772		WINDSHIELD WASHER FLUID	26.94
TOTAL FOR: NAPA MPEC			622.95
02061	NATIONAL INDUSTRIAL & SAFETY SUPPLY		
35388		HEADLAMP- 1000 LUMENS , COATED WINTER GLOVES	208.80
TOTAL FOR: NATIONAL INDUSTRIAL & SAFETY SUPPLY			208.80
02009	PRECISE EXCAVATING, INC		
23-2292		NEW WATER SERVICE @ 728 N COCHRAN	3,109.70
TOTAL FOR: PRECISE EXCAVATING, INC			3,109.70
01030	QUADIENIT FINANCE USA, INC.		
1079000444171949		POSTAGE	2,039.27
TOTAL FOR: QUADIENIT FINANCE USA, INC.			2,039.27
00964	QUILL CORP.		
35050349		OFFICE SUPPLIES	35.98
TOTAL FOR: QUILL CORP.			35.98
01234	RANDY JEWELL		
2023-10		ASSESSING SERVICES FOR OCTOBER	3,262.00
TOTAL FOR: RANDY JEWELL			3,262.00
00926	ROWE PROFESSIONAL SERVICES CO		
0110659		SAFE ROUTES TO SCHOOL (PROFESSIONAL SERVICES FROM SEPTEMBER 1,2023 - SEPTEMBER 30, 2023)	10,300.00
0110660		HALL STREET RECONSTRUCTION (PROFESSIONAL SERVICES FROM SEPTEMBER 1,2023 - SEPTEMBER 30, 2023)	28,960.50
110414		PROJECT 2300485- CHARLOTTE RECREATION PLAN 2023	137.50
TOTAL FOR: ROWE PROFESSIONAL SERVICES CO			39,398.00
00155	RURAL FIRE ASSOCIATION		
10.16.2023		SALE OF 2010 FORD F-250	6,507.50
TOTAL FOR: RURAL FIRE ASSOCIATION			6,507.50
00901	SHARE CORP.		
249800		TOOLS & SUPPLIES	469.14
TOTAL FOR: SHARE CORP.			469.14
00762	SPARROW MEDICAL SUPPLY FKA		
3372109647		OXYGEN TANK	75.00
TOTAL FOR: SPARROW MEDICAL SUPPLY FKA			75.00
00869	SPARTAN TOOL		
IN00128598		KNIFES & WHEELS	350.38
TOTAL FOR: SPARTAN TOOL			350.38

