THE CITY OF
CHARLOTTE
MICHIGAN

PROPOSED AGENDA
REGULAR MEETING OF THE CHARLOTTE CITY COUNCIL
111 E. Lawrence Ave, Charlotte, MI 48813 (517) 543-2750
7:00 P.M. Monday, June 19, 2023

Interested persons can participate in-person or via Zoom
Connect to Zoom from your computer, tablet, or smartphone
Website: https://us02web.zoom.us/j/85376078900
One tap mobile: +16465588656,,85376078900#
Telephone: (312) 626-6799 Webinar ID: 853 7607 8900

1. **Call to Order**
2. **Roll Call**
3. **Invocation – Daniel Longden - First Lutheran Church**
4. **Pledge of Allegiance**
5. **Approval of Minutes**
   a. June 05, 2023 Regular Council Meeting
   b. June 14, 2023 Workshop Meeting
6. **Absence of Council Members**
7. **Public Comment** - Limit presentation to five (5) minutes
8. **Approval of Agenda**
9. **Consent Agenda**
   a. Approval of Claims and Expenditures totaling $497,954.63
   b. Approval of Mayoral Appointment (s)
   c. Approval of Change Order for Keyless Entry Project
   d. Resolution 2023-26 To recognize Eaton Community Health as a non-profit organization operating in the community
   e. Approval of waiver of bid process for traffic light repairs
   f. Resolution 2023-28 To approve budget amendment for 22/23 FY

10. Business Agenda

a. Discussion of Report on Lead Service Line Program
b. Resolution 2023-24 Water and Sewer Rates
c. Resolution 2023-27 Approval of Fees Effective July 1, 2023
d. Approval of contract for Parks Master Plan update with Rowe PSC
e. Approval of purchase of replacement Tertiary Filter Backwash Pump
f. Approval of final cannabis district maps for proposed licensing program
g. Discussion on rescheduling of July 3rd meeting

11. Communications and Committee Reports

a. City Attorney Report
b. City Manager Report
c. CPD Report and Summary detail - May 2023
d. Councilmember Committee Reports

12. Public Comment

13. Mayor and Council Comments

14. Adjourn

~Mary LaRocque, City Clerk

ADDRESSING THE CITY COUNCIL

Comments shall be made only during times set aside for that purpose.
Each citizen may speak for up to 5 minutes during each public hearing and comments period.
Comments made during public hearings shall be relevant to the subject of the public hearing.
Comments shall be made from the podium unless otherwise directed by the Mayor.
Comments shall be directed to the Mayor and Council members.
Speakers shall begin by stating their name and indicate if they are a resident or non-resident of the City.
Speakers shall refrain from using vulgarity, hate speech or "fighting words."

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Regular Council Meeting
June 05, 2023

CALL TO ORDER:

By Mayor Armitage on Monday June 05, 2023, **7**:00 p.m.

ROLL CALL:

Mayor Armitage, Mayor Pro-Tem Weissenborn, Council members Chin, Duweck, Rodriguez, Van Langevelde and Dyer A quorum was met. City staff in attendance were City Manager LaPere, City Clerk LaRocque, City Attorney Revore, and in the audience, Police Chief Brentar.

Special guest: Michigan State Rep Angela Witwer

INVOCATION:

Dennis Weeks – Chester Gospel

PLEDGE OF ALLEGIANCE:

Led by Mayor Armitage

APPROVAL OF AGENDA:

Armitage requested Special Presentations moved to follow the approval of the minutes, and adding legislative updates by State Rep. Witwer and Special Certificate awards

Motion by Duweck supported by Van Langevelde to approve the agenda with the noted changes. Carried. Yea 7; Nay 0; Absent 0

APPROVAL OF MINUTES:

a. May 15, 2023 Regular Council Meeting Minutes

Motion by Weissenborn supported by Van Langevelde to approve the meeting minutes. Carried; Yea 7; Nay 0; Absent 0

SPECIAL PRESENTATION:

a. Recognition from State - CPD

A State special tribute was given by State Rep. Angela Witwer to Police Chief Brentar and the Charlotte Police Department to recognize their bravery and selflessness for their assistance with the February 13, 2023 MSU active shooter incident.

b. Legislative update by State Rep. Angela Witwer

Rep. Witwer noted that Tina Van Sickle, a Charlotte H.S. teacher, who will be retiring this year, was awarded the May Teacher of the Month. Protections for seniors to reduce financial loss by suspicious activity and scams was passed, MDOT offers a new online resource to provide additional funding for small communities for local roads and infrastructure; included in the budget are increases in revenue sharing, new gear for every firefighter, funds for local roads, a culvert program, housing dollars, CATA expansion, recruitment and retention bonuses for correction officers; and a mobile police unit for Eaton County,

c. Certificates of appreciation

Students from St. Mary schools and Boy Scout Troop #45 were recognized with a Certificate of Appreciation, presented by Mayor Armitage, for their work to clean-up and plant flowers at Oak Park.

ABSENCE OF COUNCIL MEMBERS:

All present

PUBLIC COMMENT:

Andy Shaver – resident – Serves as the Volunteer Fire Fighter (VFF) Chaplain. He would like to see an improvement in the relationship between the City and the VFF

Ron Smith – resident – Outlined a timeline between VFF actions and communications with the City

Brian Newman – resident – Clarified the intent of the language to the proposed changes in the VFF Constitution and Bylaws.

Kevin Fullerton – resident – Countered points made by the attorneys in their response to the proposed changes in the VFF Constitution and Bylaws.

CONSENT AGENDA:

a. Approval of Claims and Expenditures totaling $443,052.54

b. ~~Approval of extending School Resource Officer cost sharing agreement with Charlotte Public Schools.~~ Move to the Business agenda (Chin)

c. Approval of Resolution 2023-21 MDOT Aero contract for grant reimbursement for expenses related to easement acquisitions

d. Approval of Resolution 2023-22 to submit a Category B grant application for road improvements on Walnut St.

e. Approval of proposed City Manager Evaluation form

f. Approval of Mayoral Appointment(s) to the Cannabis Ordinance Subcommittee

Motion by Duweck supported by Van Langevelde to approve the consent agenda items a, c, d, e and f. Carried by roll call vote; Yea 7; Nay 0; Absent 0

BUSINESS AGENDA:

a. Approval of extending School Resource Officer (SRO) cost sharing agreement with Charlotte Public Schools.

Motion by Van Langevelde supported by Dyer to approve the SRO agreement. Carried; Yea 7; Nay 0; Absent 0

b. Approval of the revised agreement for the City Attorney

Discussion to add “In the absence of the appointed labor attorney…” to section 4.1.5 in order to clarify the language.

Motion by Armitage supported by Duweck to amend the language of section 4.1.5. Carried; Yea 7; Nay 0; Absent 0.

Motion by Dyer supported by Van Langevelde to approve the amended City Attorney agreement. Carried; Yea 6; Nay 1 (Chin); Absent 0

c. First reading of Resolution 2023-23 to approve land sale in Combs Industrial Park and approval of the Purchase Agreement with Anderson Construction and Concrete, LLC

Motion by Van Langevelde supported by Weissenborn to approve Resolution 2023-23. Carried; Yea 7; Nay 0; Absent 0

d. Approval of final cannabis district maps for proposed licensing program.

Motion by Dyer supported by Duweck was withdrawn. After review of the maps, Council instructed staff to send forth the district maps as presented, to the newly formed Cannabis Ordinance Subcommittee.

e. Approval of Resolution 2023-24 establishing water and sewer rates effective July 1, 2023

Motion by Duweck supported by Weissenborn to approve Resolution 2023-24. Postponed…

Motion by Van Langevelde supported by Chin to **table** the discussion until June 19, 2023. Carried. Yea 6; Nay 1 (Armitage); Absent 0

f. Approval of Resolution 2023-25 to deny proposed changes to the Constitution and Bylaws of the Charlotte Volunteer Fire Department.

Motion by Chin supported by Dyer to remove item #2 of Resolution 2023-25. Failed by roll call vote: Yea 2 - Chin; Dyer; Nay 5 - Rodriguez, Weissenborn, Van Langevelde, Duweck, Armitage; Absent 0

Motion by Duweck supported by Rodriguez to approve Resolution 2023-25. Carried by unanimous roll call vote; Yea 7; Nay 0; Absent 0

Motion by Van Langevelde supported by Duweck, to create a committee to engage in discussions and conversations with the (VFF) association regarding their constitution and bylaws. Carried. Yea 7; Nay 0; Absent 0.

Motion by Armitage supported by Dyer to appoint Van Langevelde; Chin, Armitage, LaPere, and Revore with Duweck as an alternate to the VFF committee. Carried. Yea 7; Nay 0; Absent 0

COMMUNICATIONS AND COMMITTEE REPORTS:

a. City Attorney report was received

b. City Manager report was received

c. Monthly Fire Dept. Report – May 2023 was received

d. Constituent Correspondence was received

e. Council member Committee Reports

Dyer – Library Board – the annual budget was approved, event attendance is up, the new landscape offers a seating area and infrastructure for a future electronic sign was installed.

PUBLIC COMMENT:

Ron Smith – resident – Clarified timelines regarding communications between the City and VFF.

Chris Lake – non-resident – Would like to see the City Council make the effort to improve communication with the VFF.

MAYOR AND COUNCIL COMMENTS:

Van Langevelde – Thanked DPW Director Gilson and the Parks Committee for the Certificates of Appreciation for the kids and will work to continue community park clean-up days. She feels confident the (VFF) committee can find a way (to resolve issues).

Rodriguez – no comment

Weissenborn – Attended the Memorial Day Parade and commended Police and Fire for their participation and the music on the lawn had a nice big crowd, she is happy to see these events in our community.

Dyer – Hopes the VFF knows that the community and Council does appreciate them and looks forward to improved communications.

Duweck – Better communication has been his focus since he began on Council and puts his hope in the coming (VFF) committee meetings to bring better communication.

Chin – Thanked the Mayor for appointing him to the (VFF) committee. He attended the (VFF) meeting last night and feels Council and VFF can work together. He also attended the Beach Party event, and a virtual event hosted by the State on marihuana. He will share some links with the council from the virtual event.

Armitage – Thanked Mayor Pro-Tem Weissenborn for chairing the last council meeting on the 15th, as he attended his father's funeral and thanked the council for their sympathy card. He will be absent from the next City Council meeting.

ADJOURN:

Motion by Chin supported by Van Langevelde to adjourn the meeting at 9:52 p.m. Carried; Yea 6; Nay 0; Absent 1

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Mayor Michael Armitage

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Mary LaRocque, City Clerk

CITY OF CHARLOTTE COUNCIL PROCEEDINGS
111 E. Lawrence Ave., Charlotte, MI 48813 (517) 543-2750
Workshop Meeting
June 14, 2023

CALL TO ORDER:

By Mayor Pro-Tem Weissenborn on Wednesday June 14, 2023 at 7:02 p.m.

ROLL CALL:

Council members in attendance; Mayor Pro-Tem Weissenborn, Duweck, Dyer (7:04 P.M.), Chin, Van Langevelde, and Rodriguez. A quorum was met. City staff in attendance; City Manager LaPere, Community Development Director Myrkle, Deputy City Clerk Middaugh and City Attorney Revore.

Special guest; William SaintAmour, Exec. Dir. Cobalt Community Research and member of Charlotte Rising – Economic Vitality Committee.

PLEDGE OF ALLEGIANCE:

ABSENCE OF COUNCIL MEMBERS:

Mayor Armitage was absent, Dyer is expected later.

Motion by Chin supported by Van Langevelde to excuse Mayor Armitage and Dyer. Carried. Yea 5; Nay 0; Absent 2

PUBLIC COMMENT:

Julie Kimmer – resident – in favor of the Social District program.

APPROVE AGENDA:

Motion by Chin supported by Van Langevelde to approve the agenda. Carried; Yea 6, Nay 0, Absent 1

DISCUSSION ITEMS:

a. Discussion on Social Districts

A conceptual framework for a Social District in Charlotte was presented by SaintAmour which provided Council with a definition, the purpose, the process to establish, rules of a district, the district boundaries and addressed common concerns of a Social District.

Charlotte Rising will take responsibility for managing this program in an agreement with the City.

Council would like a better idea of costs and responsibilities assigned to the City and are overall in favor of seeing the creation of a Social District.

b. Discussion on Commercial Marihuana Licensing Program

The first ordinance draft was presented to Council along with the district maps. This will be added to the June 19th agenda for further discussions. Council happy with progress thus far.

PUBLIC COMMENT:

Keisha Howe – non-resident, business owner – in favor of the Social District program.

John Laupp – resident, business owner – in favor of the Social District program.

Samantha Davis – business owner – in favor of the Social District program.

MAYOR AND COUNCIL COMMENTS:

Van Langevelde – Happy about the past and future growth of Charlotte, she thanked the audience for attending and sharing their comments; she thanked the frisbee golf team for their clean up of the golf course and asked the public to keep Council informed of any clean-up efforts happening so proper recognition can be given. She looks forward to this weekend's events during Celebrate Charlotte.

Rodriguez – no comment

Dyer – Thanked all attendees and recognized Charlotte Rising as a great asset to Charlotte and for bringing forth the Social District program. Thanked fellow Council for their receptiveness to the marihuana licensing ordinance.

Duweck – Was reluctant in the beginning about the marihuana licensing ordinance but discussions he had while attending the MML conference last fall and with other council members has helped to change his mindset. He thanked the CFD for their quick response to a fire at Cheryl's Gymnastics.

Chin – Thanked all attendees. Charlotte Celebrates is this weekend and mentioned a large pot-hole on W. Henry past the RR tracks. He commended Charlotte Rising for all their hard work.

Weissenborn – Thanked all attendees. Appreciated the presentations and feels this Council has a good momentum going to move these items along.

ADJOURNMENT:

Motion by Duweck supported by Van Langevelde to adjourn at 8:46 p.m. Carried. Yea 6; Nay 0; Absent 1

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Michael Armitage, Mayor

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Mary LaRocque, City Clerk

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage, City Council
From: Eric Smith, Finance Director/Treasurer
Date: June 14, 2023
Re: Claims and Expenditures for Council approval on June 19, 2023

Background
Section 7.7(B) of the City Charter requires Council approval for the expenditure of city funds.

Recommendation
A report of claims is provided to council for review on the Wednesday preceding a council meeting at which the claims are approved. Questions about these claims should be directed to the Finance Director and answers resolved by the Friday preceding said council meeting. Claims and expenditures are budgeted items and/or larger purchases pre-approved by Council. While review is recommended, approval should not be hindered.

Answers to Council inquiries, if any, are included in the packet.

Financial Impacts

Insurance claims week of June 05, 2023	$ 1,291.19
Insurance claims week of June 12, 2023	$ 272.61
Payroll paid Friday June 16, 2023	$ 94,955.00
Invoiced claims as of June 14, 2023	$401,435.83
Total	**$497,954.63**

Suggested Motion
Motion to approve Claims and Expenditures in the amount of **$497,954.63**

Vendor Code	Vendor Name / Invoice	Description	Amount
01683	ACD.NET		
	81518-271	CHARGES FOR JUNE	868.44
	91177-123	CHARGES FOR JUNE 2023 (WASTE TREATMWNT PLANT)	565.84
TOTAL FOR: ACD.NET			1,434.28
01695	ACE HARDWARE & LUMBER CO.		
	51187	2X4-8' BOARD	63.84
TOTAL FOR: ACE HARDWARE & LUMBER CO.			63.84
01678	ADVANCE AUTO PARTS		
	5565315139801	CABIN AIR FILTER	12.59
	5565316356938	TIEDOWNS	24.83
TOTAL FOR: ADVANCE AUTO PARTS			37.42
01764	AMAZON CAPITAL SERVICES		
	11KD-79NJ-94X1	ACCOUNT # A264N6SLCWDWHU (WIRELESS MOUSE, 17 IN LAPTOP FOR WWTP)	549.87
	14MQ-JQCP-4R63	ACCOUNT # A264N6SLCWDWHU (KLEIN TOOLS ET600 MULTIMETER,MEGOMMETER TESTER)	161.36
	17QK-1TQK-1MFW	ACCOUNT # A264N6SLCWDWHU (20 INCH, 126 W SPOT FOOD COMBO LED LIGHT LIGHTBAR)	121.47
	1H9X-YYDD-GCRX	ACCOUNT # A264N6SLCWDWHU (APC UPS BATTERY REPLACEMENT)	538.43
	1NF4-L7X4-9HMF	ACCOUNT # A264N6SLCWDWHU (ULTRA HD OUTDOOR IP CAMERA SECURITY SURVEILLANCE)	59.49
	1V6D-YDWR-1GGQ	ACCOUNT # A264N6SLCWDWHU HEADLOIGHT ASSEMBLY TRUCK 317	79.92
	1WDW-HHTQ-JRLD	ACCOUNT # A264N6SLCWDWHU (CLOROX WIPES)	18.90
	1XPR-YJWG-1KQH	ACCOUNT # A264N6SLCWDWHU (OTTERBOX DEFENDER SERIES CASE & HOLSTER)	28.12
TOTAL FOR: AMAZON CAPITAL SERVICES			1,557.56
02036	AMAZON CAPITAL SERVICES		
	13FJ-D6J4-CWT6	ACCT # A1K517P63NLQUT(POLICE) TONER CARTRIDGE, BROTHER REPLACEMENT COLOR TONER CARTRIDGE SET	508.84
	13LN-WXR7-6GK6	ACCT # A1K517P63NLQUT(POLICE) STREAMLIGHT BATTERY DOOR	35.08
	1HHX-64JL-6GXL	ACCT # A1K517P63NLQUT(POLICE) SHARPIE MARKERS, REPLACEMENT TONER CARTRIDGE	44.85
TOTAL FOR: AMAZON CAPITAL SERVICES			588.77
01665	AMBS MESSAGE CENTER INC.		
	230501145	ANSWERING SERVICE	119.14
TOTAL FOR: AMBS MESSAGE CENTER INC.			119.14
01915	APEX SEPTIC & EXCAVATING, INC.		
	1439	501 E SEMINARY ST	1,953.58
TOTAL FOR: APEX SEPTIC & EXCAVATING, INC.			1,953.58
01635	AT&T LONG DISTANCE		
	131573146	INTERNET CITY HALL MAIN LINE (MONTHLY CHARGES MAY 27 - JUNE 26)	71.94
TOTAL FOR: AT&T LONG DISTANCE			71.94

Vendor Code	Vendor Name / Invoice	Description	Amount
01599	BELL EQUIPMENT		
	P11660	BEARING CONE, BEARING CUPS, HUB CAP, SEAL - DOUBLE LIP	692.72
	P11806	GUTTER BROOM	780.00
	P11925	WLDT FNT MIR BK J005266	208.12
	P15177	SPROCKET, SPROCKET CONV	72.17
	P15191	BEARING E/F	305.40
	P16753	GUTTER BROOM, PIRANHA SEGMENT WE2	1,611.35
TOTAL FOR: BELL EQUIPMENT			3,669.76
01558	BULLSEYE PEST DEFENSE		
	2065042623	CHECKED BAIT STATIONS FOR FIRE DEPT, GARAGE AND POLICE GARAGE	50.00
	5538646	REMOVAL AND TREATMENT FOR MICE ON 2ND FLOOR CITY HALL CEILING	50.00
TOTAL FOR: BULLSEYE PEST DEFENSE			100.00
01555	BYRUM ACE HARDWARE		
	261346	MORTAR MIX	44.95
	267999	SER CHARGE	3.31
	274250	HILLMAN FASTENER	1.50
	282385	PAINT SUPPLIES	12.00
	283853	SHIMX, TORX BIT, SEALANT	47.94
	285585	SMARTKEY ENTRY	34.99
	285619	MASTER KEY	5.98
	285627	HP GOOD BRUSH FLAT 3"	49.16
	286523	BALLAST ELEC 2	64.99
	287798	SECURE SKID UNIT IN TRUCK	91.86
	287853	20 V MAX XR LI BATTERY	229.00
	287980	TRUCK EQUIPMENT	289.97
TOTAL FOR: BYRUM ACE HARDWARE			875.65
01882	CALEDONIA FARMERS ELEVATOR		
	433218	TIRE LABOR	15.00
TOTAL FOR: CALEDONIA FARMERS ELEVATOR			15.00
01954	CAPITAL CITY JANITORIAL LLC		
	1008	CONTRACTUAL CLEANING MONTH OF: MAY	1,615.00
TOTAL FOR: CAPITAL CITY JANITORIAL LLC			1,615.00
01457	CHROUCH COMMUNICATIONS		
	12177000	ANTENNA ON GLASS, CONNECTOR, MINI UHF FOR RG58 CABLE	117.80
TOTAL FOR: CHROUCH COMMUNICATIONS			117.80
01486	CONSULTANTS ON CALL, LLC		
	2022-23275	MANAGED SERVICE FEES	187.50
TOTAL FOR: CONSULTANTS ON CALL, LLC			187.50

Vendor Code	Vendor Name / Invoice	Description	Amount
01471	CONSUMERS ENERGY		
	202164778820	1152 S COCHRAN AVE CAMP FRANCIS	53.16
	202164778822	301 TIRRELL RD	270.16
	202164778822	301 TIRRELL RD	270.16
	202164778823	301 TIREELL RD MAINTENANCE	688.74
	202164778823	301 TIRRELL RD MAINTENANCE	688.74
	202253792444	911 W SHEPHERD ST FIRE DEPT 2	2,791.79
	202520749766	1216 1/2 S COCHRAN AVE	16.00
	202520749767	1216 S COCHRAN AVE	136.02
	202609752978	1213 S COCHRAN AVE	71.00
	202609752979	1216 S COCHRAN AVE	78.65
	202609753516	620 W SHEPHERD ST	38.94
	203054680264	526 W STODDARD ST	28.81
	203321664023	1225 S COCHRAN AVE	55.51
	203410675959	1005 PAINE DR. FRNT GEN CHARLOTTE	35.66
	204122589341	1064 NORTHWAY	44.57
	204389572678	1325 ISLAND HWY #C	92.14
	204567539895	103 VAN LIEU ST	40.43
	204567540167	811 CHADS WAY	18.64
	204745510000	811 CHADS WAY	197.97
	204745510655	1310 S COCHRAN AVE	1,629.00
	204834503326	508 N. SHELDON ST.	130.69
	204923499590	112 1/2 S COCHRAN	28.81
	205101445376	700 LANSING RD	28.81
	205190465144	1800 PACKARD HWY	40.30
	205190465296	1167 E CLINTON TRAIL	68.79
	205368423695	1325 ISLAND HWY	411.62
	205368423696	1329 1/2 ISLAND HWY	42.37
	205724370511	111 E LAWRENCE AVE	1,500.76
	205991305601	108 E LAWRENCE AVE	50.26
	205991305602	108 E LAWRENCE AVE	109.52
	206169239927	203 HALL ST	73.06
	206258214909	201 HALL ST	84.51
	206258223053	245 S COCHRAN AVE	18.34
	206702937190	619 W SHEPHERD ST	192.85
	206702937191	620 W SHEPHERD ST	111.25
	206702937467	1325 ISLAND HWY GATE-AIRPORT	34.89
	206702938798	1005 PAINE DR	249.58
	206791904584	076 - 12 TRAFFIC LIGHTS	427.57
	206791904585	AREA LIGHTING	488.69
	206791904586	076 - 2 TRAFFIC LIGHTS	3.03
	206791904587	065 & 068 -460 STREETLIGHTS	4,918.29
	206791904588	TULLY BROWN DR (AREA LIGHTING)	110.58
	206880803463	201 HALL ST (AREA LIGHTING)	82.94
	206969706323	1104 MIKESELL ST	244.84
	206969706327	544 LANSING ST/WWTP LIFT STATION	39.82
	206969706328	544 LANSING ST	695.79
	206969706329	700 E. SHEPHERD ST.	205.30
	206969706334	1075 INDEPENDENCE BLVD	250.64
	206969706337	1305 S COCHRAN AVE	283.58
	206969706368	1216 S COCHRAN AVE	2,196.55
	206969706411	111 E LAWRENCE AVE	2,733.47
	207058537140	1005 PAINE DR	10,451.90
	207147083386	1227 S COCHRAN AVE	5,827.51
TOTAL FOR: CONSUMERS ENERGY			39,383.00
01397	COUNTY OF EATON		
	2023-00000123	CHARGEBACK	10.26
TOTAL FOR: COUNTY OF EATON			10.26

Vendor Code	Vendor Name / Invoice	Description	Amount
01838	CULLIGAN WATER CONDITIONING		
	1305592	(ACCOUNT # 1305592) 40# DURACUBE DELIVERY	25.44
TOTAL FOR: CULLIGAN WATER CONDITIONING			25.44
01439	D & K TRUCK COMPANY		
	1154247	PARTS FOR 314	31.66
TOTAL FOR: D & K TRUCK COMPANY			31.66
00882	DARRELL SLAUGHTER		
	06.07.2023	REPLACEMENT OF OFFICERS BOOTS	299.97
TOTAL FOR: DARRELL SLAUGHTER			299.97
01957	EGANIX		
	16964	F.O.G. TREATMENT	2,150.00
TOTAL FOR: EGANIX			2,150.00
01375	ELHORN ENGINEERING COMPANY		
	297487	PHOSPATE	4,365.00
	297488	CHLORINE TABS	3,865.00
TOTAL FOR: ELHORN ENGINEERING COMPANY			8,230.00
00932	ERIC ROGERS LLC		
	31041	WEEKLY LAWN MOWING	1,868.00
	31138	LAWN MOWING	1,794.00
TOTAL FOR: ERIC ROGERS LLC			3,662.00
01365	ETNA SUPPLY		
	S104916179.001	PUMP REPAIR	790.00
TOTAL FOR: ETNA SUPPLY			790.00
01358	FAMILY FARM & HOME		
	001597/C	HEX JAM NUT, BOLTS , WASHERS	2.26
TOTAL FOR: FAMILY FARM & HOME			2.26
01981	FIRE CATT, LLC		
	12386	ANNUAL HOSE TESTING	3,754.72
TOTAL FOR: FIRE CATT, LLC			3,754.72
01322	GALE BRIGGS, INC.		
	82993	CONCRETE, LIMESTONE IN CONCRETE	199.00
	83096	BIRDSEYE	432.00
TOTAL FOR: GALE BRIGGS, INC.			631.00
01319	GARDENSCAPES LAWN & LANDSCAPE		
	01373	MEMORIAL PARK- MOW, TRIM, WEED CONTROL	250.00
TOTAL FOR: GARDENSCAPES LAWN & LANDSCAPE			250.00
02043	GOOGLE		
	4734519721	GOOGLE WORKSPAVE BUSINESS STARTER MAY 1 -31 , 2023	523.34
TOTAL FOR: GOOGLE			523.34

Vendor Code	Vendor Name / Invoice	Description	Amount
01297	H2O COMPLIANCE SERVICES INC		
	00008686	CROSS CONNECTION PROGRAM MANAGEMENT MAY 1 - 31,2023	1,217.70
TOTAL FOR: H2O COMPLIANCE SERVICES INC			1,217.70
01287	HAMMOND FARMS SOUTH		
	1-332308	2023 GRINDING	23,355.00
TOTAL FOR: HAMMOND FARMS SOUTH			23,355.00
01438	HASSEL FREE FUELS		
	CFSI-9111	ACCNT #010109 FUEL FIRE	582.70
TOTAL FOR: HASSEL FREE FUELS			582.70
02037	HASSEL FREE FUELS		
	CFSI-9050	ACCNT #010107 (DPW/WWTP) FUEL	2,037.55
TOTAL FOR: HASSEL FREE FUELS			2,037.55
01277	HAVILAND		
	472139	MAINT ACID	397.80
TOTAL FOR: HAVILAND			397.80
00838	IRON HORSE EXCAVATION LLC.		
	23-766	718 CHERRY ST	5,086.37
	23-776	MISC TOP SOIL FOR WATER SERVICES	11,415.00
	23-778	HYDRANT @ HENRY ST	3,385.42
	23-780	SEWER REPAIR AT GALE BRIGGS- COMCAST	3,651.00
TOTAL FOR: IRON HORSE EXCAVATION LLC.			23,537.79
01242	JACK DOHNEY COMPANIES, INC		
	197907	FLANGE WELD- INLET ADAPTER	1,042.97
TOTAL FOR: JACK DOHNEY COMPANIES, INC			1,042.97
00427	JANSON EQUIPMENT COMPANY		
	P33945	HYDRAULIC HOSE FITTING	16.50
	P33947	HYDRAULIC HOSE ASSEMBLY	30.30
TOTAL FOR: JANSON EQUIPMENT COMPANY			46.80
02044	JOSEPH CHIN JR		
	06.08.2023	MML ELECTED OFFICIALS ACADEMY	305.63
	06.08.2023	MML CAPITOL CONFERENCE -MILEAGE AND PARKING REINBIRSEMENT	82.88
TOTAL FOR: JOSEPH CHIN JR			388.51
01216	KALAMAZOO RIVER WATERSHED		
	2020-100	TMDL-CONTRACT	703.00
TOTAL FOR: KALAMAZOO RIVER WATERSHED			703.00
01976	KENT COMMUNICATIONS INC		
	322987	UTILITY BILLS	998.36
TOTAL FOR: KENT COMMUNICATIONS INC			998.36
01182	LANSING UNIFORM CO.		
	96121-A	UNIFORM PATCHES	275.00
TOTAL FOR: LANSING UNIFORM CO.			275.00

Vendor Code	Vendor Name / Invoice	Description	Amount
01173	LEA'S AUTO BODY		
	6950	2020 TAHOE OIL CHANGE	77.47
	7008	REPLACE FRONT ROTORS AND FRONT BRAKE PADS ON 2021 TAHOE	1,139.51
	7029	REPLACE TAILPIPE 2020 CHEVROLET TAHOE	266.20
	7051	2021 CHEVROLET- TAHOE OIL CHANGE	86.89
TOTAL FOR: LEA'S AUTO BODY			1,570.07
01684	LEXISNEXIS RISK SOLUTIONS		
	1275544-20230531	BILLING PERIOD MAY 1,2023 - MAY 31,2023	200.00
TOTAL FOR: LEXISNEXIS RISK SOLUTIONS			200.00
01156	LYNN PEAVEY COMPANY		
	401341	TAPE SK 3X1000' POL DO NOT CROSS	103.85
TOTAL FOR: LYNN PEAVEY COMPANY			103.85
02016	MACQUEEN EMERGENCY		
	P11654	HELMET PARTS	102.47
	P13079	CHAPLIN HELMET PATCH	68.74
	P13184	FIRE HELMET	522.47
	P14606	RESCUE ROPE	270.16
	P14806	RESCUE ROPE BAG & HELMETS	818.30
	P15150	RESCUE ROPE	318.00
TOTAL FOR: MACQUEEN EMERGENCY			2,100.14
01137	MCGINTY, HITCH, PERSON, ANDE., P.C.		
	06.08.2023	ATTORNEY FEES- MAY 1- 31, 2023	8,520.10
TOTAL FOR: MCGINTY, HITCH, PERSON, ANDE., P.C.			8,520.10
01120	MERS		
	00143744-1	VOLUNTARY CONTRIBUTION	150,000.00
TOTAL FOR: MERS			150,000.00
02026	MICHAEL DUWECK		
	06.04.2023	ELECTED OFFICIALS ACADEMY CORE WEEKENDER TRAINING	303.01
TOTAL FOR: MICHAEL DUWECK			303.01
01082	MICHIGAN NETWORK CONSULTANTS		
	2022-23285	IT SERVICES- 1ST HALF OF MONTH	3,150.00
TOTAL FOR: MICHIGAN NETWORK CONSULTANTS			3,150.00
01078	MICHIGAN STATE POLICE		
	551-617925	GATEWAY TO GATEWAY VPN CONNECTION FROM 04.01.2023 - 06.30.2023	387.00
TOTAL FOR: MICHIGAN STATE POLICE			387.00
01048	MUNICIPAL SUPPLY COMPANY		
	INV80902	BLUE AND GREEN MARKING PAINT	360.00
TOTAL FOR: MUNICIPAL SUPPLY COMPANY			360.00
01536	NAPA MPEC		
	249327	ENGINE SPARK PLUG	2.08
	250566	AIR FILTER	17.80
TOTAL FOR: NAPA MPEC			19.88

Vendor Code	Vendor Name / Invoice	Description	Amount
01021	NORTHERN SAFETY CO., INC.		
	905493264/1027902	TONE VEST,CHAINSAW CHAPS,SMARTFIT REUSABLE PLU	560.28
TOTAL FOR: NORTHERN SAFETY CO., INC.			560.28
01009	O'LEARY PAINT CO		
	000515471	ACRYLIC WHITE TRAFFIC PAINT	1,397.50
TOTAL FOR: O'LEARY PAINT CO			1,397.50
01708	PENN VALLEY PUMP CO., INC.		
	17939	4 INCH PUMP,CI, NEO ELASTOMERS, START UP TRAINING SERVICES	50,950.00
TOTAL FOR: PENN VALLEY PUMP CO., INC.			50,950.00
02009	PRECISE EXCAVTING, INC		
	23-2224	NEW WATER SERVICE 123 W STODDARD	2,581.65
TOTAL FOR: PRECISE EXCAVTING, INC			2,581.65
00183	PVS TECHNOLOGIES INC		
	334979	FERRIC CHLORIDE	10,445.29
TOTAL FOR: PVS TECHNOLOGIES INC			10,445.29
01234	RANDY JEWELL		
	06.13.2023	BILLING FOR REINSPECTION SERVICES DURING 2023	7,054.00
TOTAL FOR: RANDY JEWELL			7,054.00
00926	ROWE PROFESSIONAL SERVICES CO		
	0108609	PROJECT- HALL STREET CONSTRUCTION	13,081.25
TOTAL FOR: ROWE PROFESSIONAL SERVICES CO			13,081.25
00912	SCHELB & ASSOCIATES LLC		
	332	LASER TAX CHECKS	219.15
TOTAL FOR: SCHELB & ASSOCIATES LLC			219.15
00887	SILK SCREEN STUFF		
	2342	SCIENCE CAMP	770.00
TOTAL FOR: SILK SCREEN STUFF			770.00
00871	SPARROW OCCUPATIONAL HEALTH - LANS		
	00058873-00	DRUG SCREEN NEW EMPLOYEE	45.00
TOTAL FOR: SPARROW OCCUPATIONAL HEALTH - LANS			45.00
00865	SPENCER MANUFACTURING INC		
	16924	RPLACE BROKEN GAUGE	112.50
TOTAL FOR: SPENCER MANUFACTURING INC			112.50
02021	STAPLES		
	3538589612	MECHANICAL PENCILS, COIN ENVELOPES	49.25
TOTAL FOR: STAPLES			49.25
01108	STATE OF MICHIGAN		
	MDOT00122	PROJECT- HALL STREET	3,415.06
TOTAL FOR: STATE OF MICHIGAN			3,415.06

Vendor Code	Vendor Name / Invoice	Description	Amount
00857	STATE SPRING ALIGNMENT &		
	02S2617	LEAF SPRINGS 317	1,304.87
TOTAL FOR: STATE SPRING ALIGNMENT &			1,304.87
00848	SUPERFLEET MASTERCARD PROG.		
	FB74906.01.2023	FUEL POLICE	3,673.19
TOTAL FOR: SUPERFLEET MASTERCARD PROG.			3,673.19
01465	THE COUNTY JOURNAL		
	261672	NOTICE OF PUBLIC HEARING FIRE PROTECTION SPECIAL ASSESSMEMT	70.70
	262059	2023-2024 BUDGET HEARING NOTICE	61.10
	262547	ROAD CONSTRUCTION NOTICE	193.00
	262548	SEASONAL HELP PARK RAGER ADD	106.00
	262549	PARK RANGER ADD	106.00
TOTAL FOR: THE COUNTY JOURNAL			536.80
02004	THE RAPID GROUP, LLC		
	156946	SERVICES THROUGH 05.31.2023 SHRED CONTAINER	25.00
TOTAL FOR: THE RAPID GROUP, LLC			25.00
00820	TRACE ANALYTICAL LABORATORIES		
	3051121	WATER QUALITY TESTING	98.25
TOTAL FOR: TRACE ANALYTICAL LABORATORIES			98.25
00791	USA BLUE BOOK		
	INV00012924	LAB SUPPLIES	2,276.62
TOTAL FOR: USA BLUE BOOK			2,276.62
02015	VEHICLE ALLIANCE GROUP		
	1006	FIRE HOG GLOVES, NOMEX HOODS	884.82
TOTAL FOR: VEHICLE ALLIANCE GROUP			884.82
00786	VEOLIA WATER TECHNOLOGIES, INC		
	23003725 RI 0540	PURELAB CLASSIC UV,LABPURE S5 PURIFIC CARTRIDGE ,POU BIOFILTER, WALL MOUNTING KIT SBP	5,769.10
TOTAL FOR: VEOLIA WATER TECHNOLOGIES, INC			5,769.10
00774	WASTE MANAGEMENT-		
	8456789-1710-3	REFUSE PICKUP	1,652.37
TOTAL FOR: WASTE MANAGEMENT-			1,652.37
01983	WEX BANK		
	89650891	FUEL PURCHASES FOR CODE ENFORCEMENT	41.09
TOTAL FOR: WEX BANK			41.09
00761	WILLIAMS FARM MACHINERY, INC.		
	10460	CHAINS	98.29
	9824	TRIMMER, POLYCUT 28	358.38
TOTAL FOR: WILLIAMS FARM MACHINERY, INC.			456.67
00758	WINDEMULLER		
	228211	TRICKLING FILTER CONTROLS	508.01
TOTAL FOR: WINDEMULLER			508.01

Vendor Code	Vendor Name / Invoice	Description	Amount
00753	WOLVERINE PEST SERVICE		
	22321	SPRAY SECOND FLOOR DPW OFFICES	50.00
TOTAL FOR: WOLVERINE PEST SERVICE			50.00
02013	WOW! BUSINESS		
	020130258	INTERNET GARAGE	29.99
TOTAL FOR: WOW! BUSINESS			29.99
TOTAL - ALL VENDORS			401,435.83

PAYMENT TYPE TOTAI

Paper Check	211,980.89
EFT Transfer	189,454.94

THE CITY OF CHARLOTTE MICHIGAN

Mary LaRocque <mlarocque@charlottemi.org>

Re: Claims

1 message

Eric Smith <esmith@charlottemi.org> Mon, Jun 19, 2023 at 4:42 PM
To: Erin LaPere <elapere@charlottemi.org>, Joseph Chin Jr <jchin@charlottemi.org>, Michael Duweck <mduweck@charlottemi.org>, Branden Dyer <bdyer@charlottemi.org>, Michael Armitage <marmitage@charlottemi.org>, Tamra Weissenborn <tweissenborn@charlottemi.org>, Anthony Rodriguez <arodriguez@charlottemi.org>, Adrianne Van Langevelde <avanlangevelde@charlottemi.org>
Bcc: mlarocque@charlottemi.org

Please see the attached invoices below.

On Mon, Jun 19, 2023 at 4:12 PM Erin LaPere <elapere@charlottemi.org> wrote:

> Can you answer this?
>
> Thanks!
>
> ---------- Forwarded message ---------
> From: **Joseph Chin Jr** <jchin@charlottemi.org>
> Date: Fri, Jun 16, 2023, 6:11 PM
> Subject: Claims
> To: Erin LaPere <elapere@charlottemi.org>
>
> Copy of Hitch invoice Please see attached.
>
> Copy of invoices for apex excavation, Iron Horse excavation, Precise excavation Please see attached.
>
> PVS Technologies- 10,445 purchase for ferric chloride- was this bid or under a current contract? How often do we purchase this? How much did we purchase for 10k+? I assume this is for use by the WWTP?

Please see Director Gilson's response below.

We take bids on all chemicals annually.
They ordered 45,000 # for the wastewater plant totalling $10,445.29 which appears to be a double load.
They typically order one load every 1-2 months.

> Thank you.
> --
> Joseph Chin Jr.
> jchin@charlottemi.org
> 517-449-2338

--

Eric E. Smith
Finance Director/Treasurer
City of Charlotte
517-543-8875
esmith@charlottemi.org

7 attachments

Iron Horse Inv. 23-780.pdf
280K

Iron Horse Inv. 23-778.pdf
286K

Iron Horse Inv. 23-766.pdf
283K

Iron Horse Inv. 23-776.pdf
322K

Precise Exc. 23-2224.pdf
321K

Apex Inv. 062023.pdf
493K

McGinty Inv. 062023.pdf
4297K

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Mary LaRocque, City Clerk
Date: June 19, 2023
Re: Staff report on Mayoral appointments to boards and commissions.

Background
In accordance with Section 4.4 (7) of the City Charter, the Mayor shall make appointments of members to the boards and commissions of the city which are authorized by law or direction of the Council.

Recommendation
It is recommended that Council approves the following Mayoral appointment(s);

NAME	BOARD/COMMISSION	EXPIRATION OF TERM
Robert Monschein	Charlotte Citizen Rep - Library Board	June 30, 2027

Financial Impacts
No financial impact

Suggested Motion
Motion to approve the Mayoral appointment(s) as outlined herein to their respective board or commission for the term of expiration given.

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Paul Brentar, Chief of Police
Date: 06/13/2023
Re: Staff report on Keyless Door Lock Project

Background
As you will recall we have had the keyless door lock project going on for quite some time now but it should be finished shortly. However, there are 2 small changes that needed to be made to the project.

First, the IT room in the basement was overlooked initially but is absolutely crucial to this project and was added for obvious security measures. Secondly, the handicapped buttons for the rear door to city hall had to have an additional switch added for the door to meet ADA compliance. These changes to the project will cost no more than $38912.17.

I have spoken to the installation company and they have assured me that due to the length of the project that they will be reducing the original quote for our inconvenience. Currently, that amount is not known yet. However, the original project cost was $72,545.89 and with the additional $3892.17 for the required changes, the total cost together would not exceed $76,438.06.

Recommendation
Approve the change order to Knight Watch Inc. in the amount of $3892.17 for the keyless door project.

Financial Impacts
I have spoken with City Manager LaPere about this who has assured me that there is enough money in the IT budget for FY 22/23 for this change.

Suggested Motion
City Council approves the change order of the keyless door project in the amount of $3892.17 with funds available in the IT budget for FY 22/23.

Proposal#EST012838

Proposal Date: 5/1/2023

Customer: CITY OF CHARLOTTE
Project: City of Charlotte-Added Door of Access
Work Site: & Auto Opp
111 E. LAWRENCE AVE
CHARLOTTE, MI 48813

Prepared By: Logan Burrows
Bill To: CITY OF CHARLOTTE
111 E. LAWRENCE AVE
CHARLOTTE, MI 48813

Dear Paul Brentar

Hello - Thank you for the opportunity to quote this change order for the City of Charlotte!

As discussed, this is for the addition of the IT Room door in the basement to have access control. This is also to provide a new handicap button for the back door for us to separate the front and back door from the single receiver that is currently in place.

All work will be completed by KWI.

Thank you!