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	Invoice	Description	
00861	STANDARD LIFE INSURANCE CO		
	00646882001.11	2023 NOVEMBER	1,305.48
TOTAL FOR: STANDARD LIFE INSURANCE CO			1,305.48
02021	STAPLES		
	3549708046	PAPERPLATES, BOUNTY NAPKINS, JUMBO TISSUES	323.18
TOTAL FOR: STAPLES			323.18
01108	STATE OF MICHIGAN		
	10.04.2023	HALL ST PROJECT PROGRAM 212776CON	414,150.01
	591-11112480	AIRPORT WEATHER OBS DATA SYSTEM	550.40
	591-11161328	AIRPORT LICENSE FEE	50.00
TOTAL FOR: STATE OF MICHIGAN			414,750.41
01181	STATE OF MICHIGAN		
	BLR483980	BOILER CERTIFICATE	75.00
TOTAL FOR: STATE OF MICHIGAN			75.00
01424	STATE OF MICHIGAN		
	761-11159919	WSSN:01340; CHARLOTTE CITY OF	3,842.88
TOTAL FOR: STATE OF MICHIGAN			3,842.88
02059	STR8-4WARD TRAINING CONCEPTS		
	10.16.2023	ABANDONED VEHICLE LAW AND AND TRAINING 2023	150.00
TOTAL FOR: STR8-4WARD TRAINING CONCEPTS			150.00
00820	TRACE ANALYTICAL LABORATORIES		
	3100675	WATER TESTING	87.00
	3100701	LOW LEVEL MERCURY ANALYSIS	288.00
	3100931	QUARTERLY TESTING	875.25
	3101052	WATER ANALYSIS	257.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES			1,507.25
00811	TROJAN UV		
	200/16995	UV SLEEVES	2,525.80
TOTAL FOR: TROJAN UV			2,525.80
00810	TRUCK & TRAILER SPECIALTIES		
	DSO013010	POWER CABLE	174.73
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			174.73
00808	TSC TRACTOR SUPPLY		
	621724	WELDING WIRE	51.99
TOTAL FOR: TSC TRACTOR SUPPLY			51.99
00794	US BANK ST. PAUL		
	2387527	GO TAX REFUND BOND SERIES 2017	21,750.00
TOTAL FOR: US BANK ST. PAUL			21,750.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
00791	USA BLUE BOOK			
		INV00150323	LAB SUPPLIES WATER	564.77
		INV00153395	SLUDGE GAUGE	216.72
		INV00155433	FLUORIDE ANALYZER	2,188.13
		INV00162337	LAB SUPPLIES	3,561.26
		INV00162374	LAB SUPPLIES- WATER	1,470.00
		INV00162544	LAB SUPPLIES	22.40
		INV00165402	SLUDGE DETECTOR	1,203.67
TOTAL FOR: USA BLUE BOOK				9,226.95
00778	VISION SERVICE PLAN			
		819024550.11	NOVEMBER 2023 VISION SERVICE PLAN (SAFETY)	471.10
		819024567.11	2023 NOVEMBER	707.88
TOTAL FOR: VISION SERVICE PLAN				1,178.98
00774	WASTE MANAGEMENT-			
		8469199-1710-0	REFUSE PICKUP	2,420.01
TOTAL FOR: WASTE MANAGEMENT-				2,420.01
00766	WEST SHORE SERVICES, INC			
		31159	AIR COMPRESSOR MAINTENANCE	698.63
TOTAL FOR: WEST SHORE SERVICES, INC				698.63
00761	WILLIAMS FARM MACHINERY, INC.			
		15308	TRUCK 317 SNORKEL	1,317.66
TOTAL FOR: WILLIAMS FARM MACHINERY, INC.				1,317.66
00758	WINDEMULLER			
		231256	VFD INSTALL & PROGRAMMING	2,424.51
		231509	BACKWASH PUMP #2 INSTALL	3,445.24
TOTAL FOR: WINDEMULLER				5,869.75
02013	WOW! BUSINESS			
		020130258.10	GARAGE INTERNET (10.11.2023 - 11.10.2023)	59.99
		020130258.9	INTERNET GARAGE (09.11.2023 -10.10.2023)	59.99
TOTAL FOR: WOW! BUSINESS				119.98
TOTAL - ALL VENDORS				757,394.33
PAYMENT TYPE TOTAL				
Paper Check				675,788.51
EFT Transfer				81,605.82



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**11.01.2023.pdf**
81K

Mary LaRocque <mlarocque@charlottemi.org>
To: Connie Koenig <ckoenig@charlottemi.org>

Thu, Nov 2, 2023 at 9:13 AM

Thank you Connie!

Mary LaRocque

City Clerk

mlarocque@charlottemi.orgwww.charlottemi.org

Phone: 517-543-8843

FAX: 517-543-8851

City of Charlotte

111 E. Lawrence Ave.

Charlotte, MI 48813



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Joseph Chin Jr <jchin@charlottemi.org>
To: Mary LaRocque <mlarocque@charlottemi.org>
Cc: Troy Bell <tbell@charlottemi.org>

Thu, Nov 2, 2023 at 3:27 PM

What is the contract for? Copy of the Contract

01464 COURTHOUSE SQUARE 2022 - 2023 CITY OF CHARLOTTE CONTRACT WITH CSA
8,000.00

Copy of the Invoice

01137 MCGINTY, HITCH, PERSON, ANDE., P.C. SERVICE THRU SEPT. 30, 2023 12,000.00

I also need from the 9-27 report copies of the invoices:

01926 LOOMIS, EWERT, PARSLEY, DAVIS & GOT
202056 ATTORNEY SERVICES RENDERED THROUGH 09.15.2023
TOTAL FOR: LOOMIS, EWERT, PARSLEY, DAVIS & GOT 1,701.5201137 MCGINTY, HITCH, PERSON, ANDE., P.C.
SEPT. 1.2023 SERVICES THRU 08.31.2023 17,161.30

Thank you

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--

Joseph Chin, Jr.
517-449-2338

*Councilmember District 2***Mary LaRocque** <mlarocque@charlottemi.org>

Fri, Nov 3, 2023 at 2:00 PM

To: Joseph Chin Jr <jchin@charlottemi.org>, Anthony Rodriguez <arodriguez@charlottemi.org>, Adrienne Van Langevelde <avanlangevelde@charlottemi.org>, Branden Dyer <bdyer@charlottemi.org>, Michael Armitage <marmitage@charlottemi.org>, Michael Duweck <mduweck@charlottemi.org>, Tamra Weissenborn <twissenborn@charlottemi.org>
Cc: Troy Bell <tbell@charlottemi.org>

Hello council members,

I have attached the invoices requested in Council member Chin's request. As noted in his request, some of these invoices were on the last claims and expenditure report approved previously.