Quantity	Item	Description
1.00	GLX P500HA	P-500-HA: Alps Proximity Reader (includes black an
1.00	MAG MSS-201C-BROWN-FIRE	3/4" recessed, 12" leads one closed loop alarm contact - brown - Fire rated (sold in package of 5)
1.00	BOS DS-TP160	Light Grey Trim Plate for DS-150 & 160 Rex Motion Sensor
1.00	BOS DS-160	The DS160 Series consists of the DS160 Detector (light gray) specifically designed for Request-to-ex
1.00	HES 5200C-630	Electronic Strike - Complete Pack - Stainless Finish - Cylindrical - Mortise - Shallow Frame
100.00	CAB 4530PL	22AWG / 6C - Roll - Shielded - Plenum - White - Stranded - 22/6 SH - 1000'
1.00	KWI ACC ROUGH IN MATERIALS	Rough-in Materials - Conduit, Back Boxes, Fire-Stop, Etc.
100.00	CAB 4040PL	18AWG / 2C - Roll - Plenum - White - Stranded - 18/2 - 1000'
1.00	ACC SDC 482A4U	Push to Open 4-1/2" Square Push Plate Actuator, Handicap Symbol, Blue Infill, SPDT
1.00	ACC SDC 480-4SBB	Surface Mount Back Box with Battery Compartment for 4-1/2" Square Push Plate Switches
1.00	KWI ACC MATERIALS	Project Materials, Installation Hardware and Consumables
1.00	FREIGHT	Freight Charges
1.00	SFL PRE-PROJECT REVIEW TECH	Pre-project review by Lead Tech - Adjust labor based on the complexity of project
1.00	SFL ENGINEERING	Engineering
2.00	SFL PROJECT MANAGEMENT	Project Management
16.00	ACL INSTALLATION	Installation
0.50	ACL PROGRAMMING	Programming

Sincerely,

Logan Burrows

Subtotal	$3,892.17
Tax	$0.00
Total	$3,892.17

Acceptance by you as the owner or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Customer Signature: ____ Date: ______/______/_______

Statement of Work and Responsible Parties	N/A	Client	KWI	SUB
	▪	▪	▪	▪

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Mary LaRocque, City Clerk
Date: June 12, 2023
Re: Resolution 2023-26 To recognize Eaton Community Health as a non-profit organization

Background
Eaton Community Health (ECH) is seeking to be recognized as a non-profit organization through a Resolution approved by the City Council to satisfy a requirement by the SOM Charitable Gaming Division in order to apply for a raffle license. The following statement is taken from their website:

> *"Eaton Community Health is a nonprofit charity, focused on Eaton County. We believe in thought provoking, catalytic, and emerging strategies that align intellectual, investment, and social capital for unleashing the potential of a community ecosystem. With a framework of the Seven Elements of Healthy Communities, we invest in initiatives to address the social determinants of health in engaging and sustainable ways."*

ECH is planning the event "Upstream with a paddle", a family-friendly event at Crandell Lake on Thursday August 10 from 4:00 p.m. to 8:00 p.m. to benefit Eaton Community Health. The raffle is planned as part of this event.

Recommendation
That the Council approve Resolution 2023-26 as presented

Financial Impacts
No financial impact to the City

Suggested Motion
Motion to approve Resolution 2023-26 to recognize Eaton Community Health as a nonprofit charity operating in the community

MICHIGAN LOTTERY Charitable Gaming Division
101 E. Hillsdale, Box 30023
Lansing, Michigan 48909
(517) 335-5780
www.michigan.gov/cg

For Internal Use Only

QUALIFICATION INFORMATION

Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

1. ORGANIZATION INFORMATION

Organization Name
Eaton Community Health

Organization Physical Street Address
224 S Cochran St

City	State	Zip Code	County
Charlotte	MI	48813	Eaton

Organization Mailing Address
PO Box 307
☐ *Same as Physical Address*

City	State	Zip Code	County
Charlotte	MI	48813	Eaton

Organization Telephone Number
517-588-1244

2. ORGANIZATION PURPOSE

Briefly describe the purpose of your organization.

Improve health & well-being of residents in Eaton County, through coordination of resident-led neighborhood programs and by working with the human services collaborative council to improve basic needs and access to services

3. LICENSE APPLICATION

Enclosed is a completed application and fee for a ☐ Bingo XX Raffle ☐ Charity Game Ticket license
Make checks payable to STATE OF MICHIGAN.

4. AUTHORIZED CONTACT PERSON

	Last Name	Position/Role with Organization
Barbara J	Fulton	Executive Director

Mailing Address	City
2546 S Ainger Rd	Charlotte

State	Zip Code	Telephone Number (Day)	Telephone Number (Evening)
MI	48813	517-588-1244	517-588-1244

By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.

Authorized Contact Person Signature

Date

Print Authorized Contact Name and Title

5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.

Authority: Act 382 of the Public Acts of 1972, as amended.

BSL-CG-2236(10/17)

1/3

D-1

MICHIGAN LOTTERY
Charitable Gaming Division
101 E. Hillsdale, Box 30023
Lansing, Michigan 48909
(517) 335-5780
www.michigan.gov/cg

LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.
3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c) OR copies of one bank statement per year for the previous five years, excluding the current year.
4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert to the benefit of the local government or another nonprofit organization.
5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
6. * A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (form attached).
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

Act 382 of the Public Acts of 1972, as amended, defines "A local civic organization in this state that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property must revert to the benefit of the local governmental subdivision that granted the resolution or another nonprofit organization on dissolution of the organization."

2/3
QI

MICHIGAN LOTTERY
Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

2023-26

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(K)(ii))

At a Regular (REGULAR OR SPECIAL) meeting of the Charlotte City Council (TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD)

called to order by Mayor Armitage on 06/19/2023 (DATE)

at 7:00 p.m. (TIME) a.m./p.m. the following resolution was offered:

Moved by ______________ and supported by ______________

that the request from Eaton Community Health (NAME OF ORGANIZATION) of Charlotte (CITY),

county of Eaton (COUNTY NAME), asking that they be recognized as a

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Approval (APPROVAL/DISAPPROVAL).

APPROVAL		DISAPPROVAL	
Yeas:		Yeas:	
Nays:		Nays:	
Absent:		Absent:	

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the City of Charlotte (TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD) at a Regular (REGULAR OR SPECIAL)

meeting held on June 19, 2023 (DATE).

SIGNED: ______________
TOWNSHIP, CITY, OR VILLAGE CLERK

Mary LaRocque
PRINTED NAME AND TITLE

111 E. Lawrence Ave. Charlotte, MI 48813
ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)

3/3
2I

MICHIGAN LOTTERY

Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

RAFFLE LICENSE APPLICATION

For Bureau Use Only

ALLOW 4-6 WEEKS FOR PROCESSING.
PLEASE PRINT OR TYPE IN BLUE OR BLACK INK.

QUALIFICATION INFORMATION

1. Organization Name: Eaton Community Health				2. Organization ID Number or Last License Number Issued
3. Organization Street Address: 224 S Cochran	City: Charlotte	State: MI	Zip Code: 48813	
Organization Mailing Address: PO Box 307	City: Charlotte	State: MI	Zip Code: 48813	County: 23 Eaton

4. Has your organization ever received a license such as bingo, raffle or charity game ticket?

☐ Yes - Complete application and submit with the appropriate fee.

☑ No - You must submit the documentation requested on the Qualification Requirements sheet and become qualified before any licenses can be issued. The Qualification Requirements sheet can be obtained from our website at www.michigan.gov/cg or by calling our office at (517) 335-5780.

5. Is your organization a candidate committee, political committee, political party committee, ballot question committee, independent committee or any other committee as defined by, and organized pursuant to, the Michigan Campaign Finance Act 388 of the Public Acts of 1976, as amended, being sections 169.201 to 169.282 of the Michigan Compiled Laws?

☐ Yes ☑ No

6. Has your organization received contributions or made expenditures of $500 or more in the last calendar year for the purpose of influencing or attempting to influence the action of voters for or against the nomination or election of a candidate, or the qualification, passage, or defeat of a ballot question?

☐ Yes ☑ No

SIGNATURE(S)

7. Provide name, title, home address, and telephone numbers for the PRINCIPAL OFFICER, e.g., president, grand knight, worthy matron, etc., and the vice president or equivalent and one other officer of the organization. SIGNATURE OF PRINCIPAL OFFICER REQUIRED - OR - TWO signatures of the vice president or equivalent and one other officer. Original signatures are required. Electronic or stamped signatures are not accepted. **NOTE: Executive director signature not acceptable.**

Name and Title	Street, City, State, ZIP Code	Telephone Numbers
Principal Officer: Hon. Thomas Eveland	603 Creyts Rd.	Day: (517) 646-8637
Title: Board Chair	Dimondale, MI 48821	Evening: (517) 331-0459
Signature of Principal Officer	Email Address: thomaseveland@gmail.com	Date

\- OR -

Name and Title	Street, City, State, ZIP Code	Telephone Numbers
Vice President or Equivalent		Day: ( )
Title		Evening: ( )
Signature of Vice President or Equivalent	Email Address	Date

Name and Title	Street, City, State, ZIP Code	Telephone Numbers
Other Officer		Day: ( )
Title		Evening: ( )
Signature of Other Officer	Email Address	Date

By signing above, I CERTIFY that I am at least 18 years of age, the organization applying is a NONPROFIT organization, I have examined this application and there is no misrepresentation or falsification in the information stated or attached, and the facts underlying our original qualification status remain unchanged. I CERTIFY that ALL chairpersons associated with this raffle will read and understand the duties and responsibilities of a Raffle Chairperson as described in the Raffle Guide and Raffle Rules before performing any duties as a chairperson. I FURTHER CERTIFY that I am aware that false or misleading statements will be cause for rejection of this application or revocation of the right to obtain any future licenses and I AM AWARE OF AND AGREE TO the conditions of Act 382 of the Public Acts of 1972, as amended, and the rules and directives of the Michigan Bureau of State Lottery.

COMPLETE THE ENTIRE APPLICATION AND MAKE A COPY FOR YOUR RECORDS

COMPLETION: Required for licensure.
PENALTY: No license will be issued.

Authority: Acts 382 of the Public Acts of 1972, as amended.

BSL-CG-1655(R2/23)

1/3
RLA

RAFFLE INFORMATION

8. Contact Person Barbara J. Fulton			9. Raffle Location (building name, if any) Crandell Park	
Mailing Address Where License Should Be Sent PO Box 307			Street Address 3425 E Clinton Trail	
City Charlotte	State MI	ZIP Code 48813	City Charlotte	
Telephone Number (Day) (517) 588-1244	Email Address barbara@ech-eaton.org		ZIP Code 48813	County 23 Eaton

10. List name, home address, and telephone numbers of the raffle chairperson(s). **Must be a member for 6 months. If your organization does not have general membership, chairperson must be a board member for 6 months.** Playing card progressive raffles require at least 2 chairpersons. Attach additional list if necessary.

Raffle Chairperson	Street, City, State, ZIP Code	Telephone Numbers
Name Barbara J Fulton	2546 S Ainger Rd	Day (517) 588-1244
Email Address barbara@ech-eaton.org	Charlotte, MI 48813	Evening (517) 588-1244
Name		Day ( )
Email Address		Evening ( )

11. Dates when total value of all prizes awarded in one day is **$500 or LESS.**

SMALL

Drawing Date(s) and Time(s) (Must be between the hours of 8 a.m.-2 a.m.)

Date 08/10/23 Time p.m. 04:00 to 08:00 p.m.

Date ______ Time a.m. ______ to ______ a.m.

Date ______ Time a.m. ______ to ______ a.m.

☐ Check here if there are additional drawing dates and attach list.

Dates when total value of all prizes awarded in one day is **MORE than $500.**

LARGE

Drawing Date(s) and Time(s) (Must be between the hours of 8 a.m.-2 a.m.)

Date ______ Time a.m. ______ to ______ a.m.

Date ______ Time a.m. ______ to ______ a.m.

☐ Check here if there are additional drawing dates and attach list.

12. License Fee

All drawing dates included on this application must be at the same location.

Small Raffle Drawings - $15 for 1, 2, or 3 dates plus $5 for each additional drawing date.

Large Raffle Drawings - $50 for each drawing date.

a. 1, 2, or 3 small drawing dates $15 = ______

b. Additional small drawing dates ______ x $5 = ______

c. Large drawing dates ______ x $50 = ______

FEE (total lines a, b and c) ☐

TICKET INFORMATION

13. • If you are conducting an in-house raffle ONLY where there is no presale of the raffle tickets before the event, there is no need to complete the raffle ticket below.
• Ensure the event times listed in #11 reflect the entire occasion, meaning the beginning time you will start selling in-house raffle tickets on the event date and the ending time when all prizes have been awarded.

14. • If you are preselling tickets before the event, complete the boxes below in ink; ensure the ticket is printed with all of the required items according to Raffle Rule 506.
• Indicate any additional information that will appear on the actual tickets.

RAFFLE

001
Ticket #

Eaton Community Health
Name of Licensee

Thursday, August 10, 2023
Drawing Date(s)

7:30 p.m.
Drawing Time(s)

New Kayak
First Prize *

Ticket Price

Crandell Park, Charlotte, MI
Raffle Location

(to be added when issued)
License Number

001
Ticket #

Purchaser's Name

Purchaser's Address

Purchaser's Phone #

* For large prizes, you may want to include a disclaimer that states "If xxx (indicate number) tickets are not sold, the drawing will revert to a 50/50 raffle with the minimum prize of $xxx (indicate dollar amount) awarded."

Make checks payable to: STATE OF MICHIGAN
Submit completed application, supporting documents, and license fee to:
Charitable Gaming Division, Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY: 101 E. Hillsdale, Lansing, MI 48933

2/3
RLA

ALTERNATIVE RAFFLES	
	15. If you will be using an Electronic Management System, provide the following information: • Supplier Name ____________________ • Supplier License Number ____________________ • Submit a sample of the raffle ticket that will be used. Raffle tickets must contain all information shown on the right. *** NOTE: The licensee must appear as the sole sponsor of the raffle. No other business or group name may appear on the raffle ticket as a sponsor.** RAFFLE *Name of Licensee Ticket Number(s) Drawing Date Drawing Time Raffle Location Top Prize to be Awarded Where Winning Numbers will be Publicly Posted Ticket Price License Number *(to be added when issued)*
	16. <u>**Approved Methods**</u>: If you will be using an alternative method that has been approved by the bureau, you must ensure the raffle complies with the bureau's Game Instructions. Please obtain a current copy of the approved Game Instructions for the raffle you will be conducting from our website (www.michigan.gov/cg).
	17. <u>**Request Approval**</u>: If you intend to use an alternative method that has not been approved by the bureau, you must submit a detailed description of the proposed raffle with the application. Please explain how the raffle will be conducted including the random selection method that will be used, how a tie will be handled (if applicable), and your record keeping procedures. **(NOTE: THE BUREAU DOES NOT APPROVE GAMES OF SKILL.)**

ADDITIONAL DRAWING DATES WHEN PRIZES AWARDED ARE $500 OR LESS

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

ADDITIONAL DRAWING DATES WHEN PRIZES AWARDED ARE MORE THAN $500

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

Date ____________ Time a.m. ________ to ________ a.m.

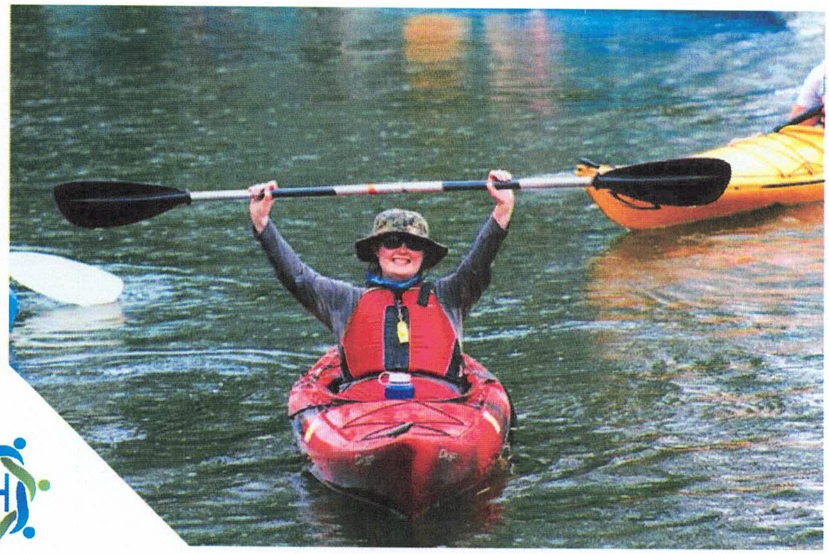
Date ____________ Time a.m. ________ to ________ a.m.

3/3
RLA

Thursday, August 10
4:00 PM - 8:00 PM

Special demonstration on the lake by the MSU Crew Club

MICHIGAN STATE UNIVERSITY
CREW CLUB



ECH

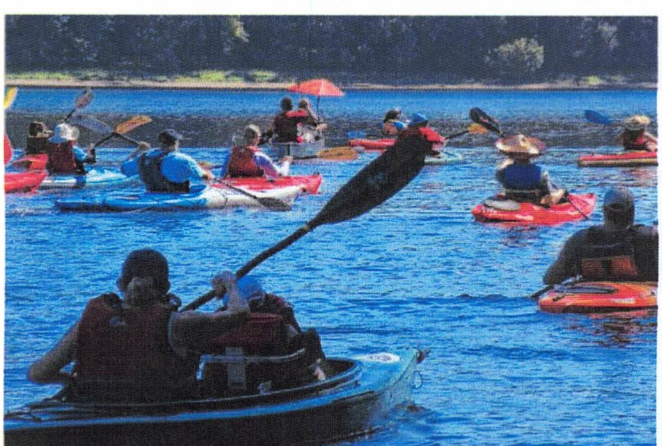
UPSTREAM with a paddle!

Family-friendly event
at **Crandell Lake**

to benefit
Eaton Community Health

Save the Date!

AUGUST
10



Kayak Races & Water Games

On-shore games & activities

Prizes and Surprises

Food & Entertainment

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Amy E. Gilson, PE - Director of Public Works
Date: June 14, 2023
Re: Staff report on Traffic Signal Replacement

Background
The City owns the traffic signals at the intersection of State, South Lincoln, and West Seminary Streets. The DPW was called by the police in April because the wires were sagging again and the right turn arrow had been hit by a truck. While the DPW had previously tightened the wires because the center stop box had been hit by trucks, it was not a safe option this time due to the wires and needing to be moved off an old pole to a new pole. DPW contacted the few contractors that specialize in signal work. J. Ranck Electric was the only company that would touch it. They performed repairs at the end of April, 2023. At that time, they were not able to reattach some elements of the signal that are required by law due to deterioration of the crumbling wires and rusted signal connections.

It is anticipated that the repair costs will exceed the $10,000 from the purchasing policy. Because this is specialty work, and J. Ranck was the only contractor willing to help us temporarily fix the traffic light, we are asking permission to work with J. Ranck for the emergency repairs on the signal. Our staff is not versed in traffic signal regulations enough to create a specification, and hiring a consultant to do so will add significant time and cost to the replacement of the signal.

We have no date when the signal was installed.

Recommendation
Waive the requirement for sealed bids for the replacement of the signal at Lincoln/Seminary/State Streets and work with J. Ranck Electric to get the work done as soon as possible.

Financial Impacts
The project was not budgeted in the Major Street Fund. The repairs will need to come from reserves in that fund, and the project will have no effect on the General Fund.

Suggested Motion
City Council approves waiving bid process for the replacement of the aforementioned signal with reserve funds available in the Major Street Fund.

RESOLUTION NO. 2023-28
TO AMEND THE BUDGET FOR
THE 2022-23 FISCAL YEAR

BE IT HEREBY RESOLVED by the City Council of the City of Charlotte that the 2022-23 Fiscal Year Budget is amended as per the attached Budget Report for City of Charlotte for Fiscal Year 2022-23.

The foregoing resolution was presented by and supported by for approval. Carried with the following roll call vote; Yea ; Nay ; Absent .

CERTIFICATION

I, Mary LaRocque, City Clerk for the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Charlotte during its regular meeting held on June 19, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 P.A. 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

____
Mary LaRocque, City Clerk

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 101 GENERAL FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	PROPERTY TAXES/ASSESSMENTS	3,590,285	70,540	3,660,825
	OTHER LICENSES & PERMITS	38,770	(8,870)	29,900
	FEDERAL GRANT	477,635	(280,975)	196,660
	STATE GRANT	1,196,660	379,405	1,576,065
	CHARGES FOR SERVICES	43,500	20,090	63,590
	OTHER REVENUE	91,845	(21,095)	70,750
	FINES & FORFEITURES	10,250	300	10,550
	INVESTMENT INCOME	2,175	72,825	75,000
	SALE OF FIXED ASSETS		11,925	11,925
	INTERFUND TRANSFER	350,000		350,000
ESTIMATED REVENUES - FUND 101		**5,801,120**	**244,145**	**6,045,265**
APPROPRIATIONS				
101.000	MAYOR, CITY COUCIL & BOARDS	301,235	(275,135)	26,100
172.000	CITY MANAGER	403,100	11,740	414,840
215.000	CITY CLERK	290,980	1,735	292,715
253.000	FINANCE & TREASURY	462,690	(1,070)	461,620
257.000	CITY ASSESSOR	166,530	(4,215)	162,315
265.000	CITY HALL BUILDING & GROUNDS	430,645	(23,295)	407,350
301.000	POLICE DEPARTMENT	2,453,885	(3,485)	2,450,400
441.000	PUBLIC WORKS ADMINISTRATION	180,775	17,890	198,665
442.000	HANDI-CAP RAMPS	68,175	(5,100)	63,075
443.000	LEAF COLLECTION	51,000	5,800	56,800
444.000	PARKING SERVICES/WINTER MAINT.	27,105	(9,445)	17,660
445.000	TREE WORK	111,870	(5,320)	106,550
460.000	STREET MAINTENANCE		335	335
703.000	COMMUNITY DEVELOPMENT	337,030	(13,880)	323,150
751.000	PARKS & RECREATION	103,060	(2,090)	100,970

999.000	GASB 34	245,530	69,185	314,715
APPROPRIATIONS - FUND 101		**5,633,610**	**(236,350)**	**5,397,260**
NET OF REVENUES/APPROPRIATIONS - FUND 101		**167,510**	**480,495**	**648,005**
BEGINNING FUND BALANCE		**1,475,519**		**1,475,519**
ENDING FUND BALANCE		**1,643,029**	**480,495**	**2,123,524**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 202 MAJOR STREETS FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	PROPERTY TAXES/ASSESSMENTS	342,000	19,490	361,490
	STATE GRANT	849,000	(12,815)	836,185
	INVESTMENT INCOME	800	22,200	23,000
	OTHER REVENUE	2,000	(1,040)	960
ESTIMATED REVENUES - FUND 202		**1,193,800**	**27,835**	**1,221,635**
APPROPRIATIONS				
460.000	STREET MAINTENANCE	1,275,000	(82,780)	1,192,220
470.000	TRAFFIC SERVICES	13,100	4,970	18,070
480.000	WINTER STREET MAINTENANCE	39,030	(3,960)	35,070
490.000	TRUNKLINE MAINTENANCE	21,870	(1,115)	20,755
520.000	STREET ADMINISTRATION	74,650	9,845	84,495
999.000	GASB 34	250,000		250,000
APPROPRIATIONS - FUND 202		**1,673,650**	**(73,040)**	**1,600,610**
NET OF REVENUES/APPROPRIATIONS - FUND 202		**(479,850)**	**100,875**	**(378,975)**
BEGINNING FUND BALANCE		**1,213,425**		**1,213,425**
ENDING FUND BALANCE		**733,575**	**100,875**	**834,450**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 203 LOCAL STREETS FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	PROPERTY TAXES/ASSESSMENTS	5,200	(1,180)	4,020
	STATE GRANT	310,000		310,000
	INVESTMENT INCOME	300	17,200	17,500
	OTHER REVENUE	500		500
	INTERFUND TRANSFER	265,000	(82,340)	182,660
ESTIMATED REVENUES - FUND 203		**581,000**	**(66,320)**	**514,680**
APPROPRIATIONS				
460.000	STREET MAINTENANCE	486,530	(129,455)	357,075
470.000	TRAFFIC SERVICES	11,185	115	11,300
480.000	WINTER STREET MAINTENANCE	45,240	(4,900)	40,340
520.000	STREET ADMINISTRATION	83,325	10,325	93,650
561.000	WATER METER READING	95	(95)	
APPROPRIATIONS - FUND 203		**626,375**	**(124,010)**	**502,365**
NET OF REVENUES/APPROPRIATIONS - FUND 203		**(45,375)**	**57,690**	**12,315**
BEGINNING FUND BALANCE		**814,778**		**814,778**
ENDING FUND BALANCE		**769,403**	**57,690**	**827,093**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 206 FIRE FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	PROPERTY TAXES/ASSESSMENTS	885,035	(3,385)	881,650
	STATE GRANT		1,005,000	1,005,000
	CHARGES FOR SERVICES	458,500	(40,465)	418,035
	INVESTMENT INCOME		3,750	3,750
	OTHER REVENUE		73,705	73,705
	INTERFUND TRANSFER	153,310	49,990	203,300
ESTIMATED REVENUES - FUND 206		**1,496,845**	**1,088,595**	**2,585,440**
APPROPRIATIONS				
336.000	FIRE DEPARTMENT	1,496,845	778,595	2,275,440
APPROPRIATIONS - FUND 206		**1,496,845**	**778,595**	**2,275,440**
NET OF REVENUES/APPROPRIATIONS - FUND 206			**310,000**	**310,000**
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			**310,000**	**310,000**

BUDGET REPORT FOR CITY OF CHARLOTTE

FUND: 230 POLICE DRUG ENFORCEMENT FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	FINES & FORFEITURES		50	50
	INVESTMENT INCOME		175	175
	OTHER REVENUE	1,500		1,500
	INTERFUND TRANSFER		1,720	1,720
ESTIMATED REVENUES - FUND 230		**1,500**	**1,945**	**3,445**
APPROPRIATIONS				
302.000	ACT 302 POLICE TRAINING	1,500	1,945	3,445
APPROPRIATIONS - FUND 230		**1,500**	**1,945**	**3,445**
NET OF REVENUES/APPROPRIATIONS - FUND 230				
BEGINNING FUND BALANCE		**11,211**		**11,211**
ENDING FUND BALANCE		**11,211**		**11,211**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 232 ACT 302 TRAINING FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	STATE GRANT		3,025	3,025
	INVESTMENT INCOME		350	350
	INTERFUND TRANSFER	21,500	(14,875)	6,625
ESTIMATED REVENUES - FUND 232		**21,500**	**(11,500)**	**10,000**
APPROPRIATIONS				
303.000	ACT 302 POLICE TRAINING	21,500	(11,500)	10,000
APPROPRIATIONS - FUND 232		**21,500**		**10,000**
NET OF REVENUES/APPROPRIATIONS - FUND 232				
BEGINNING FUND BALANCE		**13,691**		**13,691**
ENDING FUND BALANCE		**13,691**		**13,691**

BUDGET REPORT FOR CITY OF CHARLOTTE

FUND: 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
000.000				
	PROPERTY TAXES/ASSESSMENTS	97,815	1,990	99,805
	INVESTMENT INCOME		2,200	2,200
ESTIMATED REVENUES - FUND 243		**97,815**	**4,190**	**102,005**
APPROPRIATIONS				
000.000			20,000	20,000
728.000	CONTRACTUAL SERVICES	83,940	5,695	89,635
APPROPRIATIONS - FUND 243		**83,940**	**25,695**	**109,635**
NET OF REVENUES/APPROPRIATIONS - FUND 243		**13,875**	**(21,505)**	**(7,630)**
BEGINNING FUND BALANCE		**42,798**		**42,798**
ENDING FUND BALANCE		**56,673**	**(21,505)**	**35,168**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 244 EDC FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	INVESTMENT INCOME	40	1,210	1,250
	OTHER REVENUE	11,600	(11,600)	
ESTIMATED REVENUES - FUND 244		**11,640**	**(10,390)**	**1,250**
APPROPRIATIONS				
728.000	ECONOMIC DEVELOPMENT	3,000	515	3,515
APPROPRIATIONS - FUND 244		3,000	515	3,515
NET OF REVENUES/APPROPRIATIONS - FUND 244		**8,640**	**(10,905)**	**(2,265)**
BEGINNING FUND BALANCE		**60,056**		**60,056**
ENDING FUND BALANCE		**68,696**	**(10,905)**	**57,791**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 248 DDA FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	PROPERTY TAXES/ASSESSMENTS	35,830	21,740	57,570
	CHARGES FOR SERVICES	1,200	(430)	770
	INVESTMENT INCOME	5	495	500
ESTIMATED REVENUES - FUND 248		**37,035**	**21,805**	**58,840**
APPROPRIATIONS				
728.000	ECONOMIC DEVELOPMENT	44,395	7,550	51,945
APPROPRIATIONS - FUND 248		**44,395**	**7,550**	**51,945**
NET OF REVENUES/APPROPRIATIONS - FUND 248		**(7,360)**	**14,255**	**6,895**
BEGINNING FUND BALANCE		**223,622**		**223,622**
ENDING FUND BALANCE		**216,262**	**14,255**	**230,517**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 250 LDFA FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	INVESTMENT INCOME		21,000	21,000
	OTHER REVENUE	3,000	(1,875)	1,125
ESTIMATED REVENUES - FUND 250		**3,000**	**19,125**	**22,125**
APPROPRIATIONS				
728.000	ECONOMIC DEVELOPMENT	350	2,900	3,250
APPROPRIATIONS - FUND 250		350	2,900	3,250
NET OF REVENUES/APPROPRIATIONS - FUND 250		**2,650**	**16,225**	**18,875**
BEGINNING FUND BALANCE		**1,167,952**		**1,167,952**
ENDING FUND BALANCE		**1,170,602**	**16,225**	**1,186,827**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 285 CAMP FRANCES FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	INVESTMENT INCOME	10	290	300
	OTHER REVENUE	3,200	2,110	5,310
ESTIMATED REVENUES - FUND 285		**3,210**	**2,400**	**5,610**
APPROPRIATIONS				
751.000	PARKS & RECREATION	1,745	11,300	13,045
APPROPRIATIONS - FUND 285		**1,745**	**11,300**	**13,045**
NET OF REVENUES/APPROPRIATIONS - FUND 285		**1,465**	**(8,900)**	**(7,435)**
BEGINNING FUND BALANCE		**20,962**		**20,962**
ENDING FUND BALANCE		**22,427**	**(8,900)**	**13,527**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 295 AIRPORT FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	OTHER REVENUE	130,000	43,500	173,500
	INTERFUND TRANSFER	55,720	32,350	88,070
ESTIMATED REVENUES - FUND 295		**185,720**	**75,850**	**261,570**
APPROPRIATIONS				
595.000	AIRPORT	185,720	25,850	211,570
APPROPRIATIONS - FUND 295		**185,720**	**25,850**	**211,570**
NET OF REVENUES/APPROPRIATIONS - FUND 295			**50,000**	**50,000**
BEGINNING FUND BALANCE		**(280,884)**		**(280,884)**
ENDING FUND BALANCE		**(280,884)**	**50,000**	**(230,884)**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 304 2008 G.O. BOND FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	PROPERTY TAXES/ASSESSMENTS	216,930	4,275	221,205
	STATE GRANT	12,000	1,405	13,405
	INVESTMENT INCOME	100	3,400	3,500
ESTIMATED REVENUES - FUND 304		**229,030**	**9,080**	**238,110**
APPROPRIATIONS				
906.000	DEBT SERVICE	198,500		198,500
APPROPRIATIONS - FUND 304		**198,500**	**0**	**198,500**
NET OF REVENUES/APPROPRIATIONS - FUND 304		**30,530**	**9,080**	**39,610**
BEGINNING FUND BALANCE		**65,416**		**65,416**
ENDING FUND BALANCE		**95,946**	**9,080**	**105,026**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 403 REVOLVING FUND SPECIAL ACCOUNT

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	INVESTMENT INCOME		10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -			**10,000**	**10,000**
APPROPRIATIONS - FUND 403			**0**	**0**
NET OF REVENUES/APPROPRIATIONS - FUND 403			**10,000**	**10,000**
BEGINNING FUND BALANCE		**812,727**		**812,727**
ENDING FUND BALANCE		**812,727**	**10,000**	**822,727**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 510 WATER & SEWER FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	FEDERAL GRANT		12,245	12,245
	STATE GRANT	52,700	75,870	128,570
	CHARGES FOR SERVICES	4,591,300	1,300	4,592,600
	FINES & FORFEITURES	38,000	15,060	53,060
	INVESTMENT INCOME	4,000	61,000	65,000
	OTHER REVENUE	13,500	12,760	26,260
ESTIMATED REVENUES - FUND 510		**4,699,500**	**178,235**	**4,877,735**
APPROPRIATIONS				
221.000	PAYROLL TO BE DISTRIBUTED	1,290	(1,290)	
537.000	SEWER ADMINISTRATION	1,705,235	(432,080)	1,273,155
540.000	SEWER MAINTENANCE	150,735	5,120	155,855
545.000	LIFT STATIONS	145,615	19,115	164,730
550.000	W.W.T.P. OPERATIONS	758,245	5,070	763,315
555.000	WATER ADMINISTRATION	484,500	164,985	649,485
560.000	WATER MAINTENANCE	210,615	137,465	348,080
561.000	WATER METER READING	56,770	(2,260)	54,510
562.000	WATER PRODUCTION AND OPERATION	304,795	80,670	385,465
565.000	SEWER SERVICE NEW	8,070		8,070
566.000	SEWER REPLACEMENT MAINS	1,355		1,355
570.000	WATER SERVICES NEW	59,420	270	59,690
571.000	WATER TOWER	10,000	(6,600)	3,400
572.000	WATER REPLACEMENT SERVICES	233,665	134,965	368,630
573.000	WATER REPLACEMENT EQUIPMENT	4,485	2,000	6,485
574.000	WELLHEAD PROTECTION	2,000	(1,500)	500
575.000	WATER REPLACEMENT MAINS	30		30
901.000	SEWER CAPITAL OUTLAY	775,000		775,000
999.000	GASB 34	350,000		350,000
APPROPRIATIONS - FUND 510		**5,261,825**	**105,930**	**5,367,755**
NET OF REVENUES/APPROPRIATIONS - FUND 510		**(562,325)**	**72,305**	**(490,020)**
BEGINNING FUND BALANCE		**15,743,773**		**15,743,773**
ENDING FUND BALANCE		**15,181,448**	**72,305**	**15,253,753**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 518 RECYCLING FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	PROPERTY TAXES/ASSESSMENTS	17,250		17,250
	LOCAL GRANTS	26,000		26,000
	OTHER REVENUE	45,000		45,000
	INVESTMENT INCOME	30		30
ESTIMATED REVENUES - FUND 518		**88,280**		**88,280**
APPROPRIATIONS				
530.000		58,280	1,650	59,930
APPROPRIATIONS - FUND 518		**58,280**	**1,650**	**59,930**
NET OF REVENUES/APPROPRIATIONS - FUND 518		**30,000**	**(1,650)**	**28,350**
BEGINNING FUND BALANCE		**69,548**		**69,548**
ENDING FUND BALANCE		**99,548**	**(1,650)**	**97,898**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 601 MOTOR VEHICLE POOL FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	CHARGES FOR SERVICES	535,350	6,900	542,250
	INVESTMENT INCOME	100	4,550	4,650
	SALE OF FIXED ASSETS	5,000	(5,000)	
	OTHER REVENUE	500		500
ESTIMATED REVENUES - FUND 601		**540,950**	**6,450**	**547,400**
APPROPRIATIONS				
580.000	MVP ADMINISTRATION	47,065	5,675	52,740
581.000	MVP EQUIPMENT MAINTENANCE	566,920	22,210	589,130
582.000	DPW GARAGE BLDG & GROUNDS	100,605	1,140	101,745
APPROPRIATIONS - FUND 601		**714,590**	**29,025**	**743,615**
NET OF REVENUES/APPROPRIATIONS - FUND 601		**(173,640)**	**(22,575)**	**(196,215)**
BEGINNING FUND BALANCE		**1,388,460**		**1,388,460**
ENDING FUND BALANCE		**1,214,820**	**(22,575)**	**1,192,245**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 666 INFORMATION TECHNOLOGY FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
0200	CHARGES FOR SERVICES	281,500		281,500
ESTIMATED REVENUES - FUND 666		**281,500**		**281,500**
APPROPRIATIONS				
228.000	INFORMATION TECHNOLOGY	281,500	15,265	296,765
APPROPRIATIONS - FUND 666		**281,500**	**15,265**	**296,765**
NET OF REVENUES/APPROPRIATIONS - FUND 666			**(15,265)**	**(15,265)**
BEGINNING FUND BALANCE		**224,388**		**224,388**
ENDING FUND BALANCE		**224,388**	**(15,265)**	**209,123**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 701 TRUST AND AGENCY FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
	INVESTMENT INCOME	2,000	11,000	13,000
ESTIMATED REVENUES - FUND 701		**2,000**	**11,000**	**13,000**
APPROPRIATIONS				
APPROPRIATIONS - FUND 701				
NET OF REVENUES/APPROPRIATIONS - FUND 701		**2,000**	**11,000**	**13,000**
BEGINNING FUND BALANCE		**18,470**		**18,470**
ENDING FUND BALANCE		**20,470**	**11,000**	**31,470**

BUDGET REPORT FOR CITY OF CHARLOTTE
FUND: 800 CHARLOTTE AREA REC CO-OP FUND

ACCOUNT CLASSIFICATION DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 Amended Budget AMT CHANGE	2022-23 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
0100	OTHER REVENUE	31,000		31,000
ESTIMATED REVENUES - FUND 800		**31,000**		**31,000**
APPROPRIATIONS				
751.000	PARKS & RECREATION	5,750	18,090	23,840
APPROPRIATIONS - FUND 800		5,750	18,090	23,840
NET OF REVENUES/APPROPRIATIONS - FUND 800		**25,250**	**(18,090)**	**7,160**
BEGINNING FUND BALANCE		**80,981**		**80,981**
ENDING FUND BALANCE		**106,231**	**(18,090)**	**88,141**

City Of Charlotte
Department of Public Works

Memo

To: City Council

From: Amy E. Gilson, P.E., Director of Public Works

Date: June 13, 2023

Re: Lead Service Line Replacements

At the request of the City Manager, I have assembled this information regarding the state mandated lead service line (LSL) replacement program.

<u>Background:</u>

On June 7, 1991, new regulations were promulgated containing requirements for lead, copper, and corrosion control monitoring in public water supplies. Testing for lead and copper was required beginning in 1992. It was June, 2018 that Michigan revised its Lead and Copper Rule. As part of that change, communities were required to perform a Preliminary Distribution System Materials Inventory (PDSMI) by January 1, 2020, which was submitted by the deadline. The Complete Distribution Systems Material Inventory (CDSMI) will be due on January 1, 2025. The latter is the goal we are currently working to complete. The CDSMI shall include a material inventory of the water system including water service lines. The "service line" means the pipe from the discharge of the corporation fitting at the main into the building at the first shutoff valve inside the building, or 18 inches inside the building, whichever is shorter. A three-point verification must be made: eighteen inches either side of the curb stop, and inside the dwelling.

In order to keep track of the CDSMI, a Google Sheet was created with a tab for each street, and a line for each address. There are columns for the service material, date verified and method of verification. Each heading has a subheading for the city side of the service, the private side of the service and the service inside the dwelling. This data is shared among the principal people involved in this project from the DPW staff so that we are all on the same page in real time. This is also the data set that we use to keep track of the number of current LSLs that need to be replaced as well as those that have already been replaced as required by the State.

The first steps to completing the CDSMI was to review existing records. That included engineering plans for newer subdivisions and a thorough review of the service card files and work orders. After that information was populated, DPW staff started an effort to identify the material of each service line on either side of the curb stop. This is completed using the Vactor truck and sucking down to the service line. At that time, a determination is made as to the material which is recorded. It became evident that we would not be meeting the state deadline with the other operational duties for the Vactor, so extra funding was requested from city council to assist in the verification using a private contractor. Priority is given to those streets where a construction project is planned. We replace all LSLs and old meter pits ahead of the projects because it can hinder or cause issues with any state funded contract. Additionally, we don't want to have to dig up new infrastructure to replace an LSL after the fact.

Accounts to Verify	Verifications Completed City Side	Verifications Completed Private Side	Verifications Completed Inside the Home
3189	2072	1588	535

Status of the 3-point verification to meet the 2025 deadline being updated continually

It is also important to note that we are only responsible for identifying services that are less than four inches in diameter. That means that most industrial customers are not included in the surveys. Additionally, the private systems such as mobile home parks that are fed off of our mains have been excluded. The size of the main at the entrance to their private system is greater than four inches.

Replacement Information:

Starting in 2021, communities were required to start replacing LSLs. The timeline for replacing all of the LSLs is 20 years (2041). For each of those 20 years, we are required to replace an average of 5% of the known LSLs per year. The cost for the replacements is the responsibility of the utility, even on private property. We currently have approximately 350 identified LSLs that will need to be replaced.

The methodology that we have been using for prioritizing replacements is emergencies first. If a resident has a leak in their line, low flow, or any other defect, and it is determined to have an LSL, we replace those as soon as possible. It is paramount to maintain potable water service to the residents. The second priority is to services that are part of a future construction project. Since 2021, we have had enough emergencies alone to meet the 5% per year replacement requirement. The preparation for construction projects has put us well ahead of that requirement for the current calendar year.

Type of Replacement	FY 22-23 to date	FY 21-22	FY 20-21	FY 19-20
Emergencies	25	38	16	8
Construction Prep	59	0	6	1
5% required	17	11	11	8

The work done on private property is completed by private contractors for liability reasons. Regarding the contractors chosen to do the work, it is important to note that the bulk of the service replacements are done on an emergency basis- usually the day after a problem is identified. As such, a contractor must be willing and able to drop other work to perform the emergency work. Contractors are pre-screened through an interview process with the DPW. We verify they have the equipment necessary, the staffing needed, and the appropriate insurance. References are checked, and if approved, they are used on a probationary status until we are certain they can complete the work safely and cost effectively. It is imperative that we personally screen these contractors as they are inside the homes of the residents. We are able to say with confidence to any of the elderly, single, or otherwise skeptical residents that we would give these people the key to our house if we weren't home. They must respect private property and not unnerve the homeowner. You never know the level of integrity you'll receive with a low bidder, and it's not worth risking trouble with homeowners that trust us to be in their homes.

Each service line replacement is different. The contractor that is selected for a particular job is done on a case-by-case basis. Does the contractor have the right equipment for the job? Do they have the right staff? Is it within their skill set and capability? Are they available for an emergency? We have contractors that are a dad and son operation with limited equipment and labor, but they work great on smaller jobs. We have one contractor that is MDOT pre-qualified and capable of major projects with a lot of labor and specialized equipment available. They are typically assigned the more difficult jobs. And then we have some contractors in between that are used as well based on the actual job situation. If by chance the contractor is not performing in a safe manner, an efficient manner, or their costs get too high, the issues are discussed with them. If an improvement is not seen, they are no longer utilized for this work.

If a water service is determined to be an LSL, and there is a defect (i.e., leak), the DPW staff meets with the homeowner to determine the extent of the issue. Furthermore, we assess the situation and make a determination on which contractor could best perform the work. The proposed contractor meets with the DPW and the homeowner to create a plan for the replacement. A date for replacement is mutually agreed upon, a MISS DIG is entered by the contractor, and any other necessary arrangements are made. On the day of the replacement, the foreman or assistant foreman works with the contractor to make certain the job is being done to our satisfaction and that of the homeowner. DPW keeps track of the time spent on the job, as well as equipment, labor and materials. They are not left to do whatever they please. Additionally, if it is determined that the curb box needs to be replaced, the DPW coordinates with the contractor to get that work done while they have a hole open, thus saving more money. DPW also makes certain that the yard and home restoration is completed to the satisfaction of ourselves and the homeowner. DPW also coordinates in the event that there is an issue after the project is complete.

It is also important to note also that the office staff is involved in this process. Once an LSL is identified for replacement, paperwork is prepared to allow us to do the work. The paperwork describes the process of the service replacement. It also outlines the responsibilities of the homeowner, the city and the contractor. The homeowner has the option to sign the agreement for the LSL replacement, or to decline it. We have not yet had anyone decline the work, but if we do, we have a process to track that denial to future homeowners. The signed documents are filed both electronically and in paper form. To come full circle, we are also required to keep track of all the LSLs we have replaced. That is done in the aforementioned Google Sheet. We also maintain an Excel spreadsheet that keeps a running total by calendar year and by fiscal year for replacements from the beginning of the program. This is information that must be reported to the state on an annual basis along with our compliance with the other regulations. It also gives us metrics for comparisons.

It has been asked why we don't bundle all of the known LSLs into one bid package. We have several reasons why we don't do that. First and foremost, we don't want to be stuck with a low bidder that we cannot trust to be in the home of a resident. It is a crap shoot whether or not the contractor will be courteous guests in the homes of residents. Second, we have spoken with consultants who have bid out packages for LSL replacements. Because a contractor has to cover his costs for any situation, their cost per service tends to be higher than necessary so they don't lose money. We have seen bulk contracts where the cost per service ranges between $10,000-$12,500 per service. By selecting the right local contractor for the job, they are able to look at the job before they agree to do it. They are also able to bill us time and material with an average cost of approximately $3,500 for each service. To date, we have paid contractors $539,116.30 for the replacement of 153 LSLs, which is far less than $1,530,000 if we had paid $10,000 per service. Third, if a large contract were bid out, the City would also be incurring costs for the consultant who is managing the project. The cost per service noted above does not include any costs for a consultant to create bid documents, inspect, process pay estimates, etc. This would add at least ten percent to the overall cost. Fourth, by bidding out a large contractor and using the low bidder, chances for issues increase which leads to an increase in time and headaches for DPW staff. Finally, the costs for this program are paid for through the water rates charged to the users. Those who do not need to have a service replaced are subsidizing the replacement of private side services of other residents. We will continue to maintain compliance with the state's rules through replacement of services for emergencies and construction. However, we are hoping that somewhere between now and 2041 a judge will agree to take the court case and agree this is an illegal action. It not only violates Bolt v. Lansing, but it is an unfunded mandate.

What is most important to remember about the whole lead service line replacement program is that it was implemented because a certain water system did not properly treat their drinking water. The City of Charlotte's water is safe. What the other system failed to do was to feed a phosphate blend that keeps a coating on the inside of water pipes to prevent the pipe material from leaching into the water regardless of its material. The City of Charlotte has been feeding orthophosphate since 1993, and its effectiveness can be seen not only when we cut into a pipe for a connection, but in our continuous required state testing for lead and copper.

Please let me know if you have any questions.

cc: Erin LaPere, City Manager

M:\Memo\2023\council memo re LSL Replacements.doc

THE CITY OF CHARLOTTE MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council

From: City Manager LaPere, MPAP

Date: June 2, 2023

Re: Resolution FY23-24 Water and Sewer Rates

Background

In February, the City Council received the report and presentation from Municipal Analytics regarding their analysis and recommendations for our water and sewer system rates. The City contracted with a third-party for an independent review to determine the rates required to produce adequate revenues to fund the City's water and wastewater utility operations, maintenance and replacement, capital and debt service requirements. The resulting recommendations are summarized in the attached report and the basis for the recommended resolution to establish FY23-24 water and sewer rates. The recommended rates represent a net increase of approximately 2.8% over the current rates, which is a very modest increase that is less than the rate of inflation.

In addition to determining the City's rate requirements, the consultant also conducted a review of existing policies and ordinances related to utility financial management and rate setting. The City has been provided recommendations and is working to update those documents with best practices and industry standards. Once drafted, the recommended updates will be presented to Council for review and adoption.

At the time the study results were presented, Council inquired as to the make-up of the utility system's customer base. The city provides water and sewer services to 3,437 total customers and 11 of those are sewer only. Below is a breakdown of meter sizes, please note the number of meters does not equal the number of customers because the use of multiple meters for a single customer, e.g. a mobile home park will have a meter for each unit plus any meter(s) for sprinkler systems.

Meter Size	Total Meters	Customer Types
5/8 or 3/4	14,433	Churches, multi-family, residential, sprinkler-only, schools, industrial, commercial, governmental
1"	219	Churches, multi-family, residential, sprinkler-only, schools, industrial, commercial, governmental
1.5"	151	Churches, multi-family, residential, sprinkler-only,

		schools, industrial, commercial, governmental
2”	272	Churches, multi-family, residential, sprinkler-only, schools, industrial, commercial, governmental
3”	16	multi-family, residential, sprinkler-only, schools, industrial, commercial, governmental
4”	13	multi-family, sprinkler-only, schools, industrial, commercial, governmental
6”	6	multi-family, sprinkler-only, industrial,

As you can see, the vast majority of meters are the smallest, which are serving the residential customer base. The larger meters are on larger facilities such as industrial uses.

Recommendation
The FY23/24 Budget that was adopted based its estimated revenues on updating rates in accordance with these recommendations. Administration is recommending City Council adopt the proposed water and sewer rates to ensure compliance with city ordinances and to provide sufficient revenue to ensure operating and capital needs are met.

Financial Impacts
These rates are recommended to provide appropriate revenue for the water and sewer utility system.

Suggested Motion
See attached resolution.

eel

attachments

RESOLUTION NO. 2023 –24

RESOLUTION TO SET WATER AND SEWER RATES

WHEREAS, the City of Charlotte completed a Water and Sewer Utility Rate Study by an independent third-party to develop a schedule of rates which equitably reflect the cost of service to each customer class, comply with City Ordinance requirements, and recommend a rate adjustment necessary to fund operations, maintenance and improvements; and

WHEREAS, this Council has evaluated said report and concur that said rates are required; and

NOW, THEREFORE, BE IT RESOLVED, that the following schedule of water and sewer rates be adopted:

Water Rates		
Meter Size	Quarterly Base Charge	Rate per 1,000 gal.
5/8 & 3/4	$ 52.23	$ 3.58
1"	130.58	3.58
1.5"	261.15	3.58
2"	417.85	3.58
3"	783.46	3.58
4"	1,305.77	3.58
6"	2,611.54	3.58

Sewer Rates		
Meter Size	Quarterly Base Charge	Rate per 1,000 gal.
5/8 & 3/4	$ 88.45	$ 5.81
1"	221.13	5.81
1.5"	442.27	5.81
2"	707.63	5.81
3"	1,326.80	5.81
4"	2,211.33	5.81
6"	4,422.67	5.81

BE IT FINALLY RESOLVED, that these rates be effective for usage beginning July 1, 2023 to be billed in October 2023.

Moved by _____________, second by __________________.

Yeas:
Nays:
Absent:
Abstain:

Dated and filed with the City Clerk this 19th day of June, 2023.

Mary LaRocque
City Clerk
Published:

APPROVED BY COUNCIL:

Water and Sewer Utilities Rate Study

Prepared for

City of Charlotte, Michigan

THE CITY OF CHARLOTTE MICHIGAN

February 2023

by **Municipal Analytics**

Municipal Analytics

Insights and applications for better financial management

2075 W. Stadium Blvd, #3895
Ann Arbor, MI 48106
734.277.4454

February 17, 2023

Erin LaPere, City Manager
City of Charlotte
111 East Lawrence Avenue
Charlotte, Michigan 48813

Dear Ms. LaPere:

We have completed our analysis of the revenue requirements for the City of Charlotte's water and sanitary sewer utilities. The primary goal of this study has been to determine the rates required to produce adequate revenues to fund the City's water and wastewater utility operations, maintenance and replacement (OM&R), capital and debt service requirements. The resulting recommendations for rates and financial management of the utilities are summarized in this report.

In addition to determining the City's rate requirements, this study also included a review of existing policies and ordinances related to utility financial management and rate setting. The City has been provided recommendations to align these documents with best practices and industry standards.

Municipal Analytics appreciates the opportunity to work with the City on this study.

If you should have any questions about this analysis, please do not hesitate to contact me at 734-277-4454.

Very truly yours,

John Kaczor

John Kaczor
Principal

CITY OF CHARLOTTE
WATER AND SEWER UTILIITES
RATE STUDY REPORT

TABLE OF CONTENTS

SECTION 1. INTRODUCTION

This report presents a recommended rate structure calculated to fully fund the City of Charlotte's water and wastewater utility operations in future years. In summary, the objectives of this study were to:

- Determine the total cost of providing water and sanitary sewer services
- Evaluate the rate impacts of capital projects and financing alternatives
- Develop a long-term financial plan to ensure the utilities remain financially stable
- Develop a long-term rate track to smooth out rate adjustments and minimize rate impact on customers

With support and input from City staff, we have prepared a rate strategy that meets the project objectives and ensures financial stability of the Water and Sewer Funds.

1.1. Background

The City of Charlotte owns and operates a public wastewater collection and treatment system, serving approximately 3,100 customers in the city. Additionally, the City owns and operates water wells, storage, transmission and distribution systems serving a similar number of customers.

Operating and maintaining public utilities requires regular investment in infrastructure and qualified employees to ensure the efficient and safe provision of utility services. As costs and operating demands change, it is essential that the utility's rates be periodically evaluated and adjusted. Through this process, rate equity is assured, and the financial health of the enterprise fund can be monitored and maintained.

In recognition of the importance of updating and maintaining rates sufficient to fund these vital community services, the City engaged Municipal Analytics to undertake a rate study to identify longer-term expenditure trends, cash reserve needs, capital funding capacity, and other financial conditions of its water and sewer utilities.

1.2. Scope of Study

To gain an understanding of Charlotte's sewer and water utilities finances and operations, we reviewed the City's utility budgets, financial reports, billing records, debt obligations, capital needs, utility ordinances and other documents. The study focused on determining the revenue required to fully satisfy the cash needs of the Water and Sewer Enterprise Fund. Revenue requirements were then considered in light of the City's customer base and user charge system, and recommendations were made regarding the rates required to fund OM&R, capital and debt service expenditures. The City has been provided an Excel-based Utility Financial Analytics tool to aid in future rate evaluation.

SECTION 2. ANALYSIS

Determining sufficient utility rates requires a number of financial and customer inputs, assumptions, policy considerations and customer impact analysis. These inputs have been integrated into a comprehensive rate model, developed in Excel spreadsheet format. In this section, each of these components is addressed, to provide a framework for the developed rates presented in Section 3.

2.1. Rate Model

To calculate revenue requirements and the resulting rates needed to fund the water and sewer utilities, we have prepared an Excel-based rate model. The model encompasses the financial and customer data needed to prepare a thorough rate analysis. The multi-year financial plan is driven by a number of assumptions and integrates the anticipated capital improvement investments expected in the coming years. Outputs of the model include summary charts and tables displaying the interaction between budgets, capital investments, assumptions, debt, rates, cash balances, and other metrics. Through the use of the model, the rates outlined in Section 3 were developed and tested. Using the model, several alternative rate options were evaluated. The final rate recommendations are based on the capital investments identified by City staff. The model has been provided to the City for ongoing future use in setting rates.

2.2. Sewer Operating Budget

Sewer cash-based operating expenditures have averaged just over $1.6 million per year for the past five years. In addition to operating costs, the City's sewer budget has included annual debt service payments of about $530,000. The last payment on this debt will occur in fiscal year ending 2024. The largest non-debt expense item has been labor (approximately $690,000/year). These and other expenditures are summarized below:

	Actual	Actual	Actual	Yr-End Est	Budget
Sewer Cash Expenditures	**2019**	**2020**	**2021**	**2022**	**2023**
Labor	682,051	640,073	758,492	641,369	731,260
Debt	527,778	534,841	535,841	536,641	515,320
Utilities	167,558	240,891	202,610	211,752	213,460
Professional & Contracted Services	208,542	185,237	277,725	196,469	219,650
Capital Outlays	29,601	51,980	14,368	2,459	433,000
Other Operaing Expenditures	509,638	509,877	599,519	551,679	554,680
Total Sewer Expenditures	**2,125,168**	**2,162,899**	**2,388,555**	**2,140,368**	**2,667,370**

Sewer operating revenues are composed primarily of user charges. Other regular revenues, as seen below, include penalties, interest earnings, connection charges and miscellaneous revenues.

	Actual	Actual	Actual	Yr-End Est	Budget
Sewer Revenues	**2019**	**2020**	**2021**	**2022**	**2023**
User Charges & Rates	2,154,127	2,292,576	2,766,879	2,888,834	2,800,000
Penalties & Interest	41,463	33,185	1,520	10,131	25,000
Connection Charges	39,750	22,600	24,550	28,700	21,700
Other Revenues	30,118	17,439	18,251	65,593	40,850
Total Sewer Revenues	**2,265,458**	**2,365,800**	**2,811,200**	**2,993,258**	**2,887,550**

2.3. Water Operating Budget

Water utility operating expenditures have averaged around $1.3 million each year for the past five years. The City has no outstanding water-related debt. Water expenses are summarized below by major categories:

Water Cash Expenditures	Actual 2019	Actual 2020	Actual 2021	Yr-End Est 2022	Budget 2023
Labor	518,524	445,899	555,905	460,731	569,605
Debt	0	0	0	0	0
Utilities	80,704	70,526	87,900	75,709	83,000
Professional & Contracted Services	53,607	97,307	177,702	346,796	372,700
Capital Outlays	56,503	0	91	0	342,000
Other Operaing Expenditures	478,886	479,843	479,454	508,470	516,620
Total Water Expenditures	**1,188,225**	**1,093,575**	**1,301,052**	**1,391,707**	**1,883,925**

Water-related revenues come primarily from user charges, with smaller amounts received from connection charges, penalties and interest income.

Water Revenues	Actual 2019	Actual 2020	Actual 2021	Yr-End Est 2022	Budget 2023
User Charges & Rates	1,556,961	1,502,068	1,787,353	1,780,018	1,743,900
Penalties & Interest	33,842	23,367	1,538	6,368	17,000
Connection Charges	21,750	14,100	11,500	15,500	11,700
Other Revenues	29,371	34,968	15,722	70,233	39,350
Total Water Revenues	**1,641,923**	**1,574,502**	**1,816,114**	**1,872,119**	**1,811,950**

2.4. Customer Base

The City's sewer and water utilities serve about 3,100 customers within the City.

Based on population trends, the number of customers is assumed to grow only modestly over the forecast period considered in this study. The rate model conservatively assumes the number of customers will remain unchanged.

Metered usage is also assumed to remain at 2022 levels. Actual usage may vary considerably based on weather, consumer choices, utilization of water saving devices, industrial production and other variables. It is important to monitor actual metered volumes over an extended time to establish average annual usage for rate-setting purposes.

2.4. Existing Debt

The City of Charlotte is currently repaying one outstanding bond, which will be fully paid in the fiscal year. The remaining principal balance on the debt at the end of the current fiscal year will be $495,000.

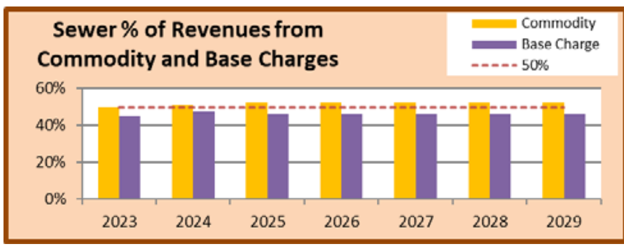
2.5. Rate Structures

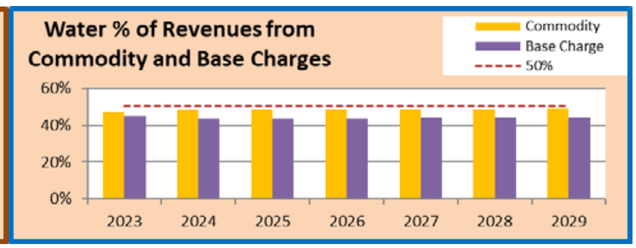
Water and sewer rates are comprised of a quarterly base charge, which varies by customer water meter size, and a commodity charge, billed per 1,000 gallons of metered water. The City's ordinance stipulates base charges should be set at a rate sufficient to produce at least 50% of the annual costs of the utility system. Consumption charges, based on metered water usage, should produce an estimated 45% of annual budgeted revenues.

Sewer and water rates currently in effect are:

	WATER	SEWER
Base Charge/Quarter		
5/8 inch	$ 49.21	$ 88.38
3/4 inch	$ 49.21	$ 88.38
1 inch	$ 80.00	$ 140.00
1.5 inch	$ 160.00	$ 290.00
2 inch	$ 260.00	$ 470.00
3 inch	$ 490.00	$ 880.00
4 inch	$ 760.00	$ 1,370.00
6 inch	$ 1,640.00	$ 2,940.00
Usage	$ 3.33	$ 5.81
(1,000 gallons)		

An analysis of budgeted and forecasted revenues reveals commodity charges are producing a higher percentage of revenues, and base charges are producing a lower percentage of revenues, than is called for in the City's ordinance (see Ordinance 68-101). These findings are summarized in the charts below:





The recommended rate structure presented in Section 3 of this report adjusts rates to conform to the City's ordinance related to cost recovery from base charges and commodity charges.

2.6. Cash Balances and Reserve Targets

According to the latest audited financial statement of the City, dated June 30, 2022, the Water and Sewer Fund had an available cash and equivalents balance of $2,312,963. Additionally, the fund had $302,589 of restricted cash, to meet bond reserve requirements. In total, the fund had $2,615,552 in cash reserves.

Charlotte does not currently have a formal cash reserve policy for its Water and Sewer Fund. In lieu of a formal policy, the rate model uses the following reserve levels as cash reserve targets:

- Operating reserve: 90 days O&M expenditures
- Debt service reserve: 125% of annual debt service payments
- Emergency reserve: $500,000 ($250,000 per utility)
- Capital reserve: average 5-year capital plan not funded with debt

When these targets are applied, the cash reserve target level for 2022 was $2,378,760. The Water and Sewer Fund is in a healthy cash position, with cash reserves in excess of the target level.

By maintaining an appropriate level of cash reserves, the City will be able to better plan its capital investment and rate strategy to minimize rate increases and ensure financial stability. Available cash can also be used to fund emergency repairs, match grant funds and smooth rates over time.

2.7. Assumptions

The financial outlook of the sewer and water operating fund is based on several assumptions, as outlined below:

FYE 6/30:	2024	2025	2026	2027	2028	2029
General inflation	4.0%	3.0%	3.0%	2.5%	2.5%	2.5%
Payroll	2.0%	2.5%	2.5%	2.5%	2.5%	2.5%
Hospitalization Ins	8.5%	8.5%	8.5%	8.5%	8.5%	8.5%
Utilities	7.0%	7.0%	7.0%	7.0%	7.0%	7.0%
Administration	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Interest Rate on Debt	3.5%	3.8%	4.0%	4.0%	4.0%	4.0%

Each line item of the budget has been assigned one of these assumptions**,** which were reviewed and affirmed as reasonable by the City's management team.

In developing the model, alternative assumptions were tested. The chosen assumptions are believed to be the most likely outcome, although it would be very unlikely to have actual future values exactly match the assumptions. In forecasting future costs and revenues, it is important to consider trends more than actual values. Since we cannot predict the future, it is often best to adopt one year of rates at a time. Further adjustments can be made each year to the financial and/or customer information as actual current numbers become available. This will allow the most accurate rate calculation each year.

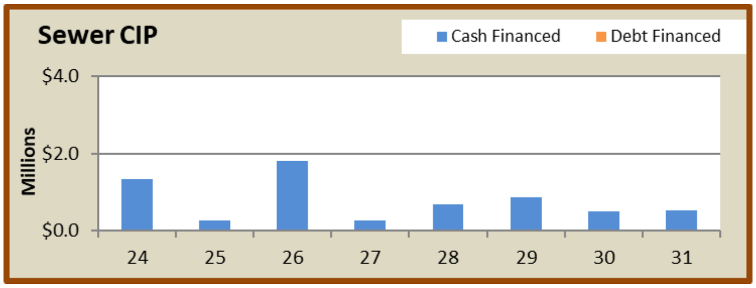
2.8. Capital Improvement Plans

The City has identified anticipated capital improvements that will be required in the near and more distant future. Capital investments consist of projects intended to reduce the potential for critical failure, extend the useful life of the utility systems, comply with regulatory requirements and meet anticipated future demands. In summary, capital projects include:

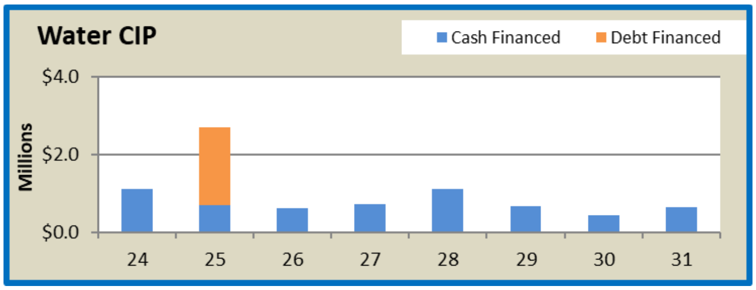
- Repair/replace sections of sewer collection system and water distribution mains
- Capital maintenance at the wastewater treatment facility
- Replacement of lead water services
- Meter replacement
- Replacement or improvements to pumps, hydrants and wells
- Replacement of equipment, technology upgrades, engineering evaluations
- Water tower inspections and maintenance
- Security enhancements

The total cost of the identified sewer projects for fiscal years ending 2024-2029 is estimated to be $5.225 million. Water capital investments are expected to be close to $6.96M. The bulk of this investment is expected to be financed through cash reserves and rates. To keep rates to a minimum, the City may consider a $2.0 million water improvement bond issue around FY 2025.

The level and timing of sewer capital investments required of the City is summarized in the following chart:



Expected investment in the water system is summarized in the chart below.



2.9. Borrowing

As noted, the City may want to consider issuing debt to fund a portion of its water capital needs in the coming years. The current debt will be paid in 2024, so adding new debt in 2025 will minimize volatility in utility finances and help keep rate increases to a minimum. The rate model assumes bond issuances will be for a 20-year term and interest rates will be as shown in the assumptions in Section 2.7 of this report. Actual bond terms will not be known until bonds are sold.

SECTION 3. RESULTS

Using the Utility Financial Analytics Tool developed specifically for the City of Charlotte, the above-described variables and assumptions were integrated into a cash-based budget forecast. Working with water and sewer operations separately, annual expenditures were allocated to fixed versus variable costs. The fixed costs for each utility were divided by the number of residential meter equivalents to determine the quarterly base charges required. Variable costs were divided by the estimated annual billable units to determine the rate per 1,000 gallons. The results of this analysis are summarized in the following subsections.

3.1. Budget Forecast: Sewer

Each line item in the water and sewer operating budget was forecasted using the assumptions discussed in section 2.7, above. Appendix A includes detailed budget information for the Water and Sewer Fund. A summary of the sewer budget forecast through FY 2029 is presented below:

Sewer Revenues	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
User Charges & Rates	2,800,000	2,885,616	2,781,374	2,782,233	2,800,263	2,810,043	2,868,271
Penalties & Interest	25,000	17,459	13,528	16,530	18,129	16,411	16,149
Connection Charges	21,700	22,138	22,247	22,384	22,117	22,221	22,242
Other Revenues	40,850	17,050	16,953	16,629	16,533	16,791	16,726
Total Sewer Revenues	**2,887,550**	**2,942,263**	**2,834,102**	**2,837,774**	**2,857,042**	**2,865,467**	**2,923,389**
Sewer Cash Expenditures							
Labor	731,260	754,702	781,708	809,988	840,111	871,791	905,066
Debt	515,320	554,292	0	0	0	0	0
Utilities	213,460	228,402	244,390	261,498	279,803	299,389	320,346
Professional & Contracted Services	219,650	219,770	228,404	216,073	220,974	221,305	221,689
Capital Outlays	148,000	1,339,400	260,000	1,812,000	279,500	671,000	862,000
Other Operaing Expenditures	554,680	577,273	593,715	610,375	625,607	642,165	658,527
Total Sewer Expenditures	**2,382,370**	**3,673,839**	**2,108,216**	**3,709,933**	**2,245,995**	**2,705,650**	**2,967,628**
Net Sewer Cash	**505,180**	**(731,576)**	**725,885**	**(872,159)**	**611,048**	**159,817**	**(44,239)**

As indicated by the forecasted net revenues for the sewer utility, the developed rates are expected to be sufficient to cover the cash needs of the utility in some years and fall short in other years. This variability is related primarily to the estimated capital investments each year. The developed rate strategy is intended to keep rates as low as possible while also producing sufficient revenues over a long period to achieve targeted cash reserve levels.

3.2. Budget Forecast: Water

Similar to the sewer utility, assumptions related to operating costs, capital needs and debt service were applied to the water budget. The resulting forecast was used as the basis for future revenue requirements.

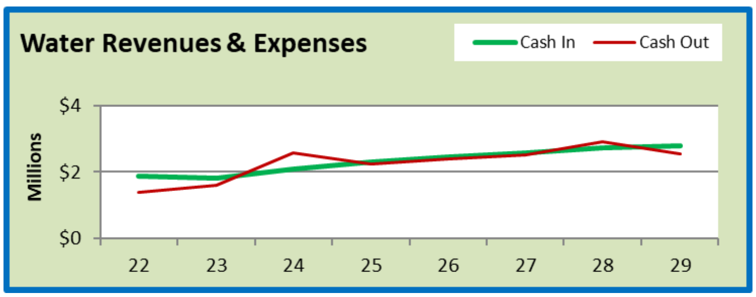
Water Revenues	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
User Charges & Rates	1,743,900	2,051,531	2,269,774	2,412,527	2,547,881	2,681,214	2,751,667
Penalties & Interest	17,000	12,068	9,244	11,170	12,371	11,213	10,999
Connection Charges	11,700	13,200	12,975	13,344	12,805	13,081	13,051
Other Revenues	39,350	17,348	16,544	16,886	15,694	16,618	16,435
Total Water Revenues	**1,811,950**	**2,094,148**	**2,308,537**	**2,453,926**	**2,588,751**	**2,722,126**	**2,792,153**
Water Cash Expenditures							
Labor	569,605	584,901	603,692	623,244	643,622	664,945	687,313
Debt	0	0	0	143,924	143,924	143,924	143,924
Utilities	83,000	88,810	95,027	101,679	108,796	116,412	124,561
Professional & Contracted Services	372,700	248,626	286,456	313,645	305,357	288,521	298,495
Capital Outlays	57,000	1,124,000	707,000	628,200	721,000	1,105,900	678,000
Other Operaing Expenditures	516,620	537,299	552,731	568,578	582,469	597,928	613,255
Total Water Expenditures	**1,598,925**	**2,583,636**	**2,244,906**	**2,379,270**	**2,505,169**	**2,917,630**	**2,545,547**
Net Water Cash	**213,025**	**(489,488)**	**63,631**	**74,656**	**83,582**	**(195,504)**	**246,606**

Similar to the estimated fluctuations in sewer net revenues, the forecasted net revenues for the water utility demonstrate the strategy of using some cash to moderate rates and fund most capital needs with cash rather than debt.

When combined, the cash balance of the Water and Sewer Fund is estimated to by about $350,000 over the six-year period evaluated in this report. Forecasted cash reserves based on this strategy are presented in Section 3.6, below.

3.3. Revenue Required from Rates

Revenue from rates should be adequate to cover the cash needs of the utility fund, less any non-rate revenues. Additionally, cash reserve targets need to be considered, and revenue requirements need to be adjusted to account for excesses or shortfalls in cash reserves. As seen below, the recommended rates are expected to generate revenues slightly higher than cash needs in the sewer utility, and align well with water utility cash needs. The imbalance between revenues and expenditures reflects an approach that keeps rates as low as possible while also staying close to the target range for cash reserves.



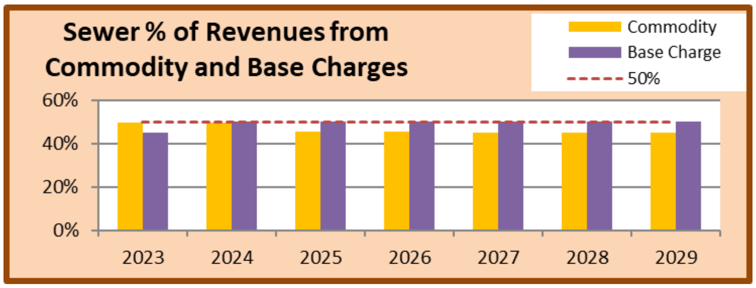
3.4. Rate Requirements: Sewer

As outlined in previous sections, sewer rates have been set at a level slightly higher than the cash needs of the utility over the next 6 years. Using the existing rate structure, as outlined in Section 2.5, above, the estimated rates required to fund sewer operations, capital and debt in the coming years are presented below:

	2023	2024	2025	2026	2027	2028	2029
Quarterly SEWER Base Charge							
5/8 inch	$ 88.38	$ 88.45	$ 88.89	$ 88.95	$ 90.05	$ 90.34	$ 92.24
3/4 inch	$ 88.38	$ 88.45	$ 88.89	$ 88.95	$ 90.05	$ 90.34	$ 92.24
1 inch	$ 140.00	$ 221.13	$ 222.23	$ 222.36	$ 225.12	$ 225.86	$ 230.59
1.5 inch	$ 290.00	$ 442.27	$ 444.46	$ 444.73	$ 450.24	$ 451.71	$ 461.19
2 inch	$ 470.00	$ 707.63	$ 711.14	$ 711.56	$ 720.38	$ 722.74	$ 737.90
3 inch	$ 880.00	$ 1,326.80	$ 1,333.39	$ 1,334.18	$ 1,350.71	$ 1,355.14	$ 1,383.56
4 inch	$ 1,370.00	$ 2,211.33	$ 2,222.32	$ 2,223.63	$ 2,251.19	$ 2,258.57	$ 2,305.93
6 inch	$ 2,940.00	$ 4,422.67	$ 4,444.64	$ 4,447.26	$ 4,502.38	$ 4,517.13	$ 4,611.85
Commodity Charge:	$ 5.81	$ 5.81	$ 5.36	$ 5.36	$ 5.36	$ 5.38	$ 5.49

The green-shaded column of rates is what is calculated for the fiscal year ending 6/30/2024. Overall, sewer rates are expected to remain quite stable, with a reduction in the commodity charge in FYE 2025 (due to debt being paid off).

The recommended rate structure is consistent with the City's ordinance requirements that 50% of expenditures be recovered from the base charge, as illustrated below:



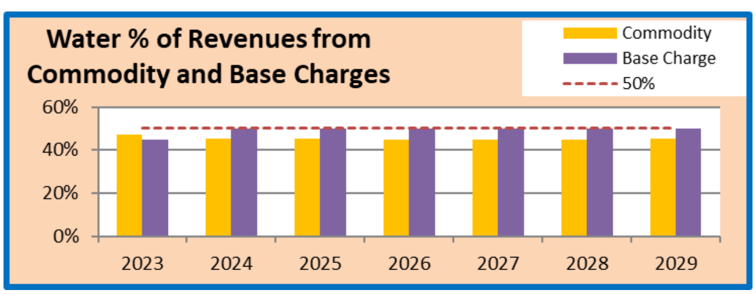
3.5. Rate Requirements: Water

The estimated rate schedule for water is summarized below:

	2023	2024	2025	2026	2027	2028	2029
Quarterly WATER Base Charge							
5/8 inch	$ 49.21	$ 52.23	$ 57.94	$ 61.84	$ 65.51	$ 69.36	$ 71.19
3/4 inch	$ 49.21	$ 52.23	$ 57.94	$ 61.84	$ 65.51	$ 69.36	$ 71.19
1 inch	$ 80.00	$ 130.58	$ 144.84	$ 154.59	$ 163.77	$ 173.39	$ 177.98
1.5 inch	$ 160.00	$ 261.15	$ 289.69	$ 309.19	$ 327.54	$ 346.78	$ 355.95
2 inch	$ 260.00	$ 417.85	$ 463.50	$ 494.70	$ 524.06	$ 554.85	$ 569.52
3 inch	$ 490.00	$ 783.46	$ 869.06	$ 927.56	$ 982.62	$ 1,040.34	$ 1,067.86
4 inch	$ 760.00	$ 1,305.77	$ 1,448.44	$ 1,545.93	$ 1,637.70	$ 1,733.90	$ 1,779.76
6 inch	$ 1,640.00	$ 2,611.54	$ 2,896.88	$ 3,091.85	$ 3,275.40	$ 3,467.80	$ 3,559.53
Commodity Charge:	$ 3.33	$ 3.58	$ 3.95	$ 4.18	$ 4.40	$ 4.60	$ 4.72

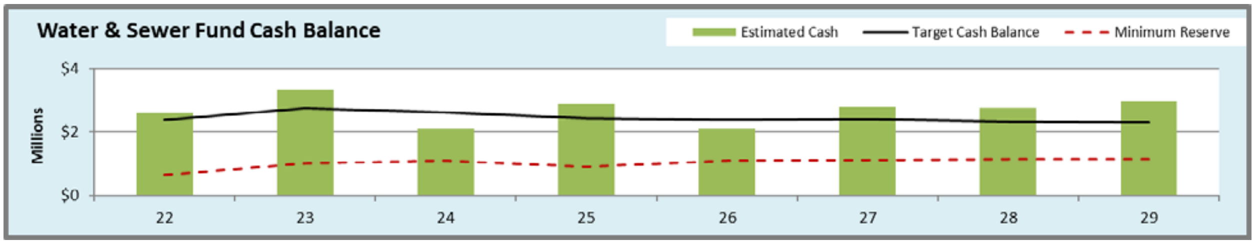
Water rates will need to increase more noticeably due to the higher anticipated capital investments required for the water utility.

These rates also produce 50% of revenues from the base charge:



3.6. Impact on Cash Reserves

The revenue and expenditure charts shown in Section 3.3, above, illustrate the expected shortfalls and excesses in each utility over the forecast period. The City's current strong cash position will allow the City to smooth rates over time and keep rate increases to a minimum. In years when expenditures exceed revenues, cash reserves will be used to fund operations, capital and debt. As rates increase each year, the City can expect some years in which revenues exceed expenditures. In these years, cash reserves will be replenished. The following chart illustrates forecasted cash balances in the Water and Sewer Fund:

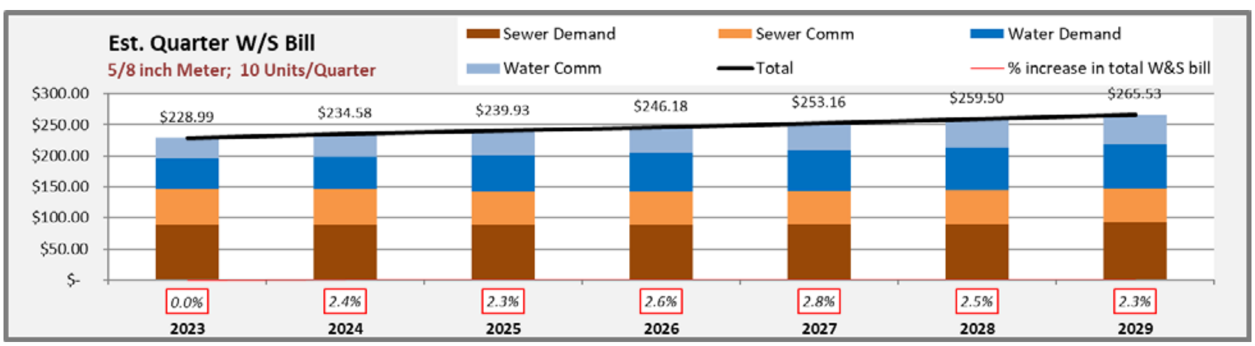


The dotted red line represents the minimum cash balance in the fund, while the solid black line reflects the target cash reserve level. Maintaining cash balances (green bars) between these lines is the objective sought when determining rate requirements through FYE 2029.

Given the current climate of rapidly rising costs, the City is encouraged to consider maintaining cash reserves at a higher level to be able pay for likely higher capital costs in the future. Cash reserves can also be a tool to help the City obtain grant funding that requires a local match.

3.5. Impact on Customers

It is important to consider the impact of rate changes on customers, as well as on the utility's finances. By evaluating the sewer and water rates in the same model, the City is better able to understand the impact on customers' total bills. Every effort was made to minimize the impact on customers while also ensuring the integrity, safety and quality of both utilities. The chart below illustrates the expected increase in combined water and sewer rates for the average City residential customer for the next seven years. As illustrated, customers can expect increases in the range of 2.5% each year.



Customers with larger meters or higher usage, or those served by only one utility, will be impacted differently, depending on each customer's individual characteristics. This rate forecast illustrates only a typical residential customer.

The rate trajectory illustrated above is based on assumptions related to annual operating expenditures, cost of capital and debt financing options, as well as to customer base and usage. It is possible future rate requirements will be higher or lower than initially forecast.

SECTION 4. CONCLUSION AND FUTURE ACTIONS

At the conclusion of the rate study, the City was provided with the findings and recommendations of the analysis as described in this report.

4.1. Rate Adoption

In response to the financial analysis and rate recommendations of this study, the City is encouraged to approve a motion to adopt the recommended rate schedule for FYE 2024.

4.2. Future Action Required

The City is encouraged to annually update and review the rate model to ensure revenue requirements will be achieved for at least the next five-year period. As necessary, rates should be modified to meet the cash needs of the operating budget and the cash reserve targets of the water and sewer fund.

APPENDIX A: WATER AND SEWER FUND FORECASTED BUDGET DETAIL

REVENUES

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Revenues							
Dept 000.000								
510-000.000-437.000	STATE GRANTS	50,700	0	0	0	0	0	0
510-000.000-437.661	STATE GRANT-WELLHEAD PROTECT	2,000	0	0	0	0	0	0
510-000.000-501.000	INTEREST INCOME	4,000	6,648	4,154	4,412	4,803	5,004	4,593
510-000.000-502.000	ASSESSMENT/LIEN INTEREST	0	0	0	0	0	0	0
510-000.000-551.000	WATER-UTILITY BILLING	1,600,000	1,884,404	2,084,874	2,216,007	2,340,344	2,462,837	2,527,552
510-000.000-551.001	WATER BILLING - SPRINKLING	65,000	69,435	76,816	81,638	86,209	90,701	93,083
510-000.000-552.000	WATER SYSTEM EQUITY CHARGE	11,700	13,188	12,972	13,340	12,800	13,075	13,047
510-000.000-552.001	WATER TAP FEE	0	13	3	4	5	6	5
510-000.000-553.000	WATER - SALES TO CITY	78,900	97,692	108,084	114,882	121,328	127,677	131,032
510-000.000-554.000	WATER - MISCELLANEOUS CHARGES	0	1,420	936	1,173	882	1,103	1,024
510-000.000-555.000	WATER - METERS SOLD	5,000	6,519	6,766	7,157	6,360	6,701	6,746
510-000.000-556.000	WATER-PENALTIES AND FINES	15,000	8,744	7,167	8,964	9,969	8,711	8,703
510-000.000-557.000	WATER-SUNDRY	500	799	542	550	598	622	578
510-000.000-561.000	SEWER-UTILITY BILLING	2,800,000	2,885,616	2,781,374	2,782,233	2,800,263	2,810,043	2,868,271
510-000.000-562.000	SEWER SYSTEM EQUITY CHARGE	21,700	21,700	21,700	21,700	21,700	21,700	21,700
510-000.000-562.001	SEWER TAP FEES	0	438	547	684	417	521	542
510-000.000-563.000	SEWER-CLEANOUT & AUGERING	9,000	8,441	8,654	8,624	8,680	8,599	8,639
510-000.000-564.000	SEWER-PENALTIES & FINES	23,000	14,135	11,451	14,324	15,727	13,909	13,853
510-000.000-594.000	GAIN/LOSS ON SALE OF ASSETS	0	1,190	315	376	470	588	437
510-000.000-596.000	SUNDRY REVENUE	13,000	15,908	16,131	15,443	15,120	15,650	15,586
510-000.000-600.000	REIMBURSEMENTS	0	122	153	191	116	145	151
Total Dept 000.000		**4,699,500**	**5,036,411**	**5,142,638**	**5,291,701**	**5,445,793**	**5,587,593**	**5,715,542**

APPENDIX A: WATER AND SEWER FUND FORECASTED BUDGET DETAIL: EXPENDITURES

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Expenditures							
Dept 221.000 - PAYROLL TO BE DISTRIBUTED								
510-221.000-704.100	STAFF - OVERTIME	0	0	0	0	0	0	0
510-221.000-706.000	CITY LABOR - DPW	1,020	1,040	1,066	1,093	1,120	1,148	1,177
510-221.000-721.000	FICA/MEDICARE - CITY SHARE	0	0	0	0	0	0	0
510-221.000-722.000	ICMA - CITY SHARE	0	0	0	0	0	0	0
510-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	270	275	282	289	297	304	312
Total Dept 221.000 - PAYROLL TO BE DISTRIBUTED		**1,290**	**1,316**	**1,349**	**1,382**	**1,417**	**1,452**	**1,489**
Dept 610.000 - SEWER ADMINISTRATION								
510-610.000-703.000	ADMINSTRATIVE SALARIES	105,570	107,681	110,373	113,133	115,961	118,860	121,832
510-610.000-704.000	STAFF WAGES	8,160	8,323	8,531	8,745	8,963	9,187	9,417
510-610.000-704.100	STAFF - OVERTIME	1,020	1,040	1,066	1,093	1,120	1,148	1,177
510-610.000-704.200	HOLIDAY COMPENSATION	4,080	4,162	4,266	4,372	4,482	4,594	4,708
510-610.000-706.000	CITY LABOR - DPW	9,100	9,282	9,514	9,752	9,996	10,246	10,502
510-610.000-707.000	PART-TIME STAFF WAGES	0	0	0	0	0	0	0
510-610.000-710.000	COMPENSATED ABSENCES	34,945	35,644	36,535	37,448	38,385	39,344	40,328
510-610.000-711.000	LONGEVITY	3,035	3,096	3,173	3,252	3,334	3,417	3,503
510-610.000-712.000	SPECIAL COMPENSATION	765	780	800	820	840	861	883
510-610.000-714.000	UNUSED SICK & VACATION LEAVE	0	0	0	0	0	0	0
510-610.000-715.000	HEALTH REIMBURSEMENT	1,500	1,695	1,729	1,575	1,625	1,656	1,646
510-610.000-718.000	AUTO ALLOWANCE	605	605	605	605	605	605	605
510-610.000-719.000	CLOTHING ALLOWANCE	3,060	3,060	3,060	3,060	3,060	3,060	3,060
510-610.000-721.000	FICA/MEDICARE - CITY SHARE	13,145	13,408	13,743	14,087	14,439	14,800	15,170
510-610.000-722.000	ICMA - CITY SHARE	525	536	549	563	577	591	606
510-610.000-723.000	VISION CARE	2,600	2,802	2,744	2,650	2,699	2,724	2,704
510-610.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	8,240	8,405	8,615	8,830	9,051	9,277	9,509
510-610.000-725.604	DENTAL & HEALTH BENEFITS	130,000	141,050	153,039	166,048	180,162	195,475	212,091
510-610.000-728.000	RETIREMENT PLANS (CITY SHARE)	54,500	55,590	56,980	58,404	59,864	61,361	62,895
510-610.000-728.001	RETIREMENT HEALTH SAVINGS	0	0	0	0	0	0	0
510-610.000-731.000	MATERIALS & SUPPLIES	800	832	857	883	905	927	951
510-610.000-732.000	POSTAGE	3,900	4,056	4,178	4,303	4,411	4,521	4,634
510-610.000-735.000	DUES & SUBSCRIPTIONS	1,600	1,664	1,714	1,765	1,809	1,855	1,901
510-610.000-737.000	PRINTING & PUBLISHING	3,800	3,952	4,071	4,193	4,297	4,405	4,515
510-610.000-744.000	TELEPHONE & INTERNET	40,500	42,120	43,384	44,685	45,802	46,947	48,121
510-610.000-746.000	PROFESSIONAL SERVICES	12,500	3,500	4,250	5,188	6,359	4,824	5,155
510-610.000-747.000	INSURANCE & BONDS	10,835	11,268	11,606	11,955	12,254	12,560	12,874
510-610.000-748.000	CONFERENCES & TRAINING	3,000	3,120	3,214	3,310	3,393	3,478	3,565
510-610.000-850.000	RENTAL EXPENSE	0	2,944	2,764	2,454	2,041	2,551	2,452
510-610.000-853.000	HYDRANT RENTAL	21,500	21,500	21,500	21,500	21,500	21,500	21,500
510-610.000-865.000	CAP. OUTLAY - COMPUTER EQUIP	0	0	0	0	0	0	0
510-610.000-871.000	PRINCIPAL	480,000	495,000	0	0	0	0	0
510-610.000-872.000	INTEREST EXPENSE	35,320	59,292	0	0	0	0	0
510-610.000-971.000	DEPRECIATION EXPENSE	680,000	0	0	0	0	0	0
510-610.000-972.000	MISCELLANEOUS	100	99	123	81	101	101	101
510-610.000-986.000	PENSION EXPENSE	0	0	0	0	0	0	0
510-610.000-987.000	OPEB Expense	0	0	0	0	0	0	0
Total Dept 610.000 - SEWER ADMINISTRATION		**1,674,705**	**1,046,506**	**512,982**	**534,752**	**558,033**	**580,875**	**606,404**
Dept 620.000 - SEWER "MISS DIG" OPERATIONS								
510-620.000-704.100	STAFF - OVERTIME	405	413	423	434	445	456	467
510-620.000-704.200	HOLIDAY COMPENSATION	0	0	0	0	0	0	0
510-620.000-706.000	CITY LABOR - DPW	15,300	15,606	15,996	16,396	16,806	17,226	17,657
510-620.000-721.000	FICA/MEDICARE - CITY SHARE	1,170	1,193	1,223	1,254	1,285	1,317	1,350
510-620.000-722.000	ICMA - CITY SHARE	50	51	52	54	55	56	58
510-620.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,360	4,447	4,558	4,672	4,789	4,909	5,032
510-620.000-731.000	MATERIALS & SUPPLIES	400	416	428	441	452	464	475
510-620.000-851.000	MVP EQUIPMENT RENTAL	11,000	11,440	11,783	12,137	12,440	12,751	13,070
Total Dept 620.000 - SEWER "MISS DIG" OPERATIONS		**32,685**	**33,567**	**34,465**	**35,388**	**36,273**	**37,179**	**38,109**