We are still looking into the inquiry regarding CSA.

Thank you,

Mary LaRocque

City Clerk

mlarocque@charlottemi.orgwww.charlottemi.org

Phone: 517-543-8843

FAX: 517-543-8851

City of Charlotte

111 E. Lawrence Ave.

Charlotte, MI 48813



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3 attachments**Loomis, Ewert, Parsley, Davis & Gotting through 9.15.23.pdf**

703K

**McGinty Hitch invoice through Sept. 30, 2023.pdf**

4766K

**McGinty Hitch invoice through August 31, 2023.pdf**

5577K



Memo

To: Honorable Mayor Armitage; City Council
From: Mary LaRocque, City Clerk
Date: November 03, 2023
Re: November 15, 2023 Workshop meeting

Background

The November 15, 2023 Workshop meeting comes just 3 days following the Organizational meeting of the new council on November 13, 2023. The new Council will meet again the following Monday November 20, 2023 at a regular Council meeting. Workshop meetings are not required by Charter and therefore can be canceled without consequence.

Recommendation

In the absence of a compelling reason to meet, it is requested to cancel the meeting.

Suggested Motion

Motion to cancel the Wednesday November 15, 2023 Workshop meeting.



Memo

To: Honorable Mayor Armitage; City Council

From: Fire Chief Kevin Christiansen

Date: November 2, 2023

Re: 2022 Assistance to Firefighters Grant (AFG) Bid procurement for SCBA and appurtenant devices

Background; As per the Manager's Report of Council on Aug 21, 2023, FEMA awarded the AFG grant to the City for the acquisition of SCBA's in the total amount of **\$786,327.50** for the City and multiple area departments. Per the purchase policy, the Fire Department and City Clerk put the SCBA Grant procurement out for Bid. We placed the Bid process on the City's website and emailed the two (2) authorized distributors that 3M SCOTT gave the City as available distributors in our area. The City received one (1) Bid back from West Shore Fire, Inc. for the Bid process.

Recommendation; Approve the purchase of the SCBA through West Shore Fire. As there are other Fire Departments waiting for the City Council's approval. The City of Charlotte is acting as the fiscal sponsor in a cooperative purchase effort on behalf of the needs of the department as well as the needs of the Vermontville Fire Department, Olivet Fire Department, Windsor Fire Department, Eaton Rapids Township Fire Department, and Nashville Fire Department. The Rural Fire Association is also in favor of purchasing the SCBA's as they are also financially responsible for the cost of the SCBA's with the City of Charlotte.

Financial Impacts; As the fiscal sponsor for the grant, the City of Charlotte will pay the full amount for purchase of the devices. The FEMA AFG has already been approved to fund up to \$714,843.18. Because this is a 10% match grant, the City is expected to pay up to \$71,484.32 (10% of \$714,843.18). The total amount authorized to be spent and funded under this grant is **\$786,327.50**. The other Fire Departments within this grant's Charlotte Fire Department fiscal sponsorship, will be billed their portion (up to \$36,000) of the \$71,484.32 grant obligation. This leaves the City of Charlotte to only pay the remaining estimated amount up to \$35,000. Of the City's estimated \$35,000 remaining grant obligation, half of this amount (up to \$17,500) will be funded from the Rural Fire Association (see letter attached).

The new SCBA's will be ordered and received sometime in late spring of 2024, at which time the City of Charlotte will pay the order and invoice the other fire departments. The current SCBA's will be auctioned off after receipt of the new SCBA's and the proceeds will be used to offset the \$17,500 remaining balance payable by the Charlotte Fire Department for their portion of the granted funded purchase. **This grant will save the city \$273,331.68 for the cost of replacing 35 SCBA's at a cost to the City of less than \$17,500 depending on the auction proceeds of the current SCBA's.**

Suggested Motion; Approve sealed bid process for the award of the purchase of Scott SCBA's and appurtenant devices to the lowest competitive bid respondent, West Shore Fire, Inc, in the amount of \$736,707.00. (Expenditure GL 206-336-000-974.100)

Respectfully,

Fire Chief Kevin Christiansen

10/30/2023

To: Fire Chief Kevin Christiansen

Re: S.C.B.A Grant

This letter is to affirm that the Rual Fire Association is supportive of the purchase and use of the Scott S.C.B.A devices for the fire department.

Using the assistance to Firefighters grant will be a definite Advantage for all of our Local Fire Departments.

The R.F.A supports waving the sealed bid process for purchases over \$10,000.00 so the S.C.B.A gear may be purchased now.

Stay Safe

A handwritten signature in blue ink, appearing to read "Dave Roberts". The signature is fluid and cursive, with the first name "Dave" being more prominent than the last name "Roberts".

Dave Roberts

President R.F.A



Kevin Christiansen <kchristiansen@charlottemi.org>

Charlotte Fire Department SCBA Bid Sheet

1 message

Kevin Christiansen <kchristiansen@charlottemi.org>

Tue, Oct 17, 2023 at 1:26 PM

To: rbittikofer@mesfire.com

Hello Rob, our city council is asking for a seal bid for the SCBA's that I believe you gave us a quote for around 10/11/23. Can you please provide us with another quote by 10/25/23?

Please see attached Bid sheet.



Kevin Christiansen

Fire Chief

City of Charlotte Fire Department

111 E Lawrence Ave.

Charlotte, MI 48813

Station 517-543-0241

Cell 517-243-8332

www.charlottemi.org**CFD BID SHEET.docx**

797K



10/11/2023

Charlotte Fire Department & Rural Fire Association
111 E. Lawrence Ave.
Charlotte, MI 48813

Dear Chief Christiansen:

As of the date of this letter, Municipal Emergency Services (MES) and West Shore Fire are the only distributors of 3M Scott Fire and Safety products in Michigan that are trained and authorized to provide products and services to municipal fire service customers. If you have any further questions, please contact me.

Thank you for your business.

Regards,

Iain Provan
Fire & SCBA Specialist
3M Scott Fire & Safety
704-254-7198



6620 Lake Michigan Drive
P.O. Box 188
Allendale, MI 49401
(616)895-4347

WHERE SALES & SERVICE COME TOGETHER

West Shore Fire Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale MI 49401
Phone: 616-895-4347
Watts: 800-632-6184
Fax: 616-895-7158



Office of:
Eric Johnson
ejohnson@westshorefire.com

QUOTATION

Bill to Address	Charlotte Fire Department 911 W. Shepard st., #1573 Charlotte, Mi 48813		PO #	
Ship to Address			Ship Via	Best Way
Name Phone # Fax # E-mail	517-543-0241 ddaly@charlottemi.org		Date:	10/25/2023
			County:	Eaton
		QUOTE VALID FOR 15 DAYS		
QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	
	CHARLOTTE FD			
36	X8914026305A04: Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Accessory Pouch, E-Z Flo C5 Regulator with Quick Disconnect Hose (Rectus-type fittings), Universal EBSS Accessory Hose, SEMS II Pro	6,822.00	\$245,592.00	
36	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE	1,229.00	\$44,244.00	
36	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE (spares)	0.00	\$0.00	
44	FP1MK0000000000: VISION C5, MEDIUM WITH KEVLAR HEADNET	337.00	\$14,828.00	
44	MB1-100: MASK BAG BLACK FLEECE	0.00	\$0.00	
1	200266-04: PAK-TRACKER HAND HELD RECEIVER (HHR) WITH EXTENDED	1,520.00	\$1,520.00	
1	200433-01: PAK-TRACKER TRUCK MOUNTED CHARGER, 12V DC	576.00	\$576.00	
1	201088-03: SEMS II USB GATEWAY (Compatible with SEMS II Pro Package; Replaces 201088-02)	1,932.00	\$1,932.00	
1	8005197: MONITOR TELEMETRY SOFTWARE (Must be added if purchasing SEMS II USB Gateway)	0.00	\$0.00	
1	8006951: MONITOR TELEMETRY SOFTWARE, PRO PACKAGE ADD-ON (Must be added separately for compatibility with SEMS II Pro Package)	0.00	\$0.00	
CHARLOTTE FD TOTAL			\$308,692.00	
	OLIVET FD			
16	X8914026305A04: Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Accessory Pouch, E-Z Flo C5 Regulator with Quick Disconnect Hose (Rectus-type fittings), Universal EBSS Accessory Hose, SEMS II Pro	6,822.00	\$109,152.00	
16	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE	1,229.00	\$19,664.00	