APPENDIX A: WATER AND SEWER FUND FORECASTED BUDGET DETAIL: EXPENDITURES

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Expenditures							
Dept 621.000 - SEWER MAINTENANCE MAINS								
510-621.000-704.100	STAFF - OVERTIME	1,020	1,040	1,066	1,093	1,120	1,148	1,177
510-621.000-704.200	HOLIDAY COMPENSATION	305	311	319	327	335	343	352
510-621.000-706.000	CITY LABOR - DPW	17,340	17,687	18,129	18,582	19,047	19,523	20,011
510-621.000-721.000	FICA/MEDICARE - CITY SHARE	1,430	1,459	1,495	1,532	1,571	1,610	1,650
510-621.000-722.000	ICMA - CITY SHARE	100	102	105	107	110	113	115
510-621.000-728.000	RETIREMENT PLANS (CITY SHARE)	5,125	5,228	5,358	5,492	5,629	5,770	5,914
510-621.000-731.000	MATERIALS & SUPPLIES	1,000	1,040	1,071	1,103	1,131	1,159	1,188
510-621.000-749.000	CONTRACTUAL SERVICES	0	584	730	912	556	695	723
510-621.000-851.000	MVP EQUIPMENT RENTAL	58,000	60,320	62,130	63,993	65,593	67,233	68,914
Total Dept 621.000 - SEWER MAINTENANCE MAINS		**84,320**	**87,770**	**90,402**	**93,143**	**95,093**	**97,595**	**100,046**
Dept 622.000 - SEWER MAINTENANCE SERVICES								
510-622.000-704.100	STAFF - OVERTIME	1,000	1,020	1,046	1,072	1,098	1,126	1,154
510-622.000-704.200	HOLIDAY COMPENSATION	100	102	105	107	110	113	115
510-622.000-706.000	CITY LABOR - DPW	11,730	11,965	12,264	12,570	12,885	13,207	13,537
510-622.000-721.000	FICA/MEDICARE - CITY SHARE	985	1,005	1,030	1,056	1,082	1,109	1,137
510-622.000-722.000	ICMA - CITY SHARE	100	102	105	107	110	113	115
510-622.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,815	3,891	3,989	4,088	4,191	4,295	4,403
510-622.000-731.000	MATERIALS & SUPPLIES	3,000	3,120	3,214	3,310	3,393	3,478	3,565
510-622.000-749.000	CONTRACTUAL SERVICES	1,000	1,491	1,476	1,089	1,264	1,330	1,290
510-622.000-851.000	MVP EQUIPMENT RENTAL	12,000	12,480	12,854	13,240	13,571	13,910	14,258
Total Dept 622.000 - SEWER MAINTENANCE SERVICES		**33,730**	**35,175**	**36,081**	**36,639**	**37,703**	**38,680**	**39,573**
Dept 623.000 - DAY LIFT STATION								
510-623.000-704.100	STAFF - OVERTIME	765	780	800	820	840	861	883
510-623.000-706.000	CITY LABOR - DPW	815	831	852	873	895	918	941
510-623.000-721.000	FICA/MEDICARE - CITY SHARE	120	122	125	129	132	135	138
510-623.000-722.000	ICMA - CITY SHARE	15	15	16	16	16	17	17
510-623.000-728.000	RETIREMENT PLANS (CITY SHARE)	435	444	455	466	478	490	502
510-623.000-731.000	MATERIALS & SUPPLIES	100	104	107	110	113	116	119
510-623.000-745.000	UTILITIES	2,300	2,461	2,633	2,818	3,015	3,226	3,452
510-623.000-749.000	CONTRACTUAL SERVICES	1,000	1,212	1,374	1,232	1,205	1,256	1,266
510-623.000-851.000	MVP EQUIPMENT RENTAL	900	936	964	993	1,018	1,043	1,069
Total Dept 623.000 - DAY LIFT STATION		**6,450**	**6,906**	**7,326**	**7,457**	**7,712**	**8,061**	**8,388**
Dept 624.000 - REYNOLDS LIFT STATION								
510-624.000-704.100	STAFF - OVERTIME	0	0	0	0	0	0	0
510-624.000-706.000	CITY LABOR - DPW	915	933	957	981	1,005	1,030	1,056
510-624.000-721.000	FICA/MEDICARE - CITY SHARE	80	82	84	86	88	90	92
510-624.000-722.000	ICMA - CITY SHARE	10	10	10	11	11	11	12
510-624.000-728.000	RETIREMENT PLANS (CITY SHARE)	270	275	282	289	297	304	312
510-624.000-731.000	MATERIALS & SUPPLIES	500	520	536	552	565	580	594
510-624.000-745.000	UTILITIES	4,000	4,280	4,580	4,900	5,243	5,610	6,003
510-624.000-749.000	CONTRACTUAL SERVICES	1,700	1,906	2,160	2,022	1,947	2,009	2,035
510-624.000-851.000	MVP EQUIPMENT RENTAL	500	520	536	552	565	580	594
Total Dept 624.000 - REYNOLDS LIFT STATION		**7,975**	**8,526**	**9,144**	**9,392**	**9,722**	**10,214**	**10,697**
Dept 625.000 - MEIJER LIFT STATION								
510-625.000-704.100	STAFF - OVERTIME	305	311	319	327	335	343	352
510-625.000-704.200	HOLIDAY COMPENSATION	0	0	0	0	0	0	0
510-625.000-706.000	CITY LABOR - DPW	1,225	1,250	1,281	1,313	1,346	1,379	1,414
510-625.000-721.000	FICA/MEDICARE - CITY SHARE	115	117	120	123	126	129	133
510-625.000-722.000	ICMA - CITY SHARE	25	26	26	27	27	28	29
510-625.000-728.000	RETIREMENT PLANS (CITY SHARE)	400	408	418	429	439	450	462
510-625.000-731.000	MATERIALS & SUPPLIES	0	0	0	0	0	0	0
510-625.000-745.000	UTILITIES	1,000	1,070	1,145	1,225	1,311	1,403	1,501
510-625.000-749.000	CONTRACTUAL SERVICES	600	957	743	786	772	814	779
510-625.000-851.000	MVP EQUIPMENT RENTAL	500	520	536	552	565	580	594
Total Dept 625.000 - MEIJER LIFT STATION		**4,170**	**4,658**	**4,588**	**4,781**	**4,922**	**5,127**	**5,262**

APPENDIX A: WATER AND SEWER FUND FORECASTED BUDGET DETAIL: EXPENDITURES

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Expenditures							
Dept 626.000 - LANSING LIFT STATION								
510-626.000-704.100	STAFF - OVERTIME	0	0	0	0	0	0	0
510-626.000-706.000	CITY LABOR - DPW	2,295	2,341	2,399	2,459	2,521	2,584	2,649
510-626.000-721.000	FICA/MEDICARE - CITY SHARE	175	179	183	188	192	197	202
510-626.000-722.000	ICMA - CITY SHARE	50	51	52	54	55	56	58
510-626.000-728.000	RETIREMENT PLANS (CITY SHARE)	705	719	737	756	774	794	814
510-626.000-731.000	MATERIALS & SUPPLIES	6,000	6,240	6,427	6,620	6,786	6,955	7,129
510-626.000-745.000	UTILITIES	9,800	10,486	11,220	12,005	12,846	13,745	14,707
510-626.000-749.000	CONTRACTUAL SERVICES	7,000	6,933	5,486	5,411	6,207	6,009	5,778
510-626.000-851.000	MVP EQUIPMENT RENTAL	1,200	1,248	1,285	1,324	1,357	1,391	1,426
Total Dept 626.000 - LANSING LIFT STATION		**27,225**	**28,196**	**27,790**	**28,817**	**30,738**	**31,732**	**32,762**
Dept 627.000 - BEECH LIFT STATION								
510-627.000-704.100	STAFF - OVERTIME	100	102	105	107	110	113	115
510-627.000-706.000	CITY LABOR - DPW	4,080	4,162	4,266	4,372	4,482	4,594	4,708
510-627.000-721.000	FICA/MEDICARE - CITY SHARE	320	326	335	343	351	360	369
510-627.000-722.000	ICMA - CITY SHARE	50	51	52	54	55	56	58
510-627.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,580	1,612	1,652	1,693	1,736	1,779	1,823
510-627.000-731.000	MATERIALS & SUPPLIES	1,000	1,040	1,071	1,103	1,131	1,159	1,188
510-627.000-745.000	UTILITIES	3,700	3,959	4,236	4,533	4,850	5,189	5,553
510-627.000-749.000	CONTRACTUAL SERVICES	1,000	2,562	2,956	2,048	2,142	2,427	2,393
510-627.000-851.000	MVP EQUIPMENT RENTAL	4,900	5,096	5,249	5,406	5,542	5,680	5,822
Total Dept 627.000 - BEECH LIFT STATION		**16,730**	**18,910**	**19,921**	**19,660**	**20,397**	**21,358**	**22,030**
Dept 628.000 - TIRRELL LIFT STATION								
510-628.000-703.000	ADMINSTRATIVE SALARIES	0	0	0	0	0	0	0
510-628.000-704.100	STAFF - OVERTIME	2,040	2,081	2,133	2,186	2,241	2,297	2,354
510-628.000-704.200	HOLIDAY COMPENSATION	255	260	267	273	280	287	294
510-628.000-706.000	CITY LABOR - DPW	8,500	8,670	8,887	9,109	9,337	9,570	9,809
510-628.000-721.000	FICA/MEDICARE - CITY SHARE	840	857	878	900	923	946	969
510-628.000-722.000	ICMA - CITY SHARE	225	230	235	241	247	253	260
510-628.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,270	3,335	3,419	3,504	3,592	3,682	3,774
510-628.000-731.000	MATERIALS & SUPPLIES	4,500	4,680	4,820	4,965	5,089	5,216	5,347
510-628.000-745.000	UTILITIES	40,000	42,800	45,796	49,002	52,432	56,102	60,029
510-628.000-749.000	CONTRACTUAL SERVICES	4,000	10,918	13,259	13,103	10,320	11,900	12,145
510-628.000-851.000	MVP EQUIPMENT RENTAL	5,000	5,200	5,356	5,517	5,655	5,796	5,941
Total Dept 628.000 - TIRRELL LIFT STATION		**68,630**	**79,031**	**85,049**	**88,800**	**90,115**	**96,049**	**100,923**
Dept 629.000 - CHAD LIFT STATION								
510-629.000-704.100	STAFF - OVERTIME	410	418	429	439	450	462	473
510-629.000-706.000	CITY LABOR - DPW	815	831	852	873	895	918	941
510-629.000-721.000	FICA/MEDICARE - CITY SHARE	155	158	162	166	170	175	179
510-629.000-722.000	ICMA - CITY SHARE	20	20	21	21	22	23	23
510-629.000-728.000	RETIREMENT PLANS (CITY SHARE)	335	342	350	359	368	377	387
510-629.000-731.000	MATERIALS & SUPPLIES	5,000	5,200	5,356	5,517	5,655	5,796	5,941
510-629.000-745.000	UTILITIES	2,600	2,782	2,977	3,185	3,408	3,647	3,902
510-629.000-749.000	CONTRACTUAL SERVICES	1,500	1,763	1,994	2,092	1,837	1,921	1,961
510-629.000-851.000	MVP EQUIPMENT RENTAL	700	728	750	772	792	811	832
Total Dept 629.000 - CHAD LIFT STATION		**11,535**	**12,243**	**12,890**	**13,425**	**13,597**	**14,129**	**14,638**
Dept 630.000 - NORTHWAY LIFT STATION								
510-630.000-704.100	STAFF - OVERTIME	510	520	533	547	560	574	589
510-630.000-706.000	CITY LABOR - DPW	920	938	962	986	1,011	1,036	1,062
510-630.000-721.000	FICA/MEDICARE - CITY SHARE	120	122	125	129	132	135	138
510-630.000-722.000	ICMA - CITY SHARE	15	15	16	16	16	17	17
510-630.000-728.000	RETIREMENT PLANS (CITY SHARE)	325	332	340	348	357	366	375
510-630.000-731.000	MATERIALS & SUPPLIES	100	104	107	110	113	116	119
510-630.000-745.000	UTILITIES	60	64	69	74	79	84	90
510-630.000-749.000	CONTRACTUAL SERVICES	350	875	794	655	668	748	716
510-630.000-851.000	MVP EQUIPMENT RENTAL	500	520	536	552	565	580	594
Total Dept 630.000 - NORTHWAY LIFT STATION		**2,900**	**3,491**	**3,482**	**3,415**	**3,502**	**3,656**	**3,700**

APPENDIX A: WATER AND SEWER FUND FORECASTED BUDGET DETAIL: EXPENDITURES

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Expenditures							
Dept 631.000 - W.W.T.P. OPERATIONS								
510-631.000-703.000	ADMINSTRATIVE SALARIES	0	0	0	0	0	0	0
510-631.000-704.100	STAFF - OVERTIME	12,750	13,005	13,330	13,663	14,005	14,355	14,714
510-631.000-704.200	HOLIDAY COMPENSATION	3,010	3,070	3,147	3,226	3,306	3,389	3,474
510-631.000-706.000	CITY LABOR - DPW	163,200	166,464	170,626	174,891	179,264	183,745	188,339
510-631.000-707.000	PART-TIME STAFF WAGES	0	0	0	0	0	0	0
510-631.000-710.000	COMPENSATED ABSENCES	0	0	0	0	0	0	0
510-631.000-715.000	HEALTH REIMBURSEMENT	0	125	31	39	49	61	45
510-631.000-721.000	FICA/MEDICARE - CITY SHARE	13,690	13,964	14,313	14,671	15,037	15,413	15,799
510-631.000-722.000	ICMA - CITY SHARE	1,500	1,530	1,568	1,607	1,648	1,689	1,731
510-631.000-728.000	RETIREMENT PLANS (CITY SHARE)	46,325	47,252	48,433	49,644	50,885	52,157	53,461
510-631.000-731.000	MATERIALS & SUPPLIES	58,000	60,320	62,130	63,993	65,593	67,233	68,914
510-631.000-738.000	OPERATING SUPPLIES	55,000	57,200	58,916	60,683	62,201	63,756	65,349
510-631.000-739.000	LABORATORY SUPPLIES	28,000	29,120	29,994	30,893	31,666	32,457	33,269
510-631.000-744.000	TELEPHONE & INTERNET	1,800	1,872	1,928	1,986	2,036	2,087	2,139
510-631.000-745.000	UTILITIES	150,000	160,500	171,735	183,756	196,619	210,383	225,110
510-631.000-746.000	PROFESSIONAL SERVICES	80,000	79,631	85,471	69,685	78,697	78,371	78,056
510-631.000-748.000	CONFERENCES & TRAINING	4,500	4,680	4,820	4,965	5,089	5,216	5,347
510-631.000-749.000	CONTRACTUAL SERVICES	100,000	93,685	92,899	95,967	95,638	94,547	94,763
510-631.000-851.000	MVP EQUIPMENT RENTAL	12,000	12,480	12,854	13,240	13,571	13,910	14,258
510-631.000-864.000	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	0	0
510-631.000-970.000	MILEAGE ALLOWANCE	0	0	0	0	0	0	0
510-631.000-972.000	MISCELLANEOUS	0	0	0	0	0	0	0
Total Dept 631.000 - W.W.T.P. OPERATIONS		**729,775**	**744,897**	**772,195**	**782,911**	**815,303**	**838,769**	**864,766**
Dept 632.000 - WWTP BLDG & YARD MAINTENANCE								
510-632.000-704.100	STAFF - OVERTIME	0	0	0	0	0	0	0
510-632.000-706.000	CITY LABOR - DPW	9,180	9,364	9,598	9,838	10,084	10,336	10,594
510-632.000-721.000	FICA/MEDICARE - CITY SHARE	700	714	732	750	769	788	808
510-632.000-722.000	ICMA - CITY SHARE	0	0	0	0	0	0	0
510-632.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,090	1,112	1,140	1,168	1,197	1,227	1,258
510-632.000-731.000	MATERIALS & SUPPLIES	6,000	6,240	6,427	6,620	6,786	6,955	7,129
510-632.000-749.000	CONTRACTUAL SERVICES	9,000	8,914	8,761	8,322	8,749	8,687	8,630
510-632.000-851.000	MVP EQUIPMENT RENTAL	2,500	2,600	2,678	2,758	2,827	2,898	2,970
Total Dept 632.000 - WWTP BLDG & YARD MAINTENANCE		**28,470**	**28,943**	**29,336**	**29,457**	**30,412**	**30,891**	**31,389**
Dept 640.000 - WATER ADMINISTRATION								
510-640.000-703.000	ADMINSTRATIVE SALARIES	74,970	76,469	78,381	80,341	82,349	84,408	86,518
510-640.000-704.000	STAFF WAGES	21,420	21,848	22,395	22,954	23,528	24,117	24,719
510-640.000-704.100	STAFF - OVERTIME	1,250	1,275	1,307	1,340	1,373	1,407	1,443
510-640.000-704.200	HOLIDAY COMPENSATION	2,480	2,530	2,593	2,658	2,724	2,792	2,862
510-640.000-706.000	CITY LABOR - DPW	12,240	12,485	12,797	13,117	13,445	13,781	14,125
510-640.000-710.000	COMPENSATED ABSENCES	66,300	67,626	69,317	71,050	72,826	74,646	76,513
510-640.000-711.000	LONGEVITY	7,715	7,869	8,066	8,268	8,474	8,686	8,903
510-640.000-712.000	SPECIAL COMPENSATION	2,250	2,295	2,352	2,411	2,471	2,533	2,597
510-640.000-714.000	UNUSED SICK & VACATION LEAVE	0	0	0	0	0	0	0
510-640.000-715.000	HEALTH REIMBURSEMENT	1,500	1,737	1,697	1,692	1,656	1,695	1,685
510-640.000-718.000	AUTO ALLOWANCE	615	615	615	615	615	615	615
510-640.000-719.000	CLOTHING ALLOWANCE	5,100	5,100	5,100	5,100	5,100	5,100	5,100
510-640.000-721.000	FICA/MEDICARE - CITY SHARE	15,300	15,606	15,996	16,396	16,806	17,226	17,657
510-640.000-722.000	ICMA - CITY SHARE	1,100	1,122	1,150	1,179	1,208	1,238	1,269
510-640.000-723.000	VISION CARE	2,350	1,916	2,060	2,096	2,105	2,044	2,076
510-640.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	7,725	7,880	8,076	8,278	8,485	8,697	8,915
510-640.000-725.604	DENTAL & HEALTH BENEFITS	66,040	71,653	77,744	84,352	91,522	99,301	107,742
510-640.000-728.000	RETIREMENT PLANS (CITY SHARE)	68,125	69,488	71,225	73,005	74,830	76,701	78,619
510-640.000-728.001	RETIREMENT HEALTH SAVINGS	0	0	0	0	0	0	0
510-640.000-731.000	MATERIALS & SUPPLIES	200	208	214	221	226	232	238
510-640.000-732.000	POSTAGE	3,800	3,952	4,071	4,193	4,297	4,405	4,515
510-640.000-735.000	DUES & SUBSCRIPTIONS	1,400	1,456	1,500	1,545	1,583	1,623	1,663
510-640.000-737.000	PRINTING & PUBLISHING	3,800	3,952	4,071	4,193	4,297	4,405	4,515
510-640.000-744.000	TELEPHONE & INTERNET	0	0	0	0	0	0	0
510-640.000-746.000	PROFESSIONAL SERVICES	72,700	48,195	60,244	75,096	64,059	61,898	65,324
510-640.000-747.000	INSURANCE & BONDS	4,620	4,805	4,949	5,097	5,225	5,355	5,489
510-640.000-748.000	CONFERENCES & TRAINING	2,000	2,080	2,142	2,207	2,262	2,318	2,376
510-640.000-749.000	CONTRACTUAL SERVICES	18,000	18,057	17,744	18,273	18,019	18,023	18,015
510-640.000-850.000	RENTAL EXPENSE	0	2,630	2,669	2,661	1,990	2,487	2,452
510-640.000-853.000	HYDRANT RENTAL	21,500	21,500	21,500	21,500	21,500	21,500	21,500
510-640.000-871.000	PRINCIPAL		0	0	68,924	71,509	74,190	76,973
510-640.000-872.000	INTEREST EXPENSE		0	0	75,000	72,415	69,734	66,952
510-640.000-971.000	DEPRECIATION EXPENSE	0	0	0	0	0	0	0
510-640.000-972.000	MISCELLANEOUS	0	0	0	0	0	0	0
Total Dept 640.000 - WATER ADMINISTRATION		**484,500**	**474,348**	**499,973**	**673,761**	**676,902**	**691,162**	**711,370**

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Expenditures							
Dept 650.000 - WATER "MISS DIG" OPERATION								
510-650.000-704.100	STAFF - OVERTIME	1,020	1,040	1,066	1,093	1,120	1,148	1,177
510-650.000-706.000	CITY LABOR - DPW	15,300	15,606	15,996	16,396	16,806	17,226	17,657
510-650.000-721.000	FICA/MEDICARE - CITY SHARE	1,265	1,290	1,323	1,356	1,390	1,424	1,460
510-650.000-722.000	ICMA - CITY SHARE	50	51	52	54	55	56	58
510-650.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,500	4,590	4,705	4,822	4,943	5,067	5,193
510-650.000-731.000	MATERIALS & SUPPLIES	600	624	643	662	679	696	713
510-650.000-851.000	MVP EQUIPMENT RENTAL	11,000	11,440	11,783	12,137	12,440	12,751	13,070
Total Dept 650.000 - WATER "MISS DIG" OPERATION		**33,735**	**34,642**	**35,568**	**36,519**	**37,432**	**38,368**	**39,327**
Dept 651.000 - WATER MAINTENANCE MAINS								
510-651.000-704.100	STAFF - OVERTIME	4,690	4,784	4,903	5,026	5,152	5,280	5,412
510-651.000-706.000	CITY LABOR - DPW	16,435	16,764	17,183	17,612	18,053	18,504	18,967
510-651.000-721.000	FICA/MEDICARE - CITY SHARE	1,615	1,647	1,688	1,731	1,774	1,818	1,864
510-651.000-722.000	ICMA - CITY SHARE	265	270	277	284	291	298	306
510-651.000-728.000	RETIREMENT PLANS (CITY SHARE)	5,280	5,386	5,520	5,658	5,800	5,945	6,093
510-651.000-731.000	MATERIALS & SUPPLIES	18,000	18,720	19,282	19,860	20,357	20,865	21,387
510-651.000-749.000	CONTRACTUAL SERVICES	8,000	13,616	15,216	17,745	13,644	15,055	15,415
510-651.000-851.000	MVP EQUIPMENT RENTAL	24,000	24,960	25,709	26,480	27,142	27,821	28,516
Total Dept 651.000 - WATER MAINTENANCE MAINS		**78,285**	**86,147**	**89,778**	**94,396**	**92,212**	**95,587**	**97,960**
Dept 652.000 - WATER MAINTENANCE SERVICES								
510-652.000-704.100	STAFF - OVERTIME	2,040	2,081	2,133	2,186	2,241	2,297	2,354
510-652.000-704.200	HOLIDAY COMPENSATION	0	0	0	0	0	0	0
510-652.000-706.000	CITY LABOR - DPW	25,500	26,010	26,660	27,327	28,010	28,710	29,428
510-652.000-707.000	PART-TIME STAFF WAGES	0	0	0	0	0	0	0
510-652.000-721.000	FICA/MEDICARE - CITY SHARE	1,950	1,989	2,039	2,090	2,142	2,195	2,250
510-652.000-722.000	ICMA - CITY SHARE	250	255	261	268	275	281	289
510-652.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,085	7,227	7,407	7,593	7,782	7,977	8,176
510-652.000-731.000	MATERIALS & SUPPLIES	15,000	15,600	16,068	16,550	16,964	17,388	17,823
510-652.000-851.000	MVP EQUIPMENT RENTAL	40,000	41,600	42,848	44,133	45,237	46,368	47,527
Total Dept 652.000 - WATER MAINTENANCE SERVICES		**91,825**	**94,762**	**97,417**	**100,147**	**102,650**	**105,216**	**107,847**
Dept 653.000 - WATER METER MAINTENANCE								
510-653.000-704.100	STAFF - OVERTIME	10	10	10	11	11	11	12
510-653.000-706.000	CITY LABOR - DPW	3,060	3,121	3,199	3,279	3,361	3,445	3,531
510-653.000-721.000	FICA/MEDICARE - CITY SHARE	235	240	246	252	258	265	271
510-653.000-722.000	ICMA - CITY SHARE	65	66	68	70	71	73	75
510-653.000-728.000	RETIREMENT PLANS (CITY SHARE)	0	0	0	0	0	0	0
510-653.000-731.000	MATERIALS & SUPPLIES	1,500	1,560	1,607	1,655	1,696	1,739	1,782
510-653.000-749.000	CONTRACTUAL SERVICES	400	515	643	804	591	638	669
510-653.000-851.000	MVP EQUIPMENT RENTAL	1,500	1,560	1,607	1,655	1,696	1,739	1,782
Total Dept 653.000 - WATER METER MAINTENANCE		**6,770**	**7,072**	**7,380**	**7,726**	**7,685**	**7,910**	**8,123**
Dept 654.000 - WATER METER READING								
510-654.000-704.100	STAFF - OVERTIME	35	36	37	38	38	39	40
510-654.000-704.200	HOLIDAY COMPENSATION	0	0	0	0	0	0	0
510-654.000-706.000	CITY LABOR - DPW	29,580	30,172	30,926	31,699	32,492	33,304	34,136
510-654.000-721.000	FICA/MEDICARE - CITY SHARE	2,265	2,310	2,368	2,427	2,488	2,550	2,614
510-654.000-722.000	ICMA - CITY SHARE	395	403	413	423	434	445	456
510-654.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,495	7,645	7,836	8,032	8,233	8,439	8,650
510-654.000-851.000	MVP EQUIPMENT RENTAL	17,000	17,680	18,210	18,757	19,226	19,706	20,199
Total Dept 654.000 - WATER METER READING		**56,770**	**58,245**	**59,790**	**61,376**	**62,910**	**64,483**	**66,095**
Dept 661.000 - WATER PRODUCTION & OPERATION								
510-661.000-703.000	ADMINSTRATIVE SALARIES	0	0	0	0	0	0	0
510-661.000-704.100	STAFF - OVERTIME	2,265	2,310	2,368	2,427	2,488	2,550	2,614
510-661.000-704.200	HOLIDAY COMPENSATION	765	780	800	820	840	861	883
510-661.000-706.000	CITY LABOR - DPW	45,900	46,818	47,988	49,188	50,418	51,678	52,970
510-661.000-721.000	FICA/MEDICARE - CITY SHARE	3,750	3,825	3,921	4,019	4,119	4,222	4,328
510-661.000-722.000	ICMA - CITY SHARE	1,115	1,137	1,166	1,195	1,225	1,255	1,287
510-661.000-728.000	RETIREMENT PLANS (CITY SHARE)	15,260	15,565	15,954	16,353	16,762	17,181	17,611
510-661.000-731.000	MATERIALS & SUPPLIES	2,000	2,080	2,142	2,207	2,262	2,318	2,376
510-661.000-738.000	OPERATING SUPPLIES	53,000	55,120	56,774	58,477	59,939	61,437	62,973
510-661.000-739.000	LABORATORY SUPPLIES	3,000	3,120	3,214	3,310	3,393	3,478	3,565
510-661.000-744.000	TELEPHONE & INTERNET	3,655	3,801	3,915	4,033	4,134	4,237	4,343
510-661.000-745.000	UTILITIES	83,000	88,810	95,027	101,679	108,796	116,412	124,561
510-661.000-746.000	PROFESSIONAL SERVICES	4,000	5,889	3,207	3,324	4,105	4,132	3,692
510-661.000-748.000	CONFERENCES & TRAINING	2,000	2,080	2,142	2,207	2,262	2,318	2,376
510-661.000-749.000	CONTRACTUAL SERVICES	59,000	39,634	45,527	41,919	46,520	43,400	44,341
510-661.000-851.000	MVP EQUIPMENT RENTAL	24,000	24,960	25,709	26,480	27,142	27,821	28,516
510-661.000-972.000	MISCELLANEOUS	0	7	9	11	7	8	8
Total Dept 661.000 - WATER PRODUCTION & OPERATION		**302,710**	**295,937**	**309,862**	**317,647**	**334,410**	**343,308**	**356,444**

APPENDIX A: WATER AND SEWER FUND FORECASTED BUDGET DETAIL: EXPENDITURES

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Expenditures							
Dept 662.000 - BUILDING & GROUNDS MAINTENANCE								
510-662.000-704.100	STAFF - OVERTIME	0	0	0	0	0	0	0
510-662.000-706.000	CITY LABOR - DPW	715	729	748	766	785	805	825
510-662.000-721.000	FICA/MEDICARE - CITY SHARE	55	56	58	59	60	62	63
510-662.000-722.000	ICMA - CITY SHARE	5	5	5	5	5	6	6
510-662.000-728.000	RETIREMENT PLANS (CITY SHARE)	110	112	115	118	121	124	127
510-662.000-731.000	MATERIALS & SUPPLIES	500	520	536	552	565	580	594
510-662.000-749.000	CONTRACTUAL SERVICES	600	523	557	528	552	540	544
510-662.000-851.000	MVP EQUIPMENT RENTAL	100	104	107	110	113	116	119
Total Dept 662.000 - BUILDING & GROUNDS MAINTENANCE		**2,085**	**2,050**	**2,125**	**2,138**	**2,203**	**2,232**	**2,279**
Dept 670.000 - SEWER NEW MAINS								
510-670.000-749.000	CONTRACTUAL SERVICES	0	90	112	50	63	79	76
Total Dept 670.000 - SEWER NEW MAINS		**0**	**90**	**112**	**50**	**63**	**79**	**76**
Dept 671.000 - SEWER NEW SERVICE								
510-671.000-704.100	STAFF - OVERTIME	10	10	10	11	11	11	12
510-671.000-706.000	CITY LABOR - DPW	40	41	42	43	44	45	46
510-671.000-721.000	FICA/MEDICARE - CITY SHARE	5	5	5	5	5	6	6
510-671.000-728.000	RETIREMENT PLANS (CITY SHARE)	15	15	16	16	16	17	17
510-671.000-731.000	MATERIALS & SUPPLIES	0	0	0	0	0	0	0
510-671.000-851.000	MVP EQUIPMENT RENTAL	0	0	0	0	0	0	0
Total Dept 671.000 - SEWER NEW SERVICE		**70**	**71**	**73**	**75**	**77**	**79**	**81**
Dept 672.000 - SEWER NEW EQUIPMENT								
510-672.000-731.000	MATERIALS & SUPPLIES	8,000	8,320	8,570	8,827	9,047	9,274	9,505
Total Dept 672.000 - SEWER NEW EQUIPMENT		**8,000**	**8,320**	**8,570**	**8,827**	**9,047**	**9,274**	**9,505**
Dept 673.000 - SEWER REPLACEMENT MAINS								
510-673.000-731.000	MATERIALS & SUPPLIES	0	0	0	0	0	0	0
Total Dept 673.000 - SEWER REPLACEMENT MAINS		**0**	**0**	**0**	**0**	**0**	**0**	**0**
Dept 674.000 - SEWER REPLACEMENT SERVICES								
510-674.000-706.000	CITY LABOR - DPW	630	643	659	675	692	709	727
510-674.000-721.000	FICA/MEDICARE - CITY SHARE	50	51	52	54	55	56	58
510-674.000-722.000	ICMA - CITY SHARE	5	5	5	5	5	6	6
510-674.000-728.000	RETIREMENT PLANS (CITY SHARE)	270	275	282	289	297	304	312
510-674.000-731.000	MATERIALS & SUPPLIES	200	208	214	221	226	232	238
510-674.000-749.000	CONTRACTUAL SERVICES	0	4,840	6,050	7,562	4,613	5,766	5,998
510-674.000-851.000	MVP EQUIPMENT RENTAL	200	208	214	221	226	232	238
Total Dept 674.000 - SEWER REPLACEMENT SERVICES		**1,355**	**6,230**	**7,477**	**9,027**	**6,114**	**7,305**	**7,575**
Dept 675.000 - SEWER REPLACEMENT EQUIPMENT								
510-675.000-731.000	MATERIALS & SUPPLIES	0	0	0	0	0	0	0
Total Dept 675.000 - SEWER REPLACEMENT EQUIPMENT		**0**	**0**	**0**	**0**	**0**	**0**	**0**
Dept 677.000 - WATER NEW SERVICES								
510-677.000-706.000	CITY LABOR - DPW	50	51	52	54	55	56	58
510-677.000-721.000	FICA/MEDICARE - CITY SHARE	5	5	5	5	5	6	6
510-677.000-722.000	ICMA - CITY SHARE	0	0	0	0	0	0	0
510-677.000-728.000	RETIREMENT PLANS (CITY SHARE)	55	56	58	59	60	62	63
510-677.000-731.000	MATERIALS & SUPPLIES	0	0	0	0	0	0	0
510-677.000-851.000	MVP EQUIPMENT RENTAL	0	0	0	0	0	0	0
Total Dept 677.000 - WATER NEW SERVICES		**110**	**112**	**115**	**118**	**121**	**124**	**127**
Dept 678.000 - WATER NEW EQUIPMENT								
510-678.000-731.000	MATERIALS & SUPPLIES	4,000	4,160	4,285	4,413	4,524	4,637	4,753
510-678.000-749.000	CONTRACTUAL SERVICES	0	0	0	0	0	0	0
Total Dept 678.000 - WATER NEW EQUIPMENT		**4,000**	**4,160**	**4,285**	**4,413**	**4,524**	**4,637**	**4,753**
Dept 679.000 - WATER NEW METERS								
510-679.000-704.100	STAFF - OVERTIME	50	51	52	54	55	56	58
510-679.000-706.000	CITY LABOR - DPW	160	163	167	171	176	180	185
510-679.000-721.000	FICA/MEDICARE - CITY SHARE	20	20	21	21	22	23	23
510-679.000-722.000	ICMA - CITY SHARE	0	0	0	0	0	0	0
510-679.000-728.000	RETIREMENT PLANS (CITY SHARE)	80	82	84	86	88	90	92
510-679.000-731.000	MATERIALS & SUPPLIES	55,000	57,200	58,916	60,683	62,201	63,756	65,349
510-679.000-749.000	CONTRACTUAL SERVICES	0	0	0	0	0	0	0
510-679.000-851.000	MVP EQUIPMENT RENTAL	0	0	0	0	0	0	0
Total Dept 679.000 - WATER NEW METERS		**55,310**	**57,516**	**59,240**	**61,016**	**62,541**	**64,105**	**65,707**

APPENDIX A: WATER AND SEWER FUND FORECASTED BUDGET DETAIL: EXPENDITURES

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Expenditures							
Dept 680.000 - WATER NEW HYDRANTS								
510-680.000-706.000	CITY LABOR - DPW	0	0	0	0	0	0	0
510-680.000-721.000	FICA/MEDICARE - CITY SHARE	0	0	0	0	0	0	0
510-680.000-728.000	RETIREMENT PLANS (CITY SHARE)	0	0	0	0	0	0	0
510-680.000-731.000	MATERIALS & SUPPLIES	0	0	0	0	0	0	0
510-680.000-851.000	MVP EQUIPMENT RENTAL	0	0	0	0	0	0	0
Total Dept 680.000 - WATER NEW HYDRANTS		**0**	**0**	**0**	**0**	**0**	**0**	**0**
Dept 681.000 - WATER TOWER								
510-681.000-706.000	CITY LABOR - DPW	0	0	0	0	0	0	0
510-681.000-721.000	FICA/MEDICARE - CITY SHARE	0	0	0	0	0	0	0
510-681.000-722.000	ICMA - CITY SHARE	0	0	0	0	0	0	0
510-681.000-728.000	RETIREMENT PLANS (CITY SHARE)	0	0	0	0	0	0	0
510-681.000-746.000	PROFESSIONAL SERVICES	5,000	5,483	6,853	6,901	6,059	6,324	6,534
510-681.000-749.000	CONTRACTUAL SERVICES	5,000	2,519	2,619	3,132	3,318	2,897	2,991
Total Dept 681.000 - WATER TOWER		**10,000**	**8,002**	**9,472**	**10,034**	**9,377**	**9,221**	**9,526**
Dept 682.000 - WATER REPLACEMENT MAINS								
510-682.000-706.000	CITY LABOR - DPW	20	20	21	21	22	23	23
510-682.000-721.000	FICA/MEDICARE - CITY SHARE	0	0	0	0	0	0	0
510-682.000-722.000	ICMA - CITY SHARE	0	0	0	0	0	0	0
510-682.000-728.000	RETIREMENT PLANS (CITY SHARE)	10	10	10	11	11	11	12
510-682.000-731.000	MATERIALS & SUPPLIES	0	0	0	0	0	0	0
510-682.000-749.000	CONTRACTUAL SERVICES	0	0	0	0	0	0	0
510-682.000-851.000	MVP EQUIPMENT RENTAL	0	0	0	0	0	0	0
Total Dept 682.000 - WATER REPLACEMENT MAINS		**30**	**31**	**31**	**32**	**33**	**34**	**35**
Dept 683.000 - WATER REPLACEMENT SERVICES								
510-683.000-704.100	STAFF - OVERTIME	255	260	267	273	280	287	294
510-683.000-706.000	CITY LABOR - DPW	6,120	6,242	6,398	6,558	6,722	6,890	7,063
510-683.000-721.000	FICA/MEDICARE - CITY SHARE	490	500	512	525	538	552	565
510-683.000-722.000	ICMA - CITY SHARE	75	77	78	80	82	84	87
510-683.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,725	2,780	2,849	2,920	2,993	3,068	3,145
510-683.000-731.000	MATERIALS & SUPPLIES	15,000	15,600	16,068	16,550	16,964	17,388	17,823
510-683.000-749.000	CONTRACTUAL SERVICES	200,000	114,195	133,846	145,922	148,491	135,613	140,968
510-683.000-851.000	MVP EQUIPMENT RENTAL	9,000	9,360	9,641	9,930	10,178	10,433	10,694
Total Dept 683.000 - WATER REPLACEMENT SERVICES		**233,665**	**149,014**	**169,659**	**182,759**	**186,249**	**174,316**	**180,638**
Dept 684.000 - WATER REPLACEMENT EQUIPMENT								
510-684.000-731.000	MATERIALS & SUPPLIES	800	832	857	883	905	927	951
510-684.000-749.000	CONTRACTUAL SERVICES	0	0	0	0	0	0	0
Total Dept 684.000 - WATER REPLACEMENT EQUIPMENT		**800**	**832**	**857**	**883**	**905**	**927**	**951**
Dept 685.000 - WATER REPLACEMENT HYDRANTS								
510-685.000-706.000	CITY LABOR - DPW	2,040	2,081	2,133	2,186	2,241	2,297	2,354
510-685.000-721.000	FICA/MEDICARE - CITY SHARE	155	158	162	166	170	175	179
510-685.000-722.000	ICMA - CITY SHARE	0	0	0	0	0	0	0
510-685.000-728.000	RETIREMENT PLANS (CITY SHARE)	490	500	512	525	538	552	565
510-685.000-731.000	MATERIALS & SUPPLIES	0	0	0	0	0	0	0
510-685.000-851.000	MVP EQUIPMENT RENTAL	1,000	1,040	1,071	1,103	1,131	1,159	1,188
Total Dept 685.000 - WATER REPLACEMENT HYDRANTS		**3,685**	**3,779**	**3,878**	**3,981**	**4,080**	**4,182**	**4,287**
Dept 686.000 - WELLHEAD PROTECTION								
510-686.000-706.000	CITY LABOR - DPW	0	0	0	0	0	0	0
510-686.000-721.000	FICA/MEDICARE - CITY SHARE	0	0	0	0	0	0	0
510-686.000-728.000	RETIREMENT PLANS (CITY SHARE)	0	0	0	0	0	0	0
510-686.000-731.000	MATERIALS & SUPPLIES	2,000	2,080	2,142	2,207	2,262	2,318	2,376
510-686.000-749.000	CONTRACTUAL SERVICES	0	0	0	0	0	0	0
Total Dept 686.000 - WELLHEAD PROTECTION		**2,000**	**2,080**	**2,142**	**2,207**	**2,262**	**2,318**	**2,376**

APPENDIX A: WATER AND SEWER FUND FORECASTED BUDGET DETAIL: EXPENDITURES

GL Acct	FYE 6/3	Budget 2023	Estimate 2024	Estimate 2025	Estimate 2026	Estimate 2027	Estimate 2028	Estimate 2029
	Expenditures							
Dept 910.000 - SEWER CAPITAL OUTLAY								
510-910.000-864.623	CAPITAL OUTLAY - DAY LIFT STATION	0	0	0	0	0	0	0
510-910.000-864.624	CAPITAL OUTLAY - REYNOLDS LIF	0	0	0	0	0	0	0
510-910.000-864.625	CAPITAL OUTLAY - MEIJER LIFT STATION		0	0	60,000	0	0	0
510-910.000-864.626	CAPITAL OUTLAY - LANSING	50,000	0	0	0	0	0	0
510-910.000-864.627	CAPITAL OUTLAY - COUNTY LIFT STAT	0	0	0	0	0	0	0
510-910.000-864.628	CAPITAL OUTLAY - TIRRELL LIFT	0	0	0	0	0	0	0
510-910.000-864.631	CAPITAL OUTLAY - WWTP	98,000	677,400	223,000	180,000	225,000	260,000	730,000
510-910.000-864.632	CAPITAL OUTLAY - WWTP BLDG & YARD		7,000	7,000	1,307,000	20,000	7,000	77,000
510-910.000-864.672	CAPITAL OUTLAY - SEWER EQ	0	30,000	5,000	10,000	0	30,000	30,000
510-910.000-864.673	CAP OUTLAY - SEWER RPL MAINS	0	600,000	0	230,000	0	350,000	0
510-910.000-864.674	CAP OUTLAY - SEWER RPL SERVICES		15,000	15,000	15,000	0	14,000	15,000
510-910.000-864.675	CAP OUTLAY - SEWER RPL EQUIP		10,000	10,000	10,000	34,500	10,000	10,000
510-910.000-864.XXX	CAP OUTLAY - SEWER LONG-TERM EST		0	0	0	0	0	0
Total Dept 910.000 - SEWER CAPITAL OUTLAY		**148,000**	**1,339,400**	**260,000**	**1,812,000**	**279,500**	**671,000**	**862,000**
Dept 940.000 - WATER CAPITAL OUTLAY								
510-940.000-864.640	CAP OUTLAY - WTR ADMIN		0	0	0	0	0	30,000
510-940.000-864.654	CAP OUTLAY - METER READING	0	0	0	0	0	0	0
510-940.000-864.661	CAPITAL OUTLAY - WATER P&O	57,000	52,000	87,000	27,500	32,500	82,500	123,000
510-940.000-864.662	CAPITAL OUTLAY - BLDG & GRNDS MTC		4,500	4,500	4,500	0	3,500	4,000
510-940.000-864.676	CAPITAL OUTLAY - STATE ST. WTR RP	0	0	0	0	0	0	0
510-940.000-864.677	CAPITAL OUTLAY - STR NEW SVCS		2,000	2,000	2,000	1,000	2,000	2,000
510-940.000-864.678	CAPITAL OUTLAY -WTR NEW EQUIP		3,000	3,000	3,000	1,500	2,000	2,500
510-940.000-864.679	CAPITAL OUTLAY - WTR NEW METERS		58,000	58,000	58,000	58,000	58,000	58,000
510-940.000-864.681	CAPITAL OUTLAY - WATER TOWER	0	2,000	175,000	2,200	200,000	2,400	5,000
510-940.000-864.682	CAPITAL OUTLAY - WTR RPLC MAI	0	822,000	200,000	350,000	125,000	650,000	150,000
510-940.000-864.683	Cap Outlay-Water Serv Replcmt	0	175,000	175,000	175,000	300,000	300,000	300,000
510-940.000-864.684	Cap Outlay-Water Rplmnt Equip		2,500	2,500	3,000	3,000	3,000	3,500
510-940.000-864.685	Cap Outlay-Water Replcmt Hydrants		3,000	0	3,000	0	2,500	0
510-940.000-864.XXX	Cap Outlay-WATER LONG-TERM EST		0	0	0	0	0	0
Total Dept 940.000 - WATER CAPITAL OUTLAY		**57,000**	**1,124,000**	**707,000**	**628,200**	**721,000**	**1,105,900**	**678,000**
Dept 999.000 - GASB 34								
510-999.000-859.101	CONTRIB. TO GENERAL FUND	350,000	360,500	371,315	382,454	393,928	405,746	417,918
510-999.000-859.311	CONTRIB TO BLDG AUTH BOND FUN	0	0	0	0	0	0	0
Total Dept 999.000 - GASB 34		**350,000**	**360,500**	**371,315**	**382,454**	**393,928**	**405,746**	**417,918**
TOTAL EXPENDITURES		**4,661,295**	**6,257,475**	**4,353,122**	**6,089,203**	**4,751,163**	**5,623,280**	**5,513,175**
NET REVENUES (EXPENDITURES)		**38,205**	**(1,221,064)**	**789,516**	**(797,503)**	**694,630**	**(35,687)**	**202,367**

CITY OF CHARLOTTE
RESOLUTION 2023-27
TO UPDATE THE FEE SCHEDULE

WHEREAS, fees to be paid for zoning reviews, including fences, sheds, site plans, rezoning, Board of Appeals requests, etc., are to be established by resolution of the City Council; and

WHEREAS, fees to be paid for water turn on charges, NSF check, Sewer Cleaning, call out rates, and meter testing, etc. are to be established by resolution of the City Council; and

WHEREAS, fees to be paid for gun permits, copies of police reports, breath test, water turn on charges, weed cutting, copies, DVDs, CDs labels and other requests are to be established by resolution of the City Council; and

WHEREAS, fees are reviewed on an annual basis to consider whether to be adjusted to reflect the true costs of providing the services associated with the issuance of those services;

NOW THEREFORE BE IT RESOLVED, that the following fees be established as follows:

Administration/General Fees

~~City Code Book (incl Charter and Zoning w/ cover and tabs)~~	~~$95~~
City Code Book (incl Charter and Zoning no cover/tabs)	$0.25 per page
City Charter	$13.25
Qualified Voter File Information	varies per FOIA ~~$0.25 per page~~
	~~Or $5 per CD digital~~
~~Labels~~	~~$0.03 each~~
Copies	$0.25 per page
Notary Services	$10

Planning and Zoning

Zoning Permit (shed or fence)	$20
Act 425 Agreement	$100
Rezoning	$150
Rezoning w/ Master Plan Change	$200
Zoning Board of Appeals Hearing	~~$75~~ $100
Site plans, including planned development districts	$100
Special Condition Use	$100
Class A Non-conforming Use	$100
Plan Review: Commercial/large building	$75
Plan Review: Residential/small building	$25
Agency or other requested inspections	$25
Agency or other requested reinspection	$15
Subdivision Review: Conventional Plat	$250
	Plus $2 per lot
Subdivision Open Spaces Plan	$250
	Plus $2 per lot
Multifamily Residential Plat	$250
	Plus $2 per individual dwelling unit

Zoning Book	$0.25 per page
Zoning Map	$2
Master Plan with Maps	$40
Copies	$0.25 per page

Department of Public Works

Water turn-on fee (repair/seasonal)	$30
Water turn-on fee (after hours - repair/seasonal)	~~$70~~ $100
Water turn-on fee (non-payment shut off)	$80
NSF returned check fee	$30
Sewer clean	~~$75~~ $85
Sewer clean (after hours - call out)	~~$150~~ $170
Sewer clean (holiday - call out)	$200
Meter test	varies per cost
Weed cutting (actual cost of labor/equipment)	minimum $150
Water meter rental:	
	Meter deposit (refundable less water charges) $500
	0-5,000 gallons minimum fee $50
	Above 5,000 gallons minimum fee $100
	Water used is billed at twice established rate
Frozen meter replacement	varies based on cost of meter and copperhorn
Frozen meter in pit	varies based on cost of meter
Frozen water service	varies based on labor, material, and equipment costs
Sprinkler meter	varies based on cost of meter and copperhorn
Sidewalk snow removal (based on actual costs)	minimum $100
Brush clean up (based on actual costs)	minimum $100
Trash clean up (based on actual costs)	minimum $150
Copies	$0.25 per page

Fire Department

Occupancy Permit	$30
Building/Structure Fire	$500
Residential False Alarm	$100
Commercial False Alarm	$200
Vehicle Accident	$200
Vehicle Accident with Extrication	$500
Vehicle Fire	$500
Cable Line Hazard	$50
Power Line Hazard	$250 for first hour
	$50 per hour for each additional hour or fraction thereof
Fire Department Standby	$50
Fire Report (non-FOIA)	$5

Police Department

Emergency Response Incidents Involving DUI	$250-500
Residential False Alarm	$100
Commercial False Alarm	$200
Gun permit (notary fee)	$10
Downtown parking permit (residents only)	$30 **(6mos)**

Police report (FOIA)	varies per FOIA
Court ordered breath testing	$5
Vehicle crash reports	order online at https://policereports.lexisnexis.com

The foregoing resolution was presented by Dyer and supported by Van Langevelde for approval. Carried with the following vote; Yea 6; Nay 0; Absent 1.

CERTIFICATION

I, Mary LaRocque, City Clerk for the City of Charlotte, County of Eaton, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Charlotte during its regular meeting held on June 20, 2022

____

Mary LaRocque, City Clerk

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Amy E. Gilson, PE - Director of Public Works
Date: June 13, 2023
Re: Staff report on Five Year Parks Plan Update

Background
The Michigan Department of Natural Resources requires a current Five-Year Parks and Recreation Plan in order to apply for their grants. The current plan is expiring and needs to be updated. The last plan was done in conjunction with the Charlotte Area Recreation Cooperative (CARC) and the public, and this one will do the same.

Proposal requests were sent to six consulting firms and placed on Bidnet. There were three proposals submitted:

Rowe PSC: $11,000.00
Viridis Design Group: $14,064.00
Beckett & Raeder: $17,365.00

Recommendation
After reviewing the proposals, references, and similar projects completed by the firms, we are comfortable that Rowe PSC is capable of completing the work as outlined in the Request for Proposals. They were the low bidder on the 2019 update and performed the work satisfactorily. We are recommending entering into a contract with Rowe PSC in the amount of $11,000.00 per their proposal.

Financial Impacts
The study was budgeted in the General Fund for FY 23-24 in the amount of $12,000.
The DPW Director has submitted a grant application to CARC for half of the study cost. That grant was tabled at their June meeting and will be brought back up at the July meeting. Any grant will be applied to the full cost of the study.

Suggested Motion
City Council approves the contract with Rowe PSC in the amount of $11,000.00 with funds available in the General Fund.

June 13, 2023

Amy Gilson, Director of Public Works
City of Charlotte
725 Main Street
Flushing, MI 48433

RE: Charlotte Area Recreation Master Plan

Dear Ms. Gilson:

ROWE Professional Services Company appreciates this opportunity to provide a proposal to the City of Charlotte to update your Five-Year Parks and Recreation Plan, last prepared in 2019.

ROWE completed your last plan and has enjoyed years of involvement with your community. ROWE has also been working with Eaton County on its comprehensive master plan, adding to our understanding of the region.

As with the prior plan, the city as well as the Charlotte Area Recreation Cooperative (CARC) will be included in the plan. The city will act as the primary client for ROWE. The planning process will be directed by a city representative with input from CARC representatives.

ROWE's scope of services for an update to the Parks and Recreation Plan will include the following:

1. **Public Engagement** - CARC members will provide input and direction to ROWE. A kickoff meeting will be noticed to the public by CARC and act as a public input opportunity with ROWE and CARC. (Meeting #1)

   Under the Michigan Department of Natural Resources (MDNR) Guidelines, two types of public engagement are required. The required public hearing may count as one of the types of public engagement. One of the public engagement sessions must take place within one year of adopting the plan or prior to adoption by the governing body.

   An on-line survey has been selected as the other form of input. A draft set of survey questions will be prepared by ROWE and reviewed by the committee. CARC members may also choose to promote this survey at other local events and on social media. Any handwritten forms can be entered to the on-line survey link by CARC.

2. **Chapter Updates** - ROWE will address the following sections within the current background information where updates have been identified:
   a. City and township representatives will provide language regarding any updates to the introduction, community profile, administrative, and park analysis regarding any changes in current parks since the last recreation plan.

ROWE has a copy of the previous parks and recreation plan in a MS Word version and will insert updated text into the plan.

b. Update the recreation inventory of public facilities within the community. ROWE will update barrier-free/accessibility inventory. ROWE will also coordinate updating park facility charts and needs assessment and environmental scan.

   The city and township will be required to provide self-assessment forms for MDNR grant funded parks including photos of funding plaques in-place.

c. Update the planning process section.

3. **Review the Goals, Objective, and Action Program** - ROWE will review the updated information and public input from the public engagement activities and compare it with the previous plan's goals and objectives and action plan. (Meeting #2).

4. **Public Draft** - ROWE will provide a draft document to CARC for review. ROWE will address one single set of comments and have CARC public notice and post the plan for a 30-day public review. Upon completion, comments will be addressed in a final draft.

5. **Public Hearing** - ROWE will attend one joint CARC public hearing meeting for the city and townships (Meeting #3)

6. **Legislative Body Adopts Parks and Recreation Plan** - Independent meetings with the city and township will be attended by CARC members where the Parks and Recreation Plan will be adopted.

7. **Deliverables** - Following adoption of the Parks and Recreation Plan, and receipt of approval documentation from the county and other participating municipalities, ROWE staff will provide the city, township, and school with five each (15 total) bound copies and a digital copy of the plan including all the notices and other required documentation and a digital copy of the plan for submission to the MDNR through the state's recreation portal (MiGrants).

   Note the list of responsibilities included in the Notice Process which also includes each entity creating an on-line account with migrants, provide public notices and meeting documentation and post completion information and uploading this information to MDNR. Six hours have been allocated to assist the city and townships and with this process, additional effort required will be invoiced on an hourly basis as additional services.

The DNR's guidance on preparing a parks and recreation plan outlines the steps required in reviewing and adopting the plan. ROWE Professional Services Company will assist with the approval process as noted below. The city will be responsible for publishing the notice of the public hearing, providing a location where the draft plan can be reviewed by the public, and providing ROWE with the signed resolutions, minutes, and affidavit of publishing. The process is outlined below:

Steps in the Parks and Recreation Process

STEPS	ACTION	NOTICE/RESOLUTION	RESPONSIBLE PARTY
1	Notice of public review and dates of public review and hearings published at least 30 days prior to the public hearing(s).	Notice of public review and dates of public review and hearings	ROWE PSC – draft notice. City Staff – coordinate and publish legal notice(s) for the city, township, and school and provide affidavit(s) to ROWE.
2	One or more locations are provided for the public to inspect a copy of the draft Parks and Recreation Plan	N/A	City, township, and school staff to host sites for review of draft plan and collect comments.
3	Parks and Recreation Committee, etc. reviews the plan and makes recommendation on plan.	N/A	ROWE PSC – revise plan
4	City holds public hearing and votes to adopt Parks and Recreation Plan.	City and others pass and signs Resolution	ROWE PSC – draft resolution City, township, and school – signs resolution and prepares copy of meeting minutes
5	Copies of the adopted plan are submitted to the County Planning Agency and the Regional Planning Agency.	Letter of Transmittal	ROWE PSC
6	PDF of plan with attachments is submitted to the State of Michigan through their Recreation Portal.	PDF	ROWE PSC prepares PDF. City, township, and school Staff – submits plan
7	A PDF copy of the plan is prepared with the following attachments in the appendix.	• Copy of Notice of Public Review and Hearing • Copy of Minutes of Public Meeting(s) • Copy of Resolution(s) of Adoption • Copy of transmittal letter to county and region • Plan Certification Checklist • Post Completion Self-Inspection	ROWE PSC – provides Self Inspection Report Form and Certification Checklist City, township, and school Staff – Completes forms and provides remainder of material

We are proposing the following tentative schedule for 2023:

SCHEDULE / MONTHS	1	2	3	4
Kick Off Meeting	X			
Public Engagement*	■	■		
Collect Data/Update Chapters		X		
Review Goals, Objectives, and Action Program		X		
Public Hearing (30-Day Review Period)			X	
Assistance with the Adoption Process				X

Key: X = Meeting
* = Timeline and number of meetings depend on options selected.
Note: Addition of optional public engagement activities may modify the schedule.

This schedule allows for completion by December 20, 2023 as long as the notice ot proceed is executed prior to the beginning of September to allow for the four-month anticipated timeframe to occur.

COMPENSATION
The proposed fee for the work described above is a lump sum fee of $11,000.

Thank you for the opportunity to submit this proposal. Upon approval, ROWE will provide a contract for execution.

Please contact me at (810) 341-7500 with any questions relative to this proposal.

Sincerely,
ROWE Professional Services Company

Doug Schultz, PLA
Senior Project Manager

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council
From: Amy E. Gilson, PE - Director of Public Works
Date: June 14, 2023
Re: Staff report on Tertiary Filter Backwash Pump

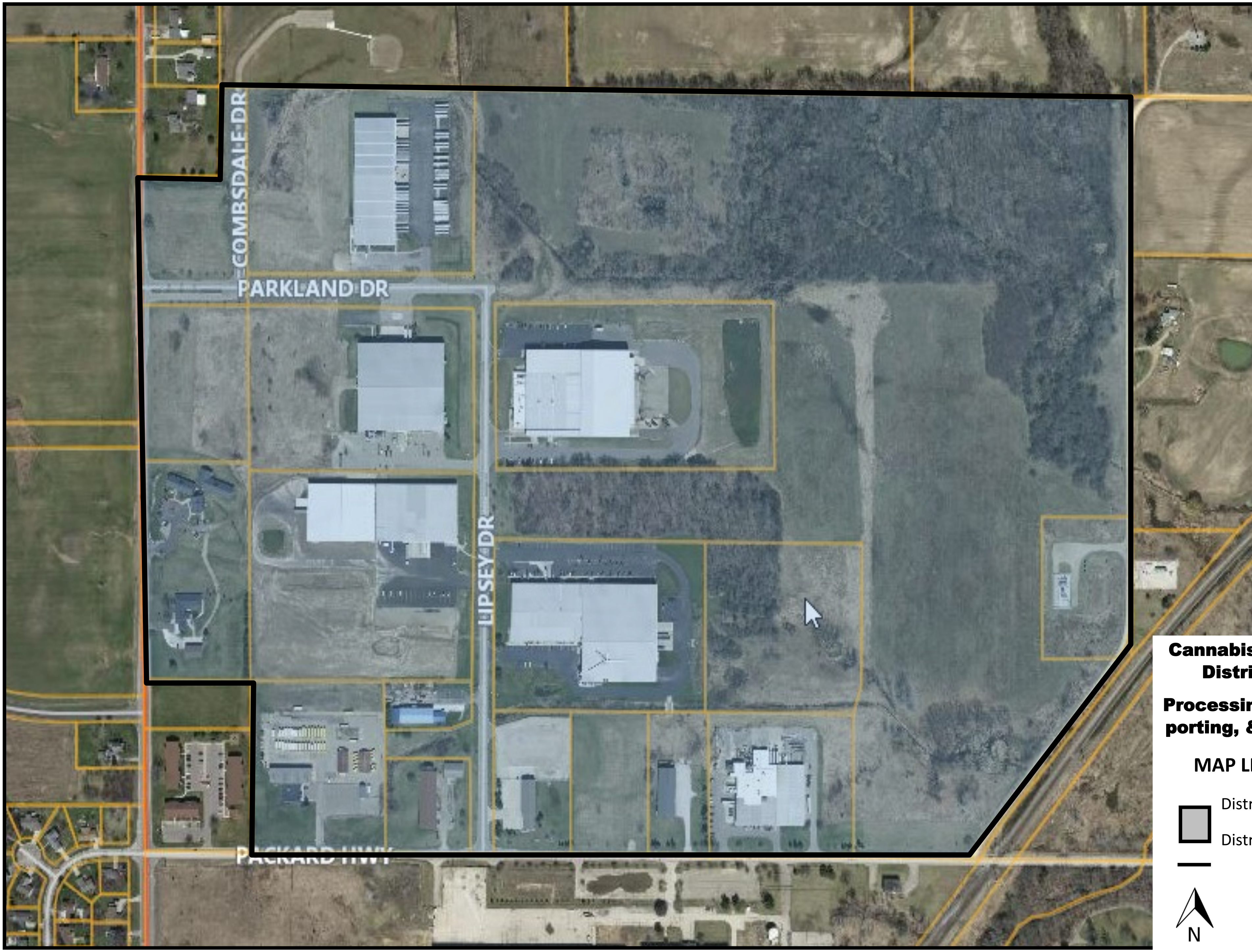
Background
The wastewater treatment plant has two tertiary filters that are used for the final cleaning of wastewater to meet our permit requirements. There are two pumps that are used to backwash the media keeping it clean to polish the water prior to discharge. Both pumps are the originals from 1978. One of the pumps has failed. Staff attempted to get a quote for repairs. While it was initially estimated at $45,000 to repair the pump, it was later discovered that the parts are no longer available. Rebuilding is not an option.

The current pumps are Flygt brand, and there are advantages to keeping the same brand of pump at a certain location. The most important advantage is that the connections are set up for that brand pump making it easier to install without major modifications. Furthermore, there is no need to keep multiple parts on the shelf for multiple pumps which limits inventory on hand. A quote of $54,164.00 was received from Kennedy Industries who is the Michigan representative for Flygt pumps. The lead time to receive the pump is estimated to be 14-18 weeks, making this a critical purchase.

Recommendation
Section 2-186 of the City Ordinances allows for the waiver of sealed bids for purchases over the amount of $5,000. Additionally, Section 2-178 allows for the waiver of competitive bids where the product contracted for is not competitive in nature or no advantage to the city would result from requiring competitive bidding. Because the pump manufacturer has specific sales territories, this comes into play. City Council agrees to waive the sealed bid process and approves the sole source purchase one Flygt pump from Kennedy Industries in the amount of $54,164.00 including freight charges.

Financial Impacts
The pump replacement was not budgeted in the Water and Sewer Fund. The replacement will need to come from reserves in that fund, and the second pump will be added to next year's budget request anticipating its failure also. The pump replacement will have no effect on the General Fund.

Suggested Motion
City Council approves the purchase of one Flygt pump from Kennedy Industries in the amount of $54,164.00 and agrees to waive the sealed bid process.



Cannabis Overlay District #1

Processing, Transporting, & Testing

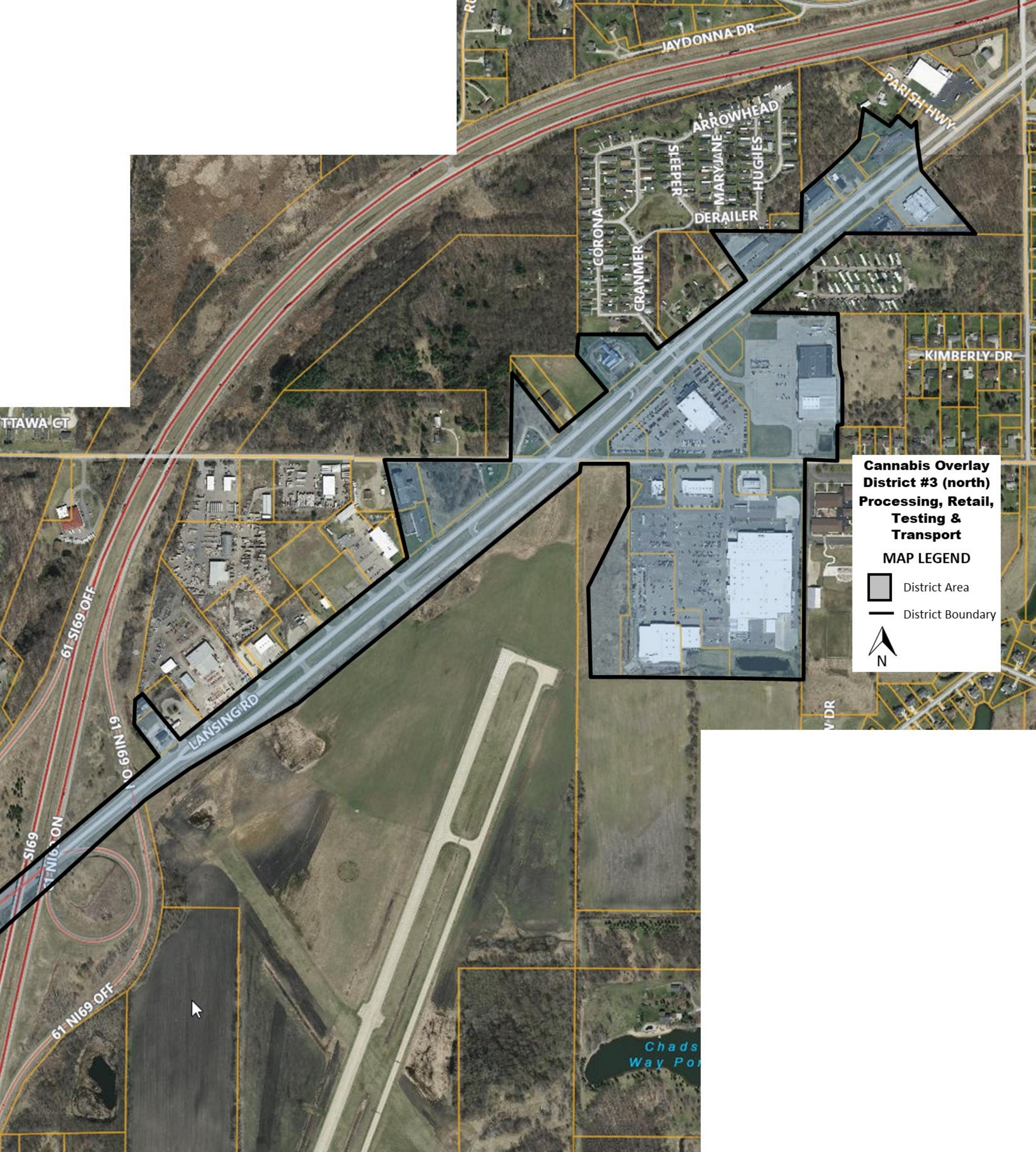
MAP LEGEND

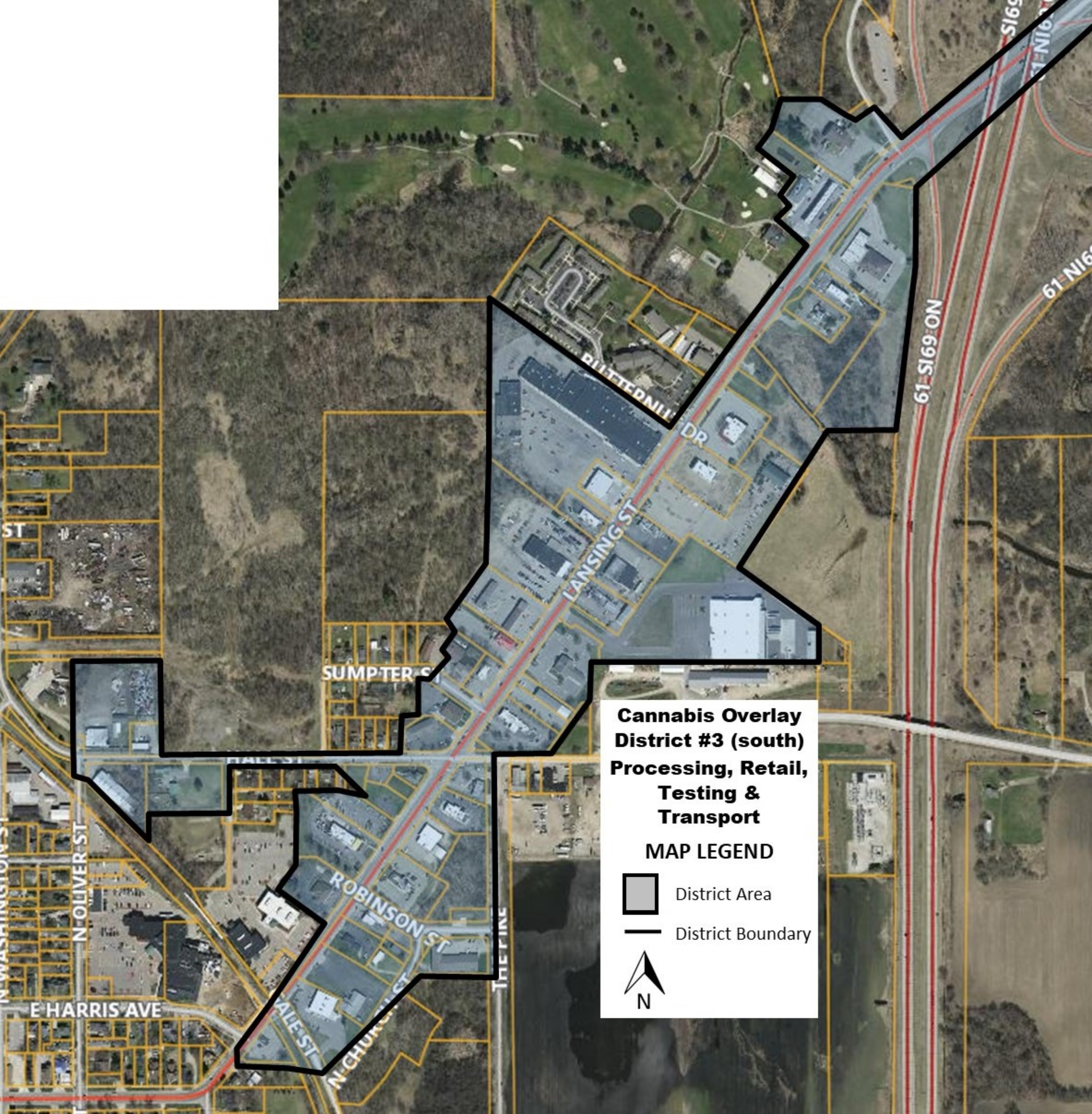
District Area

District Boundary

N

WING CT
MAYNARD ST
WARREN AVE
MONROE ST
MERRITT ST
JEFFERSON ST
MADISON ST
60 NI69 OFF
60 NI69 ON
MEIJER ST
60 SI69 ON
PAINE DR
Cannabis Overlay District #2 Processing, Retail, Testing & Transport
MAP LEGEND
District Area
District Boundary
N


Cannabis Overlay
District #3 (north)
Processing, Retail,
Testing &
Transport
MAP LEGEND
District Area
District Boundary
N
JAYDONNA DR
PARISH HWY
ARROWHEAD
SLEEPER
MARYJANE
HUGHES
DERAILER
CORONA
CRANMER
KIMBERLY DR
TTAWA CT
61 SI69 OFF
61 NI69 ON
LANSING RD
SI69
61 NI69 OFF
Chads
Way Pon


Cannabis Overlay District #3 (south) Processing, Retail, Testing & Transport
MAP LEGEND
District Area
District Boundary
N
LANSING ST
SUMPTER ST
ROBINSON ST
E HARRIS AVE
N OLIVER ST
N WASHINGTON ST
THE PIKE
DR
ST

THE CITY OF
CHARLOTTE
MICHIGAN

Memo

To: Honorable Mayor Armitage; City Council

From: City Manager LaPere, MPAP

Date: June 16, 2023

Re: Discussion on rescheduling July 3rd Council meeting

It was requested that this be brought for consideration by City Council to reschedule this meeting as the first meeting in July falls the day before the Independence Day holiday. A calendar for July with other city meetings held in evenings at City Hall is below to assist in the discussion. A draft motion is below if Council determines it would like to reschedule the meeting.

timeanddate

July 2023 (United States)

August 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3 7pm Council	4 Independence Day	5	6	7	8
9	10	11 7pm Planning	12 7pm Council	13	14	15
16	17 7pm Council	18 6:30p DDA	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Federal Holidays Local Holidays Multiple Events

Suggested Motion
City Council moves to reschedule the first regular meeting of July to be held on __(insert date)____.

McGINTY, HITCH, PERSON, ANDERSON & REVORE, P.C.

MEMORANDUM

TO: Charlotte City Council

FROM: Thomas M. Hitch, City Attorney

RE: CITY ATTORNEY REPORT

DATE: June 15, 2023

The following is my report to the City Council on issues in which our office has been engaged since the last Council meeting:

1. Charlotte Estates. I have had a response from the attorneys representing Charlotte Estates/The Meadows and, as I anticipated, it was not well received. They refused to make a counterproposal, but did express a willingness to continue discussions.

To that end, I am going to suggest that the parties retain a mediator (typically a retired judge or highly-respected attorney) who will attempt to objectively evaluate the positions of the parties and work to reach a settlement for the parties. This is typically a process that the courts now require during litigation, but it is my opinion that it is useful to short circuit going straight to litigation to see if the parties can come to an agreement.

2. Bruch v City of Charlotte - Tax Tribunal. At the close of the case in which the City prevailed, I filed a Motion for Costs believing that Bruch's case was meritless. The award of costs is in the sole discretion of the Tax Tribunal, and in this case, the Tribunal denied my request for costs. This matter is now closed.

3. Airport. It appears that upon the death of an owner of a airplane presently stored at the airport, the heirs have not taken any steps to remove the plane or retrieve any of the personal items of the deceased. I will be working with Bryan Myrkle to auction the airplane (if it has any value) and work on removing all of the remaining personal items from the hangar.

4. Conversations with the City Manager. From time to time, I continue to have conversations with the City Manager regarding a variety of City matters.

TMH:cf

THE CITY OF CHARLOTTE MICHIGAN

Manager's Report
June 19th 2023 Council Meeting

Juneteenth
On behalf of the City, I would like to recognize the Juneteenth holiday celebrated on Monday, June 19th. This date is a federal holiday commemorating the emancipation of enslaved African Americans. The name is derived from the combination of June and nineteenth, and the holiday is celebrated on the anniversary of the order proclaiming freedom for slaves in Texas. The Emancipation Proclamation took effect in 1863; however, it could not be implemented in places that remained under Confederate control. As a result, freedom for the enslaved people in the westernmost Confederate state of Texas did not occur until June 19, 1865. It was then, in Galveston Bay, Texas, that the army arrived to announce that the more than 250,000 enslaved black people in the state were free by executive decree. This day came to be known as "Juneteenth," and was officially recognized as a state holiday in Texas in 1980, and officially recognized as a federal holiday in 2021.

May 2023 Monthly and Year-to-Date Financial Report
Finance Director/Treasurer Smith has prepared the attached monthly/YTD revenue and expense report for activity through end of May for Council's review. A few highlights: Interest revenue continues to be significantly higher than originally budgeted, and our local community stabilization payment received in May was also higher than what had been budgeted. Otherwise, expenditures for the month were as predicted and routine. The report for June will show those expenditures for some of our recent projects, including initial expenses for construction projects and final payment for our keyless entry project.

Code Enforcement/Rental Inspection Program Update
Code Enforcement filed 29 new complaints in the month of May, the majority of which are related to overgrown grass/weeds. Year-to-date we have filed 114 code enforcement complaints. We have initiated communication with the property owners of the numerous vacant properties. Next week staff will be meeting with representatives from StreetHeart to engage with their neighborhood efforts, and Cheri and Bryan will be attending the Eaton County Housing Summit.

In addition to the efforts to address the vacant housing, the Rental Inspector continues to respond to new/open complaints including ongoing communication with the tenants at Edmunds, and working with property owners on a few lingering compliance matters.

2023 Construction Updates

The City has three major projects happening this construction season. Safe Routes to Schools program will install sidewalks utilizing $1.8mill grant funding in partnership with Charlotte Public Schools; Hall/Washington/McClure streets will be completely reconstructed, including underground utilities utilizing ARPA funds; and Island Hwy will be reconstructed in partnership with the Eaton County Drain Commissioner's Office. Want to keep up-to-date on the latest construction news? Check out the city's website here: www.charlottemi.org/construction-updates-2023/

Safe Routes to School –The project began the week of June 5th and they are finishing the first section in the W Lawrence area. Once complete, crews will begin work on High Street, starting at Lawrence and working north. We will continue to post updates throughout the project to the city's website/social media. Interested persons can sign up for email alerts by sending a request to webmaster@charlottemi.org with "SRTS" as subject line.

Hall/Washington/McClure – The construction is in full swing and progressing on schedule. While thru traffic is not permitted, the local businesses will be open for customers throughout construction. Please use caution when patronizing the businesses, and follow posted signage for detours, closures, and alternate access points. We will continue to post updates throughout the project to the city's website/social media. Interested persons can also sign up for email alerts by sending a request to webmaster@charlottemi.org with "Hall Street Project" as subject line.

Island Hwy – This project is being managed by Eaton County Drain Commissioner's Office. They have bid the work and are in progress for finalizing details, including construction dates. They have tentatively planned for work to begin in mid-July. We will continue to provide updates as we get information from their Office on the project.

Volunteer Opportunities

The City has open opportunities for citizens to participate in their local government. We are seeking volunteers to serve on the Airport Advisory Board, Downtown Development Authority, and the Board of Review. Interested persons can fill out an application to serve here: https://www.charlottemi.org/councilboards/boards-commissions/board-and-commission-application/

Lead Service Line Replacements

The City of Charlotte Department of Public Works (DPW) is verifying the material of water service lines throughout the City as a requirement of the 2018 Michigan Lead and Copper Rule. EGLE is requiring a complete inventory of the water service lines by January 1, 2025. The inventory must include material verification at 3 locations along the service line, including inside the home where the water service comes into the house. The City received a Grant from

EGLE to help with the material verification.

You may contact DPW at 517-543-8858 to set up an appointment for the material identification. The inspections require DPW staff to enter your home for a brief period to identify water service material where your water service enters your home. All personnel associated with the verification will have identification verifying they are a DPW employee.

In place of an in-home inspection, an online survey is available to residents to complete which includes taking a picture of the water service line at the in-home water meter. Scan the QR code below to complete the self-survey of your home's water service.

City Projects Update

Keyless Entry Project – After lengthy delays due to supply chain issues, the vendor has returned to begin final phase of this project. The remaining work is on target to be completed by June 30th.

City Staffing – The Police Department has two vacancies for police officers following the promotion of two officers into Sergeant positions that had been vacant. We are hiring for seasonal Park Ranger position for the DPW Department. We have also begun recruitment for Finance Director/Treasurer, newly created Police Captain role, and additional DPW Laborer position. We are interviewing candidates this month for the role of Fire Chief.

Road Rehabilitation Plan – The City has received the 2023 PASER ratings and is working to analyze the data and prepare a recommendation for Council discussion on strategies for our road rehabilitation plan.

Master Plan and Zoning Ordinance Update – Administration has been communicating with Beckett & Raeder staff on commencing this project. The representative met with the full Planning Commission at the June 6th Planning Commission meeting to kick off the project and is working on scheduling a meeting with the steering committee.

Social Districts – Administration has reached out to the representatives from CharlotteRising to further discuss the details for launching this program and will report back to City Council as we progress on this project.

Reminder: Email Utility Billing Feature Available

Interested persons can now sign up for emailed billing of their quarterly utility bill. Please complete the form on the backside of your utility bill and return it to City Hall, in-person or drop-box, or you can sign up online at www.charlottemi.org/email-utility-bill-form/ Any person with questions or who needs to update their utility billing account, please contact UB Clerk by phone at 517-543-8841 or email mdensmore@charlottemi.org.

General information about utility billing can be found on the city's website here: http://www.charlottemi.org/serviceadministration/finance/utility-information/ and you can check your utility billing information anytime online here: www.bsaonline.com

RAVE Alerts

The City participates in RAVE Alerts which provides alert notifications to participants via voice, email, text, and posts to social media. We have expanded the service options to include targeted text and email messaging for quarterly utility billing. We will send out a notice to registered users when we send out the bills for their cycle area. This alert will notify them the bill has been mailed and provide other billing related information. If you're already registered for alerts, make sure your address information is up-to-date. There are several ways to register: Text CHARLOTTE to 67283; Download the Smart911 app; or Register for a free and secure safety profile online at Smart911.com.