16	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE (spares)	0.00	\$0.00
24	FP1MK0000000000: VISION C5, MEDIUM WITH KEVLAR HEADNET	337.00	\$8,088.00
24	MB1-100: MASK BAG BLACK FLEECE	0.00	\$0.00
1	200266-04: PAK-TRACKER HAND HELD RECEIVER (HHR) WITH EXTENDED	1,520.00	\$1,520.00
1	200433-01: PAK-TRACKER TRUCK MOUNTED CHARGER, 12V DC	576.00	\$576.00
OLIVET FD TOTAL			\$139,000.00
NASHVILLE FD			
15	X8914026305A04: Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Accessory Pouch, E-Z Flo C5 Regulator with Quick Disconnect Hose (Rectus-type fittings), Universal EBSS Accessory Hose, SEMS II Pro	6,822.00	\$102,330.00
15	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE	1,229.00	\$18,435.00
15	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE (spares)	0.00	\$0.00
23	FP1MK0000000000: VISION C5, MEDIUM WITH KEVLAR HEADNET	337.00	\$7,751.00
23	MB1-100: MASK BAG BLACK FLEECE	0.00	\$0.00
1	200266-04: PAK-TRACKER HAND HELD RECEIVER (HHR) WITH EXTENDED	1,520.00	\$1,520.00
1	200433-01: PAK-TRACKER TRUCK MOUNTED CHARGER, 12V DC	576.00	\$576.00
NASHVILLE FD TOTAL			\$130,612.00
WINDSOR FD			
10	X8914025305A04: Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4500 psig, Standard Harness with Parachute Buckles, Standard Belt with No Accessory Pouch, E-Z Flo+ Regulator with Quick Disconnect Hose (Rectus-type fittings), Universal EBSS Accessory Hose, SEMS II Pro	6,822.00	\$68,220.00
10	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE	1,229.00	\$12,290.00
10	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE (spares)	0.00	\$0.00
18	201215-22: AV-3000 HT Facepiece with Kevlar Head Harness, 4-Strap - Medium	337.00	\$6,066.00
18	MB1-100: MASK BAG BLACK FLEECE	0.00	\$0.00
1	200266-04: PAK-TRACKER HAND HELD RECEIVER (HHR) WITH EXTENDED	1,520.00	\$1,520.00
1	200433-01: PAK-TRACKER TRUCK MOUNTED CHARGER, 12V DC	576.00	\$576.00
WINDSOR FD TOTAL			\$88,672.00
EATON RAPIDS FD			
3	X8814025305A04: Air-Pak X3 Pro SCBA (2018 Edition) with CGA Cylinder Connection, 4500 psig, Standard Harness with Parachute Buckles, Standard Belt with No Accessory Pouch, E-Z Flo+ Regulator with Quick Disconnect Hose (Rectus-type fittings), Universal EBSS Accessory Hose, SEMS II Pro	6,822.00	\$20,466.00
3	804722-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, CGA	1,229.00	\$3,687.00
3	804722-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, CGA (spares)	0.00	\$0.00
5	201215-22: AV-3000 HT Facepiece with Kevlar Head Harness, 4-Strap - Medium	337.00	\$1,685.00
5	MB1-100: MASK BAG BLACK FLEECE	0.00	\$0.00
1	200266-04: PAK-TRACKER HAND HELD RECEIVER (HHR) WITH EXTENDED	1,520.00	\$1,520.00
1	200433-01: PAK-TRACKER TRUCK MOUNTED CHARGER, 12V DC	576.00	\$576.00
EATON RAPIDS TOTAL			\$27,934.00
VERMONTVILLE FD			
5	X8814025305A04: Air-Pak X3 Pro SCBA (2018 Edition) with CGA Cylinder Connection, 4500 psig, Standard Harness with Parachute Buckles, Standard Belt with No Accessory Pouch, E-Z Flo+ Regulator with Quick Disconnect Hose (Rectus-type fittings), Universal EBSS Accessory Hose, SEMS II Pro	6,822.00	\$34,110.00
5	804721-01: CYLINDER & VALVE, CARBON, 4.5, 30-MIN, CGA	1,133.00	\$5,665.00

5	804721-01: CYLINDER & VALVE, CARBON, 4.5, 30-MIN, CGA (spares)	0.00	\$0.00
6	201215-22: AV-3000 HT Facepiece with Kevlar Head Harness, 4-Strap - Medium	337.00	\$2,022.00
6	MB1-100: MASK BAG BLACK FLEECE	0.00	\$0.00
VERMONTVILLE FD TOTAL			\$41,797.00
Due To Market Volatility, Pricing is Subject to Change Without Notice. Pricing Will Be Based on Market Value at Time of Shipping. Also Please Note Raw Material Shortages are Causing Longer Than Normal Lead Times on Most Items		Subtotal	\$736,707.00
		FREE FREIGHT	\$0.00
		Tax (If Applicable)	
		TOTAL QUOTE	\$736,707.00
		15% RESTOCKING FEE	
		NO RETURNS ON SPECIAL ORDERS	