Assistance Programs

For persons who may be facing financial difficulties with utilities, mortgage/rent, or other hardships, there are a number of assistance programs available. More information can be found on the city's website: https://www.charlottemi.org/assistance-programs-available/

Persons who are struggling can also dial 9-8-8 for crises and mental health support counseling services.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-402.000	CURRENT PROPERTY TAXES	3,408,900.00	3,391,522.96	0.00	17,377.04	99.49
101-000.000-402.001	YARD WASTE PROPERTY TAX	43,385.00	21,837.65	0.00	21,547.35	50.33
101-000.000-434.000	TRAILER PARK TAXES	5,000.00	5,244.00	474.00	(244.00)	104.88
101-000.000-445.000	TAXES - INTEREST & PENALTIES	7,000.00	7,264.54	0.00	(264.54)	103.78
101-000.000-447.000	TAXES - COLLECTION FEES	126,000.00	135,610.89	0.00	(9,610.89)	107.63
101-000.000-477.000	CABLE FRANCHISE FEES	38,000.00	29,399.37	6,694.83	8,600.63	77.37
101-000.000-490.004	OTHER PERMITS & FEES	770.00	495.00	0.00	275.00	64.29
101-000.000-506.000	FEDERAL - DOJ	0.00	1,724.50	0.00	(1,724.50)	100.00
101-000.000-528.000	FEDERAL GRANTS - OTHER	477,635.00	194,933.00	0.00	282,702.00	40.81
101-000.000-543.001	LIQUOR LICENSE	10,970.00	11,097.35	0.00	(127.35)	101.16
101-000.000-573.000	LOCAL COMM STBLZTN SHARE TAX	191,525.00	382,027.01	172,567.04	(190,502.01)	199.47
101-000.000-574.000	STATE REV SHARING-SALES TAX	994,165.00	788,738.00	0.00	205,427.00	79.34
101-000.000-628.001	ACCIDENT, FOIA, COPIES	3,500.00	3,419.52	562.78	80.48	97.70
101-000.000-628.002	RENTAL REGISTRATION FEE	5,000.00	16,750.00	(1,950.00)	(11,750.00)	335.00
101-000.000-629.000	SCHOOL PARTICIPATION REIMB.	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-656.000	DISTRICT COURT FINES	5,500.00	8,025.91	2,186.46	(2,525.91)	145.93
101-000.000-656.001	PARKING FINES	4,750.00	2,070.00	10.00	2,680.00	43.58
101-000.000-657.000	CIVIL INFRACTIONS	0.00	455.00	50.00	(455.00)	100.00
101-000.000-665.000	INTEREST INCOME	2,175.00	69,191.20	8,916.30	(67,016.20)	3,181.20
101-000.000-667.001	RENT EARNED-CITY PROPERTY	1,000.00	800.00	120.00	200.00	80.00
101-000.000-673.000	GAIN/LOSS ON SALE OF ASSETS	0.00	11,922.50	0.00	(11,922.50)	100.00
101-000.000-676.000	REIMBURSEMENTS	0.00	21.38	0.00	(21.38)	100.00
101-000.000-680.000	SUNDRY REVENUE	85,180.00	63,464.31	439.39	21,715.69	74.51
101-000.000-692.001	CONTRIBUTIONS FROM RETIREES	5,665.00	1,986.64	183.70	3,678.36	35.07
101-000.000-692.002	CONTRIBUTIONS FROM OTHERS	0.00	2,000.00	0.00	(2,000.00)	100.00
101-000.000-692.004	CONTRIBUTIONS - SCIENCE CAMP	0.00	500.00	0.00	(500.00)	100.00
101-000.000-699.510	CONTRIBUTION FROM W & S FUND	350,000.00	320,826.00	29,166.00	29,174.00	91.66
Total Dept 000.000		5,801,120.00	5,471,326.73	219,420.50	329,793.27	94.32
TOTAL REVENUES		5,801,120.00	5,471,326.73	219,420.50	329,793.27	94.32
Expenditures						
Dept 000.000						
101-000.000-999.999	ADDED FOR CR RECEIPT - EXRMB	0.00	0.00	10,841.97	0.00	0.00
Total Dept 000.000		0.00	0.00	10,841.97	0.00	0.00
Dept 101.000 - MAYOR, CITY COUCIL & BOARDS						
101-101.000-708.000	COUNCIL COMPENSATION	16,500.00	11,598.82	973.04	4,901.18	70.30
101-101.000-721.000	FICA/MEDICARE - CITY SHARE	1,300.00	887.28	74.41	412.72	68.25
101-101.000-960.000	DUES & SUBSCRIPTIONS	5,300.00	95.00	0.00	5,205.00	1.79
101-101.000-963.000	MISCELLANEOUS	277,635.00	0.45	0.00	277,634.55	0.00
101-101.000-965.000	CONFERENCES & TRAINING	500.00	2,291.24	0.00	(1,791.24)	458.25
Total Dept 101.000 - MAYOR, CITY COUCIL & BOARDS		301,235.00	14,872.79	1,047.45	286,362.21	4.94
Dept 172.000 - CITY MANAGER						
101-172.000-703.000	ADMINSTRATIVE SALARIES	90,000.00	76,016.67	7,551.93	13,983.33	84.46
101-172.000-704.200	HOLIDAY COMPENSATION	4,710.00	2,998.37	0.00	1,711.63	63.66
101-172.000-710.000	COMPENSATED ABSENCES	10,100.00	9,814.70	294.23	285.30	97.18
101-172.000-721.000	FICA/MEDICARE - CITY SHARE	8,020.00	6,411.41	561.29	1,608.59	79.94
101-172.000-723.000	VISION CARE	665.00	272.90	30.65	392.10	41.04

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-172.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	555.00	1,692.71	0.00	(1,137.71)	304.99
101-172.000-725.604	DENTAL & HEALTH BENEFITS	17,785.00	18,745.94	1,630.60	(960.94)	105.40
101-172.000-728.000	RETIREMENT PLANS (CITY SHARE)	10,900.00	10,438.21	784.62	461.79	95.76
101-172.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-172.000-732.000	POSTAGE	200.00	244.40	9.74	(44.40)	122.20
101-172.000-801.000	PROFESSIONAL SERVICES	100,000.00	66,619.93	7,793.81	33,380.07	66.62
101-172.000-850.000	TELEPHONE & INTERNET	7,540.00	6,923.26	625.19	616.74	91.82
101-172.000-900.000	PRINTING & PUBLISHING	200.00	1.51	0.00	198.49	0.76
101-172.000-955.001	INSURANCE & BONDS	25.00	22.79	(2.21)	2.21	91.16
101-172.000-960.000	DUES & SUBSCRIPTIONS	1,200.00	0.00	0.00	1,200.00	0.00
101-172.000-963.000	MISCELLANEOUS	150,000.00	940.36	930.00	149,059.64	0.63
101-172.000-965.000	CONFERENCES & TRAINING	1,000.00	2,782.30	24.00	(1,782.30)	278.23
Total Dept 172.000 - CITY MANAGER		403,100.00	203,925.46	20,233.85	199,174.54	50.59
Dept 215.000 - CITY CLERK						
101-215.000-703.000	ADMINSTRATIVE SALARIES	58,905.00	52,762.22	4,749.37	6,142.78	89.57
101-215.000-704.000	STAFF WAGES	46,230.00	39,165.99	3,907.03	7,064.01	84.72
101-215.000-704.100	STAFF - OVERTIME	1,530.00	2,665.59	27.73	(1,135.59)	174.22
101-215.000-704.200	HOLIDAY COMPENSATION	5,500.00	4,810.23	0.00	689.77	87.46
101-215.000-706.000	CITY LABOR - DPW	255.00	0.00	0.00	255.00	0.00
101-215.000-709.350	OTHER COMPENSATION	14,000.00	14,085.21	0.00	(85.21)	100.61
101-215.000-710.000	COMPENSATED ABSENCES	6,750.00	5,603.77	387.61	1,146.23	83.02
101-215.000-711.000	LONGEVITY	1,005.00	1,025.44	0.00	(20.44)	102.03
101-215.000-719.000	CLOTHING ALLOWANCE	1,000.00	375.00	0.00	625.00	37.50
101-215.000-721.000	FICA/MEDICARE - CITY SHARE	9,195.00	7,936.15	673.82	1,258.85	86.31
101-215.000-723.000	VISION CARE	770.00	421.45	41.85	348.55	54.73
101-215.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	995.00	3,143.17	0.00	(2,148.17)	315.90
101-215.000-725.603	RETIREMENT HEALTH BENEFITS	9,000.00	6,898.31	630.77	2,101.69	76.65
101-215.000-725.604	DENTAL & HEALTH BENEFITS	36,400.00	38,366.66	3,337.32	(1,966.66)	105.40
101-215.000-728.000	RETIREMENT PLANS (CITY SHARE)	21,800.00	20,918.99	1,826.24	881.01	95.96
101-215.000-731.000	MATERIALS & SUPPLIES	8,000.00	6,603.95	0.00	1,396.05	82.55
101-215.000-732.000	POSTAGE	4,000.00	871.18	165.65	3,128.82	21.78
101-215.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	500.00	0.00	0.00	500.00	0.00
101-215.000-801.000	PROFESSIONAL SERVICES	15,000.00	11,718.80	(2,826.15)	3,281.20	78.13
101-215.000-810.000	CONTRACTUAL SERVICES	15,600.00	2,862.80	0.00	12,737.20	18.35
101-215.000-850.000	TELEPHONE & INTERNET	23,460.00	19,954.11	1,814.01	3,505.89	85.06
101-215.000-861.000	MILEAGE ALLOWANCE	200.00	0.00	0.00	200.00	0.00
101-215.000-900.000	PRINTING & PUBLISHING	6,600.00	10,468.25	0.00	(3,868.25)	158.61
101-215.000-941.000	MVP EQUIPMENT RENTAL	450.00	0.00	0.00	450.00	0.00
101-215.000-955.001	INSURANCE & BONDS	130.00	103.04	(9.96)	26.96	79.26
101-215.000-956.001	SPECIAL PURPOSE EXPENSES	5.00	0.00	0.00	5.00	0.00
101-215.000-960.000	DUES & SUBSCRIPTIONS	500.00	520.00	0.00	(20.00)	104.00
101-215.000-963.000	MISCELLANEOUS	200.00	10.29	0.00	189.71	5.15
101-215.000-965.000	CONFERENCES & TRAINING	3,000.00	1,274.00	0.00	1,726.00	42.47
Total Dept 215.000 - CITY CLERK		290,980.00	252,564.60	14,725.29	38,415.40	86.80
Dept 221.000 - PAYROLL TO BE DISTRIBUTED						
101-221.000-723.000	VISION CARE	0.00	232.88	0.00	(232.88)	100.00
101-221.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.00	0.00	(2,858.48)	0.00	0.00
Total Dept 221.000 - PAYROLL TO BE DISTRIBUTED		0.00	232.88	(2,858.48)	(232.88)	100.00

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Fund 101 - GENERAL FUND						
Expenditures						
Dept 253.000 - FINANCE & TREASURY						
101-253.000-703.000	ADMINSTRATIVE SALARIES	69,620.00	60,139.29	5,100.00	9,480.71	86.38
101-253.000-704.000	STAFF WAGES	65,000.00	53,172.53	6,015.23	11,827.47	81.80
101-253.000-704.100	STAFF - OVERTIME	510.00	20.49	0.00	489.51	4.02
101-253.000-704.200	HOLIDAY COMPENSATION	7,000.00	6,310.93	0.00	689.07	90.16
101-253.000-710.000	COMPENSATED ABSENCES	10,000.00	13,311.51	1,351.20	(3,311.51)	133.12
101-253.000-711.000	LONGEVITY	1,500.00	739.73	0.00	760.27	49.32
101-253.000-715.000	HEALTH REIMBURSEMENT	3,000.00	2,660.71	250.00	339.29	88.69
101-253.000-719.000	CLOTHING ALLOWANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-253.000-721.000	FICA/MEDICARE - CITY SHARE	12,060.00	10,103.68	929.82	1,956.32	83.78
101-253.000-723.000	VISION CARE	415.00	568.80	91.95	(153.80)	137.06
101-253.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,030.00	2,190.60	0.00	(1,160.60)	212.68
101-253.000-725.604	DENTAL & HEALTH BENEFITS	31,200.00	32,885.71	2,860.56	(1,685.71)	105.40
101-253.000-728.000	RETIREMENT PLANS (CITY SHARE)	29,700.00	27,813.22	2,677.30	1,886.78	93.65
101-253.000-728.001	RETIREMENT HEALTH SAVINGS	6,000.00	0.00	0.00	6,000.00	0.00
101-253.000-731.000	MATERIALS & SUPPLIES	3,000.00	1,356.50	0.00	1,643.50	45.22
101-253.000-732.000	POSTAGE	5,000.00	4,341.51	1,908.24	658.49	86.83
101-253.000-801.000	PROFESSIONAL SERVICES	70,000.00	71,972.59	72.00	(1,972.59)	102.82
101-253.000-810.000	CONTRACTUAL SERVICES	2,500.00	(301.02)	0.00	2,801.02	(12.04)
101-253.000-850.000	TELEPHONE & INTERNET	13,405.00	11,401.72	1,036.52	2,003.28	85.06
101-253.000-900.000	PRINTING & PUBLISHING	3,500.00	107.52	0.00	3,392.48	3.07
101-253.000-955.001	INSURANCE & BONDS	43,725.00	40,947.58	(3,793.42)	2,777.42	93.65
101-253.000-959.001	ANNEXATION TAX SHARING	75,625.00	61,304.12	0.00	14,320.88	81.06
101-253.000-960.000	DUES & SUBSCRIPTIONS	900.00	198.00	0.00	702.00	22.00
101-253.000-963.000	MISCELLANEOUS	5,000.00	5,861.07	4.63	(861.07)	117.22
101-253.000-963.001	SUNDRY - MISC CLEARING	0.00	(30.00)	0.00	30.00	100.00
101-253.000-965.000	CONFERENCES & TRAINING	1,000.00	1,382.72	783.72	(382.72)	138.27
101-253.000-974.000	CAPITAL OUTLAY - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253.000 - FINANCE & TREASURY		462,690.00	408,459.51	19,287.75	54,230.49	88.28
Dept 257.000 - CITY ASSESSOR						
101-257.000-704.000	STAFF WAGES	38,505.00	35,558.74	3,165.46	2,946.26	92.35
101-257.000-704.200	HOLIDAY COMPENSATION	2,130.00	2,057.37	0.00	72.63	96.59
101-257.000-709.000	OTHER COMPENSATION	1,495.00	420.00	0.00	1,075.00	28.09
101-257.000-710.000	COMPENSATED ABSENCES	9,225.00	6,154.84	700.75	3,070.16	66.72
101-257.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-257.000-721.000	FICA/MEDICARE - CITY SHARE	3,765.00	3,447.28	293.11	317.72	91.56
101-257.000-723.000	VISION CARE	235.00	176.21	17.09	58.79	74.98
101-257.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	515.00	1,186.17	0.00	(671.17)	230.32
101-257.000-725.604	DENTAL & HEALTH BENEFITS	15,600.00	16,442.85	1,430.28	(842.85)	105.40
101-257.000-728.000	RETIREMENT PLANS (CITY SHARE)	25,615.00	22,852.96	2,003.08	2,762.04	89.22
101-257.000-731.000	MATERIALS & SUPPLIES	740.00	106.03	0.00	633.97	14.33
101-257.000-732.000	POSTAGE	0.00	2,239.47	0.00	(2,239.47)	100.00
101-257.000-810.000	CONTRACTUAL SERVICES	56,185.00	44,722.00	3,262.00	11,463.00	79.60
101-257.000-850.000	TELEPHONE & INTERNET	6,700.00	5,698.77	518.07	1,001.23	85.06
101-257.000-900.000	PRINTING & PUBLISHING	3,000.00	300.01	0.00	2,699.99	10.00
101-257.000-960.000	DUES & SUBSCRIPTIONS	500.00	367.38	0.00	132.62	73.48
101-257.000-963.000	MISCELLANEOUS	0.00	10.29	0.00	(10.29)	100.00
101-257.000-965.000	CONFERENCES & TRAINING	820.00	324.50	0.00	495.50	39.57
Total Dept 257.000 - CITY ASSESSOR		166,530.00	143,564.87	11,389.84	22,965.13	86.21
Dept 265.000 - CITY HALL BUILDING & GROUNDS						
101-265.000-706.000	CITY LABOR - DPW	2,390.00	718.98	103.04	1,671.02	30.08

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-265.000-721.000	FICA/MEDICARE - CITY SHARE	180.00	54.82	7.87	125.18	30.46
101-265.000-722.000	ICMA - CITY SHARE	55.00	0.00	0.00	55.00	0.00
101-265.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	5.00	0.00	0.00	5.00	0.00
101-265.000-728.000	RETIREMENT PLANS (CITY SHARE)	895.00	211.95	30.38	683.05	23.68
101-265.000-731.000	MATERIALS & SUPPLIES	6,500.00	1,983.97	19.08	4,516.03	30.52
101-265.000-810.000	CONTRACTUAL SERVICES	52,500.00	29,698.54	940.17	22,801.46	56.57
101-265.000-850.000	TELEPHONE & INTERNET	6,700.00	5,698.77	518.07	1,001.23	85.06
101-265.000-920.000	UTILITIES	152,000.00	99,103.34	1,689.90	52,896.66	65.20
101-265.000-941.000	MVP EQUIPMENT RENTAL	1,000.00	362.04	40.86	637.96	36.20
101-265.000-955.001	INSURANCE & BONDS	7,920.00	7,082.79	(656.21)	837.21	89.43
101-265.000-963.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-265.000-971.000	CAP. OUTLAY-IMPROVEMENTS	200,000.00	197,901.23	0.00	2,098.77	98.95
101-265.000-974.000	CAPITAL OUTLAY - EQUIPMENT	0.00	125.00	0.00	(125.00)	100.00
Total Dept 265.000 - CITY HALL BUILDING & GROUNDS		430,645.00	342,941.43	2,693.16	87,703.57	79.63
Dept 271.000 - HEALTH INSURANCE EXPENSES						
101-271.000-727.000	HEALTH INSURANCE PREMIUMS	0.00	60,000.51	60,000.51	(60,000.51)	100.00
Total Dept 271.000 - HEALTH INSURANCE EXPENSES		0.00	60,000.51	60,000.51	(60,000.51)	100.00
Dept 272.000 - RETIREMENT HEALTH BENEFITS						
101-272.000-727.000	HEALTH INSURANCE PREMIUMS	0.00	3,406.16	0.00	(3,406.16)	100.00
Total Dept 272.000 - RETIREMENT HEALTH BENEFITS		0.00	3,406.16	0.00	(3,406.16)	100.00
Dept 301.000 - POLICE DEPARTMENT						
101-301.000-703.000	ADMINSTRATIVE SALARIES	72,500.00	60,530.70	5,496.49	11,969.30	83.49
101-301.000-704.000	STAFF WAGES	775,000.00	615,785.39	59,599.34	159,214.61	79.46
101-301.000-704.100	STAFF - OVERTIME	120,000.00	130,908.36	5,374.14	(10,908.36)	109.09
101-301.000-704.200	HOLIDAY COMPENSATION	47,430.00	32,918.10	0.00	14,511.90	69.40
101-301.000-706.000	CITY LABOR - DPW	300.00	198.89	0.00	101.11	66.30
101-301.000-710.000	COMPENSATED ABSENCES	142,135.00	107,039.37	3,520.70	35,095.63	75.31
101-301.000-711.000	LONGEVITY	15,270.00	15,664.85	0.00	(394.85)	102.59
101-301.000-712.000	SPECIAL COMPENSATION	3,000.00	0.00	0.00	3,000.00	0.00
101-301.000-715.000	HEALTH REIMBURSEMENT	6,000.00	1,410.71	0.00	4,589.29	23.51
101-301.000-719.000	CLOTHING ALLOWANCE	500.00	500.00	0.00	0.00	100.00
101-301.000-721.000	FICA/MEDICARE - CITY SHARE	17,140.00	16,705.68	1,299.03	434.32	97.47
101-301.000-722.000	ICMA - CITY SHARE	25,100.00	12,714.07	1,082.00	12,385.93	50.65
101-301.000-723.000	VISION CARE	5,200.00	3,814.17	329.49	1,385.83	73.35
101-301.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	29,870.00	46,483.63	0.00	(16,613.63)	155.62
101-301.000-725.603	RETIREMENT HEALTH BENEFITS	15,000.00	11,497.23	1,051.31	3,502.77	76.65
101-301.000-725.604	DENTAL & HEALTH BENEFITS	213,200.00	224,719.09	19,547.18	(11,519.09)	105.40
101-301.000-728.000	RETIREMENT PLANS (CITY SHARE)	506,850.00	401,943.44	32,657.59	104,906.56	79.30
101-301.000-730.000	SAFETY SUPPLIES	12,000.00	11,811.80	0.00	188.20	98.43
101-301.000-731.000	MATERIALS & SUPPLIES	12,500.00	10,283.82	2,137.13	2,216.18	82.27
101-301.000-732.000	POSTAGE	3,500.00	2,969.93	146.16	530.07	84.86
101-301.000-734.000	GASOLINE & OIL	50,000.00	46,255.11	3,670.22	3,744.89	92.51
101-301.000-740.000	VEHICLE MAINTENANCE	18,000.00	16,433.50	1,775.45	1,566.50	91.30
101-301.000-801.000	PROFESSIONAL SERVICES	60,000.00	55,139.55	5,096.00	4,860.45	91.90
101-301.000-810.000	CONTRACTUAL SERVICES	25,000.00	13,191.59	31.00	11,808.41	52.77
101-301.000-815.000	UNIFORM & CLEANING	16,000.00	14,059.56	3,150.66	1,940.44	87.87
101-301.000-850.000	TELEPHONE & INTERNET	66,350.00	60,364.87	5,381.54	5,985.13	90.98
101-301.000-861.000	MILEAGE ALLOWANCE	500.00	205.20	0.00	294.80	41.04

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-301.000-900.000	PRINTING & PUBLISHING	1,000.00	600.07	0.00	399.93	60.01
101-301.000-941.000	MVP EQUIPMENT RENTAL	100.00	101.12	0.00	(1.12)	101.12
101-301.000-955.001	INSURANCE & BONDS	26,065.00	23,988.95	(2,222.05)	2,076.05	92.04
101-301.000-960.000	DUES & SUBSCRIPTIONS	1,500.00	685.00	0.00	815.00	45.67
101-301.000-963.000	MISCELLANEOUS	500.00	9,094.35	0.00	(8,594.35)	1,818.87
101-301.000-965.000	CONFERENCES & TRAINING	3,000.00	2,037.67	0.00	962.33	67.92
101-301.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	110,000.00	109,750.04	5,315.76	249.96	99.77
101-301.000-974.000	CAPITAL OUTLAY - EQUIPMENT	53,375.00	58,378.23	11,040.00	(5,003.23)	109.37
Total Dept 301.000 - POLICE DEPARTMENT		2,453,885.00	2,118,184.04	165,479.14	335,700.96	86.32
Dept 441.000 - PUBLIC WORKS ADMINISTRATION						
101-441.000-703.000	ADMINSTRATIVE SALARIES	32,640.00	36,376.13	3,323.16	(3,736.13)	111.45
101-441.000-704.000	STAFF WAGES	3,775.00	11,808.63	1,113.77	(8,033.63)	312.81
101-441.000-704.100	STAFF - OVERTIME	765.00	934.79	20.06	(169.79)	122.19
101-441.000-704.200	HOLIDAY COMPENSATION	1,275.00	1,295.50	0.00	(20.50)	101.61
101-441.000-706.000	CITY LABOR - DPW	6,885.00	0.00	0.00	6,885.00	0.00
101-441.000-710.000	COMPENSATED ABSENCES	23,785.00	12,448.33	1,005.82	11,336.67	52.34
101-441.000-711.000	LONGEVITY	2,280.00	2,160.98	0.00	119.02	94.78
101-441.000-712.000	SPECIAL COMPENSATION	765.00	679.63	49.89	85.37	88.84
101-441.000-715.000	HEALTH REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
101-441.000-718.000	AUTO ALLOWANCE	935.00	791.12	69.87	143.88	84.61
101-441.000-719.000	CLOTHING ALLOWANCE	1,100.00	1,017.60	0.00	82.40	92.51
101-441.000-721.000	FICA/MEDICARE - CITY SHARE	5,665.00	5,175.61	427.88	489.39	91.36
101-441.000-722.000	ICMA - CITY SHARE	625.00	781.93	68.66	(156.93)	125.11
101-441.000-723.000	VISION CARE	520.00	375.86	60.52	144.14	72.28
101-441.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	8,055.00	2,173.92	297.06	5,881.08	26.99
101-441.000-725.603	RETIREMENT HEALTH BENEFITS	15,000.00	11,497.23	1,051.31	3,502.77	76.65
101-441.000-725.604	DENTAL & HEALTH BENEFITS	520.00	548.10	47.68	(28.10)	105.40
101-441.000-728.000	RETIREMENT PLANS (CITY SHARE)	25,025.00	22,093.97	3,486.79	2,931.03	88.29
101-441.000-730.000	SAFETY SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-441.000-731.000	MATERIALS & SUPPLIES	1,000.00	703.74	99.95	296.26	70.37
101-441.000-732.000	POSTAGE	2,400.00	2,801.09	97.44	(401.09)	116.71
101-441.000-801.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-441.000-810.000	CONTRACTUAL SERVICES	7,000.00	8,051.13	121.18	(1,051.13)	115.02
101-441.000-850.000	TELEPHONE & INTERNET	23,625.00	24,338.66	2,152.19	(713.66)	103.02
101-441.000-900.000	PRINTING & PUBLISHING	900.00	1,819.18	86.50	(919.18)	202.13
101-441.000-955.001	INSURANCE & BONDS	1,435.00	1,454.99	(135.01)	(19.99)	101.39
101-441.000-960.000	DUES & SUBSCRIPTIONS	1,000.00	654.00	0.00	346.00	65.40
101-441.000-962.000	EATON COUNTY DRAIN ASSESSMENT	9,200.00	13,245.22	0.00	(4,045.22)	143.97
101-441.000-963.000	MISCELLANEOUS	0.00	43.80	0.00	(43.80)	100.00
101-441.000-965.000	CONFERENCES & TRAINING	3,000.00	1,940.00	20.00	1,060.00	64.67
Total Dept 441.000 - PUBLIC WORKS ADMINISTRATION		180,775.00	165,211.14	13,464.72	15,563.86	91.39
Dept 442.000 - HANDI-CAP RAMPS						
101-442.000-704.100	STAFF - OVERTIME	0.00	1,175.53	0.00	(1,175.53)	100.00
101-442.000-706.000	CITY LABOR - DPW	1,735.00	341.43	0.00	1,393.57	19.68
101-442.000-721.000	FICA/MEDICARE - CITY SHARE	135.00	115.96	0.00	19.04	85.90
101-442.000-722.000	ICMA - CITY SHARE	25.00	0.00	0.00	25.00	0.00
101-442.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	437.77	0.00	62.23	87.55
101-442.000-731.000	MATERIALS & SUPPLIES	800.00	405.00	0.00	395.00	50.63
101-442.000-801.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
101-442.000-810.000	CONTRACTUAL SERVICES	4,780.00	690.00	120.00	4,090.00	14.44
101-442.000-920.000	UTILITIES	8,500.00	5,164.62	0.00	3,335.38	60.76

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-442.000-941.000	MVP EQUIPMENT RENTAL	1,200.00	1,297.22	0.00	(97.22)	108.10
101-442.000-991.000	PRINCIPAL	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 442.000 - HANDI-CAP RAMPS		68,175.00	9,627.53	120.00	58,547.47	14.12
Dept 443.000 - LEAF COLLECTION						
101-443.000-704.100	STAFF - OVERTIME	1,650.00	1,452.35	197.94	197.65	88.02
101-443.000-706.000	CITY LABOR - DPW	10,505.00	6,655.23	1,088.74	3,849.77	63.35
101-443.000-721.000	FICA/MEDICARE - CITY SHARE	930.00	617.37	97.85	312.63	66.38
101-443.000-722.000	ICMA - CITY SHARE	100.00	0.00	0.00	100.00	0.00
101-443.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,615.00	2,234.54	379.32	380.46	85.45
101-443.000-731.000	MATERIALS & SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-443.000-810.000	CONTRACTUAL SERVICES	19,000.00	3,600.00	600.00	15,400.00	18.95
101-443.000-941.000	MVP EQUIPMENT RENTAL	16,000.00	11,632.06	2,550.08	4,367.94	72.70
Total Dept 443.000 - LEAF COLLECTION		51,000.00	26,191.55	4,913.93	24,808.45	51.36
Dept 444.000 - PARKING SERVICES/WINTER MAINT.						
101-444.000-704.100	STAFF - OVERTIME	1,500.00	1,354.14	0.00	145.86	90.28
101-444.000-706.000	CITY LABOR - DPW	4,080.00	2,369.90	36.54	1,710.10	58.09
101-444.000-721.000	FICA/MEDICARE - CITY SHARE	310.00	282.92	2.77	27.08	91.26
101-444.000-722.000	ICMA - CITY SHARE	100.00	0.00	0.00	100.00	0.00
101-444.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,115.00	1,080.13	10.77	1,034.87	51.07
101-444.000-731.000	MATERIALS & SUPPLIES	6,000.00	1,058.00	0.00	4,942.00	17.63
101-444.000-941.000	MVP EQUIPMENT RENTAL	13,000.00	6,341.69	11.90	6,658.31	48.78
Total Dept 444.000 - PARKING SERVICES/WINTER MAINT.		27,105.00	12,486.78	61.98	14,618.22	46.07
Dept 445.000 - TREE WORK						
101-445.000-704.100	STAFF - OVERTIME	1,000.00	231.93	0.00	768.07	23.19
101-445.000-706.000	CITY LABOR - DPW	32,640.00	21,159.10	991.49	11,480.90	64.83
101-445.000-721.000	FICA/MEDICARE - CITY SHARE	2,575.00	1,626.35	75.28	948.65	63.16
101-445.000-722.000	ICMA - CITY SHARE	250.00	1.05	0.00	248.95	0.42
101-445.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,905.00	6,131.21	292.27	(1,226.21)	125.00
101-445.000-731.000	MATERIALS & SUPPLIES	1,500.00	1,212.03	281.44	287.97	80.80
101-445.000-810.000	CONTRACTUAL SERVICES	4,000.00	1,430.00	0.00	2,570.00	35.75
101-445.000-941.000	MVP EQUIPMENT RENTAL	65,000.00	57,324.13	2,207.95	7,675.87	88.19
Total Dept 445.000 - TREE WORK		111,870.00	89,115.80	3,848.43	22,754.20	79.66
Dept 460.000 - STREET MAINTENANCE						
101-460.000-706.000	CITY LABOR - DPW	0.00	187.00	0.00	(187.00)	100.00
101-460.000-721.000	FICA/MEDICARE - CITY SHARE	0.00	14.31	0.00	(14.31)	100.00
101-460.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	55.13	0.00	(55.13)	100.00
101-460.000-731.000	MATERIALS & SUPPLIES	0.00	(5.52)	(5.52)	5.52	100.00
101-460.000-941.000	MVP EQUIPMENT RENTAL	0.00	28.56	0.00	(28.56)	100.00
Total Dept 460.000 - STREET MAINTENANCE		0.00	279.48	(5.52)	(279.48)	100.00
Dept 595.000 - AIRPORT						
101-595.000-731.000	MATERIALS & SUPPLIES	0.00	59.97	59.97	(59.97)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 595.000 - AIRPORT		0.00	59.97	59.97	(59.97)	100.00
Dept 703.000 - COMMUNITY DEVELOPMENT						
101-703.000-703.000	ADMINSTRATIVE SALARIES	60,820.00	54,511.48	5,516.16	6,308.52	89.63
101-703.000-704.000	STAFF WAGES	65,000.00	40,112.44	4,419.75	24,887.56	61.71
101-703.000-704.100	STAFF - OVERTIME	510.00	263.94	0.00	246.06	51.75
101-703.000-704.200	HOLIDAY COMPENSATION	7,000.00	4,932.65	0.00	2,067.35	70.47
101-703.000-706.000	CITY LABOR - DPW	5,125.00	3,632.48	247.96	1,492.52	70.88
101-703.000-710.000	COMPENSATED ABSENCES	9,690.00	7,246.24	0.00	2,443.76	74.78
101-703.000-711.000	LONGEVITY	1,500.00	1,500.00	0.00	0.00	100.00
101-703.000-721.000	FICA/MEDICARE - CITY SHARE	11,450.00	8,425.83	758.27	3,024.17	73.59
101-703.000-722.000	ICMA - CITY SHARE	75.00	0.00	0.00	75.00	0.00
101-703.000-723.000	VISION CARE	415.00	298.25	30.65	116.75	71.87
101-703.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	555.00	1,556.27	0.00	(1,001.27)	280.41
101-703.000-725.604	DENTAL & HEALTH BENEFITS	19,760.00	20,827.61	1,811.69	(1,067.61)	105.40
101-703.000-728.000	RETIREMENT PLANS (CITY SHARE)	43,600.00	36,889.31	2,931.02	6,710.69	84.61
101-703.000-731.000	MATERIALS & SUPPLIES	1,000.00	3,084.41	173.15	(2,084.41)	308.44
101-703.000-732.000	POSTAGE	800.00	233.53	29.23	566.47	29.19
101-703.000-755.000	CONTRIBUTION TO OTHERS	36,000.00	36,000.00	0.00	0.00	100.00
101-703.000-801.000	PROFESSIONAL SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
101-703.000-810.000	CONTRACTUAL SERVICES	1,500.00	1,198.00	0.00	302.00	79.87
101-703.000-850.000	TELEPHONE & INTERNET	12,300.00	11,634.05	1,077.18	665.95	94.59
101-703.000-900.000	PRINTING & PUBLISHING	2,500.00	489.51	86.50	2,010.49	19.58
101-703.000-941.000	MVP EQUIPMENT RENTAL	5,500.00	4,576.35	379.11	923.65	83.21
101-703.000-955.001	INSURANCE & BONDS	30.00	526.31	(48.69)	(496.31)	1,754.37
101-703.000-960.000	DUES & SUBSCRIPTIONS	400.00	230.00	0.00	170.00	57.50
101-703.000-963.000	MISCELLANEOUS	0.00	10.29	0.00	(10.29)	100.00
101-703.000-965.000	CONFERENCES & TRAINING	1,500.00	455.00	195.00	1,045.00	30.33
Total Dept 703.000 - COMMUNITY DEVELOPMENT		337,030.00	238,633.95	17,606.98	98,396.05	70.80
Dept 751.000 - PARKS & RECREATION						
101-751.000-704.100	STAFF - OVERTIME	1,000.00	950.32	0.00	49.68	95.03
101-751.000-706.000	CITY LABOR - DPW	19,585.00	9,736.67	1,680.00	9,848.33	49.71
101-751.000-707.000	PART-TIME STAFF WAGES	6,000.00	0.00	0.00	6,000.00	0.00
101-751.000-721.000	FICA/MEDICARE - CITY SHARE	2,035.00	814.65	127.52	1,220.35	40.03
101-751.000-722.000	ICMA - CITY SHARE	200.00	2.10	0.00	197.90	1.05
101-751.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,470.00	3,045.81	495.25	1,424.19	68.14
101-751.000-731.000	MATERIALS & SUPPLIES	2,000.00	8,659.37	1,982.72	(6,659.37)	432.97
101-751.000-755.000	CONTRIBUTION TO OTHERS	15,000.00	15,161.85	15,161.85	(161.85)	101.08
101-751.000-810.000	CONTRACTUAL SERVICES	25,340.00	18,745.48	3,167.88	6,594.52	73.98
101-751.000-920.000	UTILITIES	8,000.00	7,400.83	0.00	599.17	92.51
101-751.000-941.000	MVP EQUIPMENT RENTAL	18,500.00	13,381.37	1,141.60	5,118.63	72.33
101-751.000-955.001	INSURANCE & BONDS	930.00	699.71	(65.29)	230.29	75.24
Total Dept 751.000 - PARKS & RECREATION		103,060.00	78,598.16	23,691.53	24,461.84	76.26
Dept 999.000 - GASB 34						
101-999.000-995.203	CONTRIB. TO LOCAL STREET FUND	15,000.00	13,750.00	1,250.00	1,250.00	91.67
101-999.000-995.206	CONTRIB TO FIRE	153,310.00	140,525.00	12,775.00	12,785.00	91.66
101-999.000-995.232	CONTRIB. TO POL. TRAINING FUN	21,500.00	17,985.50	0.00	3,514.50	83.65
101-999.000-995.295	CONTRIB TO AIRPORT FUND	55,720.00	0.00	0.00	55,720.00	0.00
Total Dept 999.000 - GASB 34		245,530.00	172,260.50	14,025.00	73,269.50	70.16

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		5,633,610.00	4,340,617.11	380,627.50	1,292,992.89	77.05
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,801,120.00	5,471,326.73	219,420.50	329,793.27	94.32
TOTAL EXPENDITURES		5,633,610.00	4,340,617.11	380,627.50	1,292,992.89	77.05
NET OF REVENUES & EXPENDITURES		167,510.00	1,130,709.62	(161,207.00)	(963,199.62)	675.01

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000						
202-000.000-418.000	COUNTY ROAD MILLAGE FUNDS	342,000.00	107,344.84	0.00	234,655.16	31.39
202-000.000-546.000	STATE AID	794,000.00	614,194.71	66,813.84	179,805.29	77.35
202-000.000-546.001	STATE REV SHARING-TRUNKLINES	20,000.00	4,449.76	0.00	15,550.24	22.25
202-000.000-548.000	METRO ACT	35,000.00	0.00	0.00	35,000.00	0.00
202-000.000-665.000	INTEREST INCOME	800.00	21,585.04	2,840.42	(20,785.04)	2,698.13
202-000.000-680.000	SUNDRY REVENUE	2,000.00	962.48	962.48	1,037.52	48.12
Total Dept 000.000		1,193,800.00	748,536.83	70,616.74	445,263.17	62.70
TOTAL REVENUES		1,193,800.00	748,536.83	70,616.74	445,263.17	62.70
Expenditures						
Dept 460.000 - STREET MAINTENANCE						
202-460.000-704.100	STAFF - OVERTIME	915.00	94.32	0.00	820.68	10.31
202-460.000-706.000	CITY LABOR - DPW	23,740.00	9,244.64	1,207.15	14,495.36	38.94
202-460.000-721.000	FICA/MEDICARE - CITY SHARE	1,975.00	711.42	91.69	1,263.58	36.02
202-460.000-722.000	ICMA - CITY SHARE	220.00	0.00	0.00	220.00	0.00
202-460.000-728.000	RETIREMENT PLANS (CITY SHARE)	6,650.00	2,635.29	355.87	4,014.71	39.63
202-460.000-731.000	MATERIALS & SUPPLIES	18,500.00	6,405.66	1,240.80	12,094.34	34.63
202-460.000-801.000	PROFESSIONAL SERVICES	200,600.00	30,419.75	960.00	170,180.25	15.16
202-460.000-810.000	CONTRACTUAL SERVICES	34,500.00	6,243.60	372.00	28,256.40	18.10
202-460.000-941.000	MVP EQUIPMENT RENTAL	34,500.00	25,694.53	2,180.96	8,805.47	74.48
202-460.000-942.000	HYDRANT RENTAL	8,400.00	7,700.00	700.00	700.00	91.67
202-460.000-971.000	CAP. OUTLAY-IMPROVEMENTS	945,000.00	521,825.65	0.00	423,174.35	55.22
Total Dept 460.000 - STREET MAINTENANCE		1,275,000.00	610,974.86	7,108.47	664,025.14	47.92
Dept 470.000 - TRAFFIC SERVICES						
202-470.000-704.100	STAFF - OVERTIME	155.00	142.70	23.99	12.30	92.06
202-470.000-706.000	CITY LABOR - DPW	510.00	1,557.25	0.00	(1,047.25)	305.34
202-470.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	129.78	1.84	(79.78)	259.56
202-470.000-722.000	ICMA - CITY SHARE	40.00	0.00	0.00	40.00	0.00
202-470.000-728.000	RETIREMENT PLANS (CITY SHARE)	545.00	501.15	7.08	43.85	91.95
202-470.000-731.000	MATERIALS & SUPPLIES	1,000.00	339.50	32.35	660.50	33.95
202-470.000-810.000	CONTRACTUAL SERVICES	9,000.00	9,956.12	7,912.00	(956.12)	110.62
202-470.000-941.000	MVP EQUIPMENT RENTAL	1,800.00	2,972.19	19.04	(1,172.19)	165.12
Total Dept 470.000 - TRAFFIC SERVICES		13,100.00	15,598.69	7,996.30	(2,498.69)	119.07
Dept 480.000 - WINTER STREET MAINTENANCE						
202-480.000-704.100	STAFF - OVERTIME	2,750.00	3,782.57	0.00	(1,032.57)	137.55
202-480.000-704.200	HOLIDAY COMPENSATION	255.00	0.00	0.00	255.00	0.00
202-480.000-706.000	CITY LABOR - DPW	3,060.00	1,135.77	0.00	1,924.23	37.12
202-480.000-721.000	FICA/MEDICARE - CITY SHARE	465.00	372.71	0.00	92.29	80.15
202-480.000-722.000	ICMA - CITY SHARE	50.00	0.00	0.00	50.00	0.00
202-480.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,450.00	1,419.30	0.00	1,030.70	57.93
202-480.000-731.000	MATERIALS & SUPPLIES	14,000.00	16,121.58	0.00	(2,121.58)	115.15
202-480.000-941.000	MVP EQUIPMENT RENTAL	16,000.00	10,865.41	0.00	5,134.59	67.91
Total Dept 480.000 - WINTER STREET MAINTENANCE		39,030.00	33,697.34	0.00	5,332.66	86.34
Dept 490.000 - TRUNKLINE MAINTENANCE						

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-490.000-704.100	STAFF - OVERTIME	2,025.00	1,091.28	0.00	933.72	53.89
202-490.000-706.000	CITY LABOR - DPW	2,090.00	655.16	625.28	1,434.84	31.35
202-490.000-721.000	FICA/MEDICARE - CITY SHARE	315.00	132.65	47.62	182.35	42.11
202-490.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
202-490.000-728.000	RETIREMENT PLANS (CITY SHARE)	1,110.00	514.79	184.32	595.21	46.38
202-490.000-920.000	UTILITIES	5,000.00	3,899.32	0.00	1,100.68	77.99
202-490.000-941.000	MVP EQUIPMENT RENTAL	8,300.00	6,552.80	3,141.12	1,747.20	78.95
202-490.000-942.000	HYDRANT RENTAL	3,000.00	2,750.00	250.00	250.00	91.67
Total Dept 490.000 - TRUNKLINE MAINTENANCE		21,870.00	15,596.00	4,248.34	6,274.00	71.31
Dept 520.000 - STREET ADMINISTRATION						
202-520.000-703.000	ADMINSTRATIVE SALARIES	20,910.00	25,727.73	2,389.24	(4,817.73)	123.04
202-520.000-704.000	STAFF WAGES	1,785.00	8,343.29	716.47	(6,558.29)	467.41
202-520.000-704.100	STAFF - OVERTIME	765.00	784.74	17.04	(19.74)	102.58
202-520.000-704.200	HOLIDAY COMPENSATION	1,035.00	1,227.31	0.00	(192.31)	118.58
202-520.000-706.000	CITY LABOR - DPW	6,120.00	0.00	0.00	6,120.00	0.00
202-520.000-710.000	COMPENSATED ABSENCES	14,025.00	6,642.32	493.39	7,382.68	47.36
202-520.000-711.000	LONGEVITY	1,395.00	1,104.14	0.00	290.86	79.15
202-520.000-712.000	SPECIAL COMPENSATION	350.00	290.45	13.96	59.55	82.99
202-520.000-715.000	HEALTH REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
202-520.000-718.000	AUTO ALLOWANCE	460.00	395.43	34.92	64.57	85.96
202-520.000-719.000	CLOTHING ALLOWANCE	500.00	435.63	0.00	64.37	87.13
202-520.000-721.000	FICA/MEDICARE - CITY SHARE	3,540.00	3,462.81	282.22	77.19	97.82
202-520.000-722.000	ICMA - CITY SHARE	430.00	663.30	58.66	(233.30)	154.26
202-520.000-723.000	VISION CARE	235.00	167.93	9.62	67.07	71.46
202-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	910.00	923.19	83.13	(13.19)	101.45
202-520.000-725.604	DENTAL & HEALTH BENEFITS	6,095.00	6,424.31	558.82	(329.31)	105.40
202-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	15,695.00	14,558.29	2,031.93	1,136.71	92.76
202-520.000-963.000	MISCELLANEOUS	0.00	159.73	0.00	(159.73)	100.00
202-520.000-965.000	CONFERENCES & TRAINING	100.00	0.00	0.00	100.00	0.00
Total Dept 520.000 - STREET ADMINISTRATION		74,650.00	71,310.60	6,689.40	3,339.40	95.53
Dept 999.000 - GASB 34						
202-999.000-995.203	CONTRIB. TO LOCAL STREET FUND	250,000.00	166,664.00	0.00	83,336.00	66.67
Total Dept 999.000 - GASB 34		250,000.00	166,664.00	0.00	83,336.00	66.67
TOTAL EXPENDITURES		1,673,650.00	913,841.49	26,042.51	759,808.51	54.60
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		1,193,800.00	748,536.83	70,616.74	445,263.17	62.70
TOTAL EXPENDITURES		1,673,650.00	913,841.49	26,042.51	759,808.51	54.60
NET OF REVENUES & EXPENDITURES		(479,850.00)	(165,304.66)	44,574.23	(314,545.34)	34.45

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000						
203-000.000-451.000	SPECIAL ASSESSMENT REVENUE	4,800.00	3,683.95	0.00	1,116.05	76.75
203-000.000-474.000	ASSESSMENT/LIEN INTEREST	400.00	338.66	0.00	61.34	84.67
203-000.000-546.000	STATE AID	310,000.00	235,646.12	25,634.26	74,353.88	76.01
203-000.000-665.000	INTEREST INCOME	300.00	16,977.95	2,765.79	(16,677.95)	5,659.32
203-000.000-680.000	SUNDRY REVENUE	500.00	490.99	150.00	9.01	98.20
203-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	15,000.00	13,750.00	1,250.00	1,250.00	91.67
203-000.000-699.202	CONTRIBUTION FROM MAJOR STREE	250,000.00	166,664.00	0.00	83,336.00	66.67
Total Dept 000.000		581,000.00	437,551.67	29,800.05	143,448.33	75.31
TOTAL REVENUES		581,000.00	437,551.67	29,800.05	143,448.33	75.31
Expenditures						
Dept 460.000 - STREET MAINTENANCE						
203-460.000-704.100	STAFF - OVERTIME	1,885.00	833.71	0.00	1,051.29	44.23
203-460.000-706.000	CITY LABOR - DPW	46,410.00	17,858.82	1,470.25	28,551.18	38.48
203-460.000-721.000	FICA/MEDICARE - CITY SHARE	3,695.00	1,424.13	111.74	2,270.87	38.54
203-460.000-722.000	ICMA - CITY SHARE	280.00	2.10	0.00	277.90	0.75
203-460.000-728.000	RETIREMENT PLANS (CITY SHARE)	10,960.00	5,338.34	433.43	5,621.66	48.71
203-460.000-731.000	MATERIALS & SUPPLIES	18,100.00	13,574.27	1,240.80	4,525.73	75.00
203-460.000-801.000	PROFESSIONAL SERVICES	118,400.00	15,171.99	2,040.00	103,228.01	12.81
203-460.000-810.000	CONTRACTUAL SERVICES	31,800.00	3,494.62	76.00	28,305.38	10.99
203-460.000-941.000	MVP EQUIPMENT RENTAL	89,200.00	54,302.15	3,596.45	34,897.85	60.88
203-460.000-942.000	HYDRANT RENTAL	15,800.00	14,487.00	1,317.00	1,313.00	91.69
203-460.000-971.000	CAP. OUTLAY-IMPROVEMENTS	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 460.000 - STREET MAINTENANCE		486,530.00	126,487.13	10,285.67	360,042.87	26.00
Dept 470.000 - TRAFFIC SERVICES						
203-470.000-704.100	STAFF - OVERTIME	105.00	58.62	0.00	46.38	55.83
203-470.000-706.000	CITY LABOR - DPW	1,020.00	531.12	0.00	488.88	52.07
203-470.000-721.000	FICA/MEDICARE - CITY SHARE	85.00	44.95	0.00	40.05	52.88
203-470.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
203-470.000-728.000	RETIREMENT PLANS (CITY SHARE)	545.00	164.42	0.00	380.58	30.17
203-470.000-731.000	MATERIALS & SUPPLIES	1,000.00	311.10	0.00	688.90	31.11
203-470.000-810.000	CONTRACTUAL SERVICES	7,500.00	7,640.00	6,213.00	(140.00)	101.87
203-470.000-941.000	MVP EQUIPMENT RENTAL	900.00	1,194.71	0.00	(294.71)	132.75
Total Dept 470.000 - TRAFFIC SERVICES		11,185.00	9,944.92	6,213.00	1,240.08	88.91
Dept 480.000 - WINTER STREET MAINTENANCE						
203-480.000-704.100	STAFF - OVERTIME	4,590.00	5,902.22	0.00	(1,312.22)	128.59
203-480.000-704.200	HOLIDAY COMPENSATION	100.00	0.00	0.00	100.00	0.00
203-480.000-706.000	CITY LABOR - DPW	5,610.00	1,635.77	0.00	3,974.23	29.16
203-480.000-721.000	FICA/MEDICARE - CITY SHARE	790.00	571.86	0.00	218.14	72.39
203-480.000-722.000	ICMA - CITY SHARE	150.00	0.00	0.00	150.00	0.00
203-480.000-728.000	RETIREMENT PLANS (CITY SHARE)	3,000.00	2,072.44	0.00	927.56	69.08
203-480.000-731.000	MATERIALS & SUPPLIES	13,000.00	16,167.32	0.00	(3,167.32)	124.36
203-480.000-941.000	MVP EQUIPMENT RENTAL	18,000.00	13,697.31	0.00	4,302.69	76.10
Total Dept 480.000 - WINTER STREET MAINTENANCE		45,240.00	40,046.92	0.00	5,193.08	88.52

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 520.000 - STREET ADMINISTRATION						
203-520.000-703.000	ADMINSTRATIVE SALARIES	20,910.00	25,727.68	2,389.23	(4,817.68)	123.04
203-520.000-704.000	STAFF WAGES	2,650.00	10,591.24	862.42	(7,941.24)	399.67
203-520.000-704.100	STAFF - OVERTIME	765.00	971.56	21.06	(206.56)	127.00
203-520.000-704.200	HOLIDAY COMPENSATION	1,135.00	1,318.29	0.00	(183.29)	116.15
203-520.000-706.000	CITY LABOR - DPW	6,840.00	0.00	0.00	6,840.00	0.00
203-520.000-710.000	COMPENSATED ABSENCES	18,350.00	7,747.20	605.40	10,602.80	42.22
203-520.000-711.000	LONGEVITY	1,750.00	1,382.91	0.00	367.09	79.02
203-520.000-712.000	SPECIAL COMPENSATION	560.00	396.46	22.20	163.54	70.80
203-520.000-715.000	HEALTH REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
203-520.000-718.000	AUTO ALLOWANCE	460.00	395.35	34.92	64.65	85.95
203-520.000-719.000	CLOTHING ALLOWANCE	715.00	557.73	0.00	157.27	78.00
203-520.000-721.000	FICA/MEDICARE - CITY SHARE	4,165.00	3,781.94	303.31	383.06	90.80
203-520.000-722.000	ICMA - CITY SHARE	600.00	765.83	67.57	(165.83)	127.64
203-520.000-723.000	VISION CARE	310.00	208.39	13.62	101.61	67.22
203-520.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	550.00	1,166.95	132.20	(616.95)	212.17
203-520.000-725.604	DENTAL & HEALTH BENEFITS	5,270.00	5,554.73	483.18	(284.73)	105.40
203-520.000-728.000	RETIREMENT PLANS (CITY SHARE)	17,795.00	15,517.17	2,101.25	2,277.83	87.20
Total Dept 520.000 - STREET ADMINISTRATION		83,325.00	76,083.43	7,036.36	7,241.57	91.31
Dept 561.000 - WATER METER READING						
203-561.000-721.000	FICA/MEDICARE - CITY SHARE	95.00	0.00	0.00	95.00	0.00
Total Dept 561.000 - WATER METER READING		95.00	0.00	0.00	95.00	0.00
TOTAL EXPENDITURES		626,375.00	252,562.40	23,535.03	373,812.60	40.32
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		581,000.00	437,551.67	29,800.05	143,448.33	75.31
TOTAL EXPENDITURES		626,375.00	252,562.40	23,535.03	373,812.60	40.32
NET OF REVENUES & EXPENDITURES		(45,375.00)	184,989.27	6,265.02	(230,364.27)	407.69

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000.000						
206-000.000-402.000	CURRENT PROPERTY TAXES	885,035.00	853,024.20	0.00	32,010.80	96.38
206-000.000-540.000	STATE GRANTS	0.00	1,005,000.00	0.00	(1,005,000.00)	100.00
206-000.000-626.001	RURAL FIRE ASSOCIATION	450,000.00	408,685.37	0.00	41,314.63	90.82
206-000.000-628.000	COST RECOVERY	8,500.00	9,350.00	2,500.00	(850.00)	110.00
206-000.000-665.000	INTEREST INCOME	0.00	3,577.32	1,026.46	(3,577.32)	100.00
206-000.000-680.000	SUNDRY REVENUE	0.00	4,706.81	0.00	(4,706.81)	100.00
206-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	153,310.00	140,525.00	12,775.00	12,785.00	91.66
Total Dept 000.000		1,496,845.00	2,424,868.70	16,301.46	(928,023.70)	162.00
TOTAL REVENUES		1,496,845.00	2,424,868.70	16,301.46	(928,023.70)	162.00
Expenditures						
Dept 336.000 - FIRE DEPARTMENT						
206-336.000-703.000	ADMINSTRATIVE SALARIES	57,375.00	15,131.88	0.00	42,243.12	26.37
206-336.000-704.000	STAFF WAGES	306,000.00	277,640.20	23,119.62	28,359.80	90.73
206-336.000-704.100	STAFF - OVERTIME	112,200.00	128,624.56	14,552.42	(16,424.56)	114.64
206-336.000-704.200	HOLIDAY COMPENSATION	23,460.00	21,034.39	12.55	2,425.61	89.66
206-336.000-706.000	CITY LABOR - DPW	50.00	19.57	9.77	30.43	39.14
206-336.000-707.000	PART-TIME STAFF WAGES	18,360.00	19,505.62	1,585.20	(1,145.62)	106.24
206-336.000-709.350	OTHER COMPENSATION	55,000.00	0.00	0.00	55,000.00	0.00
206-336.000-710.000	COMPENSATED ABSENCES	42,840.00	29,957.01	5,863.06	12,882.99	69.93
206-336.000-711.000	LONGEVITY	2,700.00	2,680.43	0.00	19.57	99.28
206-336.000-712.000	SPECIAL COMPENSATION	2,295.00	6,016.33	0.02	(3,721.33)	262.15
206-336.000-713.000	FIRE STIPEND	0.00	20,400.00	340.00	(20,400.00)	100.00
206-336.000-715.000	HEALTH REIMBURSEMENT	3,000.00	0.00	0.00	3,000.00	0.00
206-336.000-718.000	AUTO ALLOWANCE	3,000.00	781.31	0.00	2,218.69	26.04
206-336.000-719.000	CLOTHING ALLOWANCE	0.00	0.18	0.00	(0.18)	100.00
206-336.000-721.000	FICA/MEDICARE - CITY SHARE	12,180.00	10,981.58	781.66	1,198.42	90.16
206-336.000-722.000	ICMA - CITY SHARE	3,000.00	3,011.75	260.00	(11.75)	100.39
206-336.000-723.000	VISION CARE	2,290.00	1,881.47	150.90	408.53	82.16
206-336.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	21,630.00	8,370.29	0.13	13,259.71	38.70
206-336.000-725.603	RETIREMENT HEALTH BENEFITS	11,000.00	8,431.32	770.96	2,568.68	76.65
206-336.000-725.604	DENTAL & HEALTH BENEFITS	98,800.00	104,138.12	9,058.45	(5,338.12)	105.40
206-336.000-728.000	RETIREMENT PLANS (CITY SHARE)	299,750.00	261,931.09	25,657.09	37,818.91	87.38
206-336.000-728.001	RETIREMENT HEALTH SAVINGS	1,500.00	573.21	0.00	926.79	38.21
206-336.000-731.000	MATERIALS & SUPPLIES	6,000.00	6,845.67	(2.02)	(845.67)	114.09
206-336.000-732.000	POSTAGE	500.00	1,418.20	19.49	(918.20)	283.64
206-336.000-734.000	GASOLINE & OIL	15,000.00	17,027.32	530.29	(2,027.32)	113.52
206-336.000-738.000	OPERATING SUPPLIES	10,000.00	10,789.39	0.00	(789.39)	107.89
206-336.000-738.001	HAZ-MAT SUPPLIES	1,000.00	2,445.86	286.50	(1,445.86)	244.59
206-336.000-740.000	VEHICLE MAINTENANCE	25,000.00	30,799.19	5,691.95	(5,799.19)	123.20
206-336.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	6,000.00	14,943.03	1,274.22	(8,943.03)	249.05
206-336.000-801.000	PROFESSIONAL SERVICES	10,000.00	9,275.00	0.00	725.00	92.75
206-336.000-810.000	CONTRACTUAL SERVICES	31,000.00	20,046.49	2,489.02	10,953.51	64.67
206-336.000-815.000	UNIFORM & CLEANING	26,000.00	15,332.07	790.36	10,667.93	58.97
206-336.000-835.000	AMBULANCE EXPENSE	35,520.00	0.00	0.00	35,520.00	0.00
206-336.000-850.000	TELEPHONE & INTERNET	83,965.00	76,164.16	6,717.44	7,800.84	90.71
206-336.000-861.000	MILEAGE ALLOWANCE	1,000.00	1,491.81	884.25	(491.81)	149.18
206-336.000-900.000	PRINTING & PUBLISHING	500.00	3,814.33	0.00	(3,314.33)	762.87
206-336.000-920.000	UTILITIES	37,500.00	35,523.61	0.00	1,976.39	94.73
206-336.000-941.000	MVP EQUIPMENT RENTAL	0.00	106.37	5.95	(106.37)	100.00
206-336.000-942.000	HYDRANT RENTAL	8,700.00	7,975.00	725.00	725.00	91.67
206-336.000-955.001	INSURANCE & BONDS	12,000.00	11,961.19	(1,108.81)	38.81	99.68

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
206-336.000-960.000	DUES & SUBSCRIPTIONS	3,500.00	1,916.09	978.00	1,583.91	54.75
206-336.000-963.000	MISCELLANEOUS	50,680.00	356.55	0.00	50,323.45	0.70
206-336.000-965.000	CONFERENCES & TRAINING	2,000.00	3,014.37	0.00	(1,014.37)	150.72
206-336.000-974.000	CAPITAL OUTLAY - EQUIPMENT	20,000.00	776,189.08	3,749.75	(756,189.08)	3,880.95
206-336.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	0.00	3,353.83	169.60	(3,353.83)	100.00
206-336.000-991.000	PRINCIPAL	32,300.00	22,250.00	0.00	10,050.00	68.89
206-336.000-994.000	INTEREST EXPENSE	2,250.00	1,128.00	0.00	1,122.00	50.13
Total Dept 336.000 - FIRE DEPARTMENT		1,496,845.00	1,995,276.92	105,362.82	(498,431.92)	133.30
TOTAL EXPENDITURES		1,496,845.00	1,995,276.92	105,362.82	(498,431.92)	133.30
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,496,845.00	2,424,868.70	16,301.46	(928,023.70)	162.00
TOTAL EXPENDITURES		1,496,845.00	1,995,276.92	105,362.82	(498,431.92)	133.30
NET OF REVENUES & EXPENDITURES		0.00	429,591.78	(89,061.36)	(429,591.78)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CHARLOTTE
PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - POLICE DRUG ENFORCEMENT						
Revenues						
Dept 000.000						
230-000.000-658.000	FORFEITURES	0.00	50.00	0.00	(50.00)	100.00
230-000.000-665.000	INTEREST INCOME	0.00	163.88	20.72	(163.88)	100.00
230-000.000-680.000	SUNDRY REVENUE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000.000		1,500.00	213.88	20.72	1,286.12	14.26
TOTAL REVENUES		1,500.00	213.88	20.72	1,286.12	14.26
Expenditures						
Dept 302.000 - ACT 302 POLICE TRAINING						
230-302.000-731.000	MATERIALS & SUPPLIES	1,500.00	1,500.00	0.00	0.00	100.00
230-302.000-759.000	FORFEITURE REIMBURSEMENTS	0.00	1,942.00	0.00	(1,942.00)	100.00
Total Dept 302.000 - ACT 302 POLICE TRAINING		1,500.00	3,442.00	0.00	(1,942.00)	229.47
TOTAL EXPENDITURES		1,500.00	3,442.00	0.00	(1,942.00)	229.47
Fund 230 - POLICE DRUG ENFORCEMENT:						
TOTAL REVENUES		1,500.00	213.88	20.72	1,286.12	14.26
TOTAL EXPENDITURES		1,500.00	3,442.00	0.00	(1,942.00)	229.47
NET OF REVENUES & EXPENDITURES		0.00	(3,228.12)	20.72	3,228.12	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 232 - ACT 302 POLICE TRAINING						
Revenues						
Dept 000.000						
232-000.000-546.000	STATE AID	0.00	3,023.58	0.00	(3,023.58)	100.00
232-000.000-665.000	INTEREST INCOME	0.00	334.14	69.81	(334.14)	100.00
232-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	21,500.00	17,985.50	0.00	3,514.50	83.65
Total Dept 000.000		21,500.00	21,343.22	69.81	156.78	99.27
TOTAL REVENUES		21,500.00	21,343.22	69.81	156.78	99.27
Expenditures						
Dept 303.000 - ACT 302 POLICE TRAINING						
232-303.000-802.001	302 TRAINING	19,000.00	5,516.46	0.00	13,483.54	29.03
232-303.000-965.000	CONFERENCES & TRAINING	2,500.00	2,500.00	0.00	0.00	100.00
Total Dept 303.000 - ACT 302 POLICE TRAINING		21,500.00	8,016.46	0.00	13,483.54	37.29
TOTAL EXPENDITURES		21,500.00	8,016.46	0.00	13,483.54	37.29
Fund 232 - ACT 302 POLICE TRAINING:						
TOTAL REVENUES		21,500.00	21,343.22	69.81	156.78	99.27
TOTAL EXPENDITURES		21,500.00	8,016.46	0.00	13,483.54	37.29
NET OF REVENUES & EXPENDITURES		0.00	13,326.76	69.81	(13,326.76)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
Dept 000.000						
243-000.000-402.002	TAX CAPTURE	97,815.00	99,806.91	0.00	(1,991.91)	102.04
243-000.000-665.000	INTEREST INCOME	0.00	1,939.89	328.63	(1,939.89)	100.00
Total Dept 000.000		97,815.00	101,746.80	328.63	(3,931.80)	104.02
TOTAL REVENUES		97,815.00	101,746.80	328.63	(3,931.80)	104.02
Expenditures						
Dept 000.000						
243-000.000-957.000	TAX EXPENDITURES	83,940.00	83,939.27	0.00	0.73	100.00
Total Dept 000.000		83,940.00	83,939.27	0.00	0.73	100.00
Dept 728.000 - ECONOMIC DEVELOPMENT						
243-728.000-810.000	CONTRACTUAL SERVICES	0.00	17,441.05	0.00	(17,441.05)	100.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		0.00	17,441.05	0.00	(17,441.05)	100.00
TOTAL EXPENDITURES		83,940.00	101,380.32	0.00	(17,440.32)	120.78
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		97,815.00	101,746.80	328.63	(3,931.80)	104.02
TOTAL EXPENDITURES		83,940.00	101,380.32	0.00	(17,440.32)	120.78
NET OF REVENUES & EXPENDITURES		13,875.00	366.48	328.63	13,508.52	2.64

REVENUE AND EXPENDITURE REPORT FOR CITY OF CHARLOTTE
PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 244 - ECONOMIC DEVELOPMENT FUND						
Revenues						
Dept 000.000						
244-000.000-665.000	INTEREST INCOME	40.00	1,102.96	168.85	(1,062.96)	2,757.40
244-000.000-667.001	RENT EARNED-CITY PROPERTY	11,600.00	(3,221.00)	0.00	14,821.00	(27.77)
Total Dept 000.000		11,640.00	(2,118.04)	168.85	13,758.04	(18.20)
TOTAL REVENUES		11,640.00	(2,118.04)	168.85	13,758.04	(18.20)
Expenditures						
Dept 728.000 - ECONOMIC DEVELOPMENT						
244-728.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	0.00	510.91	0.00	(510.91)	100.00
244-728.000-728.000	RETIREMENT PLANS (CITY SHARE)	0.00	(752.40)	0.00	752.40	100.00
244-728.000-810.000	CONTRACTUAL SERVICES	3,000.00	1,890.00	320.00	1,110.00	63.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		3,000.00	1,648.51	320.00	1,351.49	54.95
TOTAL EXPENDITURES		3,000.00	1,648.51	320.00	1,351.49	54.95
Fund 244 - ECONOMIC DEVELOPMENT FUND:						
TOTAL REVENUES		11,640.00	(2,118.04)	168.85	13,758.04	18.20
TOTAL EXPENDITURES		3,000.00	1,648.51	320.00	1,351.49	54.95
NET OF REVENUES & EXPENDITURES		8,640.00	(3,766.55)	(151.15)	12,406.55	43.59

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000						
248-000.000-402.000	CURRENT PROPERTY TAXES	22,720.00	12,918.81	0.00	9,801.19	56.86
248-000.000-402.002	TAX CAPTURE	0.00	22,201.30	390.38	(22,201.30)	100.00
248-000.000-451.000	SPECIAL ASSESSMENT REVENUE	13,110.00	12,850.75	0.00	259.25	98.02
248-000.000-652.000	PARKING PERMITS	1,200.00	770.00	90.00	430.00	64.17
248-000.000-665.000	INTEREST INCOME	5.00	465.25	54.20	(460.25)	9,305.00
Total Dept 000.000		37,035.00	49,206.11	534.58	(12,171.11)	132.86
TOTAL REVENUES		37,035.00	49,206.11	534.58	(12,171.11)	132.86
Expenditures						
Dept 728.000 - ECONOMIC DEVELOPMENT						
248-728.000-704.100	STAFF - OVERTIME	0.00	188.78	107.93	(188.78)	100.00
248-728.000-706.000	CITY LABOR - DPW	2,550.00	4,950.71	969.26	(2,400.71)	194.15
248-728.000-721.000	FICA/MEDICARE - CITY SHARE	195.00	391.68	81.73	(196.68)	200.86
248-728.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
248-728.000-728.000	RETIREMENT PLANS (CITY SHARE)	820.00	1,449.10	317.53	(629.10)	176.72
248-728.000-731.000	MATERIALS & SUPPLIES	1,000.00	1,536.22	0.00	(536.22)	153.62
248-728.000-810.000	CONTRACTUAL SERVICES	23,500.00	17,618.11	589.43	5,881.89	74.97
248-728.000-900.000	PRINTING & PUBLISHING	0.00	273.03	0.00	(273.03)	100.00
248-728.000-941.000	MVP EQUIPMENT RENTAL	0.00	5,130.28	724.25	(5,130.28)	100.00
248-728.000-956.001	SPECIAL PURPOSE EXPENSES	1,300.00	0.00	0.00	1,300.00	0.00
248-728.000-971.000	CAP. OUTLAY-IMPROVEMENTS	15,000.00	9,420.87	0.00	5,579.13	62.81
Total Dept 728.000 - ECONOMIC DEVELOPMENT		44,395.00	40,958.78	2,790.13	3,436.22	92.26
TOTAL EXPENDITURES		44,395.00	40,958.78	2,790.13	3,436.22	92.26
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		37,035.00	49,206.11	534.58	(12,171.11)	132.86
TOTAL EXPENDITURES		44,395.00	40,958.78	2,790.13	3,436.22	92.26
NET OF REVENUES & EXPENDITURES		(7,360.00)	8,247.33	(2,255.55)	(15,607.33)	112.06

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 250 - LDFA						
Revenues						
Dept 000.000						
250-000.000-665.000	INTEREST INCOME	0.00	19,477.69	2,976.07	(19,477.69)	100.00
250-000.000-696.003	LOAN REPAYMENT	3,000.00	1,128.00	0.00	1,872.00	37.60
Total Dept 000.000		3,000.00	20,605.69	2,976.07	(17,605.69)	686.86
TOTAL REVENUES		3,000.00	20,605.69	2,976.07	(17,605.69)	686.86
Expenditures						
Dept 728.000 - ECONOMIC DEVELOPMENT						
250-728.000-801.000	PROFESSIONAL SERVICES	0.00	3,250.00	0.00	(3,250.00)	100.00
250-728.000-960.000	DUES & SUBSCRIPTIONS	350.00	0.00	0.00	350.00	0.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		350.00	3,250.00	0.00	(2,900.00)	928.57
TOTAL EXPENDITURES		350.00	3,250.00	0.00	(2,900.00)	928.57
Fund 250 - LDFA:						
TOTAL REVENUES		3,000.00	20,605.69	2,976.07	(17,605.69)	686.86
TOTAL EXPENDITURES		350.00	3,250.00	0.00	(2,900.00)	928.57
NET OF REVENUES & EXPENDITURES		2,650.00	17,355.69	2,976.07	(14,705.69)	654.93

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 285 - CAMP FRANCES						
Revenues						
Dept 000.000						
285-000.000-665.000	INTEREST INCOME	10.00	282.20	42.28	(272.20)	2,822.00
285-000.000-667.001	RENT EARNED-CITY PROPERTY	3,200.00	4,696.01	410.00	(1,496.01)	146.75
285-000.000-692.002	CONTRIBUTIONS FROM OTHERS	0.00	310.00	0.00	(310.00)	100.00
Total Dept 000.000		3,210.00	5,288.21	452.28	(2,078.21)	164.74
TOTAL REVENUES		3,210.00	5,288.21	452.28	(2,078.21)	164.74
Expenditures						
Dept 751.000 - PARKS & RECREATION						
285-751.000-731.000	MATERIALS & SUPPLIES	500.00	129.38	0.00	370.62	25.88
285-751.000-810.000	CONTRACTUAL SERVICES	0.00	1,360.00	1,240.00	(1,360.00)	100.00
285-751.000-920.000	UTILITIES	1,200.00	1,171.11	0.00	28.89	97.59
285-751.000-955.001	INSURANCE & BONDS	45.00	40.57	(4.43)	4.43	90.16
285-751.000-963.000	MISCELLANEOUS	0.00	8,250.00	0.00	(8,250.00)	100.00
Total Dept 751.000 - PARKS & RECREATION		1,745.00	10,951.06	1,235.57	(9,206.06)	627.57
TOTAL EXPENDITURES		1,745.00	10,951.06	1,235.57	(9,206.06)	627.57
Fund 285 - CAMP FRANCES:						
TOTAL REVENUES		3,210.00	5,288.21	452.28	(2,078.21)	164.74
TOTAL EXPENDITURES		1,745.00	10,951.06	1,235.57	(9,206.06)	627.57
NET OF REVENUES & EXPENDITURES		1,465.00	(5,662.85)	(783.29)	7,127.85	386.54

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 295 - AIRPORT FUND						
Revenues						
Dept 000.000						
295-000.000-645.000	FUEL SALES	45,000.00	59,097.19	6,065.06	(14,097.19)	131.33
295-000.000-667.000	AIRPORT HANGER RENT	35,000.00	40,545.00	3,380.00	(5,545.00)	115.84
295-000.000-667.001	RENT EARNED-CITY PROPERTY	0.00	12,500.00	0.00	(12,500.00)	100.00
295-000.000-680.000	SUNDRY REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
295-000.000-699.101	CONTRIBUTION FROM GENERAL FUND	55,720.00	0.00	0.00	55,720.00	0.00
Total Dept 000.000		185,720.00	112,142.19	9,445.06	73,577.81	60.38
TOTAL REVENUES		185,720.00	112,142.19	9,445.06	73,577.81	60.38
Expenditures						
Dept 595.000 - AIRPORT						
295-595.000-704.100	STAFF - OVERTIME	765.00	226.13	0.00	538.87	29.56
295-595.000-706.000	CITY LABOR - DPW	1,275.00	2,098.99	51.00	(823.99)	164.63
295-595.000-721.000	FICA/MEDICARE - CITY SHARE	155.00	176.73	3.85	(21.73)	114.02
295-595.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
295-595.000-728.000	RETIREMENT PLANS (CITY SHARE)	545.00	666.61	15.03	(121.61)	122.31
295-595.000-731.000	MATERIALS & SUPPLIES	2,000.00	327.99	(36.97)	1,672.01	16.40
295-595.000-734.000	GASOLINE & OIL	45,000.00	53,106.79	79.12	(8,106.79)	118.02
295-595.000-741.000	MAINTENANCE - EQ/BLDG/GRNDS	2,000.00	820.00	0.00	1,180.00	41.00
295-595.000-743.000	TAXES	10,000.00	12,037.48	0.00	(2,037.48)	120.37
295-595.000-801.000	PROFESSIONAL SERVICES	20,000.00	28,762.41	2,730.33	(8,762.41)	143.81
295-595.000-810.000	CONTRACTUAL SERVICES	18,000.00	10,621.33	1,546.33	7,378.67	59.01
295-595.000-850.000	TELEPHONE & INTERNET	6,700.00	5,698.77	518.07	1,001.23	85.06
295-595.000-920.000	UTILITIES	13,000.00	13,117.24	0.00	(117.24)	100.90
295-595.000-941.000	MVP EQUIPMENT RENTAL	6,000.00	4,068.96	54.42	1,931.04	67.82
295-595.000-955.001	INSURANCE & BONDS	9,250.00	9,269.84	(178.16)	(19.84)	100.21
295-595.000-963.000	MISCELLANEOUS	1,000.00	2,842.07	193.02	(1,842.07)	284.21
295-595.000-971.000	CAP. OUTLAY-IMPROVEMENTS	50,000.00	30,318.00	(800.00)	19,682.00	60.64
Total Dept 595.000 - AIRPORT		185,720.00	174,159.34	4,176.04	11,560.66	93.78
TOTAL EXPENDITURES		185,720.00	174,159.34	4,176.04	11,560.66	93.78
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES		185,720.00	112,142.19	9,445.06	73,577.81	60.38
TOTAL EXPENDITURES		185,720.00	174,159.34	4,176.04	11,560.66	93.78
NET OF REVENUES & EXPENDITURES		0.00	(62,017.15)	5,269.02	62,017.15	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 304 - 2008 FACILITY BLDG G.O. BOND						
Revenues						
Dept 000.000						
304-000.000-402.000	CURRENT PROPERTY TAXES	216,930.00	216,123.36	0.00	806.64	99.63
304-000.000-573.000	LOCAL COMM STBLZTN SHARE TAX	12,000.00	13,408.90	0.00	(1,408.90)	111.74
304-000.000-665.000	INTEREST INCOME	100.00	3,263.35	259.10	(3,163.35)	3,263.35
Total Dept 000.000		229,030.00	232,795.61	259.10	(3,765.61)	101.64
TOTAL REVENUES		229,030.00	232,795.61	259.10	(3,765.61)	101.64
Expenditures						
Dept 906.000 - DEBT SERVICE						
304-906.000-991.000	PRINCIPAL	150,000.00	150,000.00	0.00	0.00	100.00
304-906.000-994.000	INTEREST EXPENSE	48,000.00	48,000.00	0.00	0.00	100.00
304-906.000-994.001	PAYING AGENT FEES	500.00	0.00	0.00	500.00	0.00
Total Dept 906.000 - DEBT SERVICE		198,500.00	198,000.00	0.00	500.00	99.75
TOTAL EXPENDITURES		198,500.00	198,000.00	0.00	500.00	99.75
Fund 304 - 2008 FACILITY BLDG G.O. BOND:						
TOTAL REVENUES		229,030.00	232,795.61	259.10	(3,765.61)	101.64
TOTAL EXPENDITURES		198,500.00	198,000.00	0.00	500.00	99.75
NET OF REVENUES & EXPENDITURES		30,530.00	34,795.61	259.10	(4,265.61)	113.97

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Revenues						
Dept 000.000						
510-000.000-540.000	STATE GRANTS	50,700.00	98,849.42	0.00	(48,149.42)	194.97
510-000.000-569.002	STATE GRANT-WELLHEAD PROTECT	2,000.00	0.00	0.00	2,000.00	0.00
510-000.000-621.000	SEWER TAP FEES	0.00	1,750.00	0.00	(1,750.00)	100.00
510-000.000-626.003	SEWER-CLEANOUT & AUGERING	9,000.00	12,229.91	1,425.00	(3,229.91)	135.89
510-000.000-642.000	WATER-UTILITY BILLING	1,600,000.00	1,626,424.82	298,391.64	(26,424.82)	101.65
510-000.000-642.001	WATER BILLING - SPRINKLING	65,000.00	60,777.60	481.18	4,222.40	93.50
510-000.000-642.002	WATER SYSTEM EQUITY CHARGE	11,700.00	4,850.00	0.00	6,850.00	41.45
510-000.000-642.003	WATER - SALES TO CITY	78,900.00	72,325.00	6,575.00	6,575.00	91.67
510-000.000-642.004	WATER - METERS SOLD	5,000.00	5,510.00	867.00	(510.00)	110.20
510-000.000-643.000	SEWER-UTILITY BILLING	2,800,000.00	2,770,548.62	483,880.42	29,451.38	98.95
510-000.000-643.001	SEWER SYSTEM EQUITY CHARGE	21,700.00	8,850.00	0.00	12,850.00	40.78
510-000.000-656.002	WATER-PENALTIES AND FINES	15,000.00	27,575.43	1,516.17	(12,575.43)	183.84
510-000.000-656.003	SEWER-PENALTIES & FINES	23,000.00	47,561.09	2,723.54	(24,561.09)	206.79
510-000.000-665.000	INTEREST INCOME	4,000.00	57,665.27	8,155.61	(53,665.27)	1,441.63
510-000.000-679.001	WATER - MISCELLANEOUS CHARGES	0.00	12,419.51	720.00	(12,419.51)	100.00
510-000.000-679.002	WATER-SUNDRY	500.00	50.00	0.00	450.00	10.00
510-000.000-680.000	SUNDRY REVENUE	13,000.00	28,782.47	90.00	(15,782.47)	221.40
Total Dept 000.000		4,699,500.00	4,836,169.14	804,825.56	(136,669.14)	102.91
TOTAL REVENUES		4,699,500.00	4,836,169.14	804,825.56	(136,669.14)	102.91
Expenditures						
Dept 221.000 - PAYROLL TO BE DISTRIBUTED						
510-221.000-706.000	CITY LABOR - DPW	1,020.00	0.00	0.00	1,020.00	0.00
510-221.000-728.000	RETIREMENT PLANS (CITY SHARE)	270.00	0.00	0.00	270.00	0.00
Total Dept 221.000 - PAYROLL TO BE DISTRIBUTED		1,290.00	0.00	0.00	1,290.00	0.00
Dept 537.000 - SEWER ADMINISTRATION						
510-537.000-703.000	ADMINSTRATIVE SALARIES	105,570.00	103,623.44	9,947.14	1,946.56	98.16
510-537.000-704.000	STAFF WAGES	8,160.00	18,411.45	1,292.10	(10,251.45)	225.63
510-537.000-704.100	STAFF - OVERTIME	1,020.00	847.40	17.05	172.60	83.08
510-537.000-704.200	HOLIDAY COMPENSATION	4,080.00	3,741.52	0.00	338.48	91.70
510-537.000-706.000	CITY LABOR - DPW	9,100.00	0.00	0.00	9,100.00	0.00
510-537.000-710.000	COMPENSATED ABSENCES	34,945.00	37,322.31	2,944.94	(2,377.31)	106.80
510-537.000-711.000	LONGEVITY	3,035.00	5,874.53	0.00	(2,839.53)	193.56
510-537.000-712.000	SPECIAL COMPENSATION	765.00	2,092.65	200.03	(1,327.65)	273.55
510-537.000-715.000	HEALTH REIMBURSEMENT	1,500.00	1,330.42	125.01	169.58	88.69
510-537.000-718.000	AUTO ALLOWANCE	605.00	527.45	46.58	77.55	87.18
510-537.000-719.000	CLOTHING ALLOWANCE	3,060.00	3,690.19	0.00	(630.19)	120.59
510-537.000-721.000	FICA/MEDICARE - CITY SHARE	13,145.00	13,462.70	1,108.56	(317.70)	102.42
510-537.000-722.000	ICMA - CITY SHARE	525.00	1,072.00	94.79	(547.00)	204.19
510-537.000-723.000	VISION CARE	2,600.00	2,119.27	204.04	480.73	81.51
510-537.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	8,240.00	2,788.56	1,191.24	5,451.44	33.84
510-537.000-725.604	DENTAL & HEALTH BENEFITS	130,000.00	137,023.84	11,919.01	(7,023.84)	105.40
510-537.000-728.000	RETIREMENT PLANS (CITY SHARE)	54,500.00	46,853.26	5,570.67	7,646.74	85.97
510-537.000-731.000	MATERIALS & SUPPLIES	800.00	655.15	0.00	144.85	81.89
510-537.000-732.000	POSTAGE	3,900.00	2,561.42	510.99	1,338.58	65.68
510-537.000-801.000	PROFESSIONAL SERVICES	12,500.00	6,650.00	0.00	5,850.00	53.20
510-537.000-850.000	TELEPHONE & INTERNET	40,500.00	35,978.69	3,270.79	4,521.31	88.84
510-537.000-900.000	PRINTING & PUBLISHING	3,800.00	2,361.41	395.80	1,438.59	62.14
510-537.000-942.000	HYDRANT RENTAL	21,500.00	19,712.00	1,792.00	1,788.00	91.68
510-537.000-955.001	INSURANCE & BONDS	10,835.00	10,092.92	(935.08)	742.08	93.15

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
510-537.000-960.000	DUES & SUBSCRIPTIONS	1,600.00	1,234.40	470.00	365.60	77.15
510-537.000-963.000	MISCELLANEOUS	100.00	(221.20)	0.00	321.20	(221.20)
510-537.000-965.000	CONFERENCES & TRAINING	3,000.00	2,628.22	0.00	371.78	87.61
510-537.000-968.000	DEPRECIATION EXPENSE	680,000.00	0.00	0.00	680,000.00	0.00
510-537.000-991.000	PRINCIPAL	470,000.00	480,000.00	480,000.00	(10,000.00)	102.13
510-537.000-994.000	INTEREST EXPENSE	75,850.00	29,250.00	14,625.00	46,600.00	38.56
Total Dept 537.000 - SEWER ADMINISTRATION		1,705,235.00	971,684.00	534,790.66	733,551.00	56.98
Dept 540.000 - SEWER MAINTENANCE						
510-540.000-704.100	STAFF - OVERTIME	2,425.00	2,008.43	123.99	416.57	82.82
510-540.000-704.200	HOLIDAY COMPENSATION	405.00	0.00	0.00	405.00	0.00
510-540.000-706.000	CITY LABOR - DPW	44,370.00	32,108.45	3,562.33	12,261.55	72.37
510-540.000-721.000	FICA/MEDICARE - CITY SHARE	3,585.00	2,572.81	276.67	1,012.19	71.77
510-540.000-722.000	ICMA - CITY SHARE	250.00	7.04	0.00	242.96	2.82
510-540.000-728.000	RETIREMENT PLANS (CITY SHARE)	13,300.00	9,592.47	1,086.70	3,707.53	72.12
510-540.000-731.000	MATERIALS & SUPPLIES	4,400.00	8,709.38	1,580.81	(4,309.38)	197.94
510-540.000-810.000	CONTRACTUAL SERVICES	1,000.00	1,900.00	0.00	(900.00)	190.00
510-540.000-941.000	MVP EQUIPMENT RENTAL	81,000.00	75,242.85	8,489.61	5,757.15	92.89
Total Dept 540.000 - SEWER MAINTENANCE		150,735.00	132,141.43	15,120.11	18,593.57	87.66
Dept 545.000 - LIFT STATIONS						
510-545.000-704.100	STAFF - OVERTIME	4,130.00	3,871.48	151.60	258.52	93.74
510-545.000-704.200	HOLIDAY COMPENSATION	255.00	195.63	0.00	59.37	76.72
510-545.000-706.000	CITY LABOR - DPW	19,565.00	11,531.36	658.78	8,033.64	58.94
510-545.000-721.000	FICA/MEDICARE - CITY SHARE	1,925.00	1,195.82	61.92	729.18	62.12
510-545.000-722.000	ICMA - CITY SHARE	410.00	175.64	7.36	234.36	42.84
510-545.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,320.00	4,283.41	226.41	3,036.59	58.52
510-545.000-731.000	MATERIALS & SUPPLIES	17,200.00	7,009.71	1,270.74	10,190.29	40.75
510-545.000-810.000	CONTRACTUAL SERVICES	17,150.00	22,039.35	1,689.34	(4,889.35)	128.51
510-545.000-920.000	UTILITIES	63,460.00	65,700.54	0.00	(2,240.54)	103.53
510-545.000-941.000	MVP EQUIPMENT RENTAL	14,200.00	7,710.79	373.69	6,489.21	54.30
Total Dept 545.000 - LIFT STATIONS		145,615.00	123,713.73	4,439.84	21,901.27	84.96
Dept 550.000 - W.W.T.P. OPERATIONS						
510-550.000-704.100	STAFF - OVERTIME	12,750.00	11,527.48	553.57	1,222.52	90.41
510-550.000-704.200	HOLIDAY COMPENSATION	3,010.00	2,173.61	0.00	836.39	72.21
510-550.000-706.000	CITY LABOR - DPW	172,380.00	136,811.49	13,142.05	35,568.51	79.37
510-550.000-721.000	FICA/MEDICARE - CITY SHARE	14,390.00	11,500.88	1,042.20	2,889.12	79.92
510-550.000-722.000	ICMA - CITY SHARE	1,500.00	1,305.48	108.05	194.52	87.03
510-550.000-728.000	RETIREMENT PLANS (CITY SHARE)	47,415.00	40,561.98	3,725.47	6,853.02	85.55
510-550.000-731.000	MATERIALS & SUPPLIES	64,000.00	22,120.47	462.87	41,879.53	34.56
510-550.000-738.000	OPERATING SUPPLIES	55,000.00	53,524.61	0.00	1,475.39	97.32
510-550.000-739.000	LABORATORY SUPPLIES	28,000.00	23,256.82	1,807.59	4,743.18	83.06
510-550.000-801.000	PROFESSIONAL SERVICES	80,000.00	83,298.17	61,414.62	(3,298.17)	104.12
510-550.000-810.000	CONTRACTUAL SERVICES	109,000.00	115,658.87	6,405.12	(6,658.87)	106.11
510-550.000-850.000	TELEPHONE & INTERNET	1,800.00	116.47	0.00	1,683.53	6.47
510-550.000-920.000	UTILITIES	150,000.00	119,513.46	4,318.47	30,486.54	79.68
510-550.000-941.000	MVP EQUIPMENT RENTAL	14,500.00	6,535.49	493.85	7,964.51	45.07
510-550.000-965.000	CONFERENCES & TRAINING	4,500.00	2,341.00	193.20	2,159.00	52.02

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 550.000 - W.W.T.P. OPERATIONS		758,245.00	630,246.28	93,667.06	127,998.72	83.12
Dept 555.000 - WATER ADMINISTRATION						
510-555.000-703.000	ADMINSTRATIVE SALARIES	74,970.00	76,709.90	7,467.99	(1,739.90)	102.32
510-555.000-704.000	STAFF WAGES	21,420.00	16,752.17	1,474.55	4,667.83	78.21
510-555.000-704.100	STAFF - OVERTIME	1,250.00	1,057.34	22.06	192.66	84.59
510-555.000-704.200	HOLIDAY COMPENSATION	2,480.00	2,389.78	0.00	90.22	96.36
510-555.000-706.000	CITY LABOR - DPW	12,240.00	0.00	0.00	12,240.00	0.00
510-555.000-710.000	COMPENSATED ABSENCES	66,300.00	27,011.80	2,103.00	39,288.20	40.74
510-555.000-711.000	LONGEVITY	7,715.00	4,611.65	0.00	3,103.35	59.78
510-555.000-712.000	SPECIAL COMPENSATION	2,250.00	1,436.07	143.36	813.93	63.83
510-555.000-715.000	HEALTH REIMBURSEMENT	1,500.00	1,330.30	124.99	169.70	88.69
510-555.000-718.000	AUTO ALLOWANCE	615.00	527.63	46.63	87.37	85.79
510-555.000-719.000	CLOTHING ALLOWANCE	5,100.00	2,372.09	0.00	2,727.91	46.51
510-555.000-721.000	FICA/MEDICARE - CITY SHARE	15,300.00	10,244.02	869.81	5,055.98	66.95
510-555.000-722.000	ICMA - CITY SHARE	1,100.00	1,086.60	98.46	13.40	98.78
510-555.000-723.000	VISION CARE	2,350.00	1,592.02	158.37	757.98	67.75
510-555.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	7,725.00	5,490.11	853.76	2,234.89	71.07
510-555.000-725.604	DENTAL & HEALTH BENEFITS	66,040.00	69,608.11	6,054.86	(3,568.11)	105.40
510-555.000-728.000	RETIREMENT PLANS (CITY SHARE)	68,125.00	43,739.63	5,093.51	24,385.37	64.20
510-555.000-731.000	MATERIALS & SUPPLIES	200.00	225.12	0.00	(25.12)	112.56
510-555.000-732.000	POSTAGE	3,800.00	4,557.08	453.93	(757.08)	119.92
510-555.000-801.000	PROFESSIONAL SERVICES	72,700.00	219,265.05	0.00	(146,565.05)	301.60
510-555.000-810.000	CONTRACTUAL SERVICES	18,000.00	27,334.33	1,141.70	(9,334.33)	151.86
510-555.000-850.000	TELEPHONE & INTERNET	0.00	116.40	0.00	(116.40)	100.00
510-555.000-900.000	PRINTING & PUBLISHING	3,800.00	2,991.55	189.32	808.45	78.73
510-555.000-942.000	HYDRANT RENTAL	21,500.00	19,701.00	1,791.00	1,799.00	91.63
510-555.000-955.001	INSURANCE & BONDS	4,620.00	4,269.05	(393.95)	350.95	92.40
510-555.000-960.000	DUES & SUBSCRIPTIONS	1,400.00	1,040.00	0.00	360.00	74.29
510-555.000-963.000	MISCELLANEOUS	0.00	113.02	0.00	(113.02)	100.00
510-555.000-965.000	CONFERENCES & TRAINING	2,000.00	636.90	0.00	1,363.10	31.85
Total Dept 555.000 - WATER ADMINISTRATION		484,500.00	546,208.72	27,693.35	(61,708.72)	112.74
Dept 560.000 - WATER MAINTENANCE						
510-560.000-704.100	STAFF - OVERTIME	7,760.00	4,439.18	1,471.77	3,320.82	57.21
510-560.000-706.000	CITY LABOR - DPW	60,295.00	43,026.27	5,051.65	17,268.73	71.36
510-560.000-721.000	FICA/MEDICARE - CITY SHARE	5,065.00	3,594.48	492.40	1,470.52	70.97
510-560.000-722.000	ICMA - CITY SHARE	630.00	29.68	7.77	600.32	4.71
510-560.000-728.000	RETIREMENT PLANS (CITY SHARE)	16,865.00	13,591.57	1,898.74	3,273.43	80.59
510-560.000-731.000	MATERIALS & SUPPLIES	35,100.00	114,618.37	7,070.35	(79,518.37)	326.55
510-560.000-810.000	CONTRACTUAL SERVICES	8,400.00	32,523.83	595.72	(24,123.83)	387.19
510-560.000-941.000	MVP EQUIPMENT RENTAL	76,500.00	83,918.66	4,865.33	(7,418.66)	109.70
Total Dept 560.000 - WATER MAINTENANCE		210,615.00	295,742.04	21,453.73	(85,127.04)	140.42
Dept 561.000 - WATER METER READING						
510-561.000-704.100	STAFF - OVERTIME	35.00	321.48	0.00	(286.48)	918.51
510-561.000-706.000	CITY LABOR - DPW	29,580.00	23,052.35	2,074.68	6,527.65	77.93
510-561.000-721.000	FICA/MEDICARE - CITY SHARE	2,265.00	1,819.73	159.84	445.27	80.34
510-561.000-722.000	ICMA - CITY SHARE	395.00	699.87	47.73	(304.87)	177.18
510-561.000-728.000	RETIREMENT PLANS (CITY SHARE)	7,495.00	6,281.06	544.48	1,213.94	83.80
510-561.000-941.000	MVP EQUIPMENT RENTAL	17,000.00	13,857.92	1,160.26	3,142.08	81.52

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 561.000 - WATER METER READING		56,770.00	46,032.41	3,986.99	10,737.59	81.09
Dept 562.000 - WATER PRODUCTION AND OPERATION						
510-562.000-704.100	STAFF - OVERTIME	2,265.00	8,468.78	1,110.41	(6,203.78)	373.90
510-562.000-704.200	HOLIDAY COMPENSATION	765.00	716.77	0.00	48.23	93.70
510-562.000-706.000	CITY LABOR - DPW	46,615.00	57,618.05	6,328.32	(11,003.05)	123.60
510-562.000-721.000	FICA/MEDICARE - CITY SHARE	3,805.00	5,178.23	569.82	(1,373.23)	136.09
510-562.000-722.000	ICMA - CITY SHARE	1,120.00	1,337.55	83.48	(217.55)	119.42
510-562.000-728.000	RETIREMENT PLANS (CITY SHARE)	15,370.00	18,527.35	2,068.28	(3,157.35)	120.54
510-562.000-731.000	MATERIALS & SUPPLIES	2,500.00	3,627.20	544.50	(1,127.20)	145.09
510-562.000-738.000	OPERATING SUPPLIES	53,000.00	52,300.48	0.00	699.52	98.68
510-562.000-739.000	LABORATORY SUPPLIES	3,000.00	1,501.55	0.00	1,498.45	50.05
510-562.000-801.000	PROFESSIONAL SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
510-562.000-810.000	CONTRACTUAL SERVICES	59,600.00	90,584.37	2,423.63	(30,984.37)	151.99
510-562.000-850.000	TELEPHONE & INTERNET	3,655.00	3,148.85	282.62	506.15	86.15
510-562.000-920.000	UTILITIES	83,000.00	63,637.84	0.00	19,362.16	76.67
510-562.000-941.000	MVP EQUIPMENT RENTAL	24,100.00	18,423.01	1,755.84	5,676.99	76.44
510-562.000-965.000	CONFERENCES & TRAINING	2,000.00	1,341.40	0.00	658.60	67.07
Total Dept 562.000 - WATER PRODUCTION AND OPERATION		304,795.00	326,411.43	15,166.90	(21,616.43)	107.09
Dept 565.000 - SEWER SERVICE NEW						
510-565.000-704.100	STAFF - OVERTIME	10.00	0.00	0.00	10.00	0.00
510-565.000-706.000	CITY LABOR - DPW	40.00	0.00	0.00	40.00	0.00
510-565.000-721.000	FICA/MEDICARE - CITY SHARE	5.00	0.00	0.00	5.00	0.00
510-565.000-728.000	RETIREMENT PLANS (CITY SHARE)	15.00	0.00	0.00	15.00	0.00
510-565.000-731.000	MATERIALS & SUPPLIES	8,000.00	7,401.87	0.00	598.13	92.52
Total Dept 565.000 - SEWER SERVICE NEW		8,070.00	7,401.87	0.00	668.13	91.72
Dept 566.000 - SEWER REPLACEMENT MAINS						
510-566.000-706.000	CITY LABOR - DPW	630.00	0.00	0.00	630.00	0.00
510-566.000-721.000	FICA/MEDICARE - CITY SHARE	50.00	0.00	0.00	50.00	0.00
510-566.000-722.000	ICMA - CITY SHARE	5.00	0.00	0.00	5.00	0.00
510-566.000-728.000	RETIREMENT PLANS (CITY SHARE)	270.00	0.00	0.00	270.00	0.00
510-566.000-731.000	MATERIALS & SUPPLIES	200.00	1,497.58	0.00	(1,297.58)	748.79
510-566.000-941.000	MVP EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
Total Dept 566.000 - SEWER REPLACEMENT MAINS		1,355.00	1,497.58	0.00	(142.58)	110.52
Dept 570.000 - WATER SERVICES NEW						
510-570.000-704.100	STAFF - OVERTIME	50.00	0.00	0.00	50.00	0.00
510-570.000-706.000	CITY LABOR - DPW	210.00	256.44	0.00	(46.44)	122.11
510-570.000-721.000	FICA/MEDICARE - CITY SHARE	25.00	19.46	0.00	5.54	77.84
510-570.000-728.000	RETIREMENT PLANS (CITY SHARE)	135.00	75.59	0.00	59.41	55.99
510-570.000-731.000	MATERIALS & SUPPLIES	59,000.00	46,919.98	0.00	12,080.02	79.53
510-570.000-941.000	MVP EQUIPMENT RENTAL	0.00	205.24	0.00	(205.24)	100.00
Total Dept 570.000 - WATER SERVICES NEW		59,420.00	47,476.71	0.00	11,943.29	79.90
Dept 571.000 - WATER TOWER						
510-571.000-801.000	PROFESSIONAL SERVICES	5,000.00	900.00	0.00	4,100.00	18.00
510-571.000-810.000	CONTRACTUAL SERVICES	5,000.00	506.00	88.00	4,494.00	10.12

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
Total Dept 571.000 - WATER TOWER		10,000.00	1,406.00	88.00	8,594.00	14.06
Dept 572.000 - WATER REPLACEMENT SERVICES						
510-572.000-704.100	STAFF - OVERTIME	255.00	269.75	0.00	(14.75)	105.78
510-572.000-706.000	CITY LABOR - DPW	6,120.00	4,968.32	0.00	1,151.68	81.18
510-572.000-721.000	FICA/MEDICARE - CITY SHARE	490.00	397.64	0.00	92.36	81.15
510-572.000-722.000	ICMA - CITY SHARE	75.00	4.72	0.00	70.28	6.29
510-572.000-728.000	RETIREMENT PLANS (CITY SHARE)	2,725.00	1,520.72	0.00	1,204.28	55.81
510-572.000-731.000	MATERIALS & SUPPLIES	15,000.00	24,715.66	0.00	(9,715.66)	164.77
510-572.000-810.000	CONTRACTUAL SERVICES	200,000.00	297,347.61	1,950.25	(97,347.61)	148.67
510-572.000-941.000	MVP EQUIPMENT RENTAL	9,000.00	5,954.80	0.00	3,045.20	66.16
Total Dept 572.000 - WATER REPLACEMENT SERVICES		233,665.00	335,179.22	1,950.25	(101,514.22)	143.44
Dept 573.000 - WATER REPLACEMENT EQUIPMENT						
510-573.000-706.000	CITY LABOR - DPW	2,040.00	407.64	0.00	1,632.36	19.98
510-573.000-721.000	FICA/MEDICARE - CITY SHARE	155.00	31.12	0.00	123.88	20.08
510-573.000-728.000	RETIREMENT PLANS (CITY SHARE)	490.00	120.18	0.00	369.82	24.53
510-573.000-731.000	MATERIALS & SUPPLIES	800.00	0.00	0.00	800.00	0.00
510-573.000-941.000	MVP EQUIPMENT RENTAL	1,000.00	845.24	0.00	154.76	84.52
Total Dept 573.000 - WATER REPLACEMENT EQUIPMENT		4,485.00	1,404.18	0.00	3,080.82	31.31
Dept 574.000 - WELLHEAD PROTECTION						
510-574.000-731.000	MATERIALS & SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 574.000 - WELLHEAD PROTECTION		2,000.00	0.00	0.00	2,000.00	0.00
Dept 575.000 - WATER REPLACEMENT MAINS						
510-575.000-706.000	CITY LABOR - DPW	20.00	0.00	0.00	20.00	0.00
510-575.000-728.000	RETIREMENT PLANS (CITY SHARE)	10.00	0.00	0.00	10.00	0.00
Total Dept 575.000 - WATER REPLACEMENT MAINS		30.00	0.00	0.00	30.00	0.00
Dept 901.000 - SEWER CAPITAL OUTLAY						
510-901.000-974.626	CAPITAL OUTLAY - LANSING	50,000.00	12,248.22	0.00	37,751.78	24.50
510-901.000-974.628	CAPITAL OUTLAY - TIRRELL LIFT	0.00	5,960.00	0.00	(5,960.00)	100.00
510-901.000-974.631	CAPITAL OUTLAY - WWTP	98,000.00	49,926.18	1,003.66	48,073.82	50.95
510-901.000-974.661	CAPITAL OUTLAY - WATER P&O	57,000.00	66,500.00	0.00	(9,500.00)	116.67
510-901.000-974.673	CAP OUTLAY - SEWER RPL MAINS	285,000.00	0.00	0.00	285,000.00	0.00
510-901.000-974.682	CAPITAL OUTLAY - WTR RPLC MAI	285,000.00	0.00	0.00	285,000.00	0.00
Total Dept 901.000 - SEWER CAPITAL OUTLAY		775,000.00	134,634.40	1,003.66	640,365.60	17.37
Dept 999.000 - GASB 34						
510-999.000-995.101	CONTRIB. TO GENERAL FUND	350,000.00	320,826.00	29,166.00	29,174.00	91.66
Total Dept 999.000 - GASB 34		350,000.00	320,826.00	29,166.00	29,174.00	91.66

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 510 - WATER & SEWER FUND						
Expenditures						
TOTAL EXPENDITURES		5,261,825.00	3,922,006.00	748,526.55	1,339,819.00	74.54
Fund 510 - WATER & SEWER FUND:						
TOTAL REVENUES		4,699,500.00	4,836,169.14	804,825.56	(136,669.14)	102.91
TOTAL EXPENDITURES		5,261,825.00	3,922,006.00	748,526.55	1,339,819.00	74.54
NET OF REVENUES & EXPENDITURES		(562,325.00)	914,163.14	56,299.01	(1,476,488.14)	162.57

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 518 - RECYCLING FUND						
Revenues						
Dept 000.000						
518-000.000-402.000	CURRENT PROPERTY TAXES	17,250.00	17,529.70	0.00	(279.70)	101.62
518-000.000-581.000	COUNTY/LOCAL GRANTS	26,000.00	26,200.47	7,586.42	(200.47)	100.77
518-000.000-644.000	SALE OF RECYCLABLE MATERIAL	25,000.00	20,584.26	808.35	4,415.74	82.34
518-000.000-665.000	INTEREST INCOME	30.00	1,675.86	269.31	(1,645.86)	5,586.20
518-000.000-680.000	SUNDRY REVENUE	20,000.00	15,701.09	1,748.70	4,298.91	78.51
Total Dept 000.000		88,280.00	81,691.38	10,412.78	6,588.62	92.54
TOTAL REVENUES		88,280.00	81,691.38	10,412.78	6,588.62	92.54
Expenditures						
Dept 530.000						
518-530.000-704.000	STAFF WAGES	775.00	621.16	0.00	153.84	80.15
518-530.000-706.000	CITY LABOR - DPW	1,735.00	328.76	76.59	1,406.24	18.95
518-530.000-707.000	PART-TIME STAFF WAGES	38,760.00	32,681.46	3,394.00	6,078.54	84.32
518-530.000-721.000	FICA/MEDICARE - CITY SHARE	2,965.00	2,572.35	265.41	392.65	86.76
518-530.000-722.000	ICMA - CITY SHARE	30.00	0.00	0.00	30.00	0.00
518-530.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	1,545.00	134.04	0.00	1,410.96	8.68
518-530.000-728.000	RETIREMENT PLANS (CITY SHARE)	500.00	275.33	22.58	224.67	55.07
518-530.000-731.000	MATERIALS & SUPPLIES	2,400.00	4,001.91	1,582.73	(1,601.91)	166.75
518-530.000-810.000	CONTRACTUAL SERVICES	4,500.00	5,008.12	495.46	(508.12)	111.29
518-530.000-920.000	UTILITIES	3,200.00	2,846.27	149.47	353.73	88.95
518-530.000-941.000	MVP EQUIPMENT RENTAL	1,800.00	1,352.64	28.30	447.36	75.15
518-530.000-955.001	INSURANCE & BONDS	70.00	75.25	(7.75)	(5.25)	107.50
518-530.000-963.000	MISCELLANEOUS	0.00	187.97	0.00	(187.97)	100.00
Total Dept 530.000		58,280.00	50,085.26	6,006.79	8,194.74	85.94
TOTAL EXPENDITURES		58,280.00	50,085.26	6,006.79	8,194.74	85.94
Fund 518 - RECYCLING FUND:						
TOTAL REVENUES		88,280.00	81,691.38	10,412.78	6,588.62	92.54
TOTAL EXPENDITURES		58,280.00	50,085.26	6,006.79	8,194.74	85.94
NET OF REVENUES & EXPENDITURES		30,000.00	31,606.12	4,405.99	(1,606.12)	105.35

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 601 - MOTOR VEHICLE POOL						
Revenues						
Dept 000.000						
601-000.000-651.003	BILLINGS TO DEPARTMENTS	535,350.00	433,774.11	33,220.57	101,575.89	81.03
601-000.000-665.000	INTEREST INCOME	100.00	4,447.39	172.54	(4,347.39)	4,447.39
601-000.000-673.000	GAIN/LOSS ON SALE OF ASSETS	5,000.00	0.00	0.00	5,000.00	0.00
601-000.000-680.000	SUNDRY REVENUE	500.00	0.00	0.00	500.00	0.00
Total Dept 000.000		540,950.00	438,221.50	33,393.11	102,728.50	81.01
TOTAL REVENUES		540,950.00	438,221.50	33,393.11	102,728.50	81.01
Expenditures						
Dept 580.000 - MVP ADMINISTRATION						
601-580.000-703.000	ADMINSTRATIVE SALARIES	3,265.00	5,026.50	485.11	(1,761.50)	153.95
601-580.000-704.100	STAFF - OVERTIME	55.00	137.67	3.01	(82.67)	250.31
601-580.000-704.200	HOLIDAY COMPENSATION	2,450.00	2,491.32	0.00	(41.32)	101.69
601-580.000-706.000	CITY LABOR - DPW	1,020.00	1,264.41	109.50	(244.41)	123.96
601-580.000-710.000	COMPENSATED ABSENCES	8,670.00	5,704.45	593.51	2,965.55	65.80
601-580.000-711.000	LONGEVITY	965.00	937.51	0.00	27.49	97.15
601-580.000-712.000	SPECIAL COMPENSATION	500.00	461.73	50.54	38.27	92.35
601-580.000-715.000	HEALTH REIMBURSEMENT	200.00	0.00	0.00	200.00	0.00
601-580.000-719.000	CLOTHING ALLOWANCE	610.00	699.54	0.00	(89.54)	114.68
601-580.000-721.000	FICA/MEDICARE - CITY SHARE	1,145.00	1,277.39	95.35	(132.39)	111.56
601-580.000-722.000	ICMA - CITY SHARE	150.00	210.12	19.33	(60.12)	140.08
601-580.000-723.000	VISION CARE	720.00	211.41	25.24	508.59	29.36
601-580.000-724.000	LIFE, WORK COMP, UNEMPLOYMENT	2,575.00	1,258.70	300.96	1,316.30	48.88
601-580.000-725.604	DENTAL & HEALTH BENEFITS	18,200.00	19,183.34	1,668.66	(983.34)	105.40
601-580.000-728.000	RETIREMENT PLANS (CITY SHARE)	6,540.00	3,354.28	374.31	3,185.72	51.29
601-580.000-963.000	MISCELLANEOUS	0.00	25.12	0.00	(25.12)	100.00
Total Dept 580.000 - MVP ADMINISTRATION		47,065.00	42,243.49	3,725.52	4,821.51	89.76
Dept 581.000 - MVP EQUIPMENT MAINTENANCE						
601-581.000-704.100	STAFF - OVERTIME	510.00	71.71	18.68	438.29	14.06
601-581.000-706.000	CITY LABOR - DPW	41,820.00	35,316.63	3,678.77	6,503.37	84.45
601-581.000-721.000	FICA/MEDICARE - CITY SHARE	3,240.00	2,692.04	279.79	547.96	83.09
601-581.000-722.000	ICMA - CITY SHARE	250.00	0.00	0.00	250.00	0.00
601-581.000-728.000	RETIREMENT PLANS (CITY SHARE)	10,900.00	10,403.50	1,090.01	496.50	95.44
601-581.000-731.000	MATERIALS & SUPPLIES	65,000.00	60,516.12	5,157.32	4,483.88	93.10
601-581.000-734.000	GASOLINE & OIL	34,000.00	51,973.51	2,209.52	(17,973.51)	152.86
601-581.000-739.000	LABORATORY SUPPLIES	200.00	19.00	0.00	181.00	9.50
601-581.000-810.000	CONTRACTUAL SERVICES	13,000.00	9,953.42	69.95	3,046.58	76.56
601-581.000-955.001	INSURANCE & BONDS	18,000.00	16,293.02	(1,504.98)	1,706.98	90.52
601-581.000-968.000	DEPRECIATION EXPENSE	180,000.00	0.00	0.00	180,000.00	0.00
601-581.000-973.000	CAP. OUTLAY - MOTOR VEHICLES	200,000.00	104,991.00	0.00	95,009.00	52.50
Total Dept 581.000 - MVP EQUIPMENT MAINTENANCE		566,920.00	292,229.95	10,999.06	274,690.05	51.55
Dept 582.000 - DPW GARAGE BLDG & GROUNDS						
601-582.000-704.100	STAFF - OVERTIME	100.00	461.24	0.00	(361.24)	461.24
601-582.000-706.000	CITY LABOR - DPW	15,300.00	9,008.51	146.16	6,291.49	58.88
601-582.000-721.000	FICA/MEDICARE - CITY SHARE	1,180.00	712.77	11.13	467.23	60.40
601-582.000-722.000	ICMA - CITY SHARE	235.00	0.52	0.00	234.48	0.22
601-582.000-728.000	RETIREMENT PLANS (CITY SHARE)	4,490.00	2,702.02	43.09	1,787.98	60.18
601-582.000-730.000	SAFETY SUPPLIES	0.00	361.98	0.00	(361.98)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 601 - MOTOR VEHICLE POOL						
Expenditures						
601-582.000-731.000	MATERIALS & SUPPLIES	6,000.00	5,243.33	0.00	756.67	87.39
601-582.000-801.000	PROFESSIONAL SERVICES	20,000.00	20,015.00	0.00	(15.00)	100.08
601-582.000-810.000	CONTRACTUAL SERVICES	15,000.00	10,974.34	368.83	4,025.66	73.16
601-582.000-850.000	TELEPHONE & INTERNET	6,700.00	5,698.77	518.07	1,001.23	85.06
601-582.000-920.000	UTILITIES	31,000.00	35,152.88	0.00	(4,152.88)	113.40
601-582.000-941.000	MVP EQUIPMENT RENTAL	600.00	98.22	0.00	501.78	16.37
Total Dept 582.000 - DPW GARAGE BLDG & GROUNDS		100,605.00	90,429.58	1,087.28	10,175.42	89.89
TOTAL EXPENDITURES		714,590.00	424,903.02	15,811.86	289,686.98	59.46
Fund 601 - MOTOR VEHICLE POOL:						
TOTAL REVENUES		540,950.00	438,221.50	33,393.11	102,728.50	81.01
TOTAL EXPENDITURES		714,590.00	424,903.02	15,811.86	289,686.98	59.46
NET OF REVENUES & EXPENDITURES		(173,640.00)	13,318.48	17,581.25	(186,958.48)	7.67

REVENUE AND EXPENDITURE REPORT FOR CITY OF CHARLOTTE
PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 666 - INFORMATION TECHNOLOGY POOL FUND						
Revenues						
Dept 000.000						
666-000.000-651.003	BILLINGS TO DEPARTMENTS	281,500.00	258,060.00	23,460.00	23,440.00	91.67
666-000.000-665.000	INTEREST INCOME	0.00	3,998.64	650.45	(3,998.64)	100.00
Total Dept 000.000		281,500.00	262,058.64	24,110.45	19,441.36	93.09
TOTAL REVENUES		281,500.00	262,058.64	24,110.45	19,441.36	93.09
Expenditures						
Dept 228.000 - INFORMATION TECHNOLOGY						
666-228.000-731.000	MATERIALS & SUPPLIES	18,000.00	1,582.41	0.00	16,417.59	8.79
666-228.000-801.000	PROFESSIONAL SERVICES	102,000.00	74,100.00	6,325.00	27,900.00	72.65
666-228.000-810.000	CONTRACTUAL SERVICES	77,500.00	77,816.27	9,165.07	(316.27)	100.41
666-228.000-850.000	TELEPHONE & INTERNET	40,000.00	18,692.78	2,329.85	21,307.22	46.73
666-228.000-975.000	CAP. OUTLAY - COMPUTER EQUIP	44,000.00	66,913.74	53.90	(22,913.74)	152.08
Total Dept 228.000 - INFORMATION TECHNOLOGY		281,500.00	239,105.20	17,873.82	42,394.80	84.94
TOTAL EXPENDITURES		281,500.00	239,105.20	17,873.82	42,394.80	84.94
Fund 666 - INFORMATION TECHNOLOGY POOL FUND:						
TOTAL REVENUES		281,500.00	262,058.64	24,110.45	19,441.36	93.09
TOTAL EXPENDITURES		281,500.00	239,105.20	17,873.82	42,394.80	84.94
NET OF REVENUES & EXPENDITURES		0.00	22,953.44	6,236.63	(22,953.44)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CHARLOTTE
PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 701 - TRUST & AGENCY FUND						
Revenues						
Dept 000.000						
701-000.000-665.000	INTEREST INCOME	2,000.00	12,981.92	3.63	(10,981.92)	649.10
Total Dept 000.000		2,000.00	12,981.92	3.63	(10,981.92)	649.10
TOTAL REVENUES		2,000.00	12,981.92	3.63	(10,981.92)	649.10
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES		2,000.00	12,981.92	3.63	(10,981.92)	649.10
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,000.00	12,981.92	3.63	(10,981.92)	649.10

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 800 - CHARLOTTE AREA REC CO-OP						
Revenues						
Dept 000.000						
800-000.000-692.002	CONTRIBUTIONS FROM OTHERS	31,000.00	30,884.36	30,884.36	115.64	99.63
Total Dept 000.000		31,000.00	30,884.36	30,884.36	115.64	99.63
TOTAL REVENUES		31,000.00	30,884.36	30,884.36	115.64	99.63
Expenditures						
Dept 751.000 - PARKS & RECREATION						
800-751.000-731.000	MATERIALS & SUPPLIES	250.00	900.15	0.00	(650.15)	360.06
800-751.000-755.000	CONTRIBUTION TO OTHERS	0.00	5,272.00	5,272.00	(5,272.00)	100.00
800-751.000-810.000	CONTRACTUAL SERVICES	3,000.00	3,315.00	845.00	(315.00)	110.50
800-751.000-955.001	INSURANCE & BONDS	2,500.00	2,623.00	0.00	(123.00)	104.92
800-751.000-971.000	CAP. OUTLAY-IMPROVEMENTS	0.00	6,418.13	96.33	(6,418.13)	100.00
800-751.000-974.004	FACILITY DEVELOPMENT	0.00	4,268.00	0.00	(4,268.00)	100.00
Total Dept 751.000 - PARKS & RECREATION		5,750.00	22,796.28	6,213.33	(17,046.28)	396.46
TOTAL EXPENDITURES		5,750.00	22,796.28	6,213.33	(17,046.28)	396.46
Fund 800 - CHARLOTTE AREA REC CO-OP:						
TOTAL REVENUES		31,000.00	30,884.36	30,884.36	115.64	99.63
TOTAL EXPENDITURES		5,750.00	22,796.28	6,213.33	(17,046.28)	396.46
NET OF REVENUES & EXPENDITURES		25,250.00	8,088.08	24,671.03	17,161.92	32.03
TOTAL REVENUES - ALL FUNDS		15,306,445.00	15,285,514.54	1,254,023.74	20,930.46	99.86
TOTAL EXPENDITURES - ALL FUNDS		16,293,075.00	12,703,000.15	1,338,521.95	3,590,074.85	77.97
NET OF REVENUES & EXPENDITURES		(986,630.00)	2,582,514.39	(84,498.21)	(3,569,144.39)	261.75

Enforcement List

06/16/2023

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN230079	3RD	Property Maint	05/10/2023	Open Complaint			
EN230080	SHELDON	Building Violation	05/10/2023	Open Complaint			
EN230081	OLIVER	Tall Grass/Weed Compla	05/16/2023	Open Complaint			
EN230082	SEMINARY	Tall Grass/Weed Compla	05/16/2023	Open Complaint			
EN230083	R.R.	Tall Grass/Weed Compla	05/16/2023	Open Complaint			
EN230084	PEARL	Tall Grass/Weed Compla	05/17/2023	Open Complaint			
EN230085	STODDARD	Tall Grass/Weed Compla	05/17/2023	Open Complaint			
EN230086	STODDARD	Tall Grass/Weed Compla	05/17/2023	Open Complaint			
EN230087	HIGH	Tall Grass/Weed Compla	05/17/2023	Open Complaint			
EN230088	HIGH	Tall Grass/Weed Compla	05/18/2023	Open Complaint			06/05/2023
EN230089	FOREST	Property Maint	05/18/2023	Open Complaint			
EN230090	LANSING	Tall Grass/Weed Compla	05/18/2023	Open Complaint			
EN230091	WARREN	Tall Grass/Weed Compla	05/18/2023				
EN230092	2ND	Tall Grass/Weed Compla	05/18/2023				
EN230093	COCHRAN	Tall Grass/Weed Compla	05/18/2023	Open Complaint			
EN230095	COCHRAN	Tall Grass/Weed Compla	05/18/2023	Open Complaint			
EN230096	MORRELL	Property Maint	05/23/2023	Open Complaint			

Enforcement List

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN230097	COCHRAN	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230098	SHELDON	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230099	COCHRAN	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230100	WARREN	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230101	WARREN	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230102	COCHRAN	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230103	COCHRAN	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230104	SHELDON	Property Maint	05/24/2023	Open Complaint			
EN230105	FOREST	Tall Grass/Weed Compla	05/23/2023	Open Complaint			05/31/2023
EN230106	FOOTE	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230107	CLINTON	Tall Grass/Weed Compla	05/23/2023	Open Complaint			
EN230108	PRAIRIE	Tall Grass/Weed Compla	05/24/2023	Open Complaint			

Records: 29

Population: All Records

Enforcement.DateFiled Between 5/1/2023 12:00:00 AM AND 5/31/2023 11:59:59 PM

Charlotte Police Department

111. E. Lawrence Ave., Charlotte, MI 48813
Phone: 517-543-1552 Fax: 517-543-8396
Paul Brentar, Chief of Police

May 2023 Monthly Report

Monthly Statistics:

- See attached report.

Training:

- All officers participated in our Spring Firearms qualifications and training.
- Chief Brentar attended the Great Lakes Homeland Security Conference in Grand Rapids May 9-11. This training was paid for on grant funding through the Eaton County Emergency Manager's Office.
- Sgt. Slaughter completed LEIN TAC training as required by the state.
- Det. Poortvliet attended Law Enforcement Intelligence, a free 2-day class in Mason.
- Chief Brentar assisted in instructing the LCC Police Academy recruits in Active Violence Response.

Operational Highlights:

- On 05-14-23 Officer McDaniel was promoted to Sergeant. Congrats Sgt. McDaniel! This now fills all of the open Sgt. Positions.
- With the promotion of Sgt. McDaniel, Officer Callahan has now filled the School Resource Officer position.
- Staffing- We are still down 2 officer positions and are actively seeking candidates for those spots.
- The Captain position that was approved in the upcoming FY 23-24 budget has been posted. Interviews are expected to happen in July.
- On 05-01, Officer Leach made a traffic stop for a stop sign violation. Upon contacting the driver, it was learned that the driver was on his way to his wife who was having a medical issue. The female was having heart issues after a recent by-pass surgery. Officer Leach summoned EMS and she was transported to the hospital. Officer Leach is one of our newest officers and demonstrated outstanding discretion in getting this woman help.
- On 05-03, the department received new body cameras as part of our 5-year agreement with Axon.
- On 05-03, an officer was dispatched to an Impersonating a Police Officer complaint. The suspect was using red/blue emergency lights and their vehicle to stop other vehicles. This investigation is on-going and charges will be sought.
- On 05-03, an officer assisted a deputy from the Eaton County Sheriff's Office at Cochran/Five Point Hwy with shotting suspect. The suspect was taken into custody without incident.
- On 05-03, officers assisted the ATF at a local gun store with licensing issues.

- On 05-04, the Michigan State Police Criminal History Unit conducted an audit of our open criminal history case. We were found to be in compliance and passed the audit.
- On 05-06, officers were called to an apartment complex for a vehicle driving on the grass. Officers located the vehicle and the driver was arrested and lodged for OWI.
- On 05-07, officers assisted the Eaton County Sheriff's Office with an injury crash at Lansing/Packard by providing traffic control.
- On 05-09, officers assisted Probation Agents in checking on a probationer. A rifle was found in the residence in violation of the probation order. The probationer was lodged back at the jail.
- On 05-12, officers assisted the Eaton County Sheriff's Office with a traffic stop on an intoxicated subject who was allegedly armed with a handgun. The suspect was taken into custody without incident.
- On 05-13, an officer located a suspicious vehicle near the CHS baseball field. 4 juveniles were smoking marijuana in the vehicle. They were turned over to their parents and juvenile petitions will be sent up for charges.
- On 05-13, an officer took a report a camping trailer being stolen. The trailer description was sent out to other law enforcement agencies to watch for.
- On 05-14, officers responded to a stabbing call. Upon arrival officers located the suspect who was arrested and charged with Felonious Assault. The victim was transported to the hospital. The investigation is on-going.
- On 05-16, Potterville PD located the stolen camping trailer and the suspects. Evidence technicians went and processed the trailer for evidence. The suspects were lodged at the jail and the investigation is on-going.
- On 05-19, officers were dispatched to a check wellbeing call. Officers could see a woman inside of the home who needed medical attention. Officer were able to force entry into the home and the woman was transported by EMS to the hospital for a stroke.
- On 05-20, officers were dispatched to a Domestic Dispute call where the male half had already left. A short time later an officer found the suspect's vehicle and a short pursuit ensued. Officers were able to later identify the driver of the vehicle and charges are being requested. This investigation is on-going.
- On 05-22, Battle Creek PD advised us that they recovered a stolen handgun of ours from 2019. Det. Poortvliet recovered the gun and will be processing it for evidence and looking into the case for charges. The investigation is on-going.
- On 05-24, officers were dispatched to a Weapons Offense call. The suspect shot his dog in his backyard after being aggressive. Animal Control was contacted and charges will be requested. The investigation is on-going.
- On 05-29, officer responded to a Personal Injury Crash at Cochran/Packard Hwy. A westbound truck failed to stop at the stop sign and collided with a motorcycle. The motorcyclist was transported to the hospital with serious injuries. The investigation is on-going.
- Om 05-29, officers were dispatched to an Overdose call. Upon arrival officers found a male subject unresponsive. Narcan was used by one of the officers and revived the male.

Outreach/Public Events:

- On 05-02, Chief Brentar presented, as part of the county-wide Active Violence Team, at a Workplace Violence Prevention Forum at the Henry Center at MSU.
- On 05-03, Chief Brentar spoke at Rotary about the police department and our operations.
- On 5-12, Chief Brentar presented Active Violence Training for Enova Premier employees at City Hall per their request. About half of their employees attended with the other half coming back in June.
- On 5-29, 9 officers helped facilitate the Memorial Day Parade by leading the parade and providing traffic control.
- On 05-04, Officer McDaniel participated in the Eaton County vs Clinton County ERESA program at LCC. These young high school students compete in various law enforcement scenarios for a day with local law enforcement officers proctoring the events.
- Officer McDaniel attended the Kid Network meeting.
- Officer McDaniel provided a security assessment for the Seventh Day Adventist Church.

Respectfully,

Chief of Police

UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
STATE CRIMES																	
SOVEREIGNTY													0	0	0%		
MILITARY													0	0	0%		
IMMIGRATION													0	0	0%		
Part I Crimes																	
CRIMES AGAINST PERSONS																	
HOMICIDE-MURDER(ATTEMPT)													0	0	0%		
NEGLIGENT HOMICIDE			1										1	0	100%		1
KIDNAPPING													0	0	0%		
PARENTAL KIDNAPPING													0	0	0%		
SEX. ASSAULT-ALL	6	3		3									12	14	-14%		
ROBBERY			1										1	0	100%		
NON-AGG ASSAULT	16	5	17	8	14								60	60	0%	4	12
AGGRAVATED ASSAULT	2	2	1	3	2								10	19	-47%		4
INTIMIDATION/STALKING	17	9	12	14	17								69	90	-23%		
PROPERTY CRIMES																	
ARSON		1											1	0	100%		
EXTORTION	2				1								3	3	0%		
BURGLARY-FORCED	1	1	4	5	2								13	7	86%		1
BURGLARY-W/O FORCE	1												1	1	0%		
BURGLARY-ILLEGAL ENTRY	2		1	2									5	1	200%		
POSS BURGLARY TOOLS													0	0	0%		
LARCENY	32	15	9	13	14								83	109	-24%	1	2
MOTOR VEHICLE THEFT	4	1		1	1								7	0	400%		
Part II Crimes																	
STOLEN PROPERTY-MOTOR VEHICLE	1	1		2									4	7	-43%		
FORGERY/COUNTERFEIT-ING	2		2	1	1								6	6	0%	2	3
FRAUDULENT ACTIVITY	8	7	6	5	7								33	58	-43%	4	2
EMBEZZLEMENT			1										1	1	0%	1	1
REC/CONCEALING STOLEN PROPERTY			3	3	1								7	6	0%		5
DESTRUCTION OF PROPERTY	1	3	3	4	7								18	25	-28%		
RETAIL FRAUD-ALL	9	11	3	9	4								36	29	24%	13	8
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
MORALS/DECENCY CRIMES																	
V.C.S.A.		3	9	4	5								21	26	-19%	2	3

UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
SEX OFFENSE		1	2	3	2								8	9	0%		
OBSCENITY	1	1		2	1								5	0	500%		
FAMILY ABUSE/NEGLECT	7	5	5	4	4								25	19	32%		1
FAMILY-NON SUPPORT	1		4		1								6	4	50%		5
FAMILY-OTHER													0	0	0%		
GAMBLING													0	0	0%		
COMMERCIALIZED SEX OFFENSE													0	0	0%		
LIQUOR LICENSE VIOLATION													0	0	0%		
LIQUOR LAW VIOLATION			1	3									4	3	0%		
PUBLIC ORDER CRIMES																	
OBSTRUCTING POLICE	1	2	1	2	2								8	11	-27%	1	4
ESCAPE-CORRECTIONAL INSTITUTION													0	0	0%		
ESCAPE-MENTAL INST.													0	0	0%		
ESCAPE/FLIGHT													0	0	0%		
OBSTRUCTING JUSTICE	19	19	12	8	11								69	62	11%	87	62
BRIBERY													0	0	0%		
WEAPONS-CONCEALED	1		2	2									5	2	100%	1	1
WEAPONS-EXPLOSIVE													0	0	0%		
WEAPONS-OTHER	1				2								3	7	-57%	2	
PUBLIC PEACE	25	17	14	27	23								106	94	13%	1	1
TRAFFIC-HIT AND RUN	2	7	6	4	4								23	24	-4%		1
TRAFFIC-O.U.I.L./O.U.I.D	4	5	6	4	7								26	30	-13%	1	9
TRAFFIC-MISD	3	3	7	7	3								23	51	-55%		9
HEALTH/SAFETY VIOLATION	7	5	7	1	4								24	21	300%		
CIVIL RIGHTS													0	0	0%		
TRESPASS/PRIVACY	8	6	5	9	15								43	52	-17%		2
SMUGGLING													0	0	0%		
ELECTION LAWS													0	0	0%		
ANTI-TRUST													0	0	0%		
TAX REVENUE													0	0	0%		
CONSERVATION	3	1											4	5	-100%		
VAGRANCY		1		12	11								24	15	900%		
MISC. CRIMINAL OFFENSE		1											1	3	0%		
GRAND JURY INVESTIGATION													0	0	0%		
CONSPIRACY			1										1	0	100%		1

UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
End of Part II Crimes																	
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
JUVENILE MINOR																	
DELINQUENT MINOR	20	17	18	11	21								87	62	40%		
RUNAWAY	2	2	6	4	1								15	8	200%		
CIVIL-NON CRIMINAL																	
DIVORCE/SUPPORT													0	0	0%		
INCAPACITATION			4	4	2								10	8	25%		
INSANITY	5	14	12	15	17								63	75	-16%		
TRAFFIC																	
CRASH-PD-PUBLIC ST.	19	18	25	16	15								93	97	-4%		
CRASH-PI-PUBLIC ST	4	2	3	3	3								15	9	67%		
CRASH-FATAL-PUBLIC ST													0	1	-100%		
CRASH-PD-PRIVATE	1	8	4	6	3								22	24	-8%		
CRASH-PI-PRIVATE				3									3	4	-100%		
CIVIL INFRACTION	12	21	24	19	19								95	154	-38%		
PARKING VIOLATION	14	3	6	6	7								36	183	-80%		
Park. Tickets- 524-2021, 356-2020	14	4		2									20				
ABANDONED VEHICLE	4	7	7	7									25	22	14%		
TRAFFIC HAZARD INVES	2	2	10	12	9								35	61	-43%		
TRAFFIC DIRECTION	2	2	3	4	14								25	44	-43%		
TRAFFIC SAFETY PUBLIC APPEARANCE													0	0	0%		
BREATHALYSER TEST-													0	0	0%		
OTHER POLICE													0	0	0%		
ALARMS																	
ALARM-POLICE RESPONSE	9	8	14	13	7								51	76	-33%		
ALARM-MALFUNCTION	1												1	0	100%		
ALARM-TEST	3	1	5										9	0	900%		
ALARM-WATER & SEWER													0	0	0%		
FIRE																	
ACCIDENT-FIRE													0	0	0%		
ACCIDENT-EXPLOSION													0	0	0%		
ACCIDENT-CHEMICAL													0	0	0%		
HAZARDOUS FIRE COND.	1												1	1	0%	Fireworks	
FIRE REQULATION VIOL													0	0	0%		
ASSIST BUILDING DEPT	2		1	1	1								5	0	500%		

UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
ASSIST C.F.D.		4	2		2								8	12	-33%		
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
ACCIDENTS																	
ACCIDENT-AIRCRAFT													0	0	0%		
ACCIDENT-HUNTING													0	0	0%		
ACCIDENT-SHOOTING													0	0	0%		
ACCIDENT-BOATING													0	0	0%		
ACCIDENT-WATER													0	0	0%		
ACCIDENT-OTHER													0	0	0%		
INSPECTIONS-INVESTIGATIONS																	
INSPECT-BOAT													0	0	0%		
INSPECT-MOTOR VEHICLE		2	5		2								9	6	0%		
INSPECT-TRAFFIC CITATION													0	0	0%		
INSPECT-BUSINESS	39	28	55	84	59								265	204	30%		
INSPECT-RESIDENCE	30	17	26	23	7								103	83	24%		
INSPECT-HANDGUN	12		37	30	7								86	47	83%		
INSPECT LIQUOR LICENSE	3	1	3	2	1								10	4	600%		
INSPECT-OTHER/SOR CHECK	19	8	15	13	4								59	79	-25%		
INSPECT-CCW APPLIC													0	0	0%		
DOMESTIC DISPUTES	22	9	22	19	18								90	129	-30%		
CIVIL DISPUTE	15	18	21	17	23								94	87	8%		
SUSPICIOUS SITUATION	100	84	123	110	137								554	433	28%		
FIELD INTERROGATION CARD													0	0	0%		
HAZARDOUS SITUATION													0	0	0%		
SUSPECTED NARCOTIC ACTIVITY	2	2	2	3	1								10	27	-63%		
ABANDONED/RECOVERED PROPERTY	11	9	2	6	13								41	25	64%		
DRUG OVERDOSE			1		3								4	10	-60%		
BOMB THREAT													0	0	0%		
MISC. INCIDENTS																	
MISC/P.B.T.													0	0	0%		
SUICIDE													0	3	-300%		
SUICIDE ATTEMPT	7	13	7	4	9								40	49	-18%		
DEATH-NATURAL			1										1	4	-75%		
DEATH-UNDETERMINED			1										1	3	0%		

UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS
MISSING PERSON	1		1		1								3	11	-73%		
NATURAL DISASTER													0	0	0%		
PUBLIC RELATIONS ACTIVITY	8	1	1	2	6								18	18	0%		
PATROL INFORMATION	1	1											2	0	200%		
UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	LAST YEAR	%	WARRANTS	ARRESTS
GENERAL ASSISTANCE																	
ASSIST CITIZEN	78	66	96	67	102								409	375	9%		
ASSIST MOTORIST	3	2	7	3	6								21	48	-56%		
ASSIST POLICE AGENCY	12	8	6	18	9								53	49	8%		
ASSIST OTHER AGENCY	19	11	21	17	19								87	88	-1%		
ASSIST D.P.W.	1	1	3	2	3								10	9	11%		
ESCORT-FUNERAL													0	0	0%		
ESCORT-MONEY													0	0	0%		
ESCORT-OTHER													0	0	0%		
TRANSPORT-PRISONER	15	9	28	18	15								85	57	1500%		
TRANSPORT-PAPERWORK	7	10	9	8	11								45	44	2%		
TRANSPORT-OTHER													0	9	-100%		
LOCKOUT	1			2	1								4	4	100%		
SUBPOENA SERVICE	3		1	1									5	22	-77%		
PERMISSION TO PARK				10									10	23	0%		
PATROL-FOUND DOOR OPEN	1	1	5	9	11								27	24	13%		
PATROL-FOUND OPEN WINDOW													0	0	0%		
PATROL-FOUND B&E													0	0	0%		
ASSIST E.C.S.D.-	7	3	7	6	17								40	72	-44%		
GENERAL NON CRIMINAL																	
JUVENILE SAFETY VIOL													0	0	0%		
ANIMAL CONTROL	5	9	4	9	9								36	60	-40%		
ZONING ORD VIOLATION	1												1	6	100%		
TOTALS	**725**	**562**	**800**	**774**	**781**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3642**	2935	**24%**		

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%
TRAFFIC STOPS	58	91	98	124	137								508	571	-11%
OFFICER TRAINING HOURS	33	153	106	51.5	85								428.5	293	46%
COMMUNITY HOURS	28	43	22.5	1	18								112.5	69.5	62%
PAPERWORK HOURS	394	363.5	325	341.5	317								1741	2162	-19%

UCR TITLE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	2022	%	WARRANTS	ARRESTS

SRO STATS

During the month of May the School Resource Officer handled 74 incidents at the Charlotte Public Schools. The are the following:

6- Non-Agg. Assault, 6- Intimidation/Threats, 1- Larceny, 3- V.C.S.A, 1- Sex Offense, 1- Obscenity, 5- Public Peace, 1- Traffic-Misdemeanor

1-Health/Safety Violation, 1- Trespass, 13- Delinquent Minor, 1- Civil Infraction, 3-Traffic Control, 1- Assist Charlotte Fire Dept. 1- Civil Dispute

1- Drug Overdose, 5- Suspicious Situations, 6-Public Relations Activity, 14- Assist Citizen, 2- Assist Other Agency, 1- Motorist Assist

VCSA STATS

During the month of May, the Charlotte Police Department dealt with 8 VCSA incidents. They are the follows:

1-Meth, 5-Marijuana, 2- Heroin

(This includes the VCSA, Suspected Narcotics Activity, and Drug Overdose Categories